

LOUIS R. RIGBY  
Mayor  
BRANDON LUNSFORD  
Councilmember At Large A  
STEVE GILLETT  
Councilmember At Large B  
DANNY EARP  
Councilmember District 1



CHUCK ENGELKEN  
Councilmember District 2  
BILL BENTLEY  
Mayor Pro-Tem  
Councilmember District 3  
THOMAS GARZA  
Councilmember District 4  
JAY MARTIN  
Councilmember District 5  
NANCY OJEDA  
Councilmember District 6

## CITY COUNCIL MEETING AGENDA

Notice is hereby given of a Regular Meeting of the La Porte City Council to be held February 24, 2020, beginning at 6:00 pm in the City Hall Council Chambers, 604 West Fairmont Parkway, La Porte, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action.

1. **CALL TO ORDER**
2. **INVOCATION** – The invocation will be given by Minister Rachel Cotton, Pleasant Hill Church of Deliverance.  
**PLEDGES** – Will be led by Councilperson Brandon Lunsford.  
U.S. Flag  
Texas Flag: Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.
3. **PRESENTATIONS, PROCLAMATIONS, AND RECOGNITIONS**
  - (a) Proclamation in recognition of Texas Independence Day, in collaboration with *The Sons of the Republic of Texas*. [Mayor Rigby]
  - (b) Recognition of the retirement of Ron Parker, Chief of Police. [Mayor Rigby]
4. **CITIZEN COMMENT** (*Generally limited to five minutes per person; in accordance with state law, the time may be reduced if there is a high number of speakers or other considerations.*)
5. **CONSENT AGENDA** (*Approval of Consent Agenda items authorizes each to be implemented in accordance with staff recommendations provided. An item may be removed from the consent agenda and added to the Statutory Agenda for full discussion upon request by a member of the Council present at this meeting.*)
  - (a) Approve the minutes of the special session held on February 8 and the regular session held on February 10, 2020. [Mayor Rigby]
  - (b) Approve the appointment of Janet Fitzke to an open position on the City of La Porte Airport Advisory Board. [Mayor Rigby]
  - (c) Approve Resolution 2020-03 confirming the appointment of Steve Deardorff as the department head and chief of police of the La Porte Police Department, commencing March 1, 2020. [Corby Alexander, City Manager]
  - (d) Approve purchase agreement with Software House International (SHI) for unified backup and disaster recovery system, under Texas Department of Information Resources (DIR) cooperative contract DIR-TSO-3984. [Grady Parker, IT Manager]
  - (e) Authorize the City Manager to execute a professional services agreement with Half Associates, Inc. to provide preliminary engineering, final design, bidding, and construction phase services for the Bayside Terrace Subdivision Improvements Project. [Ray Mayo, Director of Public Works]
  - (f) Approve the issuance of a pipeline permit to Mobil Pipeline Company for the construction of a 36' crude pipeline within the city of La Porte. [Lorenzo Wingate, Assistant Director of Public Works]

## 6. PUBLIC HEARINGS AND ASSOCIATED ORDINANCES

- (a) The City Council will hold a public hearing to receive comments regarding a recommendation by the Planning and Zoning Commission to adopt Ordinance 2020-3777 amending the City's Future Land Use Map Component of the Comprehensive Plan for an approximately 6.921-acre tract of land located at the 3400 Block of Canada Road, legally described as Reserve A, Block 1, Dawson Subdivision, by changing the land use designation from "Mid-High Density Residential" to "Commercial"; followed by discussion and possible action to consider adopting Ordinance 2020-3777 amending the City's Future Land Use Map Component of the Comprehensive Plan for an approximately 6.921-acre tract of land located at the 3400 Block of Canada Road, legally described as Reserve A, Block 1, Dawson Subdivision, by changing the land use designation from "Mid-High Density Residential" to "Commercial". [Ian Clowes, City Planner]
- (b) The City Council will hold a public hearing to receive comments regarding a recommendation by the Planning and Zoning Commission to adopt Ordinance 2020-3778 amending the Code of Ordinances of the City of La Porte, Chapter 106 "Zoning" by granting Zone Change #19-92000010, a change from Mid Density Residential (R-2) to Planned Unit Development (PUD) for a 6.921-acre tract of land located at the 3400 Block of Canada Road and legally described as Reserve A, Block 1, Dawson Subdivision; followed by discussion and possible action to consider adopting Ordinance 2020-3778 amending the Code of Ordinances of the City of La Porte, Chapter 106 "Zoning" by granting Zone Change #19-92000010, a change from Mid Density Residential (R-2) to Planned Unit Development (PUD) for a 6.921-acre tract of land located at the 3400 Block of Canada Road and legally described as Reserve A, Block 1, Dawson Subdivision. [Ian Clowes, City Planner]
- (c) The City Council will hold a public hearing to receive comments regarding a recommendation by the Planning and Zoning Commission to adopt Ordinance 2020-3779 amending the Code of Ordinances of the City of La Porte, Chapter 106 "Zoning" by granting Special Conditional Use Permit #19-91000009, to allow for a Boat and RV storage facility on a 6.921-acre tract of land, located at the 3400 Block of Canada Road, and legally described as Reserve A, Block 1, Dawson Subdivision in the Planned Unit Development (PUD) zoning district; followed by discussion and possible action to consider adopting Ordinance 2020-3779 amending the Code of Ordinances of the City of La Porte, Chapter 106 "Zoning" by granting Special Conditional Use Permit #19-91000009 to allow for a Boat and RV storage facility on a 6.921-acre tract of land, located at the 3400 Block of Canada Road, and legally described as Reserve A, Block 1, Dawson Subdivision in the Planned Unit Development (PUD) zoning district. [Ian Clowes, City Planner]

## 7. STATUTORY AGENDA

- (a) Presentation, discussion, and possible action to approve Resolution 2020-04 in support of an application and development of Cypress Creek Apartment Homes (tax credit multi-family Bonner Carrington development) to be located on the north side of Spencer Highway between the airport/pipeline to the west, Bayshore Baptist Church to the east, and Spencer Landing subdivision to the north. [Corby Alexander, City Manager]
- (b) Presentation, discussion, and possible action to approve an agreement between the City of La Porte and the City of Shoreacres for Fire Services. [Jason Weeks, Assistant City Manager; David Gifford, Assistant Fire Chief]
- (c) Presentation, discussion, and possible action to approve a request for sponsorship by the La Porte Education Foundation for their annual golf tournament. [Jason Weeks, Assistant City Manager]
- (d) Presentation, discussion, and possible action to approve a \$10,000 sponsorship to the San Jacinto Museum of History for their 9th Annual San Jacinto Texas Independence Fun/Run and San Jacinto Festival & Battle Reenactment. [Roselyn Epting, Director of Parks & Recreation]
- (e) Presentation, discussion, and possible action to authorize the City Manager to sign an agreement with Huitt-Zollars, Inc. for design services for the EMS facility expansion. [Ray Mayo, Director of Public Works]

**8. REPORTS**

- (a) Receive fiscal year 2019-2020 first quarter Capital Improvement Plan program report update. [Jason Weeks, Assistant City Manager]
- (b) Receive a report on the La Porte Development Corporation Board meeting. [Councilperson Ojeda]

**9. ADMINISTRATIVE REPORTS**

- Zoning Board of Adjustment meeting, February 27
- Fiscal Affairs Committee meeting, March 9
- Drainage and Flooding Committee meeting, March 9
- City Council meeting, March 9
- Planning and Zoning Commission meeting, March 19
- City Council meeting, March 23
- Zoning Board of Adjustment meeting, March 27

**10. COUNCIL COMMENT** *Hear announcements concerning matters appearing on the agenda; items of community interest; and/or inquiries of staff regarding specific factual information or existing policy from the Mayor, Councilmembers, and City staff, for which no formal action will be discussed or taken.*

**11. ADJOURN**

If, during the course of the meeting and discussion of any items covered by this notice, City Council determines that a Closed or Executive Session of the Council is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Section 551.071 - consultation with counsel on legal matters; Section 551.072 - deliberation regarding purchase, exchange, lease or value of real property; Section 551.073 - deliberation regarding a prospective gift; Section 551.074 - personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; Section 551.076 - implementation of security personnel or devices; Section 551.087 - deliberation regarding economic development negotiation; Section 551.089 - deliberation regarding security devices or security audits, and/or other matters as authorized under the Texas Government Code. If a Closed or Executive Session is held in accordance with the Texas Government Code as set out above, the City Council will reconvene in Open Session in order to take action, if necessary, on the items addressed during Executive Session.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the City Secretary's office (281-470-5019), two working days prior to the meeting for appropriate arrangements.

**CERTIFICATE**

I, Lee Woodward, City Secretary, do hereby certify that a copy of the February 24, 2020, City Council agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.LaPorteTX.gov, in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING \_\_\_\_\_

TIME OF POSTING \_\_\_\_\_

TAKEN DOWN \_\_\_\_\_

*Lee Woodward*

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Lee Woodward, City Secretary



# Proclamation

## Office of the Mayor

**WHEREAS**, March 2, 2020, marks the 184<sup>th</sup> anniversary of Texas Independence Day, when 56 brave Texians and Tejanos met at Washington on the Brazos to declare Texas an independent nation, signing the *Texas Declaration of Independence* on March 2, 1836; and

**WHEREAS**, These 56 signers continued on to draft a constitution, pledging their lives and fortunes in securing a free and independent Texas despite the disastrous events at the Alamo and the Presidio La Bahia in Goliad; and

**WHEREAS**, The annual commemoration of March 2, 1836, is necessary and proper to remind citizens of the sacrifices made by our ancestors, the valiant men and women who risked their lives and fortunes to gain an independent Texas and who established a new republic that a decade later became the 28<sup>th</sup> member of the United States of America, our beloved state of Texas; and

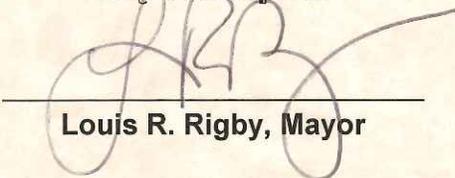
**WHEREAS**, Today, citizens of La Porte join The Sons of the Republic of Texas in observance and remembrance of the 184<sup>th</sup> anniversary of this important event in both Texas and American history.

