

LOUIS R. RIGBY
Mayor
JOHN ZEMANEK
Councilmember At Large A
DOTTIE KAMINSKI
Councilmember At Large B
DANNY EARP
Councilmember District 1
CHUCK ENGELKEN
Councilmember District 2



DARYL LEONARD
Councilmember District 3
KRISTIN MARTIN
Councilmember District 4
JAY MARTIN
Mayor Pro-Tem
Councilmember District 5
MIKE CLAUSEN
Councilmember District 6

CITY COUNCIL MEETING AGENDA

Notice is hereby given of a Regular Meeting of the La Porte City Council to be held November 9, 2015, beginning at 6:00 PM in the City Hall Council Chambers, 604 W. Fairmont Parkway, La Porte, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action.

1. **CALL TO ORDER**
2. **INVOCATION** – The invocation will be given by Brian Christen, La Porte Community Church.
3. **PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance will be led by Councilmember Dottie Kaminski.
4. **PRESENTATIONS, PROCLAMATIONS, and RECOGNITIONS**
 - (a) Recognition - Employee of the Third Quarter 2015 - David Hefner (City of La Porte Parks and Recreation Department) - Mayor Rigby
5. **PUBLIC COMMENTS** (Limited to five minutes per person.)
6. **CONSENT AGENDA** *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*
 - (a) Consider approval or other action regarding the minutes of the City Council meeting held on October 26, 2015 - P. Fogarty
 - (b) Consider approval or other action regarding a Resolution of the City Council of the City of La Porte, Texas, casting a ballot for the election of Ed Heathcott to the Board of Directors of the Harris County Appraisal District - P. Fogarty
 - (c) Consider approval or other action regarding a Memorandum of Agreement with Fairmont Park Homeowners Association for a Community Cooperation Project - T. Leach
 - (d) Consider approval or other action to roll over requested encumbrance from Fiscal Year 2015 to Fiscal Year 2016 - M. Dolby
 - (e) Consider approval or other action regarding an Ordinance amending Chapter 2 "Administration" of the Code of Ordinances of the City of La Porte by revising city policy for renaming of public streets - C. Alexander
 - (f) Consider approval or other action regarding an Ordinance renaming N. 5th Street to Dr. Martin Luther King, Jr., Drive - C. Alexander
 - (g) Consider approval or other action awarding Bid No. 15017 for Plastic Garbage Bags - D. Mick

- (h) Consider approval or other action regarding the Fiscal Year 2015 audit/asset forfeiture report and associated financial records as required by Chapter 59 of the Texas Code of Criminal Procedure - K. Adcox

7. AUTHORIZATIONS

- (a) Consider approval or other action regarding proposed Stop Loss Contract with Voya for city health insurance plan - M. Hartleib

8. DISCUSSION AND POSSIBLE ACTION

- (a) Discussion and possible action regarding an appointment to the Board of the La Porte Area Water Authority - P. Fogarty
- (b) Discussion and possible action regarding Over 65 Property Tax Freeze - M. Dolby

9. REPORTS

- (a) Receive report of the La Porte Development Corporation Board - Councilmember Engelken

10. ADMINISTRATIVE REPORTS

- Planning and Zoning Commission Meeting, Thursday, November 19, 2015
- Thanksgiving Holidays, Thursday, November 26, 2015 and Friday, November 27, 2015
- City Council Meeting, Monday, December 14, 2015
- Christmas Holidays, Thursday, December 24, 2015 and Friday, December 25, 2015

11. **COUNCIL COMMENTS** regarding matters appearing on the agenda; recognition of community members, city employees, and upcoming events; inquiry of staff regarding specific factual information or existing policies – Councilmembers Kaminski, Zemanek, Leonard, Engelken, Earp, Clausen, J. Martin, K. Martin and Mayor Rigby

12. EXECUTIVE SESSION

The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code, in accordance with the authority contained in:

Texas Government Code, Section 551.071(1)(a) – Consultations with Attorney regarding pending or contemplated Litigation – Meet with City Attorney and City Manager to discuss City of La Porte Adoption Center and Animal Shelter Project construction contract matter.

Texas Government Code, Section 551.074 – Personnel Matter: Deliberations concerning the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, unless the officer or employee requests a public hearing: Judge Denise Mitrano.

13. **RECONVENE** into regular session and consider action, if any, on item(s) discussed in executive session.

14. ADJOURN

In compliance with the Americans with Disabilities Act, the City of La Porte will provide for reasonable accommodations for persons attending public meetings. To better serve attendees, requests should be received 24 hours prior to the meeting. Please contact Patrice Fogarty, City Secretary, at 281.470.5019.

CERTIFICATION

I certify that a copy of the November 9, 2015, agenda of items to be considered by the City Council was posted on the City Hall bulletin board on November 3, 2015.

Patrice Fogarty



**Council Agenda Item
November 9, 2015**

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 - (a) Recognition - Employee of the Third Quarter 2015 - David Hefner (City of La Porte Parks and Recreation Department) - Mayor Rigby
5. **PUBLIC COMMENTS** (Limited to five minutes per person.)

Employee of the Third Quarter:
David Hefner, Parks and Recreation Department

David is the City's Building Maintenance Supervisor. He uses his experience and skills to trouble shoot facility issues throughout the City. David was instrumental in the renovation of the Recreation & Fitness Center after the flood that occurred in April. David was the first person to receive the early morning phone call from our janitorial contractor that the facility had taken on water. He immediately made his way to the center while calling his supervisor and additional staff for help. David then began working on getting a company out for the clean-up. From there David researched floor tiles, wood flooring, and carpeting so that we were getting the best product for our dollars. Many calls were made and many quotes were compiled. David also used his skills, along with his staff, to work on parts of the renovation so that we could save on expenses. He and his staff worked on routing air conditioning, adding a drop ceiling, painting, adding electrical outlets, etc. The building opened in August and exceeded patrons' expectations. We are thankful David used his skills and knowledge to help us overcome these unexpected damages.

David is a reliable and dependable employee. He has a great deal of skill and continually uses it in an effort to save the city money when possible. He works with a positive attitude and does his best to serve both the internal and external customer in the most cost efficient way.

It is my pleasure to congratulate David for being selected as Employee of the Quarter!



Council Agenda Item November 9, 2015

- 6. CONSENT AGENDA** *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*
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**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF LA PORTE
OCTOBER 26, 2015**

The City Council of the City of La Porte met in a regular meeting on **Monday October 26, 2015**, at the City Hall Council Chambers, 604 West Fairmont Parkway, La Porte, Texas, at **6:00 p.m.** to consider the following items of business:

Mayor Rigby called the meeting to order at 6:00 p.m. Members of Council present: Councilmembers Earp, J. Martin, Leonard, Zemanek, K. Martin, Kaminski and Clausen. Absent: Councilmember Engelken. Also present were City Secretary Patrice Fogarty, City Manager Corby Alexander and Assistant City Attorney Clark Askins.

2. **INVOCATION** – The invocation was given by Dee Spears, Fairmont Park Church.
3. **PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was led by Councilmember Kristin Martin.
4. **PUBLIC COMMENTS** (Limited to five minutes per person.)

All those signing up for public comments decided to speak on Item 6(a), during the Public Hearing portion of that item.

5. **CONSENT AGENDA** *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*
 - (a) Consider approval or other action regarding the minutes of the City Council Meeting held on October 12, 2015 – P. Fogarty
 - (b) Consider approval or other action regarding a Resolution appointing one representative and one alternate to the H-GAC 2016 General Assembly and Board of Directors – P. Fogarty
 - (c) Consider approval or other action authorizing the City Manager to execute an agreement with Bayside Terrace Civic Club for a Community Cooperation Project – T. Leach
 - (d) Consider approval or other action regarding an amendment to the bus service agreement between Harris County and the City of La Porte for local - T. Leach
 - (e) Consider approval or other action regarding Vehicle Replacements for Fiscal Year 2015-2016 – D. Mick
 - (f) Consider approval or other action regarding a Resolution authorizing the sale of Lots 20-25, Block 83, Town of La Porte and the waiver of a portion of City liens on the property – M. Dolby
 - (g) Consider approval or other action regarding an Ordinance amending the City of La Porte Fiscal Year 2014-2015 Budget – M. Dolby

Regarding Item D, Councilmember Earp questioned if the City has ever had to pay more than what is in the agreement. Assistant City Manager Traci Leach responded no.

Prior to council action, Assistant City Attorney Clark Askins read the caption of **Ordinance 2015-3607: AN ORDINANCE APPROVING AN AMENDMENT TO THE BUDGET FOR THE CITY OF LA PORTE, TEXAS, FOR THE PERIOD OF OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015; FINDING THAT ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARATION AND PRESENTMENT OF SAID BUDGET; FINDING COMPLIANCE WITH THE OPEN MEETINGS LAW; AND PROVIDING AN EFFECTIVE DATE HEREOF.**

Councilmember Leonard moved to approve the Consent Agenda items pursuant to staff recommendations. Councilmember Kaminski seconded. **MOTION PASSED.**

Ayes: Mayor Rigby, Councilmembers J. Martin, Leonard, Zemanek, K. Martin, Kaminski, Clausen and Earp
Nays: None
Absent: Councilmember Engelken

6. PUBLIC HEARINGS AND ASSOCIATED ORDINANCES

- (a) Public hearing to receive comments regarding condemnation of substandard buildings consisting of 4 multi-family apartment buildings and 1 laundromat building, all located at 330 Bayside Dr., La Porte; and consider approval or other action of an Ordinance regarding condemnation of substandard buildings consisting of 4 multi-family apartment buildings and 1 laundromat building, all located at 330 Bayside Dr., La Porte – R. Davidson

The public hearing opened at 6:05 p.m.

Deputy Building Official R. Davidson presented a summary.

Debbie Hughes, 10904 Bluff Creek Dr., Oklahoma City, addressed Council and advised of her sister, Suzan Rector's, medical conditions; and that she and her husband are willing to help with the repairs of the apartments.

Suzan Rector, 330 Bayside #16, owner of the buildings/apartments made the subject of this action, addressed Council and requested time to repair the apartments. Ms. Rector advised Council City that City staff has been kind to her.

Bernard Legrand, 3115 Layne Court, addressed Council in favor of demolishing the substandard buildings due to the condition and suggested the location be rezoned as single family housing.

Lisa Maher, 3027 Fondren St., addressed Council in favor of demolishing the substandard buildings due to the deplorable living conditions and unsafe environment.

David Hughes, 10904 Bluff Creek Dr., Oklahoma City, addressed Council and advised that he is the brother-in law of Ms. Rector, and he would like to repair the apartment complex.

Michael Servantes, 3141 Broadway, maintenance person for Ms. Rector, addressed Council and advised he is willing to assist with the repair of the apartment complex if allowed two months. Mr. Servantes also added there is only one building with plumbing issues.

Kathryn Aguilar, 3119 Fondren St., addressed Council in favor of demolishing the substandard buildings due to an unsafe environment and the risk of lowering property values for residents in the Bayside Terrace Neighborhood.

Virginia Pierson-Turner, 213 Bayside Dr., welcomed Councilmember Kristin Martin and advised Council she was a resident of the apartment complex in 1984; and it was not a

desirable complex at that time. She spoke in favor of demolishing the substandard buildings due to the deplorable living conditions.

Mike McNeely, 302 S. 11th St., addressed Council and spoke in favor of allowing Ms. Rector and her family additional time to repair the substandard buildings.

Suzanne Mitcham, 1026 S. 6th St., addressed Council and advised her daughter and family live at the apartments and do not have the means to relocate if the apartment complex is demolished. She stated she will help with the renovation by calling repair people and weeding out undesirables.

Chuck Rosa, 812 S. Virginia, addressed Council and spoke in opposition of demolishing the substandard buildings, and suggested Council use economic development money to repair the apartments.

Dana Miracle, 330 Bayside Dr., addressed Council and advised she is a resident of the apartment complex and requested time to repair the substandard buildings, because she does not have the finances to relocate.

There being no additional public comments, the public hearing closed at 6:41 p.m.

Deputy Building Official R. Davidson spoke and advised all property owners are encouraged to bring plans to repair buildings and informed the issues at the apartment complex did not occur overnight. In addition Mr. Davidson advised of fire hazards and unsecured units.

Councilmember Kaminski asked how many people are living at the apartment complex. Mr. Davidson advised there are 4 occupied units if the lady who spoke tonight is correct.

Councilmember Martin expressed concern for all the residents who reside at the apartment complex and asked City Manager Corby Alexander if there are state law provisions that allow a City to help with relocation assistance. Assistant City Attorney Clark Askins advised there is state provisions that a City can assist displaced residents.

Councilmember Martin moved to approve an Ordinance condemning substandard buildings consisting of 4 multi-family apartment buildings and 1 laundromat building, all located at 330 Bayside Dr., La Porte. Councilmember Leonard seconded.

Councilmember Zemanek questioned Assistant City Attorney Clark Askins whether state law refers to monetary assistance for citizens. Mr. Askins responded yes; and if that's the direction council wishes to go, he suggests it be in the motion. Councilmember Zemanek said he would like for Councilmember Martin to make an amendment to his motion, or he would like to make an amendment to the motion to include this monetary assistance for these families.

Councilmember Martin amended his original motion to include that the City engage with any active residents in finding relocation assistance. Councilmember Leonard seconded the motion as amended. **MOTION PASSED.**

Ayes:	Mayor Rigby, Councilmembers J. Martin, Clausen, Kaminski, Earp, K. Martin, Leonard and Zemanek
Nays:	None
Absent:	Councilmember Engelken

Corby Alexander stated this assistance could be made within 45 days or less.

Prior to council action, Assistant City Attorney Clark Askins read the caption of **Ordinance 2015-3608: AN ORDINANCE DECLARING BUILDINGS LOCATED AT SOUTH PORTION OF LOT SEVEN (7), AND ALL OF LOTS EIGHT (8), NINE (9), AND TEN (10), BLOCK 1 REPLAT OF BAYSIDE TERRACE LA PORTE,**

HARRIS COUNTY, TEXAS MORE COMMONLY KNOWN AS 330 BAYSIDE DR., SAID BUILDINGS BEING IDENTIFIED AS FOUR (4) MULTI-FAMILY APARTMENT BUILDINGS, AND ONE (1) LAUNDROMAT BUILDING, TO BE IN FACT A NUISANCE; ORDERING SUCH BUILDINGS CONDEMNED; FINDING THAT SUZAN RECTOR IS THE RECORD OWNER OF SAID PROPERTY; ORDERING THE SAID OWNER TO ENTIRELY REMOVE OR TEAR DOWN SUCH BUILDINGS; WITHIN TEN (10) DAYS FROM THE EFFECTIVE DATE OF THIS ORDINANCE; AND TO COMPLETE SAID REMOVAL OR DEMOLITION WITHIN FORTY-FIVE (45) DAYS FROM THE EFFECTIVE DATE OF THIS ORDINANCE; ORDERING THE DANGEROUS BUILDING INSPECTION BOARD TO PLACE A NOTICE ON SAID BUILDINGS; ORDERING THE CITY SECRETARY TO FORWARD A COPY OF THIS ORDINANCE TO SAID OWNER; PROVIDING FOR THE REMOVAL OF SAID BUILDINGS BY THE CITY OF LA PORTE IF NOT REMOVED BY SAID OWNER IN THE MANNER PROVIDED HEREIN; PROVIDING AN EFFECTIVE DATE HEREOF; AND FINDING COMPLIANCE WITH THE OPEN MEETINGS LAW.

- (b) Public hearing to receive comments regarding the recommendation by the Planning and Zoning Commission to approve an Ordinance amending Section 106-801 (Tree Preservation), Section 106-802 (Tree Replacement), and Section 106-803 (Tree Fund) of the City's Code of Ordinances; and consider approval or other action of an Ordinance amending Section 106-801, 106-802, and 106-803 of the City's Code of Ordinances – E. Ensey

The public hearing opened at 6:54 p.m.

City Planner Eric Ensey presented a summary.

Mike Henley of Mike's Tree Service addressed Council with concerns of property owners possibly being required to mitigate for any type of trees removed. He then indicated he understood what was being provided for in the ordinance and took a seat.

The public hearing closed at 6:59 p.m.

Councilmember Zemanek moved to approve an Ordinance amending Section 106-801 (Tree Preservation), Section 106-802 (Tree Replacement), and Section 106-803 (Tree Fund) of the City's Code of Ordinances. Councilmember Kaminski seconded. **MOTION PASSED.**

Ayes:	Mayor Rigby, Councilmembers J. Martin, Clausen, Kaminski, K. Martin, Zemanek and Leonard
Nays:	Councilmember Earp
Absent:	Councilmember Engelken

Prior to council action, Assistant City Attorney Clark Askins read the caption of **Ordinance 2015-3609: AN ORDINANCE AMENDING CHAPTER 106 "ZONING" OF THE CODE OF ORDINANCES OF THE CITY OF LA PORTE, TEXAS BY REVISING REGULATIONS RELATED TO TREE PRESERVATION, TREE REPLACEMENT, AND CONTRIBUTIONS TO TREE FUND; PROVIDING THAT ANY PERSON VIOLATING THE TERMS OF THIS ORDINANCE SHALL BE DEEMED GUILTY OF A MISDEMEANOR AND UPON CONVICTION SHALL BE FINDED IN A SUM NOT TO EXCEED TWO THOUSAND DOLLARS; PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF; CONTAINING A REPEALING CLAUSE; CONTAINING A SEVERABILITY CLAUSE; FINDING COMPLIANCE WITH THE OPEN MEETINGS LAW; AND PROVIDING AN EFFECTIVE DATE HEREOF.**

7. AUTHORIZATIONS

- (a) Consider approval or other action authorizing the Mayor to execute Tax Resale Deeds conveying all rights, title, and interest of the taxing entities in six properties described as Lots 3-4, Block 106; Lots 14-16 Block 86; Lots 13-14, Block 80; Lots 22-24, Block 67, Town of La Porte; and lots 13-14, Block 71; and Lots 5-6, Block 60 Bay Front Addition to Town of La Porte, to the City of La Porte; and approve an Ordinance authorizing the Mayor to execute a Special Warranty Deed to convey said properties from the City of La Porte to the Bay Area Habitat for Humanity-Houston, Inc. – T. Tietjens

Planning and Development Director Tim Tietjens presented a summary.

Councilmember Zemanek moved to authorize the Mayor to execute Tax Resale Deeds conveying all rights, title, and interest of the taxing entities in six properties described as Lots 3-4, Block 106; Lots 14-16 Block 86; Lots 13-14, Block 80; Lots 22-24, Block 67, Town of La Porte; and lots 13-14, Block 71; and Lots 5-6, Block 60 Bay Front Addition to Town of La Porte, to the City of La Porte; and approve an Ordinance authorizing the Mayor to execute a Special Warranty Deed to convey said properties from the City of La Porte to the Bay Area Habitat for Humanity-Houston, Inc. Councilmember Kaminski seconded. **MOTION PASSED.**

Ayes: Mayor Rigby, Councilmembers J. Martin, Kaminski, Clausen, Earp, K. Martin, Leonard and Zemanek
Nays: None
Absent: Councilmember Engelken

Prior to council action, Assistant City Attorney Clark Askins read the caption of **Ordinance 2015-3610**: AN ORDINANCE APPROVING AND AUTHORIZING THE DONATION OF LOTS 3 AND 4, BLOCK 106 OF THE TOWN OF LA PORTE; LOTS 14, 15 AND 16, BLOCK 86, OF THE TOWN OF LA PORTE; LOTS 13 AND 14, BLOCK 80, OF THE TOWN OF LA PORTE; LOTS 22, 23, AND 24, BLOCK 67, OF THE TOWN OF LA PORTE; LOTS 13 AND 14, BLOCK 71, OF THE BAY FRONT ADDITION TO THE CITY OF LA PORTE; LOTS 5 AND 6, BLOCK 60, OF THE BAY FRONT ADDITION TO THE TOWN OF LA PORTE, HARRIS COUNTY, TEXAS, TO BAY AREA HABITAT FOR HUMANITY-HOUSTON, INC., A TEXAS NON-PROFIT CORPORATION, FOR THE CONSTRUCTION OF AFFORDABLE HOUSING; MAKING VARIOUS FINDINGS AND PROVISIONS RELATING TO THE SUBJECT; FINDING COMPLIANCE WITH THE OPEN MEETINGS LAW; AND PROVIDING AN EFFECTIVE DATE HEREOF.

- (b) Consider approval or other action of an Ordinance renaming N. 5th Street to Dr. Martin Luther King, Jr., Drive – C. Alexander

City Manager Corby Alexander asked if the item can be presented at the November 9, 2015, City Council meeting due to the ordinance requiring the petition to be notarized; he has asked the city attorney to interpret the meaning of the passage as it is currently written.

Councilmember Earp moved to bring the item back at the November 9, 2015, meeting with an amended ordinance and action item following to approve the name of the street. Councilmember Zemanek seconded. **MOTION PASSED.**

Ayes: Mayor Rigby, Councilmembers J. Martin, Kaminski, Clausen, Earp, K. Martin, Leonard and Zemanek
Nays: None
Absent: Councilmember Engelken

It was determined that an amendatory ordinance and the ordinance renaming the street would be on the Consent Agenda on the November 9th Council meeting agenda.

8. DISCUSSION AND POSSIBLE ACTION

- (a) Discussion and possible action regarding appointments to various City of La Porte boards, committees and commissions – P. Fogarty

City Secretary Patrice Fogarty presented a summary and advised she has an application from Dennis Oian to serve on the Zoning Board of Adjustment Board. Mayor Rigby advised Mike Mosteit has expressed an interest to serve on the Building Codes Appeals Board.

