

LOUIS R. RIGBY  
Mayor  
JOHN ZEMANEK  
Councilmember At Large A  
DOTTIE KAMINSKI  
Councilmember At Large B  
DANNY EARP  
Councilmember District 1



CHUCK ENGELKEN  
Councilmember District 2  
DARYL LEONARD  
Councilmember District 3  
KRISTIN MARTIN  
Mayor Pro-Tem  
Councilmember District 4  
JAY MARTIN  
Councilmember District 5  
NANCY OJEDA  
Councilmember District 6

## **CITY COUNCIL MEETING AGENDA**

**Notice is hereby given of a Regular Meeting of the La Porte City Council to be held November 13, 2017, beginning at 6:00 PM in the City Hall Council Chambers, 604 W. Fairmont Parkway, La Porte, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action.**

- 1. CALL TO ORDER**
- 2. INVOCATION** – The invocation will be given by Assistant City Attorney Clark Askins.
- 3. PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance will be led by Councilmember Nancy Ojeda.
- 4. PRESENTATIONS, PROCLAMATIONS, and RECOGNITIONS**
  - (a)** Recognition - 2017 City University Participants - Mayor Rigby
- 5. PUBLIC COMMENTS** (Limited to five minutes per person.)
- 6. CONSENT AGENDA** *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*
  - (a)** Consider approval or other action regarding minutes of the meeting held on October 23, 2017 - P. Fogarty
  - (b)** Consider approval or other action to roll over requested encumbrance from City of La Porte Fiscal Year 2017 Budget to City of La Porte Fiscal Year 2018 - M. Dolby
  - (c)** Consider approval or other action regarding a Resolution adopting updated City of La Porte, Texas Investment Policy - S. Wolny
  - (d)** Consider approval or other action awarding Bid #17027 for Printing and Mailing of Utility Bills - S. Wolny
  - (e)** Consider approval or other action to purchase playground equipment in the amount of \$102,092.48 for Little Cedar Bayou Park and Seabreeze Park, under Texas Buy Board Contract No. 512-16 - R. Epting
  - (f)** Consider approval or other action regarding an Interlocal Agreement between the City of La Porte and Harris County for construction of drainage improvements across the North P Street right-of-way, intersecting the Harris County Flood Control District Channel unit F101-06 - D. Pennell
  - (g)** Consider approval or other action authorizing the City Manager to execute contract with HDR Engineering, for design and construction administration services under Lomax Area Lift Station Consolidation Project - D. Pennell
  - (h)** Consider approval or other action awarding Bid #18001 for Pine Bluff Subdivision Improvements Project - D. Pennell

- (i) Consider approval or other action authorizing purchase for vehicle and equipment replacements for Fiscal Year 2017-18, under Texas Buy Board Contract No. 521-16 and HGAC Contract No. VE11-15 - D. Pennell
- (j) Consider approval or other action to purchase fleet equipment from CAP Fleet Outfitters under Texas Buy Board Contract No. 524-17 - K. Adcox
- (k) Consider approval or other action regarding the purchase of the COBAN Edge systems through COBAN Technologies, Inc., through HGAC Contract No. EF-04-17 - K. Adcox
- (l) Consider approval or other action accepting the Fiscal Year 2017 audit/asset forfeiture report and associated financial records for the City of La Porte Police Department as required by Chapter 59 of the Texas Code of Criminal Procedure - K. Adcox

## 7. **AUTHORIZATIONS**

- (a) Consider approval or other action authorizing the Planning Department to issue permits for use of temporary FEMA trailers with restrictions for City of La Porte residents affected by Hurricane Harvey - R. Mancilla
- (b) Consider approval or other action regarding an Ordinance to repeal Ordinance 2017-3682, which provided for the condemnation of a dangerous/substandard commercial building located at 621 W. Main St. - Mayor Rigby

## 8. **REPORTS**

- (a) Receive report of the Fiscal Affairs Committee - Councilmember Engelken
- (b) Receive report of the La Porte Development Corporation Board - Councilmember Ojeda

## 9. **ADMINISTRATIVE REPORTS**

- Planning and Zoning Commission Meeting, Thursday, November 16, 2017
- Thanksgiving Holidays, Thursday, November 23, 2017, and Friday, November 24, 2017
- City Council Meeting, Monday, December 11, 2017
- Planning and Zoning Commission Meeting, Thursday, December 21, 2017
- Christmas Holidays, Monday, December 25, 2017, and Tuesday, December 26, 2017
- Zoning Board of Adjustment Meeting, Thursday, December 28, 2017

10. **COUNCIL COMMENTS** regarding matters appearing on the agenda; recognition of community members, city employees, and upcoming events; inquiry of staff regarding specific factual information or existing policies. Councilmembers Ojeda, J. Martin, K. Martin, Kaminski, Zemanek, Leonard, Engelken, Earp and Mayor Rigby

## 11. **EXECUTIVE SESSION**

The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code, in accordance with the authority contained in:

**Texas Government Code, Section 551.074** -Personnel Matter: Deliberation concerning the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, unless the officer or employee requests a public hearing: Corby Alexander, City Manager.

12. **RECONVENE** into regular session and consider action, if any, on item(s) discussed in executive session.

### 13. ADJOURN

The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code (the Texas open meetings laws).

In compliance with the Americans with Disabilities Act, the City of La Porte will provide for reasonable accommodations for persons attending public meetings. To better serve attendees, requests should be received 24 hours prior to the meeting. Please contact Patrice Fogarty, City Secretary, at 281.470.5019.

#### CERTIFICATION

I certify that a copy of the November 13, 2017 , agenda of items to be considered by the City Council was posted on the City Hall bulletin board on November 7, 2017.

*Patrice Fogarty*



**Council Agenda Item  
November 13, 2017**

1. **CALL TO ORDER**
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4. **PRESENTATIONS, PROCLAMATIONS, and RECOGNITIONS**  
(a) Recognition - 2017 City University Participants - Mayor Rigby
5. **PUBLIC COMMENTS** (Limited to five minutes per person.)

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## City University Participant Recognition

In September 2017, the City began its third City University class. Ten citizens signed up for the class and met every Thursday for ten weeks so that they could learn what it's like to keep a City of approximately 35,000 running smoothly on a daily basis. This unique opportunity gave participants hands on interaction with key City Staff, tours of City facilities, a closer look at the services the City provides, and a chance to ask questions about operations. The class of 2017 provided the City with citizen input and has shown our employees that we have great leaders who can help influence the direction the City takes in the future by serving on boards and commissions. We congratulate all of you for completing the course and look forward to working with you in the future.

At this time I would like to recognize the following City University graduates:

Michael Urich  
Sara Urich  
Dan Parker  
Dat Nguyen  
Eddie Dove  
Carl Crane  
Blanca Solis  
Rebecca Boyd  
Linda Goines  
Edith Strybos



## Council Agenda Item November 13, 2017

6. **CONSENT AGENDA** *All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*
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## **MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LA PORTE OCTOBER 23, 2017**

The City Council of the City of La Porte met in a regular meeting on **Monday, October 23, 2017**, at the City Hall Council Chambers, 604 West Fairmont Parkway, La Porte, Texas, at **6:00 p.m.** to consider the following items of business:

- 1. CALL TO ORDER** – Mayor Rigby called the meeting to order at 6:00 p.m. Members of Council present: Councilmembers Ojeda, J. Martin, K. Martin, Kaminski, Leonard, Engelken, Zemanek, and Earp. Also present were City Secretary Patrice Fogarty, City Manager Corby Alexander, and Assistant City Attorney Clark Askins.
- 2. INVOCATION** – The invocation was given by Pastor Ben Rosenberger, Bayshore Baptist Church.
- 3. PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was led by Councilmember Danny Earp.
- 4. PUBLIC COMMENTS** (Limited to five minutes per person.)

Chuck Rosa, 812 S. Virginia St., addressed Council concerning property at 621 W. Main St.; he is not in favor of demolishing this building.

Drue Adams, 200 Crescent View St., addressed Council in regards to the fence and gate he wants removed between Lots 3 & 4 in the Crescent View Subdivision. The gate has been left open, but it's not enough. Mr. Adams passed out a petition of people/neighbors indicating they want the gate taken down. He urged the City to enforce the ordinance. He requests City Council's support to have the fence and gate removed, so that citizens will have open access to the Bay.

Becky Chatham, 306 Crescent View St., addressed Council regarding how she loves the area she lives in. However, she's against the gate being there, and stated it is not legal to fence off open space and right-of-way.

Terry Short, 2803 Crescent Dr., (gate owner), addressed Council on how none of his neighbors helped to fix the bulkhead on this property. He has taken care of all maintenance on the land and the bulkhead except one neighbor has helped mow a few times. He does intend to take it to Court to be granted owner by adverse possession. His wife is afraid for her safety; once when she was home alone, three individuals were peering through the window. In 19 years, no neighbors have used that land for recreation.

Mark Mathews, 2807 Crescent Dr., addressed Council on a couple of points. He provided original documents from 1926 which address the artesian well. They do not mention access to Galveston Bay. There are number of issues involved before making a decision.

Amanda Kastl, 219 Crescent View St., addressed Council and stated everyone on their street is in attendance at the council meeting except one member. If there is a concern about safety, Mr. Short needs to fence his own yard and not the open area. She stated, "A fence was built, it's not legal, and it should be removed." She continued, "It's not complicated."

**5. CONSENT AGENDA** *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*

- (a) Consider approval or other action regarding the minutes of the meeting held on October 9, 2017– P. Fogarty
- (b) Consider approval or other action regarding a Resolution appointing Chuck Engelken as representative and Jay Martin as alternate to the Houston Galveston Area Council (H-GAC) 2018 General Assembly and Board of Directors – P. Fogarty
- (c) Consider approval or other action authorizing Staff to accept the quote from Athletic Field Specialists for reconstructing all fields at Pecan Park, utilizing Buy Board Contract 476-15 – R. Epting
- (d) Consider approval or other action regarding irrigation system upgrade at Bay Forest Golf Course – A. Osmond
- (e) Consider approval or other action the purchase of computers through PCMG (PCMall Gov) utilizing Buy Board Contract 498-15 – G. Parker
- (f) Consider approval or other action regarding an Ordinance vacating, abandoning and closing a 140-square foot portion of the West S Street right-of-way located adjacent to the Troon Drive private access easement in the Retreat at Bay Forest North Subdivision – I. Clowes
- (g) Consider approval or other action authorizing the purchase of medical treatment devices in the amount of \$73,185.45 – R. Nolen
- (h) Consider approval or other action awarding Bid #17021 for Annual Concrete Street Repair Project (Small Sections) – D. Pennell
- (i) Consider approval or other action rejecting all bids for Bid #17024 for Bulk Fuel Supply – D. Pennell

Councilmember Earp singled out Consent Agenda Items D, G, H, and I for questions. Staff addressed his questions.

Consent Item F was requested by the city manager to be removed from Council consideration.

Regarding Items A thru E and G thru I, Councilmember Chuck Engelken made a motion to approve these Consent Agenda Items pursuant to staff recommendations. Councilmember Danny Earp seconded the motion. **MOTION PASSED UNANIMOUSLY 9/0.**

## 6. PUBLIC HEARINGS AND ASSOCIATED ORDINANCES

- (a) Public hearing to receive comments regarding recommendation by the Planning and Zoning Commission to approve an Ordinance amending the City's Future Land Use Map Component of the Comprehensive Plan for a 5.051-acre tract of land legally described as Blocks 1143 and 1144, La Porte Subdivision, generally located on S. 16<sup>th</sup> St., north of the West M Street right-of-way, to change designation from "Commercial" to "Light Industrial;" and consider approval or other action regarding an Ordinance amending the City's Future Land Use Map Component of the Comprehensive Plan for a 5.051-acre tract of land legally described as Blocks 1143 and 1144, La Porte Subdivision, generally located on S. 16<sup>th</sup> St., north of the West M Street right-of-way, to change designation from "Commercial" to "Light Industrial" – I. Clowes

Item 6(a) was removed from consideration.

- (b) Public hearing to receive comments regarding the recommendation by the Planning and Zoning Commission to approve an Ordinance approving zone change request #17-92000003, to rezone a 5.051-acre tract of land legally described as Blocks 1143 and 1144, La Porte Subdivision, from General Conditional (GC) to Planned Unit Development (PUD); and consider approval or other action regarding an Ordinance amending Chapter 106, "Zoning" of the Code of Ordinance of the City of La Porte, by changing the zoning classification of a 5.051-acre tract of land legally described as Blocks 1143 and 1144, La Porte Subdivision, from General Commercial (GC) to Planned Unit Development (PUD) – I. Clowes

Item 6(b) was removed from consideration.

- (c) Public hearing to receive recommendation by the Planning and Zoning Commission to approve Special Conditional Use Permit Request #17-91000002, an amendment to SCUP #03-011, to allow for extended hours of operations at the truck pre-check facility located at 900 E. Barbours Cut Blvd.; and consider approval or other action regarding an Ordinance amending the Code of Ordinances of the City of La Porte, Chapter 106, more commonly referred to as the Zoning Ordinance of the City of La Porte by granting Special Conditional Use Permit #17-91000002, as amendment to Special Conditional Use Permit #03-011 for property located at 900 E. Barbours Cut Blvd., and legally described as 20.796-acres along E. Barbours Cut Blvd., being Reserve A, Block 1 Porte of Houston Authority La Porte, Harris County, Texas for the purpose of extending the hours of operation for the existing truck pre-check facility in a Planned Unit Development (PUD) Zone – I. Clowes

The public hearing opened at 6:39 p.m.

City Planner Ian Clowes presented a summary regarding a recommendation by the Planning and Zoning Commission to approve Special Conditional Use Permit Request #17-91000002, an amendment to SCUP #03-011, to allow for extended hours of operations at the truck pre-check facility located at 900 E. Barbours Cut Blvd.

There being no public comments, the public hearing closed at 6:46 p.m.

Councilmember J. Martin asked if a sound wall has been erected. City Planner Ian Clowes responded yes, the sound wall has been constructed. Councilmember J. Martin also asked if public input from the surrounding community was received. Per Mr. Clowes, no comment sheets came back; one or two people spoke at the past Planning and Zoning Meeting, and they were unopposed to the SCUP; they had concerns regarding the operations at the port.

Mayor Rigby asked will there be DOT officers available to cover the time frame. Police Chief Adcox responded there will be schedule adjustments to extend the hours of the DOT officers, and with the additional DOT Officer being filled within the next few months, that will help and makes it more manageable.

Councilmember Zemanek requested confirmation whether the extended hours to cover will be straight time hours and not overtime hours. Chief Adcox responded yes.

Councilmember Ojeda asked Ian Clowes whether, in his opinion, extending these hours will alleviate truck traffic or increase the amount of trucks. Ian Clowes responded Jeff Davis from the Port might be better to answer that question. His interpretation of the Port is that it is a 24-hour operation; truck traffic won't necessarily increase; but if the hours are extended, it will space out the trucks throughout the day. Councilmember Ojeda repeated her question to the applicant Jeff Davis from Port of Houston Authority. Jeff Davis answered the facility will still be doing the same volume, but it gives the opportunity to spread the hours along a longer period. They feel by spreading the hours, it will alleviate the traffic and eases the burden of the facilities' ability to operate. He further stated, "We have every intention of filling the facility."

The public hearing closed at 6:46 p.m.

Councilmember John Zemanek made a motion to accept the Planning and Zoning Commission's recommendation to approve an Ordinance amending Chapter 106, "Zoning" of the Code of Ordinances of the City of La Porte, by granting Special Conditional Use Permit #03-011 for property located at 900 E. Barbours Cut Blvd., and legally described as 20.796-acres along E. Barbours Cut Blvd., being Reserve A, Block 1 Port of Houston Authority, Harris County, Texas for the purpose of extending the hours of operation for the existing truck pre-check facility in a Planned Unit Development (PUD) Zone. Councilmember Daryl Leonard seconded. **MOTION PASSED 8/1.**

Ayes: Mayor Rigby, Councilmembers Leonard, Engelken, Earp,  
Zemanek, Kaminski, J. Martin, and K. Martin  
Nays: Councilmember Ojeda

Prior to council action, Assistant City Attorney Clark Askins read the caption of **Ordinance 2017-3685**: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF LA PORTE, CHAPTER 106, MORE COMMONLY REFERRED TO AS THE ZONING ORDINANCE OF THE CITY OF LA PORTE, BY GRANTING SPECIAL CONDITIONAL USE PERMIT NO. 17-9100002, AN AMENDMENT TO SPECIAL CONDITIONAL USE PERMIT NO 03-011, FOR THAT CERTAIN PARCEL OF LAND LEGALLY DESCRIBED AS 20.769 ACRES ALONG EAST BARCOURS CUT BOULEVARD, BEING RESERVE A, BLOCK 1 PORT OF HOUSTON AUTHORITY, LA PORTE, HARRIS COUNTY, TEXAS; FOR THE PURPOSE OF EXTENDING THE HOURS OF OPERTATION FOR THE EXISTING TRUCK PRE-CHECK FACILITY IN A PLANNED UNIT DEVELOPMENT (PUD) ZONE, MAKING CERTAIN FINDINGS OF FACT RELATED TO THE SUBJECT; FINDING COMPLIANCE WITH THE OPEN MEETINGS LAW; AND PROVIDING AN EFFECTIVE DATE HEREOF.

## 7. DISCUSSION AND POSSIBLE ACTION

(a) Discussion and possible action regarding Infant Swimming Resource classes in the City of La Porte – R. Epting

Parks and Recreation Director Rosalyn Epting presented a summary.

After Council discussion, Councilmember Zemanek made a motion and Councilmember Leonard seconded to direct staff to move forward with the program. **MOTION PASSED 9/0.**

**(b) Discussion and possible action regarding gate and fence erected on property located between Lots 3 and 4, Crescent View Subdivision – Councilmembers Earp/Zemanek/Kaminski**

Councilmember Earp spoke first.

Councilmember Earp asked whether Mr. Short secured a permit to build the fence and gate. City Manager Corby Alexander responded no, there is no permit. He stated Mr. Short eventually came in to get a permit, but the City declined to issue a permit at that time due to the issue in controversy. Councilmember Earp followed up asking if a citation has been issued to Mr. Short. Mr. Alexander responded that the City had allowed the fence/gate to remain in place until the legality of it was understood. Councilmember Earp asked if a title search has been done to determine who owns the property. Mr. Alexander and City Attorney Clark Askins responded yes, and that no one owns the property. Councilmember Earp also asked whether the City collects taxes on the property. Mr. Alexander responded the property is not on any entity's tax roll. Councilmember Earp asked if the City doesn't collect taxes on it, doesn't that mean no one owns it?

City Attorney Clark Askins stated somebody owns it, and we have to start with the plat which is from 1926, and he believes the owner(s) are the heirs to the original owners of the Home Builders Investment Company. The original plat from 1926 was filed under Home Builders Investment Company. The strip of land was never a lot; it was just a strip of land shown on the plat. The street was never dedicated to the public. There are no records of any court cases or litigation of somebody claiming ownership.

Councilmember Earp asked are there clear definitive property lines of the lots on either side of the property. Clark Askins answered there is; it is a distinct strip - but it is completely silent referring to the strip.

Councilmember Earp asked does the City believe the strip to be City property. Clark Askins and Corby Alexander said no.

Mr. Alexander mentioned the City removed waterlines and moved water meters to the edge of Crescent View -- to the property lines edge. Clark Askins added what's underneath is a prescriptive easement for the sewer line.

Councilmember Zemanek asked what the City's policy is on allowing someone to fence in a property; for example, can he fence in his next door neighbor's property? Corby Alexander responded no. Councilmember Zemanek stated whether the Shorts try to obtain this strip through adverse possession, and that's within their rights, until such time as the Shorts actually own it, the gate needs to come down.

Mayor Rigby stated that since the City already has an ordinance in place that does not allow a non-permitted gate, it must be taken down by Mr. Short or by the City without any further Council direction. He also asked whether Mr. Alexander had clear direction, to which he stated yes, he has clear direction from Council.

No Council action was taken.

**(c) Discussion and possible action to create an In-City Municipal Utility District (MUD) in the City of La Porte – C. Alexander**

City Manager Corby Alexander presented a summary.

Councilmember Zemanek asked if this property is in the TIRZ. Corby Alexander responded no, it's not in the TIRZ.

Developer Paul Grohman introduced those with him: Jeff Anderson, with Beazer Homes, Attorney Katie Sherborne, with Allen, Boone, Humphries, Robinson, LLP, Allen Mueller, business partner with Gromax Development, and Craig Coleman, with Senior Engineers.

Beazer Home representative Jeff Anderson presented a report on small development in the City at Bayside Crossing, the development which far exceeded expectations. He wants the opportunity to create a master planned community in La Porte, and the tract they're interested in is large enough to include amenities such as a Rec Center with a pool, trails, parks, etc. In order to develop the master planned community, they need the ability to create a utility district over the property. To create a Municipal Utility District (MUD), they need Council's consent.

Attorney Katie Sherborne, with Allen, Boone, Humphries, Robinson, LLP, gave a tutorial of what is meant by in-city MUDs.

Mayor Rigby would like to see this come in sooner rather than later, but is not making a decision tonight and would like additional information.

Councilmember J. Martin made a motion to move forward with investigating creation of an in-city MUD. Councilmember Kaminski seconded the motion. **MOTION PASSED UNANIMOUSLY 9/0.**

**8. ADMINISTRATIVE REPORTS**

There were no additional reports.

**9. COUNCIL COMMENTS** regarding matters appearing on the agenda; recognition of community members, city employees, and upcoming events; inquiry of staff regarding specific factual information.

Councilmember Earp commented Go Astros; Councilmember Ojeda acknowledged residents at Crescent View coming and working together – it will be a great time to discuss maintenance, cost, and repair. Councilmember J. Martin provided no comments; Councilmember K. Martin provided no comments; Councilmember Kaminski provided no comments; Councilmember Zemanek commented that he was called out during public comments by a citizen, and perhaps that citizen should listen to the tape from the last meeting to hear Councilman Zemanek's comments. He said that Mr. Rosa made comments that an engineer stated the building at 621 W. Main was not unsafe and that the engineer who came to the council meeting was just thrown under the bus at the last minute; he stated Mr. Rosa needs to understand that the engineer he thinks was thrown under the bus is the same person who said there was nothing wrong with the building. Councilmember Leonard provided no comments; Councilmember Engelken provided no comments; Mayor Rigby commented on attending the Chamber of Commerce breakfast recognizing an organization of the month in the City of La Porte, and that that organization was our First Responders - Fire, Police, EMS, and Office of Emergency Management. He stated he appreciates the Chamber doing that, and it was well deserved after what everyone went through with Hurricane Harvey.

**10. ADJOURN** - There being no further business, Councilmember Engelken made a motion to adjourn the meeting at 8:10 p.m. Councilmember Leonard seconded the motion. **MOTION PASSED UNANIMOUSLY 9/0.**

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Patrice Fogarty, City Secretary

Passed and approved on November 13, 2017.

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Mayor Louis R. Rigby

## REQUEST FOR CITY COUNCIL AGENDA ITEM

<b>Agenda Date Requested:</b> <u>November 13, 2017</u>
<b>Requested By:</b> <u>Michael Dolby</u>
<b>Department:</b> <u>Finance</u>
<b>Report:</b> <input checked="" type="checkbox"/> Resolution: _____ <b>Ordinance:</b> _____
<b>Exhibits:</b> <u>Encumbrance Rollover Report</u>
<b>Exhibits:</b> _____
<b>Exhibits:</b> _____

<b><u>Appropriation</u></b>
<b>Source of Funds:</b> <u>Various</u>
<b>Account Number:</b> <u>Various</u>
<b>Amount Budgeted:</b> <u>YES</u>
<b>Amount Requested:</b> _____
<b>Budgeted Item:</b> YES <input checked="" type="checkbox"/> NO

### **SUMMARY & RECOMMENDATION**

The City's fiscal year ended September 30, 2017. There are 27 outstanding purchase orders staff is requesting to roll-over. The purchase orders represent goods that are ordered and budgeted funds committed to procure items necessary to operate the City.

A breakdown of the open purchase orders, encumbrances and budget roll-over requests by operating fund are as follows:

Fund	Number	Amount
General Fund	14	\$ 297,358.92
Utility Fund	3	12,747.43
Insurance Fund	2	22,654.85
La Porte Area Water Authority Fund	1	249,725.53
Technology Fund	1	49,954.53
Vehicle Maintenance Fund	1	14,733.50
Grant Fund	3	2,833.30
Emergency Services District Fund	1	490.50
Economic Development Fund	1	15,000.00
<b>Totals</b>	<b>27</b>	<b>\$ 665,498.56</b>

The above encumbrances will not have an impact on the projected working capital balances for fiscal year 2018 because they were budgeted in the fiscal year 2017, and following approval by council, the system will automatically increase each line item.

#### **Action Required by Council:**

Approve the encumbrance roll over request.

#### **Approved for City Council Agenda**

\_\_\_\_\_  
Corby Alexander, City Manager

\_\_\_\_\_  
Date

**CITY OF LAPORTE**  
**ENCUMBRANCE ROLLOVER REPORT**  
**For the Fiscal Year Ended September 30, 2017**

<b>Fund</b>	<b>P. O Number</b>	<b>Vendor Name</b>	<b>Encumbrance Amount</b>	<b>Description</b>	
001	170179	City of Houston	108.51	radio services	0015253-5214003
001	170257	Cap Fleet Outfitters	1,445.52	police department equipment	0015253-5218050
001	170540	Bowling Bicycle, Inc	3,150.00	patrol bikes	0015253-5212090
001	170544	Gall's Inc	4,854.85	uniforms for patrol	0015253-5212003
001	170549	Barcodes LLC	4,987.50	mobil direct thermal printer	0015253-5212090
001	150181	Sungard Public Sector Inc	192,976.17	One Solution software	0016066-5195007
001	170012	La Porte ISD	1,295.70	rent for IT department	0016066-5194022
001	170247	Kilgore Industries	225.50	contracted services	0016064-5124006
001	170193	Irma Mata	1,480.00	Spanish translator for municipal court	0016064-5125007
001	170335	Century Link Communications LLC	14,872.00	profession al services	0016066-5195007
001	170519	Superior LLC	6,572.80	training	0016141-5153020
001	170045	Century Asphalt	35,052.87	asphalt	0017071-5314015
001	170493	Civil Concepts	3,200.00	land survey for Bay Harbor Drive	0017071-5315007
001	170541	Kendig Keast Collaborative	27,137.50	professional consulting services	0019090-5195004
<b>14</b>		<b>General Fund</b>	<b>297,358.92</b>		
002	150312	Sungard Public Sector Inc	5,440.00	Onsite training for Navaline	0026147-5153020
002	150511	Sungard Public Sector Inc	4,500.00	professional services	0026147-5155007
002	170006	Gulf Coast Waste Disposal	2,807.43	waste disposal services	0026176-5157006
<b>3</b>		<b>Utility Fund</b>	<b>12,747.43</b>		
014	170060	Aetna Insurance	12,931.14	professional services	0146144-5156025
014	170218	SA Benefit Service	9,723.71	stop loss insurance	0146144-5156012
<b>2</b>		<b>Insurance Fund</b>	<b>22,654.85</b>		
016	170007	City of Houston	249,725.53	water	0167075-5337004
<b>1</b>		<b>La Porte Area Water Authority</b>	<b>249,725.53</b>		
023	170547	Datavox	49,954.53	lines for data and phone	0239904-5808023
<b>1</b>		<b>Technology Fund</b>	<b>49,954.53</b>		
024	170034	Sun Coast Resources	14,733.50	annual contract	0247074-5349095
<b>1</b>		<b>Vehicle Maintenance Fund</b>	<b>14,733.50</b>		
032	170081	Sonya Cates	750.00	consultant for ROCK program	0326064-5125007
032	170116	S & S Investigations & Security	1,089.50	contracted services	0326064-5124080
032	170133	Harris County Treasurer	993.80	SETCIC Assists in Locating LaPorte Warrents	0326064-5124081
<b>3</b>		<b>Grant Fund</b>	<b>2,833.30</b>		
034	170488	Hoyt Breathing Air Products	490.50	daily set charge for air products	0345051-5224002
<b>1</b>		<b>Emergency Services Fund</b>	<b>490.50</b>		
038	140474	Richard Design Services Inc	15,000.00	professional services	0386030-5659997
<b>1</b>		<b>Section 4B Sales Tax Fund</b>	<b>15,000.00</b>		
<b>27</b>		<b>Total Encumbrances</b>	<b>\$665,498.56</b>		

## REQUEST FOR CITY COUNCIL AGENDA ITEM

<b>Agenda Date Requested:</b> <u>November 13, 2017</u>	<b><u>Appropriation</u></b>
<b>Requested By:</b> <u>Shelley Wolny, Treasurer</u>	<b>Source of Funds:</b> _____
<b>Department:</b> <u>Finance</u>	<b>Account Number:</b> _____
<b>Report:</b> ___ <b>Resolution:</b> <u>X</u> <b>Ordinance:</b> ___	<b>Amount Budgeted:</b> _____
<b>Exhibits:</b> <u>Resolution</u>	<b>Amount Requested:</b> _____
<b>Exhibits:</b> <u>Investment Policy</u>	<b>Budgeted Item:</b> YES      NO
<b>Exhibits:</b> _____	

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### SUMMARY & RECOMMENDATION

The City Council of the City of La Porte originally adopted an Investment Policy on January 13, 1992, by Ordinance No. 1802. The Investment Policy governs how the City will invest the City's funds and outlines administrative and legal guidelines for the Investment Officers to follow for the preservation of capital. The Public Funds Investment Act requires that a City must present the Investment Policy to Council annually for review or amendment. The policy was last reviewed on December 12, 2016.

On November 13, 2017, the Finance Department presented the Investment Policy to the Fiscal Affairs Committee for review. Based on 2017 PFIA Legislative update, staff is proposing the following changes to the City's investment policy.

- Section 2256.009 has been amended to include interest-bearing banking deposits that are guaranteed or insured by: (A) the Federal Deposit Insurance Corporation or its successor; or (B) the National Credit Union Share Insurance Fund or its successor.
- Updated language for Section 2256.010 to read "depository institution that has its main office or branch office in Texas.
- Revised language in Section 2256.014 of the Government Code regarding no-load money market mutual funds.
- Revised language in Section 2256.016 regarding local government investment pools.
- Updated language for the selection of financial institutions to include Financial Industry Regulatory Authority (FINRA) certification.

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#### **Action Required by Council:**

Recommend that the Council receive and approve/reaffirm the Investment Policy by resolution.

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#### **Approved for City Council Agenda**

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**Corby D. Alexander, City Manager**

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**Date**

RESOLUTION NO.

A RESOLUTION OF THE CITY OF LA PORTE, TEXAS, ADOPTING AN INVESTMENT POLICY CONFORMING TO ALL STATUTES GOVERNING INVESTMENT OF THE CITY OF LA PORTE'S FUNDS, INCLUDING, BUT NOT BY WAY OF LIMITATION, THE PUBLIC FUNDS INVESTMENT ACT, CHAPTER 2256, TEXAS GOVERNMENT CODE; FINDING COMPLIANCE WITH THE OPEN MEETINGS LAW; AND SETTING AN EFFECTIVE DATE THEREOF.

**WHEREAS**, the City of La Porte requires that funds be invested in a manner which will preserve the principal of funds invested while meeting daily cash flow demands of the City; and

**WHEREAS**, the Public Funds Investment Act requires the adoption of certain investment policies and controls regarding the investment of its funds; and

**WHEREAS**, the Public Funds Investment Act further requires that the governing body of an investing entity shall adopt a written investment policy by resolution, and shall further state that it has reviewed the investment policy and investment strategies adopted, and that the written policy adopted shall record any changes made to either the investment policy or investment strategies previously adopted; and

**WHEREAS**, the City will endeavor to earn a return on funds invested at the highest return possible after taking into account the primary goals of preservation of liquidity of funds invested, consistent with the City's Investment Policy;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA PORTE, THAT:**

**SECTION 1.** The findings and recitations set out in the preamble to this Resolution are found to be true and correct and that they are hereby adopted by the City Council of the City of La Porte and made a part hereof for all purposes.

**SECTION 2.** The City of La Porte hereby designates the, *City of La Porte, Texas Investment Policy*, a true copy of which is on file in the office of the City Secretary of the City of La Porte and that it is hereby adopted by the City of La Porte and made a part hereof for all purposes.

**SECTION 3.** The City Council officially finds, determines, recites, and declares that a sufficient written notice of the date, hour place and subject of this meeting of the City Council was posted at a place convenient to the public at City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Texas Government Code; and that this meeting has been open to the public as required by law at all times during which this Resolution and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves and confirms such written notice and the contents and posting thereof.

**SECTION 4.** This resolution shall be effective upon its passage and approval.

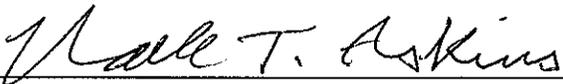
**INTRODUCED, READ and PASSED** by the affirmative vote of a majority of the City Council of the City of La Porte, Texas, on this the 13th day of November, 2017.

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Louis R. Rigby,  
Mayor

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Patrice Fogarty,  
City Secretary

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Clark T. Askins,  
Assistant City Attorney

# City of La Porte, Texas Investment Policy

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Adopted by the City Council  
Of the City of La Porte  
On January 13, 1992, by  
Ordinance No. 1802



Amended:

*November 1995*  
*August 1997*  
*November 2000*  
*February 2003*  
*February 2005*  
*October 2005*  
*July 2009*  
*May 2011*  
*October 2013*  
*October 2014*

**City of La Porte, Texas**

*Michael G. Dolby, CPA*  
*Director of Finance*

*Shelley Wolny*  
*Treasurer*

**I. POLICY**

It is the policy of the City of La Porte, Texas (the "City") to administer and invest its funds in a manner which will preserve the principal and maintain the liquidity through limitations and diversification while meeting the daily cash flow requirements of the City. The City will invest all available funds in conformance with legal and administrative guidelines, seeking to optimize interest earnings to the maximum extent possible.

The purpose of this investment policy is to comply with all statutes governing the investment of the City's funds, including the Public Funds Investment Act, Chapter 2256 of the Texas Government Code (the " Act"), which requires the City to adopt a written investment policy regarding the investment of its funds and funds under its control. The Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the City's funds.

**II. SCOPE**

The City will strive to earn a return on funds invested at the highest investment return possible after taking in consideration the primary goals of preservation of principal and liquidity of funds invested, consistent with the policy objectives described below. This investment policy applies to the investment activities of the government of the City of La Porte, Texas.

FUNDS INCLUDED The City's funds, which are pooled together and constitute the investment portfolio, include all financial assets of all funds managed by the City, including but not limited to receipts of tax revenues, charges for services, bond proceeds, interest incomes, loans and funds received by the City where the City performs a custodial function. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Projects Funds
- Enterprise Funds
- Internal Service Funds

Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

**III. OBJECTIVES**

SAFETY The primary objective of the City's investment activity is the preservation of capital and the protection of investment principal in the overall portfolio. Each investment transaction shall seek first to ensure that capital losses are avoided, whether they are from securities defaults or erosion of market value. The City will strive to minimize credit risk by limiting investments to the safest types of investments, prequalifying the financial institutions and broker/dealers with which the City conducts business, and diversify the investment portfolio so that potential losses on individual issuers will be minimized. To minimize interest rate risk, the City will ladder the portfolio and match investments with future cash requirements and invest operating funds in shorter, more liquid securities and investments.

LIQUIDITY The City's investment portfolio will remain sufficiently liquid to enable the City to meet operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements and by investing in securities with active secondary markets. Because all possible cash demands cannot be anticipated, a portion of the portfolio will be invested in shares of money market mutual funds or local government investment pools that offer same day liquidity.

PUBLIC TRUST All participants in the investment process shall seek to act responsibly as custodians of the public trust. Investment Officials shall avoid any transaction that might impair public confidence in the City's ability to govern effectively. The governing body recognizes that in a diversified portfolio, occasional measured losses due to market volatility are inevitable, and must be considered within the context of the overall portfolio's investment return, provided that adequate diversification has been implemented.

YIELD (Optimization of Interest Earnings) The City's cash management portfolio shall be designed with the objective of regularly meeting or exceeding the average rate of return on U.S. Treasury Bills at a maturity level comparable to the City's weighted average maturity in days. The investment program shall seek to augment returns above this threshold consistent with risk limitations identified herein and prudent investment principles.

INVESTMENT STRATEGY The City maintains a commingled portfolio for investment purposes which incorporates the specific uses and the unique characteristics of the funds in the portfolio. The investment strategy has as its primary objective assurance that anticipated liabilities are matched and adequate investment liquidity provided. The City shall pursue conservative portfolio management strategy. This may be accomplished by creating a laddered maturity structure with some extension for yield enhancement. The maximum dollar weighted average maturity of 2 years or less will be calculated using the stated final maturity date of each security.

#### IV. **RESPONSIBILITY AND CONTROL**

Oversight Responsibility for the investment activity of the City of La Porte shall rest with the Fiscal Affairs Committee and the City Manager. They will designate investment officer(s), receive and review quarterly reporting, approve and provide for investment officer training, approve broker/dealers, and review and adopt the Investment Policy and Strategy at least annually.

DELEGATION Management responsibility for the investment program is hereby delegated to the Director of Finance, who shall establish written procedures for the operation of the investment program, consistent with this investment policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions.

SUBORDINATES All persons involved in investment activities will be referred to as "Investment Officers." No person shall engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Director of Finance. The Director of Finance shall be responsible for all transactions undertaken, and shall establish a system of controls to regulate the activities of Subordinate Investment Officers. All investment officers, including the Director of Finance, will demonstrate competence in the execution of the city's investments. All Investment Officers will insure compliance with the investment program with ongoing training and evaluation by management.

PRUDENCE Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion and intelligence would exercise in the management of the

person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment Officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

IMDEMNIFICATION The Director of Finance and the Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

ETHICS DISCLOSURE AND CONFLICTS OF INTEREST Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution and management of the investment program, or which could impair their ability to make impartial investment decisions. Employees and Investment Officers shall disclose to the City Manager any material interests in financial institutions that conduct business with the City of La Porte, and shall further disclose any personal financial or investment positions that could be related to the performance of the City's investment portfolio. Employees and Investment Officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the City of La Porte.

An Investment Officer of the City of La Porte who has a personal business relationship with an organization seeking to sell an investment to the City of La Porte shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City of La Porte shall file a statement disclosing that relationship. A statement required under subsection 2256.005(i) of the Act must be filed with the Texas Ethics Commission and the governing body of the City of La Porte.

TRAINING Investment Officers shall attend 10 hours of investment training within 12 months after taking office or assuming duties, and 10 hours every succeeding two years that begins on the first day of the fiscal year, which is October 1<sup>st</sup>, and consists of the two consecutive fiscal years after that date. The investments training shall be provided from an independent source approved by the Fiscal Affairs Committee to insure the quality and capability of investment management in compliance with the Act. For the purposes of this policy, an "independent source" is defined as a professional organization, an institute of higher learning or any other sponsor other than a Business Organization with whom the City may engage in investment transactions. Training shall be in accordance with the Act and shall include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with statutes governing the investment of public funds.

## V. **REPORTING**

Investment reports shall be prepared quarterly and be signed and submitted by the Investment Officers, in a timely manner. These reports will be submitted to the City Manager and City Council. This report shall describe in detail the investment position of the City, disclose the market value and book value of each fund group as well as each separate investment, and state the maturity date of each security and accrued interest for the reporting period. The report shall include all information as required by Section 2256.023 of the Act. It must also express compliance of the portfolio to the investment strategy contained in the City's Investment Policy and the Act.

MONITORING The market price of each investment shall be obtained monthly from a source such as the Wall Street Journal newspaper, the City's custodial bank, a reputable brokerage firm or security pricing service and reported on the investment reports. Investments with minimum rating requirements will be monitored for rate changes and liquidation of such investments will be determined at such time.

Monitoring credit ratings – The Investment Officer shall monitor, on no less than a monthly basis, the credit rating on all authorized investments in the portfolio based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by Policy, the Investment Officer shall notify the City Manager of the loss of rating, and liquidate the investment within one week.

Monitoring FDIC Status for Mergers and Acquisitions – The Investment Officer shall monitor, on no less than a weekly basis, the status and ownership of all banks issuing brokered CDs owned by the City based upon information from the FDIC. If any bank has been acquired or merged with another bank in which brokered CDs are owned, the Investment Officer or Advisor shall immediately liquidate any brokered CD which places the City above the FDIC insurance level.

## VI. INVESTMENTS

ACTIVE PORTFOLIO MANAGEMENT The City intends to pursue active versus passive portfolio management philosophy. That is, securities may be sold before they mature if market conditions present an opportunity for the City to benefit from the trade.

AUTHORIZED INVESTMENTS The following are authorized investments for the City and all are authorized and further defined by the Act. Only those investments listed in this section are authorized.

- A. Obligations, including letters of credit, of the United States or its agencies and instrumentalities; direct obligations of this state or its agencies and instrumentalities; other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States; obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent; and interest-bearing banking deposits that are guaranteed or insured by: the Federal Deposit Insurance Corporation or its successor; or the National Credit Union Share Insurance Fund or its successor. (Section 2256.009 (a) of the Act)

The following are not authorized investments under Section 2256.009 (b) of the Act:

- obligations whose payment represents the coupon payment on the outstanding principal balance of the underlying mortgage-backed security collateral and pays not principal (Interest only bonded);
- obligations whose payment represents the principal stream of cash from the underlying mortgage-backed security collateral and pays no interest (Principal only bonds);
- collateralized mortgage obligations that have a final stated maturity date of greater than 10 years; and

- collateralized mortgage obligations, the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.
- B. Fully collateralized certificates of deposit issued by a depository institution or an approved broker that has its main office or branch office in Texas, selected from a list adopted by the City, and guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor; secured by obligations authorized by this subchapter, or secured in any other manner and amount provided by law for deposits of the City. (Section 2256.010 of the Act)
- C. FDIC insured, brokered certificates of deposit securities from a depository institution that has its main office or a branch office in Texas, delivered versus payment to the City safekeeping agent, not to exceed one year to maturity. Before purchase, the Investment Officer must verify the FDIC status of the bank on [www.fdic.gov](http://www.fdic.gov) to assure that the bank is FDIC insured.
- D. A no-load money market mutual fund is permitted as an authorized investment if it is registered with and regulated by the Securities and Exchange Commission; and complies with federal Securities and Exchange Commission Rule 2a-7 (17 C.F.R. Section 270.2a-7), promulgated under the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.). The Fund must provide the City with a prospectus and other information required by the Securities and Exchange Act of 1934 (15 U.S.C. Section 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.);

In addition to a no-load money market mutual fund permitted as an authorized investment as described above, a no-load mutual fund is an authorized investment if the mutual fund is registered with the Securities and Exchange Commission; has an average weighted average maturity of less than two years; and either (1) has a duration of one year or more and is invested exclusively in obligations approved in Subchapter A of the Act, or (2) has a duration of less than one year and the investment portfolio is limited to investment grade securities, excluding asset-backed securities.

The City is not authorized by Section 2256.014 (c) of the Act to:

- invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds and reserves in other funds held for debt service, in mutual funds described in the Act (Section 2256.014);
  - invest any portion of bond proceeds, reserves and funds held for debt service, in mutual funds described in the Act (Section 2256.014); or
  - invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one mutual fund described in the Act (Section 2256.014) in an amount that exceeds 10 percent of the total assets of the mutual fund.
- E. Investment pools, as authorized by the City Council, must be AAA or AAA-M rated, or an equivalent rating by at least one nationally recognized rating service. A public funds investment pool that uses amortized cost or fair value accounting must mark its portfolio to market daily, and to the extent reasonably possible, stabilize at a \$1.00 net asset value, when rounded and expressed to two decimal places. To maintain eligibility to receive funds from and invest on behalf of the City, an investment pool must adhere to reporting and investment requirements defined by Section 2256.016 of the Act.

**EXISTING INVESTMENTS** The Investment Officer is not required to liquidate investments that were authorized investments at the time of purchase. Any investments currently held that do not meet the guidelines of this policy shall be reviewed to determine the ability to liquidate. An investment that requires a minimum rating under this subchapter does not qualify as an authorized investment during the period the investment does not have the minimum rating. An entity shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating. If the investment cannot be liquidated because of material adverse change in the value since the time of purchase, and holding the investment to maturity does not negatively affect disbursements or cash flow, a recommendation of holding said investment to maturity is acceptable.

**MAXIMUM MATURITIES** The maximum stated maturity, from the date of purchase, for any individual investment may not exceed 5 years and the maximum dollar-weighted average maturity for the pooled fund group (investment portfolio) may not exceed 2 years.

**DIVERSIFICATION** It is the policy of the City to diversify its investment portfolios. Assets held in the pooled investment portfolio shall be diversified to eliminate the risk of loss resulting from over-concentration of assets in a specific maturity, specific issuer or specific class of securities. Diversification strategies shall be determined and revised periodically by the Fiscal Affairs Committee.

**FINANCIAL INSTRUMENTS** Maximum allowable percentages of the total portfolio for investments are stated as follows:

	Investment Type	Maximum Limit
1.	Investment Pools	100%
2.	Money Market Accounts	10%
3.	Certificates of Deposit	60%
4.	U.S. Government Securities	80%
5.	U.S. Agency Securities	80%

## **VII. SELECTION OF FINANCIAL INSTITUTIONS AND BROKER DEALERS**

**SELECTION OF FINANCIAL INSTITUTIONS** Depositories shall be selected through the City's banking services procurement process, which shall include a formal request for proposal (RFP) issued every five (5) years. In selecting depositories, the services available, service costs, and credit worthiness of institutions shall be considered, and the Director of Finance shall conduct a comprehensive review of prospective depositories' credit characteristics and financial history. The depository contract will provide for collateral if balance exceeds FDIC Insurance amounts.

The City shall select financial institutions from which the City may purchase certificates of deposit in accordance with the Act and this policy and will have a written depository agreement with the selected institution, which was approved by resolution of the Bank's Board if collateral is required. The Investment Officer shall monitor the fiscal condition of financial institutions where certificates of deposit are held.

**AUTHORIZED FINANCIAL BROKER/DEALERS AND INSTITUTIONS** The Investment Officer shall maintain a list of broker/dealers and financial institutions authorized to provide investment services. These may include primary dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule). All financial

institutions and broker/dealers who desire to become qualified bidders for investment transactions must submit: audited financial statements, proof of Financial Industry Regulatory Authority (FINRA) certification, and proof of state registration.

Before engaging in investment transactions with a financial institutions or broker/dealers, the Investment Officer shall have received, from a Qualified Representative of said firm, a signed Certification Form. (Exhibit B) This form shall attest that the individual responsible for the City's account with that firm has (1) received and reviewed the investment policy of the City; and (2) acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the City and the organization that are not authorized by the City's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the City's entire portfolio or requires an interpretation of subjective investment standards. Investment Officers of the City may not acquire or otherwise obtain any authorized investment described in the investment policy from a person who has not delivered a signed Certification Form. The Fiscal Affairs Committee shall at least annually review, revise, and adopt a list of qualified broker/dealers and other financial institutions that are authorized to engage in investment transactions with the City. (Exhibit A)

COMPETITIVE BIDDING All investment transactions must be competitively transacted and executed with broker/dealers or financial institutions that have been authorized by the City. The City will obtain at least three competitive offers. Exception: New issues will not be required to be competitively transacted as all broker/dealers would show the same price and yield.

### VIII. COLLATERAL

COLLATERALIZATION OF PUBLIC DEPOSITS Collateralization requirements are governed by the Texas Government Code Chapter 2257 (Public Funds Collateral Act). All bank deposits, certificates of deposit, and repurchase agreements shall be secured by pledged collateral. In order to anticipate market changes and provide a level of security for all funds, the required minimum collateral level will be a market value equal to no less than 102% of the deposits. Collateral levels should be monitored and maintained by the financial institution. Repurchase agreements shall be documented by specific agreement noting the collateral pledged in each agreement and should be monitored daily. Collateral shall be reviewed monthly to assure the market value of the securities pledged equals or exceeds the related bank balances.

Collateral shall always be held in the City's name by an independent third party with whom the City of La Porte has a current custodial agreement. Evidence of the pledged collateral shall be maintained by a written agreement. A safekeeping receipt must be supplied to the City of La Porte for any transaction involving sales/purchases/maturities of securities and/or underlying collateral, which the City of La Porte will retain. The right of collateral substitution is granted provided the substitution has prior approval of the City and is followed by the delivery of an original safekeeping receipt to the City, and replacement collateral is received prior to the release of original collateral.

COLLATERAL DEFINED The City shall accept only the following securities as collateral:

- A. FDIC insurance coverage;
- B. United States Treasuries and Agencies;
- C. Obligations, including letters of credit, of the United States or its agencies and instrumentalities.
- D. Other securities as approved by the Fiscal Affairs Committee.

SUBJECT TO AUDIT All collateral shall be subject to inspection and audit by the Director of Finance or the City's independent auditors.

**IX. SAFEKEEPING AND CUSTODY**

SAFEKEEPING AGREEMENT All securities owned by the City shall be held in the City's designated third party safekeeping. The third party custodian shall be required to issue safekeeping receipts to the City listing each specific security, description, maturity, cusip number yield and/or coupon, market value and other pertinent information. Each safekeeping receipt shall clearly indicate that the instrument is held for the City of La Porte. All safekeeping arrangements shall be documented by the Investment Officer.

DELIVERY VERSUS PAYMENT All investment transactions shall be executed on a delivery versus payment basis. That is, funds shall not be wired or paid until verification has been made that the collateral was received by the Trustee. The collateral shall be held in the name of the City. The Trustee's records shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City.

**X. MANAGEMENT AND INTERNAL CONTROLS**

The Director of Finance shall establish a system of internal controls, which shall be reviewed by an independent auditor. The controls shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees or Investment Officers of the City.

Controls and managerial emphasis deemed most important that shall be employed where practical are:

- A. Control of collusion
- B. Separation of duties
- C. Separation of transaction authority from accounting and record keeping
- D. Custodian safekeeping receipts records management
- E. Avoidance of physical delivery securities
- F. Clear delegation of authority to subordinate staff members
- G. Documentation on investment bidding events
- H. Written confirmation of transactions for investments and wire transfers
- I. Reconciliation and comparisons of security receipts with the investment subsidiary records
- J. Compliance with investment policies
- K. Accurate and timely reports
- L. Validation of investment maturity decisions with supporting cash flow data
- M. Adequate training and development of Investment Officers
- O. Review of financial condition of all brokers, dealers and financial institutions
- P. Staying informed about market conditions, changes, and trends that require adjustments in investment strategies
- Q. Monitor credit ratings
- R. Monitor FDIC status for mergers and acquisitions for brokered CD's

COMPLIANCE AUDIT The City shall perform, in conjunction with its annual financial audit, a compliance audit of management controls on investments and adherence to the entity's established

investment policies. The audit shall include a formal review of the quarterly investment reports by an independent auditor and the results reported to the governing body by the independent auditor. Also, the governing body shall review its investment policy and investment strategy not less than annually and adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and strategy, and recorded any changes made to them.

**City of La Porte  
Approved List of Brokers/Dealers and Investment Pools**

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**Brokers/Dealers**

Coastal Securities

Wells Fargo

Cantor Fitzgerald

FTN Financial

Amegy Bank

**Investment Pools**

TexPool

LOGIC Investment Pool

Texas Class

**TEXAS PUBLIC FUNDS INVESTMENT ACT CERTIFICATION FORM**  
**As required by Texas Government Code 2256.005 (k-1)**

**CITY OF LA PORTE, TEXAS**

This certification is executed on behalf of the City of La Porte, Texas (the Investor) and \_\_\_\_\_ (the Seller) pursuant to the Public Funds Investment Act, Chapter 2256, Government Code, Texas Codes Annotated (the Act) in connection with investment transactions conducted between the Investor and Dealer.

The Undersigned Qualified Representative of the Seller hereby certifies on behalf of the Seller that:

1. The Qualified Representative is duly authorized to execute this Certification on behalf of the Seller, and
2. The Qualified Representative has received and reviewed the Investment Policy furnished by the Investor, and
3. The Seller has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Seller and the Investor that are not authorized by the entity's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the entity's entire portfolio or requires an interpretation of subjective investment standards.

**Qualified Representative**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Printed):

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Date:

**City of La Porte, Texas  
Investment Strategy Statement**

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The City of La Porte, Texas (the "City") will strive to administer and invest its pooled funds at the highest investment return possible while always taking into account the primary goals of preservation of principal and liquidity of funds invested consistent with the City's investment policy.

The City's funds, which are pooled together and constitute the investment portfolio, include all financial assets of all funds managed by the City, including but not limited to receipts of tax revenues, charges for services, bond proceeds, interest incomes, loans and funds received by the City where the City performs a custodial function.

The City will never invest its funds in a security that is deemed unsuitable to the financial requirements of the City. Maturities will be staggered in a manner that meets the cash flow needs of the City.

The primary investment objective is the preservation and safety of principal. Each investment transaction shall seek first to ensure that principal losses are avoided, whether they are from security defaults or erosion of market value.

The City's investment portfolio will remain sufficiently liquid to enable the City to meet operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements and by investing in securities with active secondary markets.

The City shall always maintain a highly diversified investment portfolio in order to reduce the amount of credit and market risk exposed to the City's portfolio.

After first considering safety and liquidity, the City's investment portfolio shall be designed with the objective of regularly exceeding the average rate of return on U.S. Treasury Bills at a maturity level comparable to the City's weighted average maturity in days. The City shall seek to augment returns above this threshold consistent with risk limitations identified in the City's investment policy and prudent investment principles.

## REQUEST FOR CITY COUNCIL AGENDA ITEM

<b>Agenda Date Requested:</b> <u>November 13, 2017</u>
<b>Requested By:</b> <u>Shelley Wolny, Treasurer</u>
<b>Department:</b> <u>Finance</u>
<b>Report:</b> <u>      </u> <b>Resolution:</b> <u>      </u> <b>Ordinance:</b> <u>      </u>

<b><u>Appropriation</u></b>
<b>Source of Funds:</b> <u>Fund 001/002</u>
<b>Account Number:</b> <u>Various</u>
<b>Amount Budgeted:</b> <u>\$122,556</u>
<b>Amount Requested:</b> <u>\$87,480</u>
<b>Budgeted Item:</b> YES    NO

**Exhibits:** Public Purchase Access Report

**Exhibits:** Bid Tabulation

**Exhibits:** Copy of bid from DataProse

### **SUMMARY & RECOMMENDATION**

The City of La Porte currently leases a mail solution system through Pitney Bowes for \$47,556 annually. Postage and printing costs for the utility bills add approximately \$75,000 annually, bringing the cost of preparing the bills in-house to an estimated \$122,556 a year. The contract expires in December, and staff has analyzed the benefits of continuing with the mail system or outsourcing the printing and mailing for the Utility Bills, which is the largest use of the mail system. Over the past year, staff has experienced multiple issues with the printing and stuffing of the bills. The process is time consuming, and the equipment is old and at the end of life. On many occasions, the machine was malfunctioning, which required staff to work overtime to manually fold thousands of bills to meet deadlines. The process is time consuming, and staff could be more effective if time was spent on customer service. After careful consideration, staff decided to pursue the option of outsourcing the function of printing and mailing bills.

Bid #17027-Printing and Mailing of Utility Bills were opened and read on October 4, 2017, seven bids were received. Bids were advertised in the Bay Area Observer on Sept 14<sup>th</sup> & Sept 21<sup>st</sup>, posted on Public Purchase and on the City's website.

Bids were calculated based on 13,500 cycle bills and 1,500 delinquent bills per month. Once tabulation was completed, the low bid, which met all specifications, was from DataProse for \$87,480 annually. Not including personnel costs, the City would save approximately \$35,000 a year. The contract is for a two (2) year period with an annual renewable option.

Staff would like to note that the bill format and size will not change. Additionally, departments will still have the ability to insert flyers in to the water bills.

Staff received four outstanding references for DataProse regarding quality, ability to meet deadlines, customer service, problem resolution and overall performance. Of special note, one City mentioned that DataProse went above and beyond during Hurricane Harvey to insert newsletters that were not received within the usual timeframe and still met deadlines for the City's bills.

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#### **Action Required by Council:**

Consider approval or other action authorizing the City Manager to enter into a contract with Data Prose for the printing and mailing of the City's utility bills in the amount of \$87,480.

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#### **Approved for City Council Agenda**

\_\_\_\_\_  
**Corby D. Alexander, City Manager**

\_\_\_\_\_  
**Date**

**Access Report**

Agency

Bid Number

Bid Title

City of La Porte (TX)

17027

Printing and Mailing of Utility Bills

<b>Vendor Name</b>	<b>Accessed First Time</b>	<b>Documents</b>
InfoSend Inc.	2017-09-20 03:47 PM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
KUBRA America West, Inc.	2017-09-19 09:42 AM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
Onvia	2017-09-14 01:01 PM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
Clear Lake Printing	2017-09-14 01:22 PM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
The Stewart Organization	2017-09-16 10:44 PM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
Shay Enterprise	2017-09-15 04:47 PM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
InfoSend, Inc.	2017-09-14 10:55 AM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
Perkens WS Corporation	2017-09-15 12:48 AM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
Pamela Printing Company	2017-09-16 03:33 PM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
Valli Information Systems, Inc. dba Posta	2017-09-14 10:27 AM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
Sam Anderson Pvt Ltd	2017-10-05 10:03 AM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
Walker Group, LLC	2017-09-26 05:00 PM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
Sevenoutsource	2017-09-15 03:19 AM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
QuestMark Information Management, Inc	2017-09-15 01:50 PM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
Elite Promotional Printing Inc.	2017-09-14 10:34 AM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
NDSI direct solutions	2017-09-18 09:37 AM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
CHEMTEX LABORATORY	2017-10-04 12:56 PM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
North America Procurement Council	2017-09-14 10:13 AM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
Alphagraphics 152 and 751	2017-09-28 11:03 AM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
DataProse Billing Solutions	2017-09-14 12:45 PM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
Peregrine Services Inc	2017-09-14 11:24 AM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
JEH-EAS, INC.	2017-09-15 02:14 PM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
Business Ink, Co.	2017-09-22 08:15 AM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
Acme Inc	2017-09-20 06:50 AM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
SO	2017-09-14 06:08 PM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
Professional Systems Corp.	2017-09-18 10:35 AM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
Pinnacle Data Systems	2017-09-18 10:08 AM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
Dais Inc	2017-09-25 02:53 PM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
CMS	2017-09-14 11:40 PM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
The Document Group	2017-09-15 01:40 PM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf
Tukmol General Contractor	2017-09-16 01:13 AM CDT	Bid 17027 Printing and Mailing of Utility Bills Final.pdf

**BID TABULATION**  
**BID #17027 PRINTING AND MAILING OF UTILITY BILLS**

**A. Base Bid Items**

Item No.	Item Description	Qty	PEREGRINE SERVICES		DATAPROSE		PINNACLE DATA SYSTEMS		NDSI DIRECT SOLUTIONS		QUESTMARK INFORMATION MANAGEMENT		BUSINESS INK, CO.		INFOSEND	
			Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>Programming Services</b>																
1	Initial Set up or Formation Fee	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00	\$500.00	\$500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00
<b>Billing Services</b>																
1	Processing Statements	13,500	\$0.023	\$310.50	\$0.005	\$67.50	\$0.071	\$958.50	\$0.0221	\$298.35	\$0.035	\$472.50	\$0.012	\$162.00	\$0.0488	\$658.80
2	Printing Forms	13,500	\$0.02	\$270.00	\$0.022	\$297.00	\$0.01	\$135.00	\$0.045	\$607.50	\$0.02	\$270.00	\$0.020	\$270.00	\$0.015	\$202.50
3	Fold, Insert and Prepare for Post Office	13,500	\$0.015	\$202.50	\$0.02	\$270.00	\$0.01	\$135.00	\$0.036	\$486.00	\$0.025	\$337.50	\$0.035	\$472.50	INCLUDED	\$0.00
4	Billing Envelopes	13,500	\$0.02	\$270.00	\$0.017	\$229.50	\$0.015	\$202.50	\$0.0215	\$290.25	\$0.016	\$216.00	\$0.016	\$216.00	\$0.016	\$216.00
5	Return Envelopes	13,500	\$0.016	\$216.00	\$0.013	\$175.50	\$0.014	\$189.00	\$0.0175	\$236.25	\$0.0155	\$209.25	\$0.012	\$162.00	\$0.014	\$189.00
<b>TOTAL MONTHLY COST</b>				<b>\$1,269.00</b>		<b>\$1,039.50</b>		<b>\$1,620.00</b>		<b>\$3,118.35</b>		<b>\$2,005.25</b>		<b>\$2,782.50</b>		<b>\$1,266.30</b>

**Delinquent Billing Services**

Item No.	Item Description	Qty	Unit Price	Total Price												
1	Processing Statements	1,500	0.023	\$34.50	\$0.005	\$7.50	\$0.071	\$106.50	\$0.068	\$102.00	0.035	\$52.50	0.012	\$18.00	0.0488	\$73.20
2	Printing Forms	1,500	\$0.02	\$30.00	0.022	\$33.00	\$0.01	\$15.00	\$0.05	\$75.00	0.020	\$30.00	0.020	\$30.00	0.015	\$22.50
3	Fold, Insert & Prepare for Post Office	1,500	0.015	\$22.50	\$0.02	\$30.00	\$0.01	\$15.00	\$0.055	\$82.50	0.025	\$37.50	0.035	\$52.50	INCLUDED	\$0.00
4	Billing Envelopes	1,500	\$0.020	\$30.00	\$0.017	\$25.50	\$0.015	\$22.50	\$0.0215	\$32.25	0.016	\$24.00	0.016	\$24.00	0.016	\$24.00
5	Return Envelopes	1,500	\$0.016	\$24.00	\$0.013	\$19.50	\$0.014	\$21.00	\$0.0175	\$26.25	0.016	\$23.25	0.012	\$18.00	0.014	\$21.00
<b>TOTAL MONTHLY COST</b>				<b>\$141.00</b>		<b>\$115.50</b>		<b>\$180.00</b>		<b>\$318.00</b>		<b>\$167.25</b>		<b>\$142.50</b>		<b>\$140.70</b>

**Inserts**

1	Printing of Black and White Inserts	13,500	0.03	\$405.00	\$0.033	\$445.50	\$0.05	\$675.00	\$0.0517	\$697.95	\$0.02	\$270.00	\$0.05	\$675.00	\$0.055	\$742.50
2	Inserting Additional Item	13,500	N/C	N/C	\$0.007	\$94.50	\$0.005	\$67.50	\$0.001	\$13.50	\$0.005	\$67.50	\$0.005	\$67.50	N/C	N/C

**Postage**

Item No.	Item Description	Qty	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price						
1		15,000	\$0.379	\$5,685.00	\$0.373	\$5,595.00	\$0.373	\$5,595.00	\$0.40	\$6,045.00	\$0.403	\$6,045.00	\$0.373	\$5,595.00	\$0.370	\$5,550.00
<b>TOTAL BASE BID</b>				<b>\$7,500.00</b>		<b>\$7,290.00</b>		<b>\$8,137.50</b>		<b>\$10,192.80</b>		<b>\$8,555.00</b>		<b>\$9,262.50</b>		<b>\$7,699.50</b>
<b>TOTAL BASE BID EXCLUDING INSERTS</b>				<b>\$7,095.00</b>		<b>\$6,750.00</b>		<b>\$7,395.00</b>		<b>\$9,481.35</b>		<b>\$8,217.50</b>		<b>\$8,520.00</b>		<b>\$6,957.00</b>

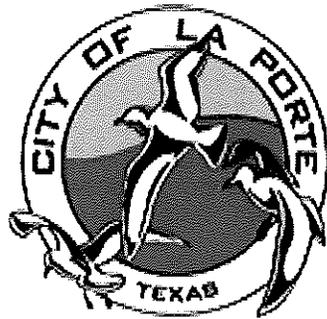
**B. Alternate Post Card Option**

Item No.	Item Description	Qty	Unit Price	Total Price												
1	Initial Set up or Design Fee	13,500	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00	\$500.00	\$500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00
2	Printing of Postcards	13,500	0.048	\$648.00	\$0.065	\$877.50	\$0.07	\$945.00	\$0.125	\$1,687.50	\$0.078	\$1,053.00	\$0.09	\$1,215.00	\$0.7380	\$996.30
3	Printing of Delinquent Postcards	1,500	0.048	\$72.00	\$0.12	\$180.00	\$0.07	\$105.00	\$0.20	\$300.00	\$0.078	\$117.00	\$0.09	\$135.00	\$0.1188	\$178.20
4	Postage	15,000	0.26	\$3,900.00	\$0.253	\$3,795.00	\$0.30	\$4,500.00	\$0.266	\$3,990.00	\$0.274	\$4,110.00	\$0.253	\$3,795.00	\$0.250	\$3,750.00
<b>TOTAL ALTERNATE BID FOR POSTCARDS</b>				<b>\$4,620.00</b>		<b>\$4,852.50</b>		<b>\$5,550.00</b>		<b>\$7,177.50</b>		<b>\$5,780.00</b>		<b>\$6,645.00</b>		<b>\$4,924.50</b>



*DataProse appreciates the opportunity to present this response for the Printing and Mailing of Utility Bills RFP to:*

# The City of LaPorte, TX



Print & Mail



eBusiness



Marketing  
Services

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## LETTER OF TRANSMITTAL

Bid #17027 Printing and Mailing of Utility Bills  
Attn: Cherell Daeumer, Purchasing Manager  
City of LaPorte  
604 W Fairmont Pkwy  
LaPorte, TX 77571

Reference: Bid 17027 Printing and Mailing of Utility Bills

Dear Cherell,

DataProse thanks you for the opportunity to submit our response to your Request for Proposal in support of your Printing and Mailing of Utility Bills requirements. DataProse exceeds all the minimum requirements of the City of LaPorte's request for this Proposal. Our response has been developed with every effort to meet your unique needs for output services.

- DataProse is in receipt of the formal RFP and Addendum 1.
- DataProse is taking no exceptions to the terms, conditions, specifications, or other requirements listed in the RFP.

We believe the key to success is building long-term relationships with our clients as not just a vendor, but a partner. DataProse offers decades of experience in the critical transactional document production industry, including more than twenty-five (25) years serving city and county governments and municipal utilities. We currently provide output billing services to over 350 clients across the U.S. including more than 300 municipal utilities, courts and taxing agencies. Our experience includes extensive knowledge of Superior, Tyler Technologies Utility Product Suites, Harris Computer Systems, Accela and many others. In fact, our experience includes implementing over 80 Superior (formerly SunGard Public Sector) Clients – Plus, Pentamation and NaviLine. **In addition, DataProse is the only Print/Mail provider recognized as a "Preferred Provider" for Superior.** Although we are large enough to offer you comprehensive solutions, we are small enough to provide you with the one-on-one service and attention you should expect. I can personally assure you that DataProse will provide you with the highest level of quality and responsive service available in the market today.

We currently have an interlocal agreement in place with the City of Baytown that you can use, however we did not include the existing contract since we were able to provide you with a lower price per bill than the interlocal.

Our team thanks you for the opportunity and we welcome your questions and input.

Best Regards,

A handwritten signature in black ink that reads "W. K. Murray". The signature is written in a cursive style with a long, sweeping underline.

William K. Murray, CEO  
DataProse, LLC  
[bmurray@dataprose.com](mailto:bmurray@dataprose.com)



## EXECUTIVE SUMMARY

DataProse is a leading provider of outsourced billing and critical transactional document print, mail and e-billing services. For over 25 years the DataProse team has managed document design, composition, print and electronic delivery capabilities by serving the most demanding transaction-oriented consumer markets. We have made the production of customer documents a core part of our business and understand how mission critical it is for all our clients.

Our history of designing, implementing and managing complex applications has been praised by many of our business partners. To exceed your expectations, we will work closely as a team to ensure the entire process is handled in a professional and timely manner consistent with your city's specifications. Our advanced technology and expertise, coupled with the variety of services we offer can dramatically reduce costs and risk. Our goal is to exceed your expectations in quality, timeliness and responsive customer service.

DataProse has the years of successful design, implementation, operational experience, and industry leading resources to provide a reliable, responsive and cost-effective document management and print/mail solution. Below are some examples of what makes DataProse one of the leading providers of critical document management and print/mail services in the nation:

- Completely integrated electronic and printed output options.
- A primary focus on critical transactional document services (Not bulk or marketing mail).
- Highest quality processing with secure and auditable processes.
- Online customer portal: DPAuto, for file uploading, proofing, job tracking, CASS and NCOA online detailed reporting, detailed processing and postage cost, and SLA & production details.
- Hosted document archive and web presentment options.
- Full Service USPS Postal Unit (DMU).
- Expandable processing/mailing capacity to insure SLA's are always met or exceeded. Current daily imaging capacity of 1,595,160. Inserting capacity of 829,000 mail pieces daily.
- Experienced, professional programming, implementation and account management team.
- Financially secure company that extensively invests in technology, infrastructure, security, quality, equipment and new services and solutions each and every year.

**Organization and Experience:** DataProse is a leading provider of transactional business document design, output and presentment services, since 1990. DataProse operates two production facilities. Our Headquarters are located in the Dallas/Fort Worth area (Coppell, TX) – Our 2<sup>nd</sup> facility is located in the Los Angeles area (Oxnard, CA).

**Summary of Project Approach and Work Plan:** Once a decision is reached, we are prepared to implement the solution for printing and mailing your project with the tracking and reporting functionality provided by our DPAuto Customer Portal within the stated Implementation timeline. Our Project Implementation Plan and timeline is attached for your review.

**Overview of Functional & Technical Aspects of Proposed Project:** DataProse utilizes the “best-of-breed” industry software: Exstream – Dialogue, to compose and develop applications for print and electronic solutions. This technology allows us to accept data in virtually all file formats and expeditiously create the desired output documents. Future document changes can also be made easily and at lower cost.

## Executive Summary; continued...

DataProse has and continues to invest in creating online applications that help you manage your business with us as well as the communications with your customers. With these tools, you can monitor production, gather statistics, create dynamic and personal messages on documents, manage inserts, create and submit dynamic letters, file review and approve and track both outgoing and reply mail. Below is a brief description of our online applications.

- DPAuto Customer Portal provides 24/7 file downloading, CASS and NCOA, variable messaging on individually selected documents and inserts, online document proofing prior to printing, online ability to make last minute changes before printing, real time job tracking to monitor your project throughout the entire process, detailed reporting, address updates/corrections reports from CASS and NCOA, including postage costs by job upon job completion, weekly and monthly summary reports, and mail tracking of your project from departure to delivery.
- DPSearch & View: This feature is a fully-hosted web application that electronically stores exact replicas of your statements. This provides you the ability to search, view or print a document exactly as it appears to your customers, online 24/7.
- DPView and Approve: This online tool provides the ability to view and approve your proofs, or hold entire jobs for reviewing individual documents. This allows for your ability to set specific jobs on hold and perform business validation at the document level.
- DPMMessage Manager: This online tool gives you the ability to add or change messaging on your bill quickly before production begins, search existing messages, or create new messages by state, zip code, or user defined data fields.
- DPJobTrax: This online feature gives you the ability to track your project throughout the production process.
- DPMailTrax: This online tool gives you the ability to track your inbound/outbound mail throughout the USPS postal system up to the point of delivery.
- DPeBill: This provides personalized html based graphic email delivery, 24/7 viewing and access, directs bill-payer to your EBPP Website, click-through & bounce-back reporting – 24/7 access to back-end reporting on any user-defined fields.

Corporate Headquarters:  
- Southwest Production (DMU)

1122 W. Bethel Rd., Suite 100  
Coppell, TX 75019  
(800) 876-5015 - Phone  
(972) 462-5429 - Fax  
[www.dataprose.com](http://www.dataprose.com)

West Coast Production:

2001 Cabot Place,  
Oxnard, CA 93030

Primary Point of Contact:

Tim Zombik  
(817) 462-5479  
[tzombik@dataprose.com](mailto:tzombik@dataprose.com)



## PROJECT IMPLEMENTATION PLAN

The general scope associated with any new project is estimated at twelve (12) weeks understanding that all requested items are returned to DataProse in the timeframe stated. Any changes to the Project Schedule will be documented and updated on your plan and provided to all parties involved.

In order to begin your implementation, the following items will be required:

- Test Data File
- Data Layout
- Client Logo
- New Client Checklist
- NCOA-Link documentation
- Mockup (if applicable)

Your Project Manager will provide you with all documentation necessary to begin development and is able to assist you with any questions you may have from the items listed above. After the completion of the initial development, you will receive samples from DataProse. You and your Project Manager will complete a series of correction and revisions as deemed necessary in order to create your desired new statement design. Once the design of the statement is complete, you will be asked to perform a Parallel Test.

For each project implemented by DataProse, you will be assigned a dedicated Account Manager to facilitate all client communication and funnel all questions or concerns. Your Account Manager will represent DataProse and will be equipped with the necessary information to complete the project. In turn, we ask that one point of contact be established at the client level to facilitate client changes, revisions and final approval for the application to be built. Although various components of the project may be assigned to specific individuals on your team, it is ultimately the main point of contact that the Account Manager will consult regarding format changes and final decisions that may arise while the project is in production.

Each project is also assigned a DataProse developer. This person is responsible for the data programming associated with your application including data mapping and bill design. The Project Manager and Developer work closely to produce your final product. The developer is the person that will be a technical resource for the development of your application in the event data specific questions arise.

It is imperative that all items be received and returned in a quick and efficient manner. Failure to return items as requested may result in a delayed live date. Your project cannot begin until a test data file, data layout and checklist are received. Your project completion date will be assessed once all components are returned and submitted for scheduling. A conference call may be needed within two weeks of project submission in order to answer questions regarding your data set by the assigned development programmer. In most cases, an initial sample of the project can be expected within two to three weeks from project submission. Again, this date is subject to change and will be defined on your project plan from the point of receipt of requested items.

There may be components of your project that will need to be assessed outside of printing and mail delivery. If this is the case, this project will receive its own timeline and requirements in order to obtain the desired product.



Project Implementation Plan; continued..

As with any new change, you may see a need to alter the initial sample as presented by DataProse. Your Project Manager will provide you with a Corrections and Revisions Form in order to alter the initial sample. This form is necessary to obtain your final desired project. Your preference may be to increase the font of one section, or add your website and office hours. In any case, be sure to clearly define your requested revisions to your PM and on the correction and revisions form. We understand that it may be necessary to complete a series of corrections and revisions. As a general rule, we anticipate a maximum of three rounds of corrections and revisions.

## PROJECT TIMELINE

- Project Plan**      Phase 1 – Project Overview and Scope Defined – Three (3) Weeks
- Schedule a project kick-off session with the City's team.
  - Identify client stakeholders involved and confirm overall project scope.
  - Review selected documents components and process. Identify any future changes/recommendations if applicable.
  - Review project input checklist (format, fonts, color, messaging, graphing, etc.).
  - Following kickoff, build the project schedule and review and gain agreement on project calendar and due dates with key stakeholders.
  - Weekly, documented updates will be provided by the DataProse Project Manager assigned to the implementation. These updates will detail the progress made each week as well as review responsibilities and accountability of each stakeholder. Updates will also identify any potential risks to project completion.
- Project Development**      Phase 2 – Application Development – Six (6) Weeks
- Working collaboratively with the City's team, create/review layouts, present, refine, and gain final approval (sign-off) regarding offset materials if applicable.
  - Working collaboratively with the City, design technical specs, map/code test data, and gain final approval on data map. Included in this segment – scan line testing and preliminary approval of lock box processor.
- Project Execution**      Phase 3 – The City and DataProse Staff work together to finalize the project. Estimated time is three (3) weeks.
- Custom stock ordered and received if applicable.
  - Postage deposit received or verified with USPS.
  - Create "live samples", present, and gain approval. Lock box approves remit samples.
  - Schedule parallel production and confirm cycle schedule with the City.
  - Train client contact(s) on DPAuto – your online dashboard for process management, available 24/7 from any internet-connected computer. Includes
    - FTP Process, Archive, Job Tracking, Proofing and Custom Message Management.
  - Receive final sign off to proceed.
- Project LIVE**      Final Phase – LIVE Production Run

## STAFF PROFILES

### Bill Murray, C.E.O & Cofounder

DataProse Co-founder Bill Murray built a solid background in electronic printing and strategic account management during his 20-year career with DataProse, a leading innovator in bill presentment and direct mail. Prior to this, Murray was a top performer during his 14-year sales management career with Xerox Corporation. While at Xerox, he held management positions in the US Marketing Group. In addition to leading the sales organizations, Mr. Murray initiated and managed multiple strategic alliances. He holds a BS in Business Management from California Polytechnic University, San Luis Obispo.

### Curtis Nelson, C.O.O & Cofounder

Curtis Nelson's 20-year tenure in the billing industry with DataProse/CSG includes a special focus on electronic bill presentment and payment systems. "I always try to employ a creative, strategic leadership approach, combined with a strong technical knowledge and continuous education, but our success ultimately depends on a very simple focus: always do what is right for the customer." Managing operations for DataProse, Curtis also focuses in procedural analysis and systems project execution, SAS70, other IT Control Objectives as well as Payment Card Industry standards and guidelines. (PCI, NACHA, etc.)