**NOW, THEREFORE**, I, Louis R. Rigby, Mayor of the City of La Porte, Texas, do hereby proclaim March 2, 2020, as

## Texas Independence Day

In Witness Whereof: I have hereto set my hand and caused the Seal of the City to be affixed hereto, this, the 24<sup>th</sup> day of February, 2020.

City of La Porte

  
\_\_\_\_\_  
Louis R. Rigby, Mayor



## **Recognition of the Retirement of Ron Parker, Chief of Police**

Ron Parker began his career with the La Porte Police Department in January of 1984. Upon completion of the Police Academy and the Field Training Program he was assigned to a patrol shift. Ron's diligence, work ethic and attention to detail as a patrol officer did not go unnoticed and when the Criminal Investigation Division was reorganized, Ron Parker was one of the first police officers selected to be a detective. He worked primarily as our juvenile detective and investigated a wide variety of cases that ranged from runaways to felony offenses and anything in between.

In July of 1991 Ron was promoted to the rank of Sergeant and served in the patrol division until his promotion to Lieutenant in July of 1997. As a Lieutenant, Ron served as a watch commander over a patrol shift and also the coordinator over the Field Training Officer program. Ron also served as the Support Services Division Commander for a number of years where his duties included recruiting, hiring, firearms instructor and quartermaster just to name a few.

Ron led the way in 2009 when the La Porte Police Department became one of the first agencies in the state to be recognized by the Texas Police Chiefs Association as meeting the organization's Best Practices standards. The department is subject to annual reviews and scheduled on site audits every four years to maintain this most prestigious status. We are one of just a handful of agencies that have been recognized and have also gone through the re-recognition process twice with no lapse in service. It is also important to note that our department is able to complete this process with minimal effort due to the framework that was laid out beforehand by Ron Parker. When a new Police building was approved and in the planning stages, Ron took a lead role due to his experiences as a draftsman to assist in all phases of the building design. A number of excursions were planned and taken to Police departments all over the state to examine features that were incorporated into our building in which we are housed today.

As the department grew in strength, the command structure was reorganized to have two Assistant Chiefs, one to command the Patrol Bureau and the other would command the Support Services Bureau. Ron was selected to serve as the Assistant Chief over the Support Services Bureau and was promoted in February of 2008. Ron served as interim Chief in June of 2008. In August 2018 Ron again was named interim Chief until his official appointment as Chief of Police on October 8, 2018. During his entire career with the City of La Porte Ron has served with distinction.

He and his wife Debbie are moving to Brenham, Texas where Chief Parker is scheduled to take the helm of the Brenham Police Department on March 1<sup>st</sup>. Although we will miss him, we wish him the best of luck in his new endeavor. We know Brenham PD will be a better department with Chief Parker in charge. The move also puts Ron and Debbie closer to their daughter, her husband and most importantly their grandchildren who reside near Austin.

Did I mention the Blue Bell creamery is in Brenham? I'm not sure this had any bearing on his decision but he seems to mention Blue Bell a lot lately and may have put on a pound or two.

**LOUIS RIGBY**  
Mayor  
**BRANDON LUNSFORD**  
Councilperson At Large A  
**STEVE GILLETT**  
Councilperson At Large B  
**DANNY EARP**  
Councilperson District 1  
**CHUCK ENGELKEN**  
Councilperson District 2



**BILL BENTLEY**  
Councilperson District 3  
Mayor Pro-Tem  
**THOMAS GARZA**  
Councilperson District 4  
**JAY MARTIN**  
Councilperson District 5  
**NANCY OJEDA**  
Councilperson District 6

**MINUTES OF THE SPECIAL SESSION OF THE  
CITY COUNCIL OF THE CITY OF LA PORTE  
FEBRUARY 8, 2020**

The City Council of the City of La Porte met in a special session on Saturday, February 8, 2020, at the City Hall Council Chambers, 604 West Fairmont Parkway, La Porte, Texas, at 8:00 a.m., with the following in attendance:

**Councilpersons present:** Louis Rigby, Danny Earp, Chuck Engelken, Bill Bentley, Thomas Garza, Jay Martin, Nancy Ojeda (*left at 10 a.m.*)

**Councilpersons absent:** Steve Gillett, Brandon Lunsford

**Council-appointed officers present:** Corby Alexander, City Manager; Sharon Harris, Assistant City Secretary

**CALL TO ORDER** - Mayor Rigby called the meeting to order at 8:00 a.m.

1. **CITIZEN COMMENT** (*Generally limited to five minutes per person; in accordance with state law, the time may be reduced if there is a high number of speakers or other considerations.*)

There was no citizen comment.

2. **STATUTORY AGENDA** - **The City Council will participate in Strategic Planning.**

City Council and staff participated in strategic planning activities with consultant Ron Cox.

**ADJOURN** – Without objection, Mayor Rigby adjourned the meeting at 3:49 p.m.

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Sharon Harris, Deputy City Secretary

**LOUIS RIGBY**  
Mayor  
**BRANDON LUNSFORD**  
Councilperson At Large A  
**STEVE GILLETT**  
Councilperson At Large B  
**DANNY EARP**  
Councilperson District 1  
**CHUCK ENGELKEN**  
Councilperson District 2



**BILL BENTLEY**  
Councilperson District 3  
Mayor Pro-Tem  
**THOMAS GARZA**  
Councilperson District 4  
**JAY MARTIN**  
Councilperson District 5  
**NANCY OJEDA**  
Councilperson District 6

## MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LA PORTE FEBRUARY 10, 2020

The City Council of the City of La Porte met in a regular meeting on Monday, February 10, 2020, at the City Hall Council Chambers, 604 West Fairmont Parkway, La Porte, Texas, at 6:00 p.m., with the following in attendance:

**Councilpersons present:** Louis Rigby, Danny Earp, Chuck Engelken, Bill Bentley, Thomas Garza, Jay Martin, Steve Gillett, Nancy Ojeda

**Councilpersons absent:** Brandon Lunsford

**Council-appointed officers present:** Corby Alexander, City Manager; Lee Woodward, City Secretary; Clark Askins, Assistant City Attorney

1. **CALL TO ORDER** – Mayor Rigby called the meeting to order at 6:00 p.m.
2. **INVOCATION AND PLEDGES** – The invocation was given by Councilmember Jay Martin, the pledges of allegiance to the U.S. and Texas flags were led by Councilperson Steve Gillett.
3. **PRESENTATIONS, PROCLAMATIONS, AND RECOGNITIONS**
  - a. Recognition of the retirement of Donald Ladd, Assistant Fire Chief. [Mayor Rigby]
4. **CITIZEN COMMENT** (*Generally limited to five minutes per person; in accordance with state law, the time may be reduced if there is a high number of speakers or other considerations.*)

Chuck Rosa spoke on dangerous buildings and proposed that the City pay for Code Enforcement fines. Debbie Hoot spoke in support of the proposed *Trap, Neuter, Release Program*.
5. **CONSENT AGENDA** (*Approval of Consent Agenda items authorizes each to be implemented in accordance with staff recommendations provided. An item may be removed from the consent agenda and added to the Statutory Agenda for full discussion upon request by a member of the Council present at this meeting.*)
  - a. **Approve the minutes of the regular session held on January 27, 2020.** [Mayor Rigby]
  - b. **Adopt Ordinances 2020-IDA-134 through 2020-IDA-138, authorizing the execution of Industrial District Agreements with companies in the Battleground and Bayport Industrial Districts, for a twelve-year term beginning January 1, 2020.** [Corby Alexander, City Manager]
  - c. **Consider and discuss the adoption of ordinance 2020-3781 approving an amendment to the City's Fiscal Year 2019-20 Budget for additional funding of \$230,000 to replace the roof at the Recreation and Fitness Center.** [Michael Dolby, Director of Finance]
  - d. **Adopt Resolution 2020-02 authorizing the resale of tax delinquent property located at Lot 12, Block 110, Town of La Porte.** [Shelley Wolny, Treasurer]

Councilperson Engelken moved to approve the consent agenda items a, c, and d; the motion was adopted, 8-0. Councilperson Earp has previously signed a conflict of interest affidavit and did not participate in the discussion or vote on item b. Councilperson Engelken moved to approve item b; the motion was adopted, 6-1, Councilperson Garza voting against.

## 6. STATUTORY AGENDA

- a. **Presentation, discussion, and possible action to authorize the City Manager to execute an agreement with La Porte Girls Softball Association for the use of the Little Cedar Bayou Park Softball Facilities for league operations. [Rosalyn Epting, Director, Parks and Recreation]**

Councilperson Garza moved to execute an agreement with the La Porte Girls Softball Association for the use of the Little Cedar Bayou Park Softball Facilities for operations of their league, with an initial term to be the date of execution through December 31, 2020, with two (2) additional one-year renewals after the initial term concludes, and with renewals, the agreement will expire December 31, 2022; the motion was adopted, 8-0.

- b. **Presentation, discussion, and possible action to consider approving an agreement with the Friends of La Porte Cemetery, a Texas nonprofit corporation, pertaining to the conveyance of approximately 1.14 acres of land described as Lots 1-16, inclusive, in Block 1151 of Town of La Porte, to the Friends of La Porte Cemetery, for use as a public cemetery. [Jason Weeks, Assistant City Manager]**

Councilperson Engelken moved to approve a reverter agreement and special warranty deed with the Friends of the La Porte Cemetery, a Texas nonprofit corporation pertaining to the conveyance of approximately 1.14 acres of land noted as Lots 1-16, inclusive, in Block 1151, of Town of La Porte, a subdivision in Harris County, Texas, to the La Porte Cemetery Association to be utilized for public purposes. The motion was adopted, 8-0.