Councilmember Earp moved to appoint Dennis Oian to the vacant Alternate 2 position on the Zoning Board of Adjustment and Mike Mosteit to the vacancy on the Building Codes Appeal Board and leave the La Porte Area Water Authority vacancy open until another meeting. Councilmember Kaminski seconded. **MOTION PASSED.**

Ayes: Mayor Rigby, Councilmembers J. Martin, Kaminski, Clausen, Earp, K. Martin, Leonard and Zemanek

Nays: None
Absent: Councilmember Engelken

9. ADMINISTRATIVE REPORTS

City Manager Corby Alexander provided an update on the rain event this past weekend.

10. COUNCIL COMMENTS regarding matters appearing on the agenda; recognition of community members, city employees, and upcoming events; inquiry of staff regarding specific factual information.

Councilmember Kaminski thanked Council for the flowers and calls when she was recovering from knee replacement surgery; Councilmember Zemanek welcomed Councilmember Kaminski back and reminded everyone to be cautious of kids out during Halloween; Councilmembers Leonard and Clausen welcomed back Councilmember Kaminski; Councilmembers Earp and Martin welcomed back Councilmember Kaminski and commented Public Works Director Dave Mick will be sorely missed in the City; Mayor Rigby commented he appreciates what the City does for Habitat for Humanity.

11. ADJOURN - There being no further business, Councilmember Clausen made a motion to adjourn the meeting at 7:24 p.m. Councilmember J. Martin seconded. Motion passed unanimously.

Patrice Fogarty, City Secretary

Passed and approved on November 9, 2015.

Mayor Louis R. Rigby

REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested <u>November 9, 2015</u>	<u>Appropriation</u>
Requested By <u>Patrice Fogarty</u>	Source of Funds: _____
Department: <u>City Secretary</u>	Account Number: _____
Report ____ Resolution: <u>X</u> Ordinance: _____	Amount Budgeted: _____
Exhibits: <u>Resolution and Certification of Ballot</u>	Amount Requested: _____
Exhibits: _____	Budgeted Item: YES NO

SUMMARY & RECOMMENDATION

The procedures for selecting members of the board of directors of the Harris County Appraisal District are as follows: cities, school districts, junior college districts and conservation & reclamation districts nominate and elect one member to the board of directors by majority vote of the governing body. The process for cities, other than the City of Houston, involves two steps: nomination and election. The City of La Porte is now at the election stage.

At the September 28, 2015, City Council meeting, Council adopted a Resolution nominating Ed Heathcott to the Harris County Appraisal District Board of Directors for a two-year term commencing January 1, 2016.

Before Council is a Resolution casting the City's ballot for the election of Mr. Heathcott. This Resolution and Certificate of Ballot must be sent to the Chief Appraiser of the HCAD no later than December 15, 2015.

Should Council desire to cast the City's ballot for Ed Heathcott's election to the Harris County Appraisal District Board of Directors, for a two-year term commencing January 1, 2016, staff recommends Council adopt this Resolution, and authorize the Mayor to sign and the City Secretary to attest the Certificate of Ballot for Board of Directors Harris County Appraisal District for forwarding to the Harris County Appraisal District.

Action Required by Council:

Consider approval or other action of a Resolution casting a ballot vote for the election of Ed Heathcott to the Harris County Appraisal District Board of Directors and authorizing the Mayor to sign the Certificate of Ballot.

Approved for City Council Agenda

Corby D. Alexander, City Manager

Date

RESOLUTION NO. 2015- _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PORTE,
TEXAS, CASTING ITS BALLOT FOR THE ELECTION OF A PERSON
TO THE BOARD OF DIRECTORS OF THE HARRIS COUNTY
APPRAISAL DISTRICT.**

* * * * *

WHEREAS, the chief appraiser of the Harris County Appraisal District has delivered to the Mayor of the City of La Porte the names of those persons duly nominated as candidates to serve in that position on the board of directors of the Harris County Appraisal District, representing and to be filled by the cities other than the City of Houston, participating in said appraisal district; and

WHEREAS, the City of La Porte deems it appropriate and in the public interest to cast its vote for the candidate of its choice to fill such position; now, therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA PORTE, TEXAS:

Section 1. That the facts and recitations set forth in the preamble of this resolution be, and they are hereby, adopted, ratified, and confirmed.

Section 2. That the City of La Porte does hereby cast its vote for Ed Heathcott, to fill the position on the board of directors of the Harris County Appraisal District, representing and to be filled by the cities, other than the City of Houston, participating in the appraisal district.

Section 3. That the mayor be, and he is hereby, authorized and directed to deliver or cause to be delivered an executed or certified copy of this resolution to the chief appraiser of the Harris County Appraisal District no later than December 15, 2015.

PASSED and APPROVED this the 9th day of November, 2015.

CITY OF LA PORTE

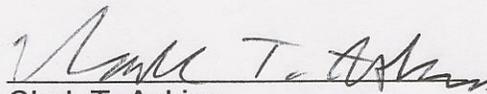
By:

Louis R. Rigby
Mayor

ATTEST:

APPROVED:

Patrice Fogarty
City Secretary



Clark T. Askins
Assistant City Attorney

REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: November 9, 2015 Appropriation
Requested By: Traci Leach Source of Funds: General Fund CIP
Department: Administration Account Number:
Report: Resolution: Ordinance: Amount Budgeted: \$20,000.00
Other: Amount Requested: \$5,000.00
Budgeted Item: YES NO

Attachments :

1. Memorandum of Agreement for Fairmont Park Homeowners Association
2. Email from Homeowners Association President
3. Equipment Quote

SUMMARY & RECOMMENDATIONS

As part of the FY 2016 budget, the Council approved funding for Community Co-op projects, where the City would partner with HOAs and other neighborhood groups to complete small beautification and quality of life projects. A total of \$20,000 was budgeted with a maximum City contribution per project of \$5,000. All projects would be considered on a first come, first served basis. At this time, staff is working with several groups on potential projects; Bayside Terrace Civic Club HOA had a project approved for \$5,000 in October 2015, and Bay Point Townhomes is currently in process (but not approved by the Council) as well, which leaves an available balance of \$10,000 this year.

Fairmont Park HOA has obtained a quote for picnic tables, trash cans, benches, and BBQ pits (three for each type of equipment). The quote attached for this equipment is from a Buy Board vendor, so this pricing is set and no additional quotes are required. Additionally, there is approximately 400 feet of fencing along Collingswood Dr. that the HOA would like included in the project. The fencing component of the project will require additional solicitation of quotes. However, the Fairmont HOA has indicated it would cover any portion of the fence quote that was above the City's maximum contribution amount of \$5,000.

The total project cost is estimated to be \$10,000. The HOA is asking for the City to contribute \$5,000, the maximum available for the project. Pursuant to the attached Memorandum of Agreement, the City will handle the procurement and installation of the improvements. Fairmont HOA will provide a check to the City for the HOA share of the project within 30 days of execution of the Agreement.

As this would be an addition to a City-owned and maintained facility, the on-going maintenance responsibility would lie with the City. Estimated maintenance costs are expected to be minimal, as the life of the proposed improvements are somewhere in the 10-15 year range.

Action Required of Council:

Consider approval or other action of a Memorandum of Agreement with Fairmont Park HOA for a community cooperation project (park amenities and fence replacement) for a total City contribution of \$5,000.

Approved for City Council Agenda

Corby D. Alexander, City Manager

Date



MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (MOA) is made by and entered into this ____ day of November, 2015 (the "Effective Date") between the City of La Porte, a home-rule municipality under the laws of the State of Texas ("the City") and the Fairmont Park Homeowners Association ("FPHOA"), to establish each party's obligations under the Community Cooperation Project, as defined herein. The terms acceptable to both Parties to begin the Community Cooperation Project are as follows:

The City and FPHOA agree that the Community Cooperation Project shall consist of procurement and installation of (hereinafter defined as "the Improvements").

- Procurement and installation of three (3) picnic tables, three (3) trash cans, three (3) benches, and three (3) barbecue pits.
- Procurement and installation of approximately 400' of fencing along Collingswood Dr.

The City shall be responsible for the construction and installation of the Improvements. The City agrees to fund a sum not to exceed \$5,000.00 for construction and installation of the Improvements. In no instance shall the City's obligation exceed \$5,000. The City shall be responsible for all future maintenance of the Improvements and agrees to fund the all costs associated with same.

In consideration for City's agreement to partially fund the cost of the Improvements and provision of electrical service, FPHOA agrees to pay the City a sum of 5,000.00, to be applied to the cost of construction and installation of the Improvements. In addition, FPHOA shall provide its share of the funding for the Improvements within 30 calendar days of the Effective Date of this MOA. If FPHOA's payment is not received within 30 calendar days of the Effective Date, the City reserves the right to terminate the agreement immediately. Should additional funds be necessary to complete the Improvements, the FPHOA agrees to consider either funding the additional amount or reducing the scope of Improvements. Any modification in scope shall be formalized with an amendment to this Agreement.

This MOA constitutes the complete understanding between the parties in order to begin the procurement and installation process for the Improvements.

For the City of La Porte:

Corby D. Alexander
City Manager

Attest: Patrice Fogarty, City Secretary

For the Fairmont Park Homeowners Association:

Jo Ann Pitzer, President

Leach, Traci

From: Jo Ann Pitzer <jpitzerfphoa@yahoo.com>
Sent: Thursday, October 22, 2015 5:05 PM
To: Leach, Traci
Cc: Bradley, Scott; White, Ronnie
Subject: Re: Fairmont Park Homes Association Joint Venture

Traci,

Thank you for your quick response. The HOA will contribute \$5,000. If there an amount over \$10,000, the HOA will pay the difference.

Best regards,

Jo Ann Pitzer

Sent from my iPhone

On Oct 22, 2015, at 4:35 PM, Leach, Traci <LeachT@laportetx.gov> wrote:

Jo Ann:

I am in receipt of this request. I understand there are quotes already for the proposed improvements. I am tentatively scheduling your project for Council consideration for November 9.

I am calculating a total cost of \$10,000. How much is the HOA proposing to contribute to the project cost?

Thanks so much-
Traci

From: Jo Ann Pitzer [<mailto:jpitzerfphoa@yahoo.com>]
Sent: Thursday, October 22, 2015 7:47 AM
To: Leach, Traci <LeachT@laportetx.gov>
Cc: Bradley, Scott <BradleyS@laportetx.gov>; White, Ronnie <WhiteR@laportetx.gov>
Subject: Fairmont Park Homes Association Joint Venture

Traci,

Fairmont Park Homes Association would like to enter into a joint venture with the City of La Porte. Items that we desire for the Fairmont Park on Hillridge include picnic tables, trash cans, benches, BBQ Pit and fence replacement.

As always, thank you for your assistance.

Jo Ann Pitzer
President
Fairmont Park Homes Association
jpitzerfphoa@yahoo.com

People don't care how much you know until they know how much you care



May Recreation Equipment & Design, L.P.

Park and Playground Design, Supply and Installation

"We Speak Playground!"

Spring, Texas

jeff@mayrecreation.com www.mayrecreation.com

Toll Free: (800) 964-6301 • Phone: (281) 288-1412 • Fax: (281) 288-0043

Today's Date:	10-21-15
Project Name:	HOA Project Amenities
Client Name:	City of La Porte
Contact Name:	Scott Bradley
Phone:	

May Recreation Equipment & Design, L.P. is pleased to present the following job estimate based upon plans and/or requests made by the client listed above.

Quantity	Description	Extended
3	Miracle 6' Bench #1266	\$1,005.00
3	Miracle 6' Picnic Table #1116	\$1,935.00
3	Miracle Litter Liminator #1129	\$870.00
3	Miracle Standard Park Grill #1104	\$808.00
	Estimated Freight	\$897.00
	Located On Buy Board Under May Recreation Contract #423-13	

TOTAL PROJECT ESTIMATE: \$5,515.00

Please Note: This proposal is valid for **(30)** days from today's date. Pricing is subject to change without notice thereafter.

Payments will be made according to the following and will be determined by credit information received from customer:

Amount due with acceptance of proposal	
--	--

Amount due upon completion of project	
---------------------------------------	--

Quote Prepared by: *Jeff Bratton* (May Recreation Equipment & Design, L.P.)

Proposal Acceptance

I hereby authorize Miracle Recreation Equipment Co. (c/o May Recreation Equipment & Design, L.P.) to ship the equipment listed above for which I agree to pay the total amount specified. Payment is due upon receipt of invoice unless otherwise specified. Non-taxable customers will provide proper tax exemption certificate to Miracle Recreation upon request. Purchase orders and payments should be made payable to the order of Miracle Recreation Equipment Co.

Client Signature	Date
------------------	------

Notes for project: Unless otherwise noted, this proposal does **not** include taxes, site preparation, surfacing or installation. We will make every effort to avoid damaging underground utilities (i.e. cable, water, electric, fax/data lines, and irrigation systems). However, we will not be held responsible for any damages to these items.

Please sign and fax all pages of this proposal to (281) 288-0043

We also offer the following products for your project

- **Playground Equipment**
- **Pavilion Shelters/Gazebos**
- **Engineered Wood Fiber Surfacing**
- **Soccer Goals/Nets**
- **Picnic Tables/Benches**
- **Bicycle Racks**
- **Splash Pads/Spray Grounds**
- **Rubberized Playground Surfacing**
- **Drinking Fountains**
- **Waterslides**
- **Park Grills**
- **Shade Structures**



REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: <u>November 9, 2015</u>
Requested By: <u>Michael Dolby</u>
Department: <u>Finance</u>
Report: <input checked="" type="checkbox"/> <u>Resolution:</u> _____ Ordinance: _____
Exhibits: <u>Encumbrance Rollover Report</u>
Exhibits: _____
Exhibits: _____

<u>Appropriation</u>
Source of Funds: <u>Various</u>
Account Number: <u>Various</u>
Amount Budgeted: <u>YES</u>
Amount Requested: _____
Budgeted Item: YES <input checked="" type="checkbox"/> NO

SUMMARY & RECOMMENDATION

The City's fiscal year ended September 30, 2015. There are 36 outstanding purchase orders staff is requesting to roll-over. The purchase orders represent goods that are ordered and budgeted funds committed to procure items necessary to operate the City.

A breakdown of the open purchase orders, encumbrances and budget roll-over requests by operating fund are as follows:

Fund	Number	Amount
General Fund	22	\$ 257,147.28
Utility Fund	2	14,620.00
Vehicle Replacement Fund	2	530,997.88
LPAWA Fund	1	28,431.57
Grant Fund	3	2,796.61
Emergency Services District Fund	4	59,445.55
Hotel Motel Fund	1	17,625.00
Economic Development Fund	1	15,000.00
Totals	36	\$ 926,063.89

The above encumbrances will not have an impact on the projected working capital balances for fiscal year 2016 because they were budgeted in the fiscal year 2015, and following approval by council, the system will automatically increase each line item.

Action Required by Council:

Consider approval or other action for the encumbrance roll over request.

Approved for City Council Agenda

Corby Alexander, City Manager

Date

CITY OF LAPORTE
ENCUMBRANCE ROLLOVER REPORT
For the Fiscal Year Ended September 30, 2015

Fund	P. O Number	Vendor Name	Encumbrance Amount	Description	Account Number	Department
001	C13116	Bear Land Surveying Company	3,500.00	Professional Survey Services	001-9090-519-5007	Planning and Engineering
001	140162	Cobb Fendley & Associates	8,050.00	Professional Engineering Services	001-9090-519-5007	Planning and Engineering
001	140542	City of Houston	4,045.00	Radio Programming and Fleet Mapping	001-5253-521-4003	Police Patrol
001	150012	Centurylink Communications LLC	2,004.00	Managed Exchange	001-6066-519-5007	Information Technology
001	150023	Lynn Ross Smith & Gannaway	1,080.00	Legal Services	001-6068-515-5004	Legal
001	150087	Dell Financial Services	1,886.28	Computer Hardware	001-6066-519-2093	Information Technology
001	150104	HDR Engineering, Inc.	500.00	Online GIS	001-9091-519-5007	GIS
001	150130	Irma Mata	945.00	Interpreter Services	001-6064-512-5007	Municipal Court
001	150181	Sungard Public Sector	66,990.21	Computer Software	001-6066-519-5007	Information Technology
001	150186	Freese and Nichols	14,880.00	Facilitation of La Porte DPW Self Assessment	001-6060-510-5004	City Manager
001	150198	Cabredon Cremations and Animal Dispc	429.00	Animal Cremations and Disposal	001-5258-521-5007	Police Support Services
001	150217	HDR Engineering, Inc.	35,052.96	GIS Technical Services	001-9091-519-5007	GIS
001	150376	R.C. Chuoke and Associates	5,050.00	Professional Appraisal Services	001-6146-515-5013	Planning and Engineering
001	150474	Casco Industries	24,197.00	Protective Fire Wear	001-5051-522-2003	Fire
001	150475	Dell Financial Services	15,861.86	Dell Lease Payment	001-6066-519-2093	Information Technology
001	150498	PEXX, Inc.	9,375.00	Maintenance and repair of Traffic Camera System	001-6066-519-4050	Information Technology
001	150503	JTB Services, Inc.	35,023.00	Demolition of Properties	001-9092-524-6021	Inspections
001	150506	Convergint Technologies	534.81	Relocate 2 card readers	001-6066-519-5007	Information Technology
001	150507	Datavox	7,428.00	Computer Hardware	001-6066-519-2093	Information Technology
001	150507	Datavox	2,135.16	Computer Hardware	001-6066-519-4050	Information Technology
001	150508	City of Houston	180.00	Radio Airtime	001-6054-510-4003	Emergency Management
001	150513	ISI Contracting	18,000.00	Repair Bridge Walkway and Safety Rail	001-7071-531-4015	Public Works
22		Total General Fund	<u>257,147.28</u>			
002	150312	Sungard Public Sector	5,120.00	Training for Employees	002-6147-515-3020	Utility Billing
002	150482	Sander Engineering Corp.	9,500.00	Professional Services to Evaluate Blower	002-7087-532-5007	Wastewater Treatment
2		Total Utility Fund	<u>14,620.00</u>			
009	150052	Sutphen Corp.	437,591.55	Fire Truck	009-5051-522-8050	Fire
009	150207	Freightliner of Austin	93,406.33	Trash Trucks with Picker	009-7072-532-8050	Public Works-Solidwaste
2		Total Vehicle Replacement Fund	<u>530,997.88</u>			
016	150447	Industrial networking Solutions	28,431.57	Upgrade Communication Network to Cellular	016-7075-533-8021	Public Works-LPAWA
1		LPAWA	<u>28,431.57</u>			
032	150050	Harris County Treasurer	852.60	SETCIC Monthly Payment	032-6064-512-4081	Municipal Court
032	150076	Sonya Cates	450.00	Consultant Fees	032-6064-512-5007	Municipal Court
032	150088	Valley Innovative Services	1,494.01	Seniors Meal Program	032-8082-551-5007	Parks-Special Services
3		Grant Fund	<u>2,796.61</u>			
034	140546	Consolidated Traffic Controls	49,928.75	Installation and Equipment for Intersection Lights	034-5059-522-8021	EMS

**CITY OF LAPORTE
ENCUMBRANCE ROLLOVER REPORT
For the Fiscal Year Ended September 30, 2015**

Fund	P. O Number	Vendor Name	Encumbrance Amount	Description	Account Number	Department
034	150488	Dooley Tackaberry	4,156.80	Akron Assault Nozzle	034-5051-522-4002	Fire
034	150493	Metro Fire Apparatus Special	2,460.00	Fire Hose	034-5051-522-4002	Fire
034	150500	Casco Industries, Inc.	2,900.00	Cairns Helmets	034-5051-522-2003	Fire
4		Emergency Services Fund	<u>59,445.55</u>			
037	140032	Bayshore Chamber of Commerce	17,625.00	Tourism Services - Hotel Motel Tax Revenue	037-6063-565-6016	Administration-Hotel/Motel Operations
1		Hotel/Motel Fund	<u>17,625.00</u>			
038	140474	Richard Design Services	15,000.00	Development Project	038-6030-565-9997	Administration-Economic Development
1		Economic Development	<u>15,000.00</u>			
36		Total Encumbrances	<u>\$926,063.89</u>			

REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: November 9, 2015 Appropriation
Requested By: Corby Alexander Source of Funds: N/A
Department: Administration Account Number:
Report: Resolution: Ordinance: Amount Budgeted:
Other: Amount Requested:
Budgeted Item: YES NO

Attachments :

1. **Marked Version of Ordinance**
2. **Clean Version of Ordinance**
3. **Ordinance**

SUMMARY & RECOMMENDATIONS

At the October 26, 2015 meeting, City Council directed staff to amend *Section 2.1 (c)(10) Policy for Naming City Facilities* in the Code of Ordinances to remove the word "notarized" from the requirements of the list submitted for consideration of any street renaming. It was determined that the requirement was vague and did not contribute to the verification of names on the petition list for the purposes of renaming a street. This agenda item includes both the marked-up and clean version of this section.

Staff recommends approval of the amendment to *Section 2.1 (c)(10) Policy for Naming City Facilities* in the Code of Ordinances.

Action Required of Council:

Consider approval or other action amending Chapter 2 "Administration" of the Code of Ordinances by revising city policy for renaming of public streets.

Approved for City Council Agenda

Corby D. Alexander, City Manager

Date

Sec. 2-1. - Policy for naming city facilities.