### Greg Haley, Director, Information Technology

Greg's experience in the IT industry spans more than 30 years and includes a wide variety of industries and technologies from contracting for US Home at the age of 20 to working on guided missiles and other defense systems, manufacturing automation, online payment applications, security and financial systems, database administration, and various IT management roles. Within the document preparation and presentment arena, Greg served as a lead member of the team at Fidelity Investments, responsible for integrating print and mail equipment with Fidelity's systems at multiple locations worldwide. Greg also served as the architect and developer for the Automated Document Factory at DataProse. Greg holds a BS in Computer Science Engineering from the University of North Texas and throughout his career, has served in various management roles, ranging from Team Lead, Architect, Director, and small business owner.

### Rachel Alanis, Client Relations Manager

Rachel's offers several years of experience as an Account Manager and has served our clients with DataProse for over 7 years. Her dedication and hard work not only ensure that her client's questions are answered, but she also maintains a strong relationship with each and every one of her contacts. She encourages open communication and always goes the extra mile to take care of her clients. Rachel is a graduate of Texas A&M University.

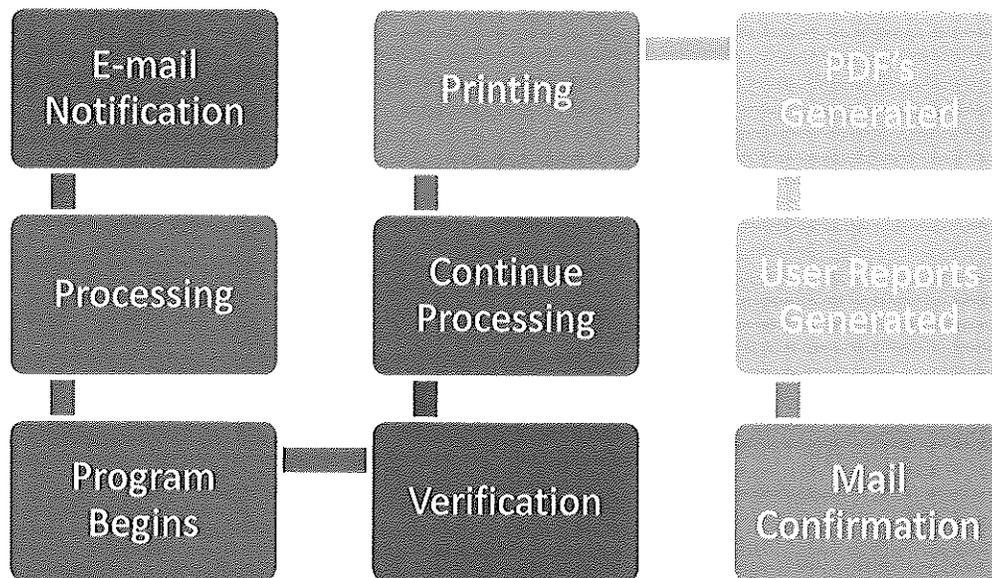
### Doug Robb, Document Designer

Doug offers 11 years of experience in electronic document design, with an emphasis in transactional web-to-print statement applications for the past four years. He strives to create functional designs that balance client requirements with audience needs. "I view transactional statements as a powerful form of targeted communication; it shouldn't just be about displaying data on a page." This philosophy has influenced Doug to create a diverse portfolio of work where each project meets the client's needs while improving overall end-user interaction.

## PRODUCTION PROCESS OUTLINE

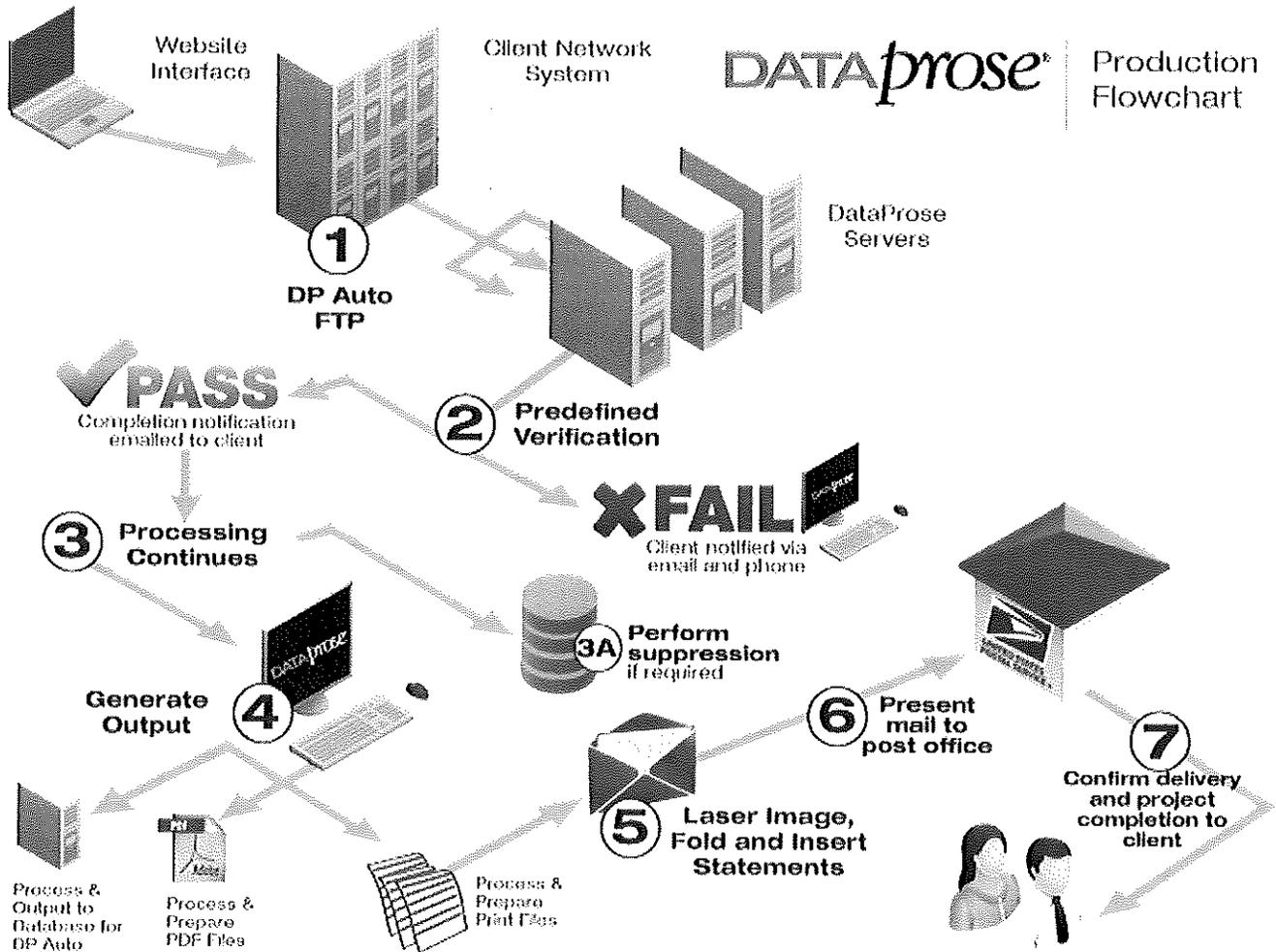
All programs implemented by DataProse have been automated to the fullest extent possible. Upon the receipt of your data, the following process will automatically begin:

- ✓ An email notification will be sent to key DataProse individuals responsible for your application
- ✓ Your data file(s) will be transmitted to the appropriate location for processing.
- ✓ The program will begin
- ✓ We will perform predefined verification steps (Developed application by application)
- ✓ Once your files have been automatically verified for accuracy, the processing will continue.
- ✓ Print files will be prepared
- ✓ PDF files will be generated
- ✓ Electronic data will be downloaded for presentation on the internet
- ✓ Upon completion of the processing, you will be emailed a processing report (usually within 4 hours of receiving your files)
- ✓ And at the time your bills have been delivered to the USPS, you will receive a 2<sup>nd</sup> confirmation of delivery (Usually within 4 hours of mail delivery)



It is only out of our continually changing efforts to meet our client needs that we have purposely added several manual steps for verification in order to ensure that the proper attention is given to the accurate and current insert and insert weight verification and processing verification.

## DATAPROSE PRODUCTION FLOW CHART



## DPAUTO - YOUR SECURE CUSTOMER PORTAL 24/7

DPAuto – Job Processing at your finger tips!

DPAuto is our 24/7 printing and mailing Secure Customer Portal service. You send your data files to the DataProse Secure DPAuto Internet site. The billing documents are printed, inserted, and mailed within one business day of receiving your data or same day if specified. DPAuto provides a full menu of processing tracking, cost and CASS/NCOA reports. In addition, you may proof documents and add messages to your documents through DPAuto.

Secure Access:

Our clients are provided a safe and secure login to access our DPAuto Customer Portal.

**DPAUTO**

### Sign in to your account

**User Name**

**Password**

Remember me?

**Log in** [Forgot your password?](#)

[f](#) [in](#) [t](#)

Powered By **DATAprose** | © 2017 DataProse, LLC.

## Secure FTP

Get the convenience of your favorite web browser and the security of FTP. It's a simple and secure way to deliver your valuable billing data to our servers.

The screenshot shows a web application interface for DP AUTO. At the top left is the DP AUTO logo. At the top right, it says "Tracy Huffinan at 972-402-5426". Below the logo is a navigation bar with links: "Bill Messages", "User Admin", "JobTrax", "Upload", and "Search & View Bill". There are also user and help icons on the right. The main content area has a breadcrumb "Home > File Upload" and a heading "File Upload". Below the heading are several form fields: "Test File" with a checkbox, "Application" with a dropdown menu showing "Regs", "# of Statements" with a text input, and "Bill Date" with a date picker. Below these is a "Files" section with a table header containing "File Name", "Size", and "Status". A "+ Add files" button is positioned below the table header. At the bottom left of the form area is a "Start upload" button. At the bottom of the page, it says "Powered By DATAprose | © 2017 DataProse, LLC. | Contact Us".

## DPAUTO JOB TRAX

Stay updated by logging in and watching your project move through data processing, printing and mail services.

**DPAUTO** - Pueblo del Sol Water District
Tracy Huffman at 972-402-5426

Bill Messages
User Admin
JobTrax
Upload
Search & View Bill

Home JobTrax

### JobTrax

— Jobs

Show: 10 entries Search: \_\_\_\_\_

Job Number	Description	Mail Places	Started	Progress	Mail Date
103550FA11	Final Notices	28	Sep 11 2017 11:00AM	100%	Sep 12 2017 12:03PM
103550RA11	Regular Statements	1731	Sep 11 2017 10:12AM	100%	Sep 12 2017 02:48PM
Detailed Status by Mailing Group as of 9/12/2017 3:45:02 PM					
Group	Places	IDP	Imaging	Inserting	IDy
1A	1731			100%	
			Reports	Inserts	
			• ClientReports_PDR_bar.txt	• BRE	
			• DPSYS_Report_103550RA11.pdf		
			• MU_Output.dat		
			• MU_OutputSummary.pdf		
			• MU_Summary.pdf		
103550FA23	Final Notices	14	Aug 23 2017 11:00AM	100%	Aug 24 2017 12:05PM
103550RA23	Regular Statements	3095	Aug 23 2017 09:56AM	100%	Aug 24 2017 11:49AM
102693FA11	Final Notices	43	Aug 11 2017 11:06AM	100%	Aug 14 2017 01:16PM
102693RA11	Regular Statements	1708	Aug 11 2017 10:10AM	100%	Aug 14 2017 01:18PM
102693FA21	Final Notices	6	Jul 21 2017 11:00AM	100%	Jul 25 2017 06:27AM
102693RA21	Regular Statements	3100	Jul 21 2017 09:56AM	100%	Jul 24 2017 02:06PM
102244RB12	Regular Statements	1715	Jul 12 2017 01:00PM	100%	Jul 13 2017 04:12PM
102244FA12	Final Notices	30	Jul 12 2017 10:46AM	100%	Jul 13 2017 03:38PM

Search Job Number
Search Description
Search Mail Places
Search Started
Search Progress
Search Mail Date

Showing 1 to 10 of 48 entries Previous **1** 2 3 4 5 Next

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## DPAUTO MESSAGE MANAGER

Manage your statement messaging:

The Message Manager tool is found inside the DPAuto Client Portal. It allows DataProse customers to create ad hoc messages that will appear in a message field on the bill itself. Customers can determine if messages appear in a complete bill cycle group or a subset of the bill cycle group. The typical size of the message can be up to 500 characters. Graphics can also be added with the message. DataProse Account Managers assist our customers at no cost regarding the graphic requirements for bill messaging.

**DP AUTO - Demo** Rachel Alanis at 972-462-5405

User Admin | Bill Messages | Upload | JobTrax | Search & View Bill

Home | Bill Messages

### Bill Messages

Show 10  entries Search:

Application	Type	Name/Number	Message	Start Date	End Date
Utility Bill	All Bills		Any account that ...	09/26/2017	
Full Message Text (320 characters) Any account that becomes past due will be assessed a \$10 late fee and considered delinquent. Any past due amount is due immediately. If there is a past due amount, the account is eligible for disconnection/interruption. The entire amount due is required to reinstate service. A reconnection fee of \$40 will be assessed.					
Utility Bill	All Bills		For more informat...	09/26/2017	10/26/2017
Full Message Text (113 characters) For more information regarding billing, payment methods, garbage and/or recycling schedule see back of statement.					

Search Application | 
  Search Type | 
  Search Name/Number | 
  Search Message | 
  Search Start | 
  Search End

Showing 1 to 2 of 2 entries Previous **1** Next

[+ Add Message](#)

## COMPREHENSIVE REPORTING

DataProse provides a wide range and types of reporting for client reconciliation for each job/project submitted for production.

The screenshot displays a web-based reporting interface for DataProse. At the top, it shows a 'Jobs' section with a 'Show 10 entries' dropdown and a search bar. The main table lists jobs with columns: Job Number, Description, Mail Pieces, Started, Progress, and Mail Date. Job 103550RA11 is highlighted, and its details are expanded. The 'Detailed Status by Mailing Group as of 8/12/2017 3:45:02 PM' shows a breakdown of 1731 mail pieces into 1A (1731) with 100% progress. A 'Reports' section lists files like ClientReports\_PDR\_bar.txt, DPSYS\_Report\_103550RA11.pdf, MU\_Output.dat, MU\_OutputSummary.pdf, and MU\_Summary.pdf. An 'Inserts' section shows BRE. At the bottom, there are search filters for Job Number, Description, Mail Pieces, Started, Progress, and Mail Date, and a pagination bar showing 'Showing 1 to 10 of 48 entries' with page numbers 1 through 5 and 'Next'.

Job Number	Description	Mail Pieces	Started	Progress	Mail Date
103550FA11	Final Notices	28	Sep 11 2017 11:00AM	100%	Sep 12 2017 12:03PM
103550RA11	Regular Statements	1731	Sep 11 2017 10:12AM	100%	Sep 12 2017 02:48PM
103550FA23	Final Notices	14	Aug 23 2017 11:00AM	100%	Aug 24 2017 12:05PM
103550RA23	Regular Statements	3095	Aug 23 2017 09:56AM	100%	Aug 24 2017 11:49AM
102693FA11	Final Notices	43	Aug 11 2017 11:06AM	100%	Aug 14 2017 01:16PM
102693RA11	Regular Statements	1708	Aug 11 2017 10:10AM	100%	Aug 14 2017 01:18PM
102693FA21	Final Notices	6	Jul 21 2017 11:00AM	100%	Jul 25 2017 06:27AM
102693RA21	Regular Statements	3100	Jul 21 2017 09:56AM	100%	Jul 24 2017 02:06PM
102244RB12	Regular Statements	1715	Jul 12 2017 01:00PM	100%	Jul 13 2017 04:12PM
102244FA12	Final Notices	30	Jul 12 2017 10:46AM	100%	Jul 13 2017 03:38PM

The most important report that most easily details the breakdown of records received and processed is the “DPSYS Report”. This report is presented in a PDF format and is available immediately after processing is complete. Although this is the only report that has been included in the RFP response, there are many others available after processing that provide additional detail.

- DPSYS Report – PDF
- MU Output Summary Report – PDF (Move Update)
- MU Output Report – DAT (Move Update)
- MU Summary – PDF
- Client Reports – TXT (invalid address report)

## DPAUTO REPORT SAMPLES

### DPSYS Report Sample

PROCESSING DESCRIPTION REPORT				10/20/16 10:12
Client: Plano, City of			PLC	
File Processed: Statement_16102084651.txt				
Project Description: Statements			Project #: 98030CA20	
Mailing Group	# of Bills	# of Impressions	Postage	
A (1 ounce)	3207	3238	\$1,210.66	
B (2 ounce)	7	35	\$4.73	
C (8 to 99 pages)	8	207	\$0.00	
D (100 to 499 pages)	0	0	\$0.00	
E (500+ pages)	0	0	\$0.00	
I (International)	0	0	\$0.00	
X (Hold Bill\Invalid) (Bills Suppressed)	481	481	\$0.00	
<b>TOTALS</b>	<b>3222</b>	<b>3480</b>	<b>\$1,215.39</b>	
INSERT SUMMARY				
Insert Description	Weight	# of Inserts		
BRE	0.13	2248		
Texas Recycles Day	0.06	3222		
<b>TOTAL INSERTS</b>		<b>5470</b>		
ADDITIONAL INFORMATION				
Records Expected	Records Processed	Pieces Processed	Pieces Printed	
3949	3949	3703	3222	
Total Flow Pages In Output = 1				
Expected Bill Date - 10/20/2016		Actual Bill Date - 10/20/2016		
Total Current Charges of Records Processed			\$602,487.17	
Total Amount Due of Records Processed			\$685,304.42	
Total Amount Due of Records Processed (No Credits)			\$705,689.51	
Due Date (From Source Data File)			November 8, 2016	
SIMPLEX		PLCI101016ML86101		3950
3237	34	198	0	0
			0	0
				481

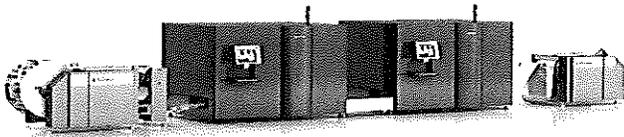
## MOVE UPDATE Summary Output Report Sample

07/01/2014 <b>DATAprose®</b>	<b>MOVE UPDATE Summary Output</b>		
Client: Sample Companies Description: Statements Date / Time Processed: 10/13/16 16:18		Client/App Code: CCA Project #: 98763AC13	
<i>Old Address Information (Changed From)</i>		<i>Updated Address Information (Changed To)</i>	
<b>1 - Acct# - 12-J416789</b>	<i>Effective Date - 201605</i>	<i>Move Type - I</i>	<i>Match Flag - A</i>
<b>JAMES SAMPLE</b> 123 E REPUBLICAN ST PEORIA IL 61603	<b>USPS Barcode</b> 616031234567 <b>Carrier Route: C042</b>	<b>JAMES SAMPLE</b> 1234 W DAKVUE DR PEORIA IL 61654-0000	<b>USPS Barcode</b> 616041234567 <b>Carrier Route: C005</b>
<b>2 - Acct# - 58-7064321</b>	<i>Effective Date - 201511</i>	<i>Move Type - F</i>	<i>Match Flag - A</i>
<b>SALLY SAMPLE</b> 5432 ROBERTS RD NEW BERG N IL 62570	<b>USPS Barcode</b> 626700000000 <b>Carrier Route: RC01</b>	<b>SALLY SAMPLE</b> PO BOX C00 NORTH LIBERTY IA 52317-0000	<b>USPS Barcode</b> 523170000000 <b>Carrier Route: B003</b>

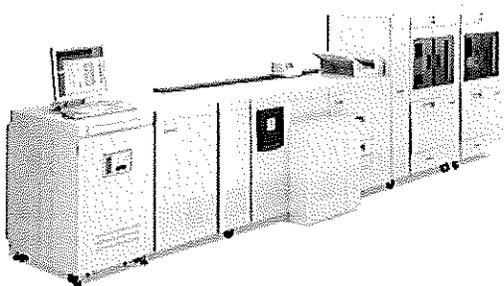
## DATAPROSE PRINTING SOLUTIONS

### Variable Data/Full-Color Inkjet Printing

DataProse employs the most advanced Full-Color Inkjet Printer available in the marketplace. The Ricoh IP 5000 delivers full-color output at speeds up 450 duplex images per minute in crisp 720 x 720 dpi resolution!



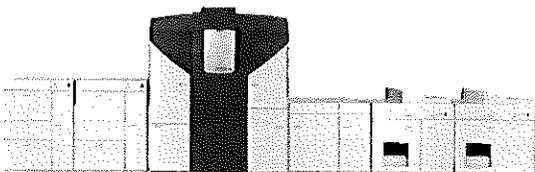
DataProse also employs Xerox Highlight Color Laser Printers with the ability to print simplex or duplex statements in crisp 600x600 resolution!



Currently, DataProse has three (3) Xerox DT180's to print statements at a rate of up to 10,000 pieces per hour, each..

**Availability: Instantaneous**

For short run inserts, we utilize our Xerox iGen 4.

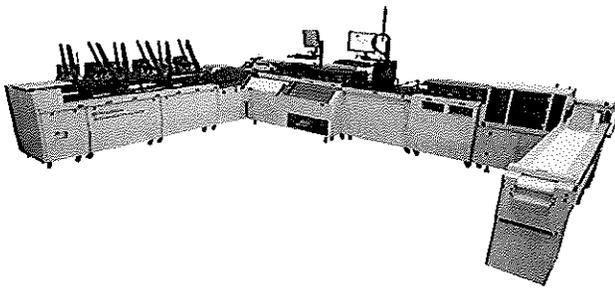


## MAIL FINISHING AND DELIVERY

DataProse utilizes Bell & Howell and Pitney Bowes inserting equipment which can produce a wide variety of statements. Using bar-coding techniques that keep each run in order.

100% output verification is becoming the standard of service for all intelligent mail applications. Document Reliability System (DRS) delivers better service to your customers through automated mail piece verification.

DRS utilizes an innovative camera system to read and report each document as it is processed, providing correct sequence assurance, and producing a full audit trail verifying each envelope's completion. The system allows us to quickly identify and fix any doubles, missing documents, or insertion errors mid-stream without compromising the production process or audit trail.



Currently, DataProse has six (6) Pitney-Bowes Mailstream Evolution Inserting System 12's for inserting and finishing at a rate of up to 12,000 pieces per hour, each.

**Availability: Instantaneous**

## Mail Verification and USPS Information

As a designated DMU of the United States Postal Service, all outbound first class presorted mail is inspected, prepared and loaded onto trucks daily at our Coppell facility. The USPS trucks leave 2x per day to deliver to the North Texas Processing and Distribution Center in Coppell, TX (see complete address below). This is located less than a mile from our facility in Coppell. This expedites the movement of all mail into the postal distribution system and allows for the best possible postal rates.

**NORTH TEXAS PROCESSING & DISTRIBUTION CENTER  
951 W. BETHEL ROAD  
COPPELL, TX 75019**



## QUALITY ASSURANCE / GUARANTEED PERFORMANCE

The success of an alliance with DataProse would be based on a consistent level of excellence in ongoing service dependability. Equally important is the assurance of long-excellence in customer service responsiveness, problem solving, and solutions.

DataProse has in place measures to ensure:

- Quality control
- Availability and uninterrupted work flow
- On-time delivery
- Pricing and contract adherence
- Corporate identity and specification adherence
- Strict data security and confidentiality
- Customer service responsiveness
- Accurate and verifiable billing and cost allocation
- Accurate history and usage reports



### After-Hours Support & Escalation

DataProse after-hours support guarantee defined below:

<p><b>STANDARD PRODUCTION REQUESTS:</b> Contact your assigned Account Manager</p> <p>Escalation Contact – Client Relations Manager</p>	<p><b>URGENT PRODUCTION REQUESTS:</b> Email – <u>DPList-FirstResponseTeam@dataprose.com</u> Phone – 972.462.5411</p> <p>Escalation Contact – Client Relations Manager</p>	<p><b>AFTER-HOURS PRODUCTION REQUESTS:</b> Email – <u>DPList-FirstResponseTeam@dataprose.com</u> Phone – 972.462.5411</p> <p>IF NO RESPONSE IN 30 MINS, Call After-Hours HOTLINE 888.856.3185</p>
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### SSAE 16

Under our SSAE 16 Compliance, all processes are certified compliant and annually audited.



## DATAPROSE QUALITY CONTROL PROCESS OVERVIEW

Quality is at the forefront of the DataProse business model. DataProse will provide quarterly, bi-annual or annual account reviews depending on the client's business needs, which allow DataProse to gauge the satisfaction level of our customers. A typical meeting will address any processing issues and establish planning for product enhancements, document changes or quality control procedures. In addition, we expect open communication and encourage our clients to keep regular contact. Ultimately, the measure of value is left to our customers. With the extremely high contract renewal rate that DataProse has sustained, we have confirmed that our services add value to our clients and are high quality.

DataProse feels the key to a successful vendor customer relationship is matching resources. Having key resources in place that understands the client and their business needs will ensure continued success. DataProse will match resources at the operational level for daily activity, as well as at the executive level for primary decision-making, strategy and key development tasks.

Our ADF (Automated Document Factory) utilizes a Problem Fault Management system called ITSM (IR "Incident Report" System). Each problem, or IR, is tracked as a ticket using an internal computer program. Tickets are entered, updated and closed within this system, allowing users to trace the IR from the reporting of the problem to its closure. Clients are given ticket information, including the ticket number, so that they can call their Account Manager for information regarding a ticket's status.

DataProse's mindset of "zero defects" is the high standard to which DataProse holds itself. The zero defects philosophy encourages everyone to accept no mistakes, delays or rework as a business practice, but rather to learn from the mistakes, set an obtainable goal, develop a plan to reach that goal, and then raise the goal. As employees utilize their quality training, the results have proven to be beneficial to both the employee and more importantly - to the customer. At our Production Centers, quality issues are tracked on a weekly basis and evaluated by management.

DataProse has constructed the Production Centers to have key checkpoints throughout the facilities where each job is scanned and the data is automatically integrated into a database that is available to our customers 24x7. Automated Document Factory (ADF) has been installed and is an internal platform that provides the ability to track mail to the piece level versus job level, presenting greater quality and mail piece integrity for our clients. ADF provides an enhanced level of tracking for documents and related materials for our customers, improving quality of products produced and operational efficiencies.

DataProse also employs both manual and automate checks to facilitate our total quality management as well. First there are several manual checks where a print operator may stop and review the output for errors, streaks, alignment, etc. The insert operators also pause production to review output like checking for sealed envelopes. We use in house engineers to do regular machine maintenance. We also employ software and hardware audits to ensure quality. For example, there is software running on each inserter that tracks the total number of documents in addition to cameras scanning the documents as they process. It's this combination of human, machine and software, each auditing each other, that provides the highest quality.



DataProse Quality Control Process continued...

Along with manual and automated cross checks by production managers and supervisors, our facilities utilize a report known as the "JOBS IN PROGRESS" report. This production related report allows management a physical check-off for all jobs residing within our production centers and aids in maintaining our high-quality standards.

DataProse also utilizes a unique feature known as "storyboards", which follows each and every job throughout the facility and is a physical reporting tool used to ensure quality processing for all customers. The storyboard contains specific information related to the job such as SLAs, time stamps, quantities, materials, visual references for production personnel, and customer information. During each phase of the job, it is scanned into the database and the personnel or operator is required to initial the physical storyboard.

In summary, the zero defects philosophy encourages everyone to accept no mistakes, delays or rework as a business practice, but rather to learn from the mistakes, set an obtainable goal, develop a plan to reach that goal and then raise the goal. As employees utilize their quality training, the results have proven to be beneficial to both the employee and more importantly - to the customer.

## DATA SECURITY & BUSINESS CONTINUITY PLAN

### 1. Business Continuity Planning Strategy

Business Continuity Planning (BCP) aims to prevent or minimize damage from disruptions in operations.

DataProse Business Continuity Plans are intended to:

- Prevent a minor incident from becoming a major issue
- Clearly outline roles and responsibilities
- Minimize loss of data and revenue
- Protect the DataProse reputation
- Satisfy the DataProse obligations to its employees, customers, and community
- Comply with applicable laws and regulations

### 2. DataProse Business Continuity Policy

It is the policy of DataProse that plans are developed and maintained to ensure adequate continuity in the event of a disaster. DataProse business continuity plans are designed to protect the interest of our customers, and employees.

### 3. Assumptions

Not all incidents or events will lead to a disaster declaration. The declaration of a disaster will be reserved for major system and/or infrastructure failures (network, facility or computer hardware/software) where initiation of BCP recovery procedures is required.

BCP Plans and recovery procedures are developed around a single disaster or event impacting the DataProse business-critical functions.

Alternate sites/vendors/resources will be available to DataProse at the time of need.

Qualified personnel in sufficient quantities are available to perform recovery activities.

Organizations external to DataProse, such as vendors and government agencies will be reasonably cooperative during the recovery period.

### 4. Recovery Sites

Our DataProse business continuity strategy integrates alternate DataProse facilities (Coppell, TX. and Oxnard, CA) and 3rd Party Alternate Work Site Agreements.

### 5. Recovery Strategy

Recovery facilities are stand-alone production facilities encompassing statement production, warehousing and administrative departments. All plans are developed so that work can be moved from facility to facility and in this way, serve to back one another up.

Business Continuity Plans are consistent with the following steps:

#### Declaration:

DataProse will communicate to all customers that a disaster has been declared and that DataProse is operating in disaster recovery mode.

DataProse will be responsible for vendor notification - obtaining additional forms and materials for transport to the alternate processing facilities.

All statements from the impacted facility will be transferred and processed through one of the alternate processing facilities where printing, inserting and mailing functions will take place.

## Data Security & Business Continuity Plan continued..

### Data Transmission:

Upon a disaster declaration by DataProse, customers will not need to make any change to their statement file transmission method. Customers with dedicated circuits would have to provide statement data via tape or over the internet. (DataProse will provide assistance to those customers wishing to use the internet to ensure connectivity).

### Printing:

Printing will be performed by the alternate processing facilities or the third-party print and mail vendor.

DataProse will attempt to use all available custom forms; however, we may elect to use plain white forms without logos to ensure mail is processed in as timely a manner as possible.

DataProse will make every attempt in a disaster to print utilizing the same type/model of printers as used in non-disaster situations but may elect not to provide highlight color or full business color as an option.

### Inserting:

Inserting will be performed by the alternate processing facilities or the third-party print and mail vendor.

Custom inserts will not be included as part of the inserting process. Dynamically created inserts can be included. The decision to include/not to include inserts will be reviewed as the resumption process continues.

DataProse will continue to handle and be responsible for special handling needs - processing holds, etc.

Generic carrier and remit envelopes will be used at the onset of the disaster declaration. The decision to include/not to include custom carrier and remit envelopes will be reviewed as the resumption process continues.

### Zip Sorting:

DataProse will continue to process mail pieces in zip code order for presentment to the USPS to ensure the best Postal rate is achieved.

DataProse will provide a report of volume for work processed each day.

### Production Services:

DataProse will continue to perform job reconciliation and postage payment functions.

DataProse will continue to perform reprint capabilities.

### Warehousing:

All incoming, receiving, and warehousing functions will be performed by the alternate processing facilities or the third-party print and mail vendor.

## 6. Client Communications

As part of a comprehensive communications plan that outlines the management, escalation and communication processes during a disaster situation, the facility general manager will coordinate communications to its internal customers. Working together and in accordance with the overall business continuity plans, communications will share information and/or impacts with clients as timely as is possible.

## REFERENCES:

COMPANY NAME:	City of Baytown
ADDRESS:	2505 Market Street
CITY, STATE, ZIP:	Baytown, TX 77520
CONTACT PERSON:	Gina Roberson Rivon
TELEPHONE:	(281) 420-7160
E-MAIL:	<a href="mailto:gina.rivon@baytown.org">gina.rivon@baytown.org</a>
DESCRIPTION OF WORK PERFORMED:	Utility Billing Printing and Mail Distribution
DATES SERVICES FURNISHED:	2012 - Present
COMPANY NAME:	City of Beaumont
ADDRESS:	801 Main Street suite 100
CITY, STATE, ZIP:	Beaumont, TX 77701-3548
CONTACT PERSON:	Danette R. Mickens
TELEPHONE:	409.866.0023 Ext. 6010
E-MAIL:	<a href="mailto:dmickens@ci.beaumont.tx.us">dmickens@ci.beaumont.tx.us</a>
DESCRIPTION OF WORK PERFORMED:	Utility Billing Printing and Mail Distribution
DATES SERVICES FURNISHED:	2004 - Present
COMPANY NAME:	City of Alvin
ADDRESS:	216 West Sealy Street
CITY, STATE, ZIP:	Alvin, TX 77511
CONTACT PERSON:	Amy Mallett
TELEPHONE:	(281) 388-4260
E-MAIL:	<a href="mailto:amallett@cityofalvin.com">amallett@cityofalvin.com</a>
DESCRIPTION OF WORK PERFORMED:	Utility Billing Printing and Mail Distribution
DATES SERVICES FURNISHED:	2003 - Present
COMPANY NAME:	City of Katy
ADDRESS:	901 Avenue C
CITY, STATE, ZIP:	Katy, TX 77493
CONTACT PERSON:	Theresa Scates
TELEPHONE:	(281) 391-4807
E-MAIL:	<a href="mailto:tscates@cityofkaty.com">tscates@cityofkaty.com</a>
DESCRIPTION OF WORK PERFORMED:	Utility Billing Printing and Mail Distribution
DATES SERVICES FURNISHED:	2003 - Present

## ADDENDUM 1:



City of La Porte

Established 1892

Purchasing Department

Cherell Daeumer, Purchasing Manager

September 20, 2017

### Addendum No 1- Bid #17027 Printing and Mailing of Utility Bills

1. Although the samples of the current bills are in color, the cost should reflect the regular and delinquent bills printed in black and white.
2. **5.2.9 Special Inserts-** For bidding purposes cost should be for a black and white, 8 1/2 X 11 insert based on a quantity of 13,500 a month. The City will accept additional cost for color, different sizes, duplex or any other special request.

3. **5.3 Alternate Price for Postcard Option**  
**Bill Format**

Regular cycle billing format is a standard postcard on 57# Exact Vellum Bristol stock for 7.5# each postcard piece, black print on white postcard. Perforated for return with payment part.

Delinquent cycle billing format is a standard postcard, folded to perforation on top and bottom and sealed. Standard postcard on 57# Exact Vellum Bristol stock for 7.5# each postcard piece; black print on white postcard.

Please acknowledge receipt of addendum by signing below. **YOU MUST RETURN THIS SIGNED FORM WITH YOUR BID.**

I am in receipt of Addendum No. 1 to #17027 dated 9-20-2017

Regards,  
Cherell Daeumer, CPPB  
Purchasing Manager



1. Initial Set up or Formatting Fee \$ WAIVED

<b>Billing Services (Based on 13,500 a month)</b>	<b>Unit Cost</b>	<b>Total</b>
1. Processing Statements	\$ <u>.005</u>	\$ <u>67.50</u>
2. Printing Forms	\$ <u>.022</u>	\$ <u>297.00</u>
3. Fold, Insert & Prepare for Post Office	\$ <u>.02</u>	\$ <u>270.00</u>
4. Billing Envelopes	\$ <u>.017</u>	\$ <u>229.50</u>
5. Return Envelopes	\$ <u>.013</u>	\$ <u>175.50</u>
<b>Total Monthly Cost</b>		\$ <u>1,039.50</u>

<b>Delinquent Billing Services (Based on 1,500 a month)</b>	<b>Unit Cost</b>	<b>Total</b>
1. Processing Statements	\$ <u>.005</u>	\$ <u>7.50</u>
2. Printing Forms	\$ <u>.022</u>	\$ <u>33.00</u>
3. Fold, Insert & Prepare for Post Office	\$ <u>.02</u>	\$ <u>30.00</u>
4. Billing Envelopes	\$ <u>.017</u>	\$ <u>25.50</u>
5. Return Envelopes	\$ <u>.013</u>	\$ <u>19.50</u>
<b>Total Monthly Cost</b>		\$ <u>115.50</u>

<b>Inserts</b>	<b>Unit Cost</b>	<b>Total</b>
1. Printing of Black and White Inserts	\$ <u>.033</u>	\$ <u>445.50</u>
2. Inserting Additional Item	\$ <u>.007</u>	\$ <u>94.50</u>

<b>Postage</b>	<b>Per Unit/Month</b>	
Postage	\$ <u>.373</u>	\$ <u>5,595.00</u>

Please note: Postage is based on 15,000 pieces and assumes a 5 Digit postage qualification.

**Additional Costs**

Identify any other additional Costs.

<b>Total Base Bid</b>		<b>\$ <u>7,290.00</u></b>
<b>Alternate Post Card Option</b>	<b>Unit Cost</b>	<b>Total</b>
1. Initial Set up or Design Fee		\$ <u>WAIVED</u>
2. Printing of Postcards (13,500 a month)	\$ <u>.065</u>	\$ <u>877.50</u>
3. Printing of Delinquent Postcards (1,500 a month)	\$ <u>.12</u>	\$ <u>180.00</u>
4. Postage	\$ <u>.253</u>	\$ <u>3,795.00</u>

*Please note: Postage is based on 15,000 pieces and assumes a 5 Digit postage qualification.*

**Additional Costs**

**Total Alternate Bid for Postcards**      **\$ 4,852.50**

**INSERT & OPTIONAL SERVICES PRICING**

**INSERTS:**

Qty - 13,500  
8.5 x 3.66  
70# gloss book

4/0 full bleed	\$	0.0534	Ea.
4/4 full bleed	\$	0.0541	Ea.

Qty - 13,500  
8.5 x 11  
70# gloss book

4/0 full bleed	\$	0.0677	Ea.
4/4 full bleed	\$	0.0750	Ea.

**OPTIONAL CHARGES / SERVICES:**

**Statement Archive**

-includes 12 months of storage      \$      0.01      Ea.

Additional Impressions – Black Ink Only      \$      0.033      Ea.

Inserting fee for inserts      \$      0.007      Ea.

- above statement and return envelope

Oversized bills (8-99 pages) – includes 9 x 12 envelope      \$      0.20      Ea.

Oversized bills (100+ pages) – includes box      \$      4.00      Ea.

Additional programming – client requested/approved      \$      125.00      Hour

NCOALink (Address Correction/Update)      \$      0.30      Correction

Bill Suppression (Data Processing only)      \$      0.05      Record

Offline folding      \$      0.01      Ea.

Special Handling – Overnight + FedEx charge      At Cost      Ea.

**NOTE: Please itemize any other additional fees or charges. Any charges not included in this proposal will not be allowed. Attach additional sheet if necessary.**

**The City of La Porte is exempt from taxes. DO NOT INCLUDE TAX IN BID**

**The undersigned certifies:**

- 1. to comply with all instructions to bidders, attached specifications and other documents contained in this solicitation;**
- 2. that they have not conspired with any other potential supplier in any manner to attempt to control competitive pricing;**
- 3. that they are a duly qualified, capable and bondable business entity not in receivership or contemplating same, and has not filed for bankruptcy.**
- 4. affirms that they will not discriminate against any employee or applicant as prohibited by law. Failure to comply may lead to termination of contract.**

**METHOD OF PAYMENT:**

**City of La Porte payment terms is Net 30 (vendor paid within 30 days of satisfactory receipt of goods and an approved invoice)**

**Do you allow for payments using the City's Procurement Card Provider, CitlBank (this is the preferred payment method in many instances)? YES If "yes", discount offered 0.00%**

Company Name: DataProse, LLC

Authorized Signer: Tim Zombik

(Printed Name)

Telephone No: 972-462-5479

Authorized Signer: 

(Signature)

E-mail: tzombik@dataprose.com



**Exhibit D Insurance Requirements**

Contractor shall keep and maintain during the term of this contract, insurance as detailed in this Exhibit. Each policy obtained by the Contractor for work with this Contract, with exception of the Worker's Compensation policy, shall name the City of La Porte as an additional insured, and shall contain waiver of subrogation in favor of the City of La Porte. The coverage and amounts designated are minimum requirements and do not establish limits of the Contractor's liability. Additional coverage may be provided at the Contractor's option and expense.

**General Liability:**

Commercial General Liability	
General Aggregate	\$200,000
Personal Injury	\$100,000
Each Occurrence	\$100,000

**Automobile Liability:**

Combined Single Limit	\$100,000
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**Excess Liability:**

Umbrella	Each Occurrence	\$100,000
	Each Aggregate	\$100,000

**Worker's Compensation:**

**A. Definitions:**

Certificate of coverage ("certificate"). A copy of a certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement (TWC-81, TWCC-82, TWCC-83 or TWCC-84), showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

Duration of the project - includes the time from the beginning of the work on the project until the Contractor's work on the project has been completed and accepted by the Owner.

Persons providing services on the project - includes all persons or entities performing all or part of the services the contractor has undertaken to perform on the project, regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractors, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity which furnishes persons to provide services on the project. "Services include without limitation providing, hauling or delivering equipment or materials, or providing labor, transportation or other services related to the project.

DataProse meets the insurance requirements above and will provide upon award, as required.

# CONFLICT OF INTEREST QUESTIONNAIRE

## FORM CIQ

For vendor doing business with local governmental entity

### OFFICE USE ONLY

Date Received

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

1 Name of vendor who has a business relationship with local governmental entity.

2  Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

\_\_\_\_\_  
Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes  No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes  No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6  Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 \_\_\_\_\_  
Signature of vendor doing business with the governmental entity Date



CITY OF LA PORTE  
LOCAL BIDDER PREFERENCE APPLICATION

Sections 271.905 and 271.9051 of the Texas Local Government Code authorize a municipality to consider a vendor's location in the determination of a bid award if the lowest bid received is from a business outside the municipality and contracting with a local bidder would provide the best combination of price and other economic benefits to the municipality. The City of La Porte, Texas has determined that the allowable preference shall be applied to local vendor's bids for the purposes of evaluation when requested in writing by local bidder and when determined to be in the best interest of the City to do so. This request form and any supporting documentation must be submitted with quote/bid in order to be considered by the City of La Porte, Texas. Questions should be addressed to the Purchasing Department at 281-470-5126. Exclusions to the local preference include expenditures of \$25,000 or less, and those purchases which are: sole source, emergency, federally-funded, cooperative contracts, service contracts subject to the Professional Services Procurement Act, contracts awarded through request for proposals or qualifications, or via inter-local agreement.

Location Eligibility: Principal place of business in La Porte, Texas. Principal place of business is defined herein as a business that is headquartered in and has an established place of business in the incorporated limits of the City of La Porte, and from which a substantial role in the entity's performance of a commercially useful function or a substantial part of its operations is conducted. A location utilized as a post office box, mail drop or telephone message center or any combination thereof, with no other substantial work function, shall not be construed as a principal place of business.

1.

- (a) If yes, identify name of business/DBA, address and business structure: sole proprietorship, partnership, corporation or other.

Name of business/DBA: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

- Sole Proprietorship
- Partnership
- Corporation
- Other \_\_\_\_\_

- (b) Name and city of residence of owner(s) partners/corporate officers as applicable

Name: \_\_\_\_\_

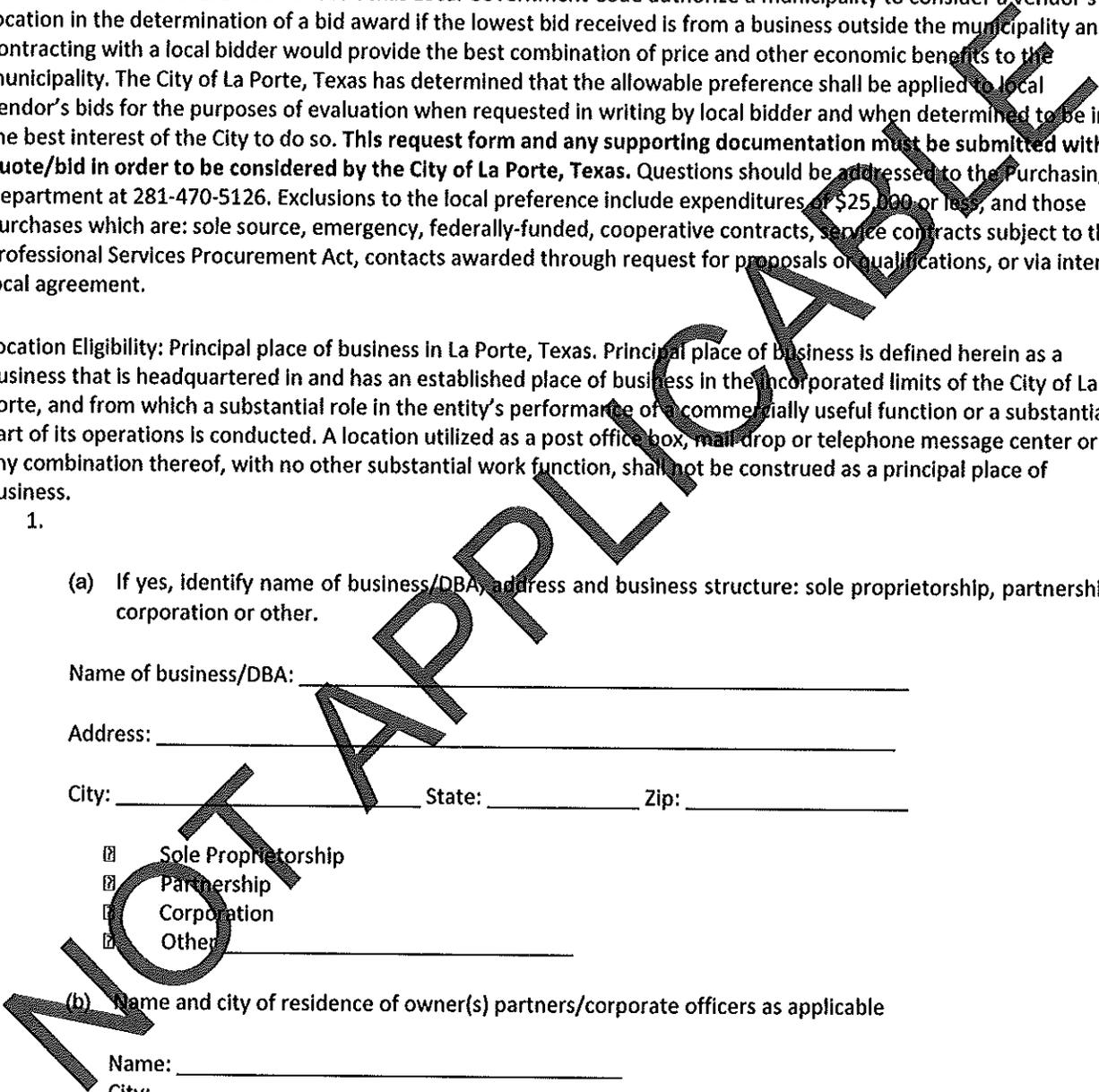
City: \_\_\_\_\_

2. General Business Information:

- (a) Year business established (La Porte location) \_\_\_\_\_
- (b) Most recent year property valuation (if owned); real and personal property \$ \_\_\_\_\_
- (c) Is business current on all property, sales tax and utility bills at the time of this application? \_\_\_\_\_ (d) Total number of current employees \_\_\_\_\_ and number of La Porte-resident employees \_\_\_\_\_

3. Economic Development benefits resulting from award of this contract:

- (a) Number of additional jobs created \_\_\_\_\_ or retained for La Porte resident-employees \_\_\_\_\_
- (b) Local subcontractor utilized, if applicable; name, location and contract value for each





City of La Porte

Established 1892

Purchasing Department

Cherell Daeumer, Purchasing Manager

LOCAL BIDDER PREFERENCE APPLICATION, Continued

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contract Value \$ \_\_\_\_\_

(c) Other economic development benefit deemed pertinent by applicant

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned does hereby affirm that the information supplied is true and correct as of the date hereof, under penalty of perjury.

City Bid No. /Quote for which the local preference is requested \_\_\_\_\_

\_\_\_\_\_  
(Name of Bidder) (Date)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

THE STATE OF TEXAS §

§

COUNTY OF \_\_\_\_\_

§

Appeared before me the above-named \_\_\_\_\_, known to me to be the same, and swore that the information provided in response to the foregoing questions are true and correct to the best of his/her knowledge and belief, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
NOTARY PUBLIC, STATE OF TEXAS

Printed Name: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

NOT APPLICABLE



City of La Porte

Established 1892

Purchasing Department

Cherell Daeumer, Purchasing Manager

8.3 Bid Execution By a Partnership

The undersigned, hereby acknowledges having received Solicitation Number 17027 containing a full set of Contract Documents, including but not limited to, 1) Requirements for Bidding and Instructions to Bidders, @) Standard Terms and Conditions - General Conditions, 3) Special Conditions, 4) Contract Plans or Drawings (if applicable), 5) Detailed Specifications, 6) Proposal Pages, 7) Certifications and 8) Addenda Nos. (none unless indicated here)

and affirms that the Joint Venture shall be bound by all the terms and conditions contained in the Contract Documents regardless of whether a complete set thereof is attached to this proposal or bid, except only to the extent that the corporation has taken express written exception thereto in the sections of this solicitation designated for that purpose.

Under penalty of perjury, the undersigned: (1) warrants that he/she was authorized to submit this execution page on behalf of the Disclosing Party; (2) warrants that all certifications and statements contained in the execution pages are true, accurate and complete as of the date the execution page was submitted; and (3) further warrants that, as of the date of submission of this solicitation there have been no changes in circumstances since the date that the Execution page was submitted that would render any certification in the execution page false, inaccurate or incomplete.

Furthermore, the undersigned being duly sworn, deposes and says on oath that no disclosures of ownership interests have been withheld and the information provided therein to the best of its knowledge is current and the undersigned has not entered into any agreement with any other Bidder (proposer) or prospective Bidder (proposer) or with any other person, firm or corporation relating to the price named in this proposal or any other proposal, nor any agreement or arrangement under which any act or omission in restraint of freedom of competition among Bidders (proposers) and has not disclosed to any person, firm or corporation the terms of this bid (proposal) or the price named herein. Proposals must be submitted with original signatures in the space provided. Proposals not properly signed will be rejected.

BUSINESS NAME: DataProse, LLC

(Print or Type)

BUSINESS ADDRESS: 1122 W Bethel Rd., Ste. 100 Coppell, TX 75019

(Print or Type)

SIGNATURE AND ADDRESSES OF ALL MEMBERS OF THE PARTNERSHIP (If all General Partners do not sign, indicate authority of signatories by attaching copy of the partnership agreement or other authorizing document):

Address: (Print or Type) 1122 W Bethel Rd., Ste. 100 Coppell, TX 75019

Partner Signature: (Signature) W. K. Murray

Address: (Print or type) 1122 W Bethel Rd., Ste. 100 Coppell, TX 75019

Partner Signature: (Signature) Curtis Nelson

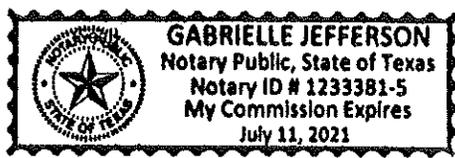
Address: (Print or Type) 1122 W Bethel Rd, Ste. 100 Coppell, TX 75019

State of Texas County of Dallas

This instrument was acknowledged before me on this 28th day of September, 2017 by William K Murray, CEO as President (or other authorized officer) and Curtis Nelson, COO as Secretary of DataProse, LLC (Partnership Name).

Gabrielle Jefferson
Notary Public Signature

Commission Expires: 7/11/2021

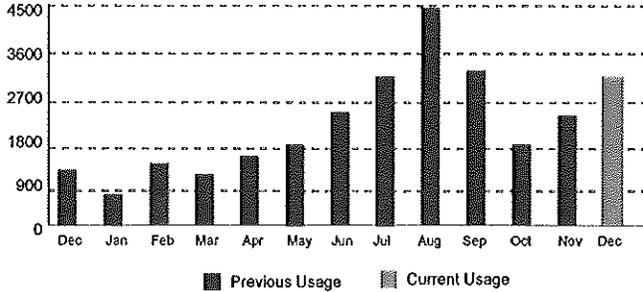




**UTILITY BILLING**  
**CITY OF LA PORTE**  
 PO BOX 4636  
 HOUSTON, TX 77210-4636  
 For Billing Inquiries: Call (281) 470-1403

VISA/MASTER CARD/DISCOVER PAYMENTS CAN BE  
 MADE ON-LINE AT [www.laportetx.gov](http://www.laportetx.gov)

**YOUR HISTORICAL USAGE**



**IMPORTANT MESSAGES**

Message Line 1, 50-60 characters (upper/lower) Arial 9pt.....  
 Message Line 2, 50-60 characters (upper/lower) Arial 9pt.....  
 Message Line 3, 50-60 characters (upper/lower) Arial 9pt.....  
 Message Line 4, 50-60 characters (upper/lower) Arial 9pt.....  
 Message Line 5, 50-60 characters (upper/lower) Arial 9pt.....  
 Message Line 6, 50-60 characters (upper/lower) Arial 9pt.....  
 Message Line 7, 50-60 characters (upper/lower) Arial 9pt.....  
 Message Line 8, 50-60 characters (upper/lower) Arial 9pt.....  
 Message Line 9, 50-60 characters (upper/lower) Arial 9pt.....  
 Message Line 10, 50-60 characters (upper/lower) Arial 9pt.....



When is the best  
 time to water?  
 Visit [www.laportetx.gov](http://www.laportetx.gov)

**UTILITY STATEMENT**

Account Number	Due Date	Amount Due
00000-00000	09/18/17	\$81.20

DUE DATE APPLIES TO CURRENT BILL ONLY

**ACCOUNT INFORMATION**

Account Name: John Q Sample  
 Service Address: 12345 Sample Circle Drive  
 Service Period: 01/15/2017-02/05/2017 Days: 41  
 Cycle Route: 00-00 Billing Date: 09/01/2017

**CURRENT METERED USAGE**

Service	Meter No	Current Meter Read	Previous Meter Read	Usage
WA	999999999	9999	9999	99
WA	999999999	9999	9999	99

**NEW CHARGES IN DETAIL**

DESCRIPTION	USAGE	CHARGE
Water	99	\$7.95
Sewer		\$9.75
Garbage		\$18.00
Drainage		\$2.00
<b>TOTAL NEW CHARGES</b>		<b>\$36.95</b>

**ACCOUNT SUMMARY**

Last Bill Amount:	\$39.19
Last Payment:	\$0.00
Adjustments	\$3.57
Balance Forward:	\$42.76
Total Current Charges	\$36.96
Sales Tax	\$1.49
<b>TOTAL AMOUNT DUE BY 09/18/2017</b>	<b>\$81.20</b>
Amount Due After 09/18/17	\$97.44

For Proper Credit, Please Return this Portion with Your Payment. Thank You

Cycle Route: 00-00 Service Address: 12345 Sample Circle Drive

Account Number	Due Date	Amount Due
00000-00000	09/18/17	\$81.20

Amount Due After 09/18/17 \$174.26

AMOUNT ENCLOSED \$

Please write account number on check and remit payment to:

CITY OF LA PORTE - UTILITY BILLING  
 PO BOX 4636  
 HOUSTON, TX 77210-4636



**CITY OF LA PORTE**  
 PO BOX 4636  
 HOUSTON, TX 77210-4636



\*\*\*\*\*AUTO\*\*5--DIGIT 12345 1  
 1403 1 AV 0.350



JOHN Q SAMPLE  
 12345 4TH ST SW  
 HOUSTON, TX 77210-1234

0000000000009182017000081203



City of  
**LA PORTE**  
Texas

604 W FAIRMONT PARKWAY • LA PORTE, TX 77571



You can mail your payment to:  
PO BOX 4636 | HOUSTON, TX 77210-4636|



Questions? Contact us at (281) 470-1403



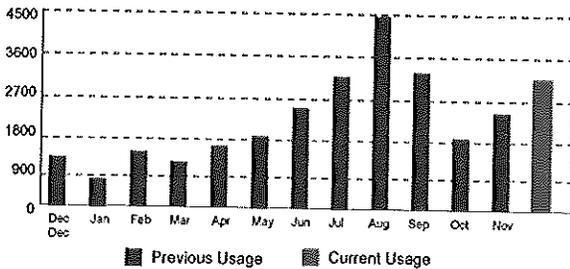
Pay online at [www.laportetx.gov](http://www.laportetx.gov)



**CURRENT METERED USAGE**

Service	Meter No	Current Meter Read	Previous Meter Read	Usage
WA	999999999	9999	9999	99
WA	999999999	9999	9999	99

**HISTORIC METERED USAGE**



**ACCOUNT STATEMENT**

ACCOUNT NUMBER	DUE DATE	AMOUNT DUE
00000-00000	09/18/17	81.20

**ACCOUNT INFORMATION**

Account Name: John Q Sample  
 Service Address: 12345 Sample Circle Drive  
 Period: 01/15/2017-02/05/2017 Days: 41  
 Cycle Route: 00-00 Billing Date: 09/01/2017

**CURRENT CHARGE SUMMARY**

DESCRIPTION	USAGE	CHARGE
Water	99	\$7.95
Sewer		\$9.75
Garbage		\$18.00
Drainage		\$2.00
<b>TOTAL NEW CHARGES</b>		<b>\$36.95</b>

**ACCOUNT SUMMARY**

Last Bill Amount:	\$39.19
Last Payment:	\$0.00
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Total Current Charges	\$36.96
Sales Tax	\$1.49
<b>TOTAL AMOUNT DUE BY 09/18/2017</b>	<b>\$81.20</b>
Amount Due After 09/18/17	\$97.44

**ARE YOU INTERESTED IN PAPERLESS BILLING?**

Please visit our website, complete the easy form and return it to us for processing.  
It's easy and you save time and paper.

For Proper Credit, Please Return this Portion with Your Payment. Thank You

Cycle Route: 00-00 Service Address: 12345 Sample Circle Drive



**CITY OF LA PORTE**  
PO BOX 4636  
HOUSTON, TX 77210-4636



\*\*\*\*\*AUTO\*\*5-DIGIT 12345 1  
1403 1 AV 0.350



JOHN Q SAMPLE  
12345 4TH ST SW  
HOUSTON, TX 77210-1234

ACCOUNT NUMBER	DUE DATE	AMOUNT DUE
00000-00000	09/18/17	81.20

AMOUNT ENCLOSED \$

Make Checks Payable to City of Sample and Send Remittance to:

CITY OF LA PORTE - UTILITY BILLING  
PO BOX 4636  
HOUSTON, TX 77210-4636

0000000000009182017000081203

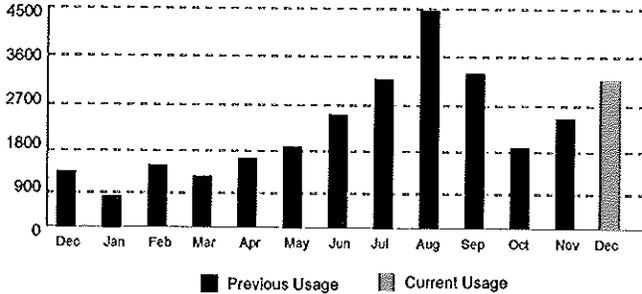
See back of stub for instructions to change address.



**UTILITY BILLING**  
**CITY OF LA PORTE**  
 PO BOX 4636  
 HOUSTON, TX 77210-4636  
 For Billing Inquiries: Call (281) 470-1403

VISA/MASTER CARD/DISCOVER PAYMENTS CAN BE  
 MADE ON-LINE AT [www.laportetx.gov](http://www.laportetx.gov)

**YOUR HISTORICAL USAGE**



**IMPORTANT MESSAGES**

- Message Line 1, 50-60 characters (upper/lower) Arial 9pt.....
- Message Line 2, 50-60 characters (upper/lower) Arial 9pt.....
- Message Line 3, 50-60 characters (upper/lower) Arial 9pt.....
- Message Line 4, 50-60 characters (upper/lower) Arial 9pt.....
- Message Line 5, 50-60 characters (upper/lower) Arial 9pt.....
- Message Line 6, 50-60 characters (upper/lower) Arial 9pt.....
- Message Line 7, 50-60 characters (upper/lower) Arial 9pt.....
- Message Line 8, 50-60 characters (upper/lower) Arial 9pt.....
- Message Line 9, 50-60 characters (upper/lower) Arial 9pt.....
- Message Line 10, 50-60 characters (upper/lower) Arial 9pt.....



**UTILITY STATEMENT**

Account Number	Due Date	Amount Due
00000-00000	09/18/17	\$81.20

**DUE DATE APPLIES TO CURRENT BILL ONLY**

**ACCOUNT INFORMATION**

Account Name: John Q Sample  
 Service Address: 12345 Sample Circle Drive  
 Service Period: 01/15/2017-02/05/2017 Days: 41  
 Cycle Route: 00-00 Billing Date: 09/01/2017

**CURRENT METERED USAGE**

Service	Meter No	Current Meter Read	Previous Meter Read	Usage
WA	999999999	9999	9999	99
WA	999999999	9999	9999	99

**NEW CHARGES IN DETAIL**

DESCRIPTION	USAGE	CHARGE
Water	99	\$7.95
Sewer		\$9.75
Garbage		\$18.00
Drainage		\$2.00
<b>TOTAL NEW CHARGES</b>		<b>\$36.95</b>

**ACCOUNT SUMMARY**

Last Bill Amount:	\$39.19
Last Payment:	\$0.00
Adjustments	\$3.57
Balance Forward:	\$42.76
Total Current Charges	\$36.96
Sales Tax	\$1.49
<b>TOTAL AMOUNT DUE BY 09/18/2017</b>	<b>\$81.20</b>
Amount Due After 09/18/17	\$97.44

For Proper Credit, Please Return this Portion with Your Payment. Thank You



**CITY OF LA PORTE**  
 PO BOX 4636  
 HOUSTON, TX 77210-4636



\*\*\*\*\*AUTO\*\*5-DIGIT 12345 1  
 1403 1 AV 0.350



JOHN Q SAMPLE  
 12345 4TH ST SW  
 HOUSTON, TX 77210-1234

Cycle Route: 00-00 Service Address: 12345 Sample Circle Drive

Account Number	Due Date	Amount Due
00000-00000	09/18/17	\$81.20

Amount Due After 09/18/17 \$174.26

AMOUNT ENCLOSED \$

Please write account number on check and remit payment to:

CITY OF LA PORTE - UTILITY BILLING  
 PO BOX 4636  
 HOUSTON, TX 77210-4636

0000000000009182017000081203



UTILITY BILLING  
 CITY OF LA PORTE  
 PO BOX 4636  
 HOUSTON, TX 77210-4636  
 For Billing Inquiries: Call (281) 470-1403

**ACCOUNT INFORMATION**

Account Name: John Q Sample  
 Service Address: 12345 Sample Circle Drive  
 Cycle Route: 00-00 Notice Date: 09/13/2017

**TERMINATION DUE DATE 10/01/2017**

VISA/MASTER CARD/DISCOVER PAYMENTS CAN BE  
 MADE ON-LINE AT [www.laportetx.gov](http://www.laportetx.gov)

**PAST DUE NOTICE**

Re: Account Number 00000-00000  
 12345 Sample Circle Drive

We value our customers and are concerned that your utility account is past due in the amount of \$81.20. Unpaid balances can result in additional expenses and significant inconvenience. The service fee of \$25 is added to the account at the time the disconnect list is generated and will not be waived, even if the water is not yet disconnected. Paying the balance due by 10/01/2017 will restore your account to a current status.

Should you believe this balance to be in error or require assistance, please contact us at 281-470-1403. We appreciate your prompt attention to this matter.

Utility Customer Service

Please Retain This Portion For Your Records

For Proper Credit, Please Return this Portion with Your Payment. Thank You

Cycle Route: 00-00 Service Address: 12345 Sample Circle Drive



CITY OF LA PORTE  
 PO BOX 4636  
 HOUSTON, TX 77210-4636

Account Number	Due Date	Amount Due
00000-00000	10/01/17	\$81.20



\*\*\*\*\*AUTO\*\*5-DIGIT 12345 1  
 1403 1 AV 0.350



JOHN Q SAMPLE  
 12345 4TH ST SW  
 HOUSTON, TX 77210-1234

AMOUNT ENCLOSED \$

Please write account number on check and remit payment to:

CITY OF LA PORTE - UTILITY BILLING  
 PO BOX 4636  
 HOUSTON, TX 77210-4636

0000000000009182017000081203

**REQUEST FOR CITY COUNCIL AGENDA ITEM**

Agenda Date Requested: November 13, 2017

Requested By: Rosalyn Epting

Department: Parks & Recreation

Appropriation

Source of Funds: 015 & 032 (Park Zone)

Acct Number: 015-8080-552.11-00 & 032-8080-552.80-32

Amount Budgeted: \$120,000

Amount Requested: \$102,092.48

Budgeted Item:  YES  NO

Report: \_\_\_\_\_ Resolution: \_\_\_\_\_ Ordinance: \_\_\_\_\_

Exhibits: GameTime Quote

LCB Playground Rendering

LCB Playground Aerial Plans

Seabreeze Playground Rendering

Seabreeze Playground Aerial Plans

**SUMMARY & RECOMMENDATION**

This fiscal year the budget includes \$120,000 total for two playgrounds, Little Cedar Bayou Park and Seabreeze Park. Historically, when there is more than one playground being replaced, staff will purchase one, install it, and then purchase the other one at a later time once the first playground is complete. However, GameTime has a matching grant that is guaranteed until the funds run out, but the playgrounds must total \$75,000 (before the grant) to qualify. Therefore, staff is looking at purchasing both playgrounds at the same time to get the best value for our dollars. This is the same grant that we used to purchase Lomax Playground and Tom Brown Playground last year.

With the budget for equipment, GameTime will be able to financially match the City on the play structures only. The match does not include any additional separate pieces (like swing sets, individual climbers, etc.), ground cover, or playground border. In order to receive the grant, the entire balance must be paid by cash or check at the time of the order.

Staff would like to order both playgrounds at the same time and receive the matching grant. With this grant the City will be able to get shade structures over most of the playground at Little Cedar Bayou. The grant covers the shade structure as well because it is attached to the play structure, not a separate standalone item. The attached exhibits show the playgrounds proposed for installation. The colors are changeable.

The value of the eligible play equipment is \$145,796. The total grant amount from GameTime, including discounts, actually exceeds 50% and has a total value of \$75,258.58. The cost breakdown per playground is as follows:

Little Cedar Bayou Playground	\$75,959.50
Seabreeze Playground	\$17,891.50
Subtotal	\$93,851.00
Discount	(\$2,435.58)
Estimated Freight	\$10,677.06
<b>TOTAL</b>	<b>\$102,092.48</b>

The additional funds that are remaining after the purchase of the playground equipment will be used for playground borders and engineered wood fiber (fall surfacing).

Staff recommends Council approval of the playground equipment purchase in the amount of \$102,092.48 with GameTime for playground equipment at Little Cedar Bayou Park and Seabreeze Park.

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**Action Required by Council:**

Consider approval or other action to purchase playground equipment in the amount of \$102,092.48 for Little Cedar Bayou Park and Seabreeze Park.

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**Approved for City Council Agenda**

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Corby D. Alexander, City Manager

---

Date



by Total Recreation Products, Inc.  
 17802 Grant Road Cypress, Texas 77429  
 Phone: 281-351-2402  
 Toll Free: 800-392-9909  
 Fax: 281-351-2493

QUOTE  
 #78635

10/03/2017

**TS-09048-17 City of La Porte - Seabreeze & Little Cedar Bayou Parks**

City of La Porte  
 Attn: Scott Bradley  
 1302 S. Broadway  
 La Porte, TX 77571  
 Phone: 281-470-7275  
 BradleyS@laportetx.gov

Ship To Zip: 77571

Quantity	Part #	Description	Unit Price	Amount
1	Site	- <b>Little Cedar Bayou Park</b>		
1	RDU	Game Time - TS-09048-17-2A2 Modified Cascadia 5-12 Unit with Shade	\$81,385.00	\$81,385.00
1	GRANT	Game Time - <b>2017 Grant Matching Funds</b>	(\$40,667.50)	(\$40,667.50)
1	RDU	Game Time - TS-09048-17-2A1 Modified San Gabriel's 2-5 PrimeTime Unit with Shade	\$36,546.00	\$36,546.00
1	GRANT	Game Time - <b>2017 Grant Matching Funds</b>	(\$18,248.00)	(\$18,248.00)
1	RDU	Game Time - PrimeTime 2-Bay Swings with (2) Tot Seats and (2) Belt Seats	\$2,793.00	\$2,793.00
1	RDU	Game Time - PrimeTime Solo Swing with (1) Expression Swing	\$2,322.00	\$2,322.00
1	6223	Game Time - Merry Musical	\$4,079.00	\$4,079.00
1	6237	Game Time - Shadow Play Sky Runner	\$5,139.00	\$5,139.00
1	39009	Game Time - Tot'S Lo Stratus Climber	\$2,298.00	\$2,298.00
1	39012	Game Time - Tot'S Leaf	\$313.00	\$313.00
1	Site	- <b>Sea Breeze Park</b>		
1	RDU	Game Time - TS-09048-17-2A3 Pirate's Cove 2-5 PrimeTime Unit	\$27,865.00	\$27,865.00
1	GRANT	Game Time - <b>2017 Grant Matching Funds</b>	(\$13,907.50)	(\$13,907.50)
1	RDU	Game Time - PrimeTime 2-Bay Swings with (2) Tot Seats and (2) Belt Seats	\$2,793.00	\$2,793.00
1	283	Game Time - Whale Animal Only	\$898.00	\$898.00
1	4893	Game Time - "C"Spring-Loose Fill	\$243.00	\$243.00

TS-09048-17 City of La Porte - Seabreeze & Little Cedar Bayou Parks

QUOTE  
#78635

10/03/2017

Freight Calculated to Above Address; Customer is responsible for meeting the truck for delivery and unloading. A forklift may be required to unload material.

SubTotal:	\$93,851.00
Discount:	(\$2,435.58)
Estimated Freight:	\$10,677.06
<b>Total Amount:</b>	<b>\$102,092.48</b>

Equipment Only; Installation NOT included.

DUE TO FLUCTUATING FUEL COSTS, FREIGHT SHOWN IS ESTIMATED FREIGHT. ACTUAL FREIGHT WILL BE DETERMINED AT THE TIME OF YOUR ORDER. PLEASE FEEL FREE TO CONTACT US TO VERIFY CURRENT FREIGHT CHARGES PRIOR TO PLACING YOUR ORDER.

*100% funds match for payment in full at the time of your order.*

*GRANT MATCHING FUNDS ARE AVAILABLE THROUGH NOVEMBER 15, 2017 OR UNTIL EXHAUSTION OF FUNDS.*

Contract: Buy Board Contract #512-16

**Important Terms & Conditions - Please Review**

To place an order, you must provide one of the following: a Purchase Order assigned to GameTime; or this Price Quotation, signed by an authorized purchaser, with a check made payable to GameTime. GameTime will also accept payment by Visa, MasterCard, or American Express. A current approved credit application is required for Net 30 terms.

This quotation explicitly excludes any and all items not expressly specified or identified above. No other product, equipment, or service is included, regardless of any Contract Document, Contract Section, Plans, Specifications, Drawing, or Addendum. Delivery for most GameTime equipment is approximately 5-6 weeks after all order documents have been received and payment terms have been approved. A current, approved credit application is required for N30 terms. To place an order, you must provide a purchase order or a signed Total Recreation Products, Inc. (hereafter described as TRP) quote, assigned to GameTime. Neither general contractor nor subcontractor contracts can be accepted. Purchase documents that contain indemnity or hold harmless conditions cannot be accepted. Retainage is not permitted. The following must be received before your order can be processed: complete billing and shipping addresses, a contact name and phone #, and all color choices. Manufacturer's colors may vary from year to year. You are responsible for ensuring that any required submittal approvals are completed before placing your order for processing. TRP reserves the right to limit submittals to one copy. Shop drawings, blueprints, sepias, are not available. Closeout documents may be limited to GameTime or TRP standard issue. If Sales Tax Exempt, a copy of your tax exemption form or resale certificate must accompany your order, or any applicable sales tax, will be added to your invoice. Most GameTime products are shipped from the Ft. Payne, AL plant. GameTime cannot hold orders or store equipment. Equipment is invoiced when shipped. If a cash sale, your payment must be received in full before the order will be processed. Contractors must also provide copies of current, fully executed bid/performance/payment bonds, as applicable. Pricing shown does not include any charges for permits, bonding, prevailing wage, or additional insured certifications. Unless otherwise noted, any quantity of surfacing or playcurbs quoted has been calculated specifically for the equipment and layout shown. No additional surfacing or curbing is included, and no allowance has been made, for an unlevelled, convoluted or larger site, or for a different layout. Neither GameTime nor TRP is responsible for any surface, curbing, border, or drain that is provided by others. Also please confirm that your area is adequate for the equipment that you are purchasing.

Installation charges, if quoted, are for a "standard" installation unless specifically noted to be otherwise. Installation charges are due upon completion. Standard installations are based upon a soil work site, that is freely accessible by truck, (no fencing, tree/landscaping or utility obstacles, etc.), and level, (+/- 1-2% maximum slope). An accessible water source must be available to the installer. Any site work that is not expressly described is excluded. Standard installation does not include any extra or additional machinery, drillers, etc., for rock excavation. If rock conditions are encountered, additional charges will apply. Standard installations generally require from 2-10 business days to complete, depending upon the amount and type of equipment, site conditions, weather, and the installer's schedule. Work may or may not be performed in consecutive days. Playcurbs are staked in, not set in concrete. Engineered wood fiber and shredded rubber surfacings are spread, not compacted, rolled, or watered. Landscape timbers are not warranted. The Customer is responsible for locating and clearly marking all underground utilities in the installation area before any installation work can begin. The installer is not responsible for damages, repairs, or discontinuance of business due to damaged utilities. If applicable, sprinkler system locates, re-working and repairs are excluded from installation charges. Installation of all products, (equipment, borders, fall surfacing and amenities) are as quoted and approved by acceptance of quotes and drawings. As a precautionary measure, work in progress areas will be taped off at the end of the workday. Pier spoils from installation shall be spread at site, site will be left rough grade. The installer is not responsible for any damages or re-work resulting from after hours events or activities during the work in progress period. Temporary fencing is only provided by specific request, and additional charges will apply. Collectively and/or individually, not the manufacturer, TRP, their representatives, nor the installation company shall be held liable for any damages resulting from misuse, vandalism, or neglect. Any deviations from approved and accepted placement of all items, along with additional work, over and above quoted items, will be chargeable to the customer. Once work is completed the customer will be notified if present at the job site, and all responsibility of any new work will be transferred to the customer. The customer is responsible for maintaining the integrity of completed installation work until all components have seated and/or cured (concrete footings, etc.). Your project site must be completely prepared and ready to receive your equipment before any installation work begins. Acquisition of any and all permits is the sole responsibility of the customer. Additional charges may be billed for any extra hours or trips needed as a result of the work site not being ready. Neither the installation contractor, GameTime nor TRP will be responsible for delays caused by shortages, incorrect parts, weather conditions, other contractors, or lack of site readiness.

10/03/2017

If you are receiving your equipment, you are responsible for unloading and accepting delivery from the freight company and reporting any damaged freight or shortages on the freight bill at the time. You will also be responsible for a complete inventory of your received equipment and reporting any discrepancies to us immediately. Neither the freight company nor the manufacturer will resolve shipment discrepancies that are not reported immediately. Make sure that all items have been received before any type of installation work is scheduled. The freight carrier will be instructed to call your designated contact 24 hours before delivery to arrange a delivery appointment.

Once accepted, orders can only be changed or canceled with the consent of GameTime and TRP, and on terms that will indemnify them against loss. Changed or canceled orders are subject to a \$100.00 service charge. Additionally, canceled orders are subject to a 25% restocking fee, plus freight charges (to and from). Built-to-order equipment orders are non-cancelable. Changes to orders that have been shipped and invoiced are subject to the above \$100.00 service charge plus additional restocking/return charges of 25%. Non-returnable items shall be charged at full invoice value. Any return transportation charges shall be for the Buyer's account. Replacement parts are also subject to the cancellation/returns policy. Please carefully review any research information that has been sent to you and confirm that you are ordering the correct replacement parts for your equipment. This quotation is valid 30 days. After 30 days, please request an updated quote. Prices may be subject to material and fuel surcharges at the time of shipment and are subject to change without notice. Current prices will apply at the time of shipment. Acceptance of this quote indicates your agreement to GameTime's credit terms, which are net 30 days, FOB shipping with approved credit. Any deviations from this proposal may invalidate the quoted pricing and/or terms.

THIS QUOTATION IS SUBJECT TO POLICES IN THE CURRENT GAMETIME PARK AND PLAYGROUND CATALOG AND THE FOLLOWING TERMS AND CONDITIONS. OUR QUOTATION IS BASED ON SHIPMENT OF ALL ITEMS AT ONE TIME TO A SINGLE DESTINATION, UNLESS NOTED, AND CHANGES ARE SUBJECT TO PRICE ADJUSTMENT. PURCHASES IN EXCESS OF \$1,000.00 TO BE SUPPORTED BY YOUR WRITTEN PURCHASE ORDER MADE OUT TO GAMETIME, C/O TOTAL RECREATION.