## 7. PUBLIC HEARINGS AND ASSOCIATED ORDINANCES

- (a) **The City Council will hold a hearing to receive comment regarding the revocation of the massage business permit issued to the owners and operators of the business for Perfect Massage for violation of Section 22-423(a) of the City of La Porte Code of Ordinances, followed by discussion and possible action to revoke the massage business permit issued to the owners and operators of the business for Perfect Massage. [Corby Alexander, City Manager]**

City Manager Corby Alexander gave a brief presentation. Mayor Rigby opened the public hearing at 6:47 p.m. Michelle Bradshaw, attorney, Bradshaw Law Office spoke in support of business owner Juan Wei Li. Mayor Rigby closed the public hearing at 7:09 p.m. Councilperson Garza moved to revoke the massage business permit for Perfect Massage located at 11001 C Fairmont Parkway, La Porte, Texas; the motion was adopted, 8-0.

## 8. REPORTS

- (a) **Accept the 2019 La Porte Police Department (LPPD) Racial Profiling Report. [Matt Daeumer, Assistant Chief]**  
(b) **Receive a report on the Drainage and Flooding Committee meeting. [Councilmember Jay Martin]**

Councilperson Martin reported that the Committee met and received reports and updates on various projects and addresses concerns. The Committee will meet again on March 9.

## 9. ADMINISTRATIVE REPORTS

- Planning and Zoning Commission meeting, February 20
- La Porte Development Corporation Board meeting, February 24
- City Council meeting, February 24
- Zoning Board of Adjustment meeting, February 27

Mr. Alexander said there were no reports.

## 10. COUNCIL COMMENTS regarding matters appearing on the agenda; recognition of community members, city employees, and upcoming events; inquiry of staff regarding specific factual information or existing policies.

Councilpersons congratulated Donald Ladd on his retirement; thanked City Secretary Administrative Assistant Shawna Jones for her service; welcomed Councilperson Gillett back; recalled Saturday's City Council Strategic Planning session and lauded the service of former District 4 Councilpersons Tommy Moser and Kristin Moser Martin; shared appreciation with staff for the preparation and execution of Strategic Planning; expressed appreciation for revoking the massage parlor license and for previously approving the 2019 update to the massage business ordinance; acknowledged the

time staff stays late at Council meetings; congratulated Sharon Harris on her recertification with the Texas Municipal Clerks Association.

**ADJOURN** – Without objection, Mayor Rigby adjourned the meeting at 7:25 p.m.

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Lee Woodward, City Secretary



**I move the appointment of Janet Fitzke to an open position on the La Porte Airport Advisory Board.** *[A nomination does not require a second.]*

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## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: February 24, 2020  
Requested By: Corby Alexander, City Mgr.  
Department: Administration/CMO  
 Report    Resolution    Ordinance

Appropriation	
Source of Funds:	<u>N/A</u>
Account Number:	<u>N/A</u>
Amount Budgeted:	<u>N/A</u>
Amount Requested:	<u>N/A</u>
Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No

Exhibits: Resolution 2020-03

### SUMMARY

Section 143.013(a) of the Texas Local Government Code provides that the department head of the police department shall be appointed by the municipality's chief executive officer and confirmed by the municipality's governing body. Steve Deardorff has been appointed by City Manager Corby Alexander to the position of Chief of Police for the La Porte Police Department effective March 1, 2020. Pursuant to law, City Council confirmation is needed for his appointment.

### RECOMMENDED MOTION

**I move the to approve Resolution 2020-03 confirming the appointment of Steve Deardorff as the department head and chief of police of the La Porte Police Department commencing March 1, 2020.**

Approved for the City Council meeting agenda

\_\_\_\_\_  
Corby D. Alexander, City Manager

\_\_\_\_\_  
Date

RESOLUTION NO. 2020-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PORTE, TEXAS, CONFIRMING THE APPOINTMENT OF STEVE DEARDORFF AS CHIEF AND DEPARTMENT HEAD OF THE LA PORTE POLICE DEPARTMENT, IN ACCORDANCE WITH TEXAS LOCAL GOVERNMENT CODE SEC. 143.013; FINDING COMPLIANCE WITH THE OPEN MEETINGS LAW; AND PROVIDING AN EFFECTIVE DATE HEREOF.

WHEREAS, Section 143.013(a)(1) of the Texas Local Government Code provides that the department head of the police department shall be appointed by the municipality's chief executive officer and confirmed by the municipality's governing body, and

WHEREAS, after a nationwide search and thorough assessment process, Steve Deardorff was identified by the City Manager as the top candidate for Chief of Police, and

WHEREAS, Steve Deardorff will be appointed by the City Manager to the position of Chief of Police for the La Porte Police Department on March 1,2020.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA PORTE, TEXAS:

Section 1. That the City Council confirms the appointment of Steve Deardorff as Chief of Police and department head of the La Porte Police Department.

Section 2. The City Council officially finds, determines, recites and declares that a sufficient written notice of the date, hour, place and subject of this meeting of the City Council is posted at a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by Chapter 551, Texas Government Code; and that this meeting has been open to the public as required by law at all times during which this Resolution and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves and confirms such written notice and the contents and posting thereof.

Section 3. This Resolution shall be effective upon its passage and approval.

PASSED and APPROVED this the 24th day of February, 2020.

CITY OF LA PORTE, TEXAS

By: \_\_\_\_\_

Louis R. Rigby  
Mayor

ATTEST:

APPROVED AS TO FORM:

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Lee Woodward  
City Secretary

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Clark T. Askins  
Assistant City Attorney



## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: <u>February 24, 2020</u>
Requested By: <u>Grady Parker, IT Manager</u>
Department: <u>IT</u>
<input type="radio"/> Report <input type="radio"/> Resolution <input checked="" type="radio"/> Ordinance

Appropriation	
Source of Funds:	<u>IT – General Fund (001)</u>
Account Number:	<u>001-6066-519.5007</u>
Amount Budgeted:	<u>\$80,000</u>
Amount Requested:	<u>\$79,787.70</u>
Budgeted Item:	<input checked="" type="radio"/> Yes <input type="radio"/> No

Exhibits: Quote

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### SUMMARY

On July 6, 2016, The City of La Porte entered into a 36-month agreement with Datavox to use their backup solution known as Greencloud this agreement ended on July 5, 2019. While working with Datavox on renewing the original agreement we discovered their Backup solution was no longer under Texas Department of Information Resources (DIR) contract. To remain in compliance with our purchasing policies technology staff vetted, performed demos, as well as received quotes of competing solutions. During this process, technology staff determined that the Greencloud Disaster recovery system was an inadequate solution compared to the other vetted solutions and failed to meet our growing needs.

After some internal discussion, technology staff is recommending that we purchase and enter into a 36-month agreement with Software House International (SHI) for their Kaseya Unified backup and disaster recovery solutions. The Kaseya unified backup solution gives us unlimited cloud storage, as well as a locally installed backup appliance. This appliance will scan and monitor every backup we send to it for any malicious or virus threatening files. Along with their backup solution, the system also gives us the ability to perform disaster recovery either from the local appliance or within our cloud environment. This will ensure we are prepared in the event of a disaster. This is a new software backup solution; it is not part of the storage expansion purchased from Datavox during January's meeting.

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### RECOMMENDED MOTION

**I move to approve the purchase agreement with Software House International (SHI for their Kaseya unified backup solution under contract DIR-TSO-3984.**

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**Approved for the City Council meeting agenda**

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**Corby D. Alexander, City Manager**

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**Date**



Pricing Proposal  
 Quotation #:  
 18376456 Created  
 On: 1/29/2020 Valid  
 Until:  
 2/21/2  
 020

**CITY OF LA PORTE  
 Manager**

**Inside Account**

**Grady Parker**  
 604 WEST FAIRMONT  
 PARKWAY ATTN: A/P  
 LA PORTE, TX 77571  
 United States  
 Phone:  
 2814715033  
 Fax:  
 Email: ParkerG@laportetx.gov

**Richard Lettiere**  
 1301 S. Mo-Pac Expressway Suite  
 375  
 Austin TX, 78746  
**PLEASE SEND POs to**  
**Texas@SHI.com**  
 Phone: 800-870-6079  
 Fax: 512-732-0232  
 Email: Richard\_Lettiere@SHI.com

All Prices are in US Dollar (USD)

Product	Qty Total	Retail	Your Price
1 Kaseya Unified Backup 100TB Appl w/ Infinite CLD Ret Kaseya - Part#: S-ONP-KUB-MME-8100-I Contract Name: Software Contract #: DIR-TSO-3984 Coverage Term: 3/1/2020 – 2/28/2021 <b>Note: Kaseya Unified Backup 100TB Appliance w/ Infinite Cloud Retention for Enterprises</b>	1	\$272,000.00	\$79,077.00 \$79,077.00
2 Professional Services for Kaseya Unified Backup Kaseya - Part#: CNS-VSA-KUB Contract Name: Software Contract #: DIR-TSO-3984 <b>Note: Includes up to two (2) dedicated sessions with a consultant to configure the management console, add assets, and create backup jobs/restores. Billing is upfront</b>	1	\$710.70 \$710.70	\$710.70
3 Kaseya Unified Backup 100TB Appl w/ Infinite CLD Ret Kaseya - Part#: S-ONP-KUB-MME-8100-I Contract Name: Software Contract #: DIR-TSO-3984 Coverage Term: 3/1/2021 – 2/28/2022 <b>Note: Year 2 Payment</b>	1	\$272,000.00	\$79,077.00 \$79,077.00

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4	Kaseya Unified Backup 100TB Appl w/ Infinite CLD Ret Kaseya - Part#: S-ONP-KUB-MME-8100-I Contract Name: Software Contract #: DIR-TSO-3984 Coverage Term: 3/1/2020 – 2/28/2023 <b>Note: Year 3 Payment</b>	1	\$272,000.00	\$79,077.00	\$79,077.00
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*Tax	\$0.00
Total	\$237,941.70

\*Tax is estimated. Invoice will include the full and final tax due.

