

La Porte, Morgan's Point & Shoreacres



Meeting Agenda

August 11, 2016

11:00 AM

LPISD Support Services Building located at 2015 Sens Road, La Porte, TX

Call To Order

Introductions

Approval of Minutes from Prior Month

Committee Reports

- Emergency Communications: Kristin Gauthier
 - A. Incidents
 - B. Reverse Drills
 - C. E-Notify Updates – Dan Heiken
- Emergency Response and Resources: Richard Bass
- Hazardous Materials Facilities Liaison: Burch Estes
- Planning: Lance Hardcastle
- Public Education & Information: Dena Mahan
- Safety Fair: Melisa Boaze
- Membership Committee: Bill Bower
- Treasurer's Report: Melisa Boaze
- Other

Old Business

- Vote on proposed 2017 Budget Discussion: Clayton Hackett

New Business

- Discuss TCEQ LEPC Grant: Kristin Gauthier
- Presentation by Bruce Bell, OMI Environmental

Good of the Order

Adjournment



Meeting Minutes

July 14, 2016

Call To Order

Clayton Hackett called to order the regular meeting of the LEPC on July 14, 2016 at 11:05 a.m. at 2015 Sens Road, La Porte, Texas.

Introductions

Introductions were made around the room.

Approval of Minutes from Last Meeting

A motion by Tim Buchanan, INEOS, was made to accept the June 9, 2016 meeting minutes. Jeff Suggs, Kuraray, seconded the motion. A vote was taken; Motion carried.

Reports

a) Emergency Communications – Shaye Bradley:

1. Incidents –

- a. Kuraray POVAL – Jennifer Devries spoke about the incident that occurred on May 20th at their facility. Kuraray experienced a decomposition reaction of the polymerization catalyst stored on site in a freezer. The freezer unit containing the catalyst failed and the resulting temperature rise caused the catalyst to decompose and overheat. Once the catalyst decomposition was observed and reported, the Kuraray emergency response team responded to control the event and cool off the decomposing catalyst, which allowed the reaction of catalyst to cease within 3 hours. There were no injuries or environmental impacts from the event. Kuraray issued a Level 2 watch, on E-notify and CAER line to inform the city and community of the potential for impacts, however, 3rd party fence line monitoring confirmed the incident was contained on-site.

2. Reverse Drills

- a. 6/9/16 @ 0200 hours: Athlon – All numbers went to recordings. Will check to update 24 hour numbers.
- b. 6/13/16 @ 1000 hours: Invista – No response.
- c. 6/20/16 @ 2000 hours: Linde Gas – Emerge response sent at 2020 hours, all clear issued at 2033. No issues.
- d. 6/27/16 @ 0200 hours: LyondellBasell Choate – No response.
- e. 7/6/16 @ 1000 hours: Nissan Chemical – Emerge response at 1006 hours, all clear issued at 1009. No issues.
- f. 7/13/16 @ 2000 hours: OxyVinyls – First 24 hour number listed was no good, other two numbers there was no answer.

*Burch wanted to know if there was any follow-up with these companies that did not pass the reverse drill test. His concern is that we should not be waiting until the meeting to fix the issue of no answer, no response, etc.

3. E-Notify Update – Dan Heiken

No update

*Concerns were raised about facilities doing their drills/weekly tests on the live side instead of on the drill side. Someone mentioned maybe changing the system back to the old way of having Green Level I-III for test and Red Level I-III for live. Dan said when it was that way, there was still an issue with people putting them on the live side instead of the test side.

*Rick Deel also says EHCMA has a group looking at the CAER line. Facilities do well with notifications inside their fence lines, but informing those outside their fence lines continues to be an issue.

- b) **Emergency Response & Resources – Richard Bass:** October 20th will be the CIMA Zone 4 Drill hosted by Altivia. The school district will participate in some way, as well as the City of La Porte. Richard will be looking for volunteers to go to schools and City facilities to observe the drill. More information will come out about this as it gets closer.