Please complete and return with your required form of payment:

**Acceptance of quotation:**

Accepted By (printed): \_\_\_\_\_

P.O. No: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Facsimilie: \_\_\_\_\_

Purchase Amount: **\$102,092.48**

**Order Information:**

Bill To: \_\_\_\_\_

Ship To: \_\_\_\_\_

Company: \_\_\_\_\_

Company: \_\_\_\_\_

Attn: \_\_\_\_\_

Attn: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Contact: \_\_\_\_\_

Contact: \_\_\_\_\_

Email Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Tel: \_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

Fax: \_\_\_\_\_

For non-taxable purchases: Please also provide a copy of your Sales Tax Exemption Certificate or Resale Certificate.



Intellectual property of GameTime, a PlayCore Company. The site shown in rendering is an interpretation and may not reflect exact site conditions.

City of La Porte  
La Porte, TX  
View 3



[www.gametime.com](http://www.gametime.com)

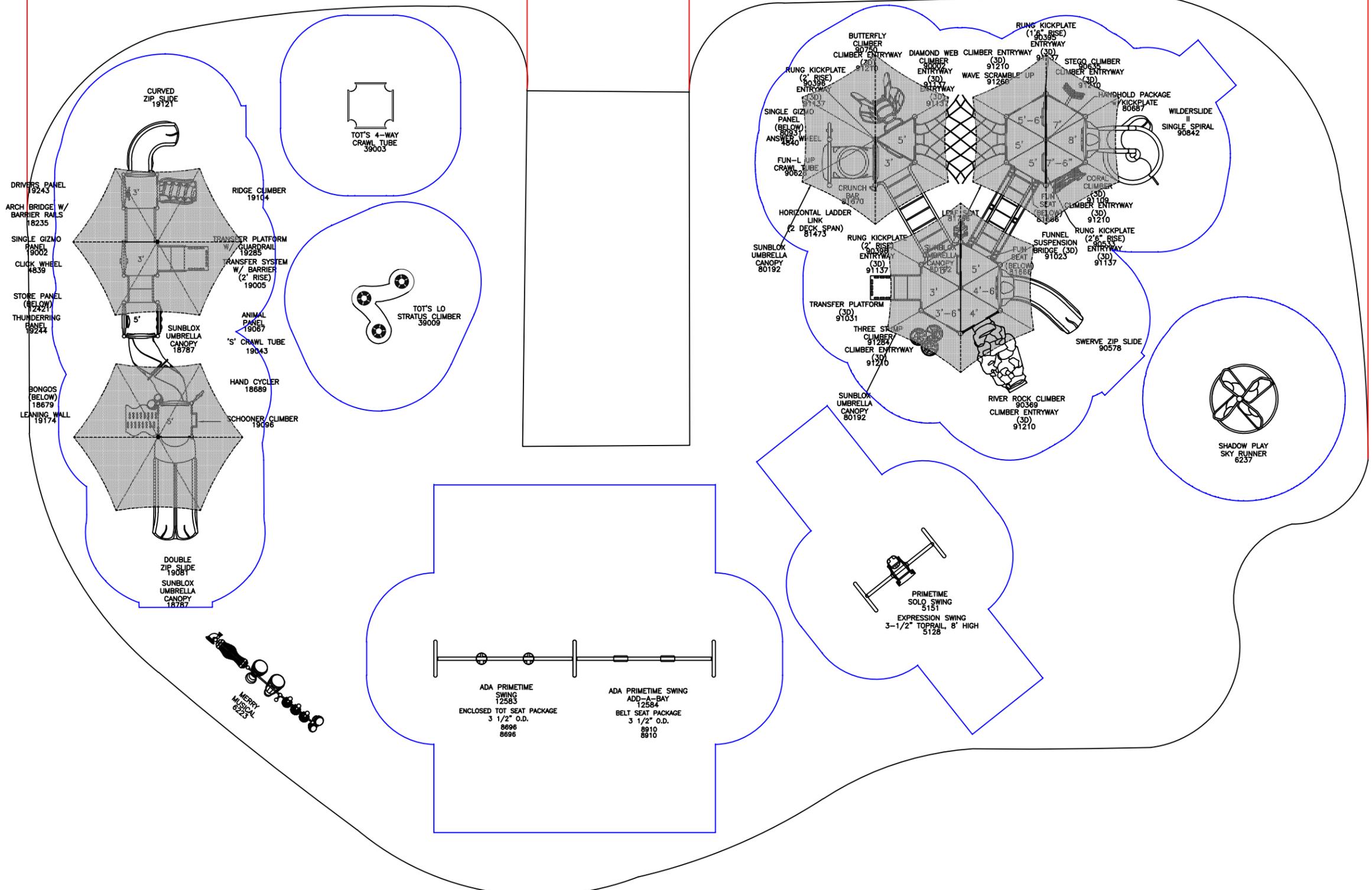


[www.totalrecreation.net](http://www.totalrecreation.net)

119'-9"

14'-6"

80'-5"



CURVED ZIP SLIDE 19121



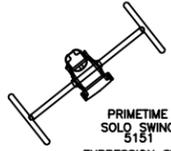
TOT'S 4-WAY CRAWL TUBE 39003



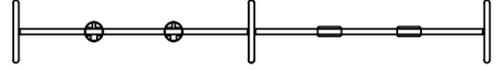
TOT'S LO STRATUS CLIMBER 39009



SHADOW PLAY SKY RUNNER 6237

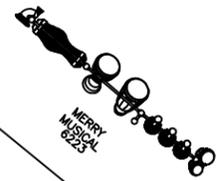


PRIMETIME SOLO SWING 5151  
EXPRESSION SWING 3-1/2\"/>



ADA PRIMETIME SWING 12583  
ENCLOSED TOT SEAT PACKAGE 3 1/2\"/>

ADA PRIMETIME SWING ADD-A-BAY 12584  
BELT SEAT PACKAGE 3 1/2\"/>



MERRY MUSICAL 6225



Intellectual property of GameTime, a PlayCore Company. The site shown in rendering is an interpretation and may not reflect exact site conditions.

Sea Breeze Park  
La Porte, TX  
View 2

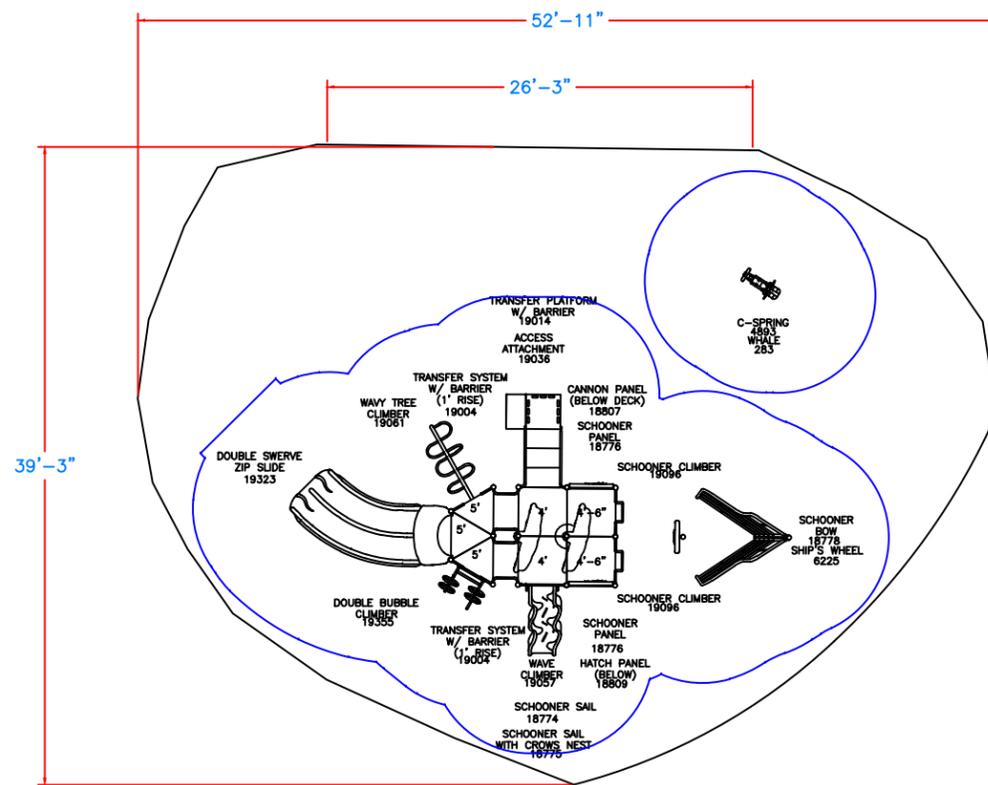


A PLAYCORE Company

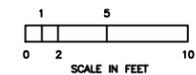
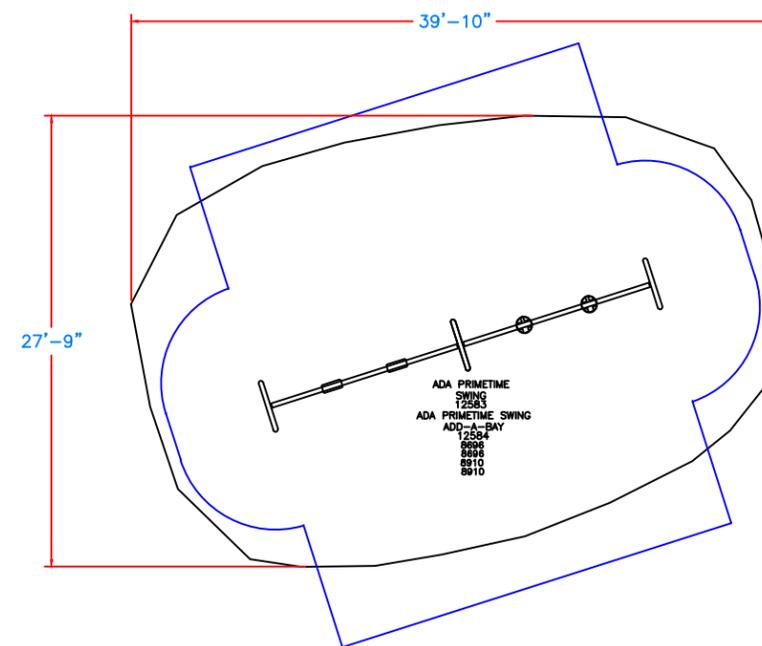
[www.gametime.com](http://www.gametime.com)



[www.totalrecreation.net](http://www.totalrecreation.net)



EXISTING SITE AND CURBS



150 PlayCore Drive SE  
Fort Payne, AL 35967  
www.gametime.com

Sea Breeze Park  
Pirates Cove PT15303 5-12 Unit  
La Porte, Texas  
Representative  
Total Recreation Products

This unit includes play events and routes of travel specifically designed to meet the 2010 DOJ ADA (Americans with Disabilities Act) Standards for Accessible Design.

Total Elevated Play Components	0	Required	0
Total Elevated Play Components Accessible By Ramp	0	Required	0
Total Elevated Components Accessible By Transfer	0	Required	0
Total Accessible Ground Level Components Shown	0	Required	0
Total Different Types Of Ground Level Components	0	Required	0

This play equipment is recommended for children ages 5-12

Minimum Area Required:  
Scale:  
This drawing can be scaled only when in an 24" x 36" format

**IMPORTANT:** Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. Consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614

Drawn By:  
SH  
Date:  
10/03/17  
Drawing Name:  
TS-09048-1A1

## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: November 13, 2017  
Requested By: Don Pennell  
Department: Public Works  
Report:  Resolution:  Ordinance:   
Other:  \_\_\_\_\_

Appropriation

Source of Funds: 015  
Account Number: 015.9090.519.1100  
Amount Budgeted: \$201,000.00  
Amount Requested: N/A  
Budgeted Item:  YES  NO

**Attachments :**

- 1. Harris County Interlocal Agreement**
- 2. Exhibit A - Project Location Map**

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### SUMMARY & RECOMMENDATIONS

On September 12, 2011, Council authorized execution of a contract with for Klotz Associates, Inc. for the analysis flooding within Battleground Estates. A hydraulic model was developed to reflect existing conditions along the F101 Channel which serves as an outfall for drainage from the Battleground Estates Addition. The model indicated that flows within segments of the F101 Channel, north of N ‘P’ Street, rise to a level creating capacity limitations which produce frequent out of banks occurrences.

The unimproved upstream channel flows into two forty-two inch (42”) corrugated metal pipes (CMP), which feed into the improved two 8’ x 10’ reinforced concrete boxes downstream. The difference in upstream and downstream conveyance areas creates a restriction upstream, leading to the increase water levels within the northern section of the channel.

LJA Engineering, Inc. provided Engineering Design Services (FY 12-13) for the recommended improvements of removing the two upstream forty-two inch (42”) corrugated metal pipes and extending the dual 8’ x 10’ reinforced concrete boxes across N ‘P’ Street.

The remaining construction budget includes an allocation of \$201,000.00 for proposed construction improvements. City and County staff have cooperatively prepared the attached Inter-local Agreement allowing the City to become entitled to a total maximum compensation of \$85,000.00, from Harris County, for the construction of drainage improvements across the N ‘P’ Street right-of-way, intersecting the HCFCD Channel Unit F101-06.

**Benefits:**

Initiates Harris County drainage improvements that impact La Porte residents, while utilizing funding from Harris County.

**Liabilities:**

Construction bids could exceed City’s budgeted amount without County’s contribution.

**Operating Costs:**

N/A

---

**Action Required of Council:**

Authorization to enter into an Inter-local Agreement with Harris County allowing the City to become entitled to a total maximum compensation of \$85,000.00, from Harris County, for the construction of drainage improvements across the N 'P' Street right-of-way, intersecting the HCFCU Channel Unit F101-06.

---

**Approved for City Council Agenda**

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**Corby D. Alexander, City Manager**

**Date**

## INTERLOCAL AGREEMENT

This Interlocal Agreement (“Agreement”) is entered into by and between **Harris County** (“County”) and **City of La Porte, Texas** (“City”) pursuant to the Interlocal Cooperation Act, Tex. Gov’t Code Ch. 791.001, *et seq.* County and City may each be referred to herein individually as a “Party” or collectively as the “Parties.”

### RECITALS

Whereas, the City intends to construct drainage improvements, including but not necessarily limited to removing existing dual forty-two (42) inch corrugated galvanized metal pipes, and replacing them with dual eight (8) foot by ten (10) foot box culverts, across the P Street right-of-way and intersecting the Harris County Flood Control Channel Unit F101-06, located within the territorial limits of La Porte, Texas, and Harris County Precinct 2 (“Project”);

Whereas, it is to the mutual benefit of the Parties to construct the Project;

Whereas, the Parties desire to cooperate in accordance with the terms of this Agreement to jointly accomplish the construction of the Project.

NOW THEREFORE, in consideration of the mutual promises, obligations, and benefits herein set forth, the Parties agree as follows:

### TERMS

#### Section 1. Responsibilities of the Parties

##### A. City’s Responsibilities

- (i) The City will provide or cause to be provided, engineering services and related support services necessary to prepare the plans, specifications, and estimates (“PS&E”) for construction of the Project.
- (ii) The City will submit the PS&E to the County for review and approval. Should the County desire to make changes to such PS&E, the Parties agree to meet and resolve all issues in order to finalize an agreed-upon PS&E for the Project.
- (iii) Upon completion of the PS&E for the Project, and approval by the County of the PS&E, the City shall advertise for and receive bids for construction of the Project, in a manner similar to other City projects.
- (iv) Upon receipt of bids for the construction of the Project the City shall determine the lowest and best bid and provide the bids to the County with its recommendation for award of the construction contract to such lowest and best bidder, for the County’s review and approval.
- (v) Upon approval of the lowest and best bid by the County, the City shall award the construction contract to such lowest and best bidder.
- (vi) Upon award of a contract for construction of the Project, the City will:

- (a) Manage and inspect the construction of the Project in a manner similar to that of other similar City construction projects; and
  - (b) Through its contractor, construct the Project in accordance with the PS&E approved by the County. The City may make minor changes in the PS&E through change(s) in contract ("CIC") that the City deems to be necessary or desirable during the construction of the Project, so long as the original scope and intent of the Project is maintained.
- (vii) The City is responsible for payment of all costs, fees, and/or expenses for the design and construction of the Project ("Project Costs").
- (viii) The City will provide funding towards the Project Costs, if required, in accordance with Section 2 below.
- (ix) Upon completion of the construction of the Project, the City will:
- (a) Provide an opportunity for the County to participate in a final walk-through and preparation of a punch list in regards to the construction of the Project.
  - (b) After completion of any punch list items and payment of all Project Costs in connection with the Project, the City shall prepare a final accounting of the Project Costs.

**B. County's Responsibilities**

- (i) The County shall review the PS&E for construction of the Project and provide its approval or any comments it may have, in a timely manner.
- (ii) The County shall review the bids for construction of the Project and provide its approval or any comments it may have, within ten (10) business days from receipt of the contract bids from City; County's review shall be deemed approved if approval is not provided within ten (10) business days from receipt of the contract bids from the City.
- (iii) Upon completion of construction of the Project, County shall assume responsibility for the maintenance and repair of the Project.
- (iv) The County will provide funding towards the Project Costs in accordance with Section 2 below.

**Section 2. Funding of the Project**

Notwithstanding any provision in this Agreement to the contrary, the following provisions will apply to all payments made under this Agreement:

- A. City understands and agrees, said understanding and agreement also being of the absolute essence of this Agreement, that the total maximum compensation that City may become entitled to

hereunder, and the total maximum sum that the County shall become liable to pay to City hereunder, shall not under any conditions, circumstances, or interpretations thereof exceed the sum of \$85,000.00. Any construction or other work to be performed under this Agreement or expenses incurred by the City in excess of \$85,000.00 are at City's own expense and are not reimbursable.

- B. Any payment made by the County to the City pursuant to this Agreement shall not be used by the City for any purpose other than paying for or reimbursing the City's cost in administering and/or constructing the Project.
- C. Upon completion of construction of the Project, the City will determine the actual Project Cost ("Actual Costs"), and notify the County of the Actual Cost.
- D. Upon completion of the Project, the City will provide an invoice to the County for the amount of the Actual Costs, up to but not to exceed \$85,000. County will remit payment of such invoice to the City to the extent such invoice amount does not exceed \$85,000, as certified available by the Harris County Auditor.

### **Section 3. Liability of the Parties**

To the extent permitted by law each Party shall be responsible for all claims against it due to the activities of the Party's employees, officials, agent or subcontractors arising out of or under this Agreement and which result from any act, error, or omission, intentional tort, intellectual property infringement, or failure to pay a vendor, committed by the Party or its employees, officials, agents, consultants under contract, or any other entity over which it exercises control.

### **Section 4. Termination**

This Agreement may be terminated (i) by the City before award of the construction contract; (ii) by the County if construction has not been completed within three (3) years of the execution of this Agreement by all Parties, or (iii) at any time by mutual written consent of the Parties. Should this Agreement be terminated pursuant to this Section, the City shall not be entitled to any payment or reimbursement from the County under this Agreement.

### **Section 5. Miscellaneous**

- A. **Non-Assignability.** City shall not make, in whole or in part, any assignment of this Agreement or any obligation hereunder without the prior written consent of the County
- B. **Notice.** Any notice required to be given under this Agreement ("Notice") shall be in writing and shall be duly served when it shall have been personally delivered to the address below, deposited, enclosed in a wrapper with the proper postage prepaid thereon, and duly registered or certified, return receipt requested, in a United States Post Office, addressed to County or City at the following addresses:

City: City of La Porte, Texas  
2963 North 23<sup>rd</sup> Street  
La Porte, Texas 77571  
Attention: Don Pennell, Director of Public Works  
Email: PennellD@laportetx.gov

County: Harris County Engineering Department  
1001 Preston Avenue, 7th Floor

Houston, Texas 77002-1893  
Attention: Interagency Agreement Coordinator  
Email: bill.nobles@hcpid.org

Any Notice given hereunder is deemed given upon hand delivery or three (3) days after the date of deposit in the United States Mail.

Each Party shall have the right to change its respective address by giving at least fifteen (15) days' written notice of such change to the other Party.

Other communications, except for Notices required under this Agreement, may be sent by electronic means or in the same manner as Notices described herein.

- C. Severability. The provisions of this Agreement are severable, and if any provision or part of this Agreement or the application thereof to any person or circumstances shall ever be held by any court of competent jurisdiction to be invalid or unconstitutional for any reason, the remainder of this Agreement and the application of such provision or part of this Agreement to other persons or circumstances shall not be affected thereby.
- D. Waiver. No waiver or waivers of any breach or default (or any breaches or defaults) by either Party hereto of any term, covenant, condition, or liability hereunder, or the performance by either Party of any duty of obligation hereunder, shall be deemed or construed to be a waiver of subsequent breaches or defaults of any kind, under any circumstances
- E. Immunity. Neither the execution of this Agreement nor any other conduct of either Party relating to this Agreement shall be considered a waiver by the County or City of any right, defense, or immunity on behalf of itself, its employees or agents under the Texas Constitution or the laws of the State of Texas. The County does not agree to binding arbitration, nor does the County waive its right to a jury trial.
- F. Sole Agreement. This Agreement supersedes any and all other discussions, negotiations and representations of any kind and represents the entire Agreement of the Parties relating to the rights granted and the obligations assumed herein.
- G. Modification/Expansion. Any oral or written representations or modifications concerning this instrument shall only be effective by formal amendment approved by the governing bodies of each Party.
- H. Parties in Interest; Venue. This Agreement shall be for the sole and exclusive benefit of the Parties and their legal successors and assigns. Nothing contained in the Agreement shall be construed to or operate in any manner whatsoever to confer any rights upon any third party, increase the rights of any third party or the duties or responsibilities of County with respect to any third party. This agreement shall be governed by the laws of the State of Texas and the forum for any action under or related to the Agreement is exclusively in a state or federal court of competent jurisdiction in Texas. The exclusive venue for any action under or related to the Agreement is Houston, Harris County, Texas.
- I. Warranty. By execution of this Agreement, the City warrants that the duties accorded to the City in this Agreement are within the powers and authority of the City.

J. Independent Parties. It is expressly understood and agreed by the Parties that nothing contained in this Agreement shall be construed to create a joint venture, partnership, association or other affiliation or like relationship between the Parties, it being specifically agreed that their relationship is and shall remain that of independent parties to a contractual relationship as set forth in this Agreement. The County is an independent contractor and neither it, nor its employees or agents shall be considered to be an employee, agent, partner, or representative of the City for any purpose. The City, nor its employees, officers, or agents shall be considered to be employees, agents, partners or representatives of the County for any purposes. Neither Party has the authority to bind the other Party.

K. Execution. Each Party warrants that the undersigned is a duly authorized representative with the power to execute the Agreement.

L. Personal Liability. Nothing in the Agreement is construed as creating any personal liability on the part of any officer, director, employee, or agent of any public body that may be a Party to the Agreement, and the Parties expressly agree that the execution of the Agreement does not create any personal liability on the part of any officer, director, employee, or agent of the County. The Parties agree that no provision of this Agreement extends the County's liability beyond the liability provided in the Texas Constitution and the laws of the State of Texas.

M. Multiple Counterparts. This Agreement may be executed in several counterparts. Each counterpart is deemed an original and all counterparts together constitute one and the same instrument. In addition, each Party warrants that the undersigned is a duly authorized representative with the power to execute the Agreement.

N. Recitals. The recitals set forth in this Agreement are, by this reference, incorporated into and deemed a part of this Agreement.

**HARRIS COUNTY**

**CITY OF LA PORTE, TEXAS**

By: \_\_\_\_\_  
Ed Emmett  
County Judge

By: \_\_\_\_\_  
Mayor

APPROVED AS TO FORM:

ATTEST

VINCE RYAN  
County Attorney

By: \_\_\_\_\_  
City Secretary

By: \_\_\_\_\_  
Pegi S. Block

APPROVED AS TO FORM:

Assistant County Attorney  
CAO File No.: 12GEN1601

By: *Mark T. Perkins*  
City Attorney, La Porte, Texas

**ORDER OF COMMISSIONERS COURT**

The Commissioners Court of Harris County, Texas, met in regular session at its regular term at the Harris County Administration Building in the City of Houston, Texas, on \_\_\_\_\_, with all members present except \_\_\_\_\_.

A quorum was present. Among other business, the following was transacted:

**ORDER AUTHORIZING EXECUTION OF AN INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND CITY OF LA PORTE, TEXAS TO JOINTLY ACCOMPLISH THE DESIGN AND CONSTRUCTION OF DRAINAGE IMPROVEMENTS ALONG THE P STREET RIGHT-OF-WAY AND INTERSECTING THE HARRIS COUNTY FLOOD CONTROL CHANNEL UNIT F101-06, LOCATED WITHIN THE TERRITORIAL LIMITS OF LA PORTE, TEXAS, AND HARRIS COUNTY PRECINCT 2.**

Commissioner \_\_\_\_\_ introduced an order and moved that Commissioners Court adopt the order. Commissioner \_\_\_\_\_ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

	Yes	No	Abstain
Judge Ed Emmett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Jack Morman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Steve Radack	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. R. Jack Cagle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

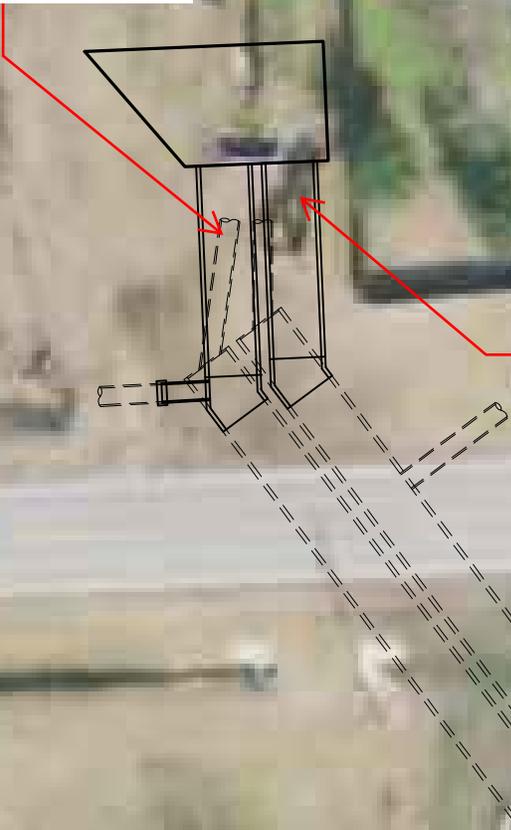
The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order thus adopted follows:

IT IS ORDERED THAT:

1. The Harris County Judge is authorized to execute on behalf of Harris County the attached Interlocal Agreement between Harris County and City of La Porte, Texas to jointly accomplish the design and construction of drainage improvements, along the P Street right-of-way and intersecting the Harris County Flood Control Channel Unit F101-06, located within the territorial limits of La Porte, Texas, and Harris County Precinct 2.
2. All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purposes of this order.

# EXHIBIT A - AREA MAP

EXISTING 42" CMP (x2)  
(TO BE REMOVED)



PROPOSED DUAL 10' x 8'  
BOX STM. SEWER

LEMON

AVENUE P

HCFCD  
F101-00-00-E004



From May 2015 to present there has been 14 reported sanitary sewer overflows in the Lomax service area. An estimated 192,319 gallons of wastewater was reported discharging into the ditches and waterways in the area to the Texas Commission of Environmental Quality. Delaying this project will allow time for additional rain events and sanitary sewer overflows.

**Benefits and Cost Considerations:**

Eliminate multiple lift stations reducing maintenance costs. Improved efficiency and reduced electrical costs due to not re-pumping wastewater multiple times. Improved aesthetics in the area due to elimination of lift stations. Replacement of a system that is over 50 years old.

**Liabilities:**

Maintaining the existing infrastructure will result in continued inflow and infiltration causing overflows with potential environmental and health impacts. Possible fines due to the environmental and health effects. Higher maintenance and repair costs. Loss of service.

---

**Action Required by Council:**

Consider approval or other action authorizing the City Manager to enter into a professional services agreement with HDR Engineering in the amount of \$1,037,945.00 for planning and design of the Lomax Area Lift Station Consolidation Project.

---

**Approved for City Council Agenda**

---

Corby D. Alexander, City Manager

---

Date

## Access Report

Agency

Bid Number

Bid Title

City of La Porte (TX)

17602

Professional Engineering Services

<b>Vendor Name</b>	<b>Accessed First Time</b>	<b>Documents</b>
Lockwood, Andrews & Newnam, Inc.	2017-03-09 01:35 PM CST	RFQ 17602 Engineering Services Final.pdf
IDC Inc.	2017-03-09 12:49 PM CST	RFQ 17602 Engineering Services Final.pdf
Cobb, Fendley & Associates, Inc.	2017-03-31 10:03 AM CDT	RFQ 17602 Engineering Services Final.pdf
HVJ Associates, Inc.	2017-03-10 07:50 AM CST	RFQ 17602 Engineering Services Final.pdf
DAC Services	2017-03-16 10:25 AM CDT	RFQ 17602 Engineering Services Final.pdf
Lyle & Perossa Engineering Inc	2017-03-13 12:45 PM CDT	RFQ 17602 Engineering Services Final.pdf
Binkley & Barfield, Inc.	2017-03-17 08:42 AM CDT	RFQ 17602 Engineering Services Final.pdf
Amani Engineering, Inc.	2017-03-09 01:39 PM CST	RFQ 17602 Engineering Services Final.pdf
Onvia	2017-03-09 01:01 PM CST	RFQ 17602 Engineering Services Final.pdf
BidClerk	2017-03-13 04:33 PM CDT	RFQ 17602 Engineering Services Final.pdf
Binkley and Barfield, Inc.	2017-03-10 08:31 AM CST	RFQ 17602 Engineering Services Final.pdf
AZTEC Engineering Group	2017-03-13 11:56 AM CDT	RFQ 17602 Engineering Services Final.pdf
Perkens WS Corporation	2017-03-20 12:43 AM CDT	RFQ 17602 Engineering Services Final.pdf
CDM Smith	2017-03-20 09:57 AM CDT	RFQ 17602 Engineering Services Final.pdf
Applied Pavement Technology, Inc.	2017-03-09 12:52 PM CST	RFQ 17602 Engineering Services Final.pdf
Sam Anderson Pvt Ltd	2017-03-09 08:51 PM CST	RFQ 17602 Engineering Services Final.pdf
Dannenbaum Engineering	2017-03-10 10:47 AM CST	RFQ 17602 Engineering Services Final.pdf
CivilTech Engineering, Inc.	2017-03-10 08:35 AM CST	RFQ 17602 Engineering Services Final.pdf
S&B Infrastructure, Ltd.	2017-03-09 12:49 PM CST	RFQ 17602 Engineering Services Final.pdf
R. G. Miller Engineers	2017-03-09 01:27 PM CST	RFQ 17602 Engineering Services Final.pdf
Shrader Engineering	2017-03-09 12:51 PM CST	RFQ 17602 Engineering Services Final.pdf
Professional Service Industries, Inc. (PSI)	2017-03-09 01:11 PM CST	RFQ 17602 Engineering Services Final.pdf
Sander Engineering Corp.	2017-03-10 11:05 AM CST	RFQ 17602 Engineering Services Final.pdf
PBK MEP	2017-03-10 04:11 PM CST	RFQ 17602 Engineering Services Final.pdf
North America Procurement Council	2017-03-10 02:47 AM CST	RFQ 17602 Engineering Services Final.pdf
Michael Baker Jr., Inc.	2017-03-13 07:52 AM CDT	RFQ 17602 Engineering Services Final.pdf
DIG Engineers	2017-03-09 01:05 PM CST	RFQ 17602 Engineering Services Final.pdf
McGraw-Hill Construction Dodge Reports	2017-03-10 10:32 AM CST	RFQ 17602 Engineering Services Final.pdf
Bury+Partners	2017-03-31 11:42 AM CDT	RFQ 17602 Engineering Services Final.pdf
Geotech Engineering and Testing	2017-03-10 07:51 AM CST	RFQ 17602 Engineering Services Final.pdf
Midwest Valley Consulting	2017-03-09 11:10 PM CST	RFQ 17602 Engineering Services Final.pdf
Ninyo & Moore	2017-03-10 10:56 AM CST	RFQ 17602 Engineering Services Final.pdf

IDS Engineering Group	2017-03-09 01:43 PM CST	RFQ 17602 Engineering Services Final.pdf
Cobb, Fendley & Associates	2017-03-09 01:05 PM CST	RFQ 17602 Engineering Services Final.pdf
Signature Automation	2017-03-30 09:40 AM CDT	RFQ 17602 Engineering Services Final.pdf
The Blue Book Building & Construction Net	2017-03-09 10:42 PM CST	RFQ 17602 Engineering Services Final.pdf
Crenshaw Consulting Group, LLC	2017-03-13 08:25 AM CDT	RFQ 17602 Engineering Services Final.pdf
iTech Solutions	2017-03-28 02:42 PM CDT	RFQ 17602 Engineering Services Final.pdf
Freese and Nichols	2017-03-10 11:01 AM CST	RFQ 17602 Engineering Services Final.pdf
NORRISLEAL LLC	2017-03-10 09:30 AM CST	RFQ 17602 Engineering Services Final.pdf
Alpha Testing, Inc.	2017-03-09 04:41 PM CST	RFQ 17602 Engineering Services Final.pdf
KSA Engineers, Inc.	2017-03-10 12:02 PM CST	RFQ 17602 Engineering Services Final.pdf
VENTURI ENGINEERS LLC	2017-03-10 08:53 AM CST	RFQ 17602 Engineering Services Final.pdf
GC engineering	2017-03-10 10:29 AM CST	RFQ 17602 Engineering Services Final.pdf
Braun Intertec	2017-03-13 03:31 PM CDT	RFQ 17602 Engineering Services Final.pdf
SO	2017-03-10 03:52 AM CST	RFQ 17602 Engineering Services Final.pdf
IMS	2017-03-09 03:01 PM CST	RFQ 17602 Engineering Services Final.pdf
Blackline Engineering, LLC	2017-03-13 10:37 AM CDT	RFQ 17602 Engineering Services Final.pdf
aztec remodeling & landscaping company	2017-03-14 09:04 AM CDT	RFQ 17602 Engineering Services Final.pdf
RPS Klotz Associates	2017-03-13 11:06 AM CDT	RFQ 17602 Engineering Services Final.pdf
ARCENEUX & GATES CONSULTING EN	2017-03-09 01:46 PM CST	RFQ 17602 Engineering Services Final.pdf
Datum Engineers	2017-03-10 06:32 AM CST	RFQ 17602 Engineering Services Final.pdf
Klotz Associates, Inc.	2017-03-09 01:40 PM CST	RFQ 17602 Engineering Services Final.pdf
Scheibe Consulting, LLC	2017-03-17 10:35 AM CDT	RFQ 17602 Engineering Services Final.pdf
McKim & Creed, Inc.	2017-03-30 09:53 AM CDT	RFQ 17602 Engineering Services Final.pdf
Huitt-Zollars, Inc.	2017-03-10 12:51 PM CST	RFQ 17602 Engineering Services Final.pdf
SWCA Environmental Consultants	2017-03-27 04:33 PM CDT	RFQ 17602 Engineering Services Final.pdf
Fivengineering	2017-03-21 01:58 PM CDT	RFQ 17602 Engineering Services Final.pdf
Costello, Inc.	2017-03-13 08:59 AM CDT	RFQ 17602 Engineering Services Final.pdf
Construction Software Technologies	2017-03-14 04:17 AM CDT	RFQ 17602 Engineering Services Final.pdf
Kimley-Horn and Associates, Inc.	2017-03-10 09:13 AM CST	RFQ 17602 Engineering Services Final.pdf
Public Works	2017-03-10 03:21 PM CST	RFQ 17602 Engineering Services Final.pdf

## AGREEMENT FOR SERVICES

This Agreement entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, A.D., by and between HDR Engineering, Inc. hereinafter referred to as the "Consultant", and the City of La Porte, Texas, hereinafter referred to as the "Client".

### WITNESSETH

WHEREAS, the Client has requested various services of the Consultant with respect to engineering design and construction administration services associated with the construction of the proposed Lomax Lift Station Consolidation Project (hereinafter referred to as the Project).

NOW, THEREFORE, Client and Consultant hereby agrees as follows:

1. Engagement of Consultant - Consultant hereby agrees to perform the services required under the scope of services related to the Project, and to provide Client with copies of the information, opinions, design calculations and contract documents made the basis of the scope of the services, which is set out in Attachment "A" and made a part of this contract. Consultant agrees to initiate services upon receipt of an executed copy of this Agreement. Consultant's services shall be performed with the professional skill and care ordinarily provided by competent engineers practicing in the same or similar locality and under the same or similar circumstances and professional license and as expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer.

2. Availability of Information - Client agrees to provide Consultant with all available information pertinent to the Project. Client will also provide copies of reports, drawings, and other data, and will, at Consultant's request, provide written authorization to review Client's files relative to the Project which may be in possession of third parties. Consultant agrees to return all original documents to Client upon completion of the Project, but reserves the right to make and keep reproducible copies of all such material.

3. Access to Facilities - Client will provide access for the Consultant to enter the property

and facilities of Client, as necessary for Consultant to perform services as required under the Project.

4. Construction Administration Services. Consultant's observation or monitoring portions of the work performed under construction contracts shall not relieve construction contractor(s) from responsibility for performing work in accordance with applicable contract documents. Consultant shall not control or have charge of, and shall not be responsible for, construction means, methods, techniques, sequences, procedures of construction, health or safety programs or precautions connected with the work and shall not manage, supervise, control or have charge of construction. Consultant shall not be responsible for the acts or omissions of construction contractor(s) or other parties on the project. The Client agrees to contractually require its construction contractor(s) to include Consultant as an additional insured on the construction contractor(s)' general liability insurance and include a waiver of subrogation endorsement under contractor's workers' compensation and employer's liability policy for the benefit of Consultant.

5. Indemnification. Consultant shall indemnify and hold harmless the Client against liability for damage to the extent caused by or resulting from an act of negligence, intentional tort or intellectual property infringement committed by the Consultant or any other party over which the Consultant exercises control.

6. Waiver of Consequential Damages. Neither Party to this Agreement shall be liable to the other Party for any special, incidental, indirect, or consequential damages (including but not limited to loss of profits or revenue; loss of use or opportunity; loss of good will; cost of substitute facilities, goods, or services; and/or cost of capital) arising out of, resulting from, or in any way related to the Project or the Agreement from any cause or causes, including but not limited to any such damages caused by the negligence, errors or omissions, strict liability or breach of contract, or warranty -- express or implied.

7. Instruments of Service - All documents prepared in accordance with this contract including exhibits, field notes, laboratory data, original drawings, and specifications are the

property of the Client after Consultant has been paid in full for same. The Consultant is given the right to use any of this data in connection with future engineering projects. The Consultant may retain copies or reproducible of any information prepared for this Project.

8. Determination of Fees - The fees for the scope of services as stated in Attachment "A" provided by Consultant under this agreement will be based on a Not-To-Exceed ("NTE") Amount of \$1,039,210.00 for design and construction administration.

9. Payment and Fee Schedule - The Consultant will submit a monthly invoice for services rendered. Services will be invoiced on the basis of direct labor cost times a factor of 3.18 and direct cost plus 5%. Services will be performed up to the NTE Amount. Any services to be performed that are in excess of the NTE Amount will be additional services, which will only be performed with Client's written consent.

10. Terms of Payment - Payment of fees as determined under Paragraph 5 herein above shall be due and payable by Client within thirty (30) days following receipt of Consultant's monthly invoice.

11. Additional Services - Additional services beyond those described in the Scope of Services will be invoiced on the basis of direct labor cost times a factor of 3.18 and direct cost plus 5%.

12. Termination - The Client may terminate this contract for convenience at any time by giving seven (7) days' notice in writing to the Consultant. In that case, all finished or unfinished documents and other materials produced under this contract, shall become the Client's property after Consultant has been paid for same. If the contract is terminated by the Client in accordance with this provision, Consultant shall be paid for all services performed to the date of termination. Either party may terminate this contract upon seven days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. As a condition precedent to termination for cause, the defaulting party shall be provided with an initial notice of default and a reasonable opportunity to cure, the duration of

which shall be set forth in the notice of default.

13. Governing Law - This Agreement shall be deemed to have been made under, and shall be construed and interpreted in accordance with the laws of the State of Texas. The venue of any suit for enforcement or construction of this contract shall be in Harris County, Texas.

14. Dispute Resolution - The parties will attempt in good faith to resolve any controversy or claim arising out of or relating to this agreement promptly by negotiation between senior executives of the parties who have authority to settle the controversy.

The disputing party shall give the other party written notice of the dispute. Within ten days after receipt of said notice, the receiving party shall submit to the other a written response. The notice and response shall include (a) a statement of each party's position and a summary of the evidence and arguments supporting its position, and (b) the name and title of the executive who will represent that party. The executive shall meet at a mutually acceptable time and place within twenty days of the date of the disputing party's notice and thereafter as often as they reasonably deem necessary to exchange relevant information and to attempt to resolve the dispute.

If the controversy or claim has not been resolved within thirty days of the meeting of the senior executives, the parties shall endeavor to settle the dispute by mediation under the Construction Industry Mediation Rules of the American Arbitration Association.

If the matter has not been resolved pursuant to the aforesaid mediation procedure within ninety days of the commencement of such procedure, (which period may be extended by mutual agreement), or if either party will not participate in such procedure, the controversy shall be settled by arbitration in accordance with American Arbitration Association Construction Industry Arbitration Rules by a sole arbitrator. The arbitration shall be governed by the United States Arbitration Act, 9 U.S.C & 1-16, and judgment upon award rendered by the Arbitrator may be entered by any court having jurisdiction thereof. The place of arbitration shall be Harris County. The arbitrator is not empowered to award damages in excess of actual damages, including punitive damages.

ENTERED INTO AND AGREED by the parties hereto as the day and year first written.

WITNESSED:

HDR Engineering, INC.  
Consultant

  
\_\_\_\_\_

BY:   
\_\_\_\_\_ David Weston  
Vice President/Department Manager

CITY OF LA PORTE, TEXAS  
Client

BY: \_\_\_\_\_  
Don Pennell  
Director of Public Works

CITY OF LA PORTE, TEXAS  
Client

BY: \_\_\_\_\_  
Corby Alexander  
City Manager

WITNESSED:

CITY OF LA PORTE, TEXAS  
Client

\_\_\_\_\_  
CITY SECRETARY

BY: \_\_\_\_\_  
CITY ATTORNEY



**ATTACHMENT "A"**

November 2, 2017

Mr. Don Pennell  
Director of Public Works  
City of La Porte  
2963 N 23rd Street  
La Porte, TX 77571

Re: Proposal for Professional Engineering Services for  
Lomax Lift Stations Consolidation Project  
City of La Porte

Dear Mr. Pennell,

HDR Engineering, Inc. (HDR) is pleased to submit this proposal to perform engineering, bid, and construction phase services for the City's Lomax Lift Stations Consolidation Project. This proposal is based on our understanding of the project as discussed in our previous meetings and conversations. For your convenience, this proposal consists of General Overview of the project, Scope of Services, and Fee Schedule.

**GENERAL OVERVIEW**

The City of La Porte (City) has been approved and received funding through the Texas Water Development Board's (TWDB) Clean Water State Revolving Fund (CWSRF) Program for the consolidation of nine aging lift stations in the Lomax area. The following are the existing lift stations that are to be abandoned:

1. Lift Station #13
2. Lift Station #14
3. Lift Station #15
4. Lift Station #16
5. Lift Station #19
6. Lift Station #21
7. Lift Station #22
8. Lift Station #24
9. Lift Station #25

One (1) new regional lift station will be installed to continue to provide sanitary services to the Lomax service area. The location and size of the new regional lift station will be determined in the project. New sanitary sewer collection system and service lines will be installed to collect flows and convey them to the new regional lift station; alignments and sizes of the collection system will be determined in the project. A new force main from the proposed regional lift station will also be included in this project and its alignment and size will be determined in the project. Force mains from the Glen Meadows lift station and the N. H Street at Mockingbird lift station will be abandoned and new force mains installed to re-route force main flow to the existing gravity system.

The City of La Porte has requested HDR to provide a proposal to perform engineering services. This proposal addresses the services HDR will perform as part of the Design, Bidding, and Construction Phases, as well as, other services necessary to support these phases of the project. The proposal is separated into Basic Services (expected normal engineering services) and Special Services.

## **SCOPE OF SERVICES**

### **I. PLANNING AND ALTERNATIVE ANALYSIS PHASE SERVICES**

#### **A. Planning and Alternative Analysis Basic Services by HDR**

As part of the preliminary design phase services, HDR will evaluate two (2) different alternatives for the proposal lift station site and force main alignment. Each alternative will be evaluated to determine an opinion of probable construction cost, identify potential conflicts with pipeline crossings, environmental impact, and geotechnical considerations. The two alternatives are as follows:

##### **1. Cobb Fendley Alignment**

Cobb Fendley prepared the West Lomax Sanitary Sewer Extension Feasibility Study Report dated April 2015. This report outlined the alignment for the new sanitary collection system, regional lift station site at Big Island Slough and North L street, and a new force main down the west side of Big Island Slough to West Fairmont Parkway.

##### **2. Farrington Boulevard Right of Way at the Airport (Farrington ROW) Alignment**

After the selection process was completed, HDR met with the City to discuss the project. At this meeting another potential regional lift station site was identified.

This option would modify the Cobb Fendley sanitary sewer alignment, move the regional lift station to the City's Municipal Airport adjacent to Farrington Blvd., and align the new force main down the Farrington Blvd. right of way and outfall into the existing sanitary sewer collection system on West Fairmont Parkway.

The following tasks will be performed during the Planning and Alternative Analysis Phase:

- Hold "kick-off" meeting with City staff and TWDB personnel to finalize the requirements for the project.
- Determine service area, verify land use, calculate existing flows, and project ultimate flow for build out of the service area (average daily flow and peak flow).
- Calculate proposed sanitary sewer sizes required for the ultimate peak flow produced in the service area to convey flow to new regional lift station.
- Size proposed lift station and force main for the ultimate build out of the service area.
- Evaluate existing system capacities and potential re-route of force mains from the lift stations located in the Glen Meadows and Northwest La Porte service areas.
- Perform a conceptual layout of both alternatives in GIS to obtain distances of the proposed alignments and identify any potential site restrictions using aerial views (schematic drawings only).
- Determine lift station site location and identify any constraints associated with the proposed site.
- Prepare preliminary Opinion of Probable Construction Costs for both alternatives
- Prepare design memorandum of results from preliminary planning and alternative analysis phase summarizing findings from above task and providing recommendations.

## **II. PRELIMINARY DESIGN PHASE SERVICES**

### **A. Preliminary Design Basic Services by HDR**

- Research and gather existing relevant data on the lift stations such as record drawings and specifications for the original projects, upgrade to those projects, existing utility information, etc.
- Research and gather existing relevant data on City utilities through record drawings, GIS, aerial photographs, etc.
- Research and gather information on private utilities (i.e. gas, electrical, telephone, pipelines, etc.) within and near the vicinity of the lift station sites and project alignment.
- Prepare background drawings in CADD from information obtain during survey to include proposed gravity main and force main alignment as well as proposed lift station site.
- Perform site visit to verify survey and identify any other information that would impact design and construction.
- Design the proposed gravity sanitary sewers to the regional lift station site and the proposed force main to West Fairmont Parkway.
- Prepare proposed gravity sanitary sewer and force main alignment in CADD (plan view only).
- Prepare preliminary hydraulic calculations to assess the required improvements to the performance of the proposed regional lift station.
- Examine geotechnical information to determine potential soil conditions, ground water conditions, and potential impact on construction methodology and costs.
- Prepare draft Preliminary Engineering Report (PER) to document findings of survey and initial project layout, geotechnical investigation, existing and ultimate flow calculations, lift station and force main sizing, opinion of probable construction costs, and engineer's recommendations.

- Submit up to three (3) copies of the draft PER for review by the City.
- Conduct a meeting with the City staff to discuss the contents of the PER and review comments provided by the City staff.
- Make any revisions resulting from City comments and finalize the Preliminary Engineering Report making this document the basis for the final design of the project.

### **III. FINAL DESIGN PHASE SERVICES**

#### **A. Final Design Basic Services by HDR**

- Prepare plan and profile drawings proposed gravity sanitary sewer and force main alignment in CADD.
- Prepare civil, mechanical, structural plans and details for proposed lift station improvements.
- Research flood plain status of the project areas and design structures above the flood plain, if required.
- Design generator foundation slab for proposed natural gas generator.
- Design demolition plans for the nine lift stations that are to be abandoned. These plans will be made with aerial photographs and site pictures (no survey to be done in existing lift station sites).
- Prepare project specifications and construction plans ready for construction.
- Coordinate and meet with construction contractors performing similar work and obtain information on construction costs, constructability issues and any other items that would aid with the design.
- Complete coordination with other utility agencies in regard to the project. Obtain approvals required by those with jurisdiction over the design and/or operation of the public and private utilities, including electric, gas, phone, and pipeline companies affected by this project.

- Update opinion of probable project costs created during the Preliminary Engineering Phase
- Submit up to three (3) sets of 60% project plans and specifications for review by the City.
- Meet with City staff to discuss comments from the 60% review.
- Incorporate City's 60% review comments.
- Prepare 90% design of gravity main and force main plan and profile drawings, civil, mechanical, structural plans and details for proposed lift station improvements.
- Update opinion of probable project costs to reflect 90% design.
- Submit up to three (3) sets of 90% project plans and specifications for review by the City.
- Incorporate City's 90% review comments in to the final design plans and specifications.
- Prepare final opinion of probable construction costs.
- Submit final design plans for utility signatures.
- Furnish four (4) sets and an electronic copy (PDF format) of final contract documents (plans and specifications) for the City's use in advertisement for bids.

#### **IV. BID PHASE SERVICES**

##### **A. Bid Phase Basic Services by HDR**

- Assist the City in obtaining bids for the project. The City's Procurement Department will advertise the project and will absorb all related advertising costs. HDR will coordinate with the City and will assist in developing the wording of the advertisement.

- HDR will post project plans and specifications on Civcast to generate interest for the project during the bidding process, provide information to and answer questions from potential bidders concerning the Project's construction documents and prepare addendums as necessary. The City will absorb costs associated to posting on Civcast.
- HDR will coordinate with the City's purchasing department to ensure that all RFIs received on Civcast are posted on Public Purchase to ensure information is conveyed to all potential bidders.
- Conduct a pre-bid conference including site visit to lift stations to be demolished for potential bidders, including the preparation of the meeting agenda and meeting minutes summary.
- Check bid tabs provided by the City for mathematical error in bids.
- Evaluate the bids and the qualifications of the apparent low bidder
- Prepare a letter of recommendation and advise the City as to the acceptability of the apparent low bidder.

**V. CONSTRUCTION PHASE SERVICES**

**A. Construction Administration Basic Services by HDR**

- Prepare pre-construction conference agendas
- Hold a pre-construction meeting, document meeting, and issue minutes.
- Review and respond accordingly to all submittals and request for information (RFI) as required by the contract specifications.
- Prepare change orders necessitated by field conditions for review and approval by the city prior to issuing to contractor.
- Visit the site at various stages of construction to observe the progress and quality of executed work and to determine in general if such work is proceeding in accordance with the Contract Documents. Full time site representation is not included as part of the Construction Administration tasks.

- HDR will not be responsible for the means, methods, techniques, sequences or procedures of construction selected by the Contractor(s). HDR's effort will be directed toward providing a greater degree of confidence for the City of La Porte that the completed work of Contractor(s) will conform to the Contract Documents, but HDR will not be responsible for the failure of Contractor(s) to perform the work in accordance with the Contract Documents. During site visits HDR will keep the City informed of the progress of the work, will endeavor to guard the City against defects and deficiencies in such work and may disapprove or reject work failing to conform to the Contract Documents.
- Conduct a final inspection of the Project and create a punch list to close out construction.
- Make a recommendation for Final Payment on the Project.
- HDR will prepare Record Drawings utilizing the as-built drawings provided by the Contractor.
- One (1) electronic copy of the Record drawings, scanned in PDF format and placed on a disk, will be provided to the City.

## **VI. SPECIAL SERVICES**

### **A. Texas Water Development Board (TWDB)**

- **Required Coordination Throughout Project Duration:**
  - As previously stated above, the City has received funding from the TWDB for this project. As such, there are submittals, meeting, and filing requirements for the City to stay compliant to their regulations for design, bidding, and construction. A budgetary amount to be charged hourly is included in this proposal.
  - Texas Water Development Board Task Assumptions:
    - HDR will submit the preliminary engineering report (30% design) and plans and specifications at both 60% and 90% design stages to the Texas Water Development Board for review.
    - HDR address up to one round of comments and re-submit once to the Texas Water Development Board

- If additional submittals are required by Texas Water Development board, additional services for the re-submittals will be negotiated with the City.

## **B. Environmental Documentation and Permitting Services**

- **Required Coordination Throughout Project Duration:**
- **Environmental data desktop review and preliminary GIS mapping:**  
HDR environmental staff will conduct the following database searches to identify potential environmental constraints:
  - Texas Parks & Wildlife Department (TPWD) Natural Resource Diversity Database and vegetation community type mapping.
  - U.S. Fish & Wildlife Service (USFWS) – IPAC system for records of known locations of federally listed species of concern (i.e., endangered, threatened, and candidates) and designated critical habitat.
  - National Wetland Inventory Mapping (USFWS with revisions by NRCS)
  - Texas Historical Commissions – Texas Historic Site Atlas, including archeological records search (restricted to public)
- **Field surveys (concurrent activities):**
  - Wetland delineation – HDR staff will conduct a delineation of potential waters of the U.S., including wetlands, following the procedures defined in the U.S. Army Corps of Engineers (USACE) guidelines, including: the 1987 Wetland Delineation Manual, Atlantic & Gulf Coast Plains Regional supplement, and the Galveston District Standard Operating Procedure for Delineations and GPS data collection.
  - T&E habitat evaluation: HDR biologists will evaluate the project area for potential / suitable habitat for state and federally listed species of concern identified as potentially occurring in the project vicinity in the TPWD and USFWS database queries.

- **Waters of the U.S. delineation report and exhibits:**

- HDR will prepare a standard delineation and proposed jurisdictional determination report for waters of the U.S. The report shall include exhibits prepared using the sub-meter GPS data per USACE guidance.

- **Prepare a draft of the Environmental Information Document (EID)**

Per Texas Water Development Board (TWDB) guidance, including figures and GIS analysis for impacts.

- HDR will develop a short evaluation summarizing the findings of the database queries and site visit assessment of potential habitat for state and federal T&E species that will be included in the EID. The databases and tables will be provided in an attachment to the EID.
- HDR will request a relevant hazardous materials regulatory databases within the ASTM search radius from EDR to identify sites which have high potential to impact the proposed project alternatives. HDR will include summary of potential hazardous materials issues identified within the Environmental Information Document (EID).
- HDR will prepare GIS figures for alternatives. HDR will also develop figures to include in the EID to support findings.

- **Agency Coordination:**

As required by TWDB guidance, HDR will prepare agency correspondence and provide draft EID to:

- TPWD, USACE Galveston District, USFWS Clear Lake office, TCEQ, THC, City of La Porte – MS4 Program Coordinator.
- HDR will submit the EID to the Texas Water Development Board for review and address up to one round of comments followed by one re-submittal to obtain approval. If additional submittals are required by the Texas Water Development Board, additional services and fees for the re-submittals will be negotiated with the City.

- **Public Involvement Support:**

- Coordinate a notice in a newspaper with local circulation and submit draft EID for public comment period (30 days).

- Coordinate and attend a public meeting with the City of La Porte in a local public venue. This includes attendance by one HDR environmental scientist.
- Respond to public comments to the EID
- **Submit a final EID document to the TWDB:**

Following the TWDB post a 30-day notice to their website, the State will issue a Finding of No Significant Impact (FONSI) to the City.
- **Prepare permit applications or notices, as necessary:**
  - USACE Nationwide Permit 12 (Linear Utility Line Projects) – HDR anticipates the project would meet conditions for a NWP 12 without pre-construction notification (PCN). However, to provide documentation needed for TWDB funding program requirements, HDR will prepare a NWP 12 permit evaluation summarizing project components, impacts, and illustrate compliance with NWP general conditions. TWDB requires coordination documentation with USACE so even though this project could qualify for non-notifying NWP 12 we will be submitting a no-permit required verification letter.
- **Environmental Task Assumptions:**
  - Information needed for desktop review is available from public sources
  - The field surveys will be conducted for each aboveground facility site (LOD only) and a 300-foot-wide buffer around the force and gravity main routes
  - Field surveys will take one 8-hour day with a 2-person team, including travel time.
  - THC will not require field surveys due to the amount of previous and existing disturbance and development in the area
  - The hazardous materials evaluation will consist of a desktop review of an ASTM consistent database search of the project area. If necessary, a Phase I ESA can be conducted as a supplemental service prior to ROW acquisition and construction. Review of hard files at regulatory offices is NOT included in the scope of work quoted.
  - Where the project proposes to cross Big Island Slough, the slough is not tidally influenced
  - Assume no site visit will be required with USACE.
  - One meeting or up to two conference calls will be held with TWDB in Austin to discuss the project and review comments from the TWDB reviewer regarding the draft EID
  - Section 404 compliance will be obtained under a NWP 12

- Consultation with the USFWS will remain at the informal level
- No coordination with TPWD will be required beyond providing the draft EID and responding to comments
- One round of comments on draft EID from each agency
- One public meeting will be held in accordance with TWDB regulations. No more than 50 public comments will be received. One environmental project team member will participate in the public meeting.
- Printing of the EID will be limited to one hardcopy of the draft EID for public review prior to the public meeting and one hardcopy of the final EID for the City. It is assumed the TWDB will accept an electronic pdf format.
- Assumption is the above ground features (generator) will not be located within the runway protection zone (RPZ).
- NPDES compliance is not included – SW3P, Notice of Intent (NOI) and Notice of Termination (NOT) after construction is complete and coordination with City of La Porte MS4 Program coordinator are not included in the environmental scope of work. These efforts could be covered under a separate scope and fee if requested.

#### **C. Planning and Alternative Analysis Services**

- **Pipeline Investigation Services:**

- Due to the typical lack of information available from pipeline companies and the possible impact of these crossings on the sanitary sewer and force main design, HDR believes the investigation of these pipeline locations to be critical and therefore is requesting authorization to enlist the services of T-Rex Services to perform Vacuum Excavation to accurately locate all pipelines vertically and horizontally within the project area.

#### **D. Preliminary Engineering Phase Services**

- **Topographic Survey Services**

- HDR will utilize Landtech, Inc. to perform the route topographic survey of approximately 32,000 linear feet along the Farrington ROW alignment. This will include approximate right of way locations, ground features, utility locations, and depths if available. The survey will also include the meets and bounds of the regional lift station at the City's Municipal Airport and survey of the new site.

- **Geotechnical Services**

- HDR will utilize Tolunay-Wong Engineers, Inc. to provide geotechnical investigation and recommendations for this project. Subsurface conditions, sewer and force main bedding and backfill recommendations, excavations and retention considerations, groundwater control, bearing capacity, uplift analyses, and settlement estimate will be provided.

- **Electrical Services**

- Pre-design site observations and electrical/instrumentation design recommendation for draft and final Preliminary Engineering Report.

- **Tree Protection Plans**

- Due to the anticipated impact on existing trees in the project area, HDR will utilize the services of C. N. Koehl Urban Forestry, Inc. to evaluate tree protection measures needed and provide a preliminary tree report identifying each significantly impacted tree along the project alignment. It will identify the location, species of tree, and identify any stress the tree is currently under prior to construction.

- **Reimbursable Expenses**

- Expenses associated with reproduction and delivery services, mileages, printing, etc.

**E. Final Engineering Phase Services**

- **Electrical Services**

- HDR will utilize Shrader Engineering to perform the electrical and instrumentation engineering design portion of this project. Shrader Engineering coordinated with the City and they have identified the follow that will be provided:
  - Provide SCADA design to proposed regional lift station.
  - Prepare plans for an Ozone odor control system.
  - Load analysis for power requirements, site requirements, sizing of natural gas generator, and an automatic transfer switch design.

- Coordination with the power and gas companies to provide services to the site, including drop and meter locations).
- Final Plans and specification ready for bid of the proposed improvements.

- **Traffic Control Plans**

- Prepare traffic control plans for the project. This plan will include phasing, detours, and required signs and lane closures to complete the proposed improvements.

- **Storm Water Pollution Prevention Plans**

- Prepare drawings for the required Storm Water Pollution Prevention Plan (SWPPP), in accordance with the Texas National Pollutant Discharge Elimination System (TPDES) General Permit for Storm Water Discharge from construction sites.

- **Tree Protection Plans**

- C. N. Koehl Urban Forestry, Inc. to evaluate tree protection measures needed and provide a tree protection plan identifying each significantly impacted tree along the project alignment. It will identify the location, species of tree, and identify any stress the tree is currently under prior to construction.

- **Public Meetings**

- HDR will attend one (1) public meeting with the residents and one (1) meeting with the school for a total of two (2) meetings. HDR will aid the City in addressing the concerns from the citizens. HDR will provide information such as traffic detouring, scheduling, construction drawings of the project to discuss with those in attendance of these meetings and will stay after meeting to answer questions with individuals. One environmental member will attend meeting with residents to meet TWDB requirements.

- Public Meeting Task Assumptions:

- Two (2), two and one half hour public meetings held in the City of La Porte
- Development of basic (20 +/- slide) PowerPoint presentation for meeting
- Development of exhibits to be used in presentation
- Two (2) plan sets provided at meeting to answer project specific questions
- Attendance of both Project Manager and Project Engineer at Public meetings to present presentation and answer questions from residents.

- If additional public meetings are required by the City, additional services for the re-submittals will be negotiated with the City.

- **Coordination with Harris County**

- The proposed force main will encroached upon Harris County right-of-way at Spencer Highway and Fairmont Parkway and the proposed gravity main cross Big Island Slough, a Harris County Flood Control District ditch. HDR will coordinate any design criteria and construction methods for the force main and gravity main within Harris County right-of-way and provide draft documents during the final design phase for review and comment. Appropriate comments will be coordinated with Harris County, incorporated into the design, and resubmit for Harris County approval and permit.
- Public Meeting Task Assumptions:
  - HDR will submit plans to Harris County for review.
  - HDR will address up to two rounds of comments for a total of two re-submittals to obtain Harris County approval.
  - If additional submittals are required by Harris County, additional services for the re-submittals will be negotiated with the City.

- **Reimbursable Expenses**

- Expenses associated with reproduction and delivery services, mileages, printing, etc.

**F. Bid Phase Services**

- **Electrical Services**

- Bid phase services will include responses to RFI's, development of agenda, attend pre-bid conference meeting, and review of apparent low bidder.

- **Reimbursable Expenses**

- Expenses associated with reproduction and delivery services, mileages, printing, etc.

**G. Construction Administration Phase Services**

- **Electrical Services**

- Construction phase services will include pre-construction meeting, submittal and RFI reviews, two interim inspections, and one final walk through inspection.

- **Reimbursable Expenses**

- Expenses associated with reproduction and delivery services, mileages, etc.

## **VII. ADDITIONAL SERVICES**

Additional services are those services that are beyond the basic services provided for in the scope portion of this proposal. The following are items which are considered to be additional services. This list is not inclusive and items identified may require authorization as additional services. Additional services will only be provided when authorized by the City by amendment to the agreement.

- "Additional Services" shall only be performed when directed by the City to HDR. These services are not considered normal or customary engineering services.
- Services resulting from significant changes in the Project or its design, including but not limited to, changes in size, complexity, the City's schedule, or character of construction or method of financing; and revising previously accepted studies, reports design documents or Contract Documents when such revisions are due to causes beyond HDR's control.
- Preparing documents for alternate bids outside of the original scope requested by the City or documents for out of sequence work.
- Additional or extended services during construction made necessary by (1) work damaged by fire or other cause during construction, (2) a significant amount of defective or neglected work of Contractor(s), and (3) acceleration of the progress schedule involving services beyond normal working hours.
- HDR will endeavor to appraise the City of any potential additional or extended services that may result from the above listed items, prior to HDR's expenditure of time on such services. As previously noted, any such extended or additional services shall only be performed when directed by the City to HDR.
- Additional services authorized by the City will be billed on an hourly basis.

## **FEE SCHEDULE**

### **Basic Services:**

Planning and Alternative Analysis Phase Services (Lump Sum)	\$ 17,600.00
Preliminary Design Phase Services (Lump Sum)	\$229,300.00
Final Design Phase Services (Lump Sum)	\$340,900.00
Bid Phase Services (Lump Sum)	\$ 5,500.00
<u>Construction Phase Services (Lump Sum)</u>	<u>\$ 72,800.00</u>
<b>Total Basic Services</b>	<b>\$666,100.00</b>

### **Special Services:**

Survey Services (Cost Plus 5%)	\$122,745.00
Geotechnical Services (Cost plus 5%)	\$ 95,840.00
Electrical Services (Cost Plus 5%)	\$ 49,980.00
Environmental Documentation and Permitting Services (Lump Sum)	\$ 28,700.00
Tree Protection Plan (Cost Plus 5%)	\$ 11,980.00
Pipeline Investigation Services (Cost Plus 5%)	\$ 5,100.00
Traffic Control Plans (Lump Sum)	\$ 9,100.00
Storm Water Pollution Prevention Plans (Lump Sum)	\$ 6,150.00
As-Built Record Drawings (Lump Sum)	\$ 6,550.00
Reimbursable Expenses (Cost plus 5%)	\$ 5,000.00
Public Meetings (Lump Sum)	\$ 8,600.00

Coordination with Texas Water Development Board (Lump Sum)	\$ 16,000.00
Coordination with Harris County (Lump Sum)	\$ 6,100.00
<b>Total Special Services</b>	<b>\$371,845.00</b>
<b>Total Design Services (Basic and Special)</b>	<b>\$1,037,945.00</b>

The design of the project will be completed in 12 months for the date of the notice to proceed.

Invoices will be submitted on a monthly basis, reflecting charges to date on the basis specified in this proposal. Lump sum project tasks will be billed as a percentage of completion, based on the estimated progress of the work to date.

Subconsultant and subcontractor costs will be billed at the subcontract invoice cost plus 5%. Reimbursable expenses will be charged at cost plus 5%.

Mileage will be charged at the prevailing Federal rate.

HDR appreciates the opportunity to submit this proposal and continue to work with the City of La Porte.

If you have any questions or comments, please do not hesitate to contact John Peterson, P.E. at (713) 622-9264 (work).

Sincerely,

HDR Engineering, Inc.



David C. Weston  
Area Manager

**Lomax Lift Station Consolidation Project**  
**City of La Porte, Texas**  
**Project Schedule**  
**10/23/2017**

	17-Nov	17-Dec	18-Jan	18-Feb	18-Mar	18-Apr	18-May	18-Jun	18-Jul	18-Aug	18-Sep	18-Oct	18-Nov	18-Dec	19-Jan
<b>Planning &amp; Alternative Analysis</b>															
HDR															
Hydro-excavation															
<b>Preliminary Engineering 30%</b>															
HDR															
HDR Environmental															
Survey															
Geotech															
Forester															
Electrical															
<b>Final</b>															
<b>60%</b>															
HDR															
HDR Environmental															
Electrical															
<b>90%</b>															
HDR															
HDR Environmental															
Electrical															
Forester															
<b>Harris County Reviews</b>															
<b>Bid Phase</b>															
HDR															
Electrical															

*This schedule is presented for planning purposes only and are subject to change as the project progresses*

*Schedule dependent on length of Harris County Review*

## REQUEST FOR CITY COUNCIL AGENDA ITEM

<b>Agenda Date Requested:</b> <u>November 13 2017</u>
<b>Requested By:</b> <u>Don Pennell</u>
<b>Department:</b> <u>Public Works</u>
<b>Report:</b> <u>    </u> <b>Resolution:</b> <u>    </u> <b>Ordinance:</b> <u>    </u>

<b>Budget</b>
<b>Source of Funds:</b> <u>033, 051</u>
<b>Account Number:</b> <u>033-7071-531-1100</u> <u>051-7071-531-1100</u>
<b>Amount Budgeted:</b> <u>\$207,313.00</u> <u>\$1,792,867.00</u>
<b>Amount Requested:</b> <u>\$1,947,094.00</u>
<b>Budgeted Item:</b> <u>YES</u>

**Exhibit** Project Cross Section

**Exhibit:** Bid Recommendation & Bid Tabulation

**Exhibit:** Access Report

**Exhibit:** Tolunay-Wong Proposal for Materials Testing

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### SUMMARY & RECOMMENDATION

City Council authorized a design services contract with Cobb Fendley on August 22, 2016 for the design of the Pinebluff and Bayshore Paving and Drainage improvements. Staff provided Council with a construction estimate equal to \$2,000,000 with the 2016 design services agenda request. Tonight's request is to authorize project construction with a total funding allocation equal to \$1,947,094.00.

The existing pavement is asphalt 15-17 feet wide with open ditches. The pavement is built up to an elevation above the front yards of the neighborhood and subject to ponding and flooding. The new pavement (approximately 3600 linear feet) will be 22 feet wide curb and gutter eliminating the ditches with a 100 year designed storm sewer system and the pavement lowered below the neighborhood yards. The water mains and services will be replaced. The sanitary sewer system has been rehabilitated.

Bid # 18001 for the Pinebluff Subdivision Improvements was opened and read on October 17, 2017. The bid was advertised in the Bay Area Observer on September 21st & 28th, posted on Public Purchase and the City's website. Forty-two vendors accessed the bid, and 2 bids were received. Angel Brothers Construction submitted the lowest and best total bid at \$1,829,338.00 after correction of mobilization bid price 5 percent of total bid maximum.

Contingency: Staff is requesting a \$91,466.00 contingency equal to 5.0%.

Construction Materials Testing: Tolunay-Wong Engineers, Inc. submitted a price proposal for subgrade and concrete testing in the amount of \$26,290.00. As professional engineers, Tolunay-Wong Engineers, Inc. falls within the purchasing category of Professional Services.

Final Project Cost: \$1,829,338.00 total bid + \$91,466.00 contingency + \$26,290.00 materials testing = \$1,947,094.00.

**Benefits:**

The project will address several of the lowest rated asphalt street segments identified in the 2017 comprehensive street inspection report. Reduced drainage, streets, and utility maintenance.

**Liabilities:**

Deferring the project construction would add to future year maintenance responsibilities unless substituted with a like project. The streets included in this project were constructed over 40-years ago. Drainage issues and flooding of structures will continue to be a potential hazard.

**Operating Costs:**

Decrease in maintenance costs.

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**Action Required by Council:**

Consider approval or other action to award Bid #18001 to Angel Brothers Construction, for the Pinebluff Subdivision Improvements and authorize the City Manager to enter into a construction contract in the amount of \$1,829,338.00 with a total project funding allocation equal to \$1,947,094.00 including a \$91,466.00 construction contingency and construction materials testing expense of \$26,290.00.

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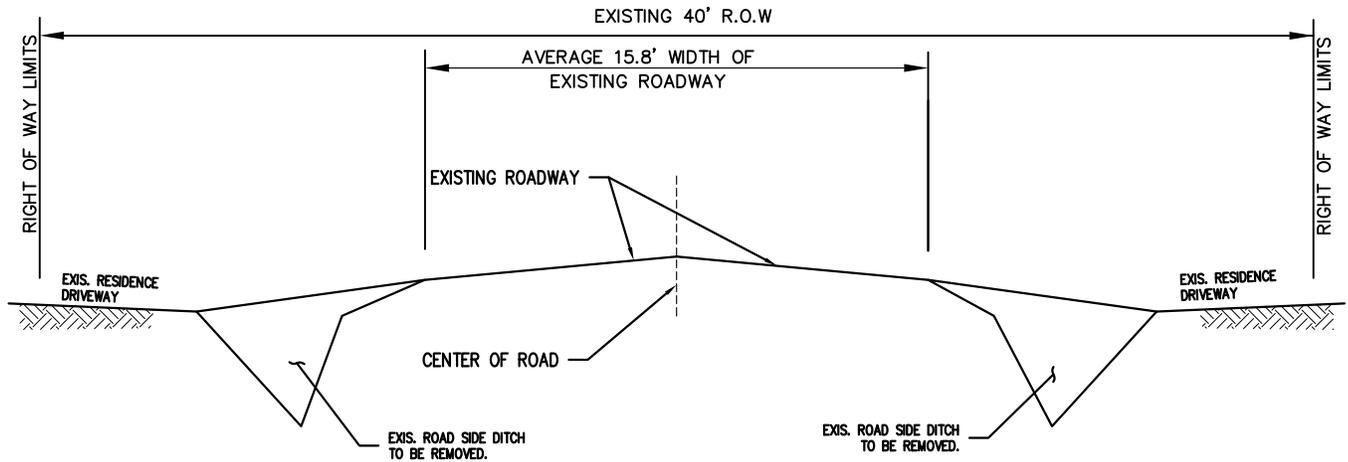
**Approved for City Council Agenda**

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Corby D. Alexander

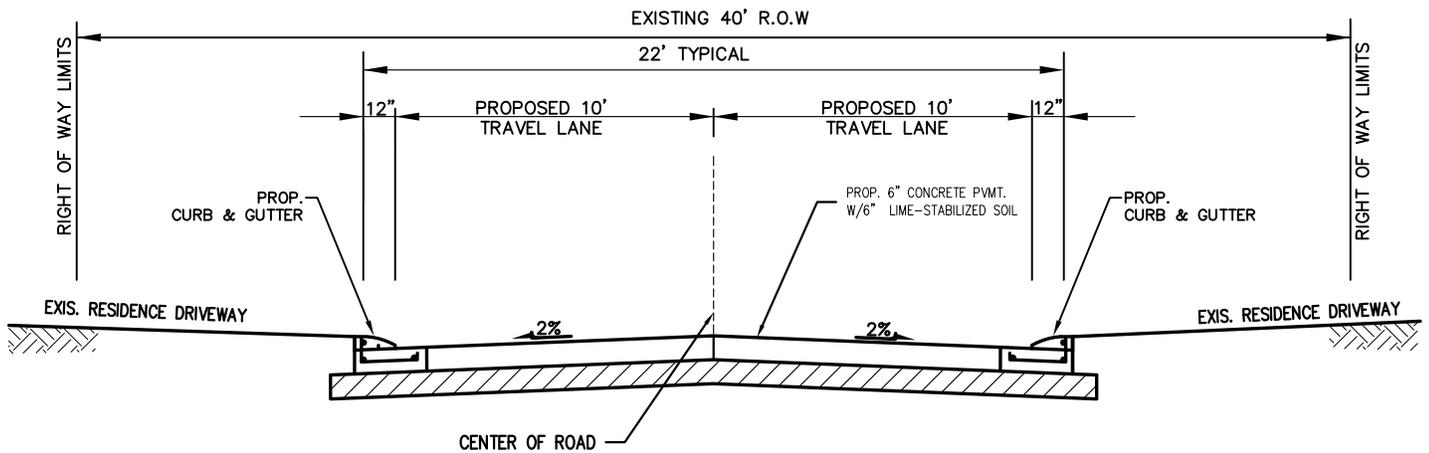
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Date



## TYPICAL CROSS SECTION, PRE- CONSTRUCTION

SCALE: 1"=6'



## TYPICAL CROSS SECTION, POST-CONSTRUCTION

SCALE: 1"=6'



CITY OF LA PORTE  
PUBLIC WORKS

PUBLIC  
NOTIFICATION

	Date	File No.
Drawn <u>P.AZIZI</u>	10202017	CAD_FILE_NAME
Checked <u>L.W.</u>	10202017	Drawing No. DRWG#
Approved <u>D.P.</u>	10202017	Job Class <u>XX</u>
		Sheet 1 of 1

October 18, 2017

Mr. Don Pennell  
City of La Porte Public Works Office  
2963 N. 23<sup>rd</sup> Street  
La Porte, Texas 77571

**BY EMAIL**

Re: **Contract Award Recommendation**  
Pine Bluff Subdivision Improvements  
City of La Porte BID # 18001  
CFA Project No. 1612-36-01

Dear Mr. Pennell:

We have reviewed the bid tabulation and the contractor references for the above referenced project. There was an error in the bid by Angel Brothers Enterprises, LTD. In accordance with Article 14.2 of the Contract, the bid item was corrected which resulted in a total bid price of **\$1,829,338.00**. Upon correcting the total bid price, Angel Brothers Enterprises remained the low bidder.

Based on our review of the bids and qualifications of the bidder, we recommend that the Contract be awarded to Angel Brothers Enterprises, LTD. If you have any questions or require additional information, I can be contacted at 281-993-4952.

Sincerely,

COBB, FENDLEY & ASSOCIATES, INC.