- (a) Purpose. To establish guidelines and procedures for the naming of municipal facilities or donation of a memorial tree with plaque.
- (b) Procedures.
 - (1) To initiate the naming process, an application should be requested from and returned to the city secretary's office. A set of procedures and guidelines will accompany each application for completion.
 - (2) A standing committee, appointed by council and composed of Councilmembers from the three at-large positions (mayor, position "A," and position "B"), will consider all applications and provide recommendations.
 - (3) The council committee will present their recommendation to the full city council to consider the naming of the city facility or parkland.
 - (4) Generally, municipal facilities will be named immediately prior to or during development of the facilities.
- (c) Guidelines.
 - (1) In honor of individuals who donate land for park space or donate a major part of the funds required to construct or renovate a facility. A minimum of 50 percent or more of the total funds is necessary to constitute a major portion.
 - (2) Outstanding and/or predominant historical features of significance. Historical features will include the names of early residents or citizens and/or events of significance to the area's development.
 - (3) In honor of deceased local community leaders. Deceased local community leaders must have served in an elected or appointed position of the city. These leaders must have provided outstanding personal service that has resulted in a significant and enduring contribution to the community and have been deceased for a minimum of five years.
 - (4) In honor of deceased national or state leaders. Deceased national or state leaders must have directly impacted the citizens of the city and have been deceased for a minimum of five years.
 - (5) In relation to outstanding and/or predominant geographical characteristics or physical features of the land. such as streams, rivers, plant species, etc. Geographical and physical features will include those naturally occurring. (i.e., vegetation materials, streams, rivers, creeks, lakes or forested areas), and those man-made, (i.e., subdivisions, streets, office/industrial complexes or other commercial areas).
 - (6) In relation to a street or streets adjacent to the facility or parkland.
 - (7) In relation to a subdivision that houses the facility or is adjacent to the parkland.
 - (8) Municipal recreation centers that are a part of or lie within the boundaries of a park shall bear the name of that park unless the park name cannot be incorporated in the facility name.
 - (9) Municipal facilities may be given the same name as a school site, where the sites abut one another.
 - (10) Renaming of a public street. Renaming of a public street shall require the concurrence from a minimum of 75 percent of the property owners abutting the proposed street. Persons and/or groups submitting street names for consideration shall be required to provide a **notarized** list of concurring property owners and to defray the cost (at least 60 percent) of installing signs and other expenses (i.e. maps, plats, 911, etc.) Streets in newly platted subdivisions or streets that have not been developed are exempt from this policy.
 - (11) Renaming of a municipal facility. Renaming of municipal facilities may be considered if exceptional circumstances exist, but should not be a common practice. In such circumstances, care must be taken to avoid renaming because the purpose of the prior naming had become obscured over time (and thus eliminate appropriate recognition or honor).
 - (12) Donation of a tree for city park or facility. If more appropriate for the circumstances, a request may be presented to plant a tree in memory of the significant contributor. A small plaque (no larger than 12 inches by 12 inches) will be placed at the foot of the tree with name, date(s), and honored contribution to the community. The plaque

must be installed to grade. This memorial shall follow the same recommended guidelines as for naming a facility.

(d) Definitions.

Civic contribution criteria. Individuals selected within this category shall have been deceased for a minimum of five years and shall have been selected based on many years of service to the community and in consideration of their positive impact on the development and well being of the entire community. These nominations should be made objectively, without consideration to illness, misfortune, or incidents creating emotional responses. Organizations should be nominated according to the same criteria.

Facilities. A municipal facility or municipal facilities shall be any real properties that are owned by the city of such as, but not limited to public buildings, parks, streets, or any other city-owned structures or property.

Financial benefactor criteria. Individuals (deceased), organizations, or entities nominated under this category shall make, or have made, a significant financial contribution toward a facility. Significant financial contributions will be measured also by the impact a single contribution makes toward the successful conclusion of or continuing operation of the facility to be named. Depending on the impact, the naming could be for the entire facility or some portion (i.e., a room).

Historical/symbolic criteria. Facilities may be named for individuals, families, organizations or entities who, for historical or symbolic reasons, have contributed to the community. Nominated individuals shall have been deceased for a minimum of five years. When considering individuals or families under this category, criteria will include their character, service to the community, leadership and inspiration to others. inated according to the same criteria.

(Ord. No. 2000-2443, § 1, 10-23-00)

Sec. 2-1. - Policy for naming city facilities.

- (a) Purpose. To establish guidelines and procedures for the naming of municipal facilities or donation of a memorial tree with plaque.
- (b) Procedures.
 - (1) To initiate the naming process, an application should be requested from and returned to the city secretary's office. A set of procedures and guidelines will accompany each application for completion.
 - (2) A standing committee, appointed by council and composed of Councilmembers from the three at-large positions (mayor, position "A," and position "B"), will consider all applications and provide recommendations.
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 - (4) Generally, municipal facilities will be named immediately prior to or during development of the facilities.
- (c) Guidelines.
 - (1) In honor of individuals who donate land for park space or donate a major part of the funds required to construct or renovate a facility. A minimum of 50 percent or more of the total funds is necessary to constitute a major portion.
 - (2) Outstanding and/or predominant historical features of significance. Historical features will include the names of early residents or citizens and/or events of significance to the area's development.
 - (3) In honor of deceased local community leaders. Deceased local community leaders must have served in an elected or appointed position of the city. These leaders must have provided outstanding personal service that has resulted in a significant and enduring contribution to the community and have been deceased for a minimum of five years.
 - (4) In honor of deceased national or state leaders. Deceased national or state leaders must have directly impacted the citizens of the city and have been deceased for a minimum of five years.
 - (5) In relation to outstanding and/or predominant geographical characteristics or physical features of the land. such as streams, rivers, plant species, etc. Geographical and physical features will include those naturally occurring. (i.e., vegetation materials, streams, rivers, creeks, lakes or forested areas), and those man-made, (i.e., subdivisions, streets, office/industrial complexes or other commercial areas).
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 - (9) Municipal facilities may be given the same name as a school site, where the sites abut one another.
 - (10) Renaming of a public street. Renaming of a public street shall require the concurrence from a minimum of 75 percent of the property owners abutting the proposed street. Persons and/or groups submitting street names for consideration shall be required to provide a list of concurring property owners and to defray the cost (at least 60 percent) of installing signs and other expenses (i.e. maps, plats, 911, etc.) Streets in newly platted subdivisions or streets that have not been developed are exempt from this policy.
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 - (12) Donation of a tree for city park or facility. If more appropriate for the circumstances, a request may be presented to plant a tree in memory of the significant contributor. A small plaque (no larger than 12 inches by 12 inches) will be placed at the foot of the tree with name, date(s), and honored contribution to the community. The plaque

must be installed to grade. This memorial shall follow the same recommended guidelines as for naming a facility.

(d) Definitions.

Civic contribution criteria. Individuals selected within this category shall have been deceased for a minimum of five years and shall have been selected based on many years of service to the community and in consideration of their positive impact on the development and well being of the entire community. These nominations should be made objectively, without consideration to illness, misfortune, or incidents creating emotional responses. Organizations should be nominated according to the same criteria.

Facilities. A municipal facility or municipal facilities shall be any real properties that are owned by the city of such as, but not limited to public buildings, parks, streets, or any other city-owned structures or property.

Financial benefactor criteria. Individuals (deceased), organizations, or entities nominated under this category shall make, or have made, a significant financial contribution toward a facility. Significant financial contributions will be measured also by the impact a single contribution makes toward the successful conclusion of or continuing operation of the facility to be named. Depending on the impact, the naming could be for the entire facility or some portion (i.e., a room).

Historical/symbolic criteria. Facilities may be named for individuals, families, organizations or entities who, for historical or symbolic reasons, have contributed to the community. Nominated individuals shall have been deceased for a minimum of five years. When considering individuals or families under this category, criteria will include their character, service to the community, leadership and inspiration to others. inated according to the same criteria.

(Ord. No. 2000-2443, § 1, 10-23-00)

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 2 “ADMINISTRATION” OF THE CODE OF ORDINANCES OF THE CITY OF LA PORTE, TEXAS, BY REVISING CITY POLICY RELATED TO RENAMING OF PUBLIC STREETS; CONTAINING A REPEALING CLAUSE; CONTAINING A SEVERABILITY CLAUSE; CONTAINING AN OPEN MEETINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE HEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA PORTE, TEXAS:

Section 1: That Chapter 2, “Administration”, Article 1 “In General”, Section 2-1 “Policy for naming city facilities”, of the Code of Ordinances of the City of La Porte, Texas, is hereby amended in its entirety and shall hereinafter read as follows:

“Sec. 2-1. - Policy for naming city facilities.

(a) *Purpose.* To establish guidelines and procedures for the naming of municipal facilities or donation of a memorial tree with plaque.

(b) *Procedures.*

(1) To initiate the naming process, an application should be requested from and returned to the city secretary's office. A set of procedures and guidelines will accompany each application for completion.

(2) A standing committee, appointed by council and composed of Councilmembers from the three at-large positions (mayor, position "A," and position "B"), will consider all applications and provide recommendations.

(3) The council committee will present their recommendation to the full city council to consider the naming of the city facility or parkland.

(4) Generally, municipal facilities will be named immediately prior to or during development of the facilities.

(c) *Guidelines.*

(1) In honor of individuals who donate land for park space or donate a major part of the funds required to construct or renovate a facility. A minimum of 50 percent or more of the total funds is necessary to constitute a major portion.

(2) Outstanding and/or predominant historical features of significance. Historical features will include the names of early residents or citizens and/or events of significance to the area's development.

(3) In honor of deceased local community leaders. Deceased local community leaders must have served in an elected or appointed position of the city. These leaders must have provided outstanding personal service that has resulted in a significant and enduring contribution to the community and have been deceased for a minimum of five years.

(4) In honor of deceased national or state leaders. Deceased national or state leaders must have directly impacted the citizens of the city and have been deceased for a minimum of five years.

(5) In relation to outstanding and/or predominant geographical characteristics or physical features of the land, such as streams, rivers, plant species, etc. Geographical and physical features will include those naturally occurring, (i.e., vegetation materials, streams, rivers, creeks, lakes or forested areas), and those man-made, (i.e., subdivisions, streets, office/industrial complexes or other commercial areas).

(6) In relation to a street or streets adjacent to the facility or parkland.

(7) In relation to a subdivision that houses the facility or is adjacent to the parkland.

(8) Municipal recreation centers that are a part of or lie within the boundaries of a park shall bear the name of that park unless the park name cannot be incorporated in the facility name.

(9) Municipal facilities may be given the same name as a school site, where the sites abut one another.

(10) Renaming of a public street. Renaming of a public street shall require the concurrence from a minimum of 75 percent of the property owners abutting the proposed street. Persons and/or groups submitting street names for consideration shall be required to 1) provide a list of signatures of the concurring property owners and 2) defray the cost (at least 60 percent) of installing signs and other expenses (i.e. maps, plats, 911, etc.). Streets in newly platted subdivisions or streets that have not been developed are exempt from this policy.

(11) Renaming of a municipal facility. Renaming of municipal facilities may be considered if exceptional circumstances exist, but should not be a common practice. In such circumstances, care must be taken to avoid renaming because the purpose of the prior naming had become obscured over time (and thus eliminate appropriate recognition or honor).

(12) Donation of a tree for city park or facility. If more appropriate for the circumstances, a request may be presented to plant a tree in memory of the significant contributor. A small plaque (no larger than 12 inches by 12 inches) will be placed at the foot of the tree with name, date(s), and honored contribution to the community. The plaque must be installed to grade. This memorial shall follow the same recommended guidelines as for naming a facility.

(d) *Definitions.*

Civic contribution criteria. Individuals selected within this category shall have been deceased for a minimum of five years and shall have been selected based on many years of service to the community and in consideration of their positive impact on the development and well being of the entire community. These nominations should be made objectively, without consideration to illness, misfortune, or incidents creating emotional responses. Organizations should be nominated according to the same criteria.

Facilities. A municipal facility or municipal facilities shall be any real properties that are owned by the city of such as, but not limited to public buildings, parks, streets, or any other city-owned structures or property.

Financial benefactor criteria. Individuals (deceased), organizations, or entities nominated under this category shall make, or have made, a significant financial contribution toward a facility. Significant financial contributions will be measured also by the impact a single contribution makes toward the successful conclusion of or continuing operation of the facility to be named. Depending on the impact, the naming could be for the entire facility or some portion (i.e., a room).

Historical/symbolic criteria. Facilities may be named for individuals, families, organizations or entities who, for historical or symbolic reasons, have contributed to the community. Nominated individuals shall have been deceased for a minimum of five years. When considering individuals or families under this category, criteria will include their character, service to the community, leadership and inspiration to others.”

Section 2. Each and every provision, paragraph, sentence and clause of this Ordinance has been separately considered and passed by the City Council of the City of La Porte, Texas, and each said provision would have been separately passed without any other provision, and if any provision hereof shall be ineffective, invalid or unconstitutional, for any cause, it shall not impair or affect the remaining portion, or any part thereof, but the valid portion shall be in force just as if it had been passed alone.

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict only.

Section 4. The City Council officially finds, determines, recites and declares that a sufficient written notice of the date, hour, place and subject of this meeting of the City Council is posted at a place convenient to the public at the City Hall of the city for the time required by law preceding this meeting, as required by Chapter 551, Tx. Gov’t Code; and that this meeting has been open to the public as required by law at all times during which this ordinance and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves and confirms such written notice and the contents and posting thereof.

Section 5. This Ordinance shall be effective upon its passage and approval.

PASSED AND APPROVED this the 9th day of NOVEMBER, 2015.

CITY OF LA PORTE, TEXAS

By: _____
Louis R. Rigby, Mayor

ATTEST:

Patrice Fogarty, City Secretary

APPROVED:



Clark Askins, Assistant City Attorney

REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: November 9, 2015

Appropriation

Requested By: Corby Alexander

Source of Funds:

Department: Administration

Account Number:

Report: Resolution: Ordinance:

Amount Budgeted:

Other: N/A

Amount Requested:

Budgeted Item: YES NO

Attachments :

1. Petition
2. Map
3. Ordinance

SUMMARY & RECOMMENDATIONS

This item was tabled at the October 26, 2015 meeting to allow staff time to obtain legal direction regarding the ordinance language requiring a notarized list. On tonight's agenda, the Council will consider an amended ordinance that eliminates the requirement for a notarized list for the purposes of street renaming.

Pursuant to local ordinance, as amended tonight, the La Porte Community Civic Club has circulated a petition to rename a portion on North 5th Street to Dr. Martin Luther King, Jr. Drive. The petition has been signed by 75% of the adjoining property owners along North 5th Street to Barbour's Cut.

Staff recommends approval of the requested street name change of North 5th Street to Dr. Martin Luther King, Jr. Drive from Main Street north to Barbour's Cut.

Action Required of Council:

Consider approval or other action authorizing change of North 5th Street from Main to Barbour's Cut to Dr. Martin Luther King, Jr. Drive.

Approved for City Council Agenda

Corby D. Alexander, City Manager

Date

Petition to Rename N. 5th to Martin Luther King Street

My signature is to show my support for the renaming of North 5TH (between Babours Cut and West Main) to Martin Luther King Street.

Property Address

Owner Signature

1	Mary H. 305 N. 5th	Mary H. Day
2	301 N. 5th	Westin Day/Mary
3	418 N. 5th	Michelle Waggoner
4	502 N. 5th	Siama North
5	510 N. 5th St.	Dupire Good (Free)
6	516 N 5th	And. P.H.
7	326 N 5th	Marta E. Tomer
8	116 218 N 5	Reserve Steven
9	222 N 5th	Theresa
10	403 N. 5th St	Lavina M. Bill
11	202 N 5th St	Kayla Hunt
12	Donna G 414 N 5th	Donna G
13	514 N. 5th St LaPorte TX	Walter W. Ober
14	330 North 5th St LaPorte TX	Angela-Lake
15	428 N. 5th St LaPorte TX	Judy C.
16	331 N. 5th St.	Ed. Safford
17	310 N 5th St	Walter
18	373 N 5th St LaPorte	no ch. ed. re
19	522 N 5th St LaPorte	Marilyn Royal
20	226 N 5th St LaPorte	Maria Medrano
21	204 N 5th St LaPorte TX	Edw. A. S.
22	206 N 5th St LaPorte, TX	Rebecca Mann
23	608 N 5th LaPorte TX	Roy S. Howard
24	429 N 5th LaPorte TX	Sandra Singleton
25		
26		
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28		

Petition to Rename N. 5th to Martin Luther King Street

My signature is to show my support for the renaming of North 5TH (between Babours Cut and West Main) to Martin Luther King Street.

Property Address

Owner Signature

1	Mary H. 305 N. 5th	Mary H. Day
2	301 N. 5th	North's Day/Mary
3	418 N. 5th	Michelle Waggoner
4	502 N. 5th	Stamen North
5	510 N. 5th st	Daphne Goodfry
6	526 N 5th	And. Pitt
7	326 N 5th	Minnie & Tom
8	446 218 N 5	Reserve Salena
9	222 N 5th	Stacy
10	403 N. 5th st	Lavina Hill
11	202 N 5th st	Karl Karl
12	Doria G 414 N 5th	Dorie G
13	514 N. 5th St LaPorte TX	Marta Waper
14	330 North 5th St LaPorte TX	Amantana Lake
15	428 N. 5th St LaPorte TX	John C
16	331 N. 5th st.	Ch. Safford
17	310 N 5th st	John C
18	373 N 5th st LaPorte	John C
19	522 N 5th St LaPorte	Marilyn Rostad
20	226 N 5th st LaPorte	Maria Medrano
21	204 N. 5th ST LA PORTE TX	Edw. A. S.
22	206 N 5th St LaPorte, TX	Hebecca Moran
23	302 N. 5th St. LaPorte TX 7951	Rafael Arroy
24		
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28		

Petition to Rename N. 5th to Martin Luther King Street

My signature is to show my support for the renaming of North 5TH (between Babours Cut and West Main) to Martin Luther King Street.

Property Address

Owner Signature

Property Address	Owner Signature
1 Mary H. 305 N. 5th	Mary H. Fry
2 301 N. 5th	Walter Fry / Mary
3 418 N. 5th	Michele Wagner
4 502 N. 5th	Stamie Monte
5 510 N. 5th St	Daphne Goodfry
6 516 N 5th	And. Hill
7 326 N 5th	Monika E. Tomer
8 1416 218 N 5	Deanne Tolson
9 222 N 5th	Thomas Hill
10 1103 N. 5th St	Laraine Hill
11 202 N 5th St	Kevin Hill
12 Sonia G 414 N 5th	Debbie G
13 514 N. 5th St La Porte TX	Melba Walker
14 330 North 5th St La Porte TX	Annalana Lake
15 428 N. 5th St La Porte TX	John C
16 331 N. 5th St	Col. Jeffrey
17 310 N 5th St	John C. Hill
18 373 N 5th St La Porte	Marilyn Ruffel
19 532 N 5th St La Porte	Maria Medrano
20 226 N 5th St La Porte	Edwina A-S.
21 204 N 5th St La Porte TX	Rebecca Mann
22 206 N 5th St La Porte TX	Barbara Dackett
23 219 N. 5th Street	
24	
25	
26	
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28	

Petition to Rename N. 5th to Martin Luther King Street

My signature is to show my support for the renaming of North 5TH (between Babours Cut and West Main) to Martin Luther King Street.

Property Address

Owner Signature

Property Address	Owner Signature
1 Mary H. 305 N. 5th	Mary H. May
2 301 N. 5th	North Jay / Mary
3 418 N. 5th	Michelle Wagner
4 502 N. 5th	Stamen North
5 510 N. 5th St.	Daphne Goodfry
6 526 N. 5th	And. P.H.
7 326 N. 5th	Marta & Tom
8 146 218 N. 5	Christine Salinas
9 222 N. 5th	Theresa
10 403 N. 5th St	Jarvis & Bill
11 202 N. 5th St	Kevin
12 Sonja G 414 N. 5th	Denise G
13 514 N. 5th St LaPorte TX	Matt Walker
14 330 North 5th St LaPorte TX	Amantana-Lake
15 428 N. 5th St LaPorte TX	John
16 331 N. 5th St	Ed
17 310 N. 5th St	Mr. C. L. W.
18 373 N. 5th St LaPorte	Maryann Rispard
19 522 N. 5th St LaPorte	Maria Medina
20 226 N. 5th St LaPorte	Edwards D-S.
21 204 N. 5th St LaPorte TX	Theresa Marie
22 206 N. 5th St LaPorte, TX	Roberta Botwin Hanks H&L REP.
23 530 N. 5th St. LaPorte, TX.	
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Petition to Rename N. 5th to Martin Luther King Street

My signature is to show my support for the renaming of North 5TH (between Babours Cut and West Main) to Martin Luther King Street.

