

**CHUCK ENGELKEN, CHAIR**  
Councilmember District 2

**DARYL LEONARD**  
Councilmember District 3



**JAY MARTIN**  
Councilmember District 5

**DOTTIE KAMINSKI**  
Alternate Member

## **MINUTES OF MEETING OF FISCAL AFFAIRS COMMITTEE MARCH 14, 2016**

The Fiscal Affairs Committee met on **March 14, 2016, at 5:00 p.m.**, in the La Porte City Hall Council Chambers, 604 West Fairmont Parkway, La Porte, Texas, to consider the following items of business:

### **1. Call to Order**

Chairman Chuck Engelken called the meeting to order at 5:00 p.m. Present were: Committee Members Daryl Leonard and Jay Martin. Also present: City Secretary Patrice Fogarty, City Manager Corby Alexander, Finance Director Michael Dolby, and Controller Phyllis Rinehart.

### **2. Consider approval or other action regarding minutes of the September 28, 2015, meeting of the Fiscal Affairs Committee – P. Fogarty**

Committee Member Leonard moved to approve the minutes of the September 28, 2015, meeting. Committee Member Martin seconded. **MOTION PASSED UNANIMOUSLY 3/0.**

### **3. Receive and review First Quarter (FY2016) Investment Report – M. Dolby**

Finance Director Michael Dolby presented the First Quarter (FY2016) Investment Report.

### **4. Receive and review month of June-August (FY2015) and September-November (FY2015) Purchasing Card Expenditures – M. Dolby**

The Committee received the months of June-August (FY2015) and September-November (FY2015) Purchasing Card Expenditures. There were no questions from Committee Members.

### **5. Receive presentation of the 2015 Comprehensive Annual Financial (CAFR) Report – M. Dolby**

Paula Lowe, CPA with Pattillo, Brown & Hill, LLP, presented the 2015 Comprehensive Annual Financial (CAFR) Report.

Committee Member Martin asked how is the motor pool fund audited. Ms. Lowe provided a summary for auditing processes.

### **6. Set date for next meeting – M. Dolby**

The Committee set May 9, 2016, at 5:00 p.m., as the date and time for the next meeting.

### **7. Administrative Reports – C. Alexander**

There were no reports.

8. **Committee Comments** – Matters appearing on agenda; Recognition of community members, city employees, and upcoming events; Inquiry of staff regarding specific factual information or existing policy.

There were no comments.

9. **Adjourn**

There being no further business, Committee Member Martin moved to adjourn the meeting at 5:42 p.m. Committee Member Leonard seconded. **MOTION PASSED.**

Respectfully submitted,

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Patrice Fogarty, City Secretary

Passed and approved on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Chairman Chuck Engelken