Kerry Lackey, P.E.  
Project Manager

Item No.	Item Description	Unit	Quantity	Angel Brothers Bid		Marcon	
BASE BID				UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
<b>SECTION 1 - SITE PREPARATION</b>							
1	Mobilization (Max 5% of Total Base Bid Price) (01502)	LS	1	\$ 91,466.00	\$ 91,466.00	\$ 85,000.00	\$ 85,000.00
2	Remove and Dispose of Asphalt Pavement including Base (02221)	CY	6,030	\$ 18.00	\$ 108,540.00	\$ 14.80	\$ 89,244.00
3	Remove Existing Storm Sewer Pipe and Inlets (All Types) (02221)	LS	1	\$ 29,000.00	\$ 29,000.00	\$ 45,941.50	\$ 45,941.50
4	Utility Adjustments During Construction	LS	1	\$ 6,900.00	\$ 6,900.00	\$ 5,650.00	\$ 5,650.00
<b>SUBTOTAL SECTION 1</b>					<b>\$ 235,906.00</b>		<b>\$ 225,835.50</b>
<b>SECTION 2 - PAVING</b>							
5	6-inch Concrete Pavement, Including 6" Lime Stabilized Subgrade, Complete in Place (02751) (02336)	SY	9,170	\$ 61.00	\$ 559,370.00	\$ 64.50	\$ 591,465.00
6	4" x 12" Concrete Curb and Gutter (02771)	LF	7,287	\$ 5.00	\$ 36,435.00	\$ 3.00	\$ 21,861.00
7	Remove and Replace Asphalt/Concrete Driveways, Complete in Place (02221) (02754)	SF	15,074	\$ 9.00	\$ 135,666.00	\$ 6.40	\$ 96,473.60
8	Select Earth Material for Backfill Behind Curb to ROW to Fill in Existing Ditches, Complete in Place (02330)	CY	970	\$ 13.00	\$ 12,610.00	\$ 3.30	\$ 3,201.00
9	2" Thick Asphalt Pavement for Asphalt Transitions, Including 8" Black Base, Complete in Place (02741) (02711)	SY	29	\$ 115.00	\$ 3,335.00	\$ 112.40	\$ 3,259.60
<b>SUBTOTAL SECTION 2</b>					<b>\$ 747,416.00</b>		<b>\$ 716,260.20</b>
<b>SECTION 3 - STORM SEWER</b>							
10	24" Corrugated HDPE Storm Sewer at Galveston Bay Outfall	LF	107	\$ 69.00	\$ 7,383.00	\$ 68.10	\$ 7,286.70
11	Reinforced Concrete Pipe, C-76, Class IV (18-Inch) (Open-Cut) (02631)	LF	40	\$ 74.00	\$ 2,960.00	\$ 75.20	\$ 3,008.00
12	Reinforced Concrete Pipe, C-76, Class IV (24-Inch) (Open-Cut) (02631)	LF	1,129	\$ 95.00	\$ 107,255.00	\$ 89.70	\$ 101,271.30
13	Reinforced Concrete Arch Pipe, C-76, Class IV (24-Inch) (Open-Cut) (02631)	LF	247	\$ 147.00	\$ 36,309.00	\$ 153.70	\$ 37,963.90
14	Reinforced Concrete Pipe, C-76, Class IV (30-Inch) (Open-Cut) (02631)	LF	674	\$ 122.00	\$ 82,228.00	\$ 108.10	\$ 72,859.40
15	Reinforced Concrete Pipe, C-76, Class IV (36-Inch) (Open-Cut) (02631)	LF	417	\$ 170.00	\$ 70,890.00	\$ 139.90	\$ 58,338.30
16	Concrete Manhole, Type "C" (All Depths) (02082)	EA	5	\$ 2,200.00	\$ 11,000.00	\$ 2,534.70	\$ 12,673.50
17	Type "C-1" Inlet (All Depths) (02632) (02633)	EA	27	\$ 2,850.00	\$ 76,950.00	\$ 3,201.40	\$ 86,437.80
18	Type B Inlet w/ Modified Grate Top (All Depths) (02632)	EA	2	\$ 2,550.00	\$ 5,100.00	\$ 1,887.60	\$ 3,775.20
19	Type A Inlet (All Depths) (02632)	EA	1	\$ 1,770.00	\$ 1,770.00	\$ 1,649.30	\$ 1,649.30
<b>SUBTOTAL SECTION 3</b>					<b>\$ 401,845.00</b>		<b>\$ 385,263.40</b>
<b>SECTION 4 - SWPPP</b>							
20	Storm Water Pollution Prevention Control, Including TPDES Requirements (01410) (01570)	LS	1	\$ 7,775.00	\$ 7,775.00	\$ 6,043.20	\$ 6,043.20
21	Block Sodding (02922)	SY	5,700	\$ 5.50	\$ 31,350.00	\$ 3.40	\$ 19,380.00
<b>SUBTOTAL SECTION 4</b>					<b>\$ 39,125.00</b>		<b>\$ 25,423.20</b>
<b>SECTION 5 - TRAFFIC CONTROL AND REGULATION</b>							
22	Traffic Control and Regulations (01555)	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 220,589.30	\$ 220,589.30
<b>SUBTOTAL SECTION 5</b>					<b>\$ 10,000.00</b>		<b>\$ 220,589.30</b>
<b>SECTION 6 - WATER ITEMS</b>							
23	4-Inch PVC Water Line (Auger Construction) (02511)	LF	1,021	\$ 38.00	\$ 38,798.00	\$ 33.10	\$ 33,795.10
24	6-Inch PVC Water Line (Auger Construction) (02511)	LF	31	\$ 39.00	\$ 1,209.00	\$ 112.40	\$ 3,484.40
25	8-Inch PVC Water Line (Auger Construction) (02511)	LF	3,095	\$ 51.00	\$ 157,845.00	\$ 40.90	\$ 126,585.50
26	8" x 8" Tapping Sleeve and Valve (02512)	EA	1	\$ 4,850.00	\$ 4,850.00	\$ 4,583.90	\$ 4,583.90
27	4-Inch Gate Valve and Box (02521)	EA	5	\$ 745.00	\$ 3,725.00	\$ 866.00	\$ 4,330.00
28	8-Inch Gate Valve and Box (02521)	EA	22	\$ 1,200.00	\$ 26,400.00	\$ 1,353.60	\$ 29,779.20
29	2-Inch Wet Connections (02513)	EA	3	\$ 180.00	\$ 540.00	\$ 543.00	\$ 1,629.00
30	6-Inch Wet Connections (02513)	EA	1	\$ 870.00	\$ 870.00	\$ 678.30	\$ 678.30
31	8-Inch Wet Connections (02513)	EA	2	\$ 615.00	\$ 1,230.00	\$ 761.30	\$ 1,522.60
32	2-Inch Blow Off Valve Assembly	EA	5	\$ 975.00	\$ 4,875.00	\$ 930.00	\$ 4,650.00
33	Water Service Reconnections, Short Side (02512)	EA	39	\$ 485.00	\$ 18,915.00	\$ 539.30	\$ 21,032.70
34	Water Service Reconnections, Long Side (02512)	EA	38	\$ 1,000.00	\$ 38,000.00	\$ 852.70	\$ 32,402.60
35	Fire Hydrant Assembly (02520)	EA	10	\$ 4,800.00	\$ 48,000.00	\$ 4,175.80	\$ 41,758.00
36	Cut, Plug and Abandon Water Line, All Sizes (02516)	EA	5	\$ 385.00	\$ 1,925.00	\$ 615.10	\$ 3,075.50
37	Remove and Salvage Fire Hydrant Assembly	EA	2	\$ 520.00	\$ 1,040.00	\$ 349.40	\$ 698.80
38	Abandon Gate Valve, All Sizes	EA	4	\$ 180.00	\$ 720.00	\$ 129.10	\$ 516.40
<b>SUBTOTAL SECTION 6</b>					<b>\$ 348,942.00</b>		<b>\$ 310,522.00</b>
<b>SECTION 7 - WASTEWATER ITEMS</b>							
39	Adjust Sanitary Sewer Manhole, Including New Cone, Rings, 32" Cover and Frame, Set to Grade (02555)	EA	11	\$ 1,350.00	\$ 14,850.00	\$ 1,135.80	\$ 12,493.80
40	Concrete Manhole, Type "C" (All Depths) (02082)	EA	6	\$ 2,375.00	\$ 14,250.00	\$ 2,793.20	\$ 16,759.20
41	Sewer Service Reconnections (02534)	EA	12	\$ 410.00	\$ 4,920.00	\$ 788.10	\$ 9,457.20
<b>SUBTOTAL SECTION 7</b>					<b>\$ 34,020.00</b>		<b>\$ 38,710.20</b>
<b>SECTION 8 - SUPPLEMENTAL ITEMS</b>							
42	Cement Stabilized Sand for Subgrade, Complete-in-Place (Engineer's Approval Required) (02321)	CY	100	\$ 78.00	\$ 7,800.00	\$ 44.30	\$ 4,430.00
43	Conflict Manhole, Complete in Place (02082)	EA	1	\$ 3,600.00	\$ 3,600.00	\$ 2,792.30	\$ 2,792.30
44	Installation of Water Meter Boxes, Provided by the City	EA	12	\$ 57.00	\$ 684.00	\$ 44.20	\$ 530.40
<b>SUBTOTAL SECTION 8</b>					<b>\$ 12,084.00</b>		<b>\$ 7,752.70</b>
<b>TOTAL BASE BID PRICE</b>					<b>\$ 1,829,338.00</b>		<b>\$ 1,930,356.50</b>
<b>ERROR CORRECTED BY ENGINEER; ITEM 1 MAY NOT EXCEED MAX 5% OF TOTAL BASE BID PRICE</b>				<b>5%</b>	<b>\$ 91,466.90</b>	<b>5%</b>	<b>\$ 96,517.83</b>

**BID BOND**

STATE OF TEXAS     §  
                              §  
COUNTY OF HARRIS §

SURETY'S NO. N/A

KNOW ALL MEN BY THESE PRESENTS, THAT Angel Brothers Enterprises, LTD

\_\_\_\_\_  
\_\_\_\_\_  
(hereinafter called the Principal), as Principal and Liberty Mutual Fire Insurance Company

\_\_\_\_\_  
(hereinafter called the Surety), as Surety, are bound unto the City of La Porte, Texas, a home rule municipal corporation of Harris County, Texas (hereinafter called Obligee) in the amount of Five Percent of the Greatest Dollars (\$ 5% GAB ), for the payment whereof said Principal Amount Bid and Surety bind themselves, and their heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a Bid to enter into a certain written Contract with Obligee for Bid #18001 - Pine Bluff Subdivision Improvements Project

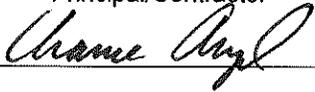
\_\_\_\_\_  
\_\_\_\_\_  
NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said Principal shall faithfully, enter into such written Contract, then this obligation shall be void; otherwise to remain in full force and effect.

IT IS EXPRESSLY UNDERSTOOD AND AGREED that if said Principal should withdraw its Bid anytime after such Bid is opened and before this Bid Bond is returned or before official rejection of such Bid; or, if successful in securing the award thereof, said Principal should fail to enter into the Contract and furnish satisfactory Performance Bond and Payment Bond, and other required contract documents, the Obligee, in either of such events, shall be entitled and is hereby given the right to collect the full amount of this Bid Bond as liquidated damages.

PROVIDED, further that if any legal action be filed upon this Bond, venue shall lie in Harris County, Texas.

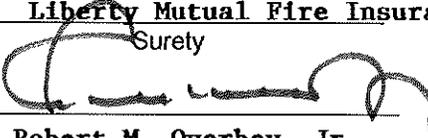
IN WITNESS WHEREOF, the said Principal and Surety do sign and seal this instrument this 11th  
day of October, 2017.

**Angel Brothers Enterprises, LTD**  
Principal/Contractor

By: 

Address: 5210 West Road  
Baytown TX 77521

**Liberty Mutual Fire Insurance Company**  
Surety

By:   
**Robert M. Overbey, Jr.**  
**Attorney in Fact**

Address: 8350 N. Central Expressway, Suite 850  
Dallas TX 75206

NOTE: Attach Power of Attorney

THIS POWER OF ATTORNEY IS NOT VALID UNLESS IT IS PRINTED ON RED BACKGROUND.

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Certificate No. 7616673

LIBERTY MUTUAL FIRE INSURANCE COMPANY  
WAUSAU, WISCONSIN  
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: LIBERTY MUTUAL FIRE INSURANCE COMPANY, being a Wisconsin Corporation having its principal office in the City of Wausau, State of Wisconsin does hereby make, constitute and appoint Carol E. Hock; Lauren O. Moudy; Robert M. Overbey, Jr.; Suzonne D. Lawrence

all of the city of Houston, state of TX each individually if there be more than one named, its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred in their/its name, place and stead, to sign, execute, acknowledge and deliver in their/its behalf, and as their/its act and deed, without power of redelegation, as follows:

bonds, undertakings, recognizances, contracts of indemnity, and all other surety obligations, as required, unlimited as to Dollar amount

and to bind the Company(ies) making this appointment thereby as fully and to the same extent as if such bond or undertaking was signed by the duly of the Company(ies), and all the acts of said attorney(s), pursuant to the authority herein given, are hereby ratified and confirmed.

AUTHORITY FOR MAKING APPOINTMENT OF ATTORNEYS-IN-FACT

Appointment of Attorneys-in-Fact by Liberty Mutual Fire Insurance Company are made pursuant to Article V, Section 10 of Liberty Mutual Fire Insurance Company's By-Laws, as amended and by Unanimous Consent of the Board of Directors dated May 21st, 2013. Further, the President of Liberty Mutual Fire Insurance Company, executed a Delegation of Authority and authorized the assistant secretary signing below to appoint attorneys-in-fact as may be necessary to act on behalf of Liberty Mutual Fire Insurance Company to make execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances, and other surety obligations.

In Witness Whereof, Liberty Mutual Fire Insurance Company has caused these presents to be signed by its authorized representatives, and its Corporate Seal to be hereto affixed, this 3rd day of February, 2017.



LIBERTY MUTUAL FIRE INSURANCE COMPANY

By David M. Carey  
David M. Carey, Assistant Secretary

Attest: Lisa Love  
Lisa Love

STATE OF PENNSYLVANIA  
COUNTY OF MONTGOMERY

The foregoing instrument was acknowledged before me this 3rd day of February, 2017, by David M. Carey, an authorized representative of Liberty Mutual Fire Insurance Company.



COMMONWEALTH OF PENNSYLVANIA  
Notarial Seal  
Teresa Pastella, Notary Public  
Plymouth Twp., Montgomery County  
My Commission Expires March 28, 2017  
Member, Pennsylvania Association of Notaries

By Teresa Pastella  
Teresa Pastella, Notary Public

CERTIFICATE

I, the undersigned, an Assistant Secretary of Liberty Mutual Fire Insurance Company, do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy, is in full force and effect on the date of this certificate; and I do further certify that the officer or official who executed the said power of attorney was one of the officers or officials specially authorized by the Board of Directors to appoint attorneys-in-fact as provided in the Unanimous Consent and Vote of the Board of Directors of Liberty Mutual Fire Insurance Company dated May 21, 2013.

This certificate and the above power of attorney may be signed by facsimile or mechanically reproduced signatures under and by authority of the Board of Directors of Liberty Mutual Fire Insurance Company evidenced by the Unanimous Consent and Vote of the Board of Directors dated June 28, 2006 wherein it was

VOTED that the signatures of such officers and the seal of the Company may be affixed to any such power of attorney or to any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signature and facsimile seal shall be valid and binding upon the Company when so affixed and in the future with respect to any surety undertakings, bonds, recognizances and other surety obligations to which it is attached.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seal of the said company, this 11th day of October 2017.



By Renee C. Llewellyn  
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.



TEXAS  
IMPORTANT NOTICE

To obtain information or make a complaint:

You may call toll-free for information or to make a complaint at  
1-877-751-2640

You may also write to:

2200 Renaissance Blvd., Ste. 400  
King of Prussia, PA 19406-2755

You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights or complaints at  
1-800-252-3439

You may write the Texas Department of Insurance Consumer Protection (111-1A)  
P. O. Box 149091  
Austin, TX 78714-9091  
FAX: (512) 490-1007  
Web: <http://www.tdi.texas.gov>  
E-mail: [ConsumerProtection@tdi.texas.gov](mailto:ConsumerProtection@tdi.texas.gov)

PREMIUM OR CLAIM DISPUTES:

Should you have a dispute concerning your premium or about a claim you should first contact the agent or call 1-800-843-6446. If the dispute is not resolved, you may contact the Texas Department of Insurance.

ATTACH THIS NOTICE TO YOUR POLICY:

This notice is for information only and does not become a part or condition of the attached document.

TEXAS  
AVISO IMPORTANTE

Para obtener informacion o para someter una queja:

Usted puede llamar al numero de telefono gratis para informacion o para someter una queja al  
1-877-751-2640

Usted tambien puede escribir a:

2200 Renaissance Blvd., Ste. 400  
King of Prussia, PA 19406-2755

Puede comunicarse con el Departamento de Seguros de Texas para obtener informacion acerca de companias, coberturas, derechos o quejas al  
1-800-252-3439

Puede escribir al Departamento de Seguros de Texas Consumer Protection (111-1A)  
P. O. Box 149091  
Austin, TX 78714-9091  
FAX # (512) 490-1007  
Web: <http://www.tdi.texas.gov>  
E-mail: [ConsumerProtection@tdi.texas.gov](mailto:ConsumerProtection@tdi.texas.gov)

DISPUTAS SOBRE PRIMAS O RECLAMOS:

Si tiene una disputa concerniente a su prima o a un reclamo, debe comunicarse con el agente o primero. Si no se resuelve la disputa, puede entonces comunicarse con el departamento (TDI)

UNA ESTE AVISO A SU POLIZA:

Este aviso es solo para proposito de informacion y no se convierte en parte o condicion del documento adjunto.



The award may be made on the Base Bid alone or the Base Bid and any or all of the Items listed under Alternates or Substitutions, if any.

The undersigned agrees that the amounts bid in this proposal will not be withdrawn or modified for sixty (60) days following date of bid opening.

It is understood that the bid security accompanying this proposal shall be returned to the undersigned unless, in case of the acceptance of this proposal the undersigned should fail to enter into a construction contract and execute bonds as provided in the specifications. In the event the undersigned should fail to enter into a construction contract and execute bonds as required within 14 calendar days after the Engineer has given unsigned contracts to the Contractor, it is understood and agreed that the bid security shall be forfeited to the Owner and shall be considered as payment for damages due to delay and other inconveniences suffered by the Owner as a result of such failure on the part of the undersigned.

It is understood that the Owner reserves the right to reject any and all bids.

In the event of Award of the Contract to the undersigned, the undersigned agrees to furnish Performance and Payment Bonds as provided in the Specifications.

The undersigned certifies that the bid prices contained in this proposal have been carefully checked and are submitted as correct and final

Date October 17, 2017

Signed 

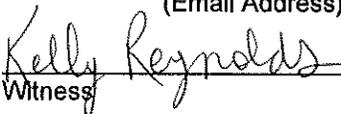
By Chance Angel, Vice President  
(Title)

Company Angel Brothers Enterprises, Ltd.

5210 West Road, P. O. Box 570  
(Address)  
Baytown, Texas 77522

281/421-5721  
(Telephone Number)

cangel@angelbrothers.com  
(Email Address)

  
Witness

SEAL (if Bidder is a Corporation)

Acknowledge receipt of Addenda Below:

Addendum No. 1 \_\_\_\_\_

Date Received 9/27/2017 \_\_\_\_\_

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	TOTAL COST
<b>BASE BID</b>					
<b>SECTION 1 - SITE PREPARATION</b>					
1	Mobilization (Max 5% of Total Base Bid Price) (01502)	LS	1	93,300. <sup>00</sup>	93,300. <sup>00</sup>
2	Remove and Dispose of Asphalt Pavement including Base (02221)	CY	6,030	18. <sup>00</sup>	108,540. <sup>00</sup>
3	Remove Existing Storm Sewer Pipe and Inlets (All Types) (02221)	LS	1	29,000. <sup>00</sup>	29,000. <sup>00</sup>
4	Utility Adjustments During Construction	LS	1	6,900	6,900. <sup>00</sup>
<b>SUBTOTAL SECTION 1</b>					<b>237,740.<sup>00</sup></b>
<b>SECTION 2 - PAVING</b>					
5	6-inch Concrete Pavement, Including 6" Lime Stabilized Subgrade, Complete in Place (02751) (02336)	SY	9,170	61. <sup>00</sup>	559,370. <sup>00</sup>
6	4" x 12" Concrete Curb and Gutter (02771)	LF	7,287	5. <sup>00</sup>	36,435. <sup>00</sup>
7	Remove and Replace Asphalt/Concrete Driveways, Complete in Place (02221) (02754)	SF	15,074	9. <sup>00</sup>	135,666. <sup>00</sup>
8	Select Earth Material for Backfill Behind Curb to ROW to Fill in Existing Ditches, Complete in Place (02330)	CY	970	13. <sup>00</sup>	12,610. <sup>00</sup>
9	2" Thick Asphalt Pavement for Asphalt Transitions, Including 8" Black Base, Complete in Place (02741) (02711)	SY	29	115. <sup>00</sup>	3,335. <sup>00</sup>
<b>SUBTOTAL SECTION 2</b>					<b>747,416.<sup>00</sup></b>
<b>SECTION 3 - STORM SEWER</b>					
10	24" Corrugated HDPE Storm Sewer at Galveston Bay Outfall	LF	107	69. <sup>00</sup>	7,383. <sup>00</sup>
11	Reinforced Concrete Pipe, C-76, Class IV (18-Inch) (Open-Cut) (02631)	LF	40	74. <sup>00</sup>	2,960. <sup>00</sup>
12	Reinforced Concrete Pipe, C-76, Class IV (24-Inch) (Open-Cut) (02631)	LF	1,129	95. <sup>00</sup>	107,255. <sup>00</sup>
13	Reinforced Concrete Arch Pipe, C-76, Class IV (24-Inch) (Open-Cut) (02631)	LF	247	147. <sup>00</sup>	36,309. <sup>00</sup>
14	Reinforced Concrete Pipe, C-76, Class IV (30-Inch) (Open-Cut) (02631)	LF	674	122. <sup>00</sup>	82,228. <sup>00</sup>
15	Reinforced Concrete Pipe, C-76, Class IV (36-Inch) (Open-Cut) (02631)	LF	417	170. <sup>00</sup>	70,890. <sup>00</sup>

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	TOTAL COST
16	Concrete Manhole, Type "C" (All Depths) (02082)	EA	5	2200.00	11,000.00
17	Type "C-1" Inlet (All Depths) (02632) (02633)	EA	27	2850.00	76,950.00
18	Type B Inlet w/ Modified Grate Top (All Depths) (02632)	EA	2	2550.00	5,100.00
19	Type A Inlet (All Depths) (02632)	EA	1	1,770.00	1,770.00
<b>SUBTOTAL SECTION 3</b>					<b>401,845.00</b>
<b>SECTION 4 - SWPPP</b>					
20	Storm Water Pollution Prevention Control, Including TPDES Requirements (01410) (01570)	LS	1	7,775.00	7,775.00
21	Block Sodding (02922)	SY	5,700	5.50	31,350.00
<b>SUBTOTAL SECTION 4</b>					<b>39,125.00</b>
<b>SECTION 5 - TRAFFIC CONTROL AND REGULATION</b>					
22	Traffic Control and Regulations (01555)	LS	1	10,000.00	10,000.00
<b>SUBTOTAL SECTION 5</b>					<b>10,000.00</b>
<b>SECTION 6 - WATER ITEMS</b>					
23	4-Inch PVC Water Line (Auger Construction) (02511)	LF	1,021	38.00	38,798.00
24	6-Inch PVC Water Line (Auger Construction) (02511)	LF	31	39.00	1,209.00
25	8-Inch PVC Water Line (Auger Construction) (02511)	LF	3,095	51.00	157,845.00
26	8" x 8" Tapping Sleeve and Valve (02512)	EA	1	4,850.00	4,850.00
27	4-Inch Gate Valve and Box (02521)	EA	5	745.00	3,725.00
28	8-Inch Gate Valve and Box (02521)	EA	22	1,200.00	26,400.00
29	2-Inch Wet Connections (02513)	EA	3	180.00	540.00
30	6-Inch Wet Connections (02513)	EA	1	870.00	870.00
31	8-Inch Wet Connections (02513)	EA	2	615.00	1,230.00
32	2-Inch Blow Off Valve Assembly	EA	5	975.00	4,875.00
33	Water Service Reconnections, Short Side (02512)	EA	39	485.00	18,915.00
34	Water Service Reconnections, Long Side (02512)	EA	38	1,000.00	38,000.00
35	Fire Hydrant Assembly (02520)	EA	10	4,800.00	48,000.00
36	Cut, Plug and Abandon Water Line, All Sizes (02516)	EA	5	385.00	1,925.00

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	TOTAL COST
37	Remove and Salvage Fire Hydrant Assembly	EA	2	520.00	1040.00
38	Abandon Gate Valve, All Sizes	EA	4	180.00	720.00
<b>SUBTOTAL SECTION 6</b>					<b>348942.00</b>

<b>SECTION 7 - WASTEWATER ITEMS</b>					
39	Adjust Sanitary Sewer Manhole, Including New Cone, Rings, 32" Cover and Frame, Set to Grade (02555)	EA	11	1350.00	14,850.00
40	Concrete Manhole, Type "C" (All Depths) (02082)	EA	6	2,375.00	14,250.00
41	Sewer Service Reconnections (02534)	EA	12	410.00	4,920.00
<b>SUBTOTAL SECTION 7</b>					<b>34,020.00</b>

<b>SECTION 8 - SUPPLEMENTAL ITEMS</b>					
42	Cement Stabilized Sand for Subgrade, Complete-in-Place (Engineer's Approval Required) (02321)	CY	100	78.00	7,800.00
43	Conflict Manhole, Complete in Place (02082)	EA	1	3600.00	3600.00
44	Installation of Water Meter Boxes, Provided by the City	EA	12	57.00	684.00
<b>SUBTOTAL SECTION 8</b>					<b>\$ 12,084.00</b>

<b>TOTAL SECTIONS 1-8</b>					<b>\$ 1,831,172.00</b>
<b>TOTAL BASE BID PRICE</b>					<b>\$ 1,831,172.00</b>

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**CITY OF LA PORTE  
RESPONDENT AFFIDAVIT**

The foregoing prices shall include all labor, materials, equipment, removal, overhead, profit, freight, insurance, etc., to cover the finished work specified in this bid.

All items bid and installed under this procurement must be new and unused and in undamaged condition.

The City of La Porte is tax exempt and no taxes shall be included in the pricing of this solicitation.

Respondent understands that the Owner reserves the right to reject any or all bids and to waive any informalities in the solicitation.

The respondent agrees that this solicitation shall be good and may not be withdrawn for a period of sixty (60) calendar days after the scheduled closing time for receiving submittals.

The undersigned affirms they are duly authorized to represent this firm, that this proposal has not been prepared in collusion with any other firm, and that the contents contained herein have not been communicated to any other firm prior to the official opening.

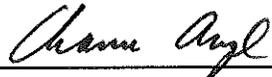
Respectfully submitted:

Business Name: Angel Brothers Enterprises, Ltd.

Address: 5210 West Road, P. O. Box 570

Baytown, Texas 77522

Printed Name: Chance Angel

Authorized Signature: 

Date: October 17, 2017

**CITY OF LA PORTE  
CERTIFICATION OF RESPONDENT**

City of La Porte Ordinance #98-2217 prohibits any expenditure for goods or services by the City of La Porte from any person, firm, or corporation owing any delinquent indebtedness to the City. The undersigned respondent further certifies that it is in compliance with the requirements of said ordinance. A copy of the ordinance may be obtained by contacting the City of La Porte Purchasing Division at 281-470-5126.

If undersigned bidder is not in compliance with Ordinance 98-2217, it hereby assigns to the City of La Porte, the amount of its delinquent indebtedness to the City of La Porte, to be deducted by the City of La Porte from the amounts due the undersigned.

Failure to remit this certification with the response or non-compliance with said ordinance shall be just cause for rejection or disqualification of submitted proposal.

CA The undersigned hereby certifies that it is in compliance with Ordinance 98-2217.

Or

\_\_\_\_\_ The undersigned assigns to the City of La Porte, the amount of its delinquent indebtedness, to be deducted by the City of La Porte from the amounts due the undersigned.

*(Initial one of the above)*

**Business Name:** Angel Brothers Enterprises, Ltd.

**Address:** 5210 West Road, P. O. Box 570  
Baytown, Texas 77522

**Printed Name:** Chance Angel

**Authorized Signature:** 

**Date:** October 17, 2017

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**CITY OF LA PORTE**  
**PROTECTION OF RESIDENT WORKERS COMPLIANCE**

The City of La Porte, Texas actively supports the Immigration and Nationality Act (INA) which includes provisions addressing employment eligibility, employment verification, and nondiscrimination. Under the INA, employers may hire only persons who may legally work in the United States (i.e., citizens and nationals of the U.S.) and aliens authorized to work in the U.S.

The employer must verify the identity and employment eligibility of anyone to be hired, which includes completing the Employment Eligibility Verification Form (I-9).

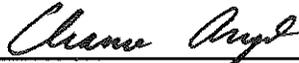
The Contractor shall establish appropriate procedures and controls so no services or products under the Contract Documents will be performed or manufactured by any worker who is not legally eligible to perform such services or employment.

**Business Name:** Angel Brothers Enterprises, Ltd.

**Address:** 5210 West Road, P. O. Box 570

Baytown, Texas 77522

**Printed Name:** Chance Angel

**Authorized Signature:** 

**Date:** October 17, 2017

**CONFLICT OF INTEREST QUESTIONNAIRE**  
For vendor doing business with local governmental entity

**FORM CIQ**

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

**OFFICE USE ONLY**

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

Angel Brothers Enterprises, Ltd.

2  Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

None  
Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

N/A

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes  No N/A

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes  No N/A

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

N/A

6  Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1). N/A

7   
Signature of vendor doing business with the governmental entity

October 17, 2017  
Date

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**CITY OF LA PORTE**  
**INDEMNITY HOLD HARMLESS AGREEMENT**

To the fullest extent permitted by law, Contractor, its successors, assigns and guarantors, shall pay, defend, indemnify and hold harmless the City of La Porte, its agents, representatives, officers, directors, officials and employees from and against all allegations, demands, proceedings, suits, actions, claims, including claims of patent or copyright infringement, damages, losses, expenses, including but not limited to, attorney's fees, court costs, and the cost of appellate proceedings, and all claim adjusting and handling expenses, related to, arising from or out of or resulting from any actions, acts, errors, mistakes or omissions caused in whole or part by Contractor relating to work, services and/or products provided in the performance of this Contract, including but not limited to, any Subcontractor or anyone directly or indirectly employed by or working as an independent contractor for Contractor or said Subcontractors or anyone for whose acts any of them may be liable and any injury or damages claimed by any of Contractor's and Subcontractor's employees or independent contractors.

The Contractor expressly understands and agrees that any insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City of La Porte, its Council members, officers, agents and employees and herein provided.

**Business Name:** Angel Brothers Enterprises, Ltd.

**Address:** 5210 West Road, P. O. Box 570

Baytown, Texas 77522

**Printed Name:** Chance Angel

**Authorized Signature:** 

**Date:** October 17, 2017



# City of La Porte

Established 1892

# Purchasing Department

Cherell Daeumer, Purchasing Manager

### References:

Please PRINT or TYPE here, the names, addresses and other contact information of persons in a management capacity where other similar work has been provided within the last five (5) years, or is currently being provided that may be willing to provide a reference and recommendation for your company. Failure to complete and submit this form may be cause to disqualify your proposal. References provided must be for similar events.

At least 2 of the 5 required references should be current and of a similar size and scope. Contractor shall also indicate the date services were performed and a brief description of the type of event, and any other pertinent information involved for each reference provided.

Company Name	Contact	Address	Telephone	E-mail
Harris County, Texas	Rich Elwood, Director	PID-CPD/1310 Prairie, Suite 1105, Houston, Texas 77002/		
	713-274-1531	rich.elwood@hcpid.org/John Martin Road Improvements (16/0174)/Concrete Paving & Drainage/		
		Contract Amount \$2,096,507.00/Current Project 86% complete		

Company Name	Contact	Address	Telephone	E-mail
City of Mont Belvieu, Texas	Ricardo Villagrand, P.E., City Engineer	11607 Eagle Drive, P. O. Box 1048, Mont Belvieu, Texas 77580	281-576-2213	rvillagrand@montbelvieu.net
		Paving & Signal Improvements to Serve HEB/		
		Asphalt & Concrete Paving & Drainage/Contract Amount \$3,462,877.55/Current Project 81% complete		

Company Name	Contact	Address	Telephone	E-mail
City of La Porte, Texas	c/o CobbFendley/Jason Eldridge, P.E. (CobbFendley)	604 W. Fairmont Parkway, La Porte, Texas 77571	713-462-3242	jeldridge@cobbfendley.com
		Catlett, Belfast, Piney Brook Street Improvements/Concrete Paving & Drainage/Contract Amount \$1,804,509.93/Project completed September 2016		

Company Name	Contact	Address	Telephone	E-mail
City of Baytown, Texas	Jose Pastrana, P.E., Director of Engineering	2401 Market Street, Baytown, Texas 77520/	281-420-6545	jose.pastrana@baytown.org
		2007 Street Bond Program - Year 6/Concrete Paving & Drainage/		
		Contract Amount \$3,680,060.48/Project completed June 2016		

Company Name	Contact	Address	Telephone	E-mail
City of Baytown, Texas	Jose Pastrana, P.E., Director of Engineering	2401 Market Street, Baytown, Texas 77520/	281-420-6545	jose.pastrana@baytown.org
		2007 Street Bond Project - Year 5/Concrete Paving & Drainage/		
		Contract Amount \$3,778,298.38/Project completed May 2015		

Company Name	Contact	Address	Telephone	E-mail
City of Seabrook, Texas	Arthur Chairez, Public Works Director	1700 First Street, Seabrook, Texas 77586/	281-474-3286	achairez@seabrooktx.gov
		Waterfront Drive Reconstruction/Concrete Paving & Drainage/Contract Amount \$4,326,739.28/Project completed November 2014		

House Bill 89 VERIFICATION

I, Chance Angel (Person's name), the undersigned representative and authorized agent of (Company or Business name) Angel Brothers Enterprises, Ltd.

being an adult over the age of seventeen (17) years, do hereby verify that the company named above, as required under the provisions of Subtitle F, Title 10, Texas Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract the above named Company, has with City of La Porte, Texas.

Pursuant to Section 2270.001, Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.

October 17, 2017

DATE

Chance Angel

SIGNATURE OF COMPANY REPRESENTATIVE

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**  
 Angel Brothers Enterprises, Ltd.  
 Baytown, TX United States

Certificate Number:  
 2017-271691

Date Filed:  
 10/12/2017

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**  
 City of La Porte

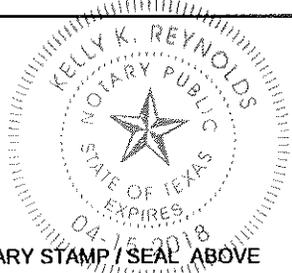
Date Acknowledged:

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**  
 18001  
 Pine Bluff Subdivision Improvements Project

4	Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
			Controlling	Intermediary
	Angel, Greg	Baytown, TX United States	X	
	Angel, Gary	Baytown, TX United States	X	

**5 Check only if there is NO Interested Party.**

**6 AFFIDAVIT** I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



Chance Angel  
 Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Chance Angel, this the 17<sup>th</sup> day of October 2017, to certify which, witness my hand and seal of office.

Kelly K. Reynolds      Kelly K. Reynolds      Notary  
 Signature of officer administering oath      Printed name of officer administering oath      Title of officer administering oath

Angel Brothers Holdings Corp.  
5210 West Road  
P. O. Box 570  
Baytown, Texas 77522-0570

281.421-5721  
281.471.6730  
281.421.2344 FAX



AngelBrothersHoldingsCorp.

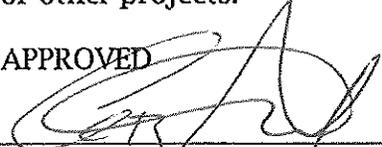
**RESOLUTION OF THE BOARD OF DIRECTORS  
OF  
ANGEL BROTHERS HOLDINGS CORP.  
ON BEHALF OF  
ANGEL BROTHERS ENTERPRISES, LTD.**

The Board of Directors of **Angel Brothers Holdings Corp.**, met on the below date for the purpose of passing a resolution approving the appointment of **Chance Angel** as Vice President of the corporation. **Mr. Angel** is authorized to sign documents on behalf of said named corporation when **Angel Brothers Enterprises, Ltd.**, a subsidiary company of said corporation, is bidding on any construction or other projects. The following resolution was unanimously approved:

**RESOLVED** that **Chance Angel** shall serve as Vice President of the corporation. **Mr. Angel** is hereby authorized to execute any and all documents necessary in connection with **Angel Brothers Enterprises, Ltd.** bidding on any construction or other projects.

APPROVED

DATE

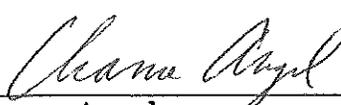
  
\_\_\_\_\_  
**Greg Angel, Director**

3-28-17

  
\_\_\_\_\_  
**Gary Angel, Director**

3-28-17

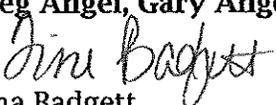
By signing below, **Mr. Angel** agrees to serve as Vice President of the corporation and further agrees to uphold his duties as stated above.

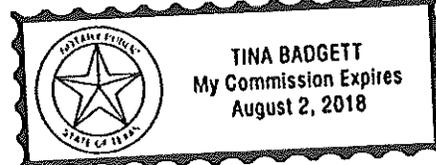
  
\_\_\_\_\_  
**Chance Angel**

DATE

3-28-17

This document signed and sworn before me, Tina Badgett, Notary Public, by **Greg Angel, Gary Angel and Chance Angel** this 28th day of March, 2017.

  
Tina Badgett  
Commission Expires: 08/02/2018



**Angel Brothers Enterprises, Ltd.**

5210 West Road  
P. O. Box 570  
Baytown, Texas 77522

281.421.5721  
281.471.6730  
Fax 281.421.5796  
[www.angeibrothers.com](http://www.angeibrothers.com)



**QUALIFICATION STATEMENT**

1. COMPANY NAME:

Angel Brothers Enterprises, Ltd.  
5210 West Road  
P. O. Box 570  
Baytown, Texas 77522

2. DATE OF INCORPORATION:

April 1972

3. OFFICERS OF ANGEL BROTHERS HOLDINGS CORP., GENERAL PARTNER:

Greg Angel, President  
Gary Angel, Vice President

4. BONDING INFORMATION:

Surety: Liberty Mutual Fire Insurance Company

Agent: Mr. Robert Overbey, 713.355.1000  
BondPro, Inc.  
8 Greenway Plaza, Suite 814  
Houston, Texas 77046

Current bonding capacity: \$250,000,000 aggregate; \$50,000,000 single contract

5. INSURANCE:

See the attached sample certificate of insurance labeled Exhibit "D"

Experience Modifier Rates three (3) year history:

10/2015 – 10/2016: 0.69  
10/2016 – 10/2017: 0.56  
10/2017 – 10/2018: 0.51

Agent: Mr. Robert Overbey, 713.355.1000  
BondPro, Inc.  
8 Greenway Plaza, Suite 814  
Houston, Texas 77046

6. WRITTEN SAFETY PROGRAM:

Angel Brothers has a fully developed safety program currently enforced on a company-wide basis. This document has not been included due to the volume of text, but in the event submittal is necessary, we will be pleased to do so.

7. BANK REFERENCE:

Bobby Hamilton  
JP Morgan Chase Bank  
712 Main Street, 7<sup>th</sup> Floor North, TX2-N397  
Houston, Texas 77002  
713.216.0129

8. SIZE OF CONTRACTS DESIRED:

Our organization is currently structured to perform work in the \$500,000 - \$25,000,000 range, although larger or smaller projects can be performed in order to meet a client's needs.

9. SCOPE OF INTERESTS:

State, county, municipal, schools, industrial, commercial and private developments

10. SCOPE OF SERVICES PERFORMED BY OUR FORCES:

Clearing and grubbing	Earthwork
Soil stabilization and base materials	Pavement milling and recycling
Asphalt paving	Concrete paving
Storm drainage	Water lines
Sanitary sewer lines	

11. SCOPE OF SERVICES SUBCONTRACTED:

Fencing	Structural concrete
Electrical	Paint striping & traffic control devices
Traffic signalization	Boring & tunneling

12. CURRENT LABOR FORCE:

Supervisory personnel: 70. +/-  
Office personnel: 65. +/-  
Field personnel: 735. +/-

13. WORK IN PROGRESS:

See attached Exhibit "A"

14. COMPLETED PROJECTS:

See attached Exhibit "B"

15. OWNED EQUIPMENT:

See attached Exhibit "C"

16. CERTIFICATE OF INSURANCE:

See attached Exhibit "D"



**EXHIBIT "A"**  
**WORK IN PROGRESS**

<b>Project:</b>	<b>Bexar County – IH 410 (CSJ 0521-05-139)</b>
Owner:	TxDOT
Contact:	Eddie Reyes, P.E. 210.633.1401
Contract Amount:	\$6,727,151.86
% Complete:	99%
<b>Project:</b>	<b>Asphaltic Pavement Overlay Services (S50-C25103)</b>
Owner:	City of Houston
Contact:	Larius Hassen, P.M. 832.395.4715
Contract Amount:	\$4,000,000.00
% Complete:	92%
<b>Project:</b>	<b>City Wide Overlay Package #21 (N-321037-0070-4)</b>
Owner:	City of Houston
Contact:	Dotun Ogundare, P.M. 832.395.2389
Contract Amount:	\$2,654,622.18
% Complete:	89%
<b>Project:</b>	<b>Williamson County – US 79 (CSJ 0204-01-062)</b>
Owner:	TxDOT
Contact:	Victor Vargas, P.E. 512.282.2113
Contract Amount:	\$2,293,410.35
% Complete:	99%
<b>Project:</b>	<b>Galveston County – IH 45 (CSJ 0500-04-126)</b>
Owner:	TxDOT
Contact:	Jamal Elahi, P.E. 409.978.2500
Contract Amount:	\$5,774,571.83
% Complete:	98%
<b>Project:</b>	<b>Sens Road (15/0071) (Paving/WS&amp;D)</b>
Owner:	Harris County, Precinct 2
Contact:	Rich Elwood, Director PID-CPD 713.274.1531
Contract Amount:	\$11,995,771.29
% Complete:	93%
<b>Project:</b>	<b>Bastrop County – FM 696 (CSJ 1073-01-020)</b>
Owner:	TxDOT
Contact:	Diana Schulze, P.E. 512.321.2195
Contract Amount:	\$2,257,323.59
% Complete:	99%

**Project:** Wharton County – US 59 (CSJ 0089-06-081)  
Owner: TxDOT  
Contact: Ryan Simper, P.E. 979.532.3141  
Contract Amount: \$18,889,263.03  
% Complete: 64%

**Project:** Kilgore Regional Drainage Plan  
Owner: Chambers County  
Contact: Bobby Hall, County Engineer 409.267.8379  
Contract Amount: \$4,029,440.70  
% Complete: 84%

**Project:** Asphalt Concrete Pavement Overlay & Shoulder of Various Roads & Related Items (16/0077)  
Owner: Harris County, Precinct 1  
Contact: Rich Elwood, Director PID-CPD 713.274.1531  
Contract Amount: \$1,797,410.99  
% Complete: 96%

**Project:** San Jacinto Boulevard Phase I Project (Paving/WS&D)  
Owner: City of Baytown  
Contact: Jose Pastrana, P.E., Director of Engineering 281.420.6545  
Contract Amount: \$17,631,722.30  
% Complete: 58%

**Project:** Brazoria County – SH 288 (CSJ 0598-02-097)  
Owner: TxDOT  
Contact: Michelle Milliard, P.E. 979.864.8500  
Contract Amount: \$6,895,441.63  
% Complete: 93%

**Project:** Colorado County – FM 109 (CSJ 0716-02-038)  
Owner: TxDOT  
Contact: Ryan Simper, P.E. 979.532.3141  
Contract Amount: \$533,118.53  
% Complete: 99%

**Project:** Fayette County – SH 71 (CSJ 0265-08-065)  
Owner: TxDOT  
Contact: Rodney Svec, P.E. 361.293.4378  
Contract Amount: \$1,963,703.97  
% Complete: 96%

**Project:** Damaged Roads Reconstruction Phase II (16-45) (Asphalt)  
Owner: Brazoria County  
Contact: Matt Hanks, J.D., P.E. 979.864.1265  
Contract Amount: \$1,890,968.30  
% Complete: 99%

**Project:** Karnes County – SH 123 (CSJ 0366-06-042)  
Owner: TxDOT  
Contact: Daniel Kelley, P.E. 830.780.5301  
Contract Amount: \$19,912,126.65  
% Complete: 25%

**Project:** John Martin Road Improvements (16/0174)  
(Concrete Paving & Drainage)  
Owner: Harris County, Precinct 2  
Contact: Rich Elwood, Director PID-CPD 713.274.1531  
Contract Amount: \$2,096,507.00  
% Complete: 86%

**Project:** Grant Road Roadway Improvements (16/0212)  
(Concrete Paving & Drainage)  
Owner: Harris County, Precinct 4  
Contact: Rich Elwood, Director PID-CPD 713.274.1531  
Contract Amount: \$13,064,813.07  
% Complete: 30%

**Project:** Damaged Roads Reconstruction Phase IV (16-47)  
(Asphalt Paving)  
Owner: Brazoria County  
Contact: Matt Hanks, J.D., P.E. 979.864.1265  
Contract Amount: \$1,709,365.52  
% Complete: 77%

**Project:** Harris County – FM 2920 (CSJ 2941-01-024)  
Owner: TxDOT  
Contact: Frank Leong, P.E. 713.934.5900  
Contract Amount: \$4,034,589.10  
% Complete: 99%

**Project:** Harris County – IH 10 (CSJ 0508-01-341)  
Owner: TxDOT  
Contact: Melody Galland, P.E. 281.464.5500  
Contract Amount: \$1,500,419.46  
% Complete: 99%

**Project:** Galveston County – SH 146 (CSJ 0389-06-106)  
Owner: TxDOT  
Contact: Jamal Elahi, P.E. 409.978.2500  
Contract Amount: \$7,422,663.99  
% Complete: 99%

**Project:** Wilson County – US 87 (CSJ 0143-05-032)  
Owner: TxDOT  
Contact: Will Lockett, P.E. 830.609.0707  
Contract Amount: \$9,551,891.66  
% Complete: 99%

<b>Project:</b>	<b>Birnam Woods Drive Mobility Improvements (2017-0009)</b> (Concrete & Asphalt Paving)	
Owner:	Montgomery County, Precinct 3	
Contact:	Matthew Beasley, CPM	281.367.3977
Contract Amount:	\$1,296,845.36	
% Complete:	62%	
<b>Project:</b>	<b>River Farms Section 1, Paving</b>	
Owner:	Lanai, LLLP. c/o GC Engineering, Inc.	
Contact:	Fred Thompson, P.E.	281.412.7008
Contract Amount:	\$2,919,311.00	
% Complete:	66%	
<b>Project:</b>	<b>Wilson County – SH 97 (CSJ 0328-02-043)</b>	
Owner:	TxDOT	
Contact:	Will Lockett, P.E.	830.609.0707
Contract Amount:	\$18,593,935.69	
% Complete:	28%	
<b>Project:</b>	<b>Fort Bend County – US 90A (CSJ 0027-07-032)</b>	
Owner:	TxDOT	
Contact:	Grady Mapes, P.E.	281.238.7900
Contract Amount:	\$18,405,189.02	
% Complete:	0%	
<b>Project:</b>	<b>Lyondell IFC Road Project (CVO Phase II)</b> (Concrete Paving & Drainage)	
Owner:	Equistar Chemicals LP c/o Urban Construction Southwest, Inc.	
Contact:	Kyle Burgess, Sr. PM	713.339.5389
Contract Amount:	\$2,416,467.00	
% Complete:	99%	
<b>Project:</b>	<b>Repairs &amp; New Construction of Asphalt Parking Lots, Roads, &amp; Hike &amp; Bike Trails (16/0318)</b>	
Owner:	Harris County, Precinct 2	
Contact:	Rich Elwood, Director PID-CPD	713.274.1531
Contract Amount:	\$966,360.00	
% Complete:	42%	
<b>Project:</b>	<b>Comal County – IH 35 (CSJ 0016-05-109)</b>	
Owner:	TxDOT	
Contact:	Will Lockett, P.E.	830.609.0707
Contract Amount:	\$6,943,025.49	
% Complete:	99%	

**Project:** Harris County – SH 225 (CSJ 0502-01-213)  
Owner: TxDOT  
Contact: Melody Galland, P.E. 281.464.5500  
Contract Amount: \$1,522,250.66  
% Complete: 95%

**Project:** Chambers County Airport (1720ANAHC)  
(Asphalt Paving)  
Owner: TxDOT Aviation  
Contact: Robert Johnson, P.E. 512.463.8588  
Contract Amount: \$1,139,742.00  
% Complete: 72%

**Project:** Parking Lot Paving Reconstruction & Miscellaneous  
Area Drainage Improvements at Fairgrounds  
(Asphalt Paving & Drainage)  
Owner: Fort Bend County  
c/o Kelly R. Kaluza & Associates, Inc.  
Contact: Christopher Argo, P.E. 281.341.0808  
Contract Amount: \$1,994,936.60  
% Complete: 96%

**Project:** La Salle County – IH 35 (CSJ 0018-01-076)  
Owner: TxDOT  
Contact: Justin Obinna, P.E. 830.876.2535  
Contract Amount: \$1,622,860.00  
% Complete: 0%

**Project:** Williamson County – SH 95 (CSJ 0320-03-097)  
Owner: TxDOT  
Contact: Victor Vargas, P.E. Interim 512.282.2113  
Contract Amount: \$893,754.23  
% Complete: 87%

**Project:** Galveston County – SH 275 (CSJ 3595-01-017)  
Owner: TxDOT  
Contact: Jamal Elahi, P.E. 409.978.2500  
Contract Amount: \$985,671.81  
% Complete: 30%

**Project:** Bexar County – IH 410 (CSJ 0521-04-278)  
Owner: TxDOT  
Contact: Eddie Reyes, P.E. 210.633.1401  
Contract Amount: \$3,839,721.00  
% Complete: 0%

**Project:** Evergreen Road Reconstruction (Asphalt Paving)  
Owner: City of Baytown  
Contact: Jose Pastrana, P.E., Director of Engineering 281.420.6545  
Contract Amount: \$1,685,803.00  
% Complete: 0%

**Project:** La Porte FY2017 Asphalt Overlay (17020)  
Owner: City of La Porte  
Contact: Don Pennell, Public Works Director 281.471.9650  
Contract Amount: \$629,645.00  
% Complete: 29%

**Project:** Asphalt Overlay (17/0144)  
Owner: Harris County, Precinct 3  
Contact: Rich Elwood, Director PID-CPD 713.274.1531  
Contract Amount: \$1,918,031.00  
% Complete: 0%

**Project:** Paving & Signal Improvements to Serve HEB  
(Asphalt & Concrete Paving & Drainage)  
Owner: City of Mont Belvieu  
Contact: Ricardo Villagrand, P.E., City Engineer 281.576.2213  
Contract Amount: \$3,462,877.55  
% Complete: 81%

**Project:** Choate Road (17/0135)  
(Concrete Paving, Drainage & Utilities)  
Owner: Harris County, Precinct 2  
Contact: Rich Elwood, Director PID-CPD 713.274.1531  
Contract Amount: \$4,721,082.00  
% Complete: 0%

**Project:** Redell, North Redell & Gwenn Lane (17/0145)  
(Asphalt Paving)  
Owner: Harris County, Precinct 2  
Contact: Rich Elwood, Director PID-CPD 713.274.1531  
Contract Amount: \$1,491,993.00  
% Complete: 0%

**Project:** Friendswood Trails Phase 1  
(Concrete Paving, Drainage & Utilities)  
Owner: Friendswood Trails, LLC  
c/o Everest Design Group, llc  
Contact: Selwyn Thint, P.E. 281.993.3770  
Contract Amount: \$4,033,751.95  
% Complete: 0%



**EXHIBIT "B"**  
**COMPLETED PROJECTS**

<b>Project:</b>	<b>La Salle County – IH 35 (CSJ 0018-02-067)</b>
Owner:	TxDOT
Contact:	Justin Obinna, P.E. 830.876.2535
Contract Amount:	\$5,826,070.84
Completed:	August 2017
<b>Project:</b>	<b>Duval County – SH 44 (CSJ 0237-04-013)</b>
Owner:	TxDOT
Contact:	Carlos Rodriguez, P.E. 956.712.7701
Contract Amount:	\$4,208,030.35
Completed:	August 2017
<b>Project:</b>	<b>Montgomery County – SH 242 (CSJ 3538-01-041)</b>
Owner:	TxDOT
Contact:	Adam Galland, P.E. 936.538.3300
Contract Amount:	\$3,465,584.07
Completed:	August 2017
<b>Project:</b>	<b>Harris County – FM 1960 (CSJ 1685-03-088)</b>
Owner:	TxDOT
Contact:	Adam Galland, P.E. 936.538.3300
Contract Amount:	\$6,964,968.52
Completed:	July 2017
<b>Project:</b>	<b>Grimes County – FM 1486 (CSJ 6310-84-001)</b>
Owner:	TxDOT
Contact:	Karl Nelson, P.E. 979.778.6233
Contract Amount:	\$894,507.11
Completed:	July 2017
<b>Project:</b>	<b>Travis County – IH 35 (CSJ 0016-01-110)</b>
Owner:	TxDOT
Contact:	Victor Vargas, P.E. Interim 512.282.2113
Contract Amount:	\$2,038,409.32
Completed:	June 2017

**Project:** **Bee County – US 181 (CSJ 6295-10-001)**  
Owner: TxDOT  
Contact: Oscar Soliz, P.E. 361.661.7050  
Contract Amount: \$2,006,917.50  
Completed: April 2017

**Project:** **Live Oak County – IH 37 (CSJ 0073-07-060)**  
Owner: TxDOT  
Contact: Oscar Soliz, P.E. 361.661.7050  
Contract Amount: \$7,625,495.03  
Completed: March 2017

**Project:** **Lee County – FM 180 (CSJ 3114-01-012)**  
Owner: TxDOT  
Contact: Diana Schulze, P.E. 512.321.2195  
Contract Amount: \$4,288,501.64  
Completed: March 2017

**Project:** **Travis County – FM 973 (CSJ 1200-03-052, etc.)**  
Owner: TxDOT  
Contact: Mike McKissick, P.E. 512.997.2200  
Contract Amount: \$3,343,714.22  
Completed: March 2017

**Project:** **Burnet County – US 281 (CSJ 0252-01-074)**  
Owner: TxDOT  
Contact: Cathy Kratz, P.E. 512.756.2316  
Contract Amount: \$2,552,279.57  
Completed: March 2017

**Project:** **Travis County – FM 969 (CSJ 1186-01-089)**  
Owner: TxDOT  
Contact: Mike McKissick, P.E. 512.997.2200  
Contract Amount: \$2,204,282.02  
Completed: March 2017

**Project:** **Liberty County – SH 146 (CSJ 0388-03-078, etc.)**  
Owner: TxDOT  
Contact: Omar DeLeon, P.E. 936.336.2244  
Contract Amount: \$1,893,497.65  
Complete: March 2017

**Project:** **Liberty County – US 90 (CSJ 0028-04-073)**  
Owner: TxDOT  
Contact: Omar DeLeon, P.E. 936.336.2244  
Contract Amount: \$1,016,320.54  
Completed: March 2017

**Project:** **West Lake Houston Parkway Extension, Phase II**  
(Concrete Paving & Drainage)  
Owner: Friendswood Development Company, LLC  
c/o CobbFendley  
Contact: Alex Van Duzer, P.E. 713.462.3242  
Contract Amount: \$3,730,664.33  
Completed: December 2016

**Project:** **Langston Boulevard** (Concrete Paving/WS&D)  
Owner: City of Mont Belvieu  
Contact: Ricardo Villagrand, P.E., City Engineer 281.576.2213  
Contract Amount: \$3,617,644.99  
Completed: December 2016

**Project:** **Brazoria County – SH 35 (CSJ 0178-03-152)**  
Owner: TxDOT  
Contact: Michelle Milliard, P.E. 979.864.8500  
Contract Amount: \$2,114,321.48  
Completed: December 2016

**Project:** **San Patricio County – US 181 (CSJ 0101-03-087)**  
Owner: TxDOT  
Contact: Charles Benavidez, P.E. 361.364.6402  
Contract Amount: \$2,076,819.10  
Completed: December 2016

**Project:** **Fairway Farms, Section 1, Paving**  
Owner: BBRR Partners, Ltd. obo HCMUD #480  
c/o R.G. Miller Engineers  
Contact: Jeff Dillard, P.E. 713.461.9600  
Contract Amount: \$1,419,457.50  
Completed: December 2016

**Project:** **Travis County – SL 1 (CSJ 3136-01-177)**  
Owner: TxDOT  
Contact: Mike McKissick, P.E. 512.997.2200  
Contract Amount: \$788,629.51  
Completed: December 2016

**Project:** **Sedona, Section 5** (Concrete Paving/WS&D)  
Owner: Lingo Properties, Inc.  
Contact: Tracy Goza 832.736.9600  
Contract Amount: \$8,205,257.75  
Completed: November 2016

**Project:** **Atascosa County – IH 37 (CSJ 0073-05-068, etc.)**  
Owner: TxDOT  
Contact: Jessica Castiglione, P.E. 830.426.2522  
Contract Amount: \$4,367,867.32  
Completed: November 2016

**Project:** **Catlett, Belfast, Piney Brook Street Improvements**  
(Concrete Paving & Drainage)  
Owner: City of La Porte  
c/o Cobb Fendley  
Contact: Jason Eldridge, P.E. 713.462.3242  
Contract Amount: \$1,804,509.93  
Completed: September 2016

**Project:** **Nueces County – SH 286 (CSJ 0326-03-091)**  
Owner: TxDOT  
Contact: Martin Horst, P.E. 361.808.2500  
Contract Amount: \$5,139,319.64  
Completed: August 2016

**Project:** **Wharton County – SH 60 (CSJ 0241-01-047, etc.)**  
Owner: TxDOT  
Contact: Ryan Simper, P.E. 979.532.3141  
Contract Amount: \$1,431,633.35  
Completed: August 2016

**Project:** **San Patricio County – IH 37 (CSJ 0074-03-042, etc.)**  
Owner: TxDOT  
Contact: Charles Benavidez, P.E. 361.364.6402  
Contract Amount: \$3,355,946.86  
Completed: July 2016

**Project:** **Wharton County – FM 102 (CSJ 0709-02-047)**  
Owner: TxDOT  
Contact: Ryan Simper, P.E. 979.532.3141  
Contract Amount: \$2,964,291.53  
Completed: July 2016

**Project:** **Fayette County – FM 155 (CSJ 0211-09-029)**  
Owner: TxDOT  
Contact: Ryan Simper, P.E. 979.532.3141  
Contract Amount: \$1,520,906.42  
Completed: July 2016

**Project:** **Williamson County – FM 112 (CSJ 0334-01-042)**  
Owner: TxDOT  
Contact: Mike McKissick, P.E. 512.997.2200  
Contract Amount: \$1,516,713.78  
Completed: July 2016

**Project:** Galveston County – IH 45 (CSJ 0500-04-129)  
Owner: TxDOT  
Contact: Jamal Elahi, P.E. 409.978.2500  
Contract Amount: \$6,359,795.82  
Completed: May 2016

**Project:** 2013 Asphalt Pavement Improvements Project  
Owner: City of Humble  
Contact: Mark Arnold, Asst. Director Public Works 281.446.2327  
Contract Amount: \$5,548,623.88  
Completed: May 2016

**Project:** Galveston County – IH 45 (CSJ 0500-04-127)  
Owner: TxDOT  
Contact: Jamal Elahi, P.E. 409.978.2500  
Contract Amount: \$5,371,806.17  
Completed: May 2016

**Project:** Blanco County – US 290 (CSJ 0113-03-027)  
Owner: TxDOT  
Contact: Cathy Kratz, P.E. 512.756.2316  
Contract Amount: \$1,448,196.37  
Completed: May 2016

**Project:** Bastrop County – VA (CSJ 0914-18-102)  
Owner: TxDOT  
Contact: Diana Schulze, P.E. 512.321.2195  
Contract Amount: \$1,267,063.71  
Completed: May 2016

**Project:** Bexar County – IH 10 (CSJ 6302-24-001)  
Owner: TxDOT  
Contact: Eddie Reyes, P.E. 210.633.1401  
Contract Amount: \$212,133.44  
Completed: May 2016

**Project:** Atascosa County – IH 37 (CSJ 0073-05-065)  
Owner: TxDOT  
Contact: Jessica Castiglione, P.E. 830.426.2522  
Contract Amount: \$5,821,909.46  
Completed: April 2016

**Project:** Atascosa County – IH 37 (CSJ 0073-06-046)  
Owner: TxDOT  
Contact: Jessica Castiglione, P.E. 830.426.2522  
Contract Amount: \$3,526,206.28  
Completed: April 2016

**Project:** **Chambers County – IH 10 (CSJ 0508-02-113)**  
Owner: TxDOT  
Contact: Omar DeLeon, P.E. 936.336.2244  
Contract Amount: \$2,039,886.92  
Completed: February 2016

**Project:** **Jefferson County – FM 1406 (CSJ 1324-01-019)**  
Owner: TxDOT  
Contact: Omar DeLeon, P.E. 936.336.2244  
Contract Amount: \$1,787,694.39  
Completed: February 2016

**Project:** **Bee County – FM 351 (CSJ 2412-02-015)**  
Owner: TxDOT  
Contact: Will Lockett, P.E. 830.780.3993  
Contract Amount: \$1,258,434.99  
Completed: February 2016

**Project:** **Harris County – SP 501 (CSJ 6270-38-001)**  
Owner: TxDOT  
Contact: Lucio Ortiz, P.E. 281.464.5500  
Contract Amount: \$393,364.53  
Completed: February 2016

**Project:** **Live Oak County – SH 72 (CSJ 0270-09-027)**  
Owner: TxDOT  
Contact: Oscar Soliz, P.E. 361.661.7050  
Contract Amount: \$17,790,586.36  
Completed: January 2016

**Project:** **Wade Camp (15/0043)**  
Owner: Harris County, Precinct 2  
Contact: Rich Elwood, Director PID-CPD 713.274.1531  
Contract Amount: \$2,598,196.54  
Completed: January 2016

**Project:** **Eastpoint Boulevard Realignment & Lift Station Replacement**  
Owner: City of Baytown  
Contact: Jose Pastrana, P.E., Director of Engineering 281.420.6545  
Contract Amount: \$2,332,089.70  
Completed: January 2016

**Project:** **Galveston County – FM 1765 (CSJ 6288-35-001)**  
Owner: TxDOT  
Contact: Jamal Elahi, P.E. 409.978.2505  
Contract Amount: \$1,557,196.23  
Completed: January 2016

**Project:** **Legends Bay, Section 5, Paving**  
Owner: Earl Wilburn  
Contact: Fred Thompson, P.E. 281.412.7008  
Contract Amount: \$448,579.96  
Completed: December 2015

**Project:** **Beechnut Rehabilitation (N-000765-0001-4)**  
Owner: City of Houston  
Contact: Brian Alcott, P.M. 832.395.2396  
Contract Amount: \$7,349,092.14  
Completed: November 2015

**Project:** **Jasper County – US 96 (CSJ 0064-08-054)**  
Owner: TxDOT  
Contact: Allen Warden, P.E. 409.384.9096  
Contract Amount: \$1,596,846.60  
Completed: November 2015

**Project:** **Kilgore Parkway Segments 4 & 5**  
Owner: Chambers County  
Contact: Bobby Hall, County Engineer 409.267.8379  
Contract Amount: \$7,080,619.71  
Completed: October 2015

**Project:** **Burnet County – SH 29 (CSJ 6265-00-001)**  
Owner: TxDOT  
Contact: Bobby Ramthun, P.E. 512.756.2316  
Contract Amount: \$1,721,457.00  
Completed: October 2015

**Project:** **FM 565 Wastewater & Water Improvements**  
Owner: Ameriport LLC obo Chambers Co. Improvement District #2  
c/o Ward, Getz & Associates, LLP  
Contact: Andrew Loessin, P.E. 713.789.1900  
Contract Amount: \$1,618,137.50  
Completed: October 2015

**Project:** **Winfree Oaks, Section 2**  
Owner: Dutton Lake LLC  
c/o GC Engineering, Inc.  
Contact: Fred Thompson, P.E. 281.412.7008  
Contract Amount: \$1,158,029.35  
Completed: October 2015

**Project:** **Bonbrook Plantation North, Section 14, Paving**  
Owner: Bonbrook Plantation, L.P.  
c/o LJA Engineering, Inc.  
Contact: Michael Wang, P.E. 713.953.5200  
Contract Amount: \$836,040.00  
Completed: September 2015

**Project:** **Atascosa County – SH 97 (CSJ 6283-44-001)**  
Owner: TxDOT  
Contact: Jessica Castiglione, P.E. 830.426.2522  
Contract Amount: \$666,545.00  
Completed: September 2015

**Project:** **IPSCO – Baytown Land Development**  
Owner: IPSCO/Koppel  
Contact: Bob Arceneaux 281.383.5002  
Contract Amount: Various Cost + Fee w/GMP  
Completed: Various

**Project:** **Montgomery County – SH 105 (CSJ 0338-02-041)**  
Owner: TxDOT  
Contact: Richard Brown, P.E. 936.538.3300  
Contract Amount: \$2,643,515.83  
Completed: July 2015

**Project:** **Harris County – FM 2100 (CSJ 1062-02-023)**  
Owner: TxDOT  
Contact: John Elam, P.E. 281.319.6400  
Contract Amount: \$5,904,245.40  
Completed: June 2015

**Project:** **Guadalupe County – IH 10 (CSJ 0535-01-069)**  
Owner: TxDOT  
Contact: Jessica Castiglione, P.E. 830.426.2522  
Contract Amount: \$3,702,754.42  
Completed: June 2015

**Project:** **Harris County – IH 45 (CSJ 0500-03-567)**  
Owner: TxDOT  
Contact: John Elam, P.E. 281.319.6400  
Contract Amount: \$3,443,387.48  
Completed: June 2015

**Project:** **Estates at East Meadow, Section 1**  
Owner: W. D. & Phylas Lawther Estate Partnership, L.P.  
c/o Arborleaf Engineering & Surveying, Inc.  
Contact: Adam Hutchison, P.E. 281.655.0634  
Contract Amount: \$2,438,772.60  
Completed: June 2015

**Project:** **2007 Street Bond Program – Year 5**  
Owner: City of Baytown  
Contact: Jose Pastrana, P.E., Director of Engineering 281.420.6545  
Contract Amount: \$3,778,298.38  
Completed: May 2015

**Project:** **Tomball Tollway (14/0325) (805B)**  
Owner: Harris County Toll Road Authority  
Contact: Karen McBride, P.M. 713.401.7343  
Contract Amount: \$3,551,460.621  
Completed: May 2015

**Project:** **Harris County – IH 610 (CSJ 0271-14-224)**  
Owner: TxDOT  
Contact: Jesse Garcia, P.E. 713.934.5900  
Contract Amount: \$1,770,732.57  
Completed: May 2015

**Project:** **Bonbrook Plantation North, Section 13, Paving**  
Owner: Bonbrook Plantation, L.P.  
c/o LJA Engineering, Inc.  
Contact: Michael Wang, P.E. 713.953.5200  
Contract Amount: \$587,836.26  
Completed: May 2015

**Project:** **Caldwell County – SH 80 (CSJ 0286-02-030)**  
Owner: TxDOT  
Contact: Roy Dill, P.E. 512.321.2195  
Contract Amount: \$517,848.57  
Completed: May 2015

**Project:** **Webb County – FM 1472, etc. (CSJ 2150-04-055)**  
Owner: TxDOT  
Contact: Carlos Rodriguez, P.E. 956.712.7701  
Contract Amount: \$6,777,666.16  
Completed: April 2015

**Project:** **Galveston County – SH 124 (CSJ 0367-02-077)**  
Owner: TxDOT  
Contact: Jamal Elahi, P.E. 409.978.2500  
Contract Amount: \$1,629,867.45  
Completed: April 2015

**Project:** **Kroger Retail Center**  
Owner: KSTX Baytown LLC  
c/o Gulf Coast Commercial Group  
Contact: David Green 713.532.0977  
Contract Amount: \$994,963.00  
Completed: April 2015

**Project: Bayside Crossing, Paving Improvements**  
Owner: Beazer Homes Texas, LP  
c/o Cobb, Fendley & Associates, Inc.  
Contact: Albert Syzdek, P.E. 713.462.3242  
Contract Amount: \$508,661.86  
Completed: March 2015

**Project: Nueces County – SH 286, etc. (CSJ 0326-01-058, etc.)**  
Owner: TxDOT  
Contact: Martin Horst, P.E. 361.808.2500  
Contract Amount: \$4,818,017.28  
Completed: February 2015

**Project: Gonzales County – SH 80 (CSJ 0287-03-029)**  
Owner: TxDOT  
Contact: Rodney Svec, P.E. 361.293.4378  
Contract Amount: \$2,260,033.63  
Completed: February 2015

**Project: Crosby Camp Area, Repairing Various Asphalt Roads (14/0216)**  
Owner: Harris County, Precinct 2  
Contact: Rich Elwood, Director PID-CPD 713.274.1531  
Contract Amount: \$1,853,884.10  
Completed: February 2015

**Project: Travis County – LP 212 (CSJ 0114-20-009)**  
Owner: TxDOT  
Contact: Mike McKissick, P.E. 512.997.2200  
Contract Amount: \$516,940.29  
Completed: February 2015

**Project: Williamson County – FM 1431 (CSJ 1378-02-033)**  
Owner: TxDOT  
Contact: Mark Jones, P.E. 512.930.5402  
Contract Amount: \$2,895,175.70  
Completed: January 2015

**Project: Autumn Lakes, Section 5, Paving & Utilities**  
Owner: Lingo Properties, Inc.  
Contact: Tracy Goza 832.736.9600  
Contract Amount: \$2,819,615.19  
Completed: January 2015

**Project: Travis County – FM 1100 (CSJ 6246-45-001)**  
Owner: TxDOT  
Contact: Mark Jones, P.E. 512.930.5402  
Contract Amount: \$839,463.70  
Completed: January 2015

**Project:** **Texas Avenue, Asphalt Resurfacing Project (14-036)**  
Owner: City of League City  
Contact: Bob Morrison, P.M. 281.554.1445  
Contract Amount: \$557,088.02  
Completed: November 2014

**Project:** **Caldwell County – US 183 (CSJ 0152-03-053)**  
Owner: TxDOT  
Contact: Roy Dill, P.E. 512.321.2195  
Contract Amount: \$6,902,631.05  
Completed: October 2014

**Project:** **Mueschke Road 5 (14/0026)**  
Owner: Harris County, Precinct 3  
Contact: Rich Elwood, Director PID-CPD 713.274.1531  
Contract Amount: \$2,598,440.94  
Completed: October 2014

**Project:** **Galveston County – FM 1764 (CSJ 6250-07-001)**  
Owner: TxDOT  
Contact: Jamal Elahi, P.E. 409.978.2500  
Contract Amount: \$1,296,740.49  
Completed: October 2014

**Project:** **Bay River Colony 6, 9 & 10**  
Owner: Bay River Colony Development, Ltd.  
obo Lake Municipal Utility District c/o CobbFendley  
Contact: Alex Van Duzer, P.E. 713.462.3242  
Contract Amount: \$513,701.00  
Completed: October 2014

**Project:** **Bay Oaks Harbor Road Improvements**  
Owner: City of Baytown  
Contact: Jose Pastrana, P.E., Director of Engineering 281.420.6545  
Contract Amount: \$1,484,195.28  
Completed: September 2014

**Project:** **North Elementary Driveway & Sidewalk Extension**  
Owner: Barbers Hill Independent School District  
Contact: Mr. Stan Frazier 281.576.3400  
Contract Amount: \$177,556.45  
Completed: September 2014

**Project:** **Eagle Drive (FM 3180)**  
Owner: City of Mont Belvieu  
Contact: Ricardo Villagranda, P.E., City Engineer 281.576.2213  
Contract Amount: \$15,686,871.52  
Completed: August 2014

**Project:** **Liberty County – FM 563 (CSJ 1023-02-047)**  
Owner: TxDOT  
Contact: Cory Taylor, P.E. 936.336.2244  
Contract Amount: \$2,844,059.45  
Completed: June 2014

**Project:** **Harris County – SP 330 (CSJ 0508-07-281)**  
Owner: TxDOT  
Contact: Lucio Ortiz, P.E. 409.978.2500  
Contract Amount: \$1,529,089.68  
Completed: June 2014

**Project:** **Winfree Oaks, Section 1**  
Owner: Dutton Lake LLC c/o GC Engineering  
Contact: Fred Thompson, P.E. 281.412.7008  
Contract Amount: \$513,447.65  
Completed: June 2014

**Project:** **East Aldine Area (14/0012)**  
Owner: Harris County, Precinct 2  
Contact: Rich Elwood, Director PID-CPD 713.274.1531  
Contract Amount: \$493,546.59  
Completed: June 2014

**Project:** **Borusan Road & Regional Detention Pond**  
Owner: Urban Construction Southwest, Inc.  
obo Chambers County Improvement District No. 1  
c/o Landev Engineers, Inc.  
Contact: Bob Boozer, P.E. 713.869.0155  
Contract Amount: \$4,555,078.33  
Completed: May 2014

**Project:** **Chambers County Town Center & Pine Meadows  
Lift Station Improvements**  
Owner: NewQuest Properties  
c/o Cobb, Fendley & Associates, Inc.  
Contact: Alex Van Duzer, P.E. 713.462.3242  
Contract Amount: \$3,254,887.75  
Completed: May 2014

**Project:** **Llano County – SH 29 (CSJ 0150-04-043)**  
Owner: TxDOT  
Contact: Howard Lyons, P.E. 512.756.2316  
Contract Amount: \$1,407,966.31  
Completed: May 2014

**Project:** **Travis County – FM 812 (CSJ 1149-01-025)**  
Owner: TxDOT  
Contact: Mike McKissick, P.E. 512.997.2200  
Contract Amount: \$1,710,770.17  
Completed: March 2014

**Project:** **Needlepoint Tower Waterline**  
Owner: City of Baytown  
Contact: Jose Pastrana, P.E., Director of Engineering 281.420.6545  
Contract Amount: \$926,229.25  
Completed: March 2014

**Project:** **West Montgomery Road (12/0256)**  
Owner: Harris County, Precinct 1  
Contact: Rich Elwood, Director PID-CPD 713.274.1531  
Contract Amount: \$4,355,704.86  
Completed: February 2014

**Project:** **South Diamondhead Boulevard (13/0073)**  
Owner: Harris County, Precinct 2  
Contact: Rich Elwood, Director PID-CPD 713.274.1531  
Contract Amount: \$1,551,937.90  
Completed: February 2014

**Project:** **Ferry Road Sanitary Sewer**  
Owner: City of Baytown  
Contact: Jose Pastrana, P.E., Director of Engineering 281.420.6545  
Contract Amount: \$532,387.00  
Completed: February 2014

**Project:** **Sedona, Section 4, Clearing**  
Owner: Lingo Properties, Inc.  
Contact: Tracy Goza 832.736.9600  
Contract Amount: \$302,500.00  
Completed: February 2014

**Project:** **Washington County – US 290 (CSJ 0114-10-091)**  
Owner: TxDOT  
Contact: Mark Shafer, P.E. 979.836.9359  
Contract Amount: \$5,266,776.42  
Completed: January 2014

**Project:** **Wharton County – US 59 (CSJ 0089-07-143)**  
Owner: TxDOT  
Contact: Mark Wooldridge, P.E. 979.532.3141  
Contract Amount: \$3,865,206.99  
Completed: January 2014

**Project:** **Hays County – FM 2001 (CSJ 6240-40-001)**  
Owner: TxDOT  
Contact: Don Nyland, P.E. 512.282.2113  
Contract Amount: \$4,829,943.87  
Completed: October 2013

**Project:** **Comal County – FM 306 (CSJ 3106-01-010)**  
Owner: TxDOT  
Contact: Jessica Castiglione, P.E. 830.625.6278  
Contract Amount: \$4,250,924.32  
Completed: October 2013

**Project:** **North Main Street (12/0247)**  
Owner: Harris County, Precinct 2  
Contact: Rich Elwood, Director PID-CPD 713.274.1531  
Contract Amount: \$3,822,167.15  
Completed: October 2013

**Project:** **Wilburn Ranch Subdivision**  
Owner: E C 22 M B, LLC c/o GC Engineering, Inc.  
Contact: Fred Thompson, P.E. 281.412.7008  
Contract Amount: \$2,333,752.58  
Completed: October 2013