- c) **Hazardous Materials Facility Liaison – Burch Estes:** No update
- d) **Planning – Lance Hardcastle:** The risk management plan with David Bierling from TTI is in progress and the committee has a draft of eight possible scenarios. The Committee submitted Annex Q for review by City personnel and then it will be sent to the State for review and approval.
- e) **Public Education & Information – Dena Mahan:** An informational postcard for the app will be mailed to all households in La Porte, Morgan's Point, and Shoreacres in the next week or two. We have had about 250 downloads of the app so far. The LPISD new teacher orientation will be August 8th. Kimberly says there will be about 95 teachers there and the presenter will start at 8:45am. Dena is out on vacation but will get everything lined up for the Shelter in Place training when she returns. Dates for the substitute teacher training have been requested from the school district but they have not been selected yet.
- f) **Safety Fair – Misty Bridges:** The Safety Fair will be September 24th from 10-1pm this year at the Junior High. So far, we have had about 45 vendors register. Most LEPC members who have exhibits have not registered yet, so we would like to get those forms in as soon as possible. There is a stack of registration forms in the back of the room and it will be sent out electronically today. We are in need of sponsors for dinner for the JROTC kids on Friday night for setup, Breakfast for exhibitors on Saturday morning and door prizes, bikes, etc for the event. If you would like to sponsor a meal or make a donation, please get with Misty or Dena.
- g) **Membership Committee – Bill Bower:** No update
- h) **Treasurer's Report:** We received \$11,337.70 in member contributions this month. Total Disbursements of \$4,434.74 which included lunch, secretarial services, Emergency Preparedness App expenses, Safety Fair supplies, breakfast for LEPC workshop and office supplies. The ending Balance as of June 30, 2016 was \$94,378.25.

Old Business

- Contributions Due – Contributions are past due and there was a list in the back of the room of facilities who have not paid.
- PIO Training – July 27th & 28th – flyers in the back of the room. The deadline to register is 12:00 July 22nd. Contact Chuck Wolfe with any questions.

New Business

- 2017 Budget Presentation, Clayton Hackett: Overall, proposed budget has a decrease \$6,624 with no change in membership contributions. Clayton highlighted the items being increased: LEPC Workshop Lunch Line Item Added (\$1,000), LEPC Storage Line Item (\$224), Secretarial Services Line Item (\$1,000), Liability Insurance Line Item (\$50), and the Emergency Preparedness App Line Item (\$600). Decreases will include: Business Meals (\$1,500), Office Supplies (\$200), Drills & Exercises (\$5,000), Mailouts (\$300), Trinkets (\$1,500), and Contingency Fund (\$1,000). The breakdown will be emailed out to everyone and we will plan to vote on it at the August Meeting if there are no objections/discussion. Tim Buchanan wanted to know what we would do if we eliminated the Drill Line Item but were unable to obtain any grants to supplement that. Jeff Suggs said since we did a full scale exercise last year, this year's drill would most likely be a tabletop exercise and there would be very little cost involved.
- Presentation by Edgar Mejias, Gulbrandsen Technologies – Gave a presentation on the facility.
- Plaque Presentation – Clayton presented Randy Royall with a plaque as a thank you from the LEPC for his many years of service and dedication. There was also one for Bruce Johnson, but he was unable to attend the meeting. Randy gave a brief update on the employees of the Chevron facility and where they went once it ceased operations.
- Clayton wanted to let everyone know there will be a Safety Summit at the Pasadena Convention Center and there is a stack of flyers in the back of the room if anyone is interested.

Good of the Order

- Rick Deel wanted to remind everyone there will be a major closure of the 225/610 bridge July 15th – 18th. He also wanted to inform the group that Lubrizol acquired some land in Deer Park at Independence Parkway, so we will start to see a Lubrizol presence over in that area.
- David Sipe said in March of this year there was truck rollover on 146 and it took about 3 hours to get from Shoreacres. He wants to suggest that it would be good if the City would put out that kind of information via E-Notify or the App (push notifications) to let LEPC members know, so they can send their employees another way if possible. Shaye said she would work with Kristin on this in the future.
- Lance Hardcastle wanted to let everyone know that Lyondell on Underwood is starting a 48-day turnaround on July 15th that will not be complete until the end of August or the beginning of September. In July, the number of our

personnel will increase from the hours of 4 a.m. to 8 a.m. and 4 p.m. to 8 p.m. They have hired Harris County Sheriff's deputies to direct traffic at Red Bluff and Underwood Road. Maintenance is scheduled to end in August.

Motion to adjourn the meeting was made and passed. Meeting adjourned @ 11:56 a.m.