**Additional Comments**

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**Thank you for choosing SHI-GS! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. SHI Government Solutions, Inc. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3695478; DUNS# 14-724-3096**

**3 Year contract**

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*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*



## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: <u>February 24, 2020</u>
Requested By: <u>Ray Mayo, Director</u>
Department: <u>Public Works</u>
<input checked="" type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance

Appropriation	
Source of Funds:	<u>019 &amp; 015</u>
Account Number:	<u>019-9881-690-1100</u> <u>015-9881-690-1100</u>
Amount Budgeted:	<u>019 - \$275,000</u> <u>015 - \$275,000</u> <u>Total - \$550,000</u>
Amount Requested:	<u>\$252,383</u>
Budgeted Item:	<input checked="" type="radio"/> Yes <input type="radio"/> No

**Exhibits:** Project Area Map & Consultant Proposal

### SUMMARY

During the December 9, 2019 City Council meeting, City Council voted to follow the recommendation of the Drainage Committee to proceed with the design of the Bayside Terrace Drainage Improvements. If you remember, this project was originally designated to be a grant funded project; therefore, City Council approved in the FY 19-20 budget, a 25% match for potential grant funding (\$550,000). The total construction costs for this project was estimated at \$2.2 million during the FY 19-20 budget preparation. This item is anticipated to return to City Council for future action following design.

The purpose of the project is to increase capacity and address existing flooding issues within the subdivision by regrading roadside ditches and upsizing the existing storm sewer system. The project area is generally bounded by Pine Bluff Drive to the north, S. Broadway Street to the west, Dwire Drive to the south, and Galveston Bay to the east. This proposal will address development of a preliminary engineering report (PER), final design plans, and construction phase services.

Half Associates, Inc. will analyze existing conditions and evaluate proposed alternatives to recommend the most feasible design based on various factors including estimated construction cost, available right-of-way and easements, constructability, conflicts with existing utilities, and inconvenience to residents. Alternatives will be presented to the City of La Porte for determination and approval of the final design. The purpose of the final design phase is to develop signed and sealed construction plans based upon findings in the PER.

Staff has negotiated the attached scope of work for engineering service with Halff Associates, Inc. The proposal includes basic services for preliminary engineering, final design, bidding, construction phase services in the amount of \$232,383 and additional services of geotechnical and environmental analysis of \$20,000 for a total project cost of \$252,383. Staff would use the funds set aside for the original grant 25% match portion of \$550,000 to fund this \$252,383 item.

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**RECOMMENDED MOTION**

**I move to authorize the City Manager to execute a professional services agreement with Halff Associates, Inc. to provide preliminary engineering, final design, bidding, and construction phase services for the Bayside Terrace Subdivision Improvements Project, in the amount of \$252,383.**

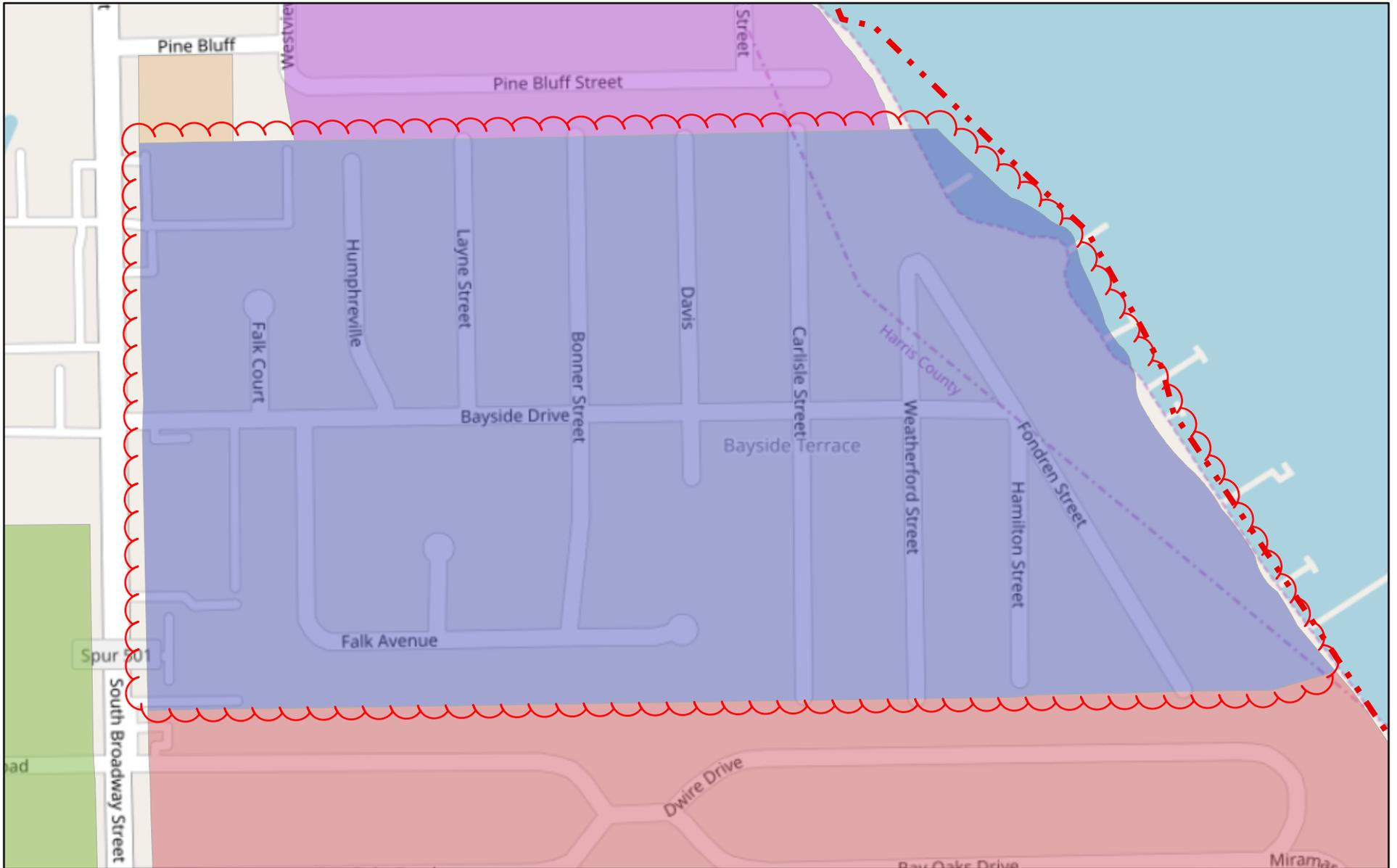
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**Approved for the City Council meeting agenda**

\_\_\_\_\_  
**Corby D. Alexander, City Manager**

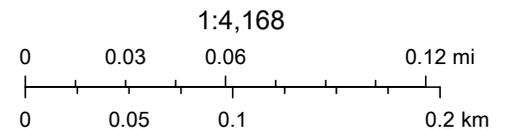
\_\_\_\_\_  
**Date**

# Bayside Terrace Subdivision



2/6/2020 12:07:15 PM

-  Base Map Layer - City Limits
-  Bayside Terrace
-  Shady River Sec 1
-  Pine Bluff Estates
-  Bay Oaks
-  Pine Bluff Subdivision



© OpenStreetMap (and) contributors, CC-BY-SA



January 29, 2020

Mr. Lorenzo Wingate  
City Engineer  
2963 N. 23<sup>rd</sup> Street  
La Porte, TX 77571

RE: Engineering Services Fee Proposal  
Bayside Terrace Subdivision Drainage Improvements  
Revision 3

Dear Mr. Wingate:

Halff Associates Inc. (Halff) is pleased to submit our proposal to provide engineering services for the Bayside Terrace Subdivision Drainage Improvements project for the City of La Porte. The purpose of the project is to increase capacity and address existing flooding issues within the subdivision by regrading roadside ditches and upsizing the existing storm sewer system. The project area is generally bounded by Pine Bluff Drive to the north, S. Broadway Street to the west, Dwire Drive to the south, and the San Jacinto Bay to the east. This proposal will address development of a preliminary engineering report (PER), final design plans, and construction phase services. Additional services include geotechnical analysis and environmental analysis.

In the PER, Halff will analyze existing conditions and evaluate proposed alternatives to recommend the most feasible design based on various factors including estimated construction cost, available right-of-way and easements, constructability, conflicts with existing utilities, and inconvenience to residents. Alternatives will be presented to the City of La Porte for determination and approval of the final design. The purpose of the final design phase is to develop signed and sealed construction plans based upon findings in the PER.

Existing Conditions:

There are approximately 227 total structures within the "At-Risk" project area, including 206 residential homes and 21 commercial structures. All 227 structures exist within a FEMA designated Special Flood Hazard Area. Approximately 17 structures were damaged from Hurricane Harvey in 2017, resulting in over \$1.1 million dollars in damages.

The existing stormwater collection system is comprised of roadside ditches and underground reinforced box culvert storm sewer to convey flow to two outfall points: an underground collection system along Bayside Drive at the center of the subdivision, and a secondary collection system running along the southeastern boundary of the subdivision. Both outfalls terminate at San Jacinto Bay. Access to the southeastern collection system is limited; the system is located within fenced-in backyards of properties within the subdivision and does not exist within a utility easement nor public right-of-way.

During intense rainfall events, the capacity of the southern system is exceeded, and the backwater condition inundates sections of the neighborhood upstream.



Proposed Conditions:

Based on 1D hydrologic and hydraulic modeling efforts, Halff will determine and evaluate cost-effective solutions to provide relief to drainage areas within the neighborhood. Modifications may include roadside ditch regrading and upsizing the existing storm sewer system to increase its capacity.

The basic services are divided into the following tasks:

Basic Services

1. Preliminary Engineering Report	\$ 29,844.00	(Lump Sum)
2. Design Phase Services	\$ 192,297.00	(Lump Sum)
3. Construction Phase Services	\$ 10,242.00	(Lump Sum)
<b>Total Basic Services:</b>	<b>\$ 232,383.00</b>	

Additional Services:

4. Geotechnical Analysis	\$ 10,000.00	(Lump Sum)
5. Environmental Analysis	\$ 10,000.00	(Lump Sum)
<b>Total Additional Services:</b>	<b>\$ 20,000.00</b>	
<b>Total Basic &amp; Additional Services:</b>	<b>\$ 252,383.00</b>	

Line items are intended to be authorized and released contingent on available funding.