**Project:** **Harris County – IH 10 (CSJ 0508-01-298)**  
Owner: TxDOT  
Contact: Lucio Ortiz, P.E. 409.978.2500  
Contract Amount: \$21,586,492.82  
Completed: September 2013

**Project:** **Webb County – SH 44 (CSJ 0237-03-025)**  
Owner: TxDOT  
Contact: Carlos G. Rodriguez, P.E. 956.712.7701  
Contract Amount: \$4,975,074.18  
Completed: September 2013

**Project:** **Comal County – FM 482 (CSJ 0016-19-023)**  
Owner: TxDOT  
Contact: Jessica Castiglione, P.E. 830.625.6278  
Contract Amount: \$3,996,785.66  
Completed: September 2013

**Project:** **Webb County – IH 35 (CSJ 0018-06-162)**  
Owner: TxDOT  
Contact: Carlos G. Rodriguez, P.E. 956.712.7701  
Contract Amount: \$2,984,464.42  
Completed: September 2013

**Project:** **Holzwarth Road (12/0058)**  
Owner: Harris County, Precinct 4  
Contact: Rich Elwood, Director PID-CPD 713.274.1531  
Contract Amount: \$2,538,787.87  
Completed: July 2013

**Project:** **Kerr County – SH 27 (CSJ 6227-58-001)**  
Owner: TxDOT  
Contact: Troy Witt, P.E. 830.257.8444  
Contract Amount: \$2,349,448.28  
Completed: July 2013

**Project:** **BetterStreets2Neighborhoods in the City of Seabrook (13/0018)**  
Owner: Harris County  
Contact: Rich Elwood, Director PID-CPD 713.274.1531  
Contract Amount: \$791,849.02  
Completed: July 2013

**Project:** **Webb County – US 59 (CSJ 0542-01-076)**  
Owner: TxDOT  
Contact: Carlos G. Rodriguez, P.E. 956.712.7701  
Contract Amount: \$4,612,650.80  
Completed: June 2013

**Project:** **Chambers County – SH 124 (CSJ 0368-01-085)**  
Owner: TxDOT  
Contact: Cory Taylor, P.E. 936.336.2244  
Contract Amount: \$2,466,620.06  
Completed: June 2013

**Project:** **North Main/I-10 Utility Project, Phase 1**  
Owner: City of Baytown  
Contact: Jose Pastrana, P.E., Director of Engineering 281.420.6545  
Contract Amount: \$730,211.00  
Completed: June 2013

**Project:** **Galveston County – SH 96 (CSJ 0976-07-011)**  
Owner: TxDOT  
Contact: Todd Corbin, P.E. (Interim) 409.978.2500  
Contract Amount: \$4,181,510.82  
Completed: May 2013

**Project:** **Travis County – US 183 (CSJ 0151-09-139)**  
Owner: TxDOT  
Contact: Mike McKissick, P.E. 512.997.2200  
Contract Amount: \$1,678,516.59  
Completed: May 2013

**Project:** **Generic Citywide Overlay Package #17**  
Owner: City of Houston  
Contact: Dotun Ogundare, P.M. 832.395.2389  
Contract Amount: \$4,940,661.92  
Completed: March 2013

**Project:** **Bexar County – IH 410 (CSJ 0521-04-273)**  
Owner: TxDOT  
Contact: Lawrence Coyle, P.E. 210.633.1417  
Contract Amount: \$1,806,964.10  
Completed: March 2013

**Project:** **Cutten Road & West Greens Road (Segment B)**  
Owner: Harris County, Precinct 4  
Contact: Rich Elwood, Director PID-CPD 713.274.1531  
Contract Amount: \$5,892,330.80  
Completed: February 2013

**Project:** **Sedona, Section 3**  
Owner: Lingo Properties, Inc.  
Contact: Tracy Goza 832.736.9600  
Contract Amount: \$4,401,375.39  
Completed: February 2013

**Project:** **Burnet County – US 183 (CSJ 0273-03-026)**  
Owner: TxDOT  
Contact: Howard Lyons, P.E. 512.756.2316  
Contract Amount: \$2,194,478.17  
Completed: February 2013

**Project:** **Bonbrook Plantation South, Section 4**  
Owner: Bonbrook Plantation, L.P.  
Contact: John Taylor 512.712.5634  
Contract Amount: \$780,880.08  
Completed: February 2013

**Project:** **Lakes of Champion's Estates, Section 2A – Phase 1**  
Owner: Texas Home Development, Inc.  
Contact: Fred Thompson, P.E. 281.412.7008  
Contract Amount: \$480,966.00  
Completed: February 2013

**Project:** **Bexar County – IH 10 (CSJ 0072-07-056)**  
Owner: TxDOT  
Contact: Lawrence Coyle, P.E. 210.633.1417  
Contract Amount: \$2,670,637.58  
Completed: January 2013

**Project:** **Guadalupe County – FM 1044 (CSJ 2021-02-015)**  
Owner: TxDOT  
Contact: Ben Engelhardt, P.E. 512.282.2113  
Contract Amount: \$4,971,136.81  
Completed: October 2012

**Project:** **Wallisville Road at North Main Street Intersection Paving & Drainage Improvements**  
Owner: Harris County, Precinct 2  
Contact: Rich Elwood, Director PID-CPD 713.274.1531  
Contract Amount: \$3,124,594.30  
Completed: October 2012

**Project:** **Mason Road**  
Owner: Harris County, Precinct 3  
Contact: Rich Elwood, Director PID-CPD 713.274.1531  
Contract Amount: \$2,415,263.20  
Completed: October 2012

**Project:** **Williamson County – IH 45 (CSJ 6238-23-001)**  
Owner: TxDOT  
Contact: John Wagner, P.E. 512.930.5402  
Contract Amount: \$1,473,168.49  
Completed: October 2012

**Project:** **Galveston County – LP 197 (CSJ 6234-53-001)**  
Owner: TxDOT  
Contact: William Babbington, P.E. 409.978.2500  
Contract Amount: \$1,218,922.47  
Completed: October 2012

**Project:** **Bayport System Water Line Replacement**  
Owner: Coastal Water Authority  
Contact: Donald R. Ripley, P.E. 713.658.9020  
Contract Amount: \$1,013,607.00  
Completed: October 2012

**Project:** **Colorado County – IH 10 (CSJ 0535-08-081)**  
Owner: TxDOT  
Contact: Brian Schoenemann, P.E. 361.293.4378  
Contract Amount: \$3,553,012.76  
Completed: September 2012

**Project:** **Harris County – SH 146 (CSJ 0389-03-036)**  
Owner: TxDOT  
Contact: Jeff Volk, P.E. 281.464.5500  
Contract Amount: \$2,061,070.40  
Completed: September 2012

## EXHIBIT "C" EQUIPMENT LIST

EQPT. #	EQUIPMENT DESCRIPTION	SERIAL #
CT12	CATERPILLAR D6H DOZER	3ZF4379
CT13	CATERPILLAR D6H DOZER	4RC04259
CT16	CATERPILLAR D3C DOZER	6SL02366
CT17	CATERPILLAR D6H DOZER	3ZF06418
CT21	CATERPILLAR D6H DOZER	9KJ00944
CT22	CATERPILLAR D6R DOZER	5LNI322
CT23	JOHN DEERE 550H DOZER	877255
CT24	JOHN DEERE 450H DOZER	893257
CT25	CATERPILLAR D6R DOZER	9PN01198
CT26	CATERPILLAR D6R DOZER	9PN1695
CT27	CATERPILLAR D6R DOZER	ADE00284
CT31	JOHN DEERE 700J DOZER	T0700JX110171
CT33	CATERPILLAR D6RXW DOZER	AEP00541
CT34	CATERPILLAR D6RXW DOZER	AEP00542
CT35	CATERPILLAR D5GXL DOZER	WGB02408
CT36	CATERPILLAR D4GXL DOZER	HYD00883
CT38	KOMATSU D65PX-15 DOZER	69525
CT39	JOHN DEERE 700J DOZER	T0700JX137410
CT40	JOHN DEERE 700J DOZER	T0700JX136487
CT41	CATERPILLAR D6RLGP DOZER	WRG00460
CT42	CATERPILLAR D6R DOZER	WRG00463
CT43	CATERPILLAR D6R DOZER	MRT00478
CT44	CATERPILLAR D5G DOZER	RKG03187
CT45	JOHN DEERE 650J DOZER	T0650JX150117
CT46	JOHN DEERE 650J DOZER	T0650JX141682
CT47	CATERPILLAR D6N DOZER	DJY01092
CT48	KOMATSU D31EX-22 DOZER	60185
CT49	KOMATSU D37EX-22 DOZER	60031
CT50	KOMATSU D39EX-22 DOZER	1003082
CT51	JOHN DEERE 700J DOZER	174954
CT52	KOMATSU D51 PX-22 DOZER	51B11540
CT53	JOHN DEERE 650J DOZER	T0650JX178232
CT54	JOHN DEERE 650J DOZER	T0650JX178257
CT55	CATERPILLAR D6K DOZER	T00D6KCFBHO1424
CT56	JOHN DEERE 700K DOZER	T0700KXCCE233877
CT57	JOHN DEERE 700K DOZER	T0700KXVCE236019
CT58	CATERPILLAR D5K DOZER	WWW00203
CT59	JOHN DEERE 700K DOZER	T0700KXHEE264538
CT60	JOHN DEERE 700K DOZER	T0700KXAEE264407
CT61	JOHN DEERE 450J DOZER	T0450JXPED269224
CT62	CATERPILLAR D3K2 DOZER	KFF00393
CT63	CATERPILLAR D8T DOZER	0FCT01419
CT64	CATERPILLAR D3K2-XL DOZER	KFF00503
CT65	CATERPILLAR D3K2-L6P DOZER	KLL00548
CT66	CATERPILLAR D6T-LGP DOZER	ZJB01180
GPS1	WDS GPS BASE STATION	4820152918

EQPT. #	EQUIPMENT DESCRIPTION	SERIAL #
CH23	CATERPILLAR 330D EXCAVATOR	MWP01169
CH24	CATERPILLAR 345C EXCAVATOR	DHP00421
CH26	CATERPILLAR 345CL EXCAVATOR	OPJW02026
CH27	CATERPILLAR 345C EXCAVATOR	PJW02278
CH28	JOHN DEERE 350DLC EXCAVATOR	FF350DX806751
CH29	CATERPILLAR 336DL EXCAVATOR	W3K00570
CH30	CATERPILLAR 320DL EXCAVATOR	XCK00418
CH31	CATERPILLAR 336 DL EXCAVATOR	W3K01050
CH32	CATERPILLAR 320D EXCAVATOR	XCK00417
CH33	JOHN DEERE 450D EXCAVATOR	FF450DX913718
CH34	JOHN DEERE 200D EXCAVATOR	FF200DX511715
CH35	CATERPILLAR 336 EXCAVATOR	BZY00303
CH36	JOHN DEERE 200D EXCAVATOR	FF200DXHBD513007
CH37	CATERPILLAR 329DL EXCAVATOR	WLT00374
CH38	CATERPILLAR 320EL EXCAVATOR	TFX00222
CH39	CATERPILLAR 329E EXCAVATOR	W00602
CH40	CATERPILLAR 320E EXCAVATOR	TFX00623
CH41	CATERPILLAR 320E EXCAVATOR	TFX00621
CH42	CATERPILLAR 329E EXCAVATOR	PLW01230
CH43	JOHN DEERE 290G EXCAVATOR	1FF290GXLDE705802
CH44	JOHN DEERE 450D EXCAVATOR	1FF450DXABD914256
CH45	JOHN DEERE 290G EXCAVATOR	1FF290GXJEE706234
CH46	JOHN DEERE 35G EXCAVATOR	1FF035GXHFK273272
CH47	CATERPILLAR 329F EXCAVATOR	OERL00520
CH48	CATERPILLAR 336F EXCAVATOR	ORKB01550
CH49	CATERPILLAR 320EL EXCAVATOR	WBK02672
CH50	CATERPILLAR 349FL EXCAVATOR	0349FLHPD00608
CH51	CATERPILLAR 305EZ EXCAVATOR	CR501660
CH52	CATERPILLAR 320E-LRR EXCAVATOR	TFX00908
CH53	CATERPILLAR 320E EXCAVATOR	TFX01238
CH54	CATERPILLAR 320E EXCAVATOR	TFX01472
CH55	JOHN DEERE 470GLC EXCAVATOR	1FF470GXPEE471023
CH56	CATERPILLAR 349FL EXCAVATOR	0349FKHPD00732
MM7	WIRTGEN BASE MACHINE W2200	8-21-0225
MM10	WIRTGEN BASE MACHINE W600	7-05-0369
MM11	ROADTEC MILLING MACHINE RX700-4	RX700-4X185
MM12	WIRTGEN BASE MACHINE W1200	08-100-231
MM13	ROADTEC RX900	RX900-4-258
MM14	ROADTEC RX700	RX-700-4-4215
MM15	ROADTEC RX700E-4	RX700E-4X2005
MM16	ROADTEC RX 700E-4	RX700E-4X2010
MM17	ROADTEC RX900E-4	RX900E-4X2015
MM18	ROADTEC RX 400E-4	RX400E-4X2007
MM19	ROADTEC RX400E-4	RX400E-4X2011
MM20	ROADTEC RX 700E-4	RX700E-42033
MM21	ROADTEC RX700E-4	RX700E-42061
MM22	ROADTEC RX600E-4	RX600E-4X4020
MM23	ROADTEC RX600E-4	RX600E-4X4033
MM24	ROADTEC RX-900E-4	RX900E-4X2048

EQPT. #	EQUIPMENT DESCRIPTION	SERIAL #
S7	CATERPILLAR 613C SCRAPER	8LJ03108
S8	CATERPILLAR 615C SCRAPER	09XG02005
WT2	KLEIN KPT120 WATER TOWER	38284C
WP2	BARCO TRASH PUMP	1544007N
WP3	BARCO TRASH PUMP	1544005N
WP4	GORMAN-RUPP PUMP	1511093
WP5	BARCO TRASH PUMP	1297076N
WP6	BARCO TRASH PUMP	1631196
WW2	CAT 613CII WATER WAGON	8LJ02349
CP2	GROVE RT745 CHERRY PICKER	69893
CP3	2015 GROVE CRANE	235261
L9	JOHN DEERE 544H WHEEL LOADER	562973
L11	JOHN DEERE 544H WHEEL LOADER	568201
L12	JOHN DEERE 544H WHEEL LOADER	568576
L13	JOHN DEERE 544H WHEEL LOADER	573294
L15	JOHN DEERE 544H WHEEL LOADER	DW544HX583477
L16	JOHN DEERE 444H WHEEL LOADER	DW444HX586960
L17	JOHN DEERE 544H WHEEL LOADER	DW544HX586721
L18	JOHN DEERE 544H WHEEL LOADER	DW544H588172
L19	JOHN DEERE 544H WHEEL LOADER	DW544HX588246
L20	JOHN DEERE 444H WHEEL LOADER	DW444HX589002
L21	JOHN DEERE 544J WHEEL LOADER	DW544JXZ592622
L22	JOHN DEERE 544J WHEEL LOADER	DW544JXZ592623
L23	JOHN DEERE 544J WHEEL LOADER	DW544JZ597905
L24	JOHN DEERE 544J WHEEL LOADER	DW544JZ597909
L25	JOHN DEERE 544J WHEEL LOADER	DW544JZ604549
L26	JOHN DEERE 544J WHEEL LOADER	DW544JZ605117
L27	JOHN DEERE 544J WHEEL LOADER	DW544JZ607550
L28	JOHN DEERE 544J WHEEL LOADER	DW544JZ608207
L29	JOHN DEERE 544J WHEEL LOADER	DW544JZ606396
L30	JOHN DEERE 544J WHEEL LOADER	DW544JZ608726
L31	JOHN DEERE 544J WHEEL LOADER	DW544JZ613194
L32	JOHN DEERE 544K WHEEL LOADER	DW544KZ626402
L33	JOHN DEERE 544K WHEEL LOADER	DW544KZ626396
L34	JOHN DEERE 544J WHEEL LOADER	DW544JZ611314
L35	JOHN DEERE 544K WHEEL LOADER	DW544KZVBD638141
L36	JOHN DEERE 544K WHEEL LOADER	DW544KZABD638173
L37	JOHN DEERE 544K WHEEL LOADER	DW544KZKDE652937
L38	JOHN DEERE 544K WHEEL LOADER	DW544KZKDE652940
L39	JOHN DEERE 544K WHEEL LOADER	DW544KZHDE655832
L40	JOHN DEERE 544K WHEEL LOADER	DW544KZPDE655836
L41	JOHN DEERE 544K WHEEL LOADER	DW544KZKEE664037
L42	JOHN DEERE 544K WHEEL LOADER	DW544KZCFEE664048
L43	JOHN DEERE 544K WHEEL LOADER	DW544KZJEE664041
L44	JOHN DEERE 544K WHEEL LOADER	DW544KZCFE669008

EQPT. #	EQUIPMENT DESCRIPTION	SERIAL #
SWR20	INGERSOLL-RAND DD90 COMPACTOR	188288
SWR21	INGERSOLL-RAND DD24 COMPACTOR	192680
SWR22	INGERSOLL-RAND DD138HF COMPACTOR	191505
SWR23	INGERSOLL-RAND DD138HF COMPACTOR	192262
SWR26	INGERSOLL-RAND DD90 COMPACTOR	193739
SWR28	VOLVO DD138 COMPACTOR	198302
SWR29	VOLVO DD22 COMPACTOR	197919
SWR30	VOLVO DD138HF COMPACTOR	201044
SWR31	DYNAPAC ROLLER CC624HF	384S00445
SWR33	DYNAPAC ROLLER CC624HF	324EOA004643
SWR34	DYNAPAC ROLLER CC624HF	324KOA005104
SWR35	DYNAPAC ROLLER CC624HF	324JOA007341
SWR36	DYNAPAC ROLLER CC624HF	324LOA5675
SWR37	DYNAPAC ROLLER CC624HF	324COA008295
SWR38	DYNAPAC ROLLER CC624HF	324POA010138
SWR39	DYNAPAC ROLLER CC624HF	324LOA010097
SWR40	DYNAPAC ROLLER CC624HF	324LOA010469
SWR41	DYNAPAC ROLLER CC624HF	324LOA010470
SWR42	DYNAPAC ROLLER CC624HF (2008)	384S00058
SWR43	DYNAPAC ROLLER CC522V (2007)	51120570
SWR44	DYNAPAC ROLLER CC624HF	324COA004644
SWR45	DYNAPAC ROLLER CC624HF (2013)	324COA009853
SWR46	DYNAPAC ROLLER CC624HF	10000349COA12341
SWR47	DYNAPAC ROLLER CC624HF	10000349EOA012301
SWR48	DYNAPAC ROLLER CC624HF	10000349COA010895
SWR49	DYNAPAC ROLLER CC6200	10000349A0A014142
SWR50	CATERPILLAR CB24	V24002091
SWR51	HAMM HD140VO ROLLER	H1840690
SWR52	HAMM HD120VO ROLLER	H1840820
SWR53	HAMM HD140VO ROLLER	H1840944
SWR54	HAMM HD140 ROLLER	H2070222
SWR55	HAMM HD140 ROLLER	H2070238
SWR56	HAMM HD140 ROLLER	H2070146
SWR57	HAMM HD140 ROLLER	H2070247
SWR58	BOMAG BW161AD ROLLER	101921401072
SWR59	BOMAG BW206ADO-5 ROLLER	101921341005
SWR60	BOMAG BW206ADO-5 ROLLER	101921341001
SWR61	BOMAG BW138AD-5 ROLLER	101650301799
SWR62	BOMAG BW206ADO-5 ROLLER	101921341008
SWR63	BOMAG BW161ADO-5 ROLLER	101921471007
SWR64	BOMAG BW206ADO-5 ROLLER	101921341007
PR7	SAKAI TS600 ROLLER	O10159
PR12	INGERSOLL-RAND PNEUMATIC ROLLER	169010 (PT240R)
PR13	CAT PS-150 PNEUMATIC ROLLER	3XR00656
PR14	CAT PS-150C PNEUMATIC ROLLER	FPS00259
PR15	CAT PS-150C PNEUMATIC ROLLER	FPS00258
PR16	INGERSOLL-RAND PT-240R ROLLER	189698
PR17	INGERSOLL-RAND PT-240R ROLLER	186609
PR18	CAT PS-150C PNEUMATIC ROLLER	FPS00599
PR19	CAT PS-150C PNEUMATIC ROLLER	FPS00605

EQPT. #	EQUIPMENT DESCRIPTION	SERIAL #
B26	BROCE BROOM MODEL RJ350	405426
B27	BROCE BROOM MODEL RJ350	406485
B28	BROCE BROOM MODEL RJ350	406486
B29	BROCE BROOM MODEL RJ350	406203
B30	BROCE BROOM MODEL RJT350	406887
B31	BROCE BROOM MODEL RJT350	406889
B32	BROCE BROOM MODEL RJT350	406888
B33	BROCE BROOM MODEL RJT350	407401
B34	BROCE BROOM MODEL RJT350	407402
B35	BROCE BROOM MODEL RJT350	407403
B36	BROCE BROOM MODEL RJT350	407399
B37	BROCE BROOM MODEL RJT350	407400
B38	BROCE BROOM MODEL RJT350	407507
B39	BROCE BROOM MODEL RJT350	407508
B40	BROCE BROOM MODEL RJT350	407505
B41	BROCE BROOM MODEL RJT350	407506
B42	BROCE BROOM MODEL KR350	408412
B43	BROCE BROOM MODEL KR350	408415
B44	BROCE BROOM MODEL KR350	408531
B45	BROCE BROOM MODEL KR350	408532
B46	BROCE BROOM MODEL KR350	408533
B47	BROCE BROON MODEL KR350	409084
B48	BROCE BROOM MODEL KR350	409085
B49	BROCE BROOM MODEL CRT350	409465
B50	BROCE BROOM MODEL CRT350	409466
B51	BROCE BROOM MODEL CRT350	409467
B52	BROCE BROOM MODEL CRT350	409468
B53	BROCE BROOM MODEL CRT350	409475
B54	BROCE BROOM MODEL CRT350	409633
B55	BROCE BROOM MODEL CRT350	409630
B56	BROCE BROOM MODEL CRT350AC	409904
B57	BROCE BROOM MODEL CRT350	409906
B58	BROCE BROOM MODEL CRT350	409908
B59	BROCE BROOM MODEL CRT350	410045
B60	BROCE BROOM MODEL CRT350	410046
B61	BROCE BROOM MODEL CRT350	410047
FL1	JOHN DEERE FORKLIFT	334819
FL2	JCB FORKLIFT	SLP93002VE0662144
FL3	2004 CLARK ELECTRIC FORKLIFT	EY685-0004-3990
FL4	2005 YALE PNEUMATIC TIRE FORKLIFT	E813V031176C
FL5	CLARK GPS520MC FORKLIFT	GPS138MC-0097-7620
CPR1	ETNYRE CHIPSREADER	K5952
CPR2	ETNYRE CHIPSREADER	K6208
CPR3	BEARCAT CHIPSREADER	173006
CPR4	ETNYRE CHIPSREADER	K6505
CPR5	ETNYRE CHIPSREADER	K6681
CPR6	ETNYRE CHIPSREADER	K6892
CPR7	ETNYRE CHIPSREADER	K7078

EQPT. #	EQUIPMENT DESCRIPTION	SERIAL #
SS3	CATERPILLAR 226B3 SKID STEER LOADER	MWD02276
SS4	CATERPILLAR 256C STEER LOADER	DWS01902
SS5	JOHN DEERE 329E LOADER	1T0329EMTDE244601
SS6	CATERPILLAR 226B3 SKID STEER LOADER	MWD007030
	COMPTON HYDRAULIC SCREED	
	COMPTON SHAKER SCREED	
	COMPTON SHAKER SCREED	
	COMPTON SHAKER SCREED	
TS5	CONCRETE SAW-PRO 66	441235
TS6	CONCRETE SAW-HUSQVARNA	965165304
TS7	CONCRETE SAW - 4000 POWER	2654
TS8	CONCRETE SAW-HUSQVARNA	1342508001
TS9	CONCRETE SAW-X4000	1363371004
	2 TRENCH BOXES	8X20 N SERIES
	ROME DISK PLOW	10TAH1596
	2000 GAL SKID STORAGE TANK	
	3125 GAL WATER SPRAY TANK	
	COMPTON STEEL CONCRETE FORMS	3000 FT. @ 7.50
	WATER SPRAY TANK 1500 GALLON	4674
	J DEERE 2300 GENERATOR/ 2 STEEL PUMPS	
	KAWASAKI PORTABLE GENERATOR	3PL146
	WATER SPRAY TANK 1500 GALLON	Aug-96
	HONDA WATER PUMP 5/97	WB15CA1
GEN2	2013 AKSA GENERATOR	0040709W
OT2	OFFICE TRAILER 8'X34'	830A978331
OT3	OFFICE TRAILER	
OT4	OFFICE TRAILER 8'X34'	R0102
	1976 SHOPMAKE FLAT TRAILER	TR137425
	CORMIER PIPE PULLER	9083
	1980 LINCOLN ARC WELDER	A-920124
ORT11	2005 VOLVO A25D OFF ROAD TRK	A25DV72163
ORT12	2005 VOLVO A25D OFF ROAD TRK	A25DV72164
ORT13	2005 VOLVO A25D OFF ROAD TRK	A25DV72165
ORT14	2005 VOLVO A25D OFF ROAD TRK	A25DV72166
ORT15	2007 VOLVO A25D OFF ROAD TRK	A25DV72322
ORT16	2007 VOLVO A25D OFF ROAD TRK	A25DV72323
ORT17	2007 VOLVO A25D OFF ROAD TRK	A25DV72330
ORT18	2007 VOLVO A25D OFF ROAD TRK	A25DV16115
ORT19	2007 VOLVO A25D OFF ROAD TRK	A25DV72324
ORT20	2006 JOHN DEERE 250D OFF ROAD TRUCK	DW250DT607702
ORT21	2010 VOLVO A25E OFF ROAD TRUCK	A25E73268
ORT22	JOHN DEERE 250D OFF ROAD TRUCK	DW250DT646286
ORT23	VOLVO A25G OFF ROAD TRUCK	340033

EQPT. #	EQUIPMENT DESCRIPTION	SERIAL #
MB50	WANCO MESSAGE BOARD	5F12S1615H1000914
MB51	WANCO MESSAGE BOARD	5F12S1617H1000915
MB52	WANCO MESSAGE BOARD	5F12S1601H1000917
MB53	WANCO MESSAGE BOARD	5F12S1612H1000918
MB54	WANCO MESSAGE BOARD	5F12S1614H1000919
MB55	WANCO MESSAGE BOARD	5F12S1611H1000912
MB56	WANCO MESSAGE BOARD	5F12S1614H1000967
MB57	WANCO MESSAGE BOARD	5F12S1616H1000968
MB58	WANCO MESSAGE BOARD	5F12S1612H1000966
MB59	WANCO MESSAGE BOARD	5F12S1619H1000964
MB60	WANCO MESSAGE BOARD	5F12S1610H1000965
MB61	WANCO MESSAGE BOARD	5F12S1617H1000963
MB62	WANCO MESSAGE BOARD	5F12S1614H1000970
MB63	WANCO MESSAGE BOARD	5F12S1618H1000969
AB1	ARROW BOARD	15LE0107031
AB2	ARROW BOARD	15LE0113031
AB3	ARROW BOARD	PQ15L00005
AB4	ARROW BOARD	AB0077
AB5	ARROW BOARD	AB0061
AB6	ARROW BOARD	NO SERIAL
AB13	ARROW BOARD	5F11S101381000786
AB14	ARROW BOARD	5F11S101581000781
AB15	ARROW BOARD	523281
AB19	ARROW BOARD	524434
AB20	ARROW BOARD	524423
AB21	ARROW BOARD	524441
AB22	ARROW BOARD	524426
AB27	ARROW BOARD	524897
AB28	ARROW BOARD	524898
AB29	ARROW BOARD	524900
AB30	ARROW BOARD	524901
AB31	ARROW BOARD	524903
AB32	ARROW BOARD	525437
AB34	ARROW BOARD	525439
AB35	ARROW BOARD	1002955
AB36	ARROW BOARD	1002951
AB37	ARROW BOARD	1002949
AB38	ARROW BOARD	1002948
AB39	ARROW BOARD	1002947
AB40	ARROW BOARD	1K9BA0819DT244635
AB41	ARROW BOARD	1K9BA0815DT244595
AB42	ARROW BOARD	1K9BA0811DT244593
AB43	ARROW BOARD	1K9BA0810DT244636
AB44	ARROW BOARD	4149099
AB45	ARROW BOARD	4149102
AB46	ARROW BOARD	1K9BA0819CT244583
AB47	ARROW BOARD	5F11S1010F1002572
AB48	ARROW BOARD	07138739
AB49	ARROW BOARD	5F11S1015H1000920
AB50	ARROW BOARD	5F11S1017H1000921



EXHIBIT "D"

ANGELPC

OP ID: CH

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 09/21/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

Table with PRODUCER (BondPro, Inc.), CONTACT NAME (Carol E. Hock), INSURER(S) AFFORDING COVERAGE (Charter Oak Fire Ins Co, Travelers Indemnity Co of Amer, Axis Surplus Insurance Co, Travelers Indemnity Company, Hartford Fire Insurance Co, Westchester Surplus Lines Ins), and INSURED (Angel Brothers Enterprises Ltd).

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Main table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR VVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liab, Workers Compensation and Employers' Liability, Cont Equipment, and Pollution Liab.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is included as Additional Insured for all policies except workers compensation as required by contract and pursuant to policy terms. Waiver of Subrogation is provided if required by contract to all policies.

CERTIFICATE HOLDER CANCELLATION

Table with columns: CERTIFICATE HOLDER (For Information Purposes), CANCELLATION (Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions. Authorized Representative: Robert M. Overbey, Jr.)

Access Report  
Agency  
Bid Number  
Bid Title

City of La Porte (TX)  
18001  
Pine Bluff Subdivision Improvements Project

Vendor Name	Accessed First Time	Most Recent Access	Documents
Triad Retail Construction	2017-09-22 02:01 PM CDT	2017-09-22 02:02 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Hearn Company	2017-09-22 01:36 PM CDT	2017-10-17 08:10 AM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
MAR-CON SERVICES, LLC	2017-10-11 08:52 AM CDT	2017-10-17 02:58 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Onvia	2017-09-21 06:01 PM CDT	2017-09-25 02:50 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Project Search, Inc.	2017-09-21 07:41 PM CDT	2017-09-21 07:42 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
The Stewart Organization	2017-10-10 12:36 PM CDT	2017-10-10 12:42 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Perkens WS Corporation	2017-09-26 11:43 AM CDT	2017-10-17 04:41 AM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Boring & Tunneling Company of America, LLC.	2017-10-16 10:52 AM CDT	2017-10-16 10:52 AM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
IPR South Central LLC	2017-09-21 04:59 PM CDT	2017-09-21 04:59 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Horseshoe Construction, Inc	2017-09-22 09:47 AM CDT	2017-10-12 08:30 AM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Webtech	2017-09-21 10:22 PM CDT	2017-09-21 10:22 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Sam Anderson Pvt Ltd	2017-10-13 08:46 AM CDT	2017-10-17 08:46 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Durba Construction	2017-10-09 06:14 PM CDT	2017-10-16 11:13 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
ERS, Inc.	2017-09-22 09:40 AM CDT	2017-09-22 09:40 AM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Teamwork Construction Services, Inc.	2017-10-05 02:17 PM CDT	2017-10-05 02:17 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Agri-Serv	2017-09-21 07:36 PM CDT	2017-09-21 07:56 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
A1 Construction Services	2017-09-22 10:36 AM CDT	2017-09-22 10:37 AM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
CMD	2017-09-28 02:40 PM CDT	2017-09-28 02:40 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
CHEMTEX LABORATORY	2017-10-09 11:21 AM CDT	2017-10-09 11:22 AM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Gajeske, Inc.	2017-10-02 01:44 PM CDT	2017-10-02 01:45 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
City of La Porte	2017-09-28 03:02 PM CDT	2017-09-28 03:05 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
LAYNE INLINER, LLC	2017-09-21 04:58 PM CDT	2017-09-21 04:59 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Dodge Data & Analytics	2017-10-16 01:50 PM CDT	2017-10-16 01:50 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Grand Cayon Minority Contractors Association	2017-10-18 01:15 PM CDT	2017-10-18 01:15 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
The Blue Book Building & Construction Networ	2017-09-25 04:27 PM CDT	2017-10-11 01:57 AM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Angel Brothers Enterprises, Ltd.	2017-09-27 03:21 PM CDT	2017-10-17 08:16 AM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Texcavation Company	2017-10-10 10:41 AM CDT	2017-10-10 10:42 AM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Acme Inc	2017-10-11 10:03 AM CDT	2017-10-11 10:04 AM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
SO	2017-09-22 03:42 AM CDT	2017-10-17 09:42 AM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Dodge Data & Analytics	2017-10-10 04:09 PM CDT	2017-10-16 02:36 AM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
IMS	2017-10-12 01:29 PM CDT	2017-10-12 01:29 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
El Dorado Services Inc.	2017-09-25 04:58 PM CDT	2017-09-25 04:59 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
aztec remodeling &landscaping company	2017-09-26 04:48 PM CDT	2017-09-26 04:50 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
D & W Contractors Inc.	2017-09-22 06:29 AM CDT	2017-09-25 11:19 AM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Dale Dobbins	2017-09-27 02:36 PM CDT	2017-09-27 02:37 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Taylor & Taylor Construction	2017-09-25 08:33 AM CDT	2017-09-25 08:33 AM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
F&L Coatings and Concrete, LLC	2017-10-09 01:00 PM CDT	2017-10-09 01:00 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Precise Services Inc.	2017-09-25 08:30 AM CDT	2017-09-25 08:30 AM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Forde Construction Company	2017-09-29 08:07 AM CDT	2017-09-29 08:07 AM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
QC Laboratoires, Inc.	2017-09-25 09:25 AM CDT	2017-09-25 09:25 AM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
TMI Coatings, Inc.	2017-09-22 07:43 AM CDT	2017-09-22 07:47 AM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf
Advanced Starlight International	2017-09-25 10:44 AM CDT	2017-10-16 02:45 PM CDT	Bid 18001 Pine Bluff Subdivision Improvements Final.pdf

10-25-2017

City of La Porte  
2963 North 23<sup>rd</sup> Street  
La Porte, Texas  
(Via e-Mail: [pennelld@laportetx.gov](mailto:pennelld@laportetx.gov))

Attn: Mr. Don Pennell

**Re: Construction Materials Testing Services For:  
Pine Bluff Subdivision Improvements  
TWE Proposal No. P17-L124 R.1**

Mr.: Pennell

Tolunay-Wong Engineers (TWE) appreciates the opportunity to submit our detailed proposal to provide construction materials testing and inspection services for the above referenced project.

Upon your favorable review, we would appreciate the opportunity to meet with you to discuss the details of our proposal, as well as answer any questions you may have regarding its content. As always, our proposed scope of services and estimated quantities are negotiable as they are based upon information available to us at this time.

We appreciate your consideration for this project. If we may be of immediate assistance, please do not hesitate to contact this office.

Respectfully submitted,

**Tolunay-Wong Engineers, Inc.**



Michael Melendez  
Project Manager – Houston Area Industrial  
[mmelendez@tweinc.com](mailto:mmelendez@tweinc.com)

## INTRODUCTION

TWE understands the importance of this project to your company and the special needs associated with construction of a project of this type. Of particular importance is for the overall project team to be comprised of experienced professionals working together toward a common objective. This objective is to obtain a quality project, meeting the intent of the project specifications, as well as completion on schedule and within budget.

From our laboratory facility, we will provide experienced engineering technicians to perform the on-site testing and inspection services. Additionally, we meet the requirements of ASTM E-329 “Standard Practice for Inspection and Testing Agencies for Concrete, Steel and Bituminous Materials Used in Construction” regarding qualifications of the testing laboratory.

## WORK PLAN

TWE’s approach to providing materials testing services is to assign qualified engineering technicians, directed by Senior Professional Engineers, experienced in their respective disciplines. Our assigned Project Manager will provide communication, service direction, and overall project coordination. It is presumed that the contractor and ready-mixed concrete producer will be encouraged to provide their own formalized quality control program separate and apart from our acceptance inspection/testing program stated herein.

We anticipate providing the majority of the required testing services for this particular project on a **“Call-Out”** basis. The anticipated services required on this project are as follows:

- A. In-Place Soil Compaction (nuclear method)
- B. Cast In-Place Concrete Inspection/Testing

All reports of materials tests and inspection services provided will be issued to appropriate members of the project team. In the event individual reports indicate potential problems or items of non-conformance to the project specifications, you will be contacted as soon as possible.

## SCOPE OF SERVICES

The specific materials engineering services and laboratory tests anticipated for this project are as follows:

- A. In-Place Soil Compaction (Nuclear Method)
  - The technician will obtain samples of soil, borrow material and/or base materials and deliver them to our laboratory facility for testing. Laboratory testing will include Moisture/Density Relationships, Atterberg Limit determinations and sieve analysis.
  - The technician will perform in-place compaction testing (nuclear method) at the frequency required by the project specifications to determine the moisture content and degree of compaction.

## B. Cast In-Place Concrete Inspection/Testing

- The technician will sample the concrete in order to perform standard field tests and prepare test cylinders in accordance with project specifications. Standard field tests include slump, air content and temperature.
- TWE laboratory will cure the test specimens and perform compressive strength tests at the age designated by project specifications.
- The technician will visually estimate the slump of each load of concrete delivered and perform actual slump tests and other standard field tests when test specimens are prepared, or as necessary to control concrete consistency.
- The on-site technician will monitor the concrete temperature, ambient temperature, mixing time, and placement procedures. The technician will also sample concrete at the frequency specified in the project specifications.
- TWE will record detailed information regarding the location of the placement, date of the placement, concrete mixture strength requirement and all other pertinent information.

## COST ESTIMATE & GENERAL NOTES

In this section of the proposal you will find our cost estimate. Additional services or tests requested and not specifically addressed in Section III of this proposal will be invoiced per the standard fees set forth in our 2016 Fee Schedule.

Based on information provided to us at this time and an estimated construction schedule, we have established what we believe is the most realistic cost estimate for this project. Please remember that the units stated are only an **estimate**. Due to factors beyond our control such as weather, unforeseen conditions, subcontractor expertise, subcontractor scheduling, etc., the cost of our services may vary from the estimated amount.

We estimate the cost of the construction materials testing for our proposed Scope of Services will be **\$26,290.00** as detailed in the following section, although all services will be invoiced on a time and materials basis.

A minimum 4-hour labor equivalent charge is applicable for all field testing and inspection services. Overtime rates for field personnel are applicable for all hours worked in excess of 8 hours per day, weekends, and holidays and are assessed at 1.5 times the standard rates. All field hours will be charged portal to portal from our laboratory facility. All sample pick-ups will be charged travel time from portal to portal and will include associated vehicle charges. Engineering consultation and evaluation in connection with any laboratory testing service will be charged at a rate of approximately one hour for each 20 hours of field work performed.

Our prices include copies of the reports distributed via e-mail in accordance with your instructions. Additional copies can be mailed at \$0.50 per page. Direct expenses incurred in connection with the project will be invoiced at cost plus 15% for handling. Travel and lodging expenses for out of town assignments will be invoiced at cost plus 15% or \$150.00 per day, whichever is greater. Our terms are net 30 days upon receipt of invoice. Invoices will be submitted on a monthly basis.

**COST SETIMATE SUMMARY**

SERVICE DESCRIPTION	UNITS	UNIT RATE	COST
Construction Materials Technician , Hr. <sup>1,2</sup>	400	\$40.00	\$16,000.00
Nuclear Gauge, day	40	\$50.00	\$2,000.00
Vehicle charge, day	50	\$50.00	\$2,500.00
Proctors, Ea.	3	\$155.00	\$375.00
Unconfined Compression – Stabilized Soils, Ea. <sup>3</sup>	4	\$45.00	\$180.00
Comp. Strength of Concrete Test Cylinders, Ea. <sup>4,5</sup>	56	\$20.00	\$1,120.00
Sample Pick Up, trip	2	\$125.00	\$250.00
Lime Determination, Ea.	2	\$200.00	\$400.00
Cores, Ea. Min 3	3	\$90.00	\$270.00
Core Preparation, Ea.	3	\$25.00	\$75.00
Core Compressive strength, Ea.	3	\$40.00	120.00
Project Manager, Hr. <sup>6</sup>	20	\$100.00	\$2,000.00
Admin, Hr. <sup>6</sup>	20	\$50.00	\$1,000.00
<b>TOTAL ESTIMATE</b>			<b>\$26,290.00</b>

**ASSUMPTIONS**

The cost estimate is based on the following unit rates, our experience on similar projects and the following assumptions:

1. 40 days of Soil testing at 8.0 hours
2. 10 days of Concrete testing at 8.0 hours
3. Cement-Sand molded for strength test
4. Cylinders - Paving / 10 sets of 4 (40 total)
5. Cylinders – Driveway & curb / 4 sets of 4 (16 total)
6. Administration of project

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**CLOSING**

Tolunay-Wong Engineers has established a reputation for excellence in the materials engineering field through a business philosophy based on quality professional services responsive to the needs of our clients. We thank you for the opportunity to serve you with this philosophy.

Accepted by: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

PO/Authorization: \_\_\_\_\_



Consider approval or other action to award purchase of nine sport utility vehicles (\$285,313.00), one ½ Ton Crew Cab Pickup (\$23,580.00), and one sedan (\$16,262.00) to Caldwell Country.

Consider approval or other action to award purchase of one Ford Escape (18,155.40) to Sam Pack's Five Star Ford.

Consider approval or other action to award purchase of two Case Wheel Loaders (\$269,038.30) with trade in to ASCO.

Consider approval or other action to award purchase of one ProGator Truckster (\$20,962.12) and one Greens Mower (\$30,562.19) with trade in to Brookside Equipment Sales

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**Approved for City Council Agenda**

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**Corby D. Alexander, City Manager**

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**Date**

**CITY OF LA PORTE  
SUMMARY OF VEHICLE REPLACEMENTS  
FISCAL YEAR 2017-18**

<b>Account Number</b>	<b>Amount</b>	<b>Unit</b>	<b>Description</b>
009-5050-522-8050	20,990	50-05	2010 Ford Fusion
009-5253-521-8050	37,406	53-34	2012 Ford Police Interceptor
009-5253-521-8050	37,406	53-35	2012 Ford Police Interceptor
009-5253-521-8050	37,406	53-36	2012 Ford Police Interceptor
009-5253-521-8050	37,414	53-18	2010 Ford Police Interceptor
009-5253-521-8050	37,411	53-70	2009 Chevy Police Interceptor
009-5253-521-8050	37,411	53-73	2009 Ford Police Interceptor
009-5253-521-8051	37,416	53-77	20 Ford Police Interceptor
009-5256-521-8050	15,432	56-46	2008 Ford 150 Pickup
009-6049-551-8050	5,531	49-11	2007 Agremetal Blower
009-6049-551-8050	2,624	49-41	2000 Bush Hog Boxblade
009-6049-551-8050	34,161	49-51	2013 John Deere Greens Mower
009-6049-551-8050	24,560	49-62	2012 John Deere Truckster
009-7071-531-8050	4,303	71-31	1999 Top Hat Utility Trailer
009-7071-531-8050	132,191	71-72	2000 Case Backhoe
009-7071-531-8050	3,246	71-79	2008 Bush Hog 5FT Mower
009-7071-531-8050	3,246	71-83	2008 Bush Hog 5FT Mower
009-7072-532-8050	155,931	72-48	Hyundai Wheel Loader
009-8080-552-8050	3,322	80-20	2007 6ft Bush Hog Mower
009-8080-552-8050	4,452	80-22	1999 Top Hat Utility Trailer
009-8080-552-8050	5,948	80-84	2002 Pintle Deck Trailer
009-9092-524-8050	17,369	92-10	2005 Ford Ranger
009-9092-524-5050	16,955	92-11	2004 Ford Escape
	<b>\$ 712,131</b>		

50-05 53-34 53-35 53-36, 53-18, 53-70, 53-70  
 53-77 not on Summary Additional DOT unit

QUOTE# 001-PD9X-PATROL

CONTRACT PRICING WORKSHEET

End User: CITY OF LA PORTE	Contractor: CALDWELL COUNTRY
Contact Name: MICHAEL COLLINS GARY RICE -PD	CALDWELL COUNTRY
Email: COLLINSM@LAPORTE.TX.GOV RICEG@LAPORTE.TX.GOV	Prepared By: Averyt Knapp
Phone #: 281-470-5114	Email: aknapp@caldwellcountry.com
Fax #:	Phone #: 800-299-7283 or 979-567-6116
Location City & State: LA PORTE, TX	Fax #: 979-567-0853
Date Prepared: OCTOBER 16, 2017	Address: P. O. Box 27, Caldwell, TX 77836
Contract Number: BUY BOARD #521-16	Tax ID # 14-1856872

Product Description: 2018 CHEVROLET TAHOE PPV CC15706

A Base Price: \$29,840

B Fleet Quote Option:

Code	Description	Cost	Code	Description	Cost
	**KEYED ALIKE 6E2, TRAILER TOW PACKAGE W/WIRING, COURTESY DISABLE, GRILLE LAMP AND SIREN SPKR WIRING, LH SPOTLIGHT, CLOTH BUCKET SEATS, DUAL BATTERIES	\$1447			
	GM WARRANTY 5YR/100,000 MILES POWERTRAIN @ N/C	INCL		CALDWELL COUNTRY PO BOX 27 CALDWELL, TEXAS 77836	
Subtotal B					\$1,447

C Unpublished Options

Code	Description	Cost	Code	Description	Cost
Subtotal C					

D Other Price Adjustments (Installation, Delivery, Etc..)

Subtotal D FOB LA PORTE \$370

E Unit Cost Before Fee & Non-Equipment Charges (A+B+C+D) \$31,657

X Quantity Ordered 9

Subtotal E	\$284,913
F Non-Equipment Charges (Trade-In, Warranty, Etc...)	
BUY BOARD FEE	\$400
G. Color of Vehicle: BLACK	INCL
H. Total Purchase Price (E+F) (**QUOTE EXPIRES DECEMBER 1**)	
	\$285,313
Estimated Delivery Date:	Q4-2017

56-46

## QUOTE# 001-PD1X-CID CONTRACT PRICING WORKSHEET

End User: CITY OF LA PORTE		Contractor: CALDWELL COUNTRY	
Contact Name: MICHAEL COLLINS		CALDWELL COUNTRY	
Email: COLLINSM@LAPORTETX.GOV		Prepared By: Averyt Knapp	
Phone #: 281-470-5114		Email: aknapp@caldwellcountry.com	
Fax #:		Phone #: 800-299-7283 or 979-567-6116	
Location City & State: LA PORTE, TX		Fax #: 979-567-0853	
Date Prepared: OCTOBER 16, 2017		Address: P. O. Box 27, Caldwell, TX 77836	
Contract Number: BUY BOARD #521-16		Tax ID # 14-1856872	
Product Description: 2018 CHEVROLET SILVERADO 1500 CC15703			
A Base Price:			\$19,545
B Fleet Quote Option:			
Code	Description	Cost	Code Description Cost
	4X2-CREW CAB, 4.3L-V6, 6-SPD AUTOMATIC, 40-20-40 CLOTH SEATS, POWER WINDOW, POWER LOCKS, POWER MIRRORS, KEYLESS ENTRY, TILT, CRUISE, BLUETOOTH, SHORT BOX, BACK UP CAMERA	\$3665	
	GM WARRANTY 5YR/100,000 MILES POWERTRAIN @ N/C	INCL	CALDWELL COUNTRY PO BOX 27 CALDWELL, TEXAS 77836
Subtotal B			\$3,665
C Unpublished Options			
Code	Description	Cost	Code Description Cost
Subtotal C			
D Other Price Adjustments (Installation, Delivery, Etc...)			
Subtotal D FOB LA PORTE			\$370
E Unit Cost Before Fee & Non-Equipment Charges (A+B+C+D)			\$23,580
Quantity Ordered			1
X			

Subtotal E	\$23,580
F Non-Equipment Charges (Trade-In, Warranty, Etc...)	
BUY BOARD FEE (INCL W/TAHOE PPV QUOTE)	INCL
G. Color of Vehicle: WHITE OR TBD	INCL
H. Total Purchase Price (E+F) (**QUOTE EXPIRES DECEMBER 1**)	
	\$23,580
Estimated Delivery Date:	60-90 DAYS APPX



X		
Subtotal E		\$16,262
F Non-Equipment Charges (Trade-In, Warranty, Etc...)		
BUY BOARD FEE (INCL W/TAHOE PPV QUOTE)		INCL
G. Color of Vehicle: WHITE OR TED		
		INCL
H. Total Purchase Price (E+F) (**QUOTE EXPIRES DECEMBER 1**)		
		\$16,262
	Estimated Delivery Date:	60-90 DAYS APPX

92-11

<b>HGACBuy</b>	<b>CONTRACT PRICING WORKSHEET</b> For MOTOR VEHICLES Only	Contract No.:	VE11-15	Date Prepared:	10/25/2017
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**This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents MUST be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.**

Buying Agency: LA PORTE	Contractor: Sam Pack's Five Star Ford
Contact Person: MICHAEL COLLINS	Prepared By: JORGE GUERRA
Phone: 281-470-5114	Phone: 214-837-3055
Fax:	Fax: 972.245.5278
Email: COLLINSM@LAPORTE.GOV	Email: bidtx@spford.com

Product Code: E13	Description: 2017 Ford Escape
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**A. Product Item Base Unit Price Per Contractor's H-GAC Contract:** 17476

**B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.**  
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
Daytime Running Lamps	45		
Backup Camera	No charge		
Vehicle comes with 2 Keys and Remotes	No charge		
2.5L I4	No charge		
6 SPEED AUTOMATIC TRANSMISSION	No charge		
EXTERIOR COLOR WHITE	No charge		
CLOTH INTERIOR	No charge	Fillup - 16 gallons of fuel	34.4
VINYL INTERIOR	NA		
235/55R17	No charge	Delivery Charges Allowed - 292 Miles @ 2.75 mile	803
		<b>Subtotal From Additional Sheet(s):</b>	
		<b>Subtotal B:</b>	882.4

**C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.**  
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
		<b>Subtotal From Additional Sheet(s):</b>	
<b>Optional - Key with no remote - Not Available</b>		<b>Subtotal C:</b>	0

**Check:** Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). For this transaction the percentage is: 0%

**D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)**

Quantity Ordered: 1	X Subtotal of A + B + C:	18358.4	=	<b>Subtotal D:</b>	18358.4
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**E. H-GAC Order Processing Charge (Amount Per Current Policy)** **Subtotal E:** 600

**F. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges**

Description	Cost	Description	Cost
		<b>Subtotal F:</b>	0

**Delivery Date:** 90-120 Days ARO **G. Total Purchase Price (D+E+F):** 18958.4

71-72



**CONTRACT PRICING WORKSHEET**  
For Standard Equipment Purchases

Contract No.:

EM06-17

Date

10/16/2017

*This Form must be prepared by Contractor and given to End User. End User issues PO to Contractor, and <sup>30 days</sup> MUST also fax a copy of PO, together with completed Pricing Worksheet, to H-GAC @ 713-993-4548. Please type or print legibly.*

Buying Agency:	City Of La Porte	Contractor:	ASCO
Contact Person:	Mike Collins	Prepared By:	Jamie Winkler
Phone:	281-470-5114	Phone:	281-627-1714
Fax:	281-470-5129	Fax:	281-987-1393
Email:	collinsm@laportetx.com	Email:	jwinkler@ascoeq.com

Product Code:	Description:	CASE 621 wheel loader with Z-Bar
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**A. Product Item Base Unit Price Per Contractor's H-GAC Contract:** \$131,061.70

**B. Published Options - Itemize below - Attach additional sheet if necessary - Include Option Code in description if applicable**  
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
Single JoyStick/ 3 spool	\$1,212.00		
20.5x25 L2 Bias Tires	\$0.00		
ACS Quick Coupler	\$6,753.00		
AM/FM bluetooth stereo Radio w/ weatherband	\$494.00		
Remote jump start	\$154.00		
Exterior Mirrors left and right	\$135.00		
License Plate Bracket	\$51.00		
Rotating LED Amber Beacon	\$269.00		
Tool Box	\$151.25		
Fire Extinguisher	\$79.20		
		Subtotal From Additional Sheet(s):	
		Subtotal B:	\$9,298.45

**C. Unpublished Options - Itemize below - Attach additional sheet if necessary**  
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
		Subtotal From Additional Sheet(s):	
		Subtotal C:	\$0.00

**Check:** Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). For this transaction the percentage is: 0%

**D. Total Cost before any other applicable Charges, Trade-Ins, Allowances, Discounts, Etc. (A+B+C)**

Quantity Ordered:	1	X Subtotal of A + B + C:	\$140,360.15	=	Subtotal D:	\$140,360.15
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**E. Other Charges, Trade-Ins, Allowances, Discounts, Etc.**

Description	Cost	Description	Cost
CASE Hurrican Harvey Discount Program	-\$1,000.00	Factory Freight	3,659.00
Less trade of Huyandi 740 loader SN#L701HF10744	-\$10,000.00	Local Delivery	500.00
		Subtotal E:	-\$6,841.00

**Delivery Date:** 30-90 Days ARO **F. Total Purchase Price (D+E):** \$133,519.15

72-48

<b>HGACBuy</b>	<b>CONTRACT PRICING WORKSHEET</b>	Contract No.:	EM06-17	Date	10/16/2017
	For Standard Equipment Purchases				

*This Form must be prepared by Contractor and given to End User. End User issues PO to Contractor, and 30 days MUST also fax a copy of PO, together with completed Pricing Worksheet, to H-GAC @ 713-993-4548. Please type or print legibly.*

Buying Agency: City Of La Porte	Contractor: ASCO
Contact Person: Mike Collins	Prepared By: Jamie Winkler
Phone: 281-470-5114	Phone: 281-627-1714
Fax: 281-470-5129	Fax: 281-987-1393
Email: collinsm@laportetx.com	Email: winkler@ascoeq.com

Product Code:	Description: CASE 621 wheel loader with Z-Bar
---------------	---

**A. Product Item Base Unit Price Per Contractor's H-GAC Contract:** \$131,061.70

**B. Published Options - Itemize below - Attach additional sheet if necessary - Include Option Code in description if applicable**  
 (Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
Single JoyStick/ 2 spool	\$1,212.00		
20.5x25 L2 Bias Tires	\$0.00		
3.0 cu. Yd Pin on bucket	\$8,753.00		
AM/FM bluetooth stereo Radio w/ weatherband	\$494.00		
Remote jump start	\$154.00		
Exterior Mirrors left and right	\$135.00		
License Plate Bracket	\$51.00		
Rotating LED Amber Beacon	\$269.00		
Tool Box	\$151.25		
Fire Extinguisher	\$79.20		
		<b>Subtotal From Additional Sheet(s):</b>	
		<b>Subtotal B:</b>	\$11,298.45

**C. Unpublished Options - Itemize below - Attach additional sheet if necessary**  
 (Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
		<b>Subtotal From Additional Sheet(s):</b>	
		<b>Subtotal C:</b>	\$0.00

**Check:** Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). **For this transaction the percentage is:** 0%

**D. Total Cost before any other applicable Charges, Trade-Ins, Allowances, Discounts, Etc. (A+B+C)**

Quantity Ordered: 1	X Subtotal of A + B + C:	\$142,360.15	=	<b>Subtotal D:</b> \$142,360.15
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**E. Other Charges, Trade-Ins, Allowances, Discounts, Etc.**

Description	Cost	Description	Cost
CASE Hurrican Harvey Discount Program	-\$1,000.00	Factory Freight	3,659.00
Less Trade of CASE 621C SN#JEE0093588	-\$10,000.00	Local Delivery	500.00
		<b>Subtotal E:</b>	-\$6,841.00

**Delivery Date:** 30-90 Days ARO **F. Total Purchase Price (D+E):** \$135,519.15



49-62



**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Brookside Equipment Sales  
3715 S Sam Houston Pkwy E  
Houston, TX 77047  
713-943-7100  
houstoncentral@brooksideusa.com

**Quote Summary**

**Prepared For:**

City Of Laporte  
Mike Collins  
2963 N 23rd St  
La Porte, TX 77571  
Business: 281-470-5126

**Delivering Dealer:**

Brookside Equipment Sales  
Brant North  
3715 S Sam Houston Pkwy E  
Houston, TX 77047  
Phone: 713-943-7100  
bnorth@brooksideusa.com

**HGAC Contract GR01-15.** Make PO out to John Deere Co. 2000 John Deere Run. Cary, N. C. 27513. Send Copy to Brant North for order entry procedures. bnorth@brooksideusa.com

**Quote ID:** 16248902  
**Created On:** 18 October 2017  
**Last Modified On:** 18 October 2017  
**Expiration Date:** 17 November 2017

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE MY17 ProGator 2030A (Diesel) Contract: TX HGAC GR01-15 (PG 64) Price Effective Date: October 9, 2017	\$ 30,525.00	\$ 23,962.12 X	1 =	\$ 23,962.12
<b>Equipment Total</b>				<b>\$ 23,962.12</b>

Trade In Summary	Qty	Each	Extended
2012 JOHN DEERE PROGATOR 2030 (DIESEL) - 1TC203ATLCT060259	1	\$ 3,000.00	\$ 3,000.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 3,000.00
<b>Trade In Total</b>			<b>\$ 3,000.00</b>

\* Includes Fees and Non-contract items

**Quote Summary**

Equipment Total	\$ 23,962.12
Trade In	\$ (3,000.00)
SubTotal	<b>\$ 20,962.12</b>
Est. Service Agreement Tax	\$ 0.00

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_



**JOHN DEERE**

**Brookside**  
Equipment Sales, Inc.

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**ALL PURCHASE ORDERS MUST BE MADE OUT  
TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT  
TO DELIVERING DEALER:**

Brookside Equipment Sales  
3715 S Sam Houston Pkwy E  
Houston, TX 77047  
713-943-7100  
houstoncentral@brooksideusa.com

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Total	\$ 20,962.12
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 20,962.12</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

*Confidential*



**JOHN DEERE**

**Brookside**  
Equipment Sales, Inc.

# Selling Equipment

Quote Id: 16248902      Customer Name: CITY OF LAPORTE

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**  
Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**  
Brookside Equipment Sales  
3715 S Sam Houston Pkwy E  
Houston, TX 77047  
713-943-7100  
houstoncentral@brooksideusa.com

## JOHN DEERE MY17 ProGator 2030A (Diesel)

Contract: TX HGAC GR01-15 (PG 64)  
Price Effective Date: October 9, 2017

Suggested List \*  
\$ 30,525.00  
Selling Price \*  
\$ 23,962.12

\* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
1414TC	MY17 ProGator 2030A (Diesel)	1	\$ 28,406.00	21.50	\$ 6,107.29	\$ 22,298.71	\$ 22,298.71
<b>Standard Options - Per Unit</b>							
001A	US/Canada	1	\$ 0.00	21.50	\$ 0.00	\$ 0.00	\$ 0.00
0443	Operator's Manual - English	1	\$ 0.00	21.50	\$ 0.00	\$ 0.00	\$ 0.00
1139	Standard Front Tires 23x10.5-12 (4 PR)	1	\$ 0.00	21.50	\$ 0.00	\$ 0.00	\$ 0.00
1159	Standard Rear Tires 26x12-12 (4 PR)	1	\$ 0.00	21.50	\$ 0.00	\$ 0.00	\$ 0.00
1190	2WD Traction Unit	1	\$ 0.00	21.50	\$ 0.00	\$ 0.00	\$ 0.00
2200	Factory Installed Auxiliary Hydraulics	1	\$ 0.00	21.50	\$ 0.00	\$ 0.00	\$ 0.00
9776	Cargo Box	1	\$ 1,975.00	21.50	\$ 424.63	\$ 1,550.37	\$ 1,550.37
9778	Quick Connect Kit	1	\$ 144.00	21.50	\$ 30.96	\$ 113.04	\$ 113.04
<b>Standard Options Total</b>			<b>\$ 2,119.00</b>		<b>\$ 455.59</b>	<b>\$ 1,663.41</b>	<b>\$ 1,663.41</b>
<b>Value Added Services Total</b>			<b>\$ 0.00</b>			<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Suggested Price</b>						<b>\$ 23,962.12</b>	
<b>Total Selling Price</b>			<b>\$ 30,525.00</b>		<b>\$ 6,562.88</b>	<b>\$ 23,962.12</b>	<b>\$ 23,962.12</b>



49-51



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):  
 Deere & Company  
 2000 John Deere Run  
 Cary, NC 27513  
 FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:  
 Brookside Equipment Sales  
 3715 S Sam Houston Pkwy E  
 Houston, TX 77047  
 713-943-7100  
 houstoncentral@brooksideusa.com

**Quote Summary**

**Prepared For:**  
 City Of Laporte  
 Mike Collins  
 2963 N 23rd St  
 La Porte, TX 77571  
 Business: 281-470-5126

**Delivering Dealer:**  
**Brookside Equipment Sales**  
 Brant North  
 3715 S Sam Houston Pkwy E  
 Houston, TX 77047  
 Phone: 713-943-7100  
 bnorth@brooksideusa.com

**HGAC Contract GR01-15.** Make PO out to John Deere Co. 2000 John Deere Run. Cary, N. C. 27513. Send Copy to Brant North for order entry procedures. bnorth@brooksideusa.com

**Quote ID:** 16248883  
**Created On:** 18 October 2017  
**Last Modified On:** 18 October 2017  
**Expiration Date:** 17 November 2017

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 2500B PrecisionCut Riding Greens Mower - Diesel Contract: TX HGAC GR01-15 (PG 64) Price Effective Date: October 9, 2017	\$ 42,117.43	\$ 33,062.19 X	1 =	\$ 33,062.19
<b>Equipment Total</b>				<b>\$ 33,062.19</b>

Trade In Summary	Qty	Each	Extended
2013 JOHN DEERE 2500B RGM DIESEL - 1TC250BDLDT070072	1	\$ 2,500.00	\$ 2,500.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 2,500.00
<b>Trade In Total</b>			<b>\$ 2,500.00</b>

\* Includes Fees and Non-contract items

**Quote Summary**

Equipment Total	\$ 33,062.19
Trade In	\$ (2,500.00)
SubTotal	<b>\$ 30,562.19</b>
Est. Service Agreement Tax	\$ 0.00
Total	\$ 30,562.19

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_



**JOHN DEERE**

**Brookside**  
Equipment Sales, Inc.

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**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Brookside Equipment Sales  
3715 S Sam Houston Pkwy E  
Houston, TX 77047  
713-943-7100  
houstoncentral@brooksideusa.com

---

Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 30,562.19</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

*Confidential*



**JOHN DEERE**



# Selling Equipment

Quote Id: 16248883      Customer Name: CITY OF LAPORTE

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**  
Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**  
Brookside Equipment Sales  
3715 S Sam Houston Pkwy E  
Houston, TX 77047  
713-943-7100  
houstoncentral@brooksideusa.com

<b>JOHN DEERE 2500B PrecisionCut Riding Greens Mower - Diesel</b>							
<b>Contract:</b> TX HGAC GR01-15 (PG 64)						<b>Suggested List *</b>	
<b>Price Effective Date:</b> October 9, 2017						\$ 42,117.43	
						<b>Selling Price *</b>	
						\$ 33,062.19	
* Price per item - includes Fees and Non-contract items							
Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
1186TC	2500B PrecisionCut Riding Greens Mower - Diesel	1	\$ 41,712.00	21.50	\$ 8,968.08	\$ 32,743.92	\$ 32,743.92
<b>Standard Options - Per Unit</b>							
001A	US/Canada	1	\$ 0.00	21.50	\$ 0.00	\$ 0.00	\$ 0.00
0443	All Other countries (English/Spanish)	1	\$ 0.00	21.50	\$ 0.00	\$ 0.00	\$ 0.00
1022	(3) Smooth Tires and Wheels (20x10.00-10) 2 ply	1	\$ 12.00	21.50	\$ 2.58	\$ 9.42	\$ 9.42
1203	(3) Quick Adjust 5 (QA5) Eleven Blade 22 In. (55.9 cm)	1	\$ 0.00	21.50	\$ 0.00	\$ 0.00	\$ 0.00
1302	(3) 22 In. 2 In. (5 cm) Diameter Wide Tube/Hollow Smooth Front Rollers	1	\$ -204.00	21.50	\$ -43.86	\$ -160.14	\$ -160.14
1400	(3) Cutting Unit ONLY Counter Weight Kit	1	\$ 0.00	21.50	\$ 0.00	\$ 0.00	\$ 0.00
1602	(3) 22 In. 2 In. (5 cm) Diameter Wide Tube/Hollow Smooth Rollers	1	\$ 0.00	21.50	\$ 0.00	\$ 0.00	\$ 0.00
2009	Standard Seat	1	\$ 448.00	21.50	\$ 96.32	\$ 351.68	\$ 351.68
3202	(3) 22 Inch Cutting Unit Attaching Yokes and direct mounted (Bullhorn) Molded One-Piece Grass Catchers	1	\$ -117.00	21.50	\$ -25.16	\$ -91.84	\$ -91.84
<b>Standard Options Total</b>			<b>\$ 139.00</b>		<b>\$ 29.88</b>	<b>\$ 109.12</b>	<b>\$ 109.12</b>
<b>Dealer Attachments/Non-Contract/Open Market</b>							
BM19746	Light Kit, Front	1	\$ 266.43	21.50	\$ 57.28	\$ 209.15	\$ 209.15
<b>Dealer Attachments Total</b>			<b>\$ 266.43</b>		<b>\$ 57.28</b>	<b>\$ 209.15</b>	<b>\$ 209.15</b>



**JOHN DEERE**



# Selling Equipment

Quote Id: 16248883      Customer Name: CITY OF LAPORTE

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**  
Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**  
Brookside Equipment Sales  
3715 S Sam Houston Pkwy E  
Houston, TX 77047  
713-943-7100  
houstoncentral@brooksideusa.com

<b>Value Added Services</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Total</b>			
<b>Suggested Price</b>			<b>\$ 33,062.19</b>
<b>Total Selling Price</b>	<b>\$ 42,117.43</b>	<b>\$ 9,055.24</b>	<b>\$ 33,062.19 \$ 33,062.19</b>

## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: November 13, 2017

Requested By: Ken Adcox

Department: Police

Report:  Resolution:  Ordinance:

Other:  \_\_\_\_\_

### Appropriation

Source of Funds: Budget

Account Number: 001.5253.521.8050

Amount Budgeted: \$106,012

Amount Requested: \$93,566.66

Budgeted Item:  YES  NO

**Attachments :**

**1. Vendor Quotes**

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### **SUMMARY & RECOMMENDATIONS**

Staff has received quotes from CAP Fleet Outfitters under Texas Buy Board Contract #'s 521-16 and 524-17 for the purchase and installation of equipment for budgeted vehicle replacements in the 2018 FY Budget. This equipment is needed to outfit eight marked Chevrolet Tahoes.

The total cost for equipment for seven replacement vehicles and one new DOT unit (total of 8) is \$93,566.66. Itemized lists of equipment and prices are attached for Council's review.

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**Action Required of Council:**

Consider approval or other action to purchase fleet equipment from CAP Fleet Outfitters under Texas Buy Board Contract 521-16; 524-17.

---

**Approved for City Council Agenda**

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**Corby D. Alexander, City Manager**

**Date**



# Quote

CAP Fleet Upfitters, LLC  
 4911 Fulton  
 Houston, TX 77009  
 Phone: 832-203-5658

Date: 10/13/2017  
 Quote #: CAPQ28511

Name / Address  
 LAPORTE, CITY OF  
 CITY OF LAPORTE  
 604 W FAIRMONT PARKWAY  
 LA PORTE, TX 77571

Ship to:  
 LAPORTE, CITY OF  
 LA PORTE FIRE DEPT  
 LA PORTE, TX

Salesperson: Shawn Gustum  
 Email: sgustum@capfleetupfitters.com  
 VIN:  
 End User: LAPORTE POLICE

Year:  
 Make:  
 Model:

Notes  
 PATROL 4X 5X *Exch*

Part #	Qty	Description	Unit Price	Total
5165T-2L91	5	BUYBOARD 521-16, 524-17 LR Series Push Bumpers -(STEEL) 2-Light / CODE 3 MR6 / Not included	\$ 295.62	\$ 1,478.10
MR6MC-BW	10	MR6 MULTI COLOR LED, BLUE / WHITE NOTES: PB UPPER RAIL AND 45 DEGREE, CONNECT STEADY WHITE TO TD	\$ 81.00	\$ 810.00
MR6MC-RW	10	MR6 MULTI COLOR LED, RED / WHITE NOTES: PB UPPER RAIL AND 45 DEGREE, CONNECT STEADY WHITE TO TD	\$ 81.00	\$ 810.00
920-10TH	5	Plug-In Headlight Flasher for Tahoe (2011-14 & 2015+) (Police Package Wiring)	\$ 59.72	\$ 298.60
C3100U	5	100w Speaker w/Universal Mounting Bracket NOTES: PUSH BUMPER	\$ 163.80	\$ 819.00
PT47	5	CODE 3 PURSUIT 47" LIGHTBAR NOTES: C3VUE: C102779	\$ 1,846.90	\$ 9,234.50
Z3	5	Z3 Deluxe Remote Siren, 200w Output w/Programable Push Button and Slide Switch Controls. NOTES: MOUNT TO LOFT	\$ 695.00	\$ 3,475.00
MR6MC-BW	5	MR6 MULTI COLOR LED, BLUE / WHITE NOTES: ON REAR LP BRKT, CONNECT STEADY WHITE TO REVERSE	\$ 81.00	\$ 405.00
MR6MC-RW	5	MR6 MULTI COLOR LED, RED / WHITE NOTES: ON REAR LP BRKT, CONNECT STEADY WHITE TO REVERSE	\$ 81.00	\$ 405.00
LPBKT-TH15	5	License Plate Mounting Bracket, Tahoe (2015+) (XT3/T-REX/MR6/LED X)	\$ 20.76	\$ 103.80
ULTMC-RB	10	MEGA THIN MULTICOLOR LED, RED/BLUE NOTES: BOTTOM OF CARGO DOOR	\$ 78.00	\$ 780.00
CP-TAH15-SC	5	2015 Tahoe PPV & SSV Package Includes: VH-TAH15-SC Console, TAH15W-BASE, MK-2CL Microphone Holder, HD-ARM-VP Armrest, PB-250 Pen Box with required fill & Multi-Position Microphone Holder w/clip	\$ 856.80	\$ 4,284.00
MK-2CL	10		\$ 14.69	\$ 146.90
CG-X	5	Chargeguard-select	\$ 85.00	\$ 425.00
UNVTAB*-MT-0	5	Universal Mount for Tablets features Tilt/Swivel of the Tablet and choice of Keyboard Tray with TS-60 Motion Attachment. Requires separate Table or Computer holder	\$ 196.94	\$ 984.70



# Quote

Date 10/13/2017  
Quote # CAPQ28511

CAP Fleet Upfitters, LLC  
4911 Fulton  
Houston, TX 77009  
Phone: 832-203-5658

Name / Address  
LAPORTE, CITY OF  
CITY OF LAPORTE  
604 W FAIRMONT PARKWAY  
LA PORTE, TX 77571

Ship to:  
LAPORTE, CITY OF  
LA PORTE FIRE DEPT  
LA PORTE, TX

Salesperson: Shawn Gustum  
Email: sgustum@capfleetupfitters.com  
VIN:  
End User: LAPORTE POLICE

Year:  
Make:  
Model:

Notes  
PATROL 4X

Part #	Qty	Description	Unit Price	Total
VMP-8B	5	Small Flange 8" Vertical Surface Mount Pole Assembly Requires	\$ 44.40	\$ 222.00
UPR-C9	5	NOTES: SIDE OF CONSOLE Center Upper - offers closer mounting to the dash with no offset for 9" pole	\$ 76.37	\$ 381.85
ARM-TELS	5	9"- 13" Telescoping Slide Arm with Swivel-Locks in multiple positions Requires TS-60EX or TS-1	\$ 204.85	\$ 1,024.25
LOFT-TAH16-EC	5	2016+ Tahoe Loft Electronic Equipment Tray - Interior Dimension 16.5" x 40" LOFT-TAH16-EC Includes removable stand-off electronics installation platform, allowing "bench" prep prior to installation. (Optional Accessories Available)	\$ 505.75	\$ 2,528.75
FMPB-814D-CK	5	Floor mounted pistol box - 8"w x 14"l x 3.25"h with Handle, 4 Digit combo Lock w/key override NOTES: MOUNT TO LOFT	\$ 169.15	\$ 845.75
5704W	5	2015-16 Chevy Tahoe Tahoe Sliding Window Cage	\$ 348.55	\$ 1,742.75
570331	5	2015-16 Chevy Tahoe SCA Transfer Kit (Includes Upper & Lower Filler Panels, Mounting Brackets & Hardware)	\$ 121.60	\$ 608.00
GK10271UHKSVC A	5	S T-RAIL MOUNT UNIVERSAL HK 1 UNIVERSAL LOCK WITH HANDCUFF KEY OVERRIDE	\$ 216.56	\$ 1,082.80
5700CT3R	5	2015-16 Chevy Tahoe Recessed Storage Center Panel & Lower Extension Kit	\$ 126.62	\$ 633.10
5SUVTH1511	5	AEDEC Molded Rear Prisoner Seat - C/Belt (MESH)	\$ 960.00	\$ 4,800.00
571333	5	2015-16 Chevy Tahoe Steel Window Bars	\$ 145.00	\$ 725.00
5SUVTH1500-4	5	AEDEC TAHOE DOOR PANELS	\$ 175.00	\$ 875.00
LABOR	135	LABOR	\$ 55.00	\$ 7,425.00
GRAPHICS	5	CUSTOM GRAPHICS NOTES: VEHICLES WILL BE ALL BLACK. FOUR DOORS AND ROOF NEED TO BE WRAPPED WHITE AND	\$ 1,275.00	\$ 6,375.00
SSUPPLY	5	SHOP SUPPLIES	\$ 85.00	\$ 425.00
CAPHARNASS	5	CAP FLEET WIRING HARNESS	\$ 130.00	\$ 650.00
SHIP	1	SHIPPING & HANDLING	\$ 600.00	\$ 600.00
INSPECT	5	ALL CAP FLEET INSTALLATIONS COME WITH AGENCY LIFETIME WARRANTY	\$ 30.00	\$ 150.00
LABOR	1	LABOR REMOVE AND REINSTALL 1 LPR UNIT	\$ 400.00	\$ 400.00
LABOR	6	LABOR NOTES: LABOR TO REMOVE CAMERA, COMPUTER,	\$ 100.00	\$ 600.00



# Quote

Date 10/13/2017  
Quote # CAPQ28511

CAP Fleet Upfitters, LLC  
4911 Fulton  
Houston, TX 77009  
Phone: 832-203-5658

Name / Address  
LAPORTE, CITY OF  
CITY OF LAPORTE  
604 W FAIRMONT PARKWAY  
LA PORTE, TX 77571

Ship to:  
LAPORTE, CITY OF  
LA PORTE FIRE DEPT  
LA PORTE, TX

Salesperson: Shawn Gustum  
Email: sgustum@capfleetupfitters.com  
VIN:  
End User: LAPORTE POLICE

Year :  
Make :  
Model :

Notes  
PATROL 4X

Subtotal	\$ 56,553.85
Tax	\$ 0.00
<b>Grand</b>	<b>\$ 56,553.85</b>

This quote is good for 30 days from date of quote.

I hereby authorize the install work therein set forth to be done by CAP Fleet Upfitters, together with the furnishing by CAP Fleet Upfitters of the necessary parts and other material for such install and agree that CAP Fleet Upfitters is not responsible for any delays caused by unavailability or delayed availability of parts or material for any reason; that CAP Fleet Upfitters neither assumes or authorizes any other person to assume for CAP Fleet Upfitters any liability in connection with such install; that CAP Fleet Upfitters shall not be responsible for loss or damage to the above vehicle, or articles left therein; in case of fire, theft, any Act of God, or other cause beyond CAP Fleet Upfitters control; that CAP Fleet Upfitters employees may operate the above vehicle on streets, highways, or elsewhere for the purpose of testing and/or inspecting such vehicle.