Property Address

Owner Signature

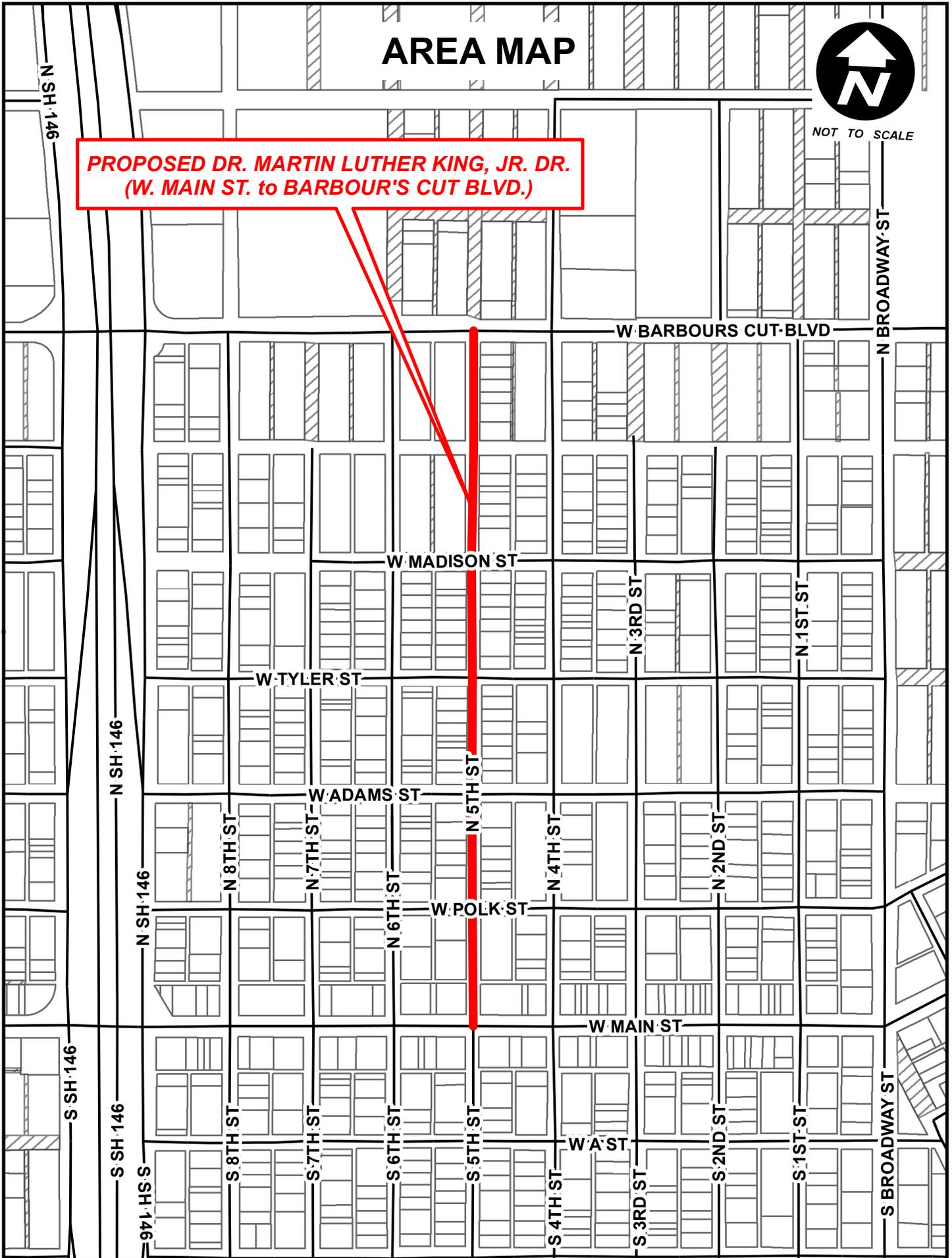
1	Mary H. 305 N. 5th	Mary H. Fry
2	301 N. 5th	Wesley Fry / Mary
3	418 N. 5th	Michelle Wagner
4	502 N. 5th	Siama North
5	500 N. 5th St.	Daphne Goodfrey
6	526 N 5th	Andy Hill
7	326 N 5th	Monika E. Toman
8	144 218 N 5	Seasame Solari
9	222 N 5th	Thomas
10	403 N. 5th St	Lavinia W. Bill.
11	202 N 5th St	Kevin Paul
12	Sonie G 414 N 5th	Sonie G
13	514 N. 5th St LaPorte TX	Matthew Cooper
14	330 North 5th St LaPorte TX	Angela-Lake
15	428 N. 5th St LaPorte TX	John C.
16	331 N. 5th St	Ch. Saffery
17	310 N 5th St	John
18	373 N 5th St LaPorte	John C. Hill
19	322 N 5th St LaPorte	Marilyn Rouse
20	226 N 5th St LaPorte	Maria Medrano
21	104 N 5th St LaPorte TX	Edw. D. S.
22	206 N 5th St LaPorte, TX	Rebecca Marie
23	201 W. 5th St. LaPorte TX	Kenneth
24		
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AREA MAP



NOT TO SCALE

**PROPOSED DR. MARTIN LUTHER KING, JR. DR.
(W. MAIN ST. to BARBOUR'S CUT BLVD.)**



ORDINANCE NO. 2015-_____

AN ORDINANCE APPROVING AND AUTHORIZING THE RENAMING OF NORTH 5TH STREET TO DR. MARTIN LUTHER KING, JR. DRIVE; MAKING VARIOUS FINDINGS AND PROVISIONS RELATING TO THE SUBJECT; FINDING COMPLIANCE WITH THE OPEN MEETINGS LAW; AND PROVIDING AN EFFECTIVE DATE HEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA PORTE:

Section 1. The City Council hereby approves and authorizes the renaming of North 5th Street, for its entire extent within the corporate limits of the City of La Porte, to Dr. Martin Luther King, Jr. Drive.

Section 2. The City Council officially finds, determines, recites, and declares that a sufficient written notice of the date, hour, place and subject of this meeting of the City Council was posted at a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Texas Government Code; and that this meeting has been open to the public as required by law at all times during which this ordinance and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves and confirms such written notice and the contents and posting thereof.

Section 3. This ordinance shall be effective from and after its passage and approval, and it is so ordered.

PASSED AND APPROVED this the 9th day of November, 2015.

CITY OF LA PORTE, TEXAS

By: _____
Louis R. Rigby
Mayor

ATTEST:

Patrice Fogarty
City Secretary

APPROVED:



Clark T. Askins
Assistant City Attorney

REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested:	<u>November 9, 2015</u>	Appropriation	
Requested By:	<u>David Mick</u>	Source of Funds:	<u>General Fund</u>
Department:	<u>Public Works</u>	Account Number:	<u>001.7072.532.2015</u>
Report: <input checked="" type="radio"/>	Resolution: <input type="radio"/>	Ordinance: <input type="radio"/>	Amount Budgeted: <u>\$137,628.00</u>
Other: <input type="radio"/>			Amount Requested: <u>\$123,200.00</u>
Attachments :		Budgeted Item:	<input checked="" type="radio"/> YES <input type="radio"/> NO

1. Bid Tabulation
2. Bidder's List: Public Purchase Access Report

SUMMARY & RECOMMENDATIONS

The City's solid waste ordinance (Section 58-36) stipulates that residential solid waste customers use plastic garbage bags provided by the City. The City orders 27,500 rolls of garbage bags most years. Each residential account is eligible for 3 free rolls of bags per year and residents may purchase additional rolls throughout the year if needed.

This year staff bid 33-gallon bags for City Council's consideration in addition to the 30-gallon sized bags historically provided by the city. Staff is occasionally asked by a residential customer to consider a larger garbage bag that will better fit a 32-gallon can.

The sealed bid (Bid #15017) for plastic garbage bags was opened and read on October 15, 2015. The bid notification was accessed online by 25 vendors, with 5 returning bids. The request for bids was also advertised in the Bay Area Observer and posted on the City website.

The lowest and best bid was submitted by Central Poly Bag Corporation at \$3.99 per roll of 30-gallon bags (12% less than last year's \$4.55 per roll bid) and \$4.48 per roll of 33-gallon bags (1.5% less than last year's \$4.55 bid per roll for the smaller 30-gallon size). Both the 30-gallon and 33-gallon bags are 1.5 mil thick and come 52-bags per roll which is unchanged from prior years. The bag dimensions are 30" x 37" and 39" x 40" for the 30-gallon and 33-gallon bag respectively.

The FY 15-16 budget for this item is \$137,628. For 27,500 rolls of either size, the cost is \$109,750 for 30-gallon bags and \$123,200 for 33-gallon bags. The difference in cost is \$13,450. The FY 16 budget can accommodate either size.

Other Considerations:

The City's cost to supply garbage bags has noticeably increased over the last five-years and is likely to increase again when oil prices rebound.

Solid Waste performed a hang test on sample bags provided by the proposed vendor and confirmed that the vendor's bag has adequate strength. The hang test consists of placing 75-lbs of sand inside the bag and hanging the bag for a minimum of two minutes.

Staff supports either bag size option (30-gallon or 33-gallon). The action item is written to approve the larger bags considering that some of the city residents will find the larger bag to be more convenient for the resident's use.

Action Required of Council:

Consider approval or other action awarding Bid No. 15017 for 27,500 rolls of 1.5 mil garbage bags to Central Poly Bag for 33-gallon sized bags in the amount of \$123,200.

Approved for City Council Agenda

Corby D. Alexander, City Manager

Date

Bid Tabulation to Sealed Bid #15017 - Plastic Garbage Bags

OPTION 1				Central Poly Bag Corp		WasteZero, Inc.		Jadcore, Inc.		Dyna Pak Corp		All American Poly	
Item No.	Description	QTY	UOM	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1	30 gallon, 1.5 mil plastic bags as per specifications	27500	Rolls	\$3.99	\$109,725.00	\$4.47	\$122,925.00	\$4.66	\$128,150.00	\$5.00	\$137,500.00	\$5.25	\$144,375.00
OPTION 2				Central Poly Bag Corp		WasteZero, Inc.		Jadcore, Inc.		Dyna Pak Corp		All American Poly	
Item No.	Description	QTY	UOM	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1	33 gallon, 1.5 mil plastic bags as per specifications	27500	Rolls	\$4.48	\$123,200.00	\$5.19	\$142,725.00	\$5.54	\$152,350.00	\$5.90	\$162,250.00	No Bid	No Bid

Access Report

Agency City of La Porte (TX)
Bid Number 15017
Bid Title PLASTIC GARBAGE BAGS

Vendor Name	Accessed First Time	Most Recent Access
BidClerk	2015-10-13 12:38 AM CDT	2015-10-13 12:38 AM CDT
x-l plastics inc	2015-10-07 09:51 AM CDT	2015-10-12 09:18 AM CDT
Alta One, LLC	2015-10-06 10:40 PM CDT	2015-10-14 03:36 PM CDT
WasteZero, Inc	2015-09-28 07:52 AM CDT	2015-10-12 08:20 AM CDT
CENTRAL POLY-BAG CORP.	2015-09-24 10:15 AM CDT	2015-10-12 09:42 AM CDT
Platinum Paper and Packaging	2015-10-07 12:48 PM CDT	2015-10-07 12:55 PM CDT
Hillyard, Inc.	2015-10-07 04:50 PM CDT	2015-10-12 04:07 PM CDT
All American	2015-09-24 09:59 AM CDT	2015-09-24 10:00 AM CDT
Onvia	2015-09-24 01:17 PM CDT	2015-10-13 03:53 AM CDT
Grand Cayon Minority Contract	2015-09-25 01:28 AM CDT	2015-09-25 01:28 AM CDT
Taylor Distribution Group	2015-09-30 10:15 PM CDT	2015-09-30 10:15 PM CDT
Discount Plastic Bags and Pack	2015-10-01 09:52 AM CDT	2015-10-12 11:48 AM CDT
Metroclean	2015-09-29 02:30 PM CDT	2015-09-29 02:30 PM CDT
Contract Paper Group, Inc.	2015-09-25 07:16 AM CDT	2015-09-25 08:12 AM CDT
DYNA PAK CORP	2015-09-24 09:33 AM CDT	2015-09-24 09:34 AM CDT
Competitive Choice	2015-10-01 03:54 PM CDT	2015-10-08 11:42 AM CDT
Perkens WS Corporation	2015-09-28 01:18 AM CDT	2015-10-15 12:34 AM CDT
Pollock Paper Distributors	2015-09-25 08:20 AM CDT	2015-09-25 08:23 AM CDT
HD SUPPLY FACILITIES MAIN	2015-10-01 01:17 PM CDT	2015-10-01 01:18 PM CDT
Kleen Janitorial Supply Co	2015-10-07 10:13 AM CDT	2015-10-13 07:51 AM CDT
The Blue Book Building & Cons	2015-09-24 11:34 AM CDT	2015-10-06 12:42 AM CDT
Calico Industries, Inc.	2015-10-12 09:57 AM CDT	2015-10-12 09:57 AM CDT
WEBB'S PROFESSIONAL FLC	2015-10-07 01:08 PM CDT	2015-10-07 01:08 PM CDT
North America Procurement Co	2015-09-28 09:14 AM CDT	2015-10-05 10:05 AM CDT
Cordell Inc.	2015-10-14 08:30 AM CDT	2015-10-14 08:30 AM CDT
Safeway Supply, Inc.	2015-10-06 07:10 PM CDT	2015-10-06 07:15 PM CDT
Calico Industries of Florida LLC	2015-09-25 07:54 AM CDT	2015-09-25 07:54 AM CDT
Interboro Packaging Corporatio	2015-09-24 11:14 AM CDT	2015-10-15 12:53 PM CDT
Royal Media Network	2015-10-02 05:20 PM CDT	2015-10-13 11:52 AM CDT
Unipak Corp.	2015-09-24 11:11 AM CDT	2015-10-12 09:05 AM CDT
Jadcore, Inc.	2015-09-24 11:12 AM CDT	2015-10-12 03:29 PM CDT
Tukmol General Contractor	2015-10-01 04:10 AM CDT	2015-10-01 04:10 AM CDT
AFP INDUSTRIES, INC.	2015-09-25 06:27 AM CDT	2015-09-25 06:27 AM CDT

Documents ost Recent Response Date

#15017 Plastic Garbage Bags.pdf
#15017 Addendum No. 1.docx.pdf#15017 Plastic Garbage Bags.pdf
#15017 Plastic Garbage Bags.pdf
#15017 Addendum No. 1.docx.pdf#15017 Plastic Garbage Bags.pdf
#15017 Addendum No. 1.docx.pdf#15017 Plastic Garbage Bags.pdf
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#15017 Addendum No. 1.docx. | 2015-10-12 03:29 PM CDT

REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: November 9, 2015 Appropriation
Requested By: Kenith Adcox Source of Funds: N/A
Department: Police Account Number:
Report: Resolution: Ordinance: Amount Budgeted:
Other: Amount Requested:
Budgeted Item: YES NO

Attachments :

**1. FY 2015 Chapter 59 Asset Forfeiture
Report by Law Enforcement Agency and
related Financial Records**

SUMMARY & RECOMMENDATIONS

Per Chapter 59 of the Texas Code of Criminal Procedure, Article 59.06 (g) (1), "All law enforcement agencies and attorneys representing the state who receive proceeds or property under this chapter shall account for the seizure, forfeiture, receipt, and specific expenditure of all such proceeds in an audit, which is to be performed annually by the commissioners court or governing body of a municipality, as appropriate."

In accordance with this requirement, a completed FY 2015 Chapter 59 Asset Forfeiture Audit Report By Law Enforcement Agency is attached, along with a summary of the fund balance, revenues and expenditures provided by the Finance Department, a financial print out for all revenues and expenditures reported under the state seizure project number (SZST) and copies of all expenditure receipts are attached for council review.

Action Required of Council:

Consider approval or other action of the attached FY 2015 audit/asset forfeiture report and associated financial records as required by Chapter 59 of the Texas Code of Criminal Procedure.

Approved for City Council Agenda

Corby D. Alexander, City Manager

Date



ATTORNEY GENERAL OF TEXAS
Chapter 59 Asset Forfeiture Reporting System

[Logout](#)

[Home](#) [New Report](#) [Reports In Progress](#) [View or Amend Submitted Reports](#) [Contact Us](#)

FY 2015
CHAPTER 59 ASSET FORFEITURE REPORT
BY LAW ENFORCEMENT AGENCY

Agency La Porte Police Dept.
Mailing Address 3001 North 23rd Street
City La Porte
State TX
ZIP 77571
Agency County Harris
Phone Number (281) 842-3101
Agency Fiscal Beginning Month October
Agency Fiscal Ending Month September

NOTE: PLEASE ROUND ALL FIGURES TO NEAREST WHOLE DOLLAR

I. SEIZED FUNDS PURSUANT TO CHAPTER 59

A) Beginning Balance: \$

B) Seizures During Reporting Period:

1) Amount seized and retained in your agency's custody: \$

2) Amount seized and transferred to the District Attorney pending forfeiture: \$

3) Total Seizures: \$0.00

C) Interest Earned on Seized Funds During Reporting Period: \$

D) Amount Returned to Defendants/Respondents: \$

E) Amount Transferred to Forfeiture Account: \$

F) Other Reconciliation Items (Must provide detail in box below): \$

Description:

G) Ending Balance: \$0.00

II. FORFEITED FUNDS AND OTHER COURT AWARDS PURSUANT TO CHAPTER 59

A) Beginning Balance: \$

B) Amount Forfeited to and Received by Reporting Agency (including Interest) During Reporting Period: \$

C) Interest Earned on Forfeited Funds During Reporting Period: \$

D) Amount Awarded Pursuant to 59.022: \$

E) Amount Awarded Pursuant to 59.023: \$

F) Proceeds Received by Your Agency From Sale of Forfeited Property: \$

G) Amount Returned to Crime Victims: \$

H) Other Reconciliation Items (Must provide detail in box below): \$

Description:

I) Total expenditures of Forfeited Funds During Reporting Period: \$67,559.00

J) Ending Balance (balance will be automatically calculated after expenditures are entered): \$55,614.00

III. OTHER PROPERTY

A) MOTOR VEHICLES (include cars, motorcycles, tractor trailers, etc.)

1) Seized:

2) Forfeited to Agency:

3) Returned to Defendants/Respondents:

4) Put into use by Agency:

B) REAL PROPERTY (Count each parcel seized as one item) ?

1) Seized:

2) Forfeited to Agency:

3) Returned to Defendants/Respondents:

4) Put into use by Agency:

C) COMPUTERS (Include computer and attached system components, such as printers and monitors, as one item) ?

1) Seized:

2) Forfeited to Agency:

3) Returned to Defendants/Respondents:

4) Put into use by Agency:

D) FIREARMS (Include only firearms seized for forfeiture under Chapter 59. Do not include weapons disposed under Chapter 18) ?

1) Seized:

2) Forfeited to Agency:

3) Returned to Defendants/Respondents:

4) Put into use by Agency:

E) Other Property ?

Description	Seized	Forfeited to Agency	Returned to Defendants/Respondents	Put into use by Agency
<input type="text"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
				+ -

IV. FORFEITED PROPERTY RECEIVED FROM ANOTHER AGENCY ?

A) Motor Vehicles: ?

B) Real Property: ?

C) Computers: ?

D) Firearms: ?

E) Other: ?

V. FORFEITED PROPERTY TRANSFERRED OR LOANED TO ANOTHER AGENCY ?

A) Motor Vehicles: ?

B) Real Property: ?

C) Computers: ?

D) Firearms: ?

E) Other: ?

VI. EXPENDITURES ?

A) SALARIES

1) Increase of Salary, Expense or Allowance for Employees (Salary Supplements): \$

2) Salary Budgeted Solely From Forfeited Funds: \$

3) Number of Employees Paid Using Forfeiture Funds:

4) TOTAL SALARIES PAID OUT OF CHAPTER 59 FUNDS: \$0.00

B) OVERTIME

1) For Employees Budgeted by Governing Body: \$

2) For Employees Budgeted Solely out of Forfeiture Funds: \$ 0.00

3) Number of Employees Paid Using Forfeiture Funds: 0

4) TOTAL OVERTIME PAID OUT OF CHAPTER 69 FUNDS: \$0.00

C) EQUIPMENT

1) Vehicles: \$ 44,630.00

2) Computers: \$ 0.00

3) Firearms, Protective Body Armor, Personal Equipment: \$ 0.00

4) Furniture: \$ 0.00

5) Software: \$ 14,445.00

6) Maintenance Costs: \$ 0.00

7) Uniforms: \$ 0.00

8) K9 Related Costs: \$ 0.00

9) Other (Must provide detail in box below): \$ 0.00

Description:

10) TOTAL EQUIPMENT PURCHASED WITH CHAPTER 59 FUNDS: \$59,075.00

D) SUPPLIES

1) Office Supplies: \$ 0.00

2) Mobile Phone and Data Account Fees: \$ 0.00

3) Internet: \$ 0.00

4) Other (Must provide detail in box below): \$ 0.00

Description:

5) TOTAL SUPPLIES PURCHASED WITH CHAPTER 59 FUNDS: \$0.00

E) Travel

1) In State Travel

a) Transportation: \$ 0.00

b) Meals & Lodging: \$ 92.00

c) Mileage: \$ 0.00

d) Incidental Expenses: \$ 0.00

e) Total In State Travel: \$92.00

2) Out of State Travel

a) Transportation: \$ 0.00

b) Meals & Lodging: \$ 0.00

c) Mileage: \$ 0.00

d) Incidental Expenses: \$ 0.00

e) Total Out of State Travel: \$0.00

3) TOTAL TRAVEL PAID OUT OF CHAPTER 59 FUNDS

Total Travel Paid Out of Chapter 59 Funds: \$92.00

F) TRAINING

1) Fees (Conferences, Seminars): \$ 8,392.00

2) Materials (Books, CDs, Videos, etc.): \$ 0.00

3) Other (Must provide detail in box below): \$ 0.00

Description: [text box]

4) TOTAL TRAINING PAID OUT OF CHAPTER 59 FUNDS: \$8,392.00

G) INVESTIGATIVE COSTS

1) Informant Costs: \$ 0.00

2) Buy Money: \$ 0.00

3) Lab Expenses: \$ 0.00

4) Other (Must provide detail in box below): \$ 0.00

Description: [text box]

5) TOTAL INVESTIGATIVE COSTS PAID OUT OF CHAPTER 59 FUNDS: \$0.00

H) PREVENTION / TREATMENT PROGRAMS / FINANCIAL ASSISTANCE / DONATIONS

1) Total Prevention/Treatment Programs (pursuant to 59.06 (d-3(f), (h), (i)): \$ 0.00

2) Total Financial Assistance (pursuant to Articles 59.06 (n) and (o)): \$ 0.00

3) Total Donations (pursuant to Articles 59.05 (d-2)): \$ 0.00

4) TOTAL PREVENTION/TREATMENT PROGRAMS/FINANCIAL ASSISTANCE/DONATIONS (pursuant to Articles 59.06 (d-3(f),(h), (i),(n),(o),(e),(d-2)): \$0.00

I) FACILITY COSTS

1) Building Purchase: \$ 0.00

2) Lease Payments: \$ 0.00

3) Remodeling: \$ 0.00

4) Maintenance Costs: \$ 0.00

5) Utilities: \$ 0.00

6) Other (Must provide detail in box below): \$ 0.00

Description: [text box]

7) TOTAL FACILITY COSTS PAID OUT OF CHAPTER 59 FUNDS: \$0.00

J) MISCELLANEOUS FEES

1) Court Costs: \$ 0.00

2) Filing Fees: \$ 0.00

3) Insurance: \$ 0.00

4) Witness Fees (including travel and security): \$ 0.00

5) Audit Costs and Fees (including audit preparation and professional fees): \$ 0.00

6) Other (Must provide detail in box below): \$ 0.00

Description: [text box]

7) TOTAL MISCELLANEOUS FEES PAID OUT OF CHAPTER 59 FUNDS: \$0.00

K) PAID TO STATE TREASURY / GENERAL FUND / HEALTH & HUMAN SERVICES COMMISSION

1) Total paid to State Treasury due to lack of local agreement pursuant to 59.06 (c): \$ 0.00

2) Total paid to State Treasury due to participating in task force not established in accordance with 59.06 (q)(1): \$ 0.00

3) Total paid to General Fund pursuant to 59.06 (c-3) (C) (Texas Department of Public Safety only): \$ 0.00

4) Total forfeiture funds transferred to the Health and Human Services Commission pursuant to 59.06 (p): \$ 0.00

5) TOTAL PAID TO STATE TREASURY/ GENERAL FUND/ HEALTH & HUMAN SERVICES COMMISSION OUT OF CHAPTER 59 FUNDS: \$0.00

L) TOTAL PAID TO COOPERATING AGENCY(IES) PURSUANT TO LOCAL AGREEMENT

TOTAL PAID TO COOPERATING AGENCY(IES) PURSUANT TO LOCAL AGREEMENT: \$ 0.00

M) TOTAL OTHER EXPENSES PAID OUT OF CHAPTER 59 FUNDS WHICH ARE NOT ACCOUNTED FOR IN PREVIOUS CATEGORIES

TOTAL OTHER EXPENSES PAID OUT OF CHAPTER 59 FUNDS WHICH ARE NOT ACCOUNTED FOR IN PREVIOUS CATEGORIES (Must provide detail in box below): \$ 0.00

Description: [Text input box]

N) TOTAL EXPENDITURES

TOTAL EXPENDITURES: \$67,559.00

Refresh totals

AUDITOR/ TREASURER/ACCOUNTING PROFESSIONAL/PREPARER CERTIFICATION

By pressing "Save" below using your email address and password account access, and pursuant to the terms of service, you certify that you swear or affirm that the Commissioners Court, City Council or Head of Agency (if no governing body) has requested that you conduct the audit required by Article 59.06 of the Code of Criminal Procedure and that upon diligent inspection of all relevant documents and supporting materials, you believe that the information contained in this report is true and correct to the best of your Knowledge.