2016 Monthly membership meetings:

January 14, 2016
February 11, 2016
March 10, 2016
April 14, 2016
May 12, 2016
June 9, 2016
July 14, 2016
August 11, 2016
September 8, 2016
October 13, 2016
November 10, 2016
December 8, 2016

LA PORTE, MORGAN'S POINT, & SHOREACRES LEPC **TREASURER'S REPORT**



REPORT DATE: August 11, 2016

BALANCE AS OF LAST REPORT: July 14, 2016

Checking Account Balance \$94,378.25

TOTAL FUNDS: \$94,378.25

RECEIPTS SINCE LAST MEETING:

\$6,868.40

TOTAL RECEIPTS SINCE LAST MEETING: \$6,868.40

DISBURSEMENTS SINCE LAST MEETING:

\$5,598.51

TOTAL DISBURSEMENTS SINCE LAST MEETING: \$5,598.51

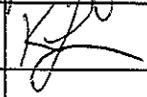
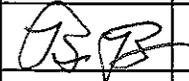
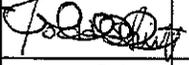
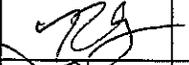
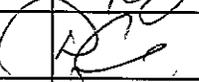
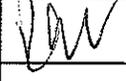
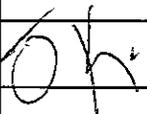
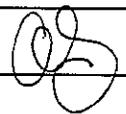
Checking Account Balance as of July 31, 2016 \$95,648.14

TOTAL AVAILABLE FUNDS as of July 31, 2016 \$95,648.14

Misty Bridges
La Porte LEPC Coordinator

2016 LA PORTE LEPC MEMBERS

August 11, 2016

Company	Representative	Initials	Alternate Rep	Initials
Air Gas	Harriss, Ashley		Adams, Don	
Air Liquide - Bayport	Johnson, Greg		Hollywood, Mark	
Air Liquide - La Porte	Bell, Michael		Legros, Kyle	
Air Liquide - La Porte SMR	Mathew, Abraham		Vickerman, Damion	
Air Products, L.P. - La Porte	Harp, Steve		Igo, Tom	
AkzoNobel Chemicals - Pasadena	Bower, Bill		Norman, Nathan	
AkzoNobel Polymers - Independence Pkwy	Wilson, Ron		Hernandez, Roy	
Albemarle, L.L.C.	Shilt, Todd		Hance, Erin	
ALTIVIA	Stoerner, Ronnie		Grimes, Jeff	
AMPAC Fine Chemicals	Cheatham, Dewayne		Briscoe, Tina	
Athlon Solutions	Kepp, Richard		Lathan, William	
Baker Petrolite - Pasadena	Buffington, Stephan		Fordyce, Ryan	
Bayport Industrial				
BRASKEM, PP Americas	Ludwig, Ken		Prevost, La Shonda	
CBSL Transportation	Kogut, Joe		Sandoval, Arabella	
Chem-Coast Inc.	Detwiler, Rick		Murray, Phil	
Chemours	Boozer, Lisa		Gallion, James	
Chevron Phillips	Royall, Randy		Martin, Christ	

2016 LA PORTE LEPC MEMBERS

August 11, 2016

City of La Porte	Gauthier, Kristin	<i>KG</i>	Mahan, Dena	<i>DM</i>
City of Morgan's Point	Ditrich, Sherri		Richardson, Bryan	
City of Shoreacres	Stall, David		Harrison, Troy	
CTEH	Steger, April		Riggs, Dave	
Dana Suttles	Humphries, Calvin			
DB Western, Inc.	Hextell, Dean	<i>DH</i>	Bocksnick, Mike	
Dow Chemical - Bayport	Cook, Ray	<i>RC</i>	Upchurch, Dale	
Dow Chemical - La Porte	Cook, Ray	<i>RC</i>	Upchurch, Dale	
Dow Pipeline	Cloud, Larry			
DuPont - La Porte	McDonald, Lakeah	<i>LM</i>	Webb, Scott	
E.R. Carpenter L.P.	Catron, Mike	<i>MC</i>	Kapfer, Andy	
Enterprise Products Operating L.P.	Farmer, James	<i>JF</i>	Jurisch, Nicole	
Equistar Pipeline	Russell, Kevin	<i>KR</i>	LeBlanc, Greg	
Eurecat U.S. INC.	Estes, Burch		McCulloch, Fred	<i>FM</i>
EXEL Inc.	Webb, Corey			
EXXONMobil Pipeline Co.	Melendez, Jamie		Wischnewsky, Chris	
Garner Environmental Services, Inc.	Fair, Breanna		Lynn, Josh	
Gas Innovations	Brandt, Christ		Madray, Ashley	
Goodyear Tire & Rubber	<i>Angela Warren</i> Sebastian, Jim	<i>AW</i>	Hebert, Valerie	

2016 LA PORTE LEPC MEMBERS

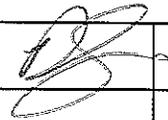
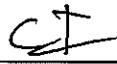
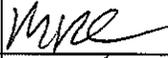
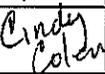
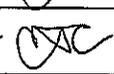
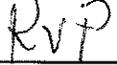
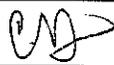
August 11, 2016