# Quote

Date: 10/13/2017  
Quote #: CAPQ31385

CAP Fleet Upfitters, LLC  
4911 Fulton  
Houston, TX 77009  
Phone: 832-203-5658

Name / Address  
LAPORTE, CITY OF  
CITY OF LAPORTE  
604 W FAIRMONT PARKWAY  
LA PORTE, TX 77571

Ship to:  
LAPORTE, CITY OF  
LA PORTE FIRE DEPT  
LA PORTE, TX

Salesperson: Shawn Gustum  
Email: sgustum@capfleetupfitters.com  
VIN:  
End User: LAPORTE POLICE

Year:  
Make:  
Model:

Notes  
DOT

Part #	Qty	Description	Unit Price	Total
5165T-2L91	1	BUYBOARD 521-16, 524-17 LR Series Push Bumpers - (STEEL) 2-Light / CODE 3 MR6 / Not included	\$ 295.62	\$ 295.62
MR6MC-BW	2	MR6 MULTI COLOR LED, BLUE / WHITE NOTES: PB UPPER RAIL AND 45 DEGREE, CONNECT STEADY WHITE TO TD	\$ 81.00	\$ 162.00
MR6MC-RW	2	MR6 MULTI COLOR LED, RED / WHITE NOTES: PB UPPER RAIL AND 45 DEGREE, CONNECT STEADY WHITE TO TD	\$ 81.00	\$ 162.00
920-10TH	1	Plug-In Headlight Flasher for Tahoe (2011-14 & 2015+) (Police Package Wiring)	\$ 59.72	\$ 59.72
C3100U	1	100w Speaker w/Universal Mounting Bracket NOTES: PUSH BUMPER	\$ 163.80	\$ 163.80
PT47	1	CODE 3 PURSUIT 47" LIGHTBAR NOTES: C3VUE: C102779	\$ 1,846.90	\$ 1,846.90
Z3	1	Z3 Deluxe Remote Siren, 200w Output w/Programable Push Button and Slide Switch Controls. NOTES: MOUNT TO LOFT	\$ 695.00	\$ 695.00
MR6MC-BW	1	MR6 MULTI COLOR LED, BLUE / WHITE NOTES: ON REAR LP BRKT, CONNECT STEADY WHITE TO REVERSE	\$ 81.00	\$ 81.00
MR6MC-RW	1	MR6 MULTI COLOR LED, RED / WHITE NOTES: ON REAR LP BRKT, CONNECT STEADY WHITE TO REVERSE	\$ 81.00	\$ 81.00
LPBKT-TH15	1	License Plate Mounting Bracket, Tahoe (2015+) (XT3/T-REX/MR6/LED X)	\$ 20.76	\$ 20.76
ULTMC-RB	2	MEGA THIN MULTICOLOR LED, RED/BLUE NOTES: BOTTOM OF CARGO DOOR	\$ 78.00	\$ 156.00
CP-TAH15-SC	1	2015 Tahoe PPV & SSV Package Includes: VH-TAH15-SC Console, TAH15W-BASE, MK-2CL Microphone Holder, HD-ARM-VP Armrest, PB-250 Pen Box with required fill & T-Rail Free Standing Mount Kit	\$ 856.80	\$ 856.80
GF1092TAH15	1		\$ 156.23	\$ 156.23
GK10271UHKSVSC	1	S T-RAIL MOUNT UNIVERSAL HK 1 UNIVERSAL LOCK WITH HANDCUFF KEY OVERRIDE	\$ 216.56	\$ 216.56
MK-2CL	2	Multi-Position Microphone Holder w/clip	\$ 14.69	\$ 29.38
CG-X	1	Chargeguard-select	\$ 85.00	\$ 85.00



# CAP FLEET UPFITTERS

## Quote

CAP Fleet Upfitters, LLC  
4911 Fulton  
Houston, TX 77009  
Phone: 832-203-5658

Date 10/13/2017  
Quote # CAPQ31385

Name / Address  
LAPORTE, CITY OF  
CITY OF LAPORTE  
604 W FAIRMONT PARKWAY  
LA PORTE, TX 77571

Ship to:  
LAPORTE, CITY OF  
LA PORTE FIRE DEPT  
LA PORTE, TX

Salesperson: Shawn Gustum  
Email: sgustum@capfleetupfitters.com  
VIN:  
End User: LAPORTE POLICE

Year:  
Make:  
Model:

Notes  
DOT

Part #	Qty	Description	Unit Price	Total
UNVTAB*-MT-0	1	Universal Mount for Tablets features Tilt/Swivel of the Tablet and choice of Keyboard Tray with TS-60 Motion Attachment. Requires separate Table or Computer holder	\$ 196.94	\$ 196.94
VMP-8B	1	Small Flange 8" Vertical Surface Mount Requires Pole Assembly	\$ 44.40	\$ 44.40
UPR-C9	1	NOTES: SIDE OF CONSOLE Center Upper - offers closer mounting to the dash with no offset for 9" pole	\$ 76.37	\$ 76.37
ARM-TELS	1	9"- 13"Telescoping Slide Arm with Swivel-Locks in multiple positions Requires TS-60EX or TS-1	\$ 204.85	\$ 204.85
LOFT-TAH16-EC	1	2016+ Tahoe Loft Electronic Equipment Tray - Interior Dimension 16.5" x 40" LOFT-TAH16-EC Includes removable stand-off electronics installation platform, allowing "bench" prep prior to installation. (Optional Accessories Available)	\$ 505.75	\$ 505.75
FMPB-814D-CK	1	Floor mounted pistol box - 8"w x 14"l x 3.25"h with Handle, 4 Digit combo Lock w/key override	\$ 169.15	\$ 169.15
5703FEM	1	NOTES: MOUNT TO LOFT 2015-16 Chevy Tahoe Tahoe Full Expanded Metal Window Rear Partition	\$ 328.00	\$ 328.00
LABOR	27	LABOR	\$ 55.00	\$ 1,485.00
GRAPHICS	1	CUSTOM GRAPHICS NOTES: VEHICLES WILL BE ALL BLACK. FOUR DOORS AND ROOF NEED TO BE WRAPPED WHITE AND	\$ 1,275.00	\$ 1,275.00
SSUPPLY	1	SHOP SUPPLIES	\$ 85.00	\$ 85.00
CAPHARNESS	1	CAP FLEET WIRING HARNESS	\$ 130.00	\$ 130.00
SHIP	1	SHIPPING & HANDLING	\$ 125.00	\$ 125.00
INSPECT	1	ALL CAP FLEET INSTALLATIONS COME WITH AGENCY LIFETIME WARRANTY	\$ 30.00	\$ 30.00



# CAP FLEET UPFITTERS

## Quote

CAP Fleet Upfitters, LLC  
4911 Fulton  
Houston, TX 77009  
Phone: 832-203-5658

Date : 10/13/2017  
Quote # : CAPQ31385

Name / Address  
LAPORTE, CITY OF  
CITY OF LAPORTE  
604 W FAIRMONT PARKWAY  
LA PORTE, TX 77571

Ship to:  
LAPORTE, CITY OF  
LA PORTE FIRE DEPT  
LA PORTE, TX

Salesperson: Shawn Gustum  
Email: sgustum@capfleetupfitters.com  
VIN :  
End User: LAPORTE POLICE

Year :  
Make :  
Model :

Notes  
DOT

Subtotal	\$ 9,723.23
Tax	\$ 0.00
<b>Grand</b>	<b>\$ 9,723.23</b>

This quote is good for 30 days from date of quote.

I hereby authorize the install work therein set forth to be done by CAP Fleet Upfitters, together with the furnishing by CAP Fleet Upfitters of the necessary parts and other material for such install and agree that CAP Fleet Upfitters is not responsible for any delays caused by unavailability or delayed availability of parts or material for any reason; that CAP Fleet Upfitters neither assumes or authorizes any other person to assume for CAP Fleet Upfitters any liability in connection with such install; that CAP Fleet Upfitters shall not be responsible for loss or damage to the above vehicle, or articles left therein; in case of fire, theft, any Act of God, or other cause beyond CAP Fleet Upfitters control; that CAP Fleet Upfitters employees may operate the above vehicle on streets, highways, or elsewhere for the purpose of testing and/or inspecting such vehicle.

[WWW.CAPFLEETUPFITTERS.COM](http://WWW.CAPFLEETUPFITTERS.COM)



# Quote

CAP Fleet Upfitters, LLC  
 4911 Fulton  
 Houston, TX 77009  
 Phone: 832-203-5658

Date: 10/13/2017  
 Quote # CAPQ28513

Name / Address  
 LAPORTE, CITY OF  
 CITY OF LAPORTE  
 604 W FAIRMONT PARKWAY  
 LA PORTE, TX 77571

Ship to:  
 LAPORTE, CITY OF  
 LA PORTE FIRE DEPT  
 LA PORTE, TX

Salesperson: Shawn Gustum  
 Email: sgustum@capfleetupfitters.com  
 VIN:  
 End User: LAPORTE POLICE

Year:  
 Make:  
 Model:

Notes  
 TRANSPORT K9

Part #	Qty	Description	Unit Price	Total
6165T-2L91	1	BUYBOARD 521-16, 524-17 LR Series Push Bumpers - (STEEL) 2-Light / CODE 3 MR6 / Not Included	\$ 295.62	\$ 295.62
MR6MC-BW	2	MR6 MULTI COLOR LED, BLUE / WHITE NOTES: PB UPPER RAIL AND 45 DEGREE, CONNECT STEADY WHITE TO TD	\$ 81.00	\$ 162.00
MR6MC-RW	2	MR6 MULTI COLOR LED, RED / WHITE NOTES: PB UPPER RAIL AND 45 DEGREE, CONNECT STEADY WHITE TO TD	\$ 81.00	\$ 162.00
920-10TH	1	Plug-In Headlight Flasher for Tahoe (2011-14 & 2015+) (Police Package Wiring)	\$ 59.72	\$ 59.72
C3100U	1	100w Speaker w/Universal Mounting Bracket NOTES: PUSH BUMPER	\$ 163.80	\$ 163.80
PT47	1	CODE 3 PURSUIT 47" LIGHTBAR NOTES: C3VUE: C102779	\$ 1,846.90	\$ 1,846.90
Z3	1	Z3 Deluxe Remote Siren, 200w Output w/Programable Push Button and Slide Switch Controls. NOTES: MOUNT ON LOFT	\$ 695.00	\$ 695.00
MR6MC-BW	1	MR6 MULTI COLOR LED, BLUE / WHITE NOTES: ON REAR LP BRKT, CONNECT STEADY WHITE TO REVERSE	\$ 81.00	\$ 81.00
MR6MC-RW	1	MR6 MULTI COLOR LED, RED / WHITE NOTES: ON REAR LP BRKT, CONNECT STEADY WHITE TO REVERSE	\$ 81.00	\$ 81.00
LPBKT-TH15	1	License Plate Mounting Bracket, Tahoe (2015+) (XT3/T-REX/MR6/LED X)	\$ 20.76	\$ 20.76
ULTMC-RB	2	MEGA THIN MULTICOLOR LED, RED/BLUE NOTES: BOTTOM OF CARGO DOOR	\$ 78.00	\$ 156.00
CP-TAH15-SC	1	2015 Tahoe PPV & SSV Package Includes: VH-TAH15-SC Console, TAH15W-BASE, MK-2CL Microphone Holder, HD-ARM-VP Armrest, PB-250 Pen Box with required fill & Multi-Position Microphone Holder w/clip	\$ 856.80	\$ 856.80
MK-2CL	1	Multi-Position Microphone Holder w/clip	\$ 14.69	\$ 14.69
CG-X	1	Chargeguard-select	\$ 85.00	\$ 85.00
UNVTAB*-MT-0	1	Universal Mount for Tablets features Tilt/Swivel of the Tablet and choice of Keyboard Tray with TS-60 Motion Attachment. Requires separate Table or Computer holder	\$ 196.94	\$ 196.94
VMP-8B	1	Small Flange 8" Vertical Surface Mount Requires Pole Assembly	\$ 44.40	\$ 44.40



# Quote

CAP Fleet Upfitters, LLC  
 4911 Fulton  
 Houston, TX 77009  
 Phone: 832-203-5658

Date: 10/13/2017  
 Quote # CAPQ28513

Name / Address  
 LAPORTE, CITY OF  
 CITY OF LAPORTE  
 604 W FAIRMONT PARKWAY  
 LA PORTE, TX 77571

Ship to:  
 LAPORTE, CITY OF  
 LA PORTE FIRE DEPT  
 LA PORTE, TX

Salesperson: Shawn Gustum  
 Email: sgustum@capfleetupfitters.com  
 VIN:  
 End User: LAPORTE POLICE

Year:  
 Make:  
 Model:

**Notes**

TRANSPORT K9

Part #	Qty	Description	Unit Price	Total
UPR-C9	1	Center Upper - offers closer mounting to the dash with no offset for 9" pole	\$ 76.37	\$ 76.37
ARM-TELS	1	9"- 13" Telescoping Slide Arm with Swivel-Locks in multiple positions. Requires TS-60EX or TS-1	\$ 204.85	\$ 204.85
LOFT-TAH16-EC	1	2016+ Tahoe Loft Electronic Equipment Tray - Interior Dimension 16.5" x 40" LOFT-TAH16-EC Includes removable stand-off electronics installation platform, allowing "bench" prep prior to installation. (Optional Accessories Available)	\$ 505.75	\$ 505.75
FMPB-814D-CK	1	Floor mounted pistol box - 8"w x 14"l x 3.25"h with Handle, 4 Digit combo Lock w/key override NOTES: MOUNT ON LOFT	\$ 169.15	\$ 169.15
LABOR	34	LABOR	\$ 55.00	\$ 1,870.00
GRAPHICS	1	CUSTOM GRAPHICS NOTES: VEHICLES WILL BE ALL BLACK. FOUR DOORS AND ROOF NEED TO BE WRAPPED WHITE AND SHOP SUPPLIES	\$ 1,275.00	\$ 1,275.00
SSUPPLY	1	SHOP SUPPLIES	\$ 85.00	\$ 85.00
CAPHARNASS	1	CAP FLEET WIRING HARNESS	\$ 130.00	\$ 130.00
SHIP	1	SHIPPING & HANDLING	\$ 275.00	\$ 275.00
INSPECT	5	ALL CAP FLEET INSTALLATIONS COME WITH AGENCY LIFETIME WARRANTY	\$ 30.00	\$ 150.00
K9-C23-PT	1	2015-2017 CHEVROLET TAHOE POLICE PURSUIT VEHICLE (PPV) K9 PRISONER TRANSPORT SYSTEM	\$ 2,487.00	\$ 2,487.00
K9-A-104	1	WINDOW GUARD, INT, KIT, OPT, W-FAN	\$ 267.50	\$ 267.50
K9-A-203	1	K9 Transport Heat Alarm Unit Option	\$ 1,065.30	\$ 1,065.30
K9-A-303	1	K9 LONG RANGE REMOTE PAGER	\$ 432.74	\$ 432.74

Subtotal \$ 13,915.29

Tax \$ 0.00

**Grand \$ 13,915.29**

This quote is good for 30 days from date of quote.

I hereby authorize the install work therein set forth to be done by CAP Fleet Upfitters, together with the furnishing by CAP Fleet Upfitters of the necessary parts and other material for such install and agree that CAP Fleet Upfitters is not responsible for any delays caused by unavailability or delayed availability of parts or material for any reason; that CAP Fleet Upfitters neither assumes or authorizes any other person to assume for CAP Fleet Upfitters any liability in connection with such install; that CAP Fleet Upfitters shall not be responsible for loss or damage to the above vehicle, or articles left therein; in case of fire, theft, any Act of God, or other cause beyond CAP Fleet Upfitters control; that CAP Fleet Upfitters employees may operate the above vehicle on streets, highways, or elsewhere for the purpose of testing and/or inspecting such vehicle.



# Quote

Date 10/13/2017  
Quote # CAPQ28512

CAP Fleet Upfitters, LLC  
4911 Fulton  
Houston, TX 77009  
Phone: 832-203-5658

Name / Address  
LAPORTE, CITY OF  
CITY OF LAPORTE  
604 W FAIRMONT PARKWAY  
LA PORTE, TX 77571

Ship to:  
LAPORTE, CITY OF  
LA PORTE FIRE DEPT  
LA PORTE, TX

Salesperson: Shawn Gustum  
Email: sgustum@capfleetupfitters.com  
VIN:  
End User: LAPORTE POLICE

Year:  
Make:  
Model:

Notes  
FULL K9

Part #	Qty	Description	Unit Price	Total
5165T-2L91	1	BUYBOARD 521-16, 524-17 LR Series Push Bumpers - (STEEL) 2-Light / CODE 3 MR6 / Not Included	\$ 295.62	\$ 295.62
MR6MC-BW	2	MR6 MULTI COLOR LED, BLUE / WHITE NOTES: PB UPPER RAIL AND 45 DEGREE, CONNECT STEADY WHITE TO TD	\$ 81.00	\$ 162.00
MR6MC-RW	2	MR6 MULTI COLOR LED, RED / WHITE NOTES: PB UPPER RAIL AND 45 DEGREE, CONNECT STEADY WHITE TO TD	\$ 81.00	\$ 162.00
920-10TH	1	Plug-In Headlight Flasher for Tahoe (2011-14 & 2015+) (Police Package Wiring)	\$ 59.72	\$ 59.72
C3100U	1	100w Speaker w/Universal Mounting Bracket NOTES: PUSH BUMPER	\$ 163.80	\$ 163.80
PT47	1	CODE 3 PURSUIT 47" LIGHTBAR NOTES: C3VUE: C102779	\$ 1,846.90	\$ 1,846.90
Z3	1	Z3 Deluxe Remote Siren, 200w Output w/Programable Push Button and Slide Switch Controls. NOTES: MOUNT TO LOFT	\$ 695.00	\$ 695.00
MR6MC-BW	1	MR6 MULTI COLOR LED, BLUE / WHITE NOTES: ON REAR LP BRKT, CONNECT STEADY WHITE TO REVERSE	\$ 81.00	\$ 81.00
MR6MC-RW	1	MR6 MULTI COLOR LED, RED / WHITE NOTES: ON REAR LP BRKT, CONNECT STEADY WHITE TO REVERSE	\$ 81.00	\$ 81.00
LPBKT-TH15	1	License Plate Mounting Bracket, Tahoe (2015+) (XT3/T-REX/MR6/LED X)	\$ 20.76	\$ 20.76
ULTMC-RB	2	MEGA THIN MULTICOLOR LED, RED/BLUE NOTES: BOTTOM OF CARGO DOOR	\$ 78.00	\$ 156.00
CP-TAH15-SC	1	2015 Tahoe PPV & SSV Package Includes: VH-TAH15-SC Console, TAH15W-BASE, MK-2CL Microphone Holder, HD-ARM-VP Armrest, PB-250 Pen Box with required fill &	\$ 856.80	\$ 856.80
MK-2CL	1	Multi-Position Microphone Holder w/clip	\$ 14.69	\$ 14.69
CG-X	1	Chargeguard-select	\$ 85.00	\$ 85.00
UNVTAB*-MT-0	1	Universal Mount for Tablets features Tilt/Swivel of the Tablet and choice of Keyboard Tray with TS-60 Motion Attachment. Requires separate Table or Computer holder	\$ 196.94	\$ 196.94
VMP-8B	1	Small Flange 8" Vertical Surface Mount Pole Assembly Requires	\$ 44.40	\$ 44.40



# Quote

CAP Fleet Upfitters, LLC  
 4911 Fulton  
 Houston, TX 77009  
 Phone: 832-203-5658

Date: 10/13/2017  
 Quote #: CAPQ28512

Name / Address  
 LAPORTE, CITY OF  
 CITY OF LAPORTE  
 604 W FAIRMONT PARKWAY  
 LA PORTE, TX 77571

Ship to:  
 LAPORTE, CITY OF  
 LA PORTE FIRE DEPT  
 LA PORTE, TX

Salesperson: Shawn Gustum  
 Email: sgustum@capfleetupfitters.com  
 VIN:  
 End User: LAPORTE POLICE

Year:  
 Make:  
 Model:

Notes  
 FULL K9

Part #	Qty	Description	Unit Price	Total
UPR-C9	1	Center Upper - offers closer mounting to the dash with no offset for 9" pole	\$ 76.37	\$ 76.37
ARM-TELS	1	9"- 13" Telescoping Slide Arm with Swivel-Locks in multiple positions Requires TS-60EX or TS-1	\$ 204.85	\$ 204.85
LOFT-TAH16-EC	1	2016+ Tahoe Loft Electronic Equipment Tray - Interior Dimension 16.5" x 40" LOFT-TAH16-EC Includes removable stand-off electronics installation platform, allowing "bench" prep prior to installation. (Optional Accessories Available)	\$ 505.75	\$ 505.75
FMPB-814D-CK	1	Floor mounted pistol box - 8"w x 14"l x 3.25"h with Handle, 4 Digit combo Lock w/key override NOTES: MOUNT TO LOFT	\$ 169.15	\$ 169.15
LABOR	34	LABOR	\$ 55.00	\$ 1,870.00
GRAPHICS	1	CUSTOM GRAPHICS NOTES: VEHICLES WILL BE ALL BLACK. FOUR DOORS AND ROOF NEED TO BE WRAPPED WHITE AND	\$ 1,275.00	\$ 1,275.00
SSUPPLY	1	SHOP SUPPLIES	\$ 85.00	\$ 85.00
CAPHARNESS	1	CAP FLEET WIRING HARNESS	\$ 130.00	\$ 130.00
SHIP	1	SHIPPING & HANDLING	\$ 275.00	\$ 275.00
INSPECT	5	ALL CAP FLEET INSTALLATIONS COME WITH AGENCY LIFETIME WARRANTY	\$ 30.00	\$ 150.00
K9-C23	1	2015-2016 CHEVROLET TAHOE K9 TRANSPORT	\$ 1,946.00	\$ 1,946.00
K9-A-104	1	WINDOW GUARDD, INT, KIT, OPT, W-FAN	\$ 267.50	\$ 267.50
K9-A-203	1	K9 Transport Heat Alarm Unit Option	\$ 1,065.30	\$ 1,065.30
K9-A-303	1	K9 LONG RANGE REMOTE PAGER	\$ 432.74	\$ 432.74

Subtotal \$ 13,374.29  
 Tax \$ 0.00  
 Grand \$ 13,374.29

This quote is good for 30 days from date of quote.

I hereby authorize the install work therein set forth to be done by CAP Fleet Upfitters, together with the furnishing by CAP Fleet Upfitters of the necessary parts and other material for such install and agree that CAP Fleet Upfitters is not responsible for any delays caused by unavailability or delayed availability of parts or material for any reason; that CAP Fleet Upfitters neither assumes or authorizes any other person to assume for CAP Fleet Upfitters any liability in connection with such install; that CAP Fleet Upfitters shall not be responsible for loss or damage to the above vehicle, or articles left therein; in case of fire, theft, any Act of God, or other cause beyond CAP Fleet Upfitters control; that CAP Fleet Upfitters employees may operate the above vehicle on streets, highways, or elsewhere for the purpose of testing and/or inspecting such vehicle.

## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: <u>11-13-17</u>
Requested By: <u>Kenith Adcox</u>
Department: <u>Police</u>
Report: <input checked="" type="checkbox"/> Resolution: <input type="checkbox"/> Ordinance: <input type="checkbox"/>

<b><u>Budget</u></b>
Source of Funds: <u>Technology Fund</u>
Account Number: <u>023-9903-580-4050</u>
Amount Budgeted: <u>\$124,000</u>
Amount Requested: <u>\$ 64,074</u>
Budgeted Item: <u>YES</u> NO

Exhibits: COBAN Technologies – HGAC Quote

New Computers for Replacement Vehicles

### **SUMMARY & RECOMMENDATION**

The City entered into an agreement with Coban Technologies in 2012 to provide video and computing capabilities for police patrol units. The original agreement will be completed in December 2017 and all Coban equipment will then be owned by the City. IT established a replacement fund for video and computing equipment for the police patrol units back in 2012, anticipating that effective 2017 the police department would need to replace this equipment as it reached its end of life. To help spread future costs, the plan is, however, to begin up-grading this technology only as vehicle replacement's take place each year as opposed to replacing all units at one time. As we will be purchasing a total of 8 patrol units this fiscal year, we are recommending the replacement of 8 Coban in-car video/computing units this fiscal year.

Currently, all but a few police patrol units are fitted with 2012 model Coban M7 Titans, which have video and computing capabilities all in one. The Coban M7 Titan is, however, no longer in production and Coban will no longer offer an "all in one" video/computing option. Therefore, the police department is asking to purchase eight (8) Coban Edge video only systems and will then use Dell ruggedized tablets for in-car computing. We have been testing a unit with this configuration for over a year and are happy with its performance.

This request/quote is only for the Coban Edge video units. Coban currently is a HGAC vendor and has provided a quote for the eight (8) units that will be purchased in the 2017/18 budget, in the amount of \$64,074. The Dell tablets will be purchased separately from PCM-G Technologies at a total cost of \$25,477. This will bring the total in-car video and computing technology cost to just under \$90,000. This will leave approximately \$34,000 within the listed technology account, which will be used to purchase eight (8) in-car printers and an additional computer data storage server, which are estimated to cost of just under \$20,000.

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#### **Action Required by Council:**

Approve the purchase of the COBAN Edge systems through COBAN Technologies, Inc.

---

#### **Approved for City Council Agenda**

\_\_\_\_\_  
Corby D. Alexander

\_\_\_\_\_  
Date



**CONTRACT PRICING WORKSHEET**  
For Catalog & Price Sheet Type Purchases

**Contract No.:** EF-04-17

**Date Prepared:** 10-Oct-17

**This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents MUST be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.**

<b>Buying Agency:</b>	La Porte Police Department	<b>Contractor:</b>	COBAN Technologies, Inc
<b>Contact Person:</b>	Lt Matt Daeumer	<b>Prepared By:</b>	Richard Alley
<b>Phone:</b>	281-842-3164	<b>Phone:</b>	832-287-8188
<b>Fax:</b>		<b>Fax:</b>	
<b>Email:</b>	daeumerm@laportetx.gov	<b>Email:</b>	richarda@cobantech.com

<b>Catalog / Price Sheet Name:</b>	
<b>General Description of Product:</b>	Digital Video Recording Solution

**A. Catalog / Price Sheet Items being purchased - Itemize Below - Attach Additional Sheet If Necessary**

Quan	Description	Unit Pr	Total
8	SYSED-06-B EDGE Hi Def	5050	40400
8	MZZ-01 Mounting Plate	95	760
1	SCCA-014 Support Kit 8GB USB / Keyboard Edge	90	90
8	WARR-E4 Fourth Year Warranty	400	3200
8	WARR-E5 Fifth Year Warranty	500	4000
8	WLIC-01 COBAN DVMS Solution 1 year Lic with Tech Support	225	1800
32	WMAIN-110 COBAN DVMS 2 nd, 3rd, 4th and 5th renewal (Software Maintenance and Tech Support)	175	5600
8	SCOPT-27 Two (2) Dual Band Antennas 802.11 A/G/N	195	1560
0			0
0			0
0			0
			0
<b>Total From Other Sheets, If Any:</b>			
<b>Subtotal A:</b>			57410

**B. Unpublished Options, Accessory or Service items - Itemize Below - Attach Additional Sheet If Necessary**

(Note: Unpublished Items are any which were not submitted and priced in contractor's bid.)

Quan	Description	Unit Pr	Total
8	FOCUS-02-00 Veh Dock	588	4704
8	FOCUS X1 Vehicle Dock 5-Year Extended Service Plan - 5-Year hardware service plan	195	1560
0		0	0
			0
<b>Total From Other Sheets, If Any:</b>			
<b>Subtotal B:</b>			6264

**Check:** Total cost of Unpublished Options (B) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).

**For this transaction the percentage is:**

11%

**C. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges**

	0
<b>Freight</b>	400
<b>Subtotal C:</b>	400

**Delivery Date:**

**D. Total Purchase Price (A+B+C):**

64074

## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: November 13, 2017

Appropriation

Requested By: Ken Adcox

Source of Funds: \_\_\_\_\_

Department: Police

Account Number: \_\_\_\_\_

Report:  Resolution:  Ordinance:

Amount Budgeted: \_\_\_\_\_

Other:  \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Budgeted Item:  YES  NO

**Attachments :**

**1. State seized funds report and backup**

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### SUMMARY & RECOMMENDATIONS

Per Chapter 59 of the Texas Code of Criminal Procedure, Article 59.06 (g) (1), "All law enforcement agencies and attorneys representing the state who receive proceeds or property under this chapter shall account for the seizure, forfeiture, receipt, and specific expenditure of all such proceeds in an audit, which is to be performed annually by the commissioners court or governing body of a municipality, as appropriate."

In accordance with this requirement, a completed FY 2017 Chapter 59 Asset Forfeiture Audit Report By Law Enforcement Agency is attached, along with a summary of the fund balance, revenues and expenditures provided by the Finance Department, a financial print out for all revenues and expenditures reported under the state seizure project number (SZST) and copies of all expenditure receipts are attached for council review.

For the FY 2017 Budget Year, a total of \$96,026 was budgeted with \$94,057 having been expended over the year. The attached audit has been reviewed and verified by the Police Department and the City's Controller, Phyllis Rinehart.

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**Action Required of Council:**

Review and approve attached FY 2017 audit/asset forfeiture report and associated financial records as required by Chapter 59 of the Texas Code of Criminal Procedure.

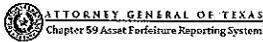
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**Approved for City Council Agenda**

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**Corby D. Alexander, City Manager**

**Date**



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**FY 2017  
CHAPTER 59 ASSET FORFEITURE REPORT  
BY LAW ENFORCEMENT AGENCY**

Agency: La Porte Police Dept.  
 Mailing Address: 3001 North 23rd Street  
 City: La Porte  
 State: TX  
 ZIP: 77571  
 Agency County: Harris  
 Phone Number: (281) 842-3101  
 Agency Fiscal Beginning Month: October  
 Agency Fiscal Ending Month: September

[Cancel](#)

**NOTE: PLEASE ROUND ALL FIGURES TO NEAREST WHOLE DOLLAR**

**I. SEIZED FUNDS PURSUANT TO CHAPTER 59**

A) Beginning Balance: \$

B) Seizures During Reporting Period:

1) Amount seized and retained in your agency's custody: \$

2) Amount seized and transferred to the District Attorney pending forfeiture: \$

3) Total Seizures: \$0.00

C) Interest Earned on Seized Funds During Reporting Period: \$

D) Amount Returned to Defendants/Respondents: \$

E) Amount Transferred to Forfeiture Account: \$

F) Other Reconciliation Items (Must provide detail in box below): \$

Description:

G) Ending Balance: \$0.00

**II. FORFEITED FUNDS AND OTHER COURT AWARDS PURSUANT TO CHAPTER 59**

A) Beginning Balance: \$

B) Amount Forfeited to and Received by Reporting Agency (including Interest) During Reporting Period: \$

C) Interest Earned on Forfeited Funds During Reporting Period: \$

D) Amount Awarded Pursuant to 59.022: \$

E) Amount Awarded Pursuant to 59.023: \$

F) Proceeds Received by Your Agency From Sale of Forfeited Property: \$

G) Amount Returned to Crime Victims: \$

H) Other Reconciliation Items (Must provide detail in box below): \$

Description:

I) Total expenditures of Forfeited Funds During Reporting Period: \$94,057.00

J) Ending Balance (balance will be automatically calculated after expenditures are entered): \$175,671.00

**III. OTHER PROPERTY**

A) MOTOR VEHICLES (Include cars, motorcycles, tractor trailers, etc.)

1) Seized:

2) Forfeited to Agency:

3) Returned to Defendants/Respondents:

4) Put into use by Agency:

**B) REAL PROPERTY** (Count each parcel seized as one item)

1) Seized:

2) Forfeited to Agency:

3) Returned to Defendants/Respondents:

4) Put into use by Agency:

**C) COMPUTERS** (Include computer and attached system components, such as printers and monitors, as one item)

1) Seized:

2) Forfeited to Agency:

3) Returned to Defendants/Respondents:

4) Put into use by Agency:

**D) FIREARMS** (Include only firearms seized for forfeiture under Chapter 59. Do not include weapons disposed under Chapter 18)

1) Seized:

2) Forfeited to Agency:

3) Returned to Defendants/Respondents:

4) Put into use by Agency:

**E) Other Property**

Description	Seized	Forfeited to Agency	Returned to Defendants/Respondents	Put into use by Agency
<input type="text"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

**IV. FORFEITED PROPERTY RECEIVED FROM ANOTHER AGENCY**

A) Motor Vehicles:

B) Real Property:

C) Computers:

D) Firearms:

E) Other:

**V. FORFEITED PROPERTY TRANSFERRED OR LOANED TO ANOTHER AGENCY**

A) Motor Vehicles:

B) Real Property:

C) Computers:

D) Firearms:

E) Other:

**VI. EXPENDITURES**

**A) SALARIES**

1) Increase of Salary, Expense or Allowance for Employees (Salary Supplements): \$

2) Salary Budgeted Safely From Forfeited Funds: \$

3) Number of Employees Paid Using Forfeiture Funds:

4) TOTAL SALARIES PAID OUT OF CHAPTER 59 FUNDS: \$0.00

**B) OVERTIME**

1) For Employees Budgeted by Governing Body:

\$ 11,458.00

2) For Employees Budgeted Solely out of Forfeiture Funds: \$ 0.00

3) Number of Employees Paid Using Forfeiture Funds: 0

4) TOTAL OVERTIME PAID OUT OF CHAPTER 59 FUNDS: \$11,458.00

C) EQUIPMENT

1) Vehicles: \$ 6,600.00

2) Computers: \$ 14,920.00

3) Firearms, Protective Body Armor, Personal Equipment: \$ 19,746.00

4) Furniture: \$ 0.00

5) Software: \$ 13,817.00

6) Maintenance Costs: \$ 0.00

7) Uniforms: \$ 2,364.00

8) K9 Related Costs: \$ 0.00

9) Other (Must provide detail in box below): \$ 11,341.00

Description: DRUG FREE ZONES SIGNAGE - 1697  
FLASH CAMERA SYSTEM - 7080  
FUNCTIONAL TRAINER (PHYSICAL FITNESS)

10) TOTAL EQUIPMENT PURCHASED WITH CHAPTER 59 FUNDS: \$68,788.00

D) SUPPLIES

1) Office Supplies: \$ 0.00

2) Mobile Phone and Data Account Fees: \$ 0.00

3) Internet: \$ 0.00

4) Other (Must provide detail in box below): \$ 0.00

Description:

5) TOTAL SUPPLIES PURCHASED WITH CHAPTER 59 FUNDS: \$0.00

E) Travel

1) In State Travel

a) Transportation: \$ 0.00

b) Meals & Lodging: \$ 761.00

c) Mileage: \$ 0.00

d) Incidental Expenses: \$ 0.00

e) Total In State Travel: \$761.00

2) Out of State Travel

a) Transportation: \$ 0.00

b) Meals & Lodging: \$ 0.00

c) Mileage: \$ 0.00

d) Incidental Expenses: \$ 0.00

e) Total Out of State Travel: \$0.00

3) TOTAL TRAVEL PAID OUT OF CHAPTER 59 FUNDS

Total Travel Paid Out of Chapter 59 Funds: \$761.00

F) TRAINING

1) Fees (Conferences, Seminars): \$ 13,050.00

2) Materials (Books, CDs, Videos, etc.): \$ 0.00

3) Other (Must provide detail in box below): \$ 0.00

Description: [Text box with up/down arrows]

4) TOTAL TRAINING PAID OUT OF CHAPTER 59 FUNDS: \$13,050.00

G) INVESTIGATIVE COSTS

1) Informant Costs: \$ 0.00

2) Buy Money: \$ 0.00

3) Lab Expenses: \$ 0.00

4) Other (Must provide detail in box below): \$ 0.00

Description: [Text box with up/down arrows]

5) TOTAL INVESTIGATIVE COSTS PAID OUT OF CHAPTER 59 FUNDS: \$0.00

H) PREVENTION / TREATMENT PROGRAMS / FINANCIAL ASSISTANCE / DONATIONS

1) Total Prevention/Treatment Programs (pursuant to 59.06 (d-3)(6), (h), (j) ): \$ 0.00

2) Total Financial Assistance (pursuant to Articles 59.06 (n) and (o) ): \$ 0.00

3) Total Donations (pursuant to Articles 59.06 (d-2)): \$ 0.00

4) Total Scholarships to Children of Officers Killed in the Line of Duty (pursuant to Article 59.06 (r)): \$ 0.00

5) TOTAL PREVENTION/TREATMENT PROGRAMS/FINANCIAL ASSISTANCE/DONATIONS (pursuant to Articles 59.06 (d-3)(6),(h), (j),(n),(o),(d-2),(r)): \$0.00

I) FACILITY COSTS

1) Building Purchase: \$ 0.00

2) Lease Payments: \$ 0.00

3) Remodeling: \$ 0.00

4) Maintenance Costs: \$ 0.00

5) Utilities: \$ 0.00

6) Other (Must provide detail in box below): \$ 0.00

Description: [Text box with up/down arrows]

7) TOTAL FACILITY COSTS PAID OUT OF CHAPTER 59 FUNDS: \$0.00

J) MISCELLANEOUS FEES

1) Court Costs: \$ 0.00

2) Filing Fees: \$ 0.00

3) Insurance: \$ 0.00

4) Witness Fees (including travel and security): \$ 0.00

5) Audit Costs and Fees (including audit preparation and professional fees): \$ 0.00

6) Other (Must provide detail in box below): \$ 0.00

Description: [Text box with up/down arrows]

7) TOTAL MISCELLANEOUS FEES PAID OUT OF CHAPTER 59 FUNDS: \$0.00

K) PAID TO STATE TREASURY / GENERAL FUND / HEALTH & HUMAN SERVICES COMMISSION

1) Total paid to State Treasury due to lack of local agreement pursuant to 59.06 (c): \$ 0.00

2) Total paid to State Treasury due to participating in task force not established in accordance with 59.06 (q)(1): \$ 0.00

3) Total paid to General Fund pursuant to 59.06 (c-3) (c) (Texas Department of Public Safety only): \$ 0.00

4) Total forfeiture funds transferred to the Health and Human Services Commission pursuant to 59.06 (p): \$ 0.00

4) TOTAL PAID TO STATE TREASURY GENERAL FUND HEALTH & HUMAN SERVICES COMMISSION OUT OF CHAPTER 59 FUNDS: \$0.00

L) TOTAL PAID TO COOPERATING AGENCY(IES) PURSUANT TO LOCAL AGREEMENT

TOTAL PAID TO COOPERATING AGENCY(ES) PURSUANT TO LOCAL AGREEMENT: \$ 0.00

M) TOTAL OTHER EXPENSES PAID OUT OF CHAPTER 59 FUNDS WHICH ARE NOT ACCOUNTED FOR IN PREVIOUS CATEGORIES

TOTAL OTHER EXPENSES PAID OUT OF CHAPTER 59 FUNDS WHICH ARE NOT ACCOUNTED FOR IN PREVIOUS CATEGORIES (Must provide detail in box below): \$ 0.00

Description:

N) TOTAL EXPENDITURES

TOTAL EXPENDITURES: \$94,057.00

[Refresh totals](#)

**AUDITOR/ TREASURER/ACCOUNTING PROFESSIONAL/PREPARER CERTIFICATION**

By pressing "Save" below using your email address and password account access, and pursuant to the terms of service, you certify that you swear or affirm that the Commissioners Court, City Council or Head of Agency (if no governing body) has registered that you conduct the audit required by Article 59.06 of the Code of Criminal Procedure and that upon diligent inspection of all relevant documents and supporting materials, you believe that the information contained in this report is true and correct to the best of your knowledge.

SIGNATURE OF AUDITOR/TREASURER/ACCOUNTING PROFESSIONAL/PREPARER: *Phyllis Rinehart*

TITLE: Controller

**HEAD OF AGENCY CERTIFICATION**

By pressing "Submit" below using your email address and password account access, and pursuant to the terms of service you swear or affirm, under penalty of perjury, that you have accounted for the seizure, forfeiture, receipt, and specific expenditure of all proceeds and property subject to Chapter 59 of the Code of Criminal Procedure, and that upon diligent inspection of all relevant documents and supporting materials, this asset forfeiture report is true and correct and contains all information required by Article 59.06 of the Code of Criminal Procedure. You further swear or affirm that, to the best of your knowledge, all expenditures reported herein were lawful and proper, and made in accordance with Texas law.

SIGNATURE OF HEAD OF AGENCY: *Kenneth A. Adams*

TITLE: Police Chief

DATE: 10/25/2017

**NOTICE OF CRIMINAL PENALTY**

By checking this box I acknowledge that I have read and understand the foregoing notice. (This box must be checked in order to submit your report.)

Comments:

[Submit](#) [Save](#) [Cancel](#)

**City of La Porte**  
**State Seized Funds Reserve Balance Adjustment**  
**9/30/2017**

	State
Beginning Balance 10-1-16	<u>\$ 135,290.58</u>
Add: Receipts	133,009.00 (032-0000-407-34-00) (Project SZST)
Less: Expenditures	(94,056.75) (Project SZST)
<u>End of Year Remaining</u>	<u>174,242.83</u>
Add: Interest earnings fiscal year 2017	1,428.48
Ending Balance 9-30-17 (a+b+c)	<u><u>\$ 175,671.31</u></u>

*Phyllis Punchart*  
*10-25-2017*

**SEIZED STATE PROJECT**

032 - GRANT FUND

Project Number	Department	Division	Transaction Date	Transaction Description	Account Number	GL Object Long Description	Budget	Debit	Credit	Balance
SZST	00-Description N/A	000-Description N/A	12/01/2016	CITY OF MERIDIAN-SEIZ PMT LAPO	0320000-4073400	CONFISCATED FUNDS-STATE		\$0.00	\$34,895.50	(\$34,895.50)
			12/20/2016	HARRIS CO DA PMT TO LPPD LAPOL	0320000-4073400	CONFISCATED FUNDS-STATE		\$0.00	\$14,868.36	(\$14,868.36)
			12/20/2016	HARRIS CO DA TO LPPD-PYMT LAPO	0320000-4073400	CONFISCATED FUNDS-STATE		\$0.00	\$1,036.43	(\$1,036.43)
			03/17/2017	ACCT#9208859747 LAPOBJA 03/	0320000-4073400	CONFISCATED FUNDS-STATE		\$0.00	\$406.85	(\$406.85)
			03/17/2017	ACCT#9210439056 LAPOBJA 03/	0320000-4073400	CONFISCATED FUNDS-STATE		\$0.00	\$2,755.98	(\$2,755.98)
			03/17/2017	FAYETTE CNTY-FORFEITURE P LAPO	0320000-4073400	CONFISCATED FUNDS-STATE		\$0.00	\$50,000.00	(\$50,000.00)
			04/30/2017	LP POLICE-SEIZED FUNDS LAPOBJA	0320000-4073400	CONFISCATED FUNDS-STATE		\$0.00	\$1,119.28	(\$1,119.28)
			05/04/2017	PD SEIZURE LAPOBJA 05/04/17	0320000-4073400	CONFISCATED FUNDS-STATE		\$0.00	\$3,116.35	(\$3,116.35)
			05/07/2017	HARRIS COUNTY REIMB. LAPOPJB	0320000-4073400	CONFISCATED FUNDS-STATE		\$0.00	\$1,740.04	(\$1,740.04)
			07/31/2017	LPPD 5/18/17	0320000-4073400	CONFISCATED FUNDS-STATE		\$0.00	\$3,172.28	(\$3,172.28)
			09/05/2017	Harris County T Miscellaneous	0320000-4073400	CONFISCATED FUNDS-STATE		\$0.00	\$19,907.93	(\$19,907.93)
								\$0.00	\$133,009.00	(\$133,009.00)
								\$0.00	\$133,009.00	(\$133,009.00)
	52-POLICE	5253-PATROL	10/14/2016	PAYROLL SUMMARY	0325253-5211020	OVERTIME		\$199.23	\$99.62	\$99.61
			10/28/2016	PAYROLL SUMMARY	0325253-5211020	OVERTIME		\$2,017.07	\$0.00	\$2,017.07
			12/09/2016	PAYROLL SUMMARY	0325253-5211020	OVERTIME		\$1,269.02	\$0.00	\$1,269.02
			03/08/2017	PR0303	0325253-5211020	OVERTIME		\$1,051.57	\$0.00	\$1,051.57
			04/30/2017	PR0428	0325253-5211020	OVERTIME		\$569.95	\$0.00	\$569.95
			05/23/2017	PR0512	0325253-5211020	OVERTIME		\$216.53	\$0.00	\$216.53
			06/09/2017	PR0526	0325253-5211020	OVERTIME		\$6,870.39	\$0.00	\$6,870.39
			06/30/2017	PR0609	0325253-5211020	OVERTIME		\$364.72	\$0.00	\$364.72
			09/30/2017	CORRECT OVERTIME	0325253-5211020	OVERTIME		\$1,605.82	\$0.00	\$1,605.82
			09/30/2017	RECLASS OVERTIME FOR PR 0526	0325253-5211020	OVERTIME		\$0.00	\$4,828.96	(\$4,828.96)
							\$12,000.00	\$14,184.30	\$4,928.56	\$9,255.72
			10/14/2016	PAYROLL SUMMARY	0325253-5211080	FICA		\$15.08	\$7.56	\$7.52
			10/28/2016	PAYROLL SUMMARY	0325253-5211080	FICA		\$158.15	\$0.00	\$158.15
			12/09/2016	PAYROLL SUMMARY	0325253-5211080	FICA		\$103.14	\$0.00	\$103.14
			03/08/2017	PR0303	0325253-5211080	FICA		\$60.44	\$0.00	\$60.44
			04/30/2017	PR0428	0325253-5211080	FICA		\$43.60	\$0.00	\$43.60
			05/23/2017	PR0512	0325253-5211080	FICA		\$18.56	\$0.00	\$18.56
			06/09/2017	PR0526	0325253-5211080	FICA		\$525.59	\$0.00	\$525.59
			06/30/2017	PR0609	0325253-5211080	FICA		\$28.43	\$0.00	\$29.43
			09/30/2017	CORRECT OVERTIME	0325253-5211080	FICA		\$113.05	\$0.00	\$113.05
			09/30/2017	RECLASS OVERTIMEFOR 125TH	0325253-5211080	FICA		\$0.00	\$369.42	(\$369.42)
							\$818.00	\$1,085.04	\$376.98	\$708.06
			10/14/2016	PAYROLL SUMMARY	0325253-5211065	RETIREMENT		\$32.65	\$16.33	\$16.32
			10/28/2016	PAYROLL SUMMARY	0325253-5211065	RETIREMENT		\$340.57	\$0.00	\$340.57
			12/09/2016	PAYROLL SUMMARY	0325253-5211065	RETIREMENT		\$220.76	\$0.00	\$220.76
			03/08/2017	PR0303	0325253-5211065	RETIREMENT		\$169.72	\$0.00	\$169.72
			04/30/2017	PR0428	0325253-5211065	RETIREMENT		\$91.99	\$0.00	\$91.99
			05/23/2017	PR0512	0325253-5211065	RETIREMENT		\$34.95	\$0.00	\$34.95
			06/09/2017	PR0526	0325253-5211065	RETIREMENT		\$1,108.88	\$0.00	\$1,108.88
			06/30/2017	PR0609	0325253-5211065	RETIREMENT		\$62.09	\$0.00	\$62.09
			09/30/2017	CORRECT OVERTIME	0325253-5211065	RETIREMENT		\$227.98	\$0.00	\$227.98
			09/30/2017	RECLASS OVERTIMEFOR 125TH	0325253-5211065	RETIREMENT		\$0.00	\$779.39	(\$779.39)
							\$2,058.00	\$2,286.59	\$795.72	\$1,493.87
			12/31/2016	SQ SQ MAIN STREET EM	0325253-5212003	PROTECTIVE CLOTHING		\$578.00	\$0.00	\$578.00
			03/31/2017	CLOTHING & APPAREL	0325253-5212003	PROTECTIVE CLOTHING		\$205.00	\$0.00	\$205.00
			03/31/2017	SALES ORDER 7833517	0325253-5212003	PROTECTIVE CLOTHING		\$6,800.00	\$0.00	\$6,800.00
			05/31/2017	SQ SQ MAIN STREET EM	0325253-5212003	PROTECTIVE CLOTHING		\$430.00	\$0.00	\$430.00
			05/31/2017	THE COMMAND POST	0325253-5212003	PROTECTIVE CLOTHING		\$79.88	\$0.00	\$79.88
			09/22/2017	Explorer Program see notes	0325253-5212003	PROTECTIVE CLOTHING		\$69.98	\$0.00	\$69.98
			06/22/2017	Explorer shirt/logo embroidery	0325253-5212003	PROTECTIVE CLOTHING		\$82.00	\$0.00	\$82.00
			06/22/2017	Explorer shirts	0325253-5212003	PROTECTIVE CLOTHING		\$85.00	\$0.00	\$85.00
			07/20/2017	air plate-Explorer competto	0325253-5212003	PROTECTIVE CLOTHING		\$24.88	\$0.00	\$24.88
			07/20/2017	Pants for Explorers	0325253-5212003	PROTECTIVE CLOTHING		\$294.00	\$0.00	\$294.00
			07/27/2017	GALL'S INC. BALLISTIC HELMETS	0325253-5212003	PROTECTIVE CLOTHING		\$3,173.25	\$0.00	\$3,173.25
			07/27/2017	GALL'S INC. SHIPPING	0325253-5212003	PROTECTIVE CLOTHING		\$50.00	\$0.00	\$50.00
			09/21/2017	CPA shirts	0325253-5212003	PROTECTIVE CLOTHING		\$73.00	\$0.00	\$73.00
			09/21/2017	CPA uniform shirts	0325253-5212003	PROTECTIVE CLOTHING		\$80.00	\$0.00	\$80.00
			09/30/2017	CHARGED TO WRONG ACCOUNT	0325253-5212003	PROTECTIVE CLOTHING		\$0.00	\$7,005.00	(\$7,005.00)
							\$2,000.00	\$12,025.09	\$7,005.00	\$5,020.00
			11/30/2016	STEP RESOURCES COMMUNI	0325253-5212015	OTHER SUPPLIES		\$731.86	\$0.00	\$731.86
			12/02/2016	N AMERICA RESCUE PRODU	0325253-5212015	OTHER SUPPLIES		\$1,994.02	\$0.00	\$1,994.02
			12/31/2016	STEP RESOURCES COMMUNI	0325253-5212015	OTHER SUPPLIES		\$740.71	\$0.00	\$740.71
			12/31/2016	UPS 3615110407	0325253-5212015	OTHER SUPPLIES		\$2,631.73	\$0.00	\$2,631.73

01/31/2017	AMAZON MKTPLACE PMTS	0325253-5212015	OTHER SUPPLIES	\$200.04	\$0.00	\$200.04
01/31/2017	DMI DELL HIGHER EDUC	0325253-5212015	OTHER SUPPLIES	\$1,583.99	\$0.00	\$1,583.99
01/31/2017	MACHINERY, TOOLS, & EQUIP	0325253-5212015	OTHER SUPPLIES	\$2,798.00	\$0.00	\$2,798.00
01/31/2017	PATHMARK TRAFFIC PRODU	0325253-5212015	OTHER SUPPLIES	\$1,696.50	\$0.00	\$1,696.50
02/03/2017	DMI DELL HIGHER EDUC	0325253-5212015	OTHER SUPPLIES	\$1,372.79	\$0.00	\$1,372.79
02/13/2017	DMI DELL HIGHER EDUC	0325253-5212015	OTHER SUPPLIES	\$0.00	\$1,583.99	(\$1,583.99)
03/31/2017	TASCO AUTO COLOR 23	0325253-5212015	OTHER SUPPLIES	\$770.52	\$0.00	\$770.52
04/03/2017	AIRGAS CENTRAL	0325253-5212015	OTHER SUPPLIES	\$459.34	\$0.00	\$459.34
04/30/2017	AMAZON MKTPLACE PMTS	0325253-5212015	OTHER SUPPLIES	\$293.86	\$0.00	\$293.86
04/30/2017	CLOTHING & APPAREL	0325253-5212015	OTHER SUPPLIES	\$7,644.00	\$0.00	\$7,644.00
05/01/2017	LITTLE CAESARS 1281 00	0325253-5212015	OTHER SUPPLIES	\$45.58	\$0.00	\$45.58
05/31/2017	BESTBUYCOM789144001112	0325253-5212015	OTHER SUPPLIES	\$399.99	\$0.00	\$399.99
				\$10,050.00	\$23,362.93	\$1,583.99
11/30/2016	EDUCATION	0325253-5213001	MEMBERS & SUBSCRIPTIONS	\$9,845.00	\$0.00	\$9,845.00
				\$9,000.00	\$9,845.00	\$9,845.00
01/31/2017	SQ THE JOHN MAXWEL	0325253-5213020	TRAINING/SEMINARS	\$625.00	\$0.00	\$625.00
02/16/2017	KINGS BBQ #1	0325253-5213020	TRAINING/SEMINARS	\$565.48	\$0.00	\$565.48
02/28/2017	EDUCATION	0325253-5213020	TRAINING/SEMINARS	\$5,000.00	\$0.00	\$5,000.00
03/31/2017	COMFORT INNS	0325253-5213020	TRAINING/SEMINARS	\$150.00	\$0.00	\$150.00
04/11/2017	LEADERSHIP MENTOR PROGRAM	0325253-5213020	TRAINING/SEMINARS	\$1,250.00	\$0.00	\$1,250.00
05/31/2017	SQ SQ MAIN STREET EM	0325253-5213020	TRAINING/SEMINARS	\$592.00	\$0.00	\$592.00
08/17/2017	Drone Operator Course	0325253-5213020	TRAINING/SEMINARS	\$2,250.00	\$0.00	\$2,250.00
08/17/2017	NATIA	0325253-5213020	TRAINING/SEMINARS	\$50.00	\$0.00	\$50.00
08/22/2017	Drone Operator Course	0325253-5213020	TRAINING/SEMINARS	\$2,250.00	\$2,250.00	\$0.00
08/22/2017	NATIA	0325253-5213020	TRAINING/SEMINARS	\$50.00	\$50.00	\$0.00
08/25/2017	Gebhard, Bob Leadership Traini	0325253-5213020	TRAINING/SEMINARS	\$825.00	\$0.00	\$825.00
09/21/2017	Unmanned Aircraft Sys Drone	0325253-5213020	TRAINING/SEMINARS	\$2,250.00	\$0.00	\$2,250.00
				\$16,000.00	\$15,657.48	\$2,300.00
11/30/2016	AMAZON.COM	0325253-5214006	HEATING & A/C EQUIPMENT	\$579.99	\$0.00	\$579.99
11/30/2016	AMAZON.COM AMZN.COM/BI	0325253-5214006	HEATING & A/C EQUIPMENT	\$579.99	\$0.00	\$579.99
04/30/2017	AMAZON MKTPLACE PMTS	0325253-5214006	HEATING & A/C EQUIPMENT	\$286.10	\$0.00	\$286.10
04/30/2017	AMAZON.COM	0325253-5214006	HEATING & A/C EQUIPMENT	\$53.98	\$0.00	\$53.98
				\$1,500.00	\$1,500.00	\$0.00
11/30/2016	ENTERPRISE RENT-A-CAR	0325253-5214019	RENTAL OF EQUIPMENT	\$600.00	\$0.00	\$600.00
12/31/2016	ENTERPRISE RENT-A-CAR	0325253-5214019	RENTAL OF EQUIPMENT	\$600.00	\$0.00	\$600.00
01/31/2017	ENTERPRISE RENT-A-CAR	0325253-5214019	RENTAL OF EQUIPMENT	\$600.00	\$0.00	\$600.00
02/01/2017	ENTERPRISE RENT-A-CAR	0325253-5214019	RENTAL OF EQUIPMENT	\$600.00	\$0.00	\$600.00
03/31/2017	ENTERPRISE RENT-A-CAR	0325253-5214019	RENTAL OF EQUIPMENT	\$600.00	\$0.00	\$600.00
04/30/2017	ENTERPRISE RENT-A-CAR	0325253-5214019	RENTAL OF EQUIPMENT	\$600.00	\$0.00	\$600.00
05/01/2017	ENTERPRISE RENT-A-CAR	0325253-5214019	RENTAL OF EQUIPMENT	\$600.00	\$0.00	\$600.00
06/22/2017	Street crimes rental car	0325253-5214019	RENTAL OF EQUIPMENT	\$600.00	\$0.00	\$600.00
07/20/2017	street crime rental car-martin	0325253-5214019	RENTAL OF EQUIPMENT	\$600.00	\$0.00	\$600.00
08/17/2017	Street Crimes rental car	0325253-5214019	RENTAL OF EQUIPMENT	\$600.00	\$0.00	\$600.00
08/22/2017	Street Crimes rental car	0325253-5214019	RENTAL OF EQUIPMENT	\$600.00	\$600.00	\$0.00
09/21/2017	Street crimes rental vehicle	0325253-5214019	RENTAL OF EQUIPMENT	\$600.00	\$0.00	\$600.00
				\$7,200.00	\$7,200.00	\$600.00
11/30/2016	WPY ANDERSON SOFTWARE	0325253-5214055	COMPUTER SOFTWARE	\$384.40	\$0.00	\$384.40
02/16/2017	PUBLIC ENGINES INC	0325253-5214055	COMPUTER SOFTWARE	\$3,588.00	\$0.00	\$3,588.00
				\$6,000.00	\$3,972.40	\$0.00
11/30/2016	LIVE WELL SPORTS	0325253-5218021	MACH/TOOLS & EQUIPMENT	\$1,979.10	\$0.00	\$1,979.10
11/30/2016	MACHINERY, TOOLS, & EQUIP	0325253-5218021	MACH/TOOLS & EQUIPMENT	\$7,080.00	\$0.00	\$7,080.00
11/30/2016	NASHS FITNESS INC	0325253-5218021	MACH/TOOLS & EQUIPMENT	\$585.00	\$0.00	\$585.00
				\$20,800.00	\$9,644.10	\$0.00
03/31/2017	COMPUTERS	0325253-5218023	COMPUTER EQUIPMENT	\$7,236.70	\$0.00	\$7,236.70
04/30/2017	FRY'S ELECTRONICS #34	0325253-5218023	COMPUTER EQUIPMENT	\$493.89	\$0.00	\$493.89
05/03/2017	FRY'S ELECTRONICS #34	0325253-5218023	COMPUTER EQUIPMENT	\$98.99	\$98.99	\$0.00
05/31/2017	AMAZON MKTPLACE PMTS	0325253-5218023	COMPUTER EQUIPMENT	\$316.58	\$0.00	\$316.58
07/20/2017	Credit - AC Adapter defective	0325253-5218023	COMPUTER EQUIPMENT	\$0.00	\$16.98	(\$16.98)
07/20/2017	Forensic Equipt	0325253-5218023	COMPUTER EQUIPMENT	\$338.66	\$0.00	\$338.66
07/20/2017	Laptop Charger	0325253-5218023	COMPUTER EQUIPMENT	\$25.79	\$0.00	\$25.79
07/20/2017	Power Jack Plug Adap	0325253-5218023	COMPUTER EQUIPMENT	\$40.26	\$0.00	\$40.26
07/20/2017	XL Mouse Pad	0325253-5218023	COMPUTER EQUIPMENT	\$16.14	\$0.00	\$16.14
				\$8,500.00	\$8,598.01	\$116.97
					\$109,334.00	\$17,707.24
					\$2,696.23	\$0.00
					\$832.06	\$0.00
					\$0.00	\$3,330.29
					\$3,330.29	\$3,330.29
					\$206.42	\$0.00

5256-CRIMINAL INVESTIGATION

Division: 5253-PATROL - Total

\$109,334.00 \$17,707.24 \$91,626.76

04/19/2017 PR0413

08/31/2017 PR0804

08/30/2017 CORRECT OVERTIME

04/19/2017 PR0413

0325256-5211020 OVERTIME

0325256-5211020 OVERTIME

0325256-5211020 OVERTIME

0325256-5211080 FICA

08/31/2017	PR0804	0325256-5211080	FICA	\$48.35	\$0.00	\$48.35
09/30/2017	CORRECT OVERTIME	0325256-5211080	FICA	\$0.00	\$254.77	(\$254.77)
				\$254.77	\$254.77	\$0.00
04/19/2017	PR0413	0325256-5211065	RETIREMENT	\$435.49	\$0.00	\$435.49
08/31/2017	PR0804	0325256-5211085	RETIREMENT	\$102.01	\$0.00	\$102.01
09/30/2017	CORRECT OVERTIME	0325256-5211085	RETIREMENT	\$0.00	\$537.50	(\$537.50)
				\$537.50	\$537.50	\$0.00
04/30/2017	AMAZON MKTPLACE PMTS	0325256-5212015	OTHER SUPPLIES	\$830.00	\$0.00	\$830.00
04/30/2017	AMAZON.COM	0325256-5212015	OTHER SUPPLIES	\$599.99	\$0.00	\$599.99
				\$1,429.99	\$0.00	\$1,429.99
05/16/2017	SOCIAL MEDIA RESRCH TRNG	0325256-5213020	TRAINING/SEMINARS	\$1,000.00	\$0.00	\$1,000.00
				\$1,000.00	\$0.00	\$1,000.00
Division: 5285-CRIMINAL INVESTIGATION - Total				\$6,552.55	\$4,122.56	\$2,429.99
Department: 52-POLICE - Total				\$115,865.55	\$21,829.80	\$94,036.75
Project: SZST - Total				\$115,865.55	\$21,829.80	\$94,036.75

**BUDGET TOTALS**

**\$96,026.00**

12000

## **EXPENDITURES**

### **B) Overtime**

**1) – For Employees Budgeted by Governing Body**

**\$11,458**

**(Overtime \$9256, FICA \$708 Retirement \$1494)**

## **EXPENDITURES**

**C) Equipment**

**1) – Vehicles**

**\$6600**



10401 CENTREPARK DR STE 100  
HOUSTON, TX 77043-1345

Rental Agreement #: **60KVTR**  
Bill Ref #: **8000-1650-0183**  
Invoice Date: **11/21/2016**  
Account #:

**60KVTR**  
**8000-1650-0183**  
**11/21/2016**

**BILLING DETAIL**

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 MTH	600.00	600.00

Subtotal 600.00

**Total Charges (USD) 600.00**

**PAYMENTS**

Payment Master Card -600.00

**Total Payments (USD) -600.00**

**Amount Due (USD) 0.00**

Individual line item charges such as rental rates, for Time and Distance, percentage-based charges (e.g. sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

**BILL TO**

KENNY MARTIN  
3001 N 23RD  
LAPORTE, TX - 77571

**RENTAL INFORMATION**

Date/Time Out 10/15/2016 08:00 AM Date/Time In 11/14/2016 08:00 AM

Renter  
MARTIN, KENNY

**RENTAL VEHICLES**

Color	License	Model	Unit	Miles/Kms Out In
WHITE	HMJ2930	B15Q	7NFFM1	1,010 1,015

VIN: 1C6RR6GTXGS393835

**CLAIM INFORMATION**

Claim# / PO# / RO# Insured  
Date of Loss Type of Loss Type of Vehicle  
Repair Shop

**For Billing Inquiries / Payment Terms :**  
Tel#:+1 3463316500  
HTNARADMIN99@EHL.COM  
Payment Due within days of invoice date  
Late payments are subject to a finance charge.



Thank You For Choosing Enterprise

<b>Please Return This Portion With Remittance</b>	<b>Amount Due (USD)</b>	0
<b>Remit To :</b> ENTERPRISE RENT-A-CAR 21503 SPRING PLAZA BLVD SUITE 200 SPRING, TX 77388	<b>Paid By:</b> KENNY MARTIN 3001 N 23RD LAPORTE, TX 77571	
<b>Fed Tax Id:</b> 26-4086616	<b>Account #</b>	<b>Rental Agreement</b>
	60KVTR	Amount
		0
		<b>GPBR</b>
		06HC



10401 CENTREPARK DR STE 100  
HOUSTON, TX 77043-1345

Rental Agreement #: 6853HV  
Bill Ref #: 8000-1698-2513  
Invoice Date: 12/22/2016  
Account #:

6853HV  
8000-1698-2513  
12/22/2016

**BILLING DETAIL**

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 MTH	600.00	600.00

Subtotal 600.00

**Total Charges (USD) 600.00**

**PAYMENTS**

Payment	Master Card	-600.00
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**Total Payments (USD) -600.00**

**Amount Due (USD) 0.00**

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

**BILL TO**

KENNY MARTIN  
3001 N 23RD  
LAPORTE, TX - 77571

**RENTAL INFORMATION**

Date/Time Out 11/14/2016 08:00 AM Date/Time In 12/14/2016 08:00 AM

Renter  
MARTIN, KENNY

**RENTAL VEHICLES**

Color	License	Model	Unit	Miles/Kms	
				Out	In
WHITE	HMJ2930	B15Q	7NFFM1	1,015	1,020

VIN: 1C6RR6GTXGS393835

**CLAIM INFORMATION**

Claim# / PO# / RO# Insured  
Date of Loss Type of Loss Type of Vehicle  
Repair Shop

**For Billing Inquiries / Payment Terms :**

Tel#: +1 3463316500  
HTNARADMIN99@EHI.COM  
Payment Due within days of invoice date  
Late payments are subject to a finance charge.



Thank You For Choosing Enterprise

<b>Please Return This Portion With Remittance</b>	<b>Amount Due (USD)</b>	0
<b>Remit To :</b> ENTERPRISE RENT-A-CAR 21503 SPRING PLAZA DR SUITE 200 SPRING, TX 77388	<b>Paid By:</b> KENNY MARTIN 3001 N 23RD LAPORTE, TX 77571	
<b>Fed Tax Id:</b> 26-4086616	<b>Account #</b>	<b>Rental Agreement</b>
	6853HV	6853HV
		<b>Amount</b>
		0
		<b>GPBR</b>
		06HC



10401 CENTREPARK DR STE 100  
HOUSTON, TX 77043-1345

Rental Agreement #: 6JLS8R  
Bill Ref #: 8000-1757-2217  
Invoice Date: 01/31/2017  
Account #:

6JLS8R  
8000-1757-2217  
01/31/2017

**BILLING DETAIL**

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 MTH	600.00	600.00

Subtotal 600.00

**Total Charges (USD) 600.00**

**PAYMENTS**

Payment	Master Card	-600.00
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**Total Payments (USD) -600.00**

**Amount Due (USD) 0.00**

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

**BILL TO**

KENNY MARTIN  
3001 N 23RD  
LAPORTE, TX - 77571

**RENTAL INFORMATION**

Date/Time Out 12/14/2016 08:00 AM  
Date/Time In 01/13/2017 08:00 AM

Renter  
MARTIN, KENNY

**RENTAL VEHICLES**

Color	License	Model	Unit	Miles/Kms Out In
WHITE	HMJ2930	B15Q	7NFFM1	1,020 9,046

VIN:1C6RR6GTXGS393835

GRAY DK	HZK4553	B15Q	7NL12R	3,999 4,004
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VIN:1C6RR6GT4HS576424

**CLAIM INFORMATION**

Claim# / PO# / RO# Insured  
Date of Loss Type of Loss Type of Vehicle  
Repair Shop

**For Billing Inquiries / Payment Terms :**

Tel#:+1 3463316500  
HTNARADMIN99@EHI.COM  
Payment Due within days of invoice date  
Late payments are subject to a finance charge.



Thank You For Choosing Enterprise

<b>Please Return This Portion With Remittance</b>	<b>Amount Due (USD)</b>	0
<b>Remit To :</b> ENTERPRISE RENT-A-CAR 21503 SPRING PLAZA DR SUITE 200 SPRING, TX 77388	<b>Paid By:</b> KENNY MARTIN 3001 N 23RD LAPORTE, TX 77571	
<b>Fed Tax Id:</b> 26-4086616	<b>Account #</b>	<b>Rental Agreement</b>
	6JLS8R	Amount
		0
		<b>GPBR</b>
		06HC



10401 CENTREPARK DR STE 100  
HOUSTON, TX 77043-1345

Rental Agreement #: **6VHSV4**  
Bill Ref #: **8000-1790-0199**  
Invoice Date: **02/21/2017**  
Account #:

**6VHSV4**  
**8000-1790-0199**  
**02/21/2017**

**BILLING DETAIL**

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 MTH	600.00	600.00

**BILL TO**

KENNY MARTIN  
3001 N 23RD  
LAPORTE, TX - 77571

**RENTAL INFORMATION**

Date/Time Out: 01/13/2017 08:00 AM  
Date/Time In: 02/12/2017 08:00 AM

Renter  
MARTIN, KENNY

**RENTAL VEHICLES**

Color	License	Model	Unit	Miles/Kms Out In
GRAY DK	HZK4553	B15Q	7NL12R	4,004 5,004

VIN: 1C6RR6GT4HS576424

**CLAIM INFORMATION**

Claim# / PO# / RO#      Insured  
Date of Loss      Type of Loss      Type of Vehicle  
Repair Shop

**Total Charges (USD)**

Subtotal 600.00

**600.00**

**PAYMENTS**

Payment Master Card -600.00

**Total Payments (USD)**

**-600.00**

**Amount Due (USD)**

**0.00**

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

**For Billing Inquiries / Payment Terms :**

Tel#: +1 3463316500  
HTNARADMIN99@EHI.COM  
Payment Due within days of invoice date  
Late payments are subject to a finance charge.



Thank You For Choosing Enterprise

<b>Please Return This Portion With Remittance</b>		<b>Amount Due (USD)</b>	0
<b>Remit To :</b> ENTERPRISE RENT-A-CAR 21503 SPRING PLAZA DR SUITE 200 SPRING, TX 77388		<b>Paid By:</b> KENNY MARTIN 3001 N 23RD LAPORTE, TX 77571	
<b>Fed Tax Id:</b> 26-4086616	<b>Account #</b>	<b>Rental Agreement</b>	<b>Amount</b>
		6VHSV4	0
			<b>GPBR</b> 06HC



21503 SPRING PLAZA DR  
SUITE 200  
SPRING, TX 77388-1345

Rental Agreement #: 719GRH  
Bill Ref #: 8000-1851-7812  
Invoice Date: 03/30/2017  
Account #:

719GRH  
8000-1851-7812  
03/30/2017

**BILLING DETAIL**

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 MTH	600.00	600.00

Subtotal 600.00

**Total Charges (USD) 600.00**

**PAYMENTS**

Payment	Master Card	-600.00
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**Total Payments (USD) -600.00**

**Amount Due (USD) 0.00**

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

**BILL TO**

KENNY MARTIN  
3001 N 23RD  
LAPORTE, TX - 77571

**RENTAL INFORMATION**

Date/Time Out 02/12/2017 08:00 AM Date/Time In 03/14/2017 08:00 AM

Renter  
MARTIN, KENNY

**RENTAL VEHICLES**

Color	License	Model	Unit	Miles/Kms Out In
GRAY DK	HZK4553	B15Q	7NL12R	5,004 5,913

VIN: 1C6RR6GT4HS576424

WHITE	JCB2862	TRAV	7NYRWH	3,900 3,905
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VIN: 1GNKRGKD0HJ271595

**CLAIM INFORMATION**

Claim# / PO# / RO# Insured  
Date of Loss Type of Loss Type of Vehicle  
Repair Shop

**For Billing Inquiries / Payment Terms :**

Tel#: +1 3463316500  
HTNARADMIN99@EHI.COM  
Payment Due within days of invoice date  
Late payments are subject to a finance charge.



Thank You For Choosing Enterprise

<b>Please Return This Portion With Remittance</b>	<b>Amount Due (USD)</b>	0
<b>Remit To :</b> ENTERPRISE RENT-A-CAR 21503 SPRING PLAZA DR SUITE 200 SPRING, TX 77388	<b>Paid By:</b> KENNY MARTIN 3001 N 23RD LAPORTE, TX 77571	
<b>Fed Tax Id:</b> 26-4086616	<b>Account #</b>	<b>Rental Agreement</b>
	719GRH	Amount
		0
		<b>GPBR</b>
		06HC



21503 SPRING PLAZA DR  
SUITE 200  
SPRING, TX 77388-1345

Rental Agreement #: 7DNW9X  
Bill Ref #: 8000-1902-1952  
Invoice Date: 04/30/2017  
Account #:

7DNW9X  
8000-1902-1952  
04/30/2017

**BILLING DETAIL**

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 MTH	600.00	600.00

Subtotal 600.00

**Total Charges (USD) 600.00**

**PAYMENTS**

Payment	Master Card	-600.00
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**Total Payments (USD) -600.00**

**Amount Due (USD) 0.00**

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

**BILL TO**

KENNY MARTIN  
3001 N 23RD  
LAPORTE, TX - 77571

**RENTAL INFORMATION**

Date/Time Out 03/14/2017 08:00 AM Date/Time In 04/13/2017 08:00 AM

Renter  
MARTIN, KENNY

**RENTAL VEHICLES**

Color	License	Model	Unit	Miles/Kms	
				Out	In
WHITE	JCB2862	TRAV	7NYRWH	3,905	4,100

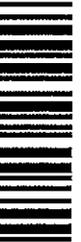
VIN: 1GNKRGKD0HJ271595

**CLAIM INFORMATION**

Claim# / PO# / RO# Insured  
Date of Loss Type of Loss Type of Vehicle  
Repair Shop

**For Billing Inquiries / Payment Terms :**

Tel#:+1 3463316500  
HTNARADMIN99@EHI.COM  
Payment Due within days of invoice date  
Late payments are subject to a finance charge.



Thank You For Choosing Enterprise

<b>Please Return This Portion With Remittance</b>		<b>Amount Due (USD)</b>	0
<b>Remit To :</b> ENTERPRISE RENT-A-CAR 21503 SPRING PLAZA DR SUITE 200 SPRING, TX 77388		<b>Paid By:</b> KENNY MARTIN 3001 N 23RD LAPORTE, TX 77571	
<b>Fed Tax Id:</b> 26-4086616	<b>Account #</b>	<b>Rental Agreement</b>	<b>Amount</b>
		7DNW9X	0
			<b>GPBR</b> 06HC



21503 SPRING PLAZA DR  
SUITE 200  
SPRING, TX 77388-1345

Rental Agreement #: 7PTYF4  
Bill Ref #: 8000-1953-4805  
Invoice Date: 05/31/2017  
Account #:

**BILLING DETAIL**

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 MTH	600.00	600.00

**BILL TO**

KENNY MARTIN  
3001 N 23RD  
LAPORTE, TX - 77571

**RENTAL INFORMATION**

Date/Time Out: 04/13/2017 08:00 AM  
Date/Time In: 05/13/2017 08:00 AM

Renter  
MARTIN, KENNY

**RENTAL VEHICLES**

Color	License	Model	Unit	Miles/Kms Out In
WHITE	JCB2862	TRAV	7NYRWH	4,100 4,200

VIN: 1GNKRGKD0HJ271595

**CLAIM INFORMATION**

Claim# / PO# / RO#      Insured  
Date of Loss      Type of Loss      Type of Vehicle  
Repair Shop

Subtotal 600.00  
**Total Charges (USD) 600.00**

**PAYMENTS**

Payment Master Card -600.00

**Total Payments (USD) -600.00**

**Amount Due (USD) 0.00**

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g. sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

**For Billing Inquiries / Payment Terms :**

Tel#:+1 3463316500  
HTNARADMIN99@EHI.COM  
Payment Due within days of invoice date  
Late payments are subject to a finance charge.



Thank You For Choosing Enterprise

<b>Please Return This Portion With Remittance</b>	<b>Amount Due (USD)</b>	0
<b>Remit To :</b> ENTERPRISE RENT-A-CAR 21503 SPRING PLAZA DR SUITE 200 SPRING, TX 77388	<b>Paid By:</b> KENNY MARTIN 3001 N 23RD LAPORTE, TX 77571	
<b>Fed Tax Id:</b> 26-4086616	<b>Account #</b>	<b>Rental Agreement</b>
		<b>Amount</b>
		<b>GPBR</b>
	7PTYF4	0
		06HC



Enterprise Plus

Emerald Club

Rental Receipt - Thank you for your business

FTW INC.  
KENNY MARTIN

Contract Number: **80CHWQ**  
Receipt Date: **Jun 12, 2017**

**Enterprise Location:** 21503 SPRING PLAZA DR  
SUITE 200  
SPRING, TX 77388-1345  
US  
Tel.: 7134657800

**Driver:** KENNY MARTIN

Start Date:	End Date:	Make/Model	Start Miles	End Miles	Miles Driven
May 13, 2017 @ 8:00 am	Jun 12, 2017 @ 8:00 am	CHEVROLE TRAVERSE	4,200	4,500	300
<b>Total Miles</b>					<b>300</b>

Charge Description	Quantity	Per	Rate	Total
Rate	1	Month	600.00	600.00
Subtotal:				USD 600.00
<b>Total Charges:</b>				<b>USD 600.00</b>
<b>DUPLICATE</b>				
Payment Information				
CREDIT CARD MC				600.00
Subtotal:				USD 600.00
<b>Total Payment Amount:</b>				<b>USD 600.00</b>

If you have any questions about this receipt please contact our support staff at 7134657800 or [Email us](#).