SIGNATURE OF AUDITOR/ TREASURER/ ACCOUNTING PROFESSIONAL/ PREPARER:

TITLE:

HEAD OF AGENCY CERTIFICATION

By pressing "Submit" below using your email address and password account access, and pursuant to the terms of service you swear or affirm, under penalty of perjury, that you have accounted for the seizure, forfeiture, receipt, and specific expenditure of all proceeds and property subject to Chapter 59 of the Code of Criminal Procedure, and that upon diligent inspection of all relevant documents and supporting materials, this asset forfeiture report is true and correct and contains all information required by Article 59.06 of the Code of Criminal Procedure. You further swear or affirm that, to the best of your knowledge, all expenditures reported herein were lawful and proper, and made in accordance with Texas law.

SIGNATURE OF HEAD OF AGENCY:

TITLE:

DATE: 10/15/2015

NOTICE OF CRIMINAL PENALTY

By checking this box I acknowledge that I have read and understand the foregoing notice.(This box must be checked in order to submit your report.)

Comments:

[Text input box]

Submit Save Cancel

**City of La Porte
Seized Funds Reserve Balance Adjustment**

		State
Beginning Balance 10-1-14	(a)	<u>\$ 85,609.75</u>
Add: Receipts		37,387.02 (032-0000-407-34-00) (Project SZST)
Less: Expenditures		(67,558.90) (Project SZST)
<u>End of Year Remaining</u>		<u>55,437.87</u>
Add: Interest earnings fiscal year 2015		176.28
Ending Balance 9-30-15	(a+b+c)	<u>\$ 55,614.15</u>

Phyllis Rinehart 10/20/15

PROJECT: SZST - CONFISCATED FUNDS- STATE TYPE: GR-GRANTS SUB-TYPE: PD-POLICE DEPARTMENT STATUS: ACTIVE

TYPE	CHK#	TRAN DT	REF #	VOUCH#	VEND #	BUDGET DESCRIPTION	PROJECT- TO- DATE	YEAR- TO- DATE TRANS AMT	ENCUMBERED TRANS ENCUMBERED	BALANCE FISC YR PERIOD
32-0000-114.08-00			GRANTS			.00	17,135.70	.00	.00	17,135.70-
AJ		10/07/2015	1270			REVERSE GROUP #10190		17,135.70-	.00	2015 13
AJ		10/07/2015	1270			SET UP SZST RECEIVABLE		17,135.70	.00	2015 13
AJ		10/06/2015	1270			SETUP MDEXAM RECEIVABLE		17,135.70	.00	2015 12
TRANSACTION TOTAL:								17,135.70	.00	
32-0000-407.34-00			CONFISCATED FUNDS-			.00	37,387.02-	.00	.00	37,387.02
AJ		10/07/2015	1270			REVERSE GROUP #10190		17,135.70	.00	2015 13
AJ		10/07/2015	1270			SET UP SZST RECEIVABLE		17,135.70-	.00	2015 13
AJ		10/06/2015	1270			SETUP MDEXAM RECEIVABLE		17,135.70-	.00	2015 12
CR		09/17/2015	0151103			HARRIS CO DA PMT TO LPP LAPOLME 09/17/15 28		2,785.38- ✓	.00	2015 12
CR		08/05/2015	0134704			HARRIS CO DA PYMT-7/23/ LAPOLME 08/05/15 67		2,360.53- ✓	.00	2015 11
CR		06/16/2015	0116343			LPPD-STATE SEIZURE DEP LAPOLME 06/16/15 84		3,545.33- ✓	.00	2015 09
CR		03/24/2015	0084128			HARRIS COUNTY DA 2/24/1 LAPOLME 03/24/15 67		1,125.62- ✓	.00	2015 06
CR		02/17/2015	0070093			HARRIS CO DA - 1/12/15 LAPOLME 02/17/15 87		678.81- ✓	.00	2015 05
CR		02/17/2015	0070093			HARRIS CO DA - 1/14/15 LAPOLME 02/17/15 87		981.64- ✓	.00	2015 05
CR		02/17/2015	0070093			HARRIS CO DA - 1/8/2015 LAPOLME 02/17/15 87		942.30- ✓	.00	2015 05
CR		12/09/2014	0029907			LPPD-SEIZED FUNDS DEP LAPOLME 12/09/14 87		1,392.02- ✓	.00	2015 03
CR		10/29/2014	0011570			HARRIS COUNTY DA 10-9-1 LAPOLME 10/29/14 27		6,297.99- ✓	.00	2015 02
CR		10/29/2014	0011572			HARRIS COUNTY DA 10-13- LAPOLME 10/29/14 27		141.70- ✓	.00	2015 02
TRANSACTION TOTAL:								37,387.02- ✓	.00	
32-5253-521.20-03			PROTECTIVE CLOTHIN			2,000.00	.00	.00	.00	2,000.00
TRANSACTION TOTAL:								.00	.00	
32-5253-521.20-15			OTHER SUPPLIES			500.00	91.86	.00	.00	408.14
AP	277042	07/17/2015		002282	435276	CITI BANK		35.99 E1(b)	.00	2015 11
AP	277042	07/15/2015	KINGS BBQ #1	002283	435276	CITI BANK		55.87 E1(b)	.00	2015 11
			LITTLE CAESARS 1281 00			LUNCH FOR EXPLORER CAMP				
TRANSACTION TOTAL:								91.86	.00	
32-5253-521.20-90			MACHINERY/ TOOLS/ EQ			7,000.00	5,200.00	.00	.00	1,800.00
AP	275281	03/23/2015		007875	435276	CITI BANK		300.00 ✓ C1	.00	2015 07
			IN PLASTIX PLUS			DRAWER FOR LOCKBOX				

PROJECT: SZST - CONFISCATED FUNDS- STATE TYPE: GR- GRANTS SUB-TYPE: PD- POLICE DEPARTMENT STATUS: ACTIVE

TYPE	CHK#	TRAN DT	REF #	VOUCH#	VEND #	BUDGET DESCRIPTION	PROJECT- TO- DATE	YEAR- TO- DATE TRANS AMT	ENCUMBERED ENCUMBERED	BALANCE FISC YR PERIOD
AP	275281	03/05/2015		007844	435276	CITI BANK		300.00 ✓ CI	.00	2015 07
			IN PLASTIX PLUS			DRAWER FOR BOX IN TAHOE				
AP	274320	01/13/2015	150182	PI0658	435623	PLASTIX PLUS LLC		4,600.00 ✓ CI	4,600.00-	2015 04
						MACHINERY, TOOLS, & EQUIP				
EN		12/19/2014	150182		435623	PLASTIX PLUS LLC		.00	4,600.00	2015 03
			PO ENTRY			MACHINERY, TOOLS, & EQUIP				
						TRANSACTION TOTAL:		5,200.00	.00	
32-5253-521.30-20 TRAINING/ SEMI NARS						16,000.00	17,191.62			1,191.62-
AP	276755	07/31/2015		002033	435927	REM MANAGEMENT SERVICES		3,500.00 ✓ FI	.00	2015 11
						LEADERSHIP MENTOR TRNG				
AP	276386	07/06/2015		000780	435914	TRAINING FORCE USA LLC		1,000.00 ✓ FI	.00	2015 10
						CELL TOWER TECHNOLOGY				
AP	275804	06/03/2015		009329	435899	ROSENBERG POLICE EXPLOR		400.00 ✓ FI	.00	2015 09
						8 EXPLORERS @ \$50				
AP	275804	06/03/2015		009329	435899	ROSENBERG POLICE EXPLOR		60.00 ✓ FI	.00	2015 09
						2 ADVISORS @ \$30				
AP	274980	03/19/2015		006744	435875	GENTRY, MICHAEL R		2,431.62 ✓ FI	.00	2015 06
						TRAINING & EXPENSES				
AP	274569	01/22/2015		005473	435276	CITI BANK		500.00 ✓ FI	.00	2015 05
						QUARTERLY PD TRAINING				
AP	273914	11/01/2014	150095	PI0469	435823	LEXI POL, LLC		8,800.00 ✓ -C5	8,800.00-	2015 03
						11012014-10312015				
EN		10/31/2014	150095		435823	LEXI POL, LLC		.00	8,800.00	2015 01
			PO ENTRY			EDUCATION				
AP	273121	10/02/2014		000347	435276	CITI BANK		500.00 ✓ FI	.00	2015 01
						PAYMENT FOR WILLIAM FLORE				
						TRANSACTION TOTAL:		17,191.62	.00	
32-5253-521.40-19 RENTAL OF EQUIPMEN						7,200.00	6,075.00			1,125.00
AP	277331	08/31/2015		003434	435276	CITI BANK		600.00 ✓	.00	2015 12
						STREET CRIMES VEH RENTAL				
AP	277042	07/28/2015		002224	435276	CITI BANK		600.00 ✓	.00	2015 11
						STREET CRIMES VEH RENTAL				
AP	276484	07/01/2015		000811	435276	CITI BANK		600.00 ✓	.00	2015 10
						MARTIN STREET CRIMES RENT				
AP	276050	05/29/2015		009558	435276	CITI BANK		600.00 ✓	.00	2015 09
						STREET CRIMES RENTAL CAR				
AP	275635	04/30/2015		008517	435276	CITI BANK		600.00 ✓	.00	2015 08
						RENTAL CAR- STREET CRIMES				
AP	275281	04/01/2015		007119	435276	CITI BANK		600.00 ✓	.00	2015 07
						RENTAL CAR- STREET CRIMES				
AP	274878	03/02/2015		006279	435276	CITI BANK		600.00 ✓	.00	2015 06
						RENTAL CAR- STREET CRIMES				
AP	274569	01/30/2015		005057	435276	CITI BANK		600.00 ✓	.00	2015 05
						RENTAL CAR- STREET CRIME				
AP	273903	12/01/2014		002668	435276	CITI BANK		675.00 ✓	.00	2015 03
						RENTAL CAR- STREET CRIME				
AP	273561	10/29/2014		001469	435276	CITI BANK		600.00 ✓	.00	2015 02
						RENTAL CAR - STREET CRIME				
						TRANSACTION TOTAL:		6,075.00	.00	
								+ 600.00 - 9-30-15		
								6,675.00		

PROJECT: SZST - CONFISCATED FUNDS- STATE TYPE: GR-GRANTS SUB-TYPE: PD-POLICE DEPARTMENT STATUS: ACTIVE

TYPE	CHK#	TRAN DT	REF #	VOUCH#	VEND #	BUDGET DESCRIPTION	PROJECT- TO- DATE	YEAR- TO- DATE TRANS AMT	ENCUMBERED TRANS ENCUMBERED	BALANCE FISC YR PERIOD
32-5253-521.40-55						COMPUTER SOFTWARE	3,600.00	5,645.40	.00	2,045.40-
AP	275281	03/04/2015		007111	435276	CITI BANK		3,588.00	.00	2015 07
						PUBLIC ENGINES INC				
						COMMAND CENTRAL ANNUAL				
AP	275281	03/04/2015		007112	435276	CITI BANK		1,680.00	.00	2015 07
						PUBLIC ENGINES INC				
						CAMPUS CRIMESTOPPERS				
AP	273903	11/06/2014		002317	435276	CITI BANK		377.40	.00	2015 03
						ANDERSON SOFTWARE				
						DYNASITE ANNUAL SUBSCRIPT				
						TRANSACTION TOTAL:		5,645.40	.00	
32-5253-521.80-50						MOTOR VEHICLES	28,500.00	32,755.02	.00	4,255.02-
AP	276670	05/29/2015	150214	PI 1735	435841	CAP FLEET UPFITTERS		7,287.02	7,287.02-	2015 10
						AUTOMOBILES/ TRUCKS				
AP	274965	02/05/2015	150174	PI 1064	435490	GRAPEVINE DODGE, CHRYSL		25,468.00	25,468.00-	2015 06
						2C3CDXAT3FH765733 &732				
EN		01/15/2015	150214		435841	CAP FLEET UPFITTERS		.00	7,287.02	2015 04
						AUTOMOBILES/ TRUCKS				
EN		12/16/2014	150174		435490	GRAPEVINE DODGE, CHRYSL		.00	70,670.00-	2015 03
						AUTOMOBILES/ TRUCKS				
EN		12/10/2014	150174		435490	GRAPEVINE DODGE, CHRYSL		.00	96,138.00	2015 03
						AUTOMOBILES/ TRUCKS				
EN		12/10/2014	150174		435490	GRAPEVINE DODGE, CHRYSL		.00	25,468.00-	2015 03
						AUTOMOBILES/ TRUCKS				
EN		12/10/2014	150174		435490	GRAPEVINE DODGE, CHRYSL		.00	25,468.00	2015 03
						AUTOMOBILES/ TRUCKS				
						TRANSACTION TOTAL:		32,755.02	.00	

=== PROJECT: SZST ===== PROJECT TOTALS =====

CLASSIFICATION TOTALS:	ASSETS:	17,135.70	
	REVENUE:	37,387.02-	
	EXPENDITURES:	66,958.90	1600 = 67,558.90
TRANSACTION TOTAL:		46,707.58	.00
ESTIMATE COMPARISON:		.00	
(ACTUAL) SUMMARY TOTAL:	64,800.00	46,707.58	.00
			46,707.58-
			18,092.42

VI. EXPENDITURES

C - Equipment

1 – Vehicles

\$44,630.00

Plastix Plus LLC
10818 Bareley Lane Suite A
Houston, TX 77070

03/20/2015

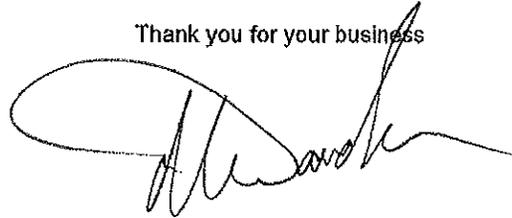
SALE

Total: \$300.00

MasterCard xxxxxxxxxxxx5829
Exp. Date: xx / xx
Name: Matthew Davidson

Auth. Code: 012023 QuickBooks Trans. No: 1513
Trans. ID: PB0017086043 Merchant No.: 5247710000034447

Thank you for your business



0 3252535212090

CUSTOMER COPY

Robbins, Jonna

From: Dove, Melissa
Sent: Wednesday, April 22, 2015 2:42 PM
To: Robbins, Jonna
Subject: RE: More information

Follow Up Flag: Follow up
Flag Status: Flagged

It was a drawer for the lockbox in the new tahoe.

*Melissa Dove
La Porte Police Department
3001 North 23rd Street
ph 281-842-3107
fax 281-470-1590
dovem@laportetx.gov*

Deuteronomy 31:8 *It is the LORD who goes before you. He will be with you; he will not leave you or forsake you. Do not fear or be dismayed."*

From: Robbins, Jonna
Sent: Wednesday, April 22, 2015 2:39 PM
To: Dove, Melissa
Subject: More information

Hello,

What was purchased? I can't tell.

Thanks,

Jonna Robbins
City of La Porte
Purchasing Technician
281-470-5126
purchasing@laportetx.gov

Plastix Plus LLC

10818 Bareley Lane Suite A
Houston, TX 77070

Sales Receipt

Date	Sale No.
3/4/2015	1510

Sold To
LaPorte Police Dept. 3001 N. 23rd LaPorte, TX 77571

AS Kelly
#634

Check No.	Payment Method	Project
	MasterCard	

Description	Qty	Rate	Amount
8" 3rd Drawer 30" SOUTHCO	1	300.00	300.00
Sales Tax		7.25%	0.00
<i>drawer for new Detective Tahoe</i>			
<i>03252535212090</i>			
Total			\$300.00

RECEIVING REPORT

PAGE: 1

RECEIPT NO.: 190270

SHIP TO:
POLICE DEPARTMENT

P. O. NO.: 150182

DATE: 1/21/15

VENDOR: PLASTIX PLUS LLC
10818 BARELY LANE SUITE A
HOUSTON TX 77070

VENDOR NO.
435623

DELIVER BY SHIP VIA
12/23/14

F. O. B.

CONFIRM BY
MICHAEL SNOW

CONFIRM TO
JONNA ROBBINS

REQUISITIONED BY
DOVE

FREIGHT CONTRACT NO. REQ. NO. REQ. DATE
0000017477 12/19/14

LINE	QTY RCVD	UOM	ITEM NO.	AND DESCRIPTION	UNIT COST	EXTENDED COST
------	----------	-----	----------	-----------------	-----------	---------------

1	2.00	EA	220 060	MACHINERY, TOOLS, & EQUIP OTHER 2 DRAWER LEVEL III FOR CHEVY TAHOE	2200.0000	4400.00
			Acct #	03252535212090		
2	4.00	EA	220 060	MACHINERY, TOOLS, & EQUIP OTHER SIMPLEX PUSH BUTTON LOCK WITH CODED KEY OVERIDE	50.0000	200.00
			Acct #	03252535212090		

TOTAL EXTENDED COST:

4600.00



mBedford
1-21-15



RECEIVED BY: BEDFORD, M

RECEIVED DATE: 1/21/15

Plastix Plus LLC

10818 Bareley Lane Suite A
Houston, TX 77070

Invoice

Date	Invoice #
1/13/2015	5023

Bill To
LaPorte Police Dept. 3001 N. 23rd LaPorte, TX 77571

Ship To
Scott

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
150182	Due on receipt	MKS	1/13/2015	Customer Pick...		

Quantity	Item Code	Description	Price Each	Amount
2	2208	Level III 2 drawer Poly vault 11" drawers and Simplex locks for Tahoe 2006-2015	2,200.00	4,400.00
4	simplex key override...	Simplex push button lock with "coded" key override Sales Tax	50.00 7.25%	200.00 0.00

Phone #
281 469-3451

Total \$4,600.00



Enterprise Plus

Emerald Club

Rental Receipt - Thank you for your business

FTW INC.
KENNY MARTIN

Contract Number: **24WS1Z**
Receipt Date: **Sep 21, 2015**
19-30-15

Enterprise Location: 10401 CENTREPARK DR STE 100
HOUSTON, TX 77043-1345
US
Tel.: (713) 465-7800

Driver: KENNY MARTIN

Start Date:	End Date:	Make/Model	Start Miles	End Miles	Miles Driven
Aug 22, 2015 @ 8:00 am	Sep 21, 2015 @ 8:00 am	FORD F15C	13,999	14,005	6
Total Miles					6

Charge Description	Quantity	Per	Rate	Total
Rate	1	Month	600.00	600.00
Subtotal:				USD 600.00

DUPLICATE

Payment Information	Total Charges	Total
CREDIT CARD CCARD	600.00	600.00
Subtotal:		USD 600.00
Total Payment Amount:		USD 600.00

If you have any questions about this receipt please contact our support staff at (713) 465-7800 or [Email us](#).