We appreciate the opportunity to be of service to you and the City of La Porte. Please feel free to contact me if you have any questions or comments concerning this proposal.

Sincerely,  
Halff Associates, Inc.

Approved by:

Long Nguyen, P.E.  
Public Works Team Leader

\_\_\_\_\_  
Corby D. Alexander  
City Manager

Attachments:

- Attachment "A": Detailed scope of services
- Attachment "B": Detailed level of effort
- Attachment "C": Vicinity map
- Attachment "D": Project schedule

Cc. File

## **Attachment “A”**

The purpose of this proposal is to develop a PER, final design plans, and construction phase services for the Bayside Terrace Subdivision Drainage Improvements project. The proposed project area can be seen in Attachment “C”.

### **SCOPE OF SERVICES**

#### **Preliminary Design Phase Services:**

##### **Task 1 – Preliminary Engineering Report (PER)**

The Preliminary Engineering Report will summarize findings from the drainage analysis and present alternative options to the City of La Porte for their approval. The PER may consider presenting the project in multiple phases based upon available funding. Preliminary Engineering Report services include:

- a) Reviewing all available record drawings and drainage reports to determine potential utility conflicts and constraints.
- b) Performing existing conditions hydrologic analysis and delineate existing drainage basins to determine drainage boundaries, flowrates, and outfall locations. Existing conditions hydraulic analysis will quantify water surface elevations of roadside ditches.
- c) Evaluating three proposed alternatives:
  - Concrete or asphalt with curb and gutter/storm sewer
  - Concrete or asphalt with roadside ditch system
  - Concrete or asphalt with combination storm sewer and roadside ditch system
- d) Providing estimated construction costs for each alternative developed.
- e) Providing provide a final recommendation to the City of La Porte for their approval in the form of a report.
- f) Prepare presentation and attend Drainage Committee meeting to present findings and recommendations.

#### **Final Design Services:**

##### **Task 2 - Topographic Survey**

Topographic survey will be delivered in AutoCAD Civil 3D format with field notes and ASCII files of all points obtained. A DTM will be created to generate 1-foot contours.

- a) Full topographic survey from ROW to ROW with cross-sections at 100-ft intervals, including: all existing appurtenances, water meters, valves, valve boxes, fire hydrants, improvements within the ROW (landscaping, mailboxes, etc.), trees, driveways, storm and sanitary flowlines, ditch and culvert flowlines, pipe sizes and materials, power poles, fences, etc. Obtain private utility records and incorporate into base drawing. Delineate public ROW based on land property monuments and deed records. Provide RPLS signed and sealed survey control maps in PDF format

### **Task 3- Project Management for Final Design**

Project management services include:

- a) Project progress meetings, design review meetings, and conference calls
- b) Project site visits
- c) Coordination and communication with private utility owners to resolve conflicts

### **Task 4: Civil Design Services**

All design work will be completed using AutoCAD Civil 3D and will adhere to City of La Porte standards found in Chapter 5 of the PICM Stormwater Design Criteria Manual. Plans, specifications, and estimates will be submitted in three phases: 60%, 90%, and final. The drainage design will be based upon decisions approved by the City of La Porte in the PER phase. Civil design services include:

- a) Development of general project drawings: cover sheet, sheet index, legend, general notes, existing and proposed typical sections, and project layouts
- b) Development of paving and drainage, and utility drawings: utility plan and profiles and paving/drainage plan and profiles. Paving and drainage plan and profile sheets will contain all roadway design and drainage design, including ditches, storm sewer, and cross culverts. Utility plan and profiles will contain proposed water line and all related appurtenances.
- c) Development of miscellaneous drawings: drainage area maps, hydraulic computations, SWPPP layouts, traffic control plans, traffic control details; modification of City of La Porte water line details, SWPPP details, and storm sewer details as needed.
- d) Preparation of engineer's estimate of probable construction cost at each submittal. Quantities will be verified prior to each submittal. Halff will prepare the cost estimate and quantities using City of La Porte pay items and specifications.
- e) Assist with preparation of project manual including applicable technical specifications, general provisions, special specifications, and bid items with each submittal. The City of La Porte will provide front end documents.

### **Task 5: Bid Phase Services**

- a) Attendance at the pre-bid meeting and compilation of notes for distribution.
- b) Preparation of pre-bid responses and responding to questions.
- c) Attendance at the bid review meeting and providing input on the selection process.
- d) Preparation of bid recommendation letter and bid tabulation summary.

### **Construction Phase Services**

#### **Task 6: Construction Phase Services**

- a) Responding to submittals as requested by the City of La Porte
- b) Responding to RFI as requested by the City of La Porte
- c) Design changes/plan revisions as requested by the City of La Porte
- d) Preparation of record drawings, maintenance of RFI and submittal log

**Additional Services:****Task 7: Geotechnical Analysis**

- a) Geotechnical analysis services include: evaluating the soil and groundwater conditions along the project alignment and providing geotechnical recommendations for proposed utility construction. Pavement recommendations will also be provided.

**Task 8: Environmental**

- a) Prepare a desktop environmental constraints analysis to provide supporting documentation for and complete the EHP Checklist. This does not include agency coordination or consultation, permitting, or NEPA environmental document preparation and clearance.

**Services Not Included:**

- Reviewing change orders or pay estimates
- Level of service verification in modeling efforts
- Construction staking
- Analysis of detention facilities

**List of Assumptions:**

1. All consultant fees shown on are considered to be lump sum unless otherwise noted.
2. The City of La Porte will provide any procedures, policies, data collection systems, engineering guidelines, standards, and design criteria that will be required for this project.
3. The City of La Porte will retain ownership of any deliverables and electronic files created for this project but will not be supplied with software applications or licenses as part of this project.
4. The scope of services does not include any preparation or attendance at any public meetings pertaining to the project design or construction.

## Attachment "B" Bayside Terrace Subdivision Drainage Improvements

Date: 11/27/2019  
 Revision 1: 1/20/2020  
 Revision 2: 1/27/2020  
 Revision 3: 1/29/2020

	Principal / Managing Director	Project Manager	Project Engineer	Senior CADD Technician	Admin	Total Hours	Total Cost
HOURLY RATE	\$ 210	\$ 165	\$ 114	\$ 75	\$ 60		
<b>ITEM 1: PRELIMINARY DESIGN PHASE SERVICES:</b>							
<b>Task 1 – Preliminary Engineering Report</b>							
1.A Review record drawings and drainage reports		2	8				\$ 1,242
1.B Existing Conditions Hydraulics and Hydrology		8	40				\$ 5,880
1.C Proposed conditions analysis		16	40				\$ 7,200
1.D Develop alternative and estimated construction costs		8	40				\$ 5,880
1.E Preliminary Engineering Report	1	16	40				\$ 7,410
1.F Prepare presentation and attend Drainage Committee meeting to present findings and recommendations		8	8				\$ 2,232
<b>Subtotal Hours</b>	<b>1</b>	<b>58</b>	<b>176</b>	<b>0</b>		<b>0</b>	
<b>Subtotal Fee</b>	<b>\$ 210</b>	<b>\$ 9,570</b>	<b>\$ 20,064</b>	<b>\$ -</b>			<b>\$ 29,844</b>
<b>TOTAL FEES: PRELIMINARY DESIGN PHASE SERVICES:</b>							<b>\$ 29,844</b>
<b>ITEM 2: FINAL DESIGN SERVICES:</b>							
<b>Task 2 – Topographic Survey Services</b>							
2.A Topographic Survey of Project Area							\$ 51,000
<b>Subtotal Hours</b>							
<b>Subtotal Fee</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ 51,000</b>
<b>Task 3 – Project Management</b>							
3.A Project Progress Meetings		8	8				\$ 2,232
3.B Project Site Visits		8	8				\$ 2,232
3.C Coordination with private utilities		8					\$ 1,320
<b>Subtotal Hours</b>	<b>0</b>	<b>24</b>	<b>16</b>				
<b>Subtotal Fee</b>	<b>\$ -</b>	<b>\$ 3,960</b>	<b>\$ 1,824</b>				<b>\$ 5,784</b>
<b>Task 4 - Civil Design Services</b>							
<b>4.A General Project Drawings</b>							
Title Page		1	2	2		5	\$ 543
Index of Sheets		1	2	2		5	\$ 543
Legend & Abbreviations		1	2	2		5	\$ 543
General Notes		1	2	2		5	\$ 543
Existing and Proposed Typical Sections		1	4	12		17	\$ 1,521
Project Layouts		1	4	12		17	\$ 1,521
<b>4.B Plan and Profile Drawings</b>							
Paving and Drainage Plan and Profiles (approximately 28 sheets)	4	56	160	360		580	\$ 55,320
Utility Plan and Profiles (approximately 28 sheets)	4	56	160	360		580	\$ 55,320

## Attachment "B" Bayside Terrace Subdivision Drainage Improvements

Date: 11/27/2019  
 Revision 1: 1/20/2020  
 Revision 2: 1/27/2020  
 Revision 3: 1/29/2020