21503 SPRING PLAZA DR  
SUITE 200  
SPRING, TX 77388-1345

Rental Agreement #: 85279N  
Bill Ref #: 8000-2055-1792  
Invoice Date: 07/31/2017  
Account #:

**BILLING DETAIL**

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 MTH	600.00	600.00

Subtotal 600.00

**Total Charges (USD) 600.00**

**PAYMENTS**

Payment Master Card -600.00

**Total Payments (USD) -600.00**

**Amount Due (USD) 0.00**

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

**BILL TO**

KENNY MARTIN  
3001 N 23RD  
LAPORTE, TX - 77571

**RENTAL INFORMATION**

Date/Time Out 06/12/2017 08:00 AM Date/Time In 07/12/2017 08:00 AM

Renter  
MARTIN, KENNY

**RENTAL VEHICLES**

Color	License	Model	Unit	Miles/Kms	
				Out	In
WHITE	JCB2862	TRAV	7NYRWH	4,500	5,500

VIN: 1GNKRGKD0HJ271595

**CLAIM INFORMATION**

Claim# / PO# / RO# Insured  
Date of Loss Type of Loss Type of Vehicle  
Repair Shop

**For Billing Inquiries / Payment Terms :**  
Tel#:+1 3463316500  
HTNARADMIN99@EHI.COM  
Payment Due within days of invoice date  
Late payments are subject to a finance charge.



Thank You For Choosing Enterprise

<b>Please Return This Portion With Remittance</b>		<b>Amount Due (USD)</b>	0
<b>Remit To :</b> ENTERPRISE RENT-A-CAR 21503 SPRING PLAZA DR SUITE 200 SPRING, TX 77388		<b>Paid By:</b> KENNY MARTIN 3001 N 23RD LAPORTE, TX 77571	
<b>Fed Tax Id:</b> 26-4086616	<b>Account #</b>	<b>Rental Agreement</b>	<b>Amount</b>
		85279N	0
			<b>GPBR</b> 06HC



21503 SPRING PLAZA DR  
 SUITE 200  
 SPRING, TX 77388-1345

Rental Agreement #: 8T297X  
 Bill Ref #: 8000-2158-8982  
 Invoice Date: 09/29/2017  
 Account #:

**BILL TO**

KENNY MARTIN  
 3001 N 23RD  
 LAPORTE, TX - 77571

**RENTAL INFORMATION**

Date/Time Out 08/11/2017 08:00 AM      Date/Time In 09/10/2017 08:00 AM

Renter  
 MARTIN, KENNY

**RENTAL VEHICLES**

Color	License	Model	Unit	Miles/Kms Out	In
WHITE	JCB2862	TRIVERS	7NYRWH	5,600	10,048

VIN:1GNKRGKD0HJ271595

WHITE	JTF3218	B15C	7PR8FN	4,055	4,500
-------	---------	------	--------	-------	-------

VIN:1C6RR6TT8HS821652

**CLAIM INFORMATION**

Claim# / PO# / RO#	Insured
Date of Loss	Type of Loss
	Type of Vehicle
	Repair Shop

**BILLING DETAIL**

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 MTH	600.00	600.00

Subtotal 600.00

**Total Charges (USD) 600.00**

**PAYMENTS**

Payment Master Card -600.00

**Total Payments (USD) -600.00**

**Amount Due (USD) 0.00**

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

**For Billing Inquiries / Payment Terms :**

Tel#:+1 3463316500  
 HTNARADMIN99@EHI.COM  
 Payment Due within days of invoice date  
 Late payments are subject to a finance charge.



Thank You For Choosing Enterprise

Please Return This Portion With Remittance

Amount Due (USD) 0

Remit To :

ENTERPRISE RENT-A-CAR  
 21503 SPRING PLAZA DR  
 SUITE 200  
 SPRING, TX 77388

Paid By:

KENNY MARTIN  
 3001 N 23RD  
 LAPORTE, TX 77571

Fed Tax Id: 26-4086616

Account #	Rental Agreement	Amount	GPBR
8T297X		0	06HC



10401 CENTREPARK DR STE 100  
HOUSTON, TX 77043-1345

Rental Agreement #: 5HHBK3  
Bill Ref #: 8000-1554-1789  
Invoice Date: 09/23/2016  
Account #:

**BILL TO**

KENNY MARTIN  
3001 N 23RD  
LAPORTE, TX - 77571

**RENTAL INFORMATION**

Date/Time Out 08/16/2016 08:00 AM Date/Time In 09/15/2016 08:00 AM

Renter  
MARTIN, KENNY

**RENTAL VEHICLES**

Color	License	Model	Unit	Miles/Kms Out	In
WHITE	HMJ2930	B15Q	7NFFM1	1,000	1,005

VIN: 1C6RR6GTXGS393835

**CLAIM INFORMATION**

Claim# / PO# / RO#	Insured
Date of Loss	Type of Loss
	Type of Vehicle
	Repair Shop

**BILLING DETAIL**

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 MTH	600.00	600.00

Subtotal 600.00

**Total Charges (USD) 600.00**

**PAYMENTS**

Payment	Master Card	-600.00
---------	-------------	---------

**Total Payments (USD) -600.00**

**Amount Due (USD) 0.00**

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

**For Billing Inquiries / Payment Terms :**

Tel#:(713) 465-7800  
HTNARADMIN99@EHI.COM  
Payment Due within days of invoice date  
Late payments are subject to a finance charge.



Thank You For Choosing Enterprise

<b>Please Return This Portion With Remittance</b>	<b>Amount Due (USD)</b>	0
<b>Remit To :</b> ENTERPRISE RENT-A-CAR 10401 CENTREPARK DRIVE STE 100 HOUSTON, TX 77043	<b>Paid By:</b> KENNY MARTIN 3001 N 23RD LAPORTE, TX 77571	
<b>Fed Tax Id:</b> 26-4086616	<b>Account #</b>	<b>Rental Agreement</b>
	5HHBK3	Amount
		0
		<b>GPBR</b>
		06HC

## **EXPENDITURES**

**C) Equipment**

**2) – Computers**

**\$14,920**

STEP CG, LLC  
407 Vine Street, Suite 210  
Cincinnati, OH 45202  
(513) 795-6000

STEP<sub>CG</sub>

# INVOICE

INVOICE # 1777  
DATE 10/07/2016  
DUE DATE 10/07/2016  
TERMS Due on receipt

**BILL TO**  
City of La Porte, TX  
3001 N 23rd Street  
La Porte, TX 77571

**SHIP TO**  
City of La Porte, TX  
3001 N 23rd Street  
La Porte, TX 77571

Please detach top portion and return with your payment.

**SALES REP**  
Davis

ACTIVITY	QTY	RATE	AMOUNT
<b>IBR600LPE-VZ</b> M2M Integrated Broadband Router with Verizon Multi-band modem and WiFi	1	569.00	569.00
<b>CCPRM3YR-CAT2</b> CradleCare Support, 3-year Cat 2 Prod	1	150.60	150.60
Shipping		12.26	12.26

Please remit to:  
Step CG, LLC  
407 Vine Street, Suite 210  
Cincinnati, OH 45202

BALANCE DUE **\$731.86**

PAID IN FULL

To pay by credit card, call Sara Voss at 513-703-0100.

Questions regarding this invoice may be sent to: [accounting@stepcg.com](mailto:accounting@stepcg.com)

*Cradlepoint Router +  
care for Covert Cams*

*032 53 2045  
5251*

Step Resource Communication  
8366 Princeton Glendale Rd  
Ste B1  
West Chester, OH 45069  
513-795-6000

Date: 10/7/2016 Time: 11:52:AM:EST

Trans Type: Sale  
Customer ID:  
Transaction #: 78029037  
Name:  
Account: 2924  
Exp Date: \*\*\*\*  
Card Type: MASTERCARD  
Zip: 77571  
Entry: Manual  
PO #: 1433  
AuthCode: 077717  
Result: APPROVED  
Message: Approved

Description \_\_\_\_\_

Total Amt: \$ 731.86

I Agree to Pay Above Total  
Amount According to Card  
Issuer Agreement (Merchant  
Agreement if Credit Voucher)

Signature X \_\_\_\_\_

Customer Copy



**Final Details for Order #114-8265695-4393846**

Print this page for your records.

**Order Placed:** October 4, 2016  
**Amazon.com order number:** 114-8265695-4393846  
**Order Total:** \$1,159.98

*Amy*

*032-5253-521-4006*  
*SZST*

**Shipped on October 5, 2016**

**Items Ordered**

1 of: *Tripp Lite SRCOOL12K Portable Cooling / Air Conditioner Stand Alone Spot Air Cooler 120V, 60Hz, 12K BTU* **Price** \$579.99  
Sold by: Amazon.com LLC

Condition: New

**Shipping Address:**

Amy Haire  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

Item(s) Subtotal: \$579.99  
Shipping & Handling: \$0.00  
-----  
Total before tax: \$579.99  
Sales Tax: \$0.00  
-----

**Shipping Speed:**  
Two-Day Shipping

**Total for This Shipment: \$579.99**

*(Handwritten circles around the total and a signature)*

**Shipped on October 5, 2016**

**Items Ordered**

1 of: *Tripp Lite SRCOOL12K Portable Cooling / Air Conditioner Stand Alone Spot Air Cooler 120V, 60Hz, 12K BTU* **Price** \$579.99  
Sold by: Amazon.com LLC

Condition: New

**Shipping Address:**

Amy Haire  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

Item(s) Subtotal: \$579.99  
Shipping & Handling: \$0.00  
-----  
Total before tax: \$579.99  
Sales Tax: \$0.00  
-----

**Shipping Speed:**  
Two-Day Shipping

**Total for This Shipment: \$579.99**

*(Handwritten circles around the total and a signature)*

**Payment information**

**Payment Method:**  
MasterCard | Last digits: 5043

Item(s) Subtotal: \$1,159.98  
Shipping & Handling: \$0.00

**STEP CG, LLC**

407 Vine Street, Suite 210  
Cincinnati, OH 45202  
(513) 795-6000

**STEP**CG

**INVOICE**

**INVOICE #** 1848  
**DATE** 11/09/2016  
**DUE DATE** 11/09/2016  
**TERMS** Due on receipt

**BILL TO**

City of La Porte, TX  
3001 N 23rd Street  
La Porte, TX 77571

**SHIP TO**

City of La Porte, TX  
3001 N 23rd Street  
La Porte, TX 77571

Please detach top portion and return with your payment.

**PO#**

Quote Q-1095

**SALES REP**

Davis

**ACTIVITY**

**QTY**

**RATE**

**AMOUNT**

**IBR600LPE-VZ**

M2M Integrated Broadband Router with Verizon Multi-band  
modem and WiFi

1

569.39

569.39

**CCPRM3YR-CAT2**

CradleCare Support, 3-year Cat 2 Prod  
Shipping

1

150.09

150.09

21.23

21.23

PAID

Please remit to:

Step CG, LLC  
407 Vine Street, Suite 210  
Cincinnati, OH 45202

**PAYMENT**

740.71

**BALANCE DUE**

**\$0.00**

To pay by credit card, call Sara Voss at 513-703-0100.

Questions regarding this invoice may be sent to: [accounting@stepcg.com](mailto:accounting@stepcg.com)

632 5253 5212015

525T

*[Handwritten signature]*

11/9/2016

VTRceipt

Step Resource Communication  
8366 Princeton Glendale Rd  
Ste B1  
West Chester, OH 45069  
513-795-6000

Date: 11/9/2016 Time: 9:20:AM:EST

Trans Type:	Sale
Customer ID:	
Transaction #:	78925476
Name:	
Account:	2924
Exp Date:	****
Card Type:	MASTERCARD
Zip:	77571
Entry:	Manual
Invoice #:	1848
AuthCode:	038927
Result:	APPROVED
Message:	Approved

Description \_\_\_\_\_

Total Amt: \$ 740.71

I Agree to Pay Above Total  
Amount According to Card  
Issuer Agreement (Merchant  
Agreement if Credit Voucher)

Signature X \_\_\_\_\_

Customer Copy



DELL MARKETING L.P.  
One Dell Way  
Round Rock, TX 78682

FID Number: 74-2616805  
For Sales: (800)274-7799  
Customer Service: (800)274-7799  
Technical Support: (800)274-7799  
Dell Online: <http://www.dell.com>

**CREDIT MEMO**

**BILL TO:**

CITY OF LA PORTE  
CHERELL DAEUMER  
604 W FAIRMONT PKWY  
LA PORTE, TX 77571-6215

**SHIP TO:**

CITY OF LA PORTE  
LYLE CAIN  
3001 N 23RD ST  
LA PORTE, TX 77571-3185

PLEASE REVIEW DELL'S TERMS & CONDITIONS OF SALE AND POLICIES, WHICH GOVERN THIS TRANSACTION  
VIEW YOUR ORDER DETAILS ONLINE

**Credit Memo No: 60103628301      Customer No: 15334235      Order No: 187231823      Page 1 of 1**

Original Order Number: 164258799	Original Invoice Date: 12/02/2016
Original Payment Terms: Credit/Deb. Card	Original Purchase Order: 1777
Credit Memo Date: 02/10/2017	Sales Rep: LINDSEY NORDLING
Original Invoice Number: 10131432664	

Credit Memo Reason: CRA01-CRA - CREDIT RETURN AUTHORIZATION

Item Number	Description	Quantity	Unit	Unit Price	Amount
A7061227	APC Smart-UPS X 3000 Rack/Tower LCD - UPS - 2.7 kW - 3000 VA	1	EA	1,583.99	-1,583.99

Credit for the high voltage UPS that was returned/exchanged for a low voltage model that was purchased.

032-5253-521-2015 Project# SZST

Digitally signed by Cain,  
Lyle  
DN: dc=local, dc=laporte,  
ou=La Porte, ou=Users,  
ou=Administration,  
cn=Cain, Lyle  
Date: 2017.02.13 09:47:04  
-06'00'

Digitally signed by Bedford,  
Michelle  
DN: dc=local, dc=laporte, ou=La  
Porte, ou=Users, ou=Police  
Department, cn=Bedford,  
Michelle  
Date: 2017.02.13 09:50:48 -06'00'

		USD
<b>Sub-Total:</b>	\$	-1,583.99
<b>Shp. &amp;/or Handling:</b>	\$	0.00
<b>ENVIRO FEE:</b>	\$	0.00
<b>Taxable:</b>		
\$	0.00	<b>Tax:</b>
<b>Non-Taxable:</b>	\$	0.00
\$	-1,583.99	
<b>Credit Total:</b>	\$	-1,583.99
<b>Credit/Deb. Card</b>	\$	-1,583.99
<b>Credit Total:</b>	\$	-1,583.99



DELL MARKETING L.P.  
One Dell Way  
Round Rock, TX 78682

FID Number: 74-2616805  
For Sales: (800)274-7799  
Customer Service: (800)274-7799  
Technical Support: (800)274-7799  
Dell Online: <http://www.dell.com>

**Invoice**

**No Payment Required**

**BILL TO:**

CITY OF LA PORTE  
CHERELL DAUEMER  
604 W FAIRMONT PKWY  
LA PORTE, TX 77571-6215

**SHIP TO:**

CITY OF LA PORTE  
LYLE CAIN  
POLICE DEPT  
3001 N 23RD ST  
LA PORTE, TX 77571-3185

PLEASE REVIEW DELL'S TERMS & CONDITIONS OF SALE AND POLICIES, WHICH GOVERN THIS TRANSACTION  
VIEW YOUR ORDER DETAILS ONLINE

Invoice No: 10144866813      Customer No: 15334235      Order No: 183935427      Page 1 of 1

Purchase Order: 1787      Order Date: 02/01/2017  
Payment Terms: Credit/Deb.Card      Sales Rep: LINDSEY NORDLING  
Invoice Date: 02/01/2017      Shipped Via: SCHNEIDER NATIONAL  
Waybill Number: 0899740914

Item Number	Description	Qty	Unit	Unit Price	Amount
A7223618	SMART UPS X 3000VA RT 127V LCD 100 SAS1646165208	1	EA	1,372.79	1,372.79

Low voltage rack-mount UPS to provide backup power to the  
climate controlled server rack for CID forensic server  
032-5253-521-2015 Project# SZST

Digitally signed by Cain, Lyle  
DN: dc=local, dc=laporte, ou=La  
Porte, ou=Users,  
ou=Administration, cn=Cain,  
Lyle  
Date: 2017.02.06 11:01:35  
-06'00'

FOR SHIPMENTS TO CALIFORNIA, A STATE ENVIRONMENTAL FEE OF UP TO \$7 PER ITEM WILL BE ADDED TO INVOICES FOR ALL ORDERS CONTAINING A DISPLAY GREATER THAN 4 INCHES. PLEASE KEEP ORIGINAL BOX FOR ALL RETURNS. COMPREHENSIVE ONLINE CUSTOMER CARE INFORMATION AND ASSISTANCE IS A CLICK AWAY AT [WWW.DELL.COM/PUBLIC-ECARE](http://WWW.DELL.COM/PUBLIC-ECARE) TO ANSWER A VARIETY OF QUESTIONS REGARDING YOUR DELL ORDER.

		USD
<b>Sub-Total:</b>	\$	1,372.79
<b>Ship. &amp;/or Handling:</b>	\$	0.00
<b>ENVIRO FEE:</b>	\$	0.00
<b>Taxable:</b>		
\$	0.00	<b>Tax:</b>
<b>Non-Taxable:</b>	\$	0.00
\$	1,372.79	
<b>Invoice Total:</b>	\$	1,372.79
<b>MasterCard</b>	\$	1,372.79
<b>Balance Due:</b>	\$	0.00



0325256521 2015  
Amy Haire

**Final Details for Order #112-8564354-0452203**

Print this page for your records.

**Order Placed:** March 21, 2017  
**Amazon.com order number:** 112-8564354-0452203  
**Order Total: \$830.00**

SZST

**Shipped on March 21, 2017**

**Items Ordered**

**Price**

1 of: *Samsung 850 PRO - 2TB - 2.5-Inch SATA III Internal SSD (MZ-7KE2T0BW)* \$830.00  
Sold by: Rack-IT Solutions ([seller profile](#))

Condition: New

**Shipping Address:**

Alvin Goonie  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

Item(s) Subtotal: \$830.00  
Shipping & Handling: \$11.24  
Free Shipping: -\$11.24  
-----  
Total before tax: \$830.00  
Sales Tax: \$0.00  
-----

**Shipping Speed:**

Two-Day Shipping

**Total for This Shipment: \$830.00**  
-----

**Payment information**

**Payment Method:**

MasterCard | Last digits: 3256

Item(s) Subtotal: \$830.00  
Shipping & Handling: \$11.24  
Free Shipping: -\$11.24  
-----

**Billing address**

Amy Haire  
3001 N 23Rd ST  
La Porte, TX 77571  
United States

Total before tax: \$830.00  
Estimated tax to be collected: \$0.00  
-----

**Grand Total: \$830.00**

**Credit Card transactions**

MasterCard ending in 3256: March 21, 2017: \$830.00

To view the status of your order, return to [Order Summary](#).



0325253521 2015

**Final Details for Order #108-9164543-3645032**  
Print this page for your records.

**Order Placed:** March 22, 2017  
**Amazon.com order number:** 108-9164543-3645032  
**Order Total: \$293.86**

S251

Amy Haire

**Shipped on March 22, 2017**

<b>Items Ordered</b>	<b>Price</b>
1 of: <i>Pioneer 6x BDR-XS06 Slim Portable Blu-ray Burner Bundle with 3 Pack M-DISC BD - Supports USB 3.0, BDXL, BD, DVD, and CD Media (Silver, Retail Box)</i> Sold by: Produplicator ( <a href="#">seller profile</a> )   Product question? <a href="#">Ask Seller</a>	\$134.99
Condition: New	
1 of: <i>WD 4TB My Cloud Personal Network Attached Storage - NAS - WDBCTL0040HWT-NESN</i> Sold by: Amazon.com LLC	\$158.87
Condition: New	

**Shipping Address:**  
Amy Haire  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

Item(s) Subtotal: \$293.86  
Shipping & Handling: \$0.00  
-----  
Total before tax: \$293.86  
Sales Tax: \$0.00  
-----

**Shipping Speed:**  
Two-Day Shipping

**Total for This Shipment: \$293.86**  
-----

**Payment information**

**Payment Method:**  
MasterCard | Last digits: 3256

Item(s) Subtotal: \$293.86  
Shipping & Handling: \$0.00  
-----

**Billing address**  
City of La Porte  
3001 N. 23rd Street  
La Porte, TX 77571  
United States

Total before tax: \$293.86  
Estimated tax to be collected: \$0.00  
-----

**Grand Total: \$293.86**

**Credit Card transactions**

MasterCard ending in 3256: March 22, 2017: \$293.86

To view the status of your order, return to [Order Summary](#).



Q325256521 2015

Final Details for Order #108-1030813-3201844  
Print this page for your records.

Amy Haire

SZST

**Order Placed:** March 22, 2017  
**Amazon.com order number:** 108-1030813-3201844  
**Order Total: \$599.99**

**Shipped on March 22, 2017**

<b>Items Ordered</b>	<b>Price</b>
1 of: <i>WD 8TB My Book Pro Professional RAID Storage - Thunderbolt USB 3.0 - WDBDTB0080JSL-NESN</i> Sold by: Amazon.com LLC	\$599.99
Condition: New	

**Shipping Address:**  
Amy Haire  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

Item(s) Subtotal:	\$599.99
Shipping & Handling:	\$0.00
-----	
Total before tax:	\$599.99
Sales Tax:	\$0.00
-----	

**Shipping Speed:**  
Two-Day Shipping

**Total for This Shipment: \$599.99**

**Payment information**

**Payment Method:**  
MasterCard | Last digits: 3256

Item(s) Subtotal:	\$599.99
Shipping & Handling:	\$0.00
-----	

**Billing address**  
City of La Porte  
3001 N. 23rd Street  
La Porte, TX 77571  
United States

Total before tax:	\$599.99
Estimated tax to be collected:	\$0.00
-----	

**Grand Total: \$599.99**

**Credit Card transactions**

MasterCard ending in 3256: March 22, 2017: \$599.99

To view the status of your order, return to [Order Summary](#).



0325256521 4006

### Details for Order #002-0818303-4322643

Print this page for your records.

**Order Placed:** March 21, 2017  
**Amazon.com order number:** 002-0818303-4322643  
**Order Total: \$286.10**

### Preparing for Shipment

Items Ordered	Price
2 of: <i>Crucial 16GB Kit (8GBx2) DDR3/DDR3L-1600MT/s (PC3-12800) DR x8 ECC UDIMM Server Memory CT2KIT102472BD160B/CT2CP102472BD160B</i>	\$143.05
Sold by: J-Electronics ( <a href="#">seller profile</a> )	

Condition: New  
This item is sealed and brand new! SHIPS IN ONE BUSINESS DAY.

**Shipping Address:**  
Alvin Goonie  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

**Shipping Speed:**  
Standard

Item(s) Subtotal:	\$286.10
Shipping & Handling:	\$0.00
-----	
Total before tax:	\$286.10
Sales Tax:	\$0.00
-----	

**Total for This Shipment: \$286.10**

### Payment information

**Payment Method:**  
MasterCard | Last digits: 5043

**Billing address**  
Alvin Goonie  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

Item(s) Subtotal:	\$286.10
Shipping & Handling:	\$0.00
-----	
Total before tax:	\$286.10
Estimated tax to be collected:	\$0.00
-----	

**Grand Total: \$286.10**

**Credit Card transactions**

MasterCard ending in 5043: March 21, 2017: \$0.00

To view the status of your order, return to [Order Summary](#).

4006



### Final Details for Order #107-7946144-3911407

Print this page for your records.

**Order Placed:** March 29, 2017  
**Amazon.com order number:** 107-7946144-3911407  
**Order Total: \$53.98**

### Shipped on March 30, 2017

**Items Ordered**

2 of: *Dell AC511 USB Wired SoundBar*  
Sold by: Amazon.com LLC

**Price**  
\$26.99

Condition: New

**Shipping Address:**

Alvin Goonie  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

Item(s) Subtotal: \$53.98  
Shipping & Handling: \$13.66  
Free Shipping: -\$13.66  
-----  
Total before tax: \$53.98  
Sales Tax: \$0.00  
-----

**Shipping Speed:**  
Two-Day Shipping

**Total for This Shipment: \$53.98**

### Payment information

**Payment Method:**

MasterCard | Last digits: 5043

Item(s) Subtotal: \$53.98  
Shipping & Handling: \$13.66  
Free Shipping: -\$13.66  
-----

**Billing address**

Alvin Goonie  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

Total before tax: \$53.98  
Estimated tax to be collected: \$0.00  
-----

**Grand Total: \$53.98**

**Credit Card transactions**

MasterCard ending in 5043: March 30, 2017: \$53.98

To view the status of your order, return to [Order Summary](#).

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RECEIVING REPORT

PAGE: 1

RECEIPT NO.: 198537

SHIP TO:  
POLICE DEPARTMENT

P. O. NO.: 170183

DATE: 3/28/17

VENDOR: BUD GRIFFIN & ASSOCIATES  
5010 TERMINAL STREET  
BELLAI RE TX 77401

VENDOR NO.  
436112

DELIVER BY SHIP VIA  
12/06/16

F. O. B.

CONFIRM BY

CONFIRM TO  
ASHLEY ELLISON

REQUISITIONED BY  
AMY HAIRE

FREIGHT

CONTRACT NO.

REQ. NO.  
0000018804

REQ. DATE  
12/05/16

LINE	QTY	RCVD	UOM	ITEM NO.	AND DESCRIPTION	UNIT COST	EXTENDED COST
1	1.00		EA	080 020	COMPUTERS HARDWARE MCR HD788CC00KA9945 CC SERVER RACKSZST	7236.7000	7236.70
Acct / Proj :				03252535218023 / SZST			

TOTAL EXTENDED COST: 7236.70

*M. Dove*

*m. pedford  
3-28-17*

RECEIVED BY: LAPOMLD

RECEIVED DATE: 3/28/17

# BUD GRIFFIN & ASSOCIATES

# INVOICE



5010 Terminal St.  
 Bellaire, TX 77401  
 (713) 664-5462  
 www.BGASales.com

PAGE 1

INVOICE DATE 01/11/2017

**INVOICE NO 00016765**

S CITY06  
 O ATTN: ACCOUNTS PAYABLE  
 L CITY OF LA PORTE  
 D 604 W. FAIRMONT PARKWAY  
 LA PORTE TX 77571

S  
 H POLICE DEPT.  
 I 3001 N. 23RD ST.  
 P LA PORTE TX 77571

T  
 O

T  
 O

REP	TERMS	ORDER NO			
SG	NET 30	00060990		<b>TOTAL DUE \$7,236.70</b>	
ORDER DATE	DUE DATE	SHIP DATE	SHIP VIA	CUSTOMER P.O. NUMBER	
12/06/2016	02/10/2017			170183	
DESCRIPTION		UNIT	REC'D	UNIT PRICE	EXTENSION
34604 JOB: CITY OF LA PORTE			.0000	.0000	.00
34604 HD788CC00KA8425		EA	1.0000	7236.7000	7236.70
<b>THANK YOU FOR YOUR ORDER</b>				Subtotal :	7236.70
TAXABLE	NONTAXABLE	FREIGHT	SALES TAX	MISC CHARGE	TOTAL
.00	7236.70	.00	.00	.00	7236.70

PAST DUE INVOICES MAY BE SUBJECT TO FEES, INTEREST OR PENALTIES.

8023



Store #: 34 Reg: 13 Little, Christian D.  
21300 Gulf Freeway 178215  
Webster, TX 77598  
PHN:(281) 338-1762 FAX:(281) 338-1949  
Inv. Date - Wed Mar 22 14:16:32 2017

Cust #: 48051969  
ALVIN GOONIE  
CITY OF LA PORTE  
3001 N 23RD ST  
LA PORTE, TX 77571

RESALE INFORMATION  
Federal Government



INVOICE#: 7299120  
MERCHANT: 172041704997 F303 M2  
XXXXXXXXXXXX5043 MASTER CARD  
GOONIE/ALVIN  
SALE: \$493.89 020955 19002976  
Chip Read  
PIN verified by ICC  
Mode: Issuer  
CREDIT  
AID: A0000000041010  
TVR: 000008000  
IAD: 011067900202000005B40000000000000F  
TSI: E800  
ARC: 00  
CVM: 440302

8144495 1TB Samsung 85 1 @ 479.99  
1TB Samsung 850 Pro SSD D1 G  
Read550MB/s Write520 Asc: 155920  
MZ-7KE1TOBW  
UPC: 887276057514

mounting kit  
BK-HDDH  
UPC: 819921010995

Nontaxable - Government

8554649 Sabrent 3.5" t 1 @ 6.95  
Sabrent 3.5" to 2.5" Bay D1 G  
Mounting kit  
BK-HDDH

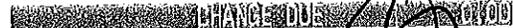
UPC: 819921010995

Nontaxable - Government

SUBTOTAL 493.89  
SALES TAX @ 8.250% 0.00  
TOTAL DUE 493.89

MASTER CARD xxxxxxxxxxxx5043 493.89

TOTAL TENDER 493.89



ITEM COUNT 3 I hereby certify that the items listed on this invoice purchased from Fry's Electronic, Inc. are for use by the Federal Government or on a Federal Government contract.

X \_\_\_\_\_  
ALVIN GOONIE



Project  
SZST 032525352/8023

### Final Details for Order #111-7681437-2681801

Print this page for your records.

**Order Placed:** April 13, 2017  
**Amazon.com order number:** 111-7681437-2681801  
**Order Total:** \$228.61

**Shipped on April 17, 2017**

#### Items Ordered

1 of: *Anker 7-Port USB 3.0 Data Hub with 36W Power Adapter and BC 1.2 Charging Port for PC, USB Flash Storage and Other Devices* **Price** \$29.99  
Sold by: AnkerDirect ([seller profile](#)) | Product question? [Ask Seller](#)

Condition: New

1 of: *WD 3TB Blue-Black My Passport Ultra Metal Edition Portable External Hard Drive - USB 3.0 - WDBEZW0030BBA-NESN* **Price** \$119.99  
Sold by: Amazon.com LLC

Condition: New

1 of: *Display Port to HDMI, Anbear Displayport to HDMI Adapter Cable (Male to Female) for DisplayPort Enabled Desktops and Laptops to Connect to HDMI Displays adapter* **Price** \$7.99  
Sold by: Telepear ([seller profile](#))

Condition: New

1 of: *EVGA 200-DP-1301-L1 Display Port Hub* **Price** \$70.64  
Sold by: Amazon.com LLC ([seller profile](#))  
Business Price

Condition: New

#### Shipping Address:

Alvin Goonie  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

Item(s) Subtotal: \$228.61  
Shipping & Handling: \$13.71  
Free Shipping: -\$13.71  
-----  
Total before tax: \$228.61  
Sales Tax: \$0.00

#### Shipping Speed:

Two-Day Shipping

**Total for This Shipment: \$228.61**

#### Payment information

#### Payment Method:

MasterCard | Last digits: 5043

Item(s) Subtotal: \$228.61  
Shipping & Handling: \$13.71  
Free Shipping: -\$13.71  
-----

#### Billing address

Total before tax: \$228.61  
Estimated tax to be collected: \$0.00  
-----

\$316.58  
entry  
(Zinnias)



Project  
SZST 0325253521 8023

### Final Details for Order #111-3065289-9138656

Print this page for your records.

**Order Placed:** April 13, 2017  
**Amazon.com order number:** 111-3065289-9138656  
**Order Total:** \$87.97

### Shipped on April 13, 2017

#### Items Ordered

1 of: *LG 6x BP50NB40 Ultra Slim Portable Blu-ray Writer with M-DISC Support, Mac OS X Compatible (Black, Retail Box)* **Price** \$87.97  
Sold by: [itparts \(seller profile\)](#)

Condition: New

#### Shipping Address:

Alvin Goonie  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

Item(s) Subtotal: \$87.97  
Shipping & Handling: \$0.00  
-----  
Total before tax: \$87.97  
Sales Tax: \$0.00  
-----

#### Shipping Speed:

Standard Shipping

**Total for This Shipment: \$87.97**  
-----

### Payment information

#### Payment Method:

MasterCard | Last digits: 5043

Item(s) Subtotal: \$87.97  
Shipping & Handling: \$0.00  
-----

#### Billing address

Alvin Goonie  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

Total before tax: \$87.97  
Estimated tax to be collected: \$0.00  
-----

**Grand Total: \$87.97**

#### Credit Card transactions

MasterCard ending in 5043; April 13, 2017: \$87.97

To view the status of your order, return to [Order Summary](#).

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\$ 316.58  
entry  
(invoices)

0325253 5212015  
525T

### Order Details

BestBuy.com

Apr  
13  
2017

**Order Number:** BBY01-799144001112

**Order Status:** Order Received  
1 item

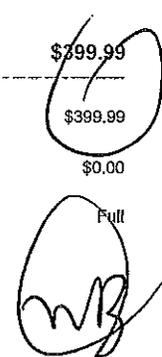
**Payment Method**

MasterCard \*\*\*\*7099

\$399.99

Order Summary	Print
Product Total	\$399.99
Shipping	FREE
Sales Tax, Fees & Surcharges	\$0.00
Tax Exempt Coverage	Full
<b>Order Total</b>	<b>\$399.99</b>

### Item Details

<b>NVIDIA - Founders Edition GeForce GTX 1070 8GB GDDR5 PCI Express 3.0 Graphics Card</b>  Model: 9001G4112520001 SKU: 5330700 Quantity: 1	<b>Shipping Address</b>  Alvin Goonie 3001 N 23RD ST LA PORTE, TX 77571 US	<b>Item Total</b> <b>\$399.99</b>
		Product Price <b>\$399.99</b>  Sales Tax, Fees & Surcharges <b>\$0.00</b> Tax Exempt Coverage <b>Full</b>
<b>Status: Order Received</b>  Your order has been received	Get it by Sat, Apr 15.	

*Fun*

2



0325253521 8023

Project 52ST

### Final Details for Order #111-4733453-5537020

[Print this page for your records.](#)

**Order Placed:** June 14, 2017  
**Amazon.com order number:** 111-4733453-5537020  
**Order Total:** \$25.79

**Shipped on June 15, 2017**

#### Items Ordered

1 of: *ZOZO 90W Universal AC Laptop Charger Automatic Voltage 15-20V Power Adapter for HP Dell Toshiba IBM Lenovo Acer ASUS Samsung Sony Fujitsu Gateway Most Compatible Models* **Price** \$25.79  
Sold by: ZOZOPlus ([seller profile](#))  
Business Price

Condition: New

#### Shipping Address:

Alvin Goonie  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

Item(s) Subtotal: \$25.79  
Shipping & Handling: \$0.00  
-----  
Total before tax: \$25.79  
Sales Tax: \$0.00  
-----

#### Shipping Speed:

Two-Day Shipping

**Total for This Shipment: \$25.79**  
-----

### Payment information

#### Payment Method:

MasterCard | Last digits: 5043

Item(s) Subtotal: \$25.79  
Shipping & Handling: \$0.00  
-----

#### Billing address

Alvin Goonie  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

Total before tax: \$25.79  
Estimated tax to be collected: \$0.00  
-----

**Grand Total: \$25.79**

#### Credit Card transactions

MasterCard ending in 5043: June 15, 2017: \$25.79

To view the status of your order, return to [Order Summary](#).

Your Business: City of La Porte

All

Departments

Today's Deals

Sell on Amazon Business

Help

Alvin's Account for Business

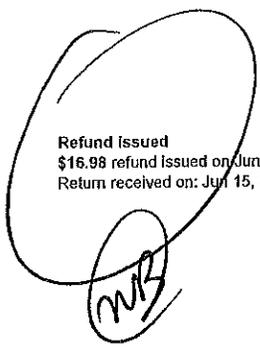
Lists

## Return/Refund Status



**Selectec Universal Laptop AC Adapter Power Supply**  
**Charger Replacement for Sony Acer Asus Fujitsu Gateway IBM Lenovo Toshiba Satellite (18.5V 3.5A/19V 3.16A/19V 3.42A/19V 4.74A)**  
 Order # 114-4976304-2793063  
 Sold by: GoPLUS  
 Quantity: 1

Refund Issued  
 \$16.98 refund issued on Jun 12, 2017.  
 Return received on: Jun 15, 2017



03252535218623  
 Project  
 525T



**Vktech® Universal 28 DC Power 5.5x2.1mm Jack to 28 Plug Power Adapter for Notebook**  
 Order # 114-4976304-2793063  
 Sold by: UEB  
 Quantity: 1

This item is no longer eligible for return.  
 The return window closed on Jul 10, 2017.

[View return policy](#)



**SoulBay 34pcs Universal Laptop Notebook Input DC Plug Set Jack Tips for Lenovo Toshiba Dell and most Laptops**  
 Order # 114-4976304-2793063  
 Sold by: SoulBay Direct  
 Quantity: 1

This item is no longer eligible for return.  
 The return window closed on Jul 10, 2017.

[View return policy](#)

[Continue shopping](#)

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- Purchasing Systems
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- Amazon Business Blog



032 5253521 8023  
Project  
SZST

### Final Details for Order #114-4976304-2793063

Print this page for your records.

**Order Placed:** June 7, 2017  
**Amazon.com order number:** 114-4976304-2793063  
**Order Total:** \$40.26

### Shipped on June 8, 2017

Items Ordered	Price
1 of: <i>Selectec Universal Laptop AC Adapter Power Supply Charger Replacement for Sony Acer Asus Fujitsu Gateway IBM Lenovo Toshiba Satellite (18.5V 3.5A/19V 3.16A/19V 3.42A/19V 4.74A)</i> Sold by: GoPLUS ( <a href="#">seller profile</a> )	\$16.98
Condition: New	
1 of: <i>Vktech® Universal 28 DC Power 5.5x2.1mm Jack to 28 Plug Power Adapter for Notebook</i> Sold by: UEB ( <a href="#">seller profile</a> )	\$9.49
Condition: New	
1 of: <i>SoulBay 34pcs Universal Laptop Notebook Input DC Plug Set Jack Tips for Lenovo Toshiba Dell and most Laptops</i> Sold by: SoulBay Direct ( <a href="#">seller profile</a> ) Business Price	\$13.79
Condition: New	

Defective  
waiting on  
return

**Shipping Address:**  
Alvin Goonie  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

Item(s) Subtotal: \$40.26  
Shipping & Handling: \$0.00  
-----  
Total before tax: \$40.26  
Sales Tax: \$0.00  
-----

**Shipping Speed:**  
Two-Day Shipping

**Total for This Shipment: \$40.26**  
-----

### Payment information

**Payment Method:**  
MasterCard | Last digits: 5043

Item(s) Subtotal: \$40.26  
Shipping & Handling: \$0.00  
-----

**Billing address**  
Alvin Goonie  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

Total before tax: \$40.26  
Estimated tax to be collected: \$0.00

**Grand Total: \$40.26**

**Credit Card transactions**

MasterCard ending in 5043: June 8, 2017: \$40.26

To view the status of your order, return to [Order Summary](#).

2 of: Microsoft Wireless Desktop 3050 with AES (PP3-00001) \$45.89  
Sold by: Amazon.com LLC

Condition: New

**Shipping Address:**  
Alvin Goonie  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

**Shipping Speed:**  
Two-Day Shipping

Item(s) Subtotal: \$91.78  
Shipping & Handling: \$8.68  
Free Shipping: -\$8.68  
-----  
Total before tax: \$91.78  
Sales Tax: \$0.00  
-----

**Total for This Shipment: \$91.78**  
-----

**Payment information**

**Payment Method:**  
MasterCard | Last digits: 5043

**Billing address**  
Alvin Goonie  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

Item(s) Subtotal: \$338.66  
Shipping & Handling: \$21.73  
Free Shipping: -\$21.73  
-----  
Total before tax: \$338.66  
Estimated tax to be collected: \$0.00  
-----

**Grand Total: \$338.66** *(Handwritten initials)*

**Credit Card transactions**

MasterCard ending in 5043: June 7, 2017: \$246.88  
MasterCard ending in 5043: June 7, 2017: \$91.78

To view the status of your order, return to [Order Summary](#).



032525352-1 8023  
Project 325T

### Final Details for Order #111-1839238-5511403

Print this page for your records.

**Order Placed:** June 2, 2017  
**Amazon.com order number:** 111-1839238-5511403  
**Order Total:** \$338.66

### Shipped on June 3, 2017

<b>Items Ordered</b>	<b>Price</b>
1 of: <i>HandStands 15S07 Super Mouse Pad</i> Sold by: Handstands Technology Products ( <a href="#">seller profile</a> ) Business Price	\$9.39
Condition: New	
1 of: <i>Manfrotto 035RL Super Clamp with 2908 Standard Stud - Replaces 2900 - Black, MANFROTTO</i> Sold by: Amazon.com LLC	\$27.95
Condition: New	
1 of: <i>Manfrotto 244 Variable Friction Magic Arm with Camera Bracket - Replaces 2929, MANFROTTO</i> Sold by: Amazon.com LLC	\$127.88
Condition: New	
1 of: <i>Samsung 128GB EVO Plus UHS-i Class 10 Micro SDXC Card with Adapter up to 80MB/s (MB-MC128D)</i> Sold by: Sales On The Go ( <a href="#">seller profile</a> )	\$51.67
Condition: New	
1 of: <i>Anker 7-Port USB 3.0 Data Hub with 36W Power Adapter and BC 1.2 Charging Port for PC, USB Flash Storage and Other Devices</i> Sold by: AnkerDirect ( <a href="#">seller profile</a> )   Product question? <a href="#">Ask Seller</a>	\$29.99
Condition: New	

#### Shipping Address:

Alvin Goonie  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

**Shipping Speed:**  
Two-Day Shipping

Item(s) Subtotal:	\$246.88
Shipping & Handling:	\$13.05
Free Shipping:	-\$13.05
-----	
Total before tax:	\$246.88
Sales Tax:	\$0.00
-----	
<b>Total for This Shipment:</b>	<b>\$246.88</b>
-----	

part of 338.66

### Shipped on June 7, 2017

**Items Ordered**

**Price**



0325253521 8023

**Final Details for Order #111-7217772-7289868**  
Print this page for your records.

Project  
SZST

**Order Placed:** June 2, 2017  
**Amazon.com order number:** 111-7217772-7289868  
**Order Total: \$16.14**

**Shipped on June 3, 2017**

**Items Ordered**

1 of: *HandStands Extra Large Super Mouse Pad, Grey*  
Sold by: etafiz ([seller profile](#))

Condition: New

**Price**  
\$9.89

**Shipping Address:**

Alvin Goonie  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

Item(s) Subtotal: \$9.89  
Shipping & Handling: \$6.25  
-----  
Total before tax: \$16.14  
Sales Tax: \$0.00

**Shipping Speed:**  
Standard Shipping

**Total for This Shipment: \$16.14**

**Payment information**

**Payment Method:**

MasterCard | Last digits: 5043

Item(s) Subtotal: \$9.89  
Shipping & Handling: \$6.25  
-----  
Total before tax: \$16.14  
Estimated tax to be collected: \$0.00

**Billing address**

Alvin Goonie  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

**Grand Total: \$16.14**

**Credit Card transactions**

MasterCard ending in 5043: June 3, 2017: \$16.14

To view the status of your order, return to [Order Summary](#).

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## **EXPENDITURES**

### **C) Equipment**

**3) – Firearms, Protective Body Armor,**

**Personal Equipment**

**\$19746**

**Dove, Melissa**

**From:** Bedford, Michelle  
**Sent:** Tuesday, November 29, 2016 12:46 PM  
**To:** Dove, Melissa  
**Subject:** FW: Credit Card Receipt \$ 2643.26

Here is the cc receipt for the delivery.

**From:** buchanan.cheryl@ups.com [mailto:buchanan.cheryl@ups.com]  
**Sent:** Wednesday, November 09, 2016 11:20 AM  
**To:** Bedford, Michelle <BedfordM@laportetx.gov>  
**Subject:** FW: Credit Card Receipt \$ 2643.26

*03252535212015  
525T*

Merchant Copy - Internet Explorer pro...  
<https://secure.paymentech.com/manager/receiptActiv>

Term ID: 001

**Auth Only - Approved**

Date	11/09/16	Time 12:09:55
Method of Payment	MasterCard	
Entry Method	Manual	
Account #	XXXXXXXXXXXX2924	
Order ID	5191793772	
Order Description:	Cheryl Buchanan KCS requested	
Approval Code	016099	
Amount	2,643.26	

Merchant Copy

*rust gear equipment*

*actual charge  
\$ 2631.73  
corrected receipt  
requested 12-2-16  
MJB*

# UPS Supply Chain Solutions<sup>SM</sup>

Global Freight Forwarding



Date: 17-OCT-2016  
Confirmation Nbr: 291-1-50362

Rate Quoted By:  
Phone Number:

Shipper Details	Consignee Details	Third Party Payer Details
AVIANO AIR BASE DLA DISPOSTION SERVICES BUILDING 1459 AVIANO IT 33081	LA PORTE POLICE DEPT 3001 N 23RD ST LA PORTE TX US 77571	

<b>Total Estimated Amount:</b>	CONSIGNEE (Primary)	2697.120	USD
	(Secondary)		
	(Tertiary)		
<b>Dim Weight:</b>		2299.000	LB
<b>Actual Weight:</b>		1323.000	LB
<b>Service Requested:</b>	UPS AIR FREIGHT CONSOLIDATED		

Note: Chargeable Weight is the greater of Dim Weight or Actual Weight.

**Charges paid by: Primary**

Charge	Charge Amount	Currency	Billed Amount	Currency
AIR FREIGHT	740.530	USD	740.530	USD
TERMINAL SERVICE CHARGE	83.440	USD	83.440	USD
ADVANCE AT DESTINATION	104.300	USD	104.300	USD
ADVANCE AT ORIGIN	254.270	USD	254.270	USD
FEE ADVANCE DESTINATION	5.900	USD	5.900	USD
FEE FOR ADVANCE AT ORIGIN	5.900	USD	5.900	USD
SPECIAL HANDLING - ORIG	11.610	USD	11.610	USD
FUEL-INDEX	799.130	USD	799.130	USD
INBOUND COLLECT SURCHARGE	37.080	USD	37.080	USD
ACMS FEE	13.930	USD	13.930	USD
PEAK SEASON ADD-ON	0.000	USD	0.000	USD
CUSTOMS BROKERAGE CHARGE - DEST	145.000	USD	145.000	USD
IMPORT SERVICE FEE	55.000	USD	55.000	USD
AIRPORT FEE	24.220	USD	24.220	USD
SECURITY FEE	254.270	USD	254.270	USD
EXPORT CUSTOMS CLEARANCE FEE	48.760	USD	48.760	USD
EXPORT FORFAIT	84.760	USD	84.760	USD
TERMINAL SECURITY FEE - ORIG	29.020	USD	29.020	USD
CAPACITY SURCHARGE	0.000	USD	0.000	USD
VALUE ADDED TAX (VAT)	0.000	USD	0.000	USD

Disclaimer: Please note that the rate provided was calculated using the currency exchange rate in effect on the date noted above. The rate quoted above is valid for the shipment information noted above, only. The rate does not include any duties, taxes, or other destination fees. Customs brokerage fees are exclusive of any bond fees, or any other government agencies' fees. Any variation to the details noted above may result in a different amount. The UPS Air Freight Terms and Conditions of Contract (published on <http://www.ups-scs.com/tools/terms.html>) in effect at the time of shipment, which include but are not limited to, limitations of liability, apply to all UPS Air Freight Services shipments and are incorporated by this reference as though fully set forth herein.

Proprietary and Confidential Information

# UPS Supply Chain Solutions<sup>SM</sup>

Global Freight Forwarding



<b>Commodity:</b>	MISCELLANEOUS						
<b>Origin Service Center:</b>	VIC			<b>Destination Service Center:</b>	HOU		
<b>Total 4 Piece(s)</b>							
		<b>Pieces Breakdown:</b>	<b>Pieces</b>	<b>Length</b>	<b>Width</b>	<b>Height</b>	
			4	53.0	45.0	40.0	IN
<b>Dim Factor:</b>	166						
<b>Declared Value:</b>	0				<b>/ Insured Value:</b>	0	
<b>Customs Value:</b>	40000.00 USD						

Thank you for contacting UPS Supply Chain Solutions. Please find attached the rate quote you requested. If you have any additional questions or would like to schedule a pickup please contact Customer Service at 1-800-443-6379 and reference your confirmation number. The enclosed rate does not include any duties, taxes or any other government fees accessed by the destination country's government and are the sole responsibility of the receiver of the freight unless you elect to cover those fees. Please note all rates are good for 24 hours.

Disclaimer: Please note that the rate provided was calculated using the currency exchange rate in effect on the date noted above. The rate quoted above is valid for the shipment information noted above, only. The rate does not include any duties, taxes, or other destination fees. Customs brokerage fees are exclusive of any bond fees, or any other government agencies' fees. Any variation to the details noted above may result in a different amount. The UPS Air Freight Terms and Conditions of Contract (published on <http://www.ups-scs.com/tools/terms.html>) in effect at the time of shipment, which include but are not limited to, limitations of liability, apply to all UPS Air Freight Services shipments and are incorporated by this reference as though fully set forth herein.

Proprietary and Confidential Information

**Dove, Melissa**

---

**From:** Bedford, Michelle  
**Sent:** Saturday, December 03, 2016 10:21 AM  
**To:** Dove, Melissa  
**Subject:** Fwd: Credit Card Receipt \$ 2643.26

Back up for my UPS charge.

Sent from my Sprint Samsung Galaxy S7 edge.

----- Original message -----

**From:** buchanan.cheryl@ups.com  
**Date:** 12/3/16 7:52 AM (GMT-06:00)  
**To:** "Bedford, Michelle" <BedfordM@laportetx.gov>  
**Cc:** "Dove, Melissa" <DoveM@laportetx.gov>  
**Subject:** RE: Credit Card Receipt \$ 2643.26

Ms. Bedford,

The correct charge is reflected on your credit card statement (\$2631.73). The actual charges turned out to be slightly lower than the quoted rate, hence the change. Our Accounting & Billing Department does not submit the payment request until the shipment is completed. This ensures you are assessed the correct charges for your shipment. Had more monies been needed you would have been contacted before the payment request was submitted to your Credit Card Company. I hope this satisfactorily explains this situation if not, let me know and I will continue to assist you in any way I can.

Best regards,

Cheryl Buchanan  
Lead Agent  
UPS Supply Chain Solutions  
Preferred Customer Support  
800-648-9333, ext. 110-0166

**From:** Bedford, Michelle [mailto:BedfordM@laportetx.gov]  
**Sent:** Friday, December 02, 2016 3:39 PM  
**To:** Buchanan Cheryl (EEO8DFF) <buchanan.cheryl@ups.com>  
**Cc:** Dove, Melissa <DoveM@laportetx.gov>  
**Subject:** RE: Credit Card Receipt \$ 2643.26

Ms. Buchanan,

The charge that was reflected on my credit card was actually \$2631.73. Can you advise or sent me a corrected receipt? The UPS tracking # is 5191793772.

Thank you,

*Michelle Bedford*

Office Coordinator  
La Porte Police Department  
281-842-3190  
281-470-1590 fax  
bedfordm@laportetx.gov

**From:** buchanan.cheryl@ups.com [mailto:buchanan.cheryl@ups.com]  
**Sent:** Wednesday, November 09, 2016 11:20 AM  
**To:** Bedford, Michelle <BedfordM@laportetx.gov>  
**Subject:** FW: Credit Card Receipt \$ 2643.26

The screenshot shows a web browser window titled "Merchant Copy - Internet Explorer pro...". The address bar displays "https://secure.paymentech.com/manager/receiptActi...". The main content area of the page includes the following information:

Term ID: 001

**Auth Only - Approved**

Date	11/09/16	Time 12:09:55
Method of Payment	MasterCard	
Entry Method	Manual	
Account #	XXXXXXXXXXXX2924	
Order ID	5191793772	
Order Description:	Cheryl Buchanan KCS requested	
Approval Code	016099	
Amount	2,643.26	

Merchant Copy

**Dove, Melissa**

---

**From:** Phelan, Tracy  
**Sent:** Wednesday, October 12, 2016 10:34 AM  
**To:** Dove, Melissa  
**Subject:** 1033 Program - Riot Gear  
**Attachments:** DHL Shipping.pdf; FedEx Shipping.pdf; ups shipping.pdf; Aviano Riot.PNG

Here are the weights and measurements, as well as the address. I will have to email to get the exact address, but this is close to where the pickup is. Thank you for your assistance.

The shipment will be in 4 boxes:

- 1) 205 LBS 46 X 39 X 30
- 2) 350 LBS 49.5 X 43 X 39
- 3) 266 LBS 49.5 X 43 X 39
- 4) 502 LBS 53 X 45 X 40

Area F Building 1459  
(Hangar 4)  
Unit 6215 APO, AE 09604

**From:** Phelan, Tracy  
**Sent:** Tuesday, October 11, 2016 12:30 PM  
**To:** Ditrich, Doug <DitrichD@laportetx.gov>; Deardorff, Steve <DeardorffS@laportetx.gov>; Parker, Ron <ParkerR@laportetx.gov>; Adcox, Kenith <AdcoxK@laportetx.gov>  
**Subject:** 1033 Program - Riot Gear

Sir(s),

I have researched the cost of shipping for the riot gear that was requisitioned through the 1033 Program. The cost of the equipment that would be awarded to our agency is approx. \$40,223.00. The equipment was located in Aviano, Italy. Unfortunately, there is no notice of when the same equipment may become available in the Continental U.S. I have attached the cost of shipping from three (3) major shipping companies available to ship the equipment to our agency. The below are the shipping companies and their cost that was quoted online. The conversion for Euro to Dollars as of 11 October 2016 is \$1 euro is equal to \$1.11 US. I have printed the quotes and have the hard copy. I have also attached the equipment list that is requested to be awarded to our agency. After entering the shipping information, I confirmed the costs with Michelle Bedford who upon entering the information online had the same results. I have been unable to find the discrepancies causing the large differences between UPS and the other two services.

DHL	US \$20,380.00
FedEx	US \$17,310.42
UPS	US \$2,727.09

*back up  
as to  
wins UPS -  
over ~~\$21,000~~  
\$2,000 -  
freight charges -  
down man  
other  
options  
MB*

Tracy D. Phelan

Patrolman

La Porte Police Department

3001 N. 23rd

La Porte, Texas 77571

(O) 281-842-3723

(C) 832-984-7313

(F) 281-470-1639

[phelant@laportetx.gov](mailto:phelant@laportetx.gov)

*Better fare hard with good men than feast it with bad.... Thomas Paine*



## Calculate Time and Cost

### Air Freight Time and Cost Summary

Based on the selected destination, 1 or more additional days time in transit may apply.

Air Freight Results			
Air Freight Service	Total	Ship Date	Expected Delivery to Destination*
UPS Air Freight Direct <sup>SM</sup> (Non-Guaranteed)	2,715.12 EUR	Friday 14/10/2016	05:00 PM Friday 21/10/2016
<b>Base Transportation:</b>		1,126.70 EUR	
<b>Destination Beyond Charge:</b>		111.80 EUR	
<b>Origin Beyond Charge:</b>		249.06 EUR	
<b>Fuel Surcharge:</b>		782.76 EUR	
<b>Automated Customs Manifest Service</b>		12.00 EUR	
<b>Fee:</b>			
<b>Peak Season Surcharge:</b>		0.00 EUR	
<b>Security Fee:</b>		249.06 EUR	
<b>Misc. Origin Fees:</b>		183.74 EUR	
<b>Collection:</b>		Included	
<b>Delivery:</b>		Included	
<b>Total:</b>		<b>2,715.12 EUR</b>	
UPS Air Freight Consolidated <sup>SM</sup> (Non-Guaranteed)	2,466.06 EUR	Friday 14/10/2016	05:00 PM Tuesday 25/10/2016
<b>Base Transportation:</b>		877.64 EUR	
<b>Destination Beyond Charge:</b>		111.80 EUR	
<b>Origin Beyond Charge:</b>		249.06 EUR	
<b>Fuel Surcharge:</b>		782.76 EUR	
<b>Automated Customs Manifest Service</b>		12.00 EUR	
<b>Fee:</b>			
<b>Peak Season Surcharge:</b>		0.00 EUR	
<b>Security Fee:</b>		249.06 EUR	
<b>Misc. Origin Fees:</b>		183.74 EUR	
<b>Collection:</b>		Included	
<b>Delivery:</b>		Included	
<b>Total:</b>		<b>2,466.06 EUR</b>	
<b>All UPS Freight Options</b>			
Result estimates calculated by UPS: Tuesday, 11/10/2016 01:13 PM Eastern Daylight Time			
Pre-authorization may be required to complete collection arrangements.			
* Fuel Surcharge applied.			
* Destination delivery time may vary by local service conditions and accessorial(s) selected.			
Day of delivery and any guarantee are conditioned on meeting local collection time requirements. Please contact your local UPS service centre for details.			
* Services subject to <u>UPS Air Freight terms and conditions of contract.</u>			

*ESD*

Air Freight Rate Request Details	
Ship From:	aviano , 33081, IT
Ship To:	LA PORTE , TX , 77571, US
Shipment Date:	Friday, 14/10/2016
Payment Terms:	Prepaid
Actual Weight:	474 (kg.)
Dimensional Weight:	1,186 (kg.)
Billable Weight:	1,186 (kg.)

Pieces Detail		
Quantity	Dimensions / Type	Weight Each
1	117 x 99 x 77 (cm.) / Loose Items	93.0 (kg.)
1	127 x 109 x 99 (cm.) / Loose Items	158 (kg.)
1	127 x 109 x 99 (cm.) / Loose Items	121 (kg.)
1	228 x 134 x 114 (cm.) / Loose Items	102 (kg.)

**Selected Options**  
 Pickup  
 Delivery

**Guarantees and Notices**

On schedule delivery is guaranteed pursuant to the [UPS Air Freight Terms and Conditions of Contract](#) . Guaranteed Service is not available in all locations and scheduled business days and delivery schedules are revised occasionally due to changes in distribution and volume. Service to some remote areas may require additional delivery days. For current service information, visit the [Service Guide](#) .

**Please also note:** Shipping rates quoted are estimates based on the information you have supplied and are for reference purposes only. Displayed shipping rates may not include exact fuel surcharges, or all applicable taxes, shipping charges, standard customs clearance fees or other surcharges and fees. Your final shipping charge may differ based on your shipper characteristics and the characteristics of, and services requested for, shipments actually tendered to UPS. See the [UPS Air Freight Terms and Conditions of Contract](#) and the UPS Air Freight Services description in the Service Guide. Rates quoted here are based on either UPS published rates or specially-negotiated rates. For questions regarding a rate quote contact your local SCS service centre. You can use the [UPS Supply Chain Solutions Global Directory](#) to find your local contact (in English only). Rates and services may vary at retail locations.



**NORTH AMERICAN RESCUE™**  
www.NARescue.com • 888.689.6277

35 Tedwall Court Phone: (864) 675-9800  
Greer SC 29650 Fax: (864) 675-9880

# INVOICE

**INVOICE**  
**IN237652**

Invoice Date: 11/30/2016

**BILL TO:** 26361  
LA PORTE POLICE DEPARTMENT  
MICHELLE BEDFORD  
604 WEST FAIRMONT PKWY  
LA PORTE, TX 77571

**SHIP TO:** **PO #:** BEDFORD  
LA PORTE POLICE DEPARTMENT  
MICHELLE BEDFORD  
3001 NORTH 23RD STREET  
LA PORTE, TX 77571  
P: (281) 842-3190

Entered By: Tara Tucker ttucker@narescue.com

Date/Time Printed: 12/01/16 11:29

Contact Name	Contact Phone	Shipping Method	Cust. Ship Acct.	FOB Type	Payment Terms	Order #
MICHELLE BEDFORD	281-842-3190	420-UPS GRND		ORIGIN	CREDIT CARD	OR175848

Quantity	UOM	Item Number	Item Description	Unit Price	Extended Price
49	EA	80-0465	KIT, INDIVIDUAL BLEEDING CONTROL - BASIC (vac)	\$39.98	\$1,959.02

*Stop the bleed kits companion*  
*03252535212015*  
*SZST*  
*M Bedford*

Ship Date: 11/30/2016 Tracking: 420-UPS GRND 1ZV8F0720359066515, 1ZV8F0720360970928

THANK YOU FOR YOUR INQUIRY	If there were items ordered that are not on this invoice, they may be shipping at a later date.	MICHELLE BEDFORD Card Type: MASTERCARD Card Num: XXXX-XXXX-XXXX-2924 Amt Charged: \$1,994.02 Approval: BQ1EDF3A8D86	Subtotal	\$1,959.02
			Discount	\$0.00
NAR TAX ID: 27-1024029 NAR DUNS: 832426782			Freight	\$35.00
			Tax	\$0.00
			<b>Invoice Total</b>	<b>\$1,994.02</b>
			Payment Amt	\$1,994.02
			<b>Balance Due</b>	<b>\$0.00</b>



**Final Details for Order #105-0450831-8474665**

Print this page for your records.

**Order Placed:** December 1, 2016  
**Amazon.com order number:** 105-0450831-8474665  
**Order Total:** \$200.04

**Shipped on December 2, 2016**

**Items Ordered**

**Price**

1 of: *Case Logic DCB-302 Compact Camera Case (Red)*  
Sold by: Amazon.com LLC ([seller profile](#))  
Business Price

\$7.40

Condition: New

4 of: *10 PACK - SanDisk 8GB SD HC Class 4 Secure Digital High Speed SDHC Flash Memory Card SDSDB-008G 8G 8 GB GIGS (S.B8.RTX10.562) LOT OF 10 with USB SoCal Trade© SCT SD Memory Card Reader - Retail Packaging*  
Sold by: MemoryMarket ([seller profile](#)) | Product question? [Ask Seller](#)

\$48.16

Condition: New

**Shipping Address:**

Michelle Bedford - LPPD  
3001 N 23RD ST  
LA PORTE, TX 77571-3185  
United States

Item(s) Subtotal: \$200.04  
Shipping & Handling: \$12.16  
Free Shipping: -\$12.16  
-----  
Total before tax: \$200.04  
Sales Tax: \$0.00  
-----

**Shipping Speed:**

Two-Day Shipping

**Total for This Shipment: \$200.04**  
-----

**Payment information**

**Payment Method:**

MasterCard | Last digits: 2924

Item(s) Subtotal: \$200.04  
Shipping & Handling: \$12.16  
Free Shipping: -\$12.16  
-----

**Billing address**

Michelle Bedford  
604 West Fairmont Parkway  
La Porte, TX 77571  
United States

Total before tax: \$200.04  
Estimated tax to be collected: \$0.00  
-----

**Grand Total: \$200.04**

**Credit Card transactions** MasterCard ending in 2924: December 2, 2016: \$200.04

To view the status of your order, return to [Order Summary](#).

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2016, Amazon.com, Inc. or its affiliates

032 5253 521 2015  
S25T



A GALLS® LLC COMPANY

# INVOICE

BILLING INQUIRIES (866) 286-1358

Page 1 of 1

PO Box 54430  
Lexington, KY 40555-4430  
Billing Questions:AR@Galls.com

ACCOUNT NUMBER	1000945371
TERMS	NET 30
INVOICE NUMBER	006738309
INVOICE DATE	01/04/2017
DUE DATE	02/03/2017
SHIP VIA	UPS Ground
P.O. NUMBER	170194
SALES ORDER	7419107
FOB SHIPPING POINT	F.O.B. Shipping Point

When applicable, merchandise was received and signed for by (signature below):

Sold To:  
LA PORTE POLICE DEPT  
3001 N 23RD ST  
LA PORTE TX 77571

Ship To:  
LA PORTE POLICE DEPT  
3001 N 23RD ST  
LA PORTE TX 77571

ITEM	ITEM DESCRIPTION	WHS	QTY	PRICE	TOTAL
TP782 BLK LG	PARACLETE PASGT STYLE BALLISTIC HELMET	LEX	7	211.55	<del>1,480.85</del>

1Z4109850323202420

Subtotal: 1,480.85  
Shipping: 23.31 -  
Tax: \$0.00  
CREDIT/PREPAYMENTS: \$0.00  
TOTAL CHARGE\$ CURRENT SHIPMENT: 1,504.16

To ensure proper payment application, please write your account number on your check, and include the attached coupon with your payment



A GALLS® LLC COMPANY  
INVOICE DATE 01/04/2017  
ACCOUNT NUMBER 1000945371

DUE DATE 02/03/2017  
AMOUNT DUE 1,504.16  
INVOICE NUMBER 006738309

*6317325  
entry  
2 invoices  
50 entry  
shipper's  
2 invoices*

Bill To:  
LA PORTE POLICE DEPT  
3001 N 23RD ST  
LA PORTE TX 77571

Payable To:  
GALLS, LLC-DBA LONESTAR UNIFORM  
P.O. BOX 71628  
CHICAGO, IL 60694-1628



A GALLS® LLC COMPANY

# INVOICE

BILLING INQUIRIES (866)286-1358

Page 1 of 1

PO Box 54430  
Lexington, KY 40555-4430  
Billing Questions:AR@Galls.com

ACCOUNT NUMBER 1000945371  
TERMS NET 30  
INVOICE NUMBER 006875325  
INVOICE DATE 01/26/2017  
DUE DATE 02/25/2017  
SHIP VIA UPS Ground  
P.O. NUMBER 170194

When applicable, merchandise was received and signed for by (signature below):

SALES ORDER 7419107  
FOB SHIPPING POINT F.O.B. Shipping Point

Sold To:  
LA PORTE POLICE DEPT  
3001 N 23RD ST  
LA PORTE TX 77571

Ship To:  
LA PORTE POLICE DEPT  
3001 N 23RD ST  
LA PORTE TX 77571

ITEM	ITEM DESCRIPTION	WHS	QTY	PRICE	TOTAL
TP782 BLK LG	PARACLETE PASGT STYLE BALLISTIC HELMET	LEX	3	211.55	634.65
TP782 BLK MD	PARACLETE PASGT STYLE BALLISTIC HELMET	LEX	5	211.55	1,057.75

124109850323688415,1Z4109850323688504

Subtotal: 1,692.40  
Shipping: 26.69  
Tax: \$0.00  
CREDIT/PREPAYMENTS: \$0.00  
TOTAL CHARGE\$ CURRENT SHIPMENT: 1,719.09

To ensure proper payment application, please write your account number on your check, and include the attached coupon with your payment



A GALLS® LLC COMPANY

INVOICE DATE 01/26/2017

ACCOUNT NUMBER 1000945371

DUE DATE 02/25/2017

AMOUNT DUE 1,719.09

INVOICE NUMBER 006875325

Bill To:  
LA PORTE POLICE DEPT  
3001 N 23RD ST  
LA PORTE TX 77571

Payable To:  
GALLS, LLC-DBA LONESTAR UNIFOR  
P.O. BOX 71628  
CHICAGO, IL 60694-1628

RECEIVING REPORT

RECEIPT NO.: 197740

SHIP TO:  
POLICE DEPARTMENT

P. O. NO.: 170141

DATE: 1/06/17

VENDOR: FOCUS CAMERA LLC  
905 MCDONALD AVE  
BROOKLYN NY 11218

VENDOR NO.  
436101

DELIVER BY SHIP VIA  
11/21/16

F. O. B.

CONFIRM BY

CONFIRM TO  
ASHLEY ELLISON

REQUISITIONED BY  
DOVE

FREIGHT

CONTRACT NO.

REQ. NO.  
0000018774

REQ. DATE  
11/17/16

LINE	QTY	RCVD	UOM	ITEM NO.	AND DESCRIPTION	UNIT COST	EXTENDED COST
1	40.00		EA	220 060	MACHINERY, TOOLS, & EQUIP OTHER KODAK FZ43 DIGITAL CAMERA	69.9500	2798.00

Acct / Proj: 03252535212015 / SZST

TOTAL EXTENDED COST: 2798.00

*M. Dove*

*[Signature]*  
1-6-17



**Focus Camera LLC**  
 895-905 McDonald Ave.  
 Brooklyn, NY, 11218  
 United States  
 718-437-8800  
 cs@focuscamera.com

**Invoice: 5998784**  
 Ship Date: 11/21/2016 02:24 PM



**Sold TO**  
 CITY OF LAPORTE  
 ACCOUNTS PAYABLE  
 604 W FAIRMONT PARKWAY  
 LA PORTE, TX 77571  
 United States  
 281 470 5126  
  
 accounting@laportetx.gov

**Ship TO**  
 LA PORTE POLICE DEPT  
 RECEIVING/ 170141  
 3001 N 23RD STREET  
 LA PORTE, TX 77571  
 United States  
 281 470 5126  
  
 Terms: Net 30

Salesman: mleverton@focuscamera.com      UPS Ground  
 Wholesale order PO# 170141

	Qty	Qty Shipped	LOC	SKU	Description	Unit Price	Subtotal	
	40	40	N-BELT5	FZ43BK	Kodak PixPro FZ43 Compact Digital Camera 16MP 4X Zoom HD 720P Black	69.95	2,798.00	
Customer's Instructions:							<b>SubTotal:</b>	<b>\$2,798.00</b>
							Shipping:	\$0.00
							Handling:	\$0.00
							Tax:	\$0.00
							<b>Order Total:</b>	<b>\$2,798.00</b>
							Amount Paid:	\$0.00
							<b>Balance Due:</b>	<b>\$2,798.00</b>
<b>Pkg 5374757 Shipping Method: UPS Ground, Tracking 1ZX601X84209800408</b>								
<b>Terms: Net 30</b>								
<b>Credit Term: Net 30</b>								

53 2003 SZST

See back of receipt for your chance  
to win \$1000

ID #: 7L15ZJ1SDLHC

*My 1/26/07*

~~ACR 80772-1250A-FCM~~  
EXPLORER COMPETITION

**Walmart**   
Save money. Live better.

( 281 ) 479 - 9636  
MANAGER LISA ISRAEL  
9025 SPENCER HWY  
LA PORTE TX 77571

ST# 05116 OP# 007512 TR# 77 TR# 09045  
AIRGUN 072336430133 24.88  
SUBTOTAL 24.88  
TOTAL 24.88  
MCARD TEND 24.88

CREDIT \*\*\*\* \* 9699 I  
APPROVAL # 002962  
REF # 718000670095  
PAYMENT SERVICE - A

*Handwritten signature/initials*

AIR 00000000041010  
TC 060F21485539A71C  
TERMINAL # 285253175  
\*Pin Verified

06/29/17 15:21:59  
CHANGE DUE 0.00  
# ITEMS SOLD 1

TC# 7034 1940 1268 6414 6791



Low Prices You Can Trust. Every Day.  
06/29/17 15:22:10  
\*\*\*CUSTOMER COPY\*\*\*



**TASCO #23**  
**1214 COLLEGE AVE.**  
**SOUTH HOUSTON, TX 77587**

**PHONE: (713) 946-4887**  
 1953 - 2016  
 Thanks for 63 years of business



DATE: 2/14/17 TIME: 1:36  
 CLERK: EEC TERMINAL: 601

SALESPERSON: TAX: X23 SOUTH HOUSTON

CUST NO: 20284  
 TERMS: NET 10TH  
 RESALE NO:  
 APPLY TO:  
 REFERENCE: CITY OF LA PORTE TEXAS ON FILE  
 JOB NO: 000  
 DEL. DATE: 2/13/17

ORDER: 164483

**INVOICE: B64670/K**

SOLD TO: LAPORTE ISD  
 1002 SAN JACINTO  
 LA PORTE TX 77571  
 281-604-7061

SHIP TO:

MFG	PART NUMBER	ORDERED	SHIPPED	BKO	VOC/Gal	VOHAP/Gal	NET	NET CORE	EXT. AMOUNT	
1	SUN 610 180 Gold - 6" No Hole PSA Li	1	1				29.65	29.65	29.65	N
2							32.77	32.77	32.77	N
3	SUN 606 80 Gold - 6" No Hole PSA Lin	1	1							
4							5.95	5.95	23.80	N
5	PPE AL84-0314 EA Single Edge Razor Blades (Pack)	4	4				41.20	41.20	41.20	N
6	MMM 07498 EA Stripe Off Wheel, 4 in x 5/8 in	1	1				37.46	37.46	149.84	N
7	MMM 07499 EA Stripe Off Wheel, 4 in x 5/8 in	4	4				70.49	70.49	70.49	N
8	HPC 95-2412/01 Rapid Coat White Base-A	1	1							
9							73.59	73.59	73.59	N
10	HPC 95-249/01 Rapid Coat Component B	1	1							

XXXXXXXXXXXXXXXXXXXX  
 MASTERCARD  
 Entry Method: Chip  
 Amount: \$ 421.34  
 Tax: \$ 0.00  
 Total: \$ 421.34  
 02/14/17  
 Inv #: 0000000007  
 Apprvt: Online  
 Appr Code: 055351  
 13:34:08  
 CREDIT  
 AID: A000000000000000  
 TR: 00 00 00 00 00  
 TS: E8 00  
 Customer Copy  
 THANK YOU!

Sale

TASCO AUTO COLOR 23  
 18223 VETERANS MEMORIAL DR  
 HOUSTON, TX 77058-1227  
 281-599-8975

\*\* PAID IN FULL \*\*

421.34 TAXABLE 0.00  
 421.34 NON-TAXABLE  
 421.34 SUBTOTAL

032 52 5352 12015

TOT WT: 0.00



BANKCARD PAYMENT  
 BKCRD#

S2 ST

TAX AMOUNT 0.00  
 TOTAL 421.34

X Received By

*[Handwritten Signature]*  
 770029114  
 (2 invoices)



TASCO #23  
1214 COLLEGE AVE.  
SOUTH HOUSTON, TX 77587

PHONE: (713) 946-4887

1953 - 2016

Thanks for 63 years of business



SOLD TO: LAPORTE ISD  
1002 SAN JACINTO  
LA PORTE TX 77571  
281-604-7061

CUST NO: 20284  
TERMS: NET 10TH  
RESALE NO:  
APPLY TO:  
REFERENCE: CITY OF LA PORTE TEXAS ON FILE  
JOB NO: 000  
DEL. DATE: 2/13/17

DATE: 2/14/17  
CLERK: DC  
SALESPERSON:  
TAX: X23 SOUTH HOUSTON  
TIME: 1:33  
TERMINAL: 601  
ORDER: 164486

SHIP TO:

**INVOICE: B64669/K**

	MFG	PART NUMBER	ORDERED	SHIPPED	BKO	VOC/Gal	VOHAP/Gal	NET	NET CORE	EXT. AMOUNT	
1	SUN	610 180 Gold - 6" No Hole PSA Li	2	2				29.65	29.65	59.30	N
2											
3	EVR	416 Metal Glaze - 30 fl. oz. Pump B	3	3				32.99	32.99	98.97	SN
4											
5	MMM	07466 DC Scotch-Brite Roloc+ Clean and St	5	5				13.47	13.47	67.35	N
6	CCP	18W 18" White Masking Paper	2	2				24.99	24.99	49.98	N
7	SSL	JR507 01 Slow Reducer	1	1		6.81	1.17	36.79	36.79	36.79	N
8	SSL	JR506 01 Medium Reducer	1	1		6.82	1.69	36.79	36.79	36.79	N

Customer Copy  
THANK YOU!

02/14/17  
Inv #: 000000006  
Apprvt: Online  
Appr Code: 049644

Amount: \$ 349.18  
Tax: \$ 0.00  
Total: \$ 349.18

XXXXXXXXXXXX3577  
MASTERCARD  
Entry Method: Chip

TASCO AUTO COL OR 23  
10923 VETERANS MEMORIAL DR  
HOUSTON, TX 77038-1127  
281-959 8979

Sale

\*\* PAID IN FULL \*\*

349.18  
TAXABLE 0.00  
NON-TAXABLE 349.18  
SUBTOTAL 349.18

TOT WT: 0.00



BANKCARD PAYMENT  
BKCRD#

TAX AMOUNT 0.00  
TOTAL 349.18

032 5253 52120<sup>x</sup>5

Received By

Dove, Melissa

---

**Subject:** Your Airgas Order# 1056927060 Has Been Placed - P.O.# 281-471-2141

**From:** Kyle Cira [<mailto:Kyle.Cira@Airgas.com>] **On Behalf Of** Ebusiness Customer Support

**Sent:** Friday, March 31, 2017 3:01 PM

**To:** Phelan, Tracy <[PhelanT@laportetx.gov](mailto:PhelanT@laportetx.gov)>

**Subject:** FW: Your Airgas Order# 1056927060 Has Been Placed - P.O.# 281-471-2141

Hello Tracy,

The taxes have been removed from this order. This shipped out yesterday from our PA warehouse with expected delivery of Tuesday 4/4. Here is the UPS tracking information.

If you have any questions please let me know.

Have a great day!

**Kyle Cira** | eBusiness Customer Service Representative | **Airgas**, an Air Liquide company  
N112W13333 Mequon Rd | Germantown, WI 53022-3609 | **O** (800) 558-8900, 1276 | **F** (800) 237-7307 |

[kyle.cira@airgas.com](mailto:kyle.cira@airgas.com)

*Find it with us, anytime, anywhere at **Airgas.com***

---

**From:** Airgas [<mailto:orders@e.airgas.com>]

**Sent:** Thursday, March 30, 2017 3:37 PM

**To:** @Online Orders

**Subject:** Your Airgas Order# 1056927060 Has Been Placed - P.O.# 281-471-2141

[View your order details.](#)



[Your Account](#) | [Express Order Pad](#) | [Contact Us](#)

Thank You Mr Tracy D Phelan

Your order has been received and is being processed. Please review the order and shipping details. If you have any questions, please contact us.

See details below.