03252535214019

52 ST

Street Crimes Vehicle

Sept. 2015



10401 CENTREPARK DR STE 100
HOUSTON, TX 77043-1345

Rental Agreement #: 1V5Z7R
Bill Ref #: 8000-0955-3264
Invoice Date: 08/28/2015
Account #: (8/31/15)

BILLING DETAIL

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 MTH	600.00	600.00

Subtotal	600.00
Total Charges (USD)	600.00

PAYMENTS		
Payment	Master Card	-600.00
Total Payments (USD)		-600.00

Amount Due (USD) 0.00

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

BILL TO

KENNY MARTIN
3001 N 23RD
LAPORTE, TX - 77571

RENTAL INFORMATION

Date/Time Out: 07/23/2015 08:00 AM
Date/Time In: 08/22/2015 08:00 AM

Renter: MARTIN, KENNY

RENTAL VEHICLES

Color	License	Model	Unit	Miles/Kms Out	Miles/Kms In
WHITE	DTD8218	SILVERAD	7KY66J	10,330	10,332
VIN: 3GCPCREC5FG101763					
PER MFG	FRV7129	F15C	7KYQBG	13,870	13,999
VIN: 1FTEW1CF9FKD02927					

CLAIM INFORMATION

Claim# / PO# / RO# Insured
Date of Loss Type of Loss Type of Vehicle
Repair Shop

For Billing Inquiries / Payment Terms :
Tel#: (713) 465-7800
HTNARADMIN99@EHI.COM
Payment Due within days of invoice date
Late payments are subject to a finance charge.



Thank You For Choosing Enterprise

Please Return This Portion With Remittance	Amount Due (USD)	0
Remit To : ENTERPRISE RENT-A-CAR 10401 CENTREPARK DRIVE STE 100 HOUSTON, TX 77043	Paid By: KENNY MARTIN 3001 N 23RD LAPORTE, TX 77571	
Fed Tax Id: 26-4086616	Account #	Rental Agreement
		Amount
		GPBR
	1V5Z7R	0
		06HC

Enterprise Plus

Emerald Club



Rental Receipt - Thank you for your business

FTW INC.
KENNY MARTIN

Contract Number: **1LGHM9**

Receipt Date: **Jul 23, 2015**

7-28-15

Enterprise Location: 10401 CENTREPARK DR STE 100
HOUSTON, TX 77043-1345
US
Tel.: (713) 465-7800

Driver: KENNY MARTIN

Start Date:	End Date:	Make/Model	Start Miles	End Miles	Miles Driven
Jun 23, 2015 @ 8:00 am	Jul 23, 2015 @ 8:00 am	CHEV S15C	9,330	10,330	1,000
Total Miles					1,000

Charge Description	Quantity	Per	Rate	Total
Rate	1	Month	600.00	600.00

Subtotal: USD 600.00

USD 600.00

DUPLICATE

Total Charges

Payment Information

CREDIT CARD	CCARD			600.00
-------------	-------	--	--	--------

Subtotal: USD 600.00

Total Payment Amount:

USD 600.00

If you have any questions about this receipt please contact our support staff at (713) 465-7800 or [Email us](#).

*0325253524019
SZST
mBul*



10401 CENTREPARK DR STE 100
HOUSTON, TX 77043-1345

Rental Agreement #: 1993T4
Bill Ref #: 8000-0866-2703
Invoice Date: 06/30/2015
Account #: 7-1-15

BILLING DETAIL

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 MTH	600.00	600.00

BILL TO

KENNY MARTIN
3001 N 23RD
LAPORTE, TX - 77571

RENTAL INFORMATION

Date/Time Out: 05/24/2015 08:00 AM
Date/Time In: 06/23/2015 08:00 AM

Renter
MARTIN, KENNY

RENTAL VEHICLES

Color	License	Model	Unit	Miles/Kms	
				Out	In
WHITE	DTD8218	S15C	7KY66J	9,325	9,330
VIN:3GCPCRECSFG101763					

CLAIM INFORMATION

Claim# / PO# / RO# Insured
Date of Loss Type of Loss Type of Vehicle
Repair Shop

Subtotal		600.00
Total Charges (USD)		600.00
PAYMENTS		
Payment	Master Card	-600.00
Total Payments (USD)		-600.00
Amount Due (USD)		0.00

Individual line item charges such as rental rates, for Time and Distance, percentage-based charges (e.g. sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

*032 52535214019
52 ST
m. Beauford*

For Billing Inquiries / Payment Terms :

Tel#:(713) 465-7800
HTNARADMIN99@EHI.COM
Payment Due within days of invoice date
Late payments are subject to a finance charge.



Thank You For Choosing Enterprise

Please Return This Portion With Remittance	Amount Due (USD)	0
Remit To : ENTERPRISE RENT-A-CAR 10401 CENTREPARK DRIVE STE 100 HOUSTON, TX 77043	Paid By: KENNY MARTIN 3001 N 23RD LAPORTE, TX 77571	
Fed Tax Id: 26-4086616	Account #	Rental Agreement
	1993T4	Amount
		0
		GPBR
		06HC

Dove, Melissa

Subject: FW: Car Rental Receipt (duplicate)



FTW INC.

Contract Number: **121GT8**

KENNY MARTIN

Receipt Date: **May 24, 2015** 5-29-15

Enterprise Location: 10401 CENTREPARK DR STE 100
HOUSTON, TX 77043-1345
US
Tel.: (713) 465-7800

Driver: KENNY MARTIN

Start Date	End Date	Make/Model	Start Miles	End Miles	Miles Driven
Apr 24, 2015 @ 8:00 am	May 24, 2015 @ 8:00 am	CHEV S15C	8,325	9,325	1,000
Total Miles					1,000

Charge Description	Quantity	Per	Rate	Total
Rate	1	Month	600.00	600.00
				Subtotal: USD 600.00

Taxes and Surcharges
Subtotal: USD 600.00

Total Charges: USD 600.00

Payment Information		
CREDIT CARD	CCARD	600.00
		Subtotal: USD 600.00

Total Payment Amount USD 600.00

032 9253521 4019
525T

msBul

Enterprise Plus

Emerald Club



Rental Receipt - Thank you for your business

FTW INC.
KENNY MARTIN

Contract Number: **9TZTWK**

Receipt Date: **Apr 24, 2015**

43210

Enterprise Location: 10401 CENTREPARK DR STE 100
HOUSTON, TX 77043-1345
US
Tel.: (713) 465-7800

Driver: KENNY MARTIN

Start Date:	End Date:	Make/Model	Start Miles	End Miles	Miles Driven
Mar 25, 2015 @ 8:00 am	Apr 24, 2015 @ 8:00 am	CHEV S16C	8,305	8,325	20
Total Miles					20

Charge Description	Quantity	Per	Rate	Total
Rate	1	Month	600.00	600.00

Subtotal: USD 600.00

DUPLICATE

Total Charges

USD 600.00

Payment Information

CREDIT CARD	CCARD	600.00
-------------	-------	--------

Subtotal: USD 600.00

Total Payment Amount:

USD 600.00

If you have any questions about this receipt please contact our support staff at (713) 465-7800 or [Email us](#).



Dove, Melissa

From: Enterprise Rent-A-Car Reservation <onlinereservations@enterprise.com>
Sent: Wednesday, April 08, 2015 4:12 PM
To: Dove, Melissa
Subject: Car Rental Receipt (duplicate)



FTW INC.

Contract Number: **9LR667**

KENNY MARTIN

Receipt Date: **Mar 25, 2015**

4-1-15

Enterprise Location: 10401 CENTREPARK DR STE 100
HOUSTON, TX 77043-1345
US
Tel.: (713) 465-7800

Driver: KENNY MARTIN

Start Date	End Date	Make/Model	Start Miles	End Miles	Miles Driven
Feb 23, 2015 @ 8:00 am	Mar 25, 2015 @ 8:00 am	CHEV S15C	8,300	8,305	5
Total Miles					5

Charge Description	Quantity	Per	Rate	Total
Rate	1	Month	600.00	600.00
				Subtotal: USD 600.00

Taxes and Surcharges

Subtotal: USD 600.00

Total Charges: USD 600.00

Payment Information

DEPOSIT 600.00

Subtotal: USD 600.00

Total Payment Amount USD 600.00

032 52535214019

SZST



10401 CENTREPARK DR STE 100
HOUSTON, TX 77043-1345

Rental Agreement #: **9CZC42**
Bill Ref #: **8000-0688-5375**
Invoice Date: **02/28/2015**
Account #:

(3/2/2015)

BILLING DETAIL

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 MTH	600.00	600.00

BILL TO

KENNY MARTIN
3001 N 23RD
LAPORTE, TX - 77571

Subtotal 600.00

Total Charges (USD) 600.00

PAYMENTS

Payment Master Card -600.00

Total Payments (USD) -600.00

RENTAL INFORMATION

Date/Time Out 01/24/2015 08:00 AM Date/Time In 02/23/2015 08:00 AM

Amount Due (USD) 0.00

Renter
MARTIN, KENNY

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

RENTAL VEHICLES

Color	License	Model	Unit	Miles/Kms Out In
WHITE	DTD8218	SILVERAD	7KY66J	8,264 8,300

VIN:3GCPCREC5FG101763

CLAIM INFORMATION

Claim# / PO# / RO# Insured
Date of Loss Type of Loss Type of Vehicle
Repair Shop

For Billing Inquiries / Payment Terms :

Tel#:(713) 465-7800
HTNARADMIN99@EHI.COM
Payment Due within days of invoice date
Late payments are subject to a finance charge.



Thank You For Choosing Enterprise

Please Return This Portion With Remittance		Amount Due (USD)	0
Remit To : ENTERPRISE RENT-A-CAR 10401 CENTREPARK DRIVE STE 100 HOUSTON, TX 77043		Paid By: KENNY MARTIN 3001 N 23RD LAPORTE, TX 77571	
Fed Tax Id: 26-4086616	Account #	Rental Agreement	Amount
	9CZC42	06HC	0



10401 CENTREPARK DR STE 100
HOUSTON, TX 77043-1345

Rental Agreement #: 9649C9
Bill Ref #: 8000-0646-8844
Invoice Date: 01/29/2015
Account #: 1-30-15

BILLING DETAIL			
Description	Qty/Per	Rate	Amount
TIME & DISTANCE	3 WK	157.75	473.25
TIME & DISTANCE	1 DAY	22.55	22.55
TIME & DISTANCE	1 WK	140.00	140.00
TIME & DISTANCE	1 DAY	20.00	20.00
FS CUSTOMER GIVE AWAYS	1 RNT	-55.80	-55.80

BILL TO
KENNY MARTIN
3001 N 23RD
LAPORTE, TX - 77571

RENTAL INFORMATION
Date/Time Out: 12/25/2014 08:00 AM
Date/Time In: 01/24/2015 08:00 AM

Renter: MARTIN, KENNY

RENTAL VEHICLES

Color	License	Model	Unit	Miles/Kms	
				Out	In
BLACK	DWS4404	EQUINOX	7KJ7PK	1,800	4,184
VIN: 2GNALBEK5F6170363					
GRAY DK	DZV1151	F15C	7KXKFK	3	5
VIN: 1FTEW1C89FFA16778					
WHITE	DTD8218	SILV1500	7KY66J	7,264	8,264
VIN: 3GCPCREC5FG101763					

Subtotal: 600.00
Total Charges (USD): 600.00

PAYMENTS
Payment: Master Card -600.00
Total Payments (USD): -600.00

Amount Due (USD): 0.00

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

CLAIM INFORMATION

Claim# / PO# / RO# Insured
Date of Loss Type of Loss Type of Vehicle
Repair Shop

03252535214019
SZST
mBuffs

For Billing Inquiries / Payment Terms :
Tel#: (713) 465-7800
HTNARADMIN99@EHI.COM
Payment Due within days of invoice date
Late payments are subject to a finance charge.



Thank You For Choosing Enterprise

Please Return This Portion With Remittance		Amount Due (USD)		0
Remit To : ENTERPRISE RENT-A-CAR 10401 CENTREPARK DRIVE STE 100 HOUSTON, TX 77043		Paid By: KENNY MARTIN 3001 N 23RD LAPORTE, TX 77571		
Account #	Rental Agreement	Amount	GPBR	
9649C9	9649C9	0	06HC	



10401 CENTREPARK DR STE 100
HOUSTON, TX 77043-1345

Rental Agreement #:
Bill Ref #:
Invoice Date:
Account #:

8S01K4
8000-0566-4094
11/29/2014

12-01-14

BILLING DETAIL

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 MTH	675.00	675.00

Subtotal 675.00

Total Charges (USD) 675.00

PAYMENTS

Payment Master Card -675.00

Total Payments (USD) -675.00

Amount Due (USD) 0.00

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

BILL TO

MARTIN KENNY
3001 N 23RD
LAPORTE, TX - 77571

RENTAL INFORMATION

Date/Time Out 10/26/2014 08:00 AM
Date/Time In 11/25/2014 08:00 AM

Renter
MARTIN, KENNY

RENTAL VEHICLES

Color	License	Model	Unit	Miles/Kms Out In
BLACK	DWS4404	EQUI	7KJ7PK	1,656 1,700

VIN:2GNALBEK5F6170363

CLAIM INFORMATION

Claim# / PO# / RO# **Insured**

Date of Loss **Type of Loss** **Type of Vehicle**

Repair Shop

03292939219019

Handwritten signature

SZST

For Billing Inquiries / Payment Terms :

Tel#:
HTNARADMIN99@EHI.COM
Payment Due within days of invoice date
Late payments are subject to a finance charge.



Thank You For Choosing Enterprise

Please Return This Portion With Remittance	Amount Due (USD)	0.00
	Remit To :	
	Paid By:	
	MARTIN KENNY	
	3001 N 23RD	
	LAPORTE, TX 77571	
Account #	Rental Agreement	Amount
	8S01K4	0.00
		GPBR
		06HC



10401 CENTREPARK DR STE 100
HOUSTON, TX 77043-1345

Rental Agreement #: 8K4QB7
Bill Ref #: 8000-0524-0278
Invoice Date: 10/28/2014
Account #: 10-29-14

BILLING DETAIL

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 MTH	600.00	600.00

Subtotal 600.00

Total Charges (USD) 600.00

PAYMENTS

Payment Master Card 600.00

Total Payments (USD)

-600.00

Amount Due (USD)

0.00

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g. sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

BILL TO

MARTIN KENNY
3001 N 23RD
LAPORTE, TX - 77571

RENTAL INFORMATION

Date/Time Out 09/26/2014 06:59 PM Date/Time In 10/26/2014 08:00 AM

Renter
MARTIN, KENNY

RENTAL VEHICLES

Color	License	Model	Unit	Miles/Kms Out	In
BLACK	DGG0899	F150	7JPS95	7,600	8,500

VIN: 1FTFW1CF4EKE24551

Color	License	Model	Unit	Miles/Kms Out	In
BLACK	DWS4404	EQUI	7KJ7PK	999	1,656

VIN: 2GNALBEK5F6170363

CLAIM INFORMATION

Claim# / PO# / RO# Insured
Date of Loss Type of Loss Type of Vehicle
Repair Shop

032929392 | 2017 40/19
SZ ~~ST~~
ST

For Billing Inquiries / Payment Terms :

Tel#: HTNARADMIN99@EHI.COM
Payment Due within days of invoice date
Late payments are subject to a finance charge.



Thank You For Choosing Enterprise

Please Return This Portion With Remittance	Amount Due (USD)	0
Remit To :	Paid By:	
	MARTIN KENNY	
	3001 N 23RD	
	LAPORTE, TX 77571	
Account #	Rental Agreement	Amount
	8K4QB7	0
		GPBR
		06HC

RECEIVING REPORT

PAGE: 1

RECEIPT NO.: 192163

P. O. NO.: 150214

SHIP TO:
WILL CALL

DATE: 7/17/15

VENDOR: CAP FLEET UPFITTERS
PO BOX 27
CALDWELL TX 77836

VENDOR NO.
435841

DELIVER BY SHIP VIA F. O. B.
1/15/15

CONFIRM BY CONFIRM TO JONNA ROBBINS REQUISITIONED BY

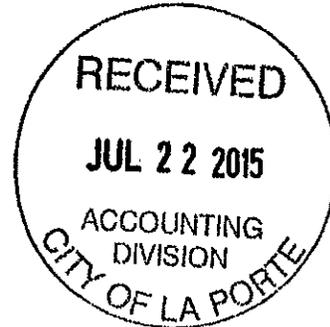
FREIGHT CONTRACT NO. REQ. NO. REQ. DATE

LINE	QTY	RCVD	BI N	LOCATI ON	UOM	ITEM NO.	AND DESCR IPTION	UNI T COST	EXTENDED COST
------	-----	------	------	-----------	-----	----------	------------------	------------	---------------

4	1.00	EA	020	005			AUTOMOBILES/ TRUCKS ACCESSORIES EMERGENCY EQUI PT. (1) GHOST UNIT 53-83	7287.0200	7287.02
			Acct #	03252535218050					

TOTAL EXTENDED COST: 7287.02

M. Dowe
m. Beafford
7-20-15



RECEIVED BY: LAPOMLD

RECEIVED DATE: 7/17/15

CUSTOMER #: 27358

512044



4715 South General Bruce Temple, TX 76502 Phone: (254) 773-1959 caldwellcountry.com

LA PORTE POLICE DEPARTMENT 3001 NORTH 23RD ST LA PORTE, TX 77571 HOME:281-204-5792 CONT:281-204-5792

INVOICE

PAGE 1

BUS: CELL: SERVICE ADVISOR: 269 JON RAINWATER

Table with columns: COLOR, YEAR, MAKE/MODEL, VIN, LICENSE, MILEAGE IN/OUT, TAG, DEL. DATE, PROD. DATE, WARR. EXP., PROMISED, PO NO., RATE, PAYMENT, INV. DATE. Includes details for a 2015 Daimler Dodge Charge.

Table with columns: LINE, OPCODE, TECH, TYPE, HOURS, LIST, NET, TOTAL. Includes entry for LA PORTE POLICE DEPARTMENT.

Main equipment list table with columns: Description, LIST, NET, TOTAL. Lists various accessories like chargers, faceplates, and mounting devices.

ON BEHALF OF SERVICING DEALER, I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREON IS ACCURATE UNLESS OTHERWISE SHOWN. SERVICES DESCRIBED WERE PERFORMED AT NO CHARGE TO OWNER...

STATEMENT OF DISCLAIMER The factory warranty constitutes all of the warranties with respect to the sale of this item/items. The Seller hereby expressly disclaims all warranties either express or implied...

Summary table with columns: DESCRIPTION, TOTALS. Rows include LABOR AMOUNT, PARTS AMOUNT, GAS, OIL, LUBE, SUBLET AMOUNT, MISC. CHARGES, TOTAL CHARGES, LESS INSURANCE, SALES TAX, and PLEASE PAY THIS AMOUNT.

CUSTOMER #: 27358

512044



4715 South General Bruce Temple, TX 76502 Phone: (254) 773-1959 caldwelcountry.com

LA PORTE POLICE DEPARTMENT 3001 NORTH 23RD ST LA PORTE, TX 77571 HOME:281-204-5792 CONT:281-204-5792 BUS: CELL:

INVOICE

PAGE 2

SERVICE ADVISOR: 269 JON RAINWATER

Table with columns: COLOR, YEAR, MAKE/MODEL, VIN, LICENSE, MILEAGE IN/OUT, TAG, DEL. DATE, PROD. DATE, WARR. EXP., PROMISED, PO NO., RATE, PAYMENT, INV. DATE. Includes details for a 2015 Daimler Dodge Charge with VIN 2C3CDXAT3FH765733.

Table with columns: LINE, OPCODE, TECH, TYPE, HOURS, LIST, NET, TOTAL. Lists various parts and services such as 'XL6/NFORCER (STX) SERIES', 'HG22PC72BR BLUE/RED 72 INCH RUNNER KIT', and '99 CSSP 0.00'.

ON BEHALF OF SERVICING DEALER, I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREON IS ACCURATE UNLESS OTHERWISE SHOWN. SERVICES DESCRIBED WERE PERFORMED AT NO CHARGE TO OWNER...

STATEMENT OF DISCLAIMER The factory warranty constitutes all of the warranties with respect to the sale of this item/items. The Seller hereby expressly disclaims all warranties...

Table with columns: DESCRIPTION, TOTALS. Summary of charges including Labor Amount (1212.50), Parts Amount (5775.52), Sublet Amount (299.00), and Total Charges (7287.02).

RECEIVING REPORT

PAGE: - 1

RECEIPT NO.: 190459

SHIP TO:
EQUIPMENT SERVICES

P. O. NO.: 150174

DATE: 2/09/15

VENDOR: GRAPEVINE DODGE, CHRYSLER, JEE
2601 WILLIAM D TATE
GRAPEVINE TX 76051

VENDOR NO.
435490

DELIVER BY SHIP VIA
12/10/14

F. O. B.

CONFIRM BY
DENNIS THOMAS

CONFIRM TO
JONNA ROBBINS

REQUISITIONED BY

FREIGHT

CONTRACT NO.

REQ. NO.