Greif	Ramirez, Ruben	RR	Chirstensen, Patrice	
Gulbrandsen Technologies	Mejias, Edgar		Schloss, Chris	CS
HARCROS Chemicals	Guerra, Jorge		Childress, Monica	
Highway Transport Chemical LLC	Mueller, Danny		Hall, Barry	
INEOS Olefins & Polymers USA	Buchanan, Tim		Turner, Don	DLT
INEOS Oligomers	Novak, Courtney	AN	Dowdy, Jed	
Intergulf	Wallace, Stephen	SMW	Minter, Chris Molina, Lauren	SM
Invista	King, Stephanie	SL	Mason, Alan	
ITC	Holley, Carl		Davila, Jesus	JM
Jacobson Warehouse	Bay, Curtis		Clark, Edward	
Kinder Morgan	Allen, Darren	DA	Powe, John	
Kuraray America EVAL	Scales, Kimberly	KS	Kuhfeldt, Sheryl	
Kuraray America POVAL	DeVries, Jennifer		Eldridge, Robert	R. Eldridge
Kuraray America Septon	Bass, Richard	RJB	Suggs, Jeff	
Kuraray La Porte	McKay, Erin		Thacker, Jermichael	J.T.
La Porte ISD	Culver, Kimberly	KC		
Lhoist North America	Potter, Watson			
Linde Gas, L.L.C.	Koumbias, Micahel		Leavins, Jake	
Lonestar Ecology	Stringer, Watt	WS	LSE Hartley, Joet (remove)	SL

Add Jimmy LaBriso

2016 LA PORTE LEPC MEMBERS

August 11, 2016

Lubrizol - Bayport	Sonnier, David		Deel, Rick	
LyondellBasell - BYO	Hardcastle, Lance		Deborde, Co	
LyondellBasell - Choate	Hardcastle, Lance		Deborde, Co	
LyondellBasell - La Porte	Israel, Chris		Freeman, Tereasa	
Metton America, Inc	McNeill, Gwendolyn		Johnson, Judy	
Nissan Chemical - Houston/Pasadena	Pace, Keith		Contreras, Gene	
Noltex	McKinley, Billy		Mann, Tim	
NRG - San Jacinto Plant *	Birbeck, Bruce		Morgan, Roger	
NRG - SR Bertron Plant	Birbeck, Bruce		Morgan, Roger	
Odjell Terminals	Eldridge, Robert		Stewart, Chad	
Oxyvinyls-Houston Operations (LP/Battleground)	Cox, Justin		Shirey, Michael	
PeroxyChem - Pasadena	Coleman, Martin		Melder, Bud	
Port of Houston	Rizzo, Colin		Dowda, Jessie	
Praxair Inc	Freuler, Tom		Ratcliff, Toby	
San Jacinto College District	Kaseh, Jemsha  		Lambert, Ginger	
Shell Pipeline	Cline-McElroy, Tracey		Barker, Phillip	
Solvay	Pearce, Kevin		Haertling, Andrea	
South Coast	Adame, Belinda		Glasgow, Kirk	
Southern Ionics	Hackett, Clayton		Boyd, Joey	

2016 LA PORTE LEPC MEMBERS

August 11, 2016

Total Petrochemicals	Sipe, David		Stokes, Bobby	BS
Trecora Chemical	Holt, Sara	feh	Hornik, Tim	
TYCO (Pentair)	Speer, Steve			
Zeon Chemicals	Owens, Gary	CO	Souris, Jeff	
Members in red above are paying members Members listed below are not paying members				
American Red Cross	Conerly, Phoebe		Compian, Joe	
Bayshore Medical	Swanagan, Lindsay			
Centerpoint				
City of Deer Park	Hemminger, Robert			
City of La Porte - Fire Department	Ladd, Donald	DLR	Henson, Jared	
City of La Porte - Fire Marshal	Meekins, Clif			
City of La Porte - Police Department	Bradley, Shaye	SB	Daeumer, Matt	
City of Pasadena	Gant, Walter		Bengochea, Frank	
City of Webster	Ferro, Joe			
Detection & Measurement Systems				
E-MERGE	Heiken, Dan	HA		
Green Light Safety	Palmer, Joe			
Gulf Coast Waste Disposal Authority	Reese, Ben	BR		