	Principal / Managing Director	Project Manager	Project Engineer	Senior CADD Technician	Admin	Total Hours	Total Cost
HOURLY RATE	\$ 210	\$ 165	\$ 114	\$ 75	\$ 60		
<b>4.C Miscellaneous Drawings</b>							
Drainage Area Maps		2	12	16		30	\$ 2,898
Traffic Control Plan		2	12	24		38	\$ 3,498
Traffic Control Details		2	4	4		10	\$ 1,086
SWPPP Layout		2	12	16		30	\$ 2,898
Modification of SWPPP Details		1	2	4		7	\$ 693
Modification of Water Line Details		1	2	4		7	\$ 693
Modification of Storm Sewer Details		1	2	4		7	\$ 693
4.D Estimate of Probable Construction (60%, 90%, and Final)		4	16			20	\$ 2,484
4.E Technical Specifications/Project Manual (60%, 90%, and Final)		4	16			20	\$ 2,484
<b>Subtotal Hours</b>	<b>8</b>	<b>137</b>	<b>414</b>	<b>824</b>		<b>1383</b>	
<b>Subtotal Fee</b>	<b>\$ 1,680</b>	<b>\$ 22,605</b>	<b>\$ 47,196</b>	<b>\$ 61,800</b>			<b>\$ 133,281</b>
<b>Task 5: Bid Phase Services</b>							
5.A Attend pre-bid meeting & compile notes		2	2			4	\$ 558
5.B Prepare pre-bid responses & respond to questions		2	2			4	\$ 558
5.C Attend bid review meeting		2	2			4	\$ 558
5.D Prepare bid recommendation letter & bid tabulation		2	2			4	\$ 558
<b>Subtotal Hours</b>	<b>0</b>	<b>8</b>	<b>8</b>	<b>0</b>		<b>16</b>	
<b>Subtotal Fee</b>	<b>\$ -</b>	<b>\$ 1,320</b>	<b>\$ 912</b>	<b>\$ -</b>			<b>\$ 2,232</b>
<b>TOTAL FEES: FINAL DESIGN SERVICES</b>							<b>\$ 192,297</b>
<b>ITEM 3: CONSTRUCTION PHASE SERVICES:</b>							
<b>Task 6: Construction Phase Services</b>							
6.A Respond to submittals		2	16			18	\$ 2,154
6.B Respond to RFI		8				8	\$ 1,320
6.C Revisions		4	16			20	\$ 2,484
6.D Preparation of Record Drawings, RFI Log, and Submittal Log		4	16	24		44	\$ 4,284
<b>Subtotal Hours</b>	<b>0</b>	<b>18</b>	<b>48</b>	<b>24</b>		<b>90</b>	
<b>Subtotal Fee</b>	<b>\$ -</b>	<b>\$ 2,970</b>	<b>\$ 5,472</b>	<b>\$ 1,800</b>			<b>\$ 10,242</b>
<b>TOTAL FEES: CONSTRUCTION PHASE SERVICES</b>							<b>\$ 10,242</b>
<b>TOTAL FEES: PER, FINAL DESIGN, &amp; CONSTRUCTION PHASE</b>							<b>\$ 232,383</b>

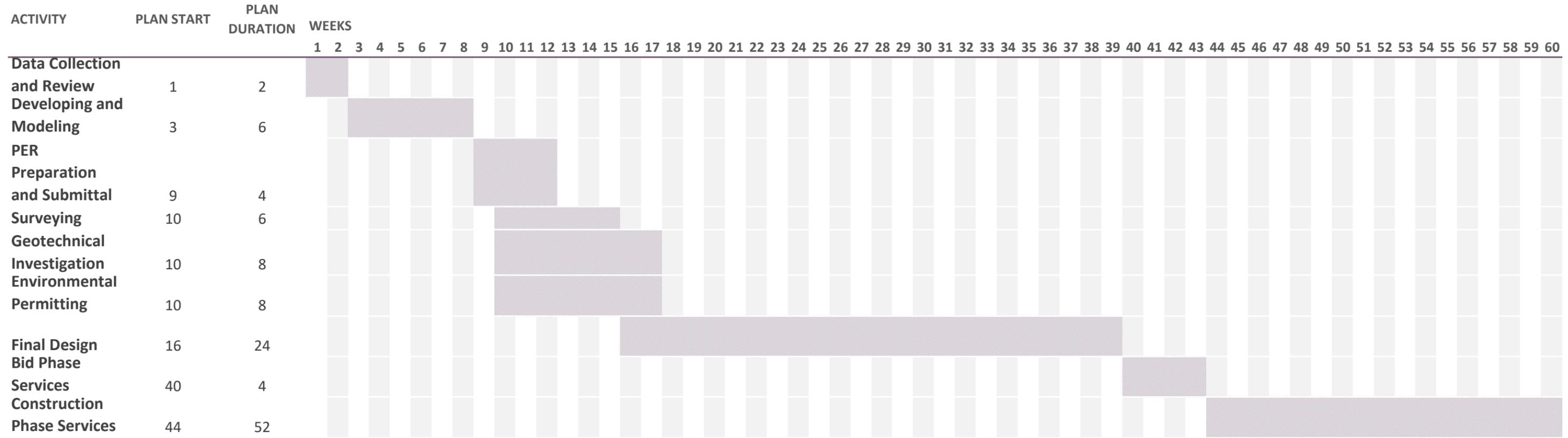
## Attachment "B" Bayside Terrace Subdivision Drainage Improvements

Date: 11/27/2019  
 Revision 1: 1/20/2020  
 Revision 2: 1/27/2020  
 Revision 3: 1/29/2020

	Principal / Managing Director	Project Manager	Project Engineer	Senior CADD Technician	Admin	Total Hours	Total Cost
HOURLY RATE	\$ 210	\$ 165	\$ 114	\$ 75	\$ 60		
<b>ADDITIONAL SERVICES:</b>							
<b>Task 7: Geotechnical Analysis</b>							
7.A Geotechnical Analysis							\$ 10,000
<b>Subtotal Hours</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	
<b>Subtotal Fee</b>	\$ -	\$ -	\$ -	\$ -			\$ 10,000
<b>Task 8: Environmental Analysis</b>							
8.A Environmental Analysis							\$ 10,000
<b>Subtotal Hours</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	
<b>Subtotal Fee</b>	\$ -	\$ -	\$ -	\$ -			\$ 10,000
<b>TOTAL FEES: ADDITIONAL SERVICES</b>							<b>\$ 20,000</b>
<b>TOTAL FEES: PER, FINAL DESIGN, CONSTRUCTION PHASE SERVICES, AND ADDITIONAL SERVICES</b>							<b>\$ 252,383</b>

# Bayside Terrace

Plan Duration Actual Start % Complete Actual (beyond plan) % Complete (beyond plan)





## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: <u>February 24, 2020</u>
Requested By: <u>Lorenzo Wingate, Asst. Dir.</u>
Department: <u>Public Works</u>
<input checked="" type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance

Appropriation	
Source of Funds:	<u>N/A</u>
Account Number:	<u>N/A</u>
Amount Budgeted:	<u>N/A</u>
Amount Requested:	<u>N/A</u>
Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No

**Exhibits:** Cover letter, Pipeline Permit application, Vicinity and Construction drawings

map.

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### SUMMARY

Mobil Pipe Line Company has made application with the City of La Porte to construct a 36" crude pipeline project through the City. The project's point of origin is at a facility in Webster, TX and will terminate at a facility within La Porte's Battleground Industrial District. The project will consist of the installation of 16,000 feet of 36" pipeline within an existing pipeline corridor through the City of La Porte.

Staff has reviewed Mobil Pipe Line Company's plans for the 36" pipeline project and determined the company's plans for construction meets the requirements of the City's ordinance and presents no conflicts with existing water, sewer or drainage facilities along its route.

Upon approval by the City Council, staff will execute a construction permit to Mobil Pipe Line Company, in duplicate originals, one which shall be delivered to the permittee and one which shall be retained by the City, as required by ordinance.

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### RECOMMENDED MOTION

**I move that the Council authorize the City Manager to execute a Pipeline Permit with Mobil Pipe Line Company for the construction of a 36" crude pipeline within the City of La Porte.**

---

Approved for the City Council meeting agenda

\_\_\_\_\_  
Corby D. Alexander, City Manager

\_\_\_\_\_  
Date

Mobil Pipe Line Company  
22777Springwoods Village Parkway  
Spring, Texas 77389

**ExxonMobil**

November 6, 2019

City of La Porte  
604 W. Fairmont Parkway  
La Porte, Texas 77571

Re: **Statement of Compliance  
Application for Pipeline Permit  
Mobil Pipe Line Company**

To Whom It May Concern:

Enclosed herewith is the Pipeline Permit Application form. Included herein is the requested Statements concerning compliance with applicable standards, relocation, and notification.

Mobil Pipeline will comply with all applicable standards required by this article contained and referenced within the City of La Porte Pipeline Permit application, as well as all applicable federal, state and local laws and regulations for this pipeline.

Mobil Pipe Line Company shall, at any time in the future, where such pipeline or portion thereof crosses or is laid within, under or across any street, road or utility right of way, drainage or public way existing or projected at the time of the issuance of the permit, reposition or relocate the pipeline at the permittee's sole expense, when the City reasonably requires such action incidental to construction or public improvement. The City shall give the permittee prior written notice of the need for repositioning location, and such notice shall be by certified mail, return receipt requested, to permittee.

Mobil Pipeline Company shall notify the director at least 48 hours prior to performing any scheduled repairs or maintenance on the pipeline. Unscheduled emergency repairs or maintenance taken to protect the public health, safety or welfare, the permittee shall notify the city police department dispatcher as soon as practical, but no later than one hour after commencing repairs.

If there are any further requests for information, please contact Stephen McDaniel at (832)625-5321.