REQ. DATE

LINE	QTY	RCVD	UOM	ITEM NO.	AND DESCRIPTION	UNIT COST	EXTENDED COST
------	-----	------	-----	----------	-----------------	-----------	---------------

8	1.00	EA	020 070			25468.0000	25468.00
---	------	----	---------	--	--	------------	----------

AUTOMOBILES/ TRUCKS PATROL CARS
2015 CHARGER PUSUIT GHOST R6

Acct # 03252535218050

TOTAL EXTENDED COST:

25468.00

RECEIVED
FEB 17 2015
ACCOUNTING
DIVISION
CITY OF LA PORTE

RECEIVED
FEB 10 2015
ACCOUNTING
DIVISION
CITY OF LA PORTE

Handwritten signature
2-10-15

Handwritten signature

RECEIVED BY: BEDFORD, M
m Bedford

RECEIVED DATE: 2/09/15

VI. EXPENDITURES

C - Equipment

5 - Software

\$14,445.00



PublicEngines™

Creators of CrimeReports, CommandCentral and TipSoft

11814 South Election Road
Suite 100
Draper, UT 84020

Invoice

Invoice Date 9/1/2014
Invoice # 20476
Due Date 10/1/2014
Agency ID # 111598

Bill To:

La Porte Police Department
Attn: Accounts Payable
3001 N 23rd
La Porte TX 77571-3185

Service Period Start	Service Period End	Purchase Order #	Payment Terms	
10/11/2014	10/10/2015		Net 30	
Description		Qty/Term	Rate	Amount
Command Central Annual Subscription Renewal		1	3,588.00	3,588.00
Agency Contact: Chief Ken Adcox				

Billing questions? Email or call prior to due date:
accounting@publicengines.com | (801) 828-2727

Invoice Total

\$3,588.00

032 - 5253 521 4055
525T

Remittance Slip

Public Engines, Inc.

Invoice # 20476
Amount Due \$3,588.00
Amount Paid _____

Please Enter Your Credit Card Information

Type: Discover Master Card VISA American Express
Credit Card #: _____
Expiration Date: _____ Month _____ Year
Signature: _____

Make Checks Payable To

Public Engines, Inc.
11814 South Election Road
Suite 100
Draper, UT 84020

Completed credit card information may be faxed to (801) 998-3093 or scanned and emailed to accounting@publicengines.com.

Federal Tax ID# 65-1295498



PublicEngines™

Creators of CrimeReports, CommandCentral and TipSoft

11781 South Lone Peak Parkway
Suite 200
Draper, UT 84020

Invoice

Invoice Date 10/1/2013
Invoice # 18740
Due Date 10/31/2013
Agency ID # 119748

Bill To:

La Porte Campus Crime Stoppers
Attn: Accounts Payable/Steve Deardorff
3001 North 23rd Street
La Porte TX 77571

Service Period Start	Service Period End	Purchase Order #	Payment Terms	
11/9/2013	11/8/2014		Net 30	
Description		Qty/Term	Rate	Amount
TipSoft v5 Online, WebTips & SMS Text Tips Annual Subscription Renewal		1	1,680.00	1,680.00
Agency Contact: Steve Deardorff				

Billing questions? Email or call prior to due date:
accounting@publicengines.com | (801) 828-2727

Invoice Total

\$1,680.00

03252535214055

525T

Remittance Slip

Invoice # 18740
Amount Due \$1,680.00
Amount Paid _____

Public Engines, Inc.

Please Enter Your Credit Card Information

Type: Discover Master Card VISA American Express
Credit Card #: _____
Expiration Date: _____ Month _____ Year
Signature: _____

Make Checks Payable To

Public Engines, Inc.
11781 South Lone Peak Parkway
Suite 200
Draper UT 84020

Completed credit card information may be faxed to (801) 998-3093 or scanned and emailed to accounting@publicengines.com.

Anderson Software, LLC
1645 Harper Rd
Kerrville TX 78028



La Porte Campus Crime Stoppers
3001 N 23rd St
Le Porte TX 77571-3185

Invoice # 6171
Invoice Date September 11, 2014
Amount Due \$0.00 USD

Item	Description	Unit Cost	Quantity	Line Total
DS/A	DynaSite CMS Website Subscription - Annual	29.95	12	359.40
DR1	Domain Registration / Renewal	18.00	1	18.00
Sub/Period	NOV 2014 thru OCT 2015	0.00	1	0.00

Total 377.40
Amount Paid -377.40
Amount Due \$0.00 USD

Terms

Effective as of AUG 1, 2014, Anderson Software only accepts payment via credit card. Please click the link to pay this invoice online via credit card. Also, please contact our office to provide a credit card for us to place on file for auto-billing subsequent charges on your account.

m Bedford
03252535214055
S2ST
m Bedford

RECEIVING REPORT

PAGE: 1

SHIP TO:
POLICE DEPARTMENT

RECEIPT NO.: 189890

P. O. NO.: 150095

DATE: 12/09/14

VENDOR: LEXI POL, LLC
6B LIBERTY, SUITE 200
ALISO VIEJO CA 92656

VENDOR NO.
435823

DELIVER BY SHIP VIA
10/31/14

F. O. B.

CONFIRM BY

CONFIRM TO
JONNA ROBBINS

REQUISITIONED BY
DOVE

FREIGHT

CONTRACT NO.

REQ. NO.
0000017384

REQ. DATE
10/30/14

LINE	QTY	RCVD	UOM	ITEM NO.	AND DESCRIPTION	UNIT COST	EXTENDED COST
1	1.00	EA		100 040	EDUCATION TRAINING/ SEMINARS 1 YEAR SUBSCRIPTION WITH OPTIONAL SUPPLEMENTAL PUB	8800.0000	8800.00

Acct # 03252535213020

TOTAL EXTENDED COST:

8800.00

mBedford

xrao

VI. EXPENDITURES

E - Travel

2 – Meals & Lodging

\$92.00

EXPLOREN SUMMER
CAMP LUNCH

Kings Bbq

521 W. Main
La Porte, TX 77571
Tel : (281) 470-8358

Server: Jessica

Acc Name: ROGEF

Table: TOGO Seat: 1
14 Sliced BBQ \$66.50
1 Police Discount -\$33.21

Item Count: 15
Subtotal : \$33.25
Tax : \$2.74

Total : \$35.99

Charge On Credit Card : \$35.99

Created: Wed, Jul 15 '15 11:28 AM
SETTLED: Wed, Jul 15 '15 11:55 AM

Cashier: Jessica

LUNCH FOR EXPLOREN
CAMP

LITTLE CAESARS 1281 0001
9615 SPENCER HWY
LA PORTE, TX 77571
(281) 479-0964

Bank ID: 1340
Merchant ID: 000000494435
Term ID: 007
Clerk ID: 1

Sale

XXXXXX9699

MASTERCARD

Entry Method: Swiped

Total: \$

55.87

07/14/15

10:48:31

Inv #: 000002

Appr Code: 090551

Apprvd: Online

Batch#: 195001

Retrieval Ref. #: 79490734

Customer Copy

PRE-AUTH

7/15/2015 11:55:57 AM

MER#:

Terminal ID: LK

CASHIER#: Jessica

Transaction #: 889503567

SERVER#: Jessica

SALE : 35.99

TIP : _____

TOTAL : _____

ACCT: *****9699

CARD TYPE:

Auth Code: 050111

Name: ROGER GONZALEZ

Station 1

*****APPROVED*****

COPY CUSTOMER

Ti

032253322015
525T

032253322015
525T

VI. EXPENDITURES

F - Training

1 - Fees

\$8,392.00

REM Management Services, Inc.
"Professional Services for Professional Organizations"

INVOICE

P.O. Box 5132 FEIN: 06-17997542
Lansing, IL 60438
Phone 708/224-8512 or 8516 Fax 708/492-0570

INVOICE #08-05-15-001
DATE: AUGUST 7, 2015

TO:
Training Officer Mark Roznovak
La Porte Police Department
3001 N 23rd Street
La Porte, TX 77571

FOR:
"Seminar for Newly Promoted
Supervisors"

DESCRIPTION	AMOUNT
Develop and present the following training program for the LaPorte TX Police Department: "Seminar for Newly Promoted Supervisors" August 6 & 7, 2015	\$3,500.00
TOTAL	\$3,500.00

**Make all checks payable to REM Management Services, Inc.
Payment is due within 30 days.**

If you have any questions concerning this invoice, contact:

Dan McDevitt 708/224-8516 DMcDevitt@rem-inc.com

Thank you for your business!

Vendor Maintenance Request

New or Update	NEW		Choice: Y/N
Date	08/06/15	by: D GREEN	
Attachments:	NO	Choice Yes/No	

Vendor Number:

Remittance Information

Remittance name:	REM MANAGEMENT SERVICES INC		
Address:	PO BOX 5132		
CITY, state, zip:			
City, state, zip:	LANSING	IL	60438
Country:			
Phone Number:			
Fax Number:			
Contact:			
Email address:			
Vendor status:	ACTIVE	Choices: Active, Inactive, Held	
Tax ID type:		Choices: Social Security Number, Federal Tax ID	
Tax ID:			
Check 1099 box	YES	Choice: yes/no	
Vendor type:	BUSINESS	Choices: Individual, Business, Miscellaneous	
Name on checks:			

1099 Information

Payee Name 1:	REM MANAGEMENT SERVICES INC		
Payee Name 2:	PO BOX 5132		
Address line 1:			
City, state, zip:	LANSING	IL	60438
Name Control:			

W-9 Mailing Dates			
1st		4th	
2nd		5th	
3rd		6th	

B Notices			
1st		2nd	

Green, Danielle

From: Scarborough, Sandie
Sent: Thursday, August 06, 2015 12:35 PM
To: Green, Danielle
Cc: Accounting
Subject: RE: Set Up New Vendor/ REM Management Services INC

#435927

-----Original Message-----

From: Green, Danielle
Sent: Thursday, August 06, 2015 11:17 AM
To: Scarborough, Sandie <scarboroughs@laportetx.gov>
Cc: Accounting <Accounting@laportetx.gov>
Subject: Set Up New Vendor/ REM Management Services INC

Please see attached New Vendor Request

Thank You =)

Danielle

-----Original Message-----

From: FinanceMFP@laportetx.gov [mailto:FinanceMFP@laportetx.gov]
Sent: Thursday, August 06, 2015 9:52 AM
To: Green, Danielle <GreenD@laportetx.gov>
Subject: Message from "FIMFP"

This E-mail was sent from "FIMFP" (Aficio MP 3352).

Scan Date: 08.06.2015 10:52:26 (-0400)

Queries to: FinanceMFP@laportetx.gov



City of La Porte Accounts Payable

Check Requisition

Vendor #: 435914		Due Date: 7/7/2015			
TRAINING FORCE USA 400 CAPITAL CIRCLE SE, SUITE 18189 TALLAHASSEE, FL 32301					
<i>You are required to attach receipts with all check requisitions.</i>					
Description:					
INVESTIGATIONS USING CELL PHONE & CELL TOWER TECHNOLOGY-CLASS					
Account #	Invoice #	Description	Customer PO #	Date	Amount \$
0325253213020	525T	Training Course		07/06/2015	\$1,000.00
<div style="border: 1px solid black; border-radius: 50%; padding: 10px; display: inline-block;"> <p style="text-align: center; margin: 0;">RECEIVED</p> <p style="text-align: center; margin: 0;">JUL 07 2015</p> <p style="text-align: center; margin: 0;">ACCOUNTING DIVISION</p> <p style="text-align: center; margin: 0;">CITY OF LA PORTE</p> </div>					
Total Amount Due: \$					\$1,000.00
Remarks: Please send check to Police Dept.					
Prepared By: M. DOVE <i>M. Dove</i>		Approved By: M. Bedford <i>M. Bedford</i>		Date: 07/07/2015	



Training Force USA

400 Capital Circle SE, Suite 18189
Tallahassee, FL 32301

850-251-1223

850-727-4571 - fax
cpichard@trainingforceusa.com

INVOICE

Invoice Number: 070615-01

Invoice Date: 07/06/15

Customer Information:

Billing Address:		Shipping Address:	
Company:	La Porte Texas Police Dept.	Company:	Same
Name:	Lance Cook	Name:	
Address:	3001 North 23rd	Address:	
City/State/Zip	La Porte Texas 77571	City/State/Zip	

Shipping Method:

Order Information:

Qty	Product Description	Amount Each	Amount
# of students TBD	INVESTIGATIONS USING CELL PHONE & CELL TOWER TECHNOLOGY class (16 hour training) Delivered on July 13-14, 2015 (Flat fee to host agency)		\$1000.00
		Subtotal:	\$1000.00
		Tax:	n/a
		Shipping:	n/a
		Grand Total:	\$1000.00

Notes:

Thank you for using Training Force USA.

If you have any questions, please contact Claude Pichard at 850-251-1223 or cpichard@trainingforceusa.com



City of La Porte Accounts Payable



Check Requisition

Vendor #: 435899		Date: June 2, 2015			
Vendor Name and Address: Rosenberg Police Department Explorer 2120 4 th Street Rosenberg, TX 77471					
<i>You are required to attach receipts with all check requisitions.</i>					
Description: Rosenberg Police Explorer					
Account #	Name	Project #	Commodity Code	Course No.	Amount \$\$
03252535213020	EXPLORERS	SZST			400.00
03252535213020	ADVISORS	SZST			60.00
Total Amount Due: \$					\$460.00
Remarks: MAKE CHECKS OUT TO ROSENBERG POLICE EXPLORER					
Prepared By: M. DOVE <i>M Dove</i>		Approved By: M. BEDFORD <i>M Bedford</i>		Date: June 2, 2015	

Rosenberg Police Department 2015

Post Registration Information

Entry Deadline June 20th, 2015
120 TEAMS MAXIMUM (4-Teams PER POST)

Agency: LA PONTE POLICE DEPT

Post Number: 627

Advisor's Name: OFFICER ROGER GONZALEZ, OFFICER CHRIS PIZZO

Work Phone: 281-4710-2141 * Cell: 832-970-4120 *

E-Mail Address: gonzalezr@laponte.tx.gov

Mailing Address: 3001 N. 23rd ST

City: LA PONTE State: TX Zip: 77571

Number of Teams: 2 (maximum 4 teams per post)

Explorers: 8 X \$50 = 400,00

Advisors: 2 X \$30 = 600

Non-Participants: 3 X FREE (4) MAX = 10

Amount Enclosed: 460,00

Make checks out to: Rosenberg Police Explorer

Shirt Information:

<u>1</u> Small	<u>2</u> X-Large
<u>2</u> Medium	<u>3</u> XX Large
<u>02</u> Large	

Mail registration to:

ROSENBERG POLICE DEPARTMENT
2120 4TH STREET
ROSENBERG, TX 77471
#832-256-0915 (ANY QUESTIONS)

timk@ci.rosenberg.tx.us

Bedford, Michelle

From: Stewart, Lee
Sent: Thursday, March 19, 2015 11:40 AM
To: Bedford, Michelle
Subject: Fwd: Training Invoice

Can you plz get me a check for this please made out to Mike Gentry

Sent from my iPhone

Begin forwarded message:

From: Michael Gentry <mgentry@ci.harker-heights.tx.us>
Date: March 19, 2015 at 11:33:37 AM CDT
To: Stewart Lee <StewartL@laportetx.gov>
Subject: Training Invoice

Sgt. Stewart

As per your request, please consider this my costs for providing the training to your Department on March 19-30, 2015.

Course Title: High Performance Supervision - Crafting the Organization

Course Length: 16 hours

Presentation Fee: \$1000 per day x 2 days = \$2000

Expenses: Hotel - \$217.62 (2 nights)

Mileage: 428 miles round trip @ .50 per mile = \$214

Total to Pay: \$2431.62

Please make payable to: Michael R. Gentry, 11115 Oak Tree Drive, Salado, TX 76571

Thank you and if this is not satisfactory please advise.

Michael R. (Mike) Gentry
Chief of Police
Harker Heights Police Department

Request for Taxpayer Identification Number and Certification

Give Form to the
 requester. Do not
 send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) MICHAEL R. GENTNER	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification: <input checked="" type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input type="checkbox"/> Other (see instructions) ▶ _____	
	Exemptions (see instructions): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____	
Address (number, street, and apt. or suite no.) 11115 OAK TREE DRIVE		Requester's name and address (optional)
City, state, and ZIP code SALADO, TEXAS 76571		
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Employer identification number																				
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; height: 20px;"></td> <td style="width: 10%;"></td> </tr> </table>																				

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶		Date ▶	3/20/15
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.
Future developments. The IRS has created a page on www.irs.gov/w9 for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity,
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust, and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* on page 1.

What is FATCA reporting? The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulation section 301.7701-2(c)(2)(iii). Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Note. Check the appropriate box for the U.S. federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the U.S. federal tax classification in the space provided. If you are an LLC that is treated as a partnership for U.S. federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation, as appropriate. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for U.S. federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required U.S. federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the *Exemptions* box, any code(s) that may apply to you. See *Exempt payee code* and *Exemption from FATCA reporting code* on page 3.

Exempt payee code. Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends. Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following codes identify payees that are exempt from backup withholding:

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements.

- A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)
- B—The United States or any of its agencies or instrumentalities
- C—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities
- D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Reg. section 1.1472-1(c)(1)(i)
- E—A corporation that is a member of the same expanded affiliated group as a corporation described in Reg. section 1.1472-1(c)(1)(i)
- F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A trust exempt trust under a section 403(b) plan or section 457(g) plan

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. **Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.
2. **Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.
3. **Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.
4. **Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).
5. **Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ¹ The actual owner ¹
5. Sole proprietorship or disregarded entity owned by an individual	The owner ³
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor* ⁴
For this type of account:	Give name and EIN of:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity ⁴
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.ftc.gov/idtheft or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.



Request Money > Manage Invoices

Status: Paid with PayPal on January 21, 2015 at 7:54 AM PST



Butz Berger
 03252565213020
m. Berger

Invoice

Texas Forensic Associates

William Flores
 137 Gardner Dr
 Palestine, TX 75803
 United States
 Phone: 903-922-0057
 Fax: 480-393-4436
 rudy@txfact.com
 www.TxFACt.com

Invoice number	1016
Invoice date	1/21/2015
Payment terms	Due on receipt
Due date	1/21/2015

Bill To

La Porte Police Department
 3001 N. 23rd Street
 La Porte, TX 77571
 United States
 CookL@laportetx.gov

Description	Quantity	Unit price	Amount
Kidnapping & Child Abduction - Registration for SPECIAL GROUP RATE	1	\$500.00	\$500.00
Subtotal		\$500.00	
Total		\$500.00 USD	

Terms and conditions

No refunds on early registration. Substitutions are allowed.

Note to recipient(s)

Registration Confirmation and Invoice

Received your registration to attend the "Kidnapping & Child Abduction Investigations" class to be held in La Porte,



Request Money > Manage Invoices

Status: Paid with PayPal on October 1, 2014 at 8:52 AM PDT



Invoice

Texas Forensic Associates

William Flores
137 Gardner Dr
Palestine, TX 75803
United States
Phone: 903-922-0057
Fax: 480-393-4436
rudu@txfact.com
www.TxFACt.com

Betsy Bergeron
[Signature]

Invoice number	942
Invoice date	10/1/2014
Payment terms	Due on receipt
Due date	10/1/2014

Bill To

La Porte Police Department
3001 North 23rd Street
La Porte, TX 77571
United States
cookl@laportetx.gov

Description	Quantity	Unit price	Amount
Child Death Investigation - Registration for CDI program	1	\$500.00	\$500.00
Subtotal		\$500.00	
Total		\$500.00 USD	

Terms and conditions

No refunds on early registration. Substitutions are allowed.

Note to recipient(s)

Registration Confirmation and Invoice

IF PAYING BY CHECK, MAKE PAYABLE TO TXFACT, LLC

03252535213020
525

REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested:	<u>November 9, 2015</u>	Appropriation
Requested By:	<u>Matt Hartleib</u>	Source of Funds: <u>Reinsurance</u>
Department:	<u>Human Resources</u>	<u>Premiums</u>
Report: <input checked="" type="radio"/>	Resolution: <input type="radio"/> Ordinance: <input type="radio"/>	Account Number: <u>01461445156012</u>
Other: <input type="radio"/>		Amount Budgeted: <u>409,176.00</u>
		Amount Requested: <u>409,176.00</u>
Attachments :		Budgeted Item: <input type="radio"/> YES <input type="radio"/> NO

1. Stop Loss Renewal Analysis
2. Claims History

SUMMARY & RECOMMENDATIONS

The City purchases stop loss insurance to protect against high claims exposure. Specific stop loss covers individual member claims in excess of \$165,000. The City is reimbursed for any claims in excess of \$165,000. Aggregate insurance covers the entire health plan claims and will reimburse if claims exceed 125% of expected claims. The City had a budget amount of \$409,176, which was partially based on the health plan claims running approximately 9% lower than the prior fiscal year. On October 08, 2015, a Request for Proposal for Stop Loss Reinsurance was sent to directly to 13 Stop Loss carriers with an additional 11 carriers notified through the City's practice of posting RFP's on Public Purchase.

Of the carriers that were solicited, the City received 8 vendor proposals. All vendors provided stop loss proposals matching the current contract with Voya Financial. Rates provided by the vendors on fixed premiums (specific and aggregate rates paid by the City) range from a .01% decrease in premium with QBE to a 44.99% increase in premium with Aetna. Voya Financial provided a firm renewal offering with fixed rates at a minimal .02% increase in the annual premium. Voya's renewal offer also includes a slight increase in the aggregate factor at 2.93%. The aggregate factor is used to base the City's maximum claims liability for the aggregate stop loss policy.

Currently, the City's Stop Loss coverage takes effect when an individual employee's annual claims reach \$165,000. The City's benefits consultant has reviewed the specific deductible levels and finds that there is no need to increase the specific deductible in the upcoming plan year. Keeping in mind the City's budget for the upcoming fiscal year, the City's consultant does not recommend lowering the current specific deductible. It is the recommendation of the City's consultant to stay at the current \$165,000 Specific level and renew with Voya Financial. The .02% increase is below the budgeted fiscal year dollar amount for the City's stop loss policy. Keeping the current vendor in place also provides for coverage consistency and ease of administration for the City. The City's consultant will seek best and final offers and proceed with the best proposal.

Action Required of Council:

Consider approval or other action to renew the City's Stop Loss Coverage with Voya at an annual premium not to exceed \$409,176.00.