**User:** [online.orders@airgas.com](mailto:online.orders@airgas.com)

**Ordered Date:** 03/30/2017

Ordered By: Mr Tracy D Phelan  
Order #: 1056927060

Payment Terms: CASH/ CHECK/ CREDIT CARD  
Purchase Order #: 281-471-2141

**Sold to:**

Address: LA Porte Police Department  
3001 N. 23rd  
LA Porte, TX 77571 US

**Shipped to:**

Address: LA Porte Police Department  
3001 N. 23rd  
LA Porte, TX 77571 US

**Account Contact Emails**

[phelant@laportetx.gov](mailto:phelant@laportetx.gov), [online.orders@airgas.com](mailto:online.orders@airgas.com)

**CNSTR MLNM RIOT CTRL CBA/RCA 6 PK**

Part #: MSA818264

Qty: 1  
UOM: BX

Currency Unit: USD  
Unit Price: 453.00 per 1 BX  
Ext Price: 453.00  
Est. Ship Date: NA

Manual Freight:

Subtotal:

Taxes:

Discount:

Order Total:

\$6.34

\$459.34

\$37.90

\$0.00

\$497.24

*only*

**Questions About Your Order?**

Call us at 1-866-935-3370 or email:  
[eservice@airgas.com](mailto:eservice@airgas.com)

**Sign up for Airgas Updates**

Receive the latest news about our broad offering of gases,  
products and services.

0325253521205  
S25T

RECEIVING REPORT

RECEIPT NO.: 198758

P. O. NO.: 170072

SHIP TO:  
POLICE DEPARTMENT

DATE: 4/17/17

VENDOR: CRYE PRECISION LLC  
63 FLUSHING AVE UNIT 252  
BROOKLYN NY 11205

VENDOR NO.  
436080

DELIVER BY SHIP VIA  
10/21/16

F. O. B.

CONFIRM BY

CONFIRM TO  
ASHLEY ELLISON

REQUISITIONED BY  
DOVE

FREIGHT

CONTRACT NO.

REQ. NO.  
000018694

REQ. DATE  
10/19/16

LINE	QTY	RCVD	UOM	ITEM NO.	AND DESCRIPTION	UNIT COST	EXTENDED COST
1	10.00		EA	070 040	CLOTHING & APPAREL PROTECTIVE WEAR AIRFRAME RAILS 01 BLACK VENDOR PART NO. - HLM-AR1-00-000	35.5000	355.00
Acct / Proj: 03252535212015 / SZST							
2	10.00		EA	070 040	CLOTHING & APPAREL PROTECTIVE WEAR AIRFRAME ATX HELMET OD GREEN LARGE 3-HOLE VENDOR PART NO. - HLM-AX1-31-LG3	706.7000	7067.00
Acct / Proj: 03252535212015 / SZST							
3	10.00		EA	070 040	CLOTHING & APPAREL PROTECTIVE WEAR AIRFRAME VELCRO KIT GREEN VENDOR PART NO. - HLM-VA1-60-000	7.7000	77.00
Acct / Proj: 03252535212015 / SZST							
4	1.00		EA	070 040	CLOTHING & APPAREL PROTECTIVE WEAR SHIPPING AND HANDLING	145.0000	145.00
Acct / Proj: 03252535212015 / SZST							

TOTAL EXTENDED COST: 7644.00

*MDone*

*M. Bedford 4-17-17*

RECEIVED BY: LAPOMLD

RECEIVED DATE: 4/17/17

Crye Precision, LLC

Invoice

63 Flushing Avenue Unit 252  
 Bldg 275 Rm 301  
 Brooklyn, NY, 11205  
 USA  
 Phone: (718) 246-3838  
 Fax: (718) 246-3833

Date	Page
Dec 13, 2016	1
Invoice Number	
IN00115476	

Sold To:

Ship To:

La Porte Police Department 3001 N 23RD St La Porte, TX 77571-3185 US	La Porte Police Department 3001 N 23RD St La Porte, TX 77571-3185 US
---	---

Order No. ORD00023700	Order Date Oct 25, 2016	Customer No. LP7571	Salesperson	PO Number 170072	Ship Via UPSGND	Terms N30
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Qty. Ord.	Qty. Shp.	Qty. B/O	Item Number	Description	Unit Price	UOM	Extended Price
10	10	0	HLM-AR1-00-000	AirFrame Rails 01 Black	35.50	set	355.00
10	10	0	HLM-AX1-31-LG3	AirFrame ATX Helmet OD Green Large 3-hole	706.70	ea	7,067.00
10	10	0	HLM-VA1-60-000	AirFrame Velcro Kit Green	7.70	ea	77.00
			HC	Shipping and Handling			145.00
				<u>Due Date</u>	<u>Amount Due</u>	<u>Discount Date</u>	<u>Disc. Amount</u>
				Jan 12, 2017	7,644.00	Dec 13, 2016	0.00

Comments: 1ZAY37634296888855	Tax summary:	Subtotal	7,644.00
	AVATAX 0.00	Total sales tax	0.00
		Total amount	7,644.00
		Less payment	0.00
		Less pmt. disc	0.00
		Amount due	7,644.00

## **EXPENDITURES**

**C) Equipment**

**5) – Software**

**\$13,817**

Anderson Software, LLC  
P.O. Box 294867  
Kerrville TX 78029



La Porte Campus Crime Stoppers  
3001 N 23rd St  
Le Porte TX 77571-3185

Invoice # 7360  
Invoice Date October 1, 2016  
**Balance Due (USD) \$384.40**

Item	Description	Unit Cost	Quantity	Line Total
DS/A	DynaSite CMS Website Subscription - Annual	29.95	12	359.40
DR1	Domain Registration / Renewal	25.00	1	25.00
Sub/Renewal 12	November 2016 thru October 2017	0.00	1	0.00

Total 384.40  
Amount Paid 0.00  
**Balance Due (USD) \$384.40**

**Terms**

PLEASE NOTE: Now Accepting ACH Payments or E-Checks.  
This is our PREFERRED method of payment.

0325253 5214058  
525T  
MBellford  
10-4-16



# PublicEngines™

Creators of CrimeReports, CommandCentral and TipSoft

756 East Winchester Street  
Suite 150  
Murray, UT 84107

## Payment Receipt

**Payment Date** 2/15/2017  
**Payment Method** Master Card  
**Check #** Mastercard  
**Credit Card #** \*\*\*\*\*7099

### Agency

La Porte Police Department  
Attn: Accounts Payable  
3001 N 23rd  
La Porte TX 77571-3185

Invoice Date	Description	Orig. Amount	Open Amount	Payment Amount
9/1/2016	Invoice #23730	3,588.00	3,588.00	3,588.00

**Total** \$3,588.00

RECEIVING REPORT

RECEIPT NO.: 197031

P. O. NO.: 170115

SHIP TO:  
POLICE DEPARTMENT

DATE: 11/04/16

VENDOR: LEXI POL, LLC  
6B LIBERTY, SUITE 200  
ALISO VIEJO CA 92656

VENDOR NO.  
435823

DELIVER BY SHIP VIA  
11/04/16

F. O. B.

CONFIRM BY

CONFIRM TO  
ASHLEY ELLISON

REQUISITIONED BY  
DOVE

FREIGHT

CONTRACT NO.

REQ. NO.  
0000018749

REQ. DATE  
11/02/16

LINE	QTY RCVD	UOM	ITEM NO.	AND DESCRIPTION	UNIT COST	EXTENDED COST
------	----------	-----	----------	-----------------	-----------	---------------

1	1.00	EA	100 040	EDUCATION TRAINING/ SEMINARS 1 YEAR LAW ENFORCEMENT MANUAL UPDATE SUBSCRIPTION	9845.0000	9845.00
---	------	----	---------	---	-----------	---------

Acct / Proj: 03252535213001 / SZST

TOTAL EXTENDED COST: 9845.00

*M. DOVE*

*AS confirmed  
11-8-16*

RECEIVED BY: LAPOMLD

RECEIVED DATE: 11/04/16



Lexipol, LLC  
 6 B Liberty, Suite 200  
 Aliso Viejo, CA 92656

# Invoice

Date	Invoice #
10/1/16	18314

Bill To
La Porte Police Department Attn: Accounts Payable 3001 N 23rd St La Porte, TX 77571

Due Date
10/31/16

Description
<p>The one year law enforcement policy manual update subscription includes 24/7 access to Knowledge Management System for updates and editing.            The DTB subscription service includes 365 Unique Scenario Daily Training Bulletins and Testing Data Base.            11/01/2016 - 10/31/2017</p> <p>Law Enforcement Procedure Manual Online Annual Subscription            11/01/2016 - 10/31/2017            Included Free of Charge</p> <p style="text-align: center;"> <i>032</i>  <del>001525</del> 35213001              S25T    <i>mdBeeford</i> </p>

Thank you!	<b>Total</b> \$9,845.00
------------	-------------------------

<b>Phone #</b>	949-484-4444	<b>Terms and Conditions:</b> All services are payable in full within thirty (30) days from the invoice date.
<b>Fax #</b>	949-484-4443	



## **EXPENDITURES**

**C) Equipment**

**7) – Uniforms**

**\$2364**

# Main Street Emb Shop LLC

907 West Main  
La Porte, Texas 77571

# Invoice

Phone #	Fax #	E-mail
281-470-7755	281-470-9955	mainstreetemb@mainstreetemb.com
Web Site	www.mainstreetembroideryshop.com	

Date	Invoice #
11/9/2016	21484
<b>PURCHASE ORDER</b>	
<b>Ship To</b>	
dovem#laportetx.gov	

<b>Bill To</b>
City of La Porte - Citizens Police Officer Anthony Bish 281-739-1595

Quantity	Item Code	Description	Price Each	Amount
3	CS410	Men's Moisture Wicking Security Shirt - Red - Size Small	40.00	120.00
3	CS410	Men's Moisture Wicking Security Shirt - Red - Size Medium	40.00	120.00
5	CS410	Men's Moisture Wicking Security Shirt - Red - Size Large	40.00	200.00
3	CS410	Men's Moisture Wicking Security Shirt - Red - Size XL	40.00	120.00
1	Shipping & Handl...	Shipping and Handling	18.00	18.00

032 52S3 5212003  
52ST  
mBullard

CPA  
shirts

<b>STORE HOURS:</b> Monday - Friday 9:00 A.M. - 5:00 P.M. After hours by appointment only! Thank You! We Value and Appreciate Your Business!	<b>Total</b>	\$578.00
	<b>Payments/Credits</b>	-\$578.00
	<b>Balance Due</b>	\$0.00

# Main Street Emb Shop LLC

# Invoice

907 West Main  
La Porte, Texas 77571

Phone #	Fax #	E-mail
281-470-7755	281-470-9955	mainstreetemb@aol.com
Web Site	www.mainstreetembroideryshop.com	

Date	Invoice #
4/13/2017	22002

**PURCHASE ORDER**

**Bill To**  
City of La Porte - Police  
Officer Roger Gonzales

**Ship To**

Quantity	Item Code	Description	Price Each	Amount
5	K500	Port Authority Silk Touch Polo Shirt - Size Small	20.00	100.00
4	K500	Port Authority Silk Touch Polo Shirt - Size Medium	20.00	80.00
4	K500	Port Authority Silk Touch Polo Shirt - Size Large	20.00	80.00
4	K500	Port Authority Silk Touch Polo Shirt - Size XL	20.00	80.00
2	K500	Port Authority Silk Touch Polo Shirt - Size 2XL	22.00	44.00
2	K500	Port Authority Silk Touch Polo Shirt - Size 3XL	23.00	46.00

*SHIRTS FROM  
EMPLOYERS*

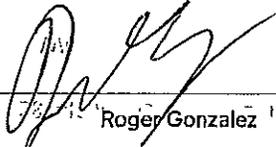
**Main Street Embroidery Shop**

(281) 470-7755      Apr 13, 2017  
10:09 AM

Authorization 054199    MasterCard 9699  
Receipt # 113M

Total                      \$430.00  
MasterCard 9699 (Swipe)    \$430.00

*032529352T 2003  
52ST*

x   
Roger Gonzalez



I agree to pay the above total amount according to my card issuer agreement.

CUSTOMER COPY

*Thank You! We value and Appreciate Your Business!*

<b>Total</b>	\$430.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$430.00

525T

4/26/2017 2:28:57 PM

**COMMAND POST**

2843 S.E. BELTWAY 8  
PASADENA, TX 77503

Receipt #: 19127      Receipt Type: Regular  
4/26/2017 2:28:56 PM      Store: .001  
Assoc: PASC      Cashier: C

DESC 1	QTY	PRICE	EXT PRICE
Miscellaneous proper pants	2	39.99	79.98
1 Unit(s)		Subtotal:	79.98
		<b>RECEIPT TOTAL:</b>	<b>79.98</b>
		Credit Card      Tendered:	79.98

Thank you for shopping at  
**The Command Post**

No Refund. Items must be in same condition.  
Exchange Only with Original Receipt. Tag must  
be attached to item. Exchanges must be made  
within 7 days of purchase.

5258  


2843 SE BELTWAY 8  
PASADENA, TX 77503  
(281)990-3233

**SALE**

TID: 001      REF#: 00000011  
Batch #: 632      14:08:20  
04/26/17  
APPR CODE: 017229  
MASTERCARD      Chip  
\*\*\*\*\*1135      \*\*\*\*

**AMOUNT**

**\$79.98**

APPROVED

CREDIT  
AID: A0000000041010  
TVR: 00 00 00 80 00  
TS: E8 00

I AGREE WITH THE  
NO RETURN / EXCHANGE

Per Stewart = 00152582003

Explorers

# Main Street Emb Shop LLC

# Invoice

907 West Main  
La Porte, Texas 77571

Date	Invoice #
6/6/2017	22165
<b>PURCHASE ORDER</b>	
<b>Ship To</b>	

Phone #	Fax #	E-mail
281-470-7755	281-470-9955	mainstreetemb@mainstreetembshop.com
Web Site	www.mainstreetembroideryshop.com	

<b>Bill To</b>
City of La Porte - Police Roger Gonzalez 281-739-1797

Quantity	Item Code	Description	Price Each	Amount
1	Patch Sewing		5.00	5.00
1	Left Chest Logo	Embroidery of logo on customer provided garments	15.00	15.00
1	Left Chest Logo	Embroidery of logo on customer provided garments	15.00	15.00
1	Patch Sewing		5.00	5.00
1	CS410	Men's Moisture Wicking Security Shirt - Size 2XL	42.00	42.00

032 5253 521 2003  
525T Explorer Shirts

**STORE HOURS:**  
Monday - Friday  
9:00 A.M. - 5:00 P.M.  
After hours by appointment only!  
Thank You! We Value and Appreciate Your Business!

<b>Total</b>	\$82.00
<b>Payments/Credits</b>	-\$82.00
<b>Balance Due</b>	\$0.00

# Main Street Emb Shop LLC

# Invoice

907 West Main  
La Porte, Texas 77571

Date	Invoice #
5/3/2017	22050
<b>PURCHASE ORDER</b>	
<b>Ship To</b>	

Phone #	Fax #	E-mail
281-470-7755	281-470-9955	mainstreetemb@aol.com
Web Site	www.mainstreetembroideryshop.com	

<b>Bill To</b>
City of La Porte - Police Officer Jeff Dalton

Quantity	Item Code	Description	Price Each	Amount
1	CS410	Men's Moisture Wicking Security Shirt - Size Large	40.00	40.00
1	CS410	Men's Moisture Wicking Security Shirt - Size 2XL	45.00	45.00

## Main Street Embroidery Shop

(281) 470-7755      May 3, 2017  
1:37 PM

Authorization 042416      MasterCard 9699  
Receipt sE4z

**Total**      **\$85.00**  
MasterCard 9699 (Swipe)      **\$85.00**

PAID TO Roger Gonzalez

I agree to pay the above total amount  
according to my card issuer's  
agreement.

**CUSTOMER COPY**

**STORE HOURS:**

Monday - Friday

9:00 A.M. - 5:00 P.M.

After hours by appointment only!

Thank You! We Value and Appreciate Your Business!

*Handwritten notes:*  
2-5 HZNT FOR [unclear] [unclear]  
032 5253 [unclear]  
525T

<b>Total</b>	\$85.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$85.00

SZST  
1.1

**COMMAND POST**  
2843 S.E. BELTWAY 8  
PASADENA, TX 77503

THE COMMAND POST  
2843 S.E. BELTWAY 8  
PASADENA, TX 77503  
(281)998-3233

Receipt #: 19620  
5/8/2017 11:48:26 AM  
Assoc: PAS EMMA  
Receipt Type: Regular  
Store: 001  
Cashier: EMMA

**SALE**

TID: 001                      MFF#: 00000011  
Batch #: 642  
05/08/17                      11:27:44  
APPR CODE: 092689  
MASTERCARD                      Chip  
\*\*\*\*\*1135                      \*\*\*

**AMOUNT                      \$69.98**

APPROVED

CREDIT  
AID: A0000000041010  
TVR: 00 00 00 80 00  
TS: E8 00

I AGREE WITH THE  
NO RETURN / EXCHANGE  
POLICY.

DESC 1	QTY	PRICE	EXT PRICE
RBS-002 RIGGER BELT	1 BLK S/M	34.99	34.99
RBM-002 RIGGER BELT	1 BLK M/L	34.99	34.99
2 Unit(s)	Subtotal:		69.98
<b>RECEIPT TOTAL:</b>			<b>69.98</b>

Credit Card      Tendered: 69.98

Credit Card

Thank you for shopping at  
**The Command Post**

No Refund. Items must be in same condition.  
Exchange Only with Original Receipt. Tag must  
be attached to item. Exchanges must be made  
within 7 days of purchase.

*[Signature]* 604 *[Signature]*  


00152585212003



# INVOICE

BILLING INQUIRIES (866) 286-1358

Page 1 of 1

PO Box 54430  
Lexington, KY 40555-4430  
Billing Questions:AR@Galls.com

ACCOUNT NUMBER	1000945371
TERMS	NET 30
INVOICE NUMBER	007726161
INVOICE DATE	06/15/2017
DUE DATE	07/15/2017
SHIP VIA	Customer Pickup
P.O. NUMBER	ROGER GONZALEZ
SALES ORDER	8441451
FOB SHIPPING POINT	F.O.B. Shipping Point

When applicable, merchandise was received and signed for by (signature below):

Sold To:  
LA PORTE POLICE DEPT  
ED SWENSON  
3001 N 23RD ST  
LA PORTE TX 77571

Ship To:  
HOU - Lone Star - Sam Houston  
ED SWENSON  
8430 N Sam Houston Parkway W  
HOUSTON TX 77064

ITEM	ITEM DESCRIPTION	WHS	QTY	PRICE	TOTAL
TR506 BLK 44 30	511 TAC LITE PANTS	HOU	1	42.00	42.00
TR506 BLK 34 32	511 TAC LITE PANTS	HOU	1	42.00	42.00
TR506 BLK 30 30	511 TAC LITE PANTS	HOU	1	42.00	42.00
TR642 BLK 04 LNG	WOMENS TACLITE PRO PANT	HOU	1	42.00	42.00
TR642 BLK 02 REG	WOMENS TACLITE PRO PANT	HOU	1	42.00	42.00
TR506 BLK 32 32	511 TAC LITE PANTS	HOU	1	42.00	42.00
TR506 BLK 44 32	511 TAC LITE PANTS	HOU	1	42.00	42.00
TR506 BLK 30 30	511 TAC LITE PANTS	HOU	1	42.00	42.00
TR506 BLK 36 30	511 TAC LITE PANTS	HOU	1	42.00	42.00
TR506 BLK 48 OB	511 TAC LITE PANTS	HOU	1	42.00	42.00
TR506 BLK 36 32	511 TAC LITE PANTS	HOU	1	42.00	42.00
TR506 BLK 44 32	511 TAC LITE PANTS	HOU	1	42.00	42.00

Subtotal: 504.00  
 Shipping: \$0.00  
 Tax: \$0.00  
 CREDIT/PREPAYMENTS: 504.00  
 TOTAL CHARGE\$ CURRENT SHIPMENT: \$0.00



To ensure proper payment application, please write your account number on your check, and include the attached coupon with your payment

INVOICE DATE 06/15/2017 DUE DATE 07/15/2017  
 ACCOUNT NUMBER 1000945371 AMOUNT DUE \$0.00  
 INVOICE NUMBER 007726161

Bill To:  
LA PORTE POLICE DEPT  
ED SWENSON  
3001 N 23RD ST  
LA PORTE TX 77571

Payable To:  
GALLS, LLC-DBA LONESTAR UNIFOR  
P.O. BOX 71628  
CHICAGO, IL 60694-1628

*pants for Explorers*

*00152535213020 \$294.00 588 total charge*  
*08252535213020 \$294.00 504 + 84 = 588*  
*0003*  
*52 ST*

*029400*  
*0305253521*  
*2003*  
*52 ST*

# Main Street Emb Shop LLC

907 West Main  
La Porte, Texas 77571

# Invoice

Phone #	Fax #	E-mail
281-470-7755	281-470-9955	mainstreetemb@mainstreetembshop.com
Web Site	www.mainstreetembroideryshop.com	

Date	Invoice #
8/23/2017	22395
<b>PURCHASE ORDER</b>	
<b>Ship To</b>	
Anthony Bish 281-739-1595	

<b>Bill To</b>
City of La Porte - Citizens Police Officer Roger Gonzales 832-970-4120

Quantity	Item Code	Description	Price Each	Amount
1	CS410	Men's Moisture Wicking Security Shirt - Size XL	35.00	35.00
1	CS410	Men's Moisture Wicking Security Shirt - Size 3XL	38.00	38.00

<p><i>STORE HOURS:</i> Monday - Friday 9:00 A.M. - 5:00 P.M. After hours by appointment only! Thank You! We Value and Appreciate Your Business!</p>	<b>Total</b>	\$73.00
	<b>Payments/Credits</b>	-\$73.00
	<b>Balance Due</b>	\$0.00

# Main Street Emb Shop LLC

907 West Main  
La Porte, Texas 77571

# Invoice

Phone #	Fax #	E-mail
281-470-7755	281-470-9955	mainstreetemb@mainstreetembshop.com
Web Site	www.mainstreetembroideryshop.com	

Date	Invoice #
8/22/2017	22396
<b>PURCHASE ORDER</b>	
<b>Ship To</b>	
Officer Anthony Bish 281-739-1595	

<b>Bill To</b>
City of La Porte - Police Marcus Upchurch 832-474-4903

Quantity	Item Code	Description	Price Each	Amount
2	K469	Men's Moisture Wicking Shirt - Navy - Size XL	40.00	80.00

<p><b>STORE HOURS:</b> Monday - Friday 9:00 A.M. - 5:00 P.M. After hours by appointment only! Thank You! We Value and Appreciate Your Business!</p>	<b>Total</b>	\$80.00
	<b>Payments/Credits</b>	-\$80.00
	<b>Balance Due</b>	\$0.00

# Main Street Emb Shop LLC

# Invoice

907 West Main  
La Porte, Texas 77571

Phone #	Fax #	E-mail
281-470-7755	281-470-9955	mainstreetemb@aol.com
Web Site	www.mainstreetembroideryshop.com	

Date	Invoice #
4/4/2017	21981
<b>PURCHASE ORDER</b>	
<b>Ship To</b>	
Officer Anthony Bish 281-739-1595	

<b>Bill To</b>
City of La Porte - Citizens Police Officer Roger Gonzales 832-970-4120

Quantity	Item Code	Description	Price Each	Amount
1	CS410	Men's Moisture Wicking Security Shirt - Size XS	40.00	40.00
1	CS410	Men's Moisture Wicking Security Shirt - Size Small	40.00	40.00
2	CS410	Men's Moisture Wicking Security Shirt - Size Medium	40.00	80.00
5	CS410	Men's Moisture Wicking Security Shirt - Size Large	40.00	200.00
1	CS410	Men's Moisture Wicking Security Shirt - Size 2XL	42.00	42.00
3	CS410	Men's Moisture Wicking Security Shirt - Size 3XL	44.00	132.00
1	CS410	Men's Moisture Wicking Security Shirt - Size 4XL	46.00	46.00
1	Shipping & Handl...	Shipping and Handling	12.00	12.00

SHIRTS FOR CPA  
 CARD 667

## Main Street Embroidery Shop

(281) 470-7755      Apr 13, 2017  
10:09 AM

Authorization 049195    MasterCard 9699  
Receipt of WQ

Total                            \$592.00  
MasterCard 9699 (Swipe)    \$592.00

x   
Roger Gonzalez

032 52535212003

S2ST



I agree to pay the above total amount according to my card issuer agreement.

CUSTOMER COPY

IRS:  
today  
10 P.M.  
payment only!  
reciate Your Business!

<b>Total</b>	\$592.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$592.00

## **EXPENDITURES**

**C) Equipment**

**9) – Other**

**\$11,341**



**PathMark Traffic Products**  
of Texas, Inc.

Tel: 800-547-0874  
Fax: 800-352-2092  
www.pathmark.net

**INVOICE**

P.O. Box 1066, San Marcos, TX 78667

Page 1/1

**Sold To**  
CITY OF LA PORTE  
ACCOUNTS PAYABLE  
604 W. FAIRMONT PKWY  
LA PORTE TX 77571

**Ship To**  
CITY OF LA PORTE WAREHOUSE  
ATT: VICTOR CAMPOS  
2963 NORTH 23RD STREET  
DELIVER 8AM-4PM MON-FRI  
LA PORTE TX 77571

Customer # <b>00C3812</b>	Order Date 12/12/2016	Sales Order # 020881	Buyer	Customer P/O # <b>VERBAL</b>	Ship Via FEDEX DEST	Salesman 0005
Invoice # <b>020881</b>	Invoice Date 12/16/2016	Ship Date	Freight Terms PREPAID	Job Number	Terms NET 30 DAYS	

LN	QNTY ORD	QNTY SHIP	QNTY B/O	PRODUCT NUMBER	DESCRIPTION	UOM	NET PRICE	EXTENSION
1	50	50		30320A	24" X 18" RECT .080 ALUM BLANK	Ea	7.14	\$357.00
2	50	50		30907	10' GALV POST 2 3/8" OD 16GA	Ea	14.74	\$737.00
3	50	50		30894B	27" POZ LOC SOCKET	Ea	8.90	\$445.00
4	50	50		30894A	WEDGE FOR 27" SOCKET	Ea	3.15	\$157.50
525x								

Blank box for additional information or notes.

PLEASE REMIT TO:  
P O BOX 1066  
SAN MARCOS, TX 78667

Merchandise	1,696.50
Freight	0.00
Misc Charges	0.00
Sub Total	1,696.50
Taxable	0.00
Tax (NONTAX)	0.00
<b>TOTAL</b>	<b>\$1,696.50</b>

RECEIVING REPORT

RECEIPT NO.: 197236

SHIP TO:  
POLICE DEPARTMENT

P. O. NO.: 170054

DATE: 11/18/16

VENDOR: Q-STAR TECHNOLOGY, LLC  
2730 MONTEREY STREET, SUI  
TORRANCE CA 90503

VENDOR NO.  
435749

DELIVER BY SHIP VIA  
10/28/16

F. O. B.

CONFIRM BY

CONFIRM TO  
SANDIE SCARBOROUGH

REQUISITIONED BY  
BEDFORD, M

FREIGHT

CONTRACT NO.

REQ. NO.  
0000018683

REQ. DATE  
10/14/16

LINE	QTY	RCVD	UOM	ITEM NO.	AND DESCRIPTION	UNIT COST	EXTENDED COST
------	-----	------	-----	----------	-----------------	-----------	---------------

1	1.00		EA	220 025	MACHINERY, TOOLS, & EQUIP SURVEILLANCE SYSTEMS FLASH CAM 880 S SYSTEM & SHIPPING VENDOR PART NO. - FC-880SX	7080.0000	7080.00
---	------	--	----	---------	---	-----------	---------

Acct / Proj: 03252535218021 / SZST

TOTAL EXTENDED COST: 7080.00

*M. D. O. W.*

*m Bedford  
11-18-16*



# INVOICE

**QStar Technology, LLC**  
 2730 Monterey St, Suite 106  
 Torrance CA 90503  
 Phone 310-294-8194  
 Fax 310-781-1025

**Invoice Number SI-00021180**

Payment Due: 11/26/2016

Ship Date: 10/27/2016

Payment Terms: NET 30

**BILL TO** City of La Porte  
 Accounts Payable  
 604 W. Fairmont Parkway  
 La Porte TX 77571  
**Customer Ref/PO#: 170054**

**SHIP TO** Police Department  
 Police Department  
 3001 N 23rd Street  
 La Porte TX 77571  
*Delivery Method: UPS Ground*

Code	Description	Units	Pack	Qty	Price	Total	Tax Total	Tax %
FCSX880	FlashCAM SX 880	EA	1.00	1.00	6,995.00	6,995.00	0.00	0.0 %
SHIP	Shipping	EA		1.00	85.00	85.00	0.00	0.0 %

**Sub Total 7,080.00**

**Tax Total 0.00**

**Total 7,080.00**

Ken Adcox (281) 842-3101  
 adcoxk@laportetx.gov

Payment Details: Payment is due in full within 30 days or as otherwise agreed upon in writing.  
 Late payments are subject to a 2.5% finance charge for every month late (or fraction thereof)  
 FEIN: 20-8051493

## Bedford, Michelle

---

**From:** Customer Service <customerservice@livewellsports.com>  
**Sent:** Thursday, October 06, 2016 3:05 PM  
**To:** Bedford, Michelle  
**Subject:** Live Well Sports: New Order # 100011102



## Hello, Michelle Bedford

Thank you for your order from Live Well Sports. Once your package ships, we will send an email with a link to track your order. You can check the status of your order by [logging into your account](#). If you have any questions about your order, please email [customerservice@livewellsports.com](mailto:customerservice@livewellsports.com) or call us at (866) 377-0772 Monday through Friday, 8:30 am to 2:30 pm PST.

Your order confirmation is below. Thank you again for your business.

Your Order #100011102 (placed on October 6, 2016 1:04:27 PM PDT)

### **Billing Information:**

Michelle Bedford  
City of La Porte  
604 West Fairmont Parkway  
La Porte, Texas, 77571  
United States  
T: 2814715020

### **Payment Method:**

#### **Debit or Credit Card**

Credit Card Type:  
MasterCard  
Credit Card Number:  
xxxx-2924  
Payer Email:  
bedfordm@laportetx.gov

### **Shipping Information:**

Michelle Bedford  
City of La Porte PD  
3001 North 23rd Street  
La Porte, Texas, 77571  
United States  
T: 281-842-3190

### **Shipping Method:**

Flat Rate - Ground

Item	SKU	Qty	Subtotal
BodyCraft HFT Functional Trainer	HFT	1	\$2,199.00

Usually ships within 3 to 5 business days

Subtotal	\$2,199.00
Shipping & Handling	\$0.00
Discount (TODAY10)	-\$219.90
<b>Grand Total</b>	<b>\$1,979.10</b>

Thank you, Live Well Sports

*NB*

~~to~~  
 0325253521 8021  
 N. Bedford  
 52 ST

Nash's Fitness Inc.  
 11659 Jones road # 216  
 Houston, TX 77070  
 (281) 469-8506  
 nashsfitnessinc@gmail.com  
 www.nashsfitness.com



# SALES RECEIPT

SALES # 1297  
 DATE 10/28/2016

**BILL TO**

City of LaPorte Police  
 Department  
 3001 North 23rd Street  
 LaPorte, TX 77571 USA

**SHIP TO**

City of LaPorte Police  
 Department  
 3001 North 23rd Street  
 LaPorte, TX 77571 USA

Please detach top portion and return with your payment.

**PMT METHOD**

MasterCard - xxxx-2924

DATE	ACTIVITY	QTY	RATE	AMOUNT
10/28/2016	Assembly Multi function station setup			
10/28/2016	<b>126LBR</b> Installation- Assemble and setup purchased product and confirm all operation. inform customer on manual and general operations. go over general maint. inspections and alignments.	3	195.00	585.00

NAsh installed and setup new UNIT.

TOTAL  
 AMOUNT RECEIVED  
 BALANCE DUE

585.00  
 585.00  
**\$0.00**

*[Handwritten signature]*

*03252535218021  
 SZST*

## **EXPENDITURES**

### **E) Travel**

**1) – In State Travel**

**b) Meals & Lodging**

**\$761**

FOR EMPLOYEES  
CLASS LPPD 667

Store ID 01261-00001

Order #22916310 city of Ip  
Thu, Apr 27, 2017 07:20pm

Promised For Thu, Apr 27, 2017 07:19pm  
Your Cashier Today is Gerardo G.

Item	Price
(2) HALF-N-HALF	\$18.00
(2) HNR Pepperoni	\$10.00
HNR 3 Meat Treat®	\$8.00
HNR Cheese	\$5.00
(2) 2 L Bev	\$4.58

Item Count	8
Sales	\$0.00
Taxable Subtotal	\$45.58
Tax Waived	
<b>Total</b>	<b>\$45.58</b>

*MB*

*MB*

GONZALEZ/ROGER  
Credit/Charge Card 9699 \$45.58  
Auth 036678 014134  
CARD\_ENTRY\_MODE: Transaction Data Source Chip Read  
TAG\_4F: AID A000000041010  
TAG\_9F12: Application Preferred Name CREDIT

TELL US HOW WE DID &  
ENTER FOR A CHANCE TO WIN  
FREE PIZZA FOR A YEAR!  
ONE WINNER DRAWN PER DAY  
FULL DETAILS & TAKE OUR SURVEY AT  
LittleCaesarsListens.com

03252905212015  
PDCSP 5251

**Local Business Expenses Form**

WHO Roger Gonzalez

WHAT \$45.58

Please tape Receipt Here

WHEN 4/27/2017

WHERE Little Ceasar's Pizza

WHY Dinner-Youth Explorer class

Additional Information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NOT A BUSINESS EXPENSE

(This expense is not considered to be a legitimate business expense and will be added to the employee's W-2 as taxable earnings)

YES, A BUSINESS EXPENSE

(I certify that this expense is a legitimate business expense for the City of La Porte, and will not be considered earnings to the employee)

This form **requires** one of the boxes listed above to be checked, and the Department Director signature.

Signature:  057117

**Local Business Expenses Form**

WHO Name of Person(s) Present

WHAT Amount and Explanation of Expenditure

Please tape Receipt Here

WHEN Date and Time

WHERE Name of Restaurant

WHY Event Attended

**SAMPLE**

Additional Information: Note any specific details or explanation to further explain/justify expenditure. Be sure to attach all necessary documentation.

*Contour Rooms  
for Annual Leadership Training*

DDAVIS.TX377 | 2/15/2017

TX377 - Comfort Suites

Attention

There is an Amber Alert in your area.

[VIEW](#)

### Transaction Detail - Shift: 2

### Overview

Card Number: \*\*\*\*\*2990  
Expiration: 03/18  
Name on Card: RON PARKER  
Card Billing Address:  
Card Billing Postal Code:

Description: Master Card  
Comments: PAYMENT FOR 2 DAYS  
Amount: (150.00)  
Item #: 2772163784

Account Status: Active  
Account Name: MEETING ROOM  
Account #: 10172600  
Balance: 0.00

Post Date: 2/15/2017  
Shift: 2  
User ID: DDAVIS.TX377  
Transaction Status: Post

### Actions

[Back](#)  
[Correct](#)

*MC #19*

*03252535213020  
525T*

*R. Parker pcard*

*mBeffered*

Supervisor  
# 58397

02-15-2017

Kings Bbq

521 W. Main  
La Porte, TX 77571  
Tel : (281) 470-8358

56548  
total

Server: Alicia

Customer Tax Exempted

25 2-Meat Combo Dinner	\$249.7
2 Gallon of tea	\$14.00
1 Apple Cobbler half Pan	\$18.99

Item Count: 28  
Subtotal : \$282.74  
Tax : \$0.00

**Total : \$282.74**

Charge On Credit Card : \$282.74

Created: Tue, Feb 14 '17 12:55 PM

PRE-AUTH

2/14/2017 12:55:43 PM  
MER#:  
Terminal ID: LK  
CASHIER#: Alicia  
Transaction #: 1430309026  
SERVER#: Alicia

SALE : 282.74

TIP :

TOTAL :

ACCT: \*\*\*\*\*3239  
CARD TYPE:  
Auth Code: 098043  
Name: JOHN KRUEGER  
Station 1

\*\*\*\*\*APPROVED\*\*\*\*\*

03252535213020  
COPY CUSTOMER  
525T

Ticket #: 380853

Supervisor  
# 58396

02-16-2017

Kings Bbq

521 W. Main  
La Porte, TX 77571  
Tel : (281) 470-8358

Server: Alicia

Customer Tax Exempted

25 2-Meat Combo Dinner	\$249.7
2 Gallon of tea	\$14.00
1 Apple Cobbler half Pan	\$18.99

Item Count: 28  
Subtotal : \$282.74  
Tax : \$0.00

**Total : \$282.74**

Charge On Credit Card : \$282.74

Created: Tue, Feb 14 '17 12:55 PM

PRE-AUTH

2/14/2017 12:55:10 PM  
MER#:  
Terminal ID: LK  
CASHIER#: Alicia  
Transaction #: 1430308205  
SERVER#: Alicia

SALE : 282.74

TIP :

TOTAL :

ACCT: \*\*\*\*\*3239  
CARD TYPE:  
Auth Code: 053179  
Name: JOHN KRUEGER  
Station 1

\*\*\*\*\*APPROVED\*\*\*\*\*

03252535213020  
COPY CUSTOMER  
525T

Ticket #: 380852

**Local Business Expenses Form**

WHO John Krueger

WHAT \$282.74

Please tape Receipt Here

WHEN 2/14/2017

WHERE King's BBQ

WHY LUNCH-SUPERVISOR TRAINING

Additional Information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NOT A BUSINESS EXPENSE

(This expense is not considered to be a legitimate business expense and will be added to the employee's W-2 as taxable earnings)

YES, A BUSINESS EXPENSE

(I certify that this expense is a legitimate business expense for the City of La Porte, and will not be considered earnings to the employee)

This form **requires** one of the boxes listed above to be checked, and the Department Director signature.

Signature: 

**Local Business Expenses Form**

WHO Name of Person(s) Present

WHAT Amount and Explanation of Expenditure

Please tape Receipt Here

WHEN Date and Time

WHERE Name of Restaurant

WHY Event Attended

**SAMPLE**

Additional Information: Note any specific details or explanation to further explain/justify expenditure. Be sure to attach all necessary documentation.

**Local Business Expenses Form**

WHO John Krueger

WHAT \$282.74

Please tape Receipt Here

WHEN 2/15/2017

WHERE King's BBQ

WHY LUNCH-SUPERVISOR TRAINING

Additional Information: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

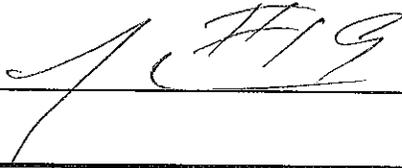
NOT A BUSINESS EXPENSE

(This expense is not considered to be a legitimate business expense and will be added to the employee's W-2 as taxable earnings)

YES, A BUSINESS EXPENSE

(I certify that this expense is a legitimate business expense for the City of La Porte, and will not be considered earnings to the employee)

This form **requires** one of the boxes listed above to be checked, and the Department Director signature.

Signature: 

**Local Business Expenses Form**

WHO Name of Person(s) Present

WHAT Amount and Explanation of Expenditure

Please tape Receipt Here

WHEN Date and Time

WHERE Name of Restaurant

WHY Event Attended

**SAMPLE**

Additional Information: Note any specific details or explanation to further explain/justify expenditure. Be sure to attach all necessary documentation.

## **EXPENDITURES**

### **F) Training**

**1) – Fee (Conferences, Seminars)**

**\$13,050**



The John Maxwell Team - Tony Sims Independent Certified Coach, Trainer, Speaker

Thank you, invoice paid

**Leadership Training Session**

Invoice #000003  
December 20, 2016

**Customer**  
LaPorte, Texas PD  
Kruegerj@laportetx.gov

*12/21/16  
Leadership Training  
0325253521 3020  
SZST  
Mullford*

Thank you for the opportunity to add value to your team!

**Leadership Training Session 12/21/2017** \$625.00

**Sub-Total** \$625.00

**Total Due** **\$625.00**

MASTERCARD 2924

12/20/16, 3:44 PM

*MS*

RECEIVING REPORT

RECEIPT NO.: 198036

P. O. NO.: 170250

SHIP TO:  
POLICE DEPARTMENT

DATE: 2/02/17

VENDOR: CENTER FOR AMERICAN  
5201 DEMOCRACY DR.  
PLANO TX 75072

VENDOR NO.  
200317

DELIVER BY SHIP VIA  
1/24/17

F. O. B.

CONFIRM BY  
WWW CAI LAW ORG

CONFIRM TO  
ASHLEY ELLISON

REQUISITIONED BY  
DOVE

FREIGHT

CONTRACT NO.

REQ. NO.  
0000018872

REQ. DATE  
1/24/17

LINE	QTY	RCVD	UOM	ITEM NO.	AND DESCRIPTION	UNIT COST	EXTENDED COST
------	-----	------	-----	----------	-----------------	-----------	---------------

1	1.00		EA	100 040	EDUCATION TRAINING SEMINARS LA PORTE LEADERSHIP RETREAT 02/15/17-16/17	5000.0000	5000.00
---	------	--	----	---------	---	-----------	---------

Acct / Proj: 03252535213020 / SZST

TOTAL EXTENDED COST: 5000.00

*M DOVE*

*m Beelhard  
Please send check  
to PD.*

RECEIVED BY: LAPOMLD

RECEIVED DATE: 2/02/17

The Center for American and International Law  
 5201 Democracy Dr.  
 Plano, Texas 75024-3561  
 Tel: (972)244-3400  
 Fax: (972)244-3401

Invoice No. 1012032629

# Invoice

Sold To: John Krueger  
 Defective  
 La Porte Police Dept.  
 3001 N. 23rd  
 La Porte, TX 77571

Ship To: La Porte Police Dept.  
 3001 N. 23rd  
 La Porte, TX 77571

Account No.	Purchase Order No.	Order Date	Order Number	Terms	Invoice Date	Shipping Method	
153979		1/17/2017	95268		1/17/2017		
Qty Ordered	Qty Shipped	Back-Ordered	Item Code Description	Unit Price	Extended Price		
1	1		CONTRACT La Porte Leadership Retreat February 15-16, 2017  <i>0325253521 3020 SZST</i>	5,000.00	5,000.00		
Line Item Total	Freight	Handling	Restocking/ Cancellation Fee	Tax	Subtotal	Amount Received	Amount Due
5,000.00					5,000.00		5,000.00

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>The Center for American and International Law</b>		
	2 Business name/disregarded entity name, if different from above		
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input checked="" type="checkbox"/> Other (see instructions) ▶ <b>501 (c) 3</b>		4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) <u>5</u> Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.) <b>5201 Democracy Dr.</b>		Requester's name and address (optional)
	6 City, state, and ZIP code <b>Plano, TX 75024</b>		
	7 List account number(s) here (optional)		

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
7	5	-	6	0	1	2	8	4	9

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification Instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶ <u>1/4/17</u>
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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/irv9](http://www.irs.gov/irv9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

LES BIRD

Date: March 31, 2017  
Invoice # 2703

*"Making A Positive Difference Everyday"*

**Purchase Order #**

Les Bird Coaching and Consulting  
P.O. Box 250  
La Porte, Texas 77572  
(281) 782-3531  
lrbird@sbcglobal.net

TO Accounts Payable  
Michelle Bedford  
La Porte Police Dept.  
3001 N 23<sup>rd</sup> St.  
La Porte TX. 77571  
Office: (281) 842-3123

CONSULTANT	SERVICE	PAYMENT TERMS	DUE DATE
Les Bird	Leadership Training 15 Invaluable Laws of Growth	Net 15 days	3/31/2017

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Spring facilitation fee for leadership training 3/29/17	\$625.00	\$1,250.00
1	Summer facilitation fee for leadership training 3/30/17  2 day Maxwell Leadership Series Training (15 Invaluable Laws of Leadership)	\$625.00	
SUBTOTAL			\$1,250.00
SALES TAX			-0-
TOTAL			\$1,250.00

**Make check payable to "Les Bird Coaching and Consulting"**  
**Thank you for your business!**



# City of La Porte Accounts Payable

## Check Requisition

<b>Vendor #:</b>	<b>Due Date:</b> <del>May 16,</del> <i>June 1,</i> 2017				
<b>Vendor Name:</b> James Ward Research & Analysis Training LLC 10730 Sela Ln. Houston, TX 77072 (253) 232-6378					
<i>You are required to attach receipts with all check requisitions.</i>					
<b>Description:</b> "Social Media Research Training" One day class to be held here at La Porte PD <i>Mentor program</i>					
Account #	Name	Invoice #	Commodity Code	Course No.	Amount \$\$
1-52-521-3020	James Ward Research & Analysis Training LLC				\$1,000.00
<i>032 52562/3020</i>		<i>525T</i>			
<b>Total Amount Due: \$</b>					<b>\$1,000.00</b>
<b>Remarks:</b> Vendor does not accept p-card. <i>Deliver to Police Dept. AH. Army</i>					
<b>Prepared By:</b> A. Haire		<b>Approved By:</b> LT. McBeath <i>[Signature]</i>		<b>Date:</b> 05/16/17	

*[Signature]*

EXEMPT FROM DISCLOSURE

Contains proprietary information of a commercial and financial nature

**SALES CONTRACT (FIXED OPTION)**

**Fixed price option**

La Port Police Department agrees to pay James Ward Research & Analysis Training LLC the amount specified below (circle one) and to restrict the number of attendance to the price specified.

Number of registered attendees	One-day	Two-days	Three-days
Between 1 and 20	<del>\$1,500</del> \$1,000	\$3,000	\$4,500

**Outside Agency Cost**

In addition to the price specified above for officers from La Port, outside agency officers are allowed to also attend at a cost paid directly to the Seller at a price of \$100 per-person per-day.

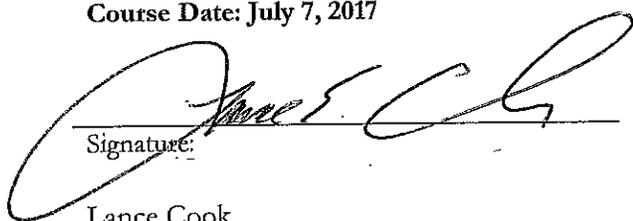
**Terms<sup>3</sup>**

Buyer agrees to 1) limit attendance to persons who enrolled and paid for agreed upon course 2) pay the seller in one lump sum in the form of credit card, check, or money order on or within 45 days of last day of event<sup>4</sup> 3) sign a non-disclosure agreement (Appendix A) to ensure commercial and financial information contained herein will be exempt from disclosure from open records requests.

**Refund Policy**

Scenario (if applicable)	Type of refund offered
Cancellation before instructor purchases for travel	Full refund
Cancellation after instructor purchases for travel	Full refund minus travel expenses
Cancellation after arrival to the location	Seller has right to deny refund

Course Date: July 7, 2017

  
 Signature: \_\_\_\_\_  
 Lance Cook  
 Printed name:

Signature: \_\_\_\_\_  
 James H. Ward  
 Printed name:

Sergeant  
 Title:

Owner  
 Title:

La Port Police Department  
 Client (Buyer):

James Ward Research & Analysis Training  
 Service Provide (Seller):

5/11/17  
 Date

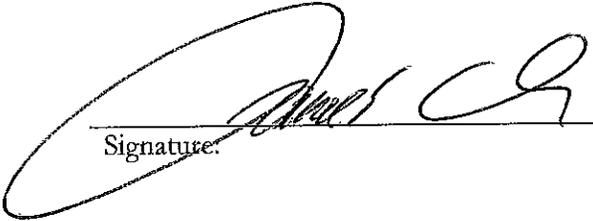
May 11, 2017  
 Date

<sup>3</sup> Make checks payable to James Ward Research & Analysis Training LLC  
<sup>4</sup> Accounts not paid within terms are subject to a 10% monthly finance charge

EXEMPT FROM DISCLOSURE

Contains proprietary information of a commercial and financial nature

- 5. The Receiving Party further acknowledges and agrees that no representation or warranty, express or implied, is or will be made, and no responsibility or liability is or will be accepted by the Disclosing Party, or by any of its respective directors, officers, employees, agents or advisers, as to, or in relation to, the accuracy of completeness of any Proprietary Information made available to the Receiving Party or its advisers; it is responsible for making its own evaluation of such Proprietary Information.
- 6. The failure of either party to enforce its rights under this Agreement at any time for any period shall not be construed as a waiver of such rights. If any part, term or provision of this Agreement is held to be illegal or unenforceable neither the validity, nor enforceability of the remainder of this Agreement shall be affected. Neither Party shall assign or transfer all or any part of its rights under this Agreement without the consent of the other Party. This Agreement may not be amended for any other reason without the prior written agreement of both Parties. This Agreement constitutes the entire understanding between the Parties relating to the subject matter hereof unless any representation or warranty made about this Agreement was made fraudulently and, save as may be expressly referred to or referenced herein, supersedes all prior representations, writings, negotiations or understandings with respect hereto.
- 7. This Agreement shall be governed by the laws of the jurisdiction in which the Disclosing Party is located (or if the Disclosing Party is based in more than one country, the country in which its headquarters are located) (the "Territory") and the parties agree to submit disputes arising out of or in connection with this Agreement to the non-exclusive of the courts in the Territory.

  
 \_\_\_\_\_  
 Signature:

Lance Cook  
 \_\_\_\_\_  
 Printed name:

Sergeant  
 \_\_\_\_\_  
 Title:

La Port Police Department  
 \_\_\_\_\_  
 Client (Buyer):

5/11/17  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature:

James H. Ward  
 \_\_\_\_\_  
 Printed name:

Owner  
 \_\_\_\_\_  
 Title:

James Ward Research & Analysis Training LLC  
 \_\_\_\_\_  
 Service Provide (Seller):

May 11, 2017  
 \_\_\_\_\_  
 Date

EXEMPT FROM DISCLOSURE:  
Contains proprietary information of a commercial and financial nature

# James Ward Research & Analysis Training LLC

---

April 28, 2017

Sergeant Lance Cook  
La Port Police Department  
3001 N. 23<sup>rd</sup> St.  
La Porte, TX 77571  
Office (281) 842-3129

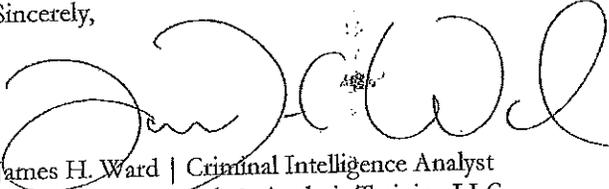
Hello Sergeant Cook,

I was great to hear from you. As you already know, I'm passionate about helping others become better researchers. As a result, I've made an advanced training course for officers in the La Port Police Department so they can hone this increasingly important skill. Clearly internet research is the way of the future for law enforcement and investigators need all help they can get learning the emerging tips, tricks, and techniques to data mine effectively. With that need in high demand and my fifteen years of intelligence analysis experience, I know my training program will develop within your investigators and analysts the invaluable skills to better find the information you need.

The formation of my research and analysis expertise started in the US Air Force where I had the unique privilege of becoming an intelligence analyst with a Top Secret Security Clearance and even working with the elite Special Operations Command. I provided the fighter pilots, colonels, and even four-star generals top secret intelligence information which I obtained by rigorously researching for illusive and complex information very similar to the way detectives exhaustively research to find suspects and the incriminating information that will bring them to justice. Since then, I have continued developing my intelligence, research, and analysis tradecraft serving NORAD (the military command entrusted to defend North America), the FBI's JTTF in Seattle (lead terrorism investigating agency for Washington State), and for the last five-years, and counting, the Homicide Division of the Houston Police Department. This valuable experience together with my academic achievements—a Bachelor's Degree in Intelligence Analysis, Masters Certificate in Microsoft Applications, and Masters Certificate in IT Project Management—well equip me to impart how to skillfully research to others.

I hope this training proposal will help us reach an agreement so your officers can enjoy a productive training experience that will improve their ability to find the intelligence they need bring justice to your jurisdiction.

Sincerely,



James H. Ward | Criminal Intelligence Analyst  
James Ward Research & Analysis Training LLC  
10730 Sela Ln.  
Houston, TX 77072  
Cell (253) 232-6378  
Email: [james.ward@juno.com](mailto:james.ward@juno.com)

**Please return the following pages properly signed**

- Page 16 (**Error! Reference source not found.**)
  
- Page 18 (**Error! Reference source not found.**)

## APPENDIX A: NON-DISCLOSURE AGREEMENT

THIS AGREEMENT is made on May 11, 2017

### BETWEEN

1. **La Port Police Department**, (the "Disclosing Party"); and
2. **James Ward Research & Analysis Training LLC**, (the "Receiving Party"),

collectively referred to as the "Parties".

### RECITALS

- A. The Receiving Party understands that the Disclosing Party has disclosed or may disclose information relating to Social Media Training proposal, which to the extent previously, presently, or subsequently disclosed to the Receiving Party is hereinafter referred to as "Proprietary Information" of the Disclosing Party.

### OPERATIVE PROVISIONS

1. In consideration of the disclosure of Proprietary Information by the Disclosing Party, the Receiving Party hereby agrees: (i) to hold the Proprietary Information in strict confidence and to take all reasonable precautions to protect such Proprietary Information (including, without limitation, all precautions the Receiving Party employs with respect to its own confidential materials), (ii) not to disclose any such Proprietary Information or any information derived therefrom to any third person, (iii) not to make any use whatsoever at any time of such Proprietary Information except to evaluate internally its relationship with the Disclosing Party, and (iv) not to copy or reverse engineer any such Proprietary Information. The Receiving Party shall procure that its employees, agents and sub-contractors to whom Proprietary Information is disclosed or who have access to Proprietary Information sign a nondisclosure or similar agreement in content substantially similar to this Agreement
2. Without granting any right or license, the Disclosing Party agrees that the foregoing shall not apply with respect to any information after five years following the disclosure thereof or any information that the Receiving Party can document (i) is or becomes (through no improper action or inaction by the Receiving Party or any affiliate, agent, consultant or employee) generally available to the public, or (ii) was in its possession or known by it prior to receipt from the Disclosing Party as evidenced in writing, except to the extent that such information was unlawfully appropriated, or (iii) was rightfully disclosed to it by a third party, or (iv) was independently developed without use of any Proprietary Information of the Disclosing Party. The Receiving Party may make disclosures required by law or court order provided the Receiving Party uses diligent reasonable efforts to limit disclosure and has allowed the Disclosing Party to seek a protective order.
3. Immediately upon the written request by the Disclosing Party at any time, the Receiving Party will return to the Disclosing Party all Proprietary Information and all documents or media containing any such Proprietary Information and any and all copies or extracts thereof, save that where such Proprietary Information is a form incapable of return or has been copied or transcribed into another document, it shall be destroyed or erased, as appropriate.
4. The Receiving Party understands that nothing herein (i) requires the disclosure of any Proprietary Information or (ii) requires the Disclosing Party to proceed with any transaction or relationship.

EXEMPT FROM DISCLOSURE

Contains proprietary information of a commercial and financial nature

**CORRESPONDENCE FOR TCOLE HOST AGENCY**

Course Title: "Social Media Research Training"

Dear Training Coordinator:

The training course "Social Media Research Training" was developed and taught with approved methods and documentation in accordance with TCOLE standards. This class was taught on \_\_\_\_\_ in Fort Worth, Texas. The course, Social Media Research Training, is an 8-, 16-, or 24-hour course taught in a classroom setting. All course materials pertaining to this class are maintained in compliance with current Commission Rule 215.9(b)(2)(B), 215.9(b)(2)(I), and local retention procedures.

The lesson plan is proprietary in nature and is the intellectual property of Texas Commission on Law Enforcement (TCOLE). The lesson plan is maintained by the instructors and is available for inspection if needed. TCOLE should have this course listed under Investigations. At the conclusion of this course the learner will:<sup>2</sup>

- Identify and locate additional internet sources such as Facebook, reverse image searching, Twitter, Instagram, Pipl, and *grey intelligence* websites (GREYINT) such as LEEP and E-Trace
- More fully exploit the public information available from these websites
- Define *grey intelligence* (GREYINT) as online or local law enforcement sensitive information sources that are free of cost but require special access and that GREYINT sites such as LEEP, E-Trace, and FUGINET are indispensable resources to a researcher.
- Restate the major sections of the course which include: Facebook, Twitter, additional free sites (such as Pipl), and GREYINT sources (such as LEEP).
- Design advanced Google queries using Boolean operators such as AND, OR, and NOT; employ other search characters such as quotes, asterisks, and two periods; and utilize search shortcuts using quick search terms such as define:, filetype:, site:, allintext:, allintitle:, allinurl:, and related
- Define network analysis terms and contrast network analysis with other decomposition and visualization tools: degree, betweenness, and closeness centrality.

Apply TCOLE credit using the following course:

- Course ID # 3371: Criminal Intelligence Investigations (can apply max of 20 hours). This course is taught at HPD under the title Criminal Intelligence Research Methods.

Sincerely

James H. Ward | Criminal Intelligence Analyst  
Research & Analysis Training LLC  
10730 Sela Ln.  
Houston, TX 77072  
Cell (253) 232-6378  
Email: [james.ward@juno.com](mailto:james.ward@juno.com)

<sup>2</sup> Entire list of learning objectives are contained within lesson plans which will be provided upon signed contract

EXEMPT FROM DISCLOSURE

Contains proprietary information of a commercial and financial nature

**MISCELLANEOUS REQUIREMENTS FOR INSTRUCTOR**

Needed equipment to hold seminar

- Internet connection required
- Laptop or PC with mouse for instructor
  - Installed preferably with Google Chrome (but Internet Explorer will work)
  - Installed with Microsoft Excel
  - Installed with Microsoft PowerPoint
- Projector or screen to display PowerPoint presentation
- Handouts will not be provided; however, a PDF essential information will be provided to host for distribution

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**PRICING OPTIONS**

Fixed Price

**Curriculum Cost**

	<i>Workshop for less than 50 participants</i>	<i>Seminars between 50 and 99 participants</i>	<i>Seminars between 100 and 199 participants</i>	<i>Seminars with 200 participants or more</i>
<i>Cost per day</i>	\$1,500 \$1,000	\$2,000	\$3,000	\$3,500
<i>Cost per half-day</i>	\$750 \$500	\$1,000	\$1,500	\$1,750

**Travel Cost:** There are no travels costs since training is in the local area.

**Comprehensive Price List**

<i>Number of attendees</i>	<i>One-day</i>	<i>Two-days</i>	<i>Three-days</i>
<i>Between 1 and 49</i>	\$1,500	\$3,000	\$4,500
<i>Between 50 and 99</i>	\$2,000	\$4,000	\$6,000
<i>Between 100 and 199</i>	\$3,000	\$6,000	\$9,000
<i>More than 199</i>	\$3,500	\$7,000	\$10,500

**NOTE:** Costs to attend this same course at the HPD academy is \$125.00 per person—per day.

**Example Cost Scenarios**

<b>If there were:</b>	<b>Scheduled for:</b>	<b>The cost is:</b>	<b>Which equates to:</b>	<b>Instead of HPD's</b>
Between 1 and 49	1 day of training	\$1,500	\$30.61 \$20.40 per person (at max capacity of 49)	\$125 per person
Between 50 and 99	2 days of training	\$4,000	\$40.40 per person (at max capacity of 99)	\$250 per person
Between 100 and 199	3 days of training	\$9,000	\$45.23 per person (at max capacity of 199)	\$375 per person

Flexible Price

If a per person payment option is preferred, the cost is \$149.99 per person with a minimum attendance requirement of 10 for 1-day; 20 for 2-day; and 30 for 3-day course. Cost is \$199.99 for participants who register the day of the course.

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- Case studies implementing techniques
  - Houston across homes serial killer diagrams
  - Houston-Missouri City killer
  - From the tip to the murder case

What to bring? A laptop with Microsoft PowerPoint and Excel is most beneficial but not required.

Goal: The goal of day three is to train investigators, patrol officers, and analysts how to: apply network and link analysis in a structured manner; construct PowerPoint and Excel documents to store and analyze case information. How to perform cell phone analysis and case management of complex cases using Microsoft Excel.

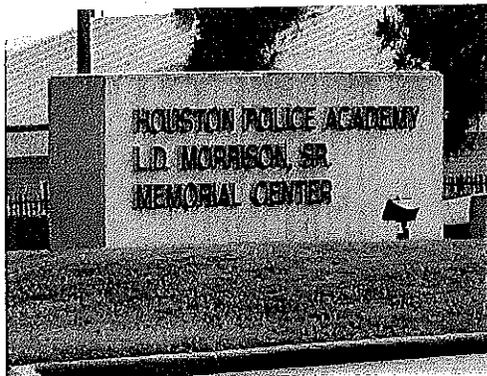
# JAMES WARD RESEARCH & ANALYSIS TRAINING LLC

## REFERENCES



**Homicide Investigators of Texas, Inc. (aka HIT)**  
**Larry Davis, HIT Board member**  
(936) 828-9592  
[ldandjoyce@gmail.com](mailto:ldandjoyce@gmail.com)

Invited to the prestigious HIT conference to provide training to over 100 homicide detectives throughout Texas. Helped investigator obtain incriminating information on a stalker and secure a 7-year conviction.



**Houston Police Academy**  
**Daniel Watson, Senior Training**  
(832) 394-2312  
[daniel.watson@houstonpolice.org](mailto:daniel.watson@houstonpolice.org)

Can attest to providing over a dozen training courses to Houston Police Department detectives, officers, and analysts. Helped patrol officer identify a murder suspect.



**Precinct 5**  
**James Preston, Training Coordinator**  
(281) 492-3518  
[James.preston@cn5.hctx.net](mailto:James.preston@cn5.hctx.net)

Hosted training course on multiple occasions and has investigators utilize research techniques to find suspect responsible for death of an officer.

# **JAMES WARD RESEARCH & ANALYSIS TRAINING LLC**

## **PROFESSIONAL QUALIFICATIONS**

### **COLLEGE EDUCATION**

- Masters Certification in Information Systems/Information Technology Project Management, Villanova Univ., Oct 08-May 09, 180hrs
- Bachelor's Degree in Intelligence Studies—Research Methods in Intelligence Studies, U.S. Intelligence Community, Introduction to Intelligence, Intelligence Collection, Law and Ethics in Intelligence, Critical Analysis, Intelligence Analysis, Criminal Intelligence Analysis, Threat Analysis, Cyber Warfare, Geographic Information Systems I, Geographic Information Systems II, and Intelligence and Homeland Security, American Military University's School of Global Security, Graduated with Honors/GPA 3.898
- Associates in Applied Science Communications Application Technology, Community College of the Air Force, Maxwell AFB AL, Dec 2004, 64hrs

### **INSTRUCTOR TRAINING**

- Texas Commission on Law Enforcement Instructor Course, Houston Police Dep., Apr 2016, 40hrs
- Learning Theory, Student Motivation, Learning Objectives, Joint Intelligence Training Activity Pacific, Aug-Sep 05, 1hr

### **CRIMINAL INTELLIGENCE TRAINING**

- Foundations of Intelligence Analysis Training (FIAT), LEIU, 2009, 40hrs (distinguished grad)
- Open Source Research, Department of Homeland Security, 2016, 24hrs
- i2 Analyst's Notebook , i2 Quick Start Guide, Sep 09, 3hrs
- CLEAR, Thomson Reuters, 2014
- RISS-SAFE / RISSIntel Training, High Intensity Drug Trafficking Area (HIDTA), Jun 09, 4hrs
- Sentinal Visualizer, Jan 2014, 1hr
- Hate Group Seminar, Southern Poverty Law Center, Apr 09, 8hrs
- ACCESS, Kent Fire and Police Station, Jun 09, 5hrs
- SAR Training, Seattle Police Department, May 09, 8hrs
- IDW Training, Federal Bureau of Investigation, 2-3hrs

### **FEDERAL BUREAU OF INVESTIGATION TRAINING**

- ORION, FBI Seattle Field Office, Jul 09, 2hrs
- INFOSEC, FBI Online Academy, Jun 09, 1hr
- Domestic Investigations and Operations Guide (DIOG), FBI Seattle Field Office, Jun 09, 16.5hrs

### **MILITARY INTELLIGENCE TRAINING**

- Intelligence Applications Apprentice Course, 315th TRS, Goodfellow Air Force Base, May 2000, 878hrs
- Sub-Saharan Africa Orientation Course, JMITC, Feb 05, 40hrs
- Russia/Eurasia Orientation Course, JMITC, Jan 05, 40hrs - Mobile Intelligence Collection Course, JMITC, Apr 05, 40hrs

### **DEPARTMENT OF HOMELAND SECURITY TRAINING**

- Civil Rights Civil Liberties Training, Seattle Center, Aug 09, 7.5hrs
- Fusion Center Practitioners Open Source Training, FBI Seattle Field Office, Apr 09, 16hrs
- HSIN, FBI Seattle Field Office, Apr 09, 30min
- Homeland Security and Defense (HSD) , Air Force Advanced Distributed Learning Center, Jun 06
- Combating Trafficking in Persons (CTIP), Air Force Advanced Distributed Learning Center, Jun 06

### **COMPUTER TRAINING**

- SQL Server: self-taught, over 20 online courses totaling over 4hrs, Jun-Jul 2015

# JAMES WARD RESEARCH & ANALYSIS TRAINING LLC

## Training Proposal Overview

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## Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>James Ward Research &amp; Analysis Training LLC</b>	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input checked="" type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>	
	5 Address (number, street, and apt. or suite no.) <b>10730 Sela Ln.</b>	Requester's name and address (optional) <b>James Ward</b>
	6 City, state, and ZIP code <b>Houston, TX 77072</b>	
	7 List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number										
or										
Employer identification number										
8	2		-	1	1	7	8	8	4	0

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person	Date ▶ <b>5-11-2017</b>
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

#### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.*

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.



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Matthew Davidson - Member ID# 33132  
Your membership is current until 12/31/2017.

Thank You For Your Order!

Any changes or cancellations must be submitted to the administrative officer at [admin@natie.org](mailto:admin@natie.org)

Invoice #: 24007

**Billing Info:**

Matthew Davidson  
La Porte Police Dept  
3001 N 23rd  
La Porte, TX 77571  
United States

Event Name: UNMANNED AIRCRAFT SYSTEMS (DRONE) OPERATOR'S COURSE FOR LAW ENFORCEMENT, FIRST RESPONDERS & GOVERNMENTAL AGENCIES

Item Code	Description	Quantity	Item Price (each)	Line Item Total
560	UNMANNED AIRCRAFT SYSTEMS (DRONE) OPERATOR'S COURSE FOR LAW ENFORCEMENT, FIRST RESPONDERS & GOVERNMENTAL AGENCIES	1	\$2,250.00	\$2,250.00
Shipping:				\$0.00
Order Total:				\$2,250.00
Payments Applied:				\$2,250.00
Balance:				\$0.00

~~00152565213020~~

*subsequent*

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National Technical Investigators' Association. All Rights Reserved. © 2017

*Amy Hair*

03252535213020  
525T

*Cherell notified by phone 8/9/17*



National Technical Investigators' Association  
 1069 W. Broad Street #757  
 Falls Church, VA 22046

Invoice #: 24638

Date: 7/27/2017

Payment Type: Credit Card

Federal ID#: 54-1511063

Billing Address:

Brion Boznango  
 La Porte Police Dept  
 3001 N 23rd St  
 La Porte, TX 77571  
 United States

RE: Brion Boznango  
 Member ID #:33987

Payment Information:

Date:	Type:	CC or Check #:	Amount:
8/10/2017	Credit Card	5xxxxxxxxxxx3256	\$2250.00
Tracking #: 60629900376 Amy Haire			

ItemCode	Description	Qty	Unit Price	Discount	Line Price
560	UNMANNED AIRCRAFT SYSTEMS (DRONE) OPERATOR'S COURSE	1	\$ 2,250.00	\$	\$ 2,250.00
Location: Texas DPS/Tactical Training Facility 810 CR 240, Florence, TX 76527					
Date: 10/16/2017 Time: 8:30:00 Registration Starts: 8:00 AM Cancellation Deadline: 9/4/2017					

You have successfully registered for the above event(s).

Detailed event information can be found from the Events Calendar link from your member profile page at [www.natia.org](http://www.natia.org). Any questions send an email to the Administrative Officer at [admin@natia.org](mailto:admin@natia.org).

Subtotal	\$	2,250.00
Shipping	\$	
<b>Total</b>	<b>\$</b>	<b>2,250.00</b>
Payments	\$	2,250.00
Amount Due	\$	0.00

*Amy Haire*

03252535213020 52ST

**Haire, Amy**

**From:** Boznango, Brion  
**Sent:** Tuesday, August 01, 2017 9:36 AM  
**To:** Haire, Amy  
**Subject:** NATIA Membership receipt



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Welcome Brion Boznango! - Your membership is current until 12/31/2017.

[print this page](#)

**Invoice # 24628**

**Billing info:**  
Brion Boznango  
La Porte Police Dept  
3001 N 23rd St  
La Porte, TX 77571  
United States

**PAYMENT INFORMATION**

**Date:** 07/26/2017    **Type:** CC Or Check #    **Tracking #:**    **Name On Card:** /  
07/26/2017    Credit Card 5xxxxxxxxxxxx0671    60607613686    Brion Boznango

**Products**

Event ID	Event Date	Event Time	Description	Quantity	Item Price (each)	Discount	Line Item
			New Membership	1	\$50.00		\$50.00

601525265213020  
032525265213020  
525T

Shipping: \$



## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: November 13, 2017

Appropriation

Requested By: Richard Mancilla, P.E.

Source of Funds: \_\_\_\_\_

Department: Administration

Account Number: \_\_\_\_\_

Report:  Resolution:  Ordinance:

Amount Budgeted: \_\_\_\_\_

Other:  \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Budgeted Item:  YES  NO

**Attachments :**

---

### SUMMARY & RECOMMENDATIONS

City Staff was recently approached by a resident, whose home suffered damage from Hurricane Harvey, to place a temporary trailer on their property during the rebuilding process. This temporary trailer was approved by their insurance company and would be provided by a 3<sup>rd</sup> party company. Per Chapter 106 of the Code of Ordinances, trailers (temporary or permanent) are not allowed on properties zoned for single family residential and only permitted in areas zoned for Manufactured Housing (MH).

In the aftermath of Hurricane Ike in 2008 the City permitted temporary trailers provided by FEMA to be placed on individual properties while the rebuilding process took place. In some cases these trailers stayed in place for an extended period of time (beyond 12 months) and it was problematic to get them removed. If Council desires to allow this and future requests, Staff recommends placing a limit of 3 months on the permit. Once the 3 months is up staff will work with the property owner to renew the permit as needed.

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#### **Action Required of Council:**

Consider approval or other action to authorize staff to permit the temporary trailers with restrictions for residents who have been affected by Harvey.

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**Approved for City Council Agenda**

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**Corby D. Alexander, City Manager**

**Date**

## REQUEST FOR CITY COUNCIL AGENDA ITEM

<b>Agenda Date Requested:</b> <u>November 13, 2017</u>
<b>Requested By:</b> <u>Mayor Rigby</u>
<b>Department:</b> <u>Planning and Development</u>
<b>Report:</b> <u>X</u> <b>Resolution:</b> <u>    </u> <b>Ordinance:</b> <u>    </u>

<b><u>Budget</u></b>
<b>Source of Funds:</b> <u>General Fund</u>
<b>Account Number:</b> <u>001-9092-524-6021</u>
<b>Amount Budgeted:</b> <u>\$60,000</u>
<b>Amount Requested:</b> <u>N/A</u>
<b>Budgeted Item:</b> <u>YES X</u> NO

**Exhibits:** Progress Photos

**Exhibits:** Letter from Engineer

**Exhibits:** Ordinance

---

### **SUMMARY & RECOMMENDATION**

On September 25, 2017, the City Council voted to pass an ordinance declaring 621 West Main Street a dangerous building and order the building demolished. This item is placed on the agenda to allow Council the opportunity to reconsider demolition. Presently, staff is in the process of procuring bids. All bids are due for submission on November 9<sup>th</sup>.

Below is the original agenda item from the September 25<sup>th</sup> meeting.

The Dangerous Building Inspection Board, as established by Sect. 82-472 of the City's Code of Ordinances, is composed of the Building Official (or their designee), the Fire Chief (Mike Boaze) and the Fire Marshal (Clif Meekins).

On September 12, 2016, Council conducted a public hearing and granted the property owner one (1) year to complete repairs on the structure located at 621 W. Main St. Prior to tonight's meeting, courtesy letters both regular mail and certified, were sent to the new property owners as a reminder of the upcoming deadline.

The property was purchased by a new owner, J. Azimpoor, in December 2016 (8200 V Memorial LLC). The current status of the property is the same as it was on September 12, 2016; no improvements have been made. The current owner has submitted a letter from an engineer verifying that the structure does not show signs of deformation or deflection, but advises that an engineered roofing system be designed and installed as soon as possible to curb further damage. The Building Official agrees with the Engineer's assessment.

On August 21, 2017, Mr. Azimpoor met with staff and was informed that he would need to submit two (2) sets of engineered plans for a new roof. Mr. Azimpoor has agreed and is currently working on these plans. At this time, staff is recommending Council grant the new owner time to submit plans and specifications for repair to become code compliant.

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**Action Required by Council:**

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**Approved for City Council Agenda**

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**Corby D. Alexander, City Manager**

---

**Date**

ORDINANCE NO. 2017-\_\_\_\_\_

AN ORDINANCE REPEALING ORDINANCE 2017-3682, CONCERNING CONDEMNATION OF THE COMMERCIAL BUILDING LOCATED ON LOTS FOUR (4), FIVE (5) AND SIX (6), BLOCK 42, TOWN OF LA PORTE, HARRIS COUNTY, TEXAS, MORE COMMONLY KNOWN AS 621 W. MAIN STREET; CONTAINING A SEVERABILITY CLAUSE; FINDING COMPLIANCE WITH THE OPEN MEETINGS LAW; AND PROVIDING AN EFFECTIVE DATE HEREOF.

WHEREAS, the City Council of the City of La Porte, passed and approved Ordinance 2017-3682 on September 25, 2017, for the purpose of condemning and ordering the removal of the commercial building situated on real property commonly known as 621 W. Main St., La Porte, Texas.

WHEREAS, subsequent to passage of Ordinance 2017-3682 by the La Porte City Council, 8200 V MEMORIAL, LLC, the owner of real property and the commercial building lding situated thereon, located at the said 621 W. Main St., made contact with the city and has requested additional time to the building; NOW THEREFORE:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA PORTE:

**Section 1.** Ordinance 2017-3682, passed by the La Porte City Council on September 25, 2017, is hereby repealed in its entirety.

**Section 2.** If any provision, section, subsection, sentence, clause, or phrase of this ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void or invalid, the validity of the remaining portions of this ordinance or their application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council in adopting this ordinance that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, vividness or invalidity of any other portion hereof, and all provisions of this ordinance are declared to be severable for that purpose.

**Section 3.** The City Council officially finds, determines, and recites and declares that a sufficient written notice of the date, hour, place and subject of this meeting of the City Council was posted at a place

convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Texas Government Code; and that this meeting has been open to the public as required by law at all times during which this ordinance and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves and confirms such written notice and the contents and posting thereof.

**Section 4.** This Ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED this the 13<sup>th</sup> day of NOVEMBER 2017.

CITY OF LA PORTE, TEXAS

By: \_\_\_\_\_  
Louis R. Rigby, Mayor

ATTEST:

\_\_\_\_\_  
Patrice Fogarty, City Secretary

APPROVED:

\_\_\_\_\_  
Clark T. Askins, Assist. City Attorney



**Council Agenda Item  
November 13, 2017**

**8 (a) Receive report of the Fiscal Affairs Committee Meeting – Councilmember Engelken**

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**Council Agenda Item  
November 13, 2017**

**8 (b) Receive report of the La Porte Development Corporation Board Meeting – Councilmember Ojeda**

\*\*\*\*\*



## Council Agenda Item November 13, 2017

**9. ADMINISTRATIVE REPORTS**

- Planning and Zoning Commission Meeting, Thursday, November 16, 2017
- Planning and Zoning Commission Meeting, Thursday, December 21, 2017
- Zoning Board of Adjustment Meeting, Thursday, December 28, 2017
- Thanksgiving Holidays, Thursday, November 23, 2017, and Friday, November 24, 2017
- City Council Meeting, Monday, December 11, 2017
- Christmas Holidays, Monday, December 25, 2017, and Tuesday, December 26, 2017

**10. COUNCIL COMMENTS** regarding matters appearing on the agenda; recognition of community members, city employees, and upcoming events; inquiry of staff regarding specific factual information or existing policies. Councilmembers Ojeda, J. Martin, K. Martin, Kaminski, Zemanek, Leonard, Engelken, Earp and Mayor Rigby

**11. EXECUTIVE SESSION**

The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code, in accordance with the authority contained in:

**Texas Government Code, Section 551.074** -Personnel Matter: Deliberation concerning the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, unless the officer or employee requests a public hearing: Corby Alexander, City Manager.

**12. RECONVENE** into regular session and consider action, if any, on item(s) discussed in executive session.

**13. ADJOURN**

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