Sincerely,



Matthew Horneman  
Attorney in Fact for  
Mobil Pipe Line Company

City of La Porte  
604 W. Fairmont Pkwy.  
La Porte, TX 77571

Planning & Development Department  
**PIPELINE PERMIT APPLICATION**

Phone: 281.470.5073  
Fax: 281.470.5005  
www.laportetx.gov

**1. PIPELINE PROJECT DATA:**

Project Name: TX-231 Webster  
Project Origin: ExxonMobil Webster Station Project Destination: ExxonMobil Baytown Refinery  
Pipeline Diameter: 36" Pipeline Commodity: crude  
Normal Operating Pressure: 1150 PSI G PSI; Max. Operation Pressure 1300 PSI G PSI; Max. Allowable Temp. 120 degrees Fahrenheit

**2. PIPELINE OWNER:**

Owner Name: Mobil Pipe Line Company  
Owner Address: 22777 Spring Woods, Spring, Tx 77389  
Owner Phone: (832) 625-5281 Owner Fax: \_\_\_\_\_  
Owner Email: steve.mcdaniel@exxonmobil.com

**3. PERMIT APPLICANT (Owner's Agent):**

Company Name: Contract Land Staff  
Company Address: 2245 Texas Drive Suite 200, Sugar Land, Tx 77479  
Agent Name: Claire Cunningham Agent Title: Senior Permitting Agent  
Agent Phone: (832) 989-2483 Agent Fax: \_\_\_\_\_  
Agent Email: claire.cunningham@contractlandstaff.com

**4. PIPELINE CONTRACTOR:**

Company Name: UPI/Universal Enasco, Inc  
Company Address: 4848 Loop Central Drive, Houston, Tx 77081  
Primary Contact Name: Charles Otwell Primary Contact Title: Construction Manager  
Primary Contact Phone 1: (318) 613-7888 Primary Contact Phone 2: \_\_\_\_\_  
Primary Contact E-Mail: charles.otwell@hi-p.com

**5. 24-HOUR EMERGENCY CONTACTS:**

Primary Contact Name: Charles Otwell Primary Contact Title: Construction Manager  
Primary Contact Phone 1: (318) 613-1788 Primary Contact Phone 2: \_\_\_\_\_  
Primary Contact E-Mail: charles.otwell@hi-up.com  
Secondary Contact Name: \_\_\_\_\_ Secondary Contact Title: \_\_\_\_\_  
Secondary Contact Phone 1: \_\_\_\_\_ Secondary Contact Phone 2: \_\_\_\_\_  
Secondary Contact E-Mail: \_\_\_\_\_

**6. APPLICATION CHECKLIST & SUPPORTING DOCUMENTATION (Check applicable boxes):**

- COMPLETE ITEMS 1-6 OF PERMIT APPLICATION
- SUBMIT PROJECT PLANS (3 HARDCOPIES –OR- DIGITAL .PDF)
- ATTACH PIPELINE APPLICATION FEE OF \$1,000.00
- PRINT & SIGN APPLICANT NAME BELOW

SCHEDULED START DATE OF CONSTRUCTION:

February 2020

ESTIMATE DURATION OF CONSTRUCTION:

February 2021

APPLICANT'S PRINTED NAME: Claire Cunningham APPLICANT'S SIGNATURE: Claire Cunningham

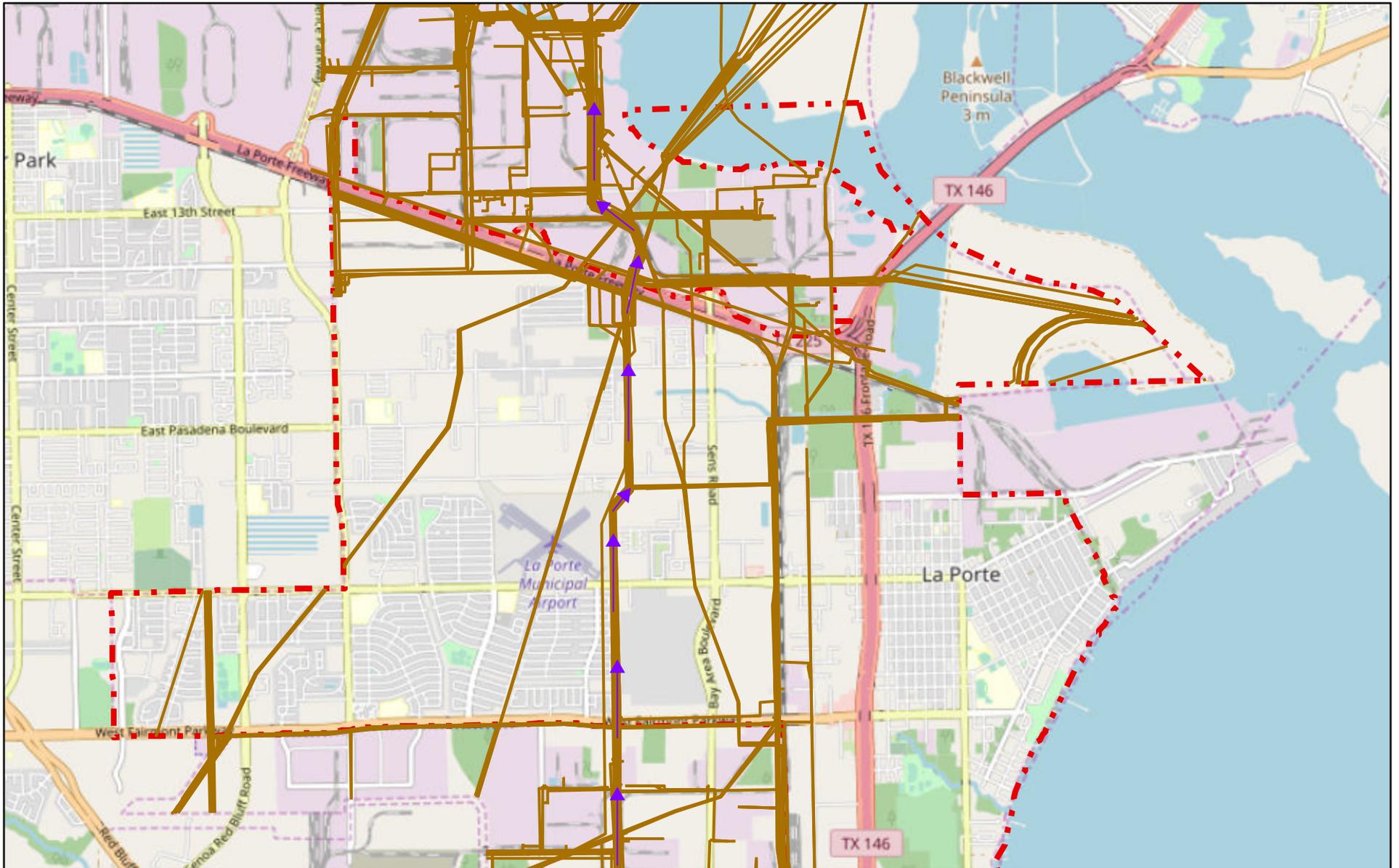
**(STAFF USE ONLY):**

PERMIT NO: 20-0100

PERMIT APPROVED BY: \_\_\_\_\_

DATE OF APPROVAL: \_\_\_\_\_

# Mobil Pipe Line Company Route

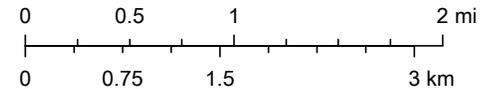


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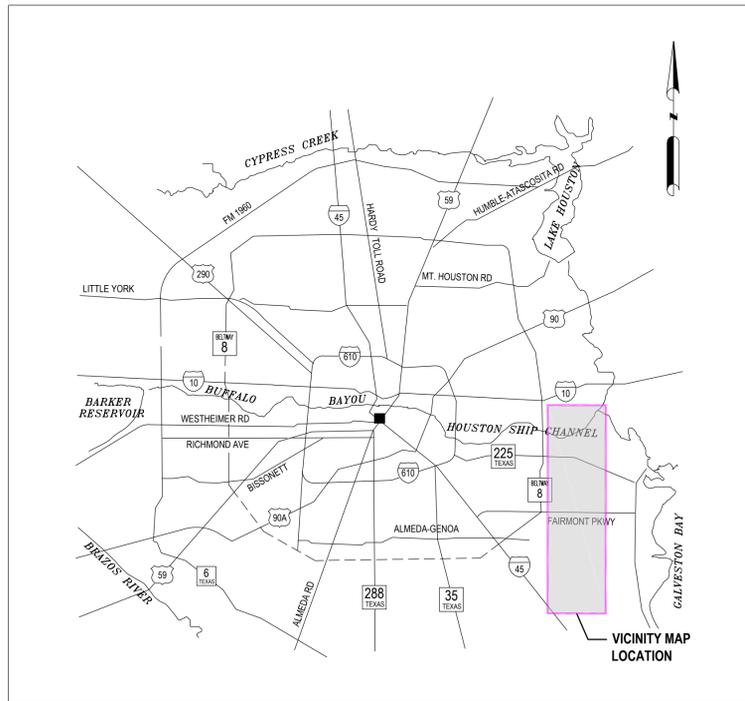
— Base Map Layer - Pipelines  
- - - Base Map Layer - City Limits

→ Construction Area



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# CONSTRUCTION PLANS FOR PROPOSED TX-231 WEBSTER MOBIL PIPELINE (CRUDE) HARRIS COUNTY, TEXAS



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17	HARRIS COUNTY EXPRESS REVIEW SHEET

PERMIT DRAWINGS (SHEET 6)		
TITLE	DRAWING NUMBER	REVISION
HIGHWAY 3 & H.C.F.C.D. A108-00-00	BTN-WB-T231-UP-RD-0002	2
OLD GALVESTON ROAD	BTN-WB-T231-UP-RD-0005	0

PERMIT DRAWINGS (SHEET 7)		
TITLE	DRAWING NUMBER	REVISION
COW BAYOU (DITCH NO. A107-03-00)	BTN-WB-T231-UP-RD-0009	1
EL CAMINO REAL DRIVE	BTN-WB-T231-UP-RD-0010	0
SATURN LANE	BTN-WB-T231-UP-RD-0011	0

PERMIT DRAWINGS (SHEET 8)		
TITLE	DRAWING NUMBER	REVISION
H.C.F.C.D. DITCH NO. A107-03-01	BTN-WB-T231-UP-RD-0012 (1 OF 3)	1
	BTN-WB-T231-UP-RD-0012 (2 OF 3)	1
	BTN-WB-T231-UP-RD-0012 (3 OF 3)	1

PERMIT DRAWINGS (SHEET 9)		
TITLE	DRAWING NUMBER	REVISION
H.C.F.C.D. DITCH NO. A107-03-01	BTN-WB-T231-UP-RD-0014 (1 OF 4)	1
	BTN-WB-T231-UP-RD-0014 (2 OF 4)	1
	BTN-WB-T231-UP-RD-0014 (3 OF 4)	1
	BTN-WB-T231-UP-RD-0014 (4 OF 4) (SEE ON SHEET 9)	1