Approved for City Council Agenda

Corby D. Alexander, City Manager

Date

City of La Porte
Stop Loss Renewal Analysis
Effective Date: 1/1/2016

Stop Loss Carrier	Voya Financial		Voya Financial		Aetna		Symetra		Munich Re	
TPA / Network	Current		Renewal - Option 1		Proposed Plan		Proposed Plan		Proposed Plan	
	Aetna		Aetna		Aetna		Aetna		Aetna	
SPECIFIC RETENTION	\$165,000		\$165,000		\$170,000		\$165,000		\$165,000	
Aggregating Specific Contract	N/A		N/A		N/A		N/A		N/A	
Coverages	24/12		24/12		PAID		24/12		24/12	
Lifetime Maximum Reimbursement	Medical + Rx		Medical + Rx		Medical + Rx		Medical + Rx		Medical + Rx	
	Unlimited		Unlimited		Unlimited		Unlimited		Unlimited	
Specific Rates										
Single	135	\$ 38.62	\$ 38.62	\$ 57.21	\$ 46.86	\$ 49.00	\$ 46.86	\$ 105.95	\$ 99.76	
Family	256	\$ 104.25	\$ 104.25	\$ 147.04	\$ 105.95	\$ 99.76	\$ 105.95			
Composite	391	\$81.59	\$81.59	\$116.02	\$85.55	\$82.23	\$85.55			
Specific Monthly Premium	\$31,901.70		\$31,901.70		\$45,365.59		\$33,449.30		\$32,153.56	
Specific Annual Premium	\$382,820.40		\$382,820.40		\$544,387.08		\$401,391.60		\$385,842.72	
Aggregate Rate										
Composite	\$4.23		\$4.25		\$8.41		\$4.52		\$4.13	
Monthly Accomodation	N/A		N/A		N/A		N/A		N/A	
Aggregate Monthly Premium	\$1,653.93		\$1,661.75		\$3,288.31		\$1,767.32		\$1,614.83	
Aggregate Annual Premium	\$19,847.16		\$19,941.00		\$39,459.72		\$21,207.84		\$19,377.96	
AGGREGATE RETENTION										
Contract	24/12		24/12		PAID		24/12		24/12	
Coverages	Medical + Rx		Medical + Rx		Medical + Rx		Medical + Rx		Medical + Rx	
Run-In Limit	N/A		N/A		N/A		N/A		N/A	
Maximum Reimbursement	\$1,000,000		\$1,000,000		\$1,000,000		\$1,000,000		\$1,000,000	
Corridor	125%		125%		125%		125%		125%	
Aggregate Factors										
Composite	\$1,467.13		\$1,510.07		\$1,377.97		\$1,391.82		\$1,524.44	
Monthly Attachment Factor	\$573,647.83		\$590,437.37		\$538,786.27		\$544,201.62		\$596,056.04	
Annual Attachment Factor	\$6,883,773.96		\$7,085,248.44		\$6,465,435.24		\$6,530,419.44		\$7,152,672.48	
Annual Difference	n/a		\$201,474.48		(\$418,338.72)		(\$353,354.52)		\$268,898.52	
%	n/a		2.93%		-6.08%		-5.13%		3.91%	

TOTAL FIXED COSTS

Total Monthly Premium	\$33,555.63	\$33,563.45	\$48,653.90	\$35,216.62	\$33,768.39
Total Annual Premium	\$402,667.56	\$402,761.40	\$583,846.80	\$422,599.44	\$405,220.68
Annual Difference	n/a	\$93.84	\$181,179.24	\$19,931.88	\$2,553.12
Percent Difference	n/a	0.02%	44.99%	4.95%	0.63%

Firm Rates: VOYA Financial (until 11/2) & Symetra (until 10/30)

Additional claims information may be requested.



City of La Porte
Stop Loss Renewal Analysis
Effective Date: 1/1/2016

Stop Loss Carrier	HM Proposed Plan		SunLife Proposed Plan		SunLife Proposed Plan		AIG Proposed Plan		QBE Proposed Plan	
TPA / Network	Aetna		Aetna		Aetna		Aetna		Aetna	
SPECIFIC RETENTION	\$165,000		\$165,000		\$165,000		\$165,000		\$165,000	
Aggregating Specific Contract	N/A		N/A		N/A		N/A		N/A	
Coverages	24/12		24/12		24/12		24/12		24/12	
Lifetime Maximum Reimbursement	Medical + Rx Unlimited		Medical + Rx Unlimited		Medical + Rx Unlimited		Medical + Rx Unlimited		Medical + Rx Unlimited	
Specific Rates										
Single	135	\$ 44.94	\$ 48.66	\$ 51.63	\$ 38.91	\$ 38.26				
Family	256	\$ 111.59	\$ 123.06	\$ 130.77	\$ 116.17	\$ 104.43				
Composite	391	\$88.58	\$97.37	\$103.45	\$89.49	\$81.58				
Specific Monthly Premium	\$34,633.94		\$38,072.46		\$40,447.17		\$34,992.37		\$31,899.18	
Specific Annual Premium	\$415,607.28		\$456,869.52		\$485,366.04		\$419,908.44		\$382,790.16	
Aggregate Rate										
Composite	\$4.14		\$5.64		\$5.64		\$4.64		\$4.23	
Monthly Accomodation	N/A		N/A		N/A		N/A		N/A	
Aggregate Monthly Premium	\$1,618.74		\$2,205.24		\$2,205.24		\$1,814.24		\$1,653.93	
Aggregate Annual Premium	\$19,424.88		\$26,462.88		\$26,462.88		\$21,770.88		\$19,847.16	
AGGREGATE RETENTION										
Contract	24/12		24/12		24/12		24/12		24/12	
Coverages	Medical + Rx		Medical + Rx		Medical + Rx		Medical + Rx		Medical + Rx	
Run-In Limit	N/A		N/A		N/A		N/A		N/A	
Maximum Reimbursement	\$1,000,000		\$1,000,000		\$1,000,000		\$1,000,000		\$1,000,000	
Corridor	125%		125%		125%		125%		125%	
Aggregate Factors										
Composite	\$1,483.21		\$1,499.13		\$1,499.13		\$1,409.78		\$1,482.44	
Monthly Attachment Factor	\$579,935.11		\$586,159.83		\$586,159.83		\$551,223.98		\$579,634.04	
Annual Attachment Factor	\$6,959,221.32		\$7,033,917.96		\$7,033,917.96		\$6,614,687.76		\$6,955,608.48	
Annual Difference		\$75,447.36	\$150,144.00	\$150,144.00	(\$269,086.20)	\$71,834.52				
%		1.10%	2.18%	2.18%	-3.91%	1.04%				

TOTAL FIXED COSTS

Total Monthly Premium	\$36,252.68	\$40,277.70	\$42,652.41	\$36,806.61	\$33,553.11
Total Annual Premium	\$435,032.16	\$483,332.40	\$511,828.92	\$441,679.32	\$402,637.32
Annual Difference	\$32,364.60	\$80,664.84	\$109,161.36	\$39,011.76	(\$30.24)
Percent Difference	8.04%	20.03%	27.11%	9.69%	-0.01%

Firm Rates: VOYA Financial (until 11/2) & Symetra
 Additional claims information may be requested.

*NNL + 50% Rate Cap

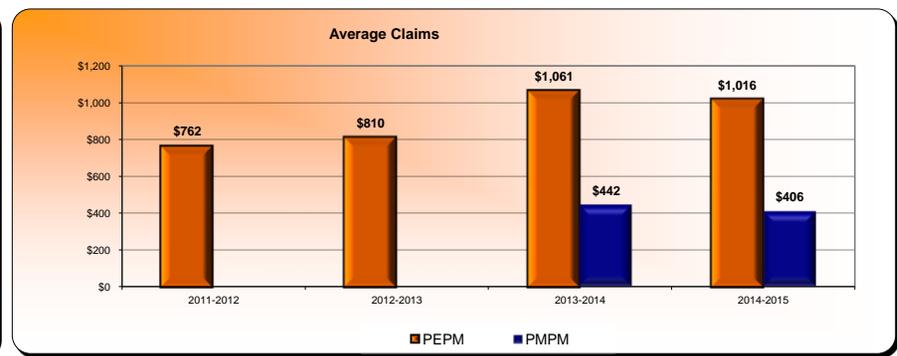
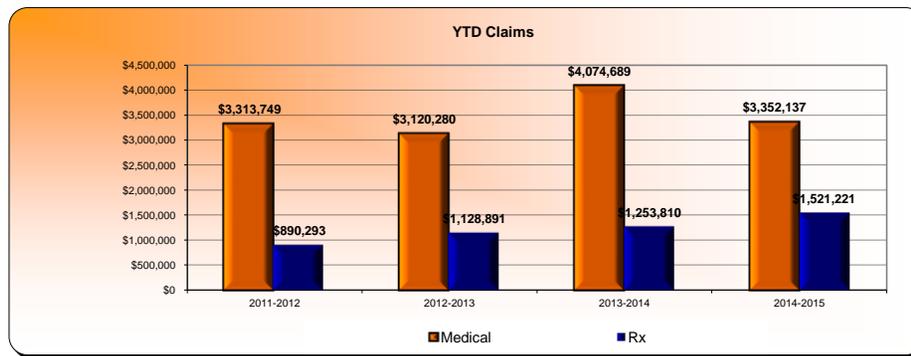


City of La Porte

Fiscal Year Medical & Rx Plan Review - 2015

October 1, 2014 - September 30, 2015

Plan Year Vendor Specific SL Deductible Specific & Aggregate Contract	2011-2012 Aetna \$145,000 24/12				2012-2013 Aetna \$165,000 24/12				2013-2014 Aetna \$165,000 24/12				2014-2015 Aetna \$165,000 24/12			
	Enroll	Mbhrs	Med	Rx	Enroll	Mbhrs	Med	Rx	Enroll	Mbhrs	Med	Rx	Enroll	Mbhrs	Med	Rx
October	424	1,037	\$ 282,510	\$ 85,897	431	1,048	\$ 364,852	\$ 84,927	416	986	\$ 253,325	\$ 106,582	419	1,028	\$ 296,972	\$ 113,753
November	422	1,034	314,544	82,463	429	1,044	267,324	80,512	419	989	224,954	90,892	420	1,033	261,265	129,114
December	425	1,048	298,577	82,264	429	1,046	376,065	75,167	415	988	287,367	98,344	422	1,036	361,867	132,809
January	430	1,062	273,020	100,851	439	1,029	210,488	107,793	410	978	262,161	107,257	396	997	229,675	111,358
February	432	1,059	252,938	95,285	441	1,032	190,482	96,078	411	984	251,459	98,414	395	994	412,690	112,272
March	435	1,067	277,568	93,040	442	1,036	254,097	90,068	412	990	413,665	108,526	395	991	265,575	126,336
April	432	1,064	278,049	88,497	416	985	208,189	114,761	416	998	417,668	105,858	396	1,000	286,296	130,196
May	431	1,055	229,905	92,207	414	981	242,355	99,691	421	1,016	444,204	108,815	390	985	251,467	117,965
June	429	1,051	210,371	85,080	414	981	393,319	80,425	420	1,011	238,525	124,535	391	984	276,454	124,787
July	428	1,044	391,474	82,611	419	997	267,777	103,297	417	1,007	404,345	103,288	389	981	279,854	133,778
August	431	1,052	228,795	1,052	421	1,009	180,096	99,152	419	1,013	448,881	97,302	386	973	218,441	155,589
September	428	1,046	275,998	1,047	421	1,006	165,236	97,018	418	1,025	428,135	103,997	391	984	211,582	133,266
Totals	5,147	12,619	\$ 3,313,749	\$ 890,293	5,116	12,194	\$ 3,120,280	\$ 1,128,891	4,994	11,985	\$ 4,074,689	\$ 1,253,810	4,790	11,986	\$ 3,352,137	\$ 1,521,221
Total Gross Claims			\$4,204,042				\$4,249,170				\$5,328,499				\$4,873,358	
(Less Spec Claims)			(\$279,209)				(\$110,841)				(\$31,709)				(\$8,121)	
Total Net Claims			\$3,924,832				\$4,138,329				\$5,296,790				\$4,865,236	
Members Per Subscriber			N/A				N/A				2.40				2.50	
Average Employees Per Month			429				426				416				399	
Total Net Claims PEPM			\$762.40				\$809.53				\$1,061.06				\$1,015.71	
Percent Over Prior Year			N/A				6.18%				31.07%				-4.27%	
Average Members Per Month			N/A				1,016				999				999	
Total Net Claims PMPM			N/A				\$339.43				\$441.84				\$405.91	
Percent Over Prior Year			N/A				N/A				30.17%				-8.13%	



City of La Porte

High Dollar Claimant Report - 2015

January 1, 2015-September 30, 2015

Claimants > \$72,500						
	Class	Plan	Relationship	Diagnosis	Amount	Over Specific (\$165,000)
1	Active	PPO	Spouse	Infection and inflammation due to vascular device or implant	\$170,683.33	\$ 5,683
2	Active	HRA 1000	Employee	Precription drug for late-stage kidney disease (Votrient)	104,301.86	-
3	Active	HRA 1000	Employee	Bone infection in ankle or foot	98,966.48	-
4	Active	PPO	Employee	Heart attack	95,716.45	-
5	Ret <65	HRA 1000	Employee	Heart failure	75,151.68	-
Total					\$ 544,820	\$ 5,683

January 1, 2014-December 31, 2014

Claimants > \$72,500						
	Class	Plan	Relationship	Diagnosis	Amount	Over Specific (\$165,000)
1	Active	HRA 1000	Employee	Open fracture of tibia (lower leg)	\$ 239,318	\$ 74,318
2	Active	PPO	Spouse	Septicemia (blood poisoning)	197,729	32,729
3	Active	PPO	Spouse	Degenerative joint disease in lower leg	166,419	1,419
4	Ret <65	PPO	Employee	Malnutrition related to diabetes	128,635	-
5	Active	PPO	Spouse	Septicemia (blood poisoning)	118,940	-
6	Active	PPO	Spouse	Aneurysm in blood vessel in chest	106,562	-
7	Active	HRA 1000	Spouse	Kidney stone(s)	88,299	-
8	Ret <65	PPO	Employee	Degenerative disc in lower back	86,131	-
9	Active	HRA 1000	Child	Premature birth	83,561	-
10	Active	HRA 1000	Child	Paralysis of one side of body	81,182	-
11	Ret <65	PPO	Spouse	Mechanical loosening of prosthetic joint	78,558	-
Total					\$ 1,375,333	\$ 108,465

Note: Claimant 1 not eligible for reimbursement.

January 1, 2013-December 31, 2013

Claimants > \$72,500						
	Class	Plan	Relationship	Diagnosis	Amount	Over Specific (\$165,000)
1	Active	HRA 1000	Employee	Skin infection of foot	\$ 164,740	\$ -
2	Ret <65	PPO	Employee	Respiratory failure	139,875	-
3	Active	PPO	Spouse	Intense pain in lower limb (reflex sympathetic dystrophy)	121,800	-
Total					\$ 426,415	\$ -



REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested <u>November 9, 2015</u>	<u>Appropriation</u>
Requested By: <u>Patrice Fogarty</u>	Source of Funds: <u>N/A</u>
Department: <u>City Secretary</u>	Account Number: <u>N/A</u>
Report: <u> </u> Resolution: <u> </u> Ordinance: <u> </u>	Amount Budgeted: <u>N/A</u>
Exhibit: _____	Amount Requested: <u>N/A</u>
	Budgeted Item: YES NO

SUMMARY & RECOMMENDATION

The La Porte City Council is authorized to make appointments to boards, commissions and committees. All vacant Board positions have been filled except for Member No. 2 on the La Porte Area Water Authority.

Regarding the **La Porte Area Water Authority**, there is a vacancy because Dennis Steger declined reappointment. This is not a Council District-specific appointment. This appointment will be for a two-year term expiring August 31, 2017, or until successors have been appointed and qualified. A current council member cannot serve on this Board. This Board typically meets only a couple of times a year.

Action Required by Council:

Consider making an appointment to the Board of the La Porte Area Water Authority.

Approved for City Council Agenda

Corby D. Alexander, City Manager

Date

REQUEST FOR CITY COUNCIL AGENDA

Agenda Date Requested: <u>November 9, 2015</u>
Requested By: <u>Michael Dolby, Director of Finance</u>
Department: <u>Finance</u>
Report: <u>X</u> Resolution: <u> </u> Ordinance: <u> </u>

<u>Amount Budgeted</u>
Source of Funds: <u>N/A</u>
Account Number: _____
Amount Budgeted: _____
Amount Requested: _____
Budgeted Item: _____

Exhibits:

Spreadsheet of Revenue Lost

Staff was asked to evaluate the potential impact on revenue that may result from enacting an over 65 property tax freeze. A property tax freeze is allowed in accordance with the property tax code for over 65 property owners and disabled property owners. The City would automatically freeze the property tax dollar amounts during the year the freeze is enacted. The City's revenue loss is based on current economic conditions. If the real estate market is growing, then the City will lose the incremental amount of taxes resulting from the growth in the tax base. Attached is an example of the city losing \$37,738 from a tax freeze during a 3.76% growth in our tax base. The exact amount of revenue lost cannot be determined since the revenue collected from property taxes is dependent on current market conditions. Therefore, the City's revenue loss could be much greater in years when there is a significant growth in the City's tax base. However, La Porte's historical property tax growth has averaged approximately 3.76 to 4.36 percent for the last 5 years. Once the freeze is enacted, it cannot be revoked.

Currently, the City of La Porte provides a homestead exemption of 20% as allowed by state law. The City allow has a local option \$60,000 exemption for those over 65 and disabled. The average home value in La Porte is \$125,000 according to the Harris County Appraisal District. This means that La Porte homesteads for the elderly or disabled, on average, have a taxable value of \$40,000 or tax payment of \$284.

Should Council wish to extend additional relief to the elderly and disabled, staff would recommend increasing the local option exemption from \$60,000 to \$63,000. This would provide a similar benefit to the elderly and disabled community, while maintaining some local control. The exemption would also generate an immediate benefit to the elderly and disabled. City Council has complete control over the local option exemption to raise, lower, or even remove. These options are not available with the tax freeze.

Action Required by Council:

Consideration and possible action regarding additional tax relief for elderly and disabled.

Approved for City Council Agenda

Corby Alexander, City Manager

Date

Over 65 Freeze revenue lost

	Value	Taxes Yr1	Yr 2 growth of 3.76%	Yr 2 Taxes	Lost Revenue	
Over -65	115,755,337	821,863	120,107,738	852,765	(30,902)	
Disability	23,786,009	168,881	24,680,363	175,231	(6,350)	
Survivor over 65	9,455,121	67,131	9,810,634	69,655	(2,524)	
Totals		1,057,875		1,097,651	(39,776)	
	Year 3 Growth	Year 3 Taxes	Lost Revenue	Year 4 Growth	Year 4 Taxes	Lost Revenue
Over -65	124,623,789	884,829	(62,966)	129,309,643	918,098	(96,236)
Disability	25,608,345	181,819	(12,939)	26,571,218	188,656	(19,775)
Survivor over 65	10,179,513	72,275	(5,143)	10,562,263	74,992	(7,861)
		1,138,923	(81,048)		1,181,746	(123,871)
	Year 5 Growth	Year 5 Taxes	Lost Revenue			
Over -65	134,171,686	952,619	(130,756)			
Disability	27,570,296	195,749	(26,868)			
Survivor over 65	10,959,404	77,812	(10,680)			
		1,226,180	(168,305)			

Assumptions:

The value is derived by subtracting the exemptions from total property value. Taxes is value times \$.71 cents per hundred dollars of value. Year two thru five growth is value multiplied by 3.76 percent x the tax rate x \$100 dollars of valuation. Revenue loss is the difference between Taxes year 1 and year 2- 5. If we freeze over 65, due to property tax code, the disability levels are also frozen.

Over 65 Aditonal Exemption

		Additional	Additional	Additional
		\$4,000	\$3,000	\$2,000
Disability	370	\$10,508.00	\$7,881.00	\$5,254.00
Over-65	1,624	\$46,121.60	\$34,591.20	\$23,060.80
Surviving Spouse Over-65	144	\$4,089.60	\$3,067.20	\$2,044.80
		\$60,719.20	\$45,539.40	\$30,359.60



**Council Agenda Item
November 9, 2015**

- 9. (a) Receive report of the La Porte Development Corporation Board – Councilmember Engelken**



Council Agenda Item November 9, 2015

10. ADMINISTRATIVE REPORTS

- Planning and Zoning Commission Meeting, Thursday, November 19, 2015
- Thanksgiving Holidays, Thursday, November 26, 2015 and Friday, November 27, 2015
- City Council Meeting, Monday, December 14, 2015
- Christmas Holidays, Thursday, December 24, 2015 and Friday, December 25, 2015

11. COUNCIL COMMENTS regarding matters appearing on the agenda; recognition of community members, city employees, and upcoming events; inquiry of staff regarding specific factual information or existing policies – Councilmembers Kaminski, Zemanek, Leonard, Engelken, Earp, Clausen, J. Martin, K. Martin and Mayor Rigby

12. EXECUTIVE SESSION

The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code, in accordance with the authority contained in:

Texas Government Code, Section 551.071(1)(a) – Consultations with Attorney regarding pending or contemplated Litigation – Meet with City Attorney and City Manager to discuss City of La Porte Adoption Center and Animal Shelter Project construction contract matter.

Texas Government Code, Section 551.074 – Personnel Matter: Deliberations concerning the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, unless the officer or employee requests a public hearing: Judge Denise Mitrano.

13. RECONVENE into regular session and consider action, if any, on item(s) discussed in executive session.

14. ADJOURN