2016 LA PORTE LEPC MEMBERS

August 11, 2016

Harris County				
--- OEM	Wade, David	<i>DWS</i>	Sloan, Mark	
--- POLLUTION CONTROL	Hill, Craig		Martin, Jonathan	
--- PUBLIC HEALTH & ES	McClendon, Mac			
--- SHERRIFS OFFICE	Brown, Ron		Harrison, SGT. Kimball	
Harris County - Commissioner - Pct 2	Darbonne, Jacque		Frank, Henry	
Kaneka North America	Blake, Dale		Landry, Sean	
Logic-Spot	Miller, Candace			
OMI Environmental Solution	Mikes, Tina	<i>TM</i>		
San Jacinto Battleground Historic Site	Shirley, David			
Senator Mike Jackson's Office	Lewis, Barbara			
Texas General Land Office	Harding, Maren			
Texas Industrial Medical	Taylor, Elizabeth		Moses, Rick	
Texas Parks & Wildlife	Shirley, David	<i>DWS</i>	Deardorff, Tyler	
Union Pacific	Lerch, Frank		O'Brien, Tim	
US Coast Guard	Sampert, R.J.			
Veterans HSE, LLC	West II, SFC Walter			



2016 LA PORTE LEPC MEMBERS

August 11, 2016

Company	Representative	Initials	Alternate Rep	Initials
LU BRIZOL	PAT Shannon	PRS		
Witt O'Brien's	John Carroll	JL		
Stephanie Bailey with P. Brien's	Stephanie Bailey	SB		
Jason S. Omi	Jason Smith	JS		
Goodwell	Angela Warren	AW		
NORTH CHANNEL LEPC	Rick Anorga	RA	RA4302@Yahoo.com	
City of LaPorte	Robert Banks	RB		
ADLER Tank Rentals	Amy L. Matthew	AM	Aimee Wilson	AW
CTCH	Mike Niles	MN		
FE MORAN	Scott Jarvis	ST		
QAD & TQ & QAD				
BAYSHORE medical	Linda Tijerne	LT		
Daw	Jeff Lichon	JL		
Albemarle	Victoria Cummings	VC		
Richard Nguyen	Harris County CERT	RNG		

La Porte, Morgan's Point & Shoreacres LEPC
 604 W Fairmont Parkway
 La Porte, TX 77571
 www.laportelepc.org



2016 CONTRIBUTION WORKSHEET

For dues, fees & assessments for 1/1/2016 through 12/31/2016

Please complete the payment information below. If your facility requires an invoice for payment, submit this form and a request for an invoice to Misty Bridges at laportelepc@gmail.com

Contact Name: _____ Phone Number: _____ Email: _____

Membership Category	Dues, Fees & Assessments	Amount
Chemical Manufacturer For Chemical Manufacturers, the total calculation includes the annual E-Notify subscription assessment amount of \$2,500 and Fair Share Dues of \$650. (For purposes of the 2016 fees calculation, the definition of an employee is company employees plus nested/core contract personnel x \$4.90 per person) Total Number of Company Employees: _____ Total Number of Contractors (Nested/Core): _____ Total Number of Employees/Contractors: _____ x \$4.90 = \$ _____	Fair Share Dues <input type="checkbox"/> \$650.00 E-Notify Assessment <input type="checkbox"/> \$2,500.00	
Manufacturer of Articles (For purposes of the 2016 calculation, the definition of an employee is company employees plus nested/core contract personnel (which must total 20 or greater) x \$2.65 per person). If the total is less than 20 persons, you only have to pay the Fair Share Dues amount. Total Number of Company Employees: _____ Total Number of Contractors (Nested/Core): _____ Total Number of Employees/Contractors: _____ x \$2.65 = \$ _____	Employee Headcount Fee <input type="checkbox"/> \$ _____ Fair Share Dues <input type="checkbox"/> \$350.00	
Other: <ul style="list-style-type: none"> • Responsible Agency or Jurisdiction • Service Business • Transportation-Related 	Fair Share Dues <input type="checkbox"/> \$350.00	
Associate Member – Facility	Fair Share Dues <input type="checkbox"/> \$175.00	
Associate Member – Non-Profit Organization	Fair Share Dues <input type="checkbox"/> \$0.00	
Miscellaneous: E-Notify for other than Chemical Manufacturers	Optional – Assessment <input type="checkbox"/> \$2,500.00	
TOTAL 2016 DUES, FEES & ASSESSMENTS		\$ _____

Mail Annual Membership Application and Payment To:
 La Porte LEPC; 604 W Fairmont Pkwy, La Porte TX 77571

Please make checks/money orders payable to: La Porte LEPC

*Contributions or gifts to La Porte LEPC are not tax deductible as charitable contributions for Federal income tax purposes. A member must participate financially to be a "Voting Member" of the LEPC under the Articles of Organization and Bylaws.

Questions? Contact Misty Bridges, LEPC Coordinator, at laportelepc@gmail.com or 512-665-0908.