PERMIT DRAWINGS (SHEET 10)		
TITLE	DRAWING NUMBER	REVISION
H.C.F.C.D. DITCH NO. A107-03-01	BTN-WB-T231-UP-RD-0014 (4 OF 4)	1
SPACE CENTER BLVD	BTN-WB-T231-UP-RD-0015	0
HORSEPEN BAYOU (DITCH NO. B104-00-00)	BTN-WB-T231-UP-RD-0016	1

PERMIT DRAWINGS (SHEET 11)		
TITLE	DRAWING NUMBER	REVISION
MIDDLEBROOK DRIVE	BTN-WB-T231-UP-RD-0017	0
H.C.F.C.D. DITCH NO. B104-11-00	BTN-WB-T231-UP-RD-0018	0
ARMAND BAYOU (DITCH NO. B100-00-00)	BTN-WB-T231-UP-RD-0019	0

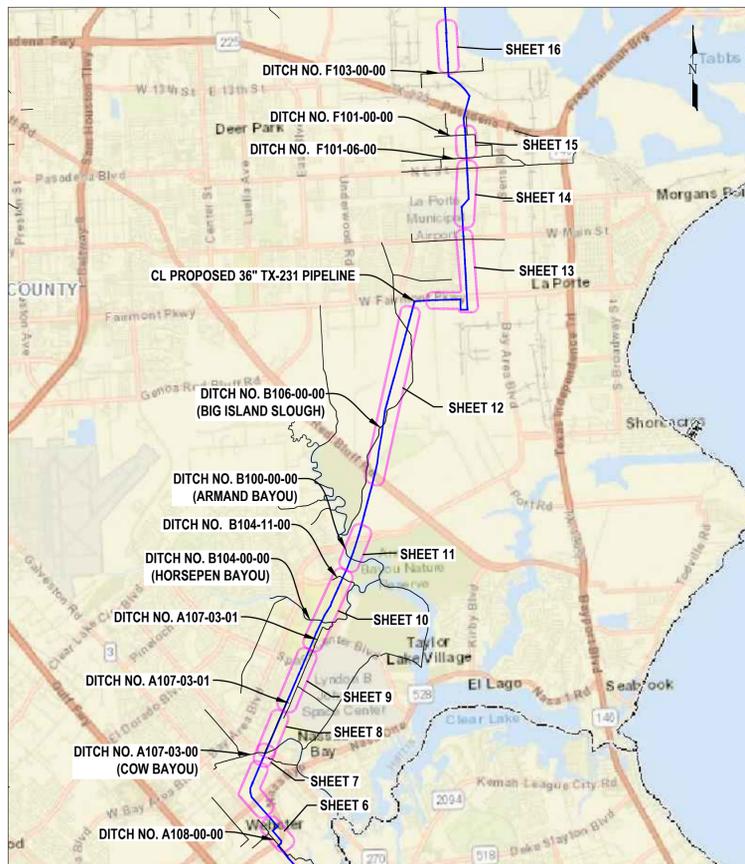
PERMIT DRAWINGS (SHEET 12)		
TITLE	DRAWING NUMBER	REVISION
BAY AREA BLVD (EAST & WEST BOUND)	BTN-WB-T231-UP-RD-0020	0
RED BLUFF ROAD	BTN-WB-T231-UP-RD-0021	0
BIG ISLAND SLOUGH (DITCH NO. B106-00-00)	BTN-WB-T231-UP-RD-0022	1

PERMIT DRAWINGS (SHEET 13)		
TITLE	DRAWING NUMBER	REVISION
BIG ISLAND SLOUGH (DITCH NO. B106-00-00)	BTN-WB-T231-UP-RD-0024	1
BAYPARK ROAD	BTN-WB-T231-UP-RD-0025	0
W. FAIRMONT PARKWAY (EAST & WEST BOUND)	BTN-WB-T231-UP-RD-0026	0

PERMIT DRAWINGS (SHEET 14)		
TITLE	DRAWING NUMBER	REVISION
SPENCER HIGHWAY	BTN-WB-T231-UP-RD-0027	1
N D STREET	BTN-WB-T231-UP-RD-0029	0
N H STREET	BTN-WB-T231-UP-RD-0030	0

PERMIT DRAWINGS (SHEET 15)		
TITLE	DRAWING NUMBER	REVISION
N L STREET	BTN-WB-T231-UP-RD-0031	0
H.C.F.C.D. DITCH NO. F101-06-00	BTN-WB-T231-UP-RD-0032	0
N P STREET	BTN-WB-T231-UP-RD-0033	0

PERMIT DRAWINGS (SHEET 16)		
TITLE	DRAWING NUMBER	REVISION
H.C.F.C.D. DITCH NO. F101-00-00	BTN-WB-T231-UP-RD-0034	1
STRANG ROAD & H.C.F.C.D. DITCH NO. F103-00-00	BTN-WB-T231-UP-RD-0039	0
OLD CLARK ROAD	BTN-WB-T231-UP-RD-0040	0



### TRAFFIC CONTROL

- THE CONTRACTOR SHALL PROVIDE AND INSTALL TRAFFIC CONTROL DEVICES IN CONFORMANCE WITH PART VI OF THE MOST RECENT EDITION OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES AND THE APPROVED TRAFFIC CONTROL PLAN.
- NO LANES SHALL BE BLOCKED DURING CONSTRUCTION.

**48 Hour Notice:** Contractor shall notify Harris County prior to commencing construction and/or backfilling any utilities. Contractor(s) to contact Public Review Department @ (713-274-3931) or [Public.review@hccpd.org](mailto:Public.review@hccpd.org)

**Construction in Harris County Flood Control District Right-of-Way requires:**  
Site plans must be approved prior to obtaining the required HCFCDD Right-of-Way Notification. Be advised that the HCFCDD Right-of-Way Notification is separate from the permit package.  
1.) HCFCDD Right-of-Way Notification (permit)  
2.) HCFCDD 48-hr Pre Construction Notice  
Both are required prior to entering or working within Harris County Flood Control District right-of-Way. The HCFCDD Right-of-Way Notification and 48-Hour notice must be provided to HCFCDD at [cdid@hccfd.org](mailto:cdid@hccfd.org).  
To apply for the HCFCDD Right-of-Way Notification please go to <http://apps.harriscountytexas.gov/EPpermits> and apply for the HCFCDD ROW under ROW Notification. Failure to provide both items could result in project delays.

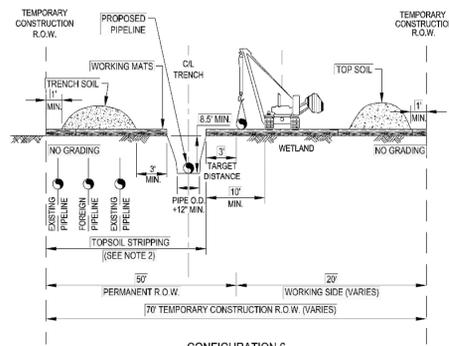


UNIVERSAL ENSCO, INC.  
4848 LOOP CENTRAL DR.  
HOUSTON, TEXAS 77081  
713.977.7770  
TX FIRM NUMBER: F-1942

EXXONMOBIL		HARRIS COUNTY PERMIT PACKAGE	
TX-231 WEBSTER PIPELINE PROJECT		PROPOSED 36" TX-231 PIPELINE COVER SHEET	
SCALE	SHEET	DATE	BY
A10702	000001	07/14	AK
DATE	SCALE	PROJECT NO.	DRAWING NUMBER
10/29/2019	AS SHOWN	24571	BTN-WB-T231-UP-RD-0006
SHEET		1 OF 17	



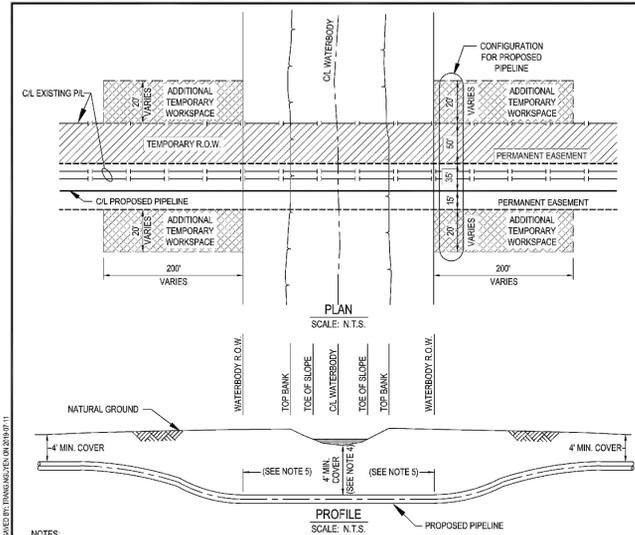
# HARRIS COUNTY, TEXAS



**CONFIGURATION 6  
PROFILE - LOOKING DOWNSTREAM  
WETLAND CONSTRUCTION**

- NOTES:**
- EXTRA TEMPORARY WORK SPACE WILL BE NECESSARY AT MAJOR ROAD, RAIL AND RIVER CROSSINGS AND OTHER SPECIAL CIRCUMSTANCES, AS REQUIRED.
  - THIS DRAWING REFLECTS 'TRENCH AND SPOIL SIDE' TOPSOIL STRIPPING PROCEDURE. SALVAGE TOPSOIL OVER TRENCH AND UNDER THE SPOIL PILE AT LOCATIONS IDENTIFIED ON THE CONSTRUCTION ALIGNMENT SHEETS, OR AS DIRECTED BY EXXONMOBIL INSPECTOR. DEPTH OF TOPSOIL STRIPPING IS NOT TO EXCEED 12 INCHES.
  - STOCKPILE TOPSOIL AS SHOWN OR IN ANY CONFIGURATION APPROVED BY EXXONMOBIL INSPECTOR. KEEP TOPSOIL CLEAN OF ALL CONSTRUCTION DEBRIS. MAINTAIN A MINIMUM 12 INCHES OF SEPARATION BETWEEN TOPSOIL AND SUBSOIL PILES.
  - LEAVE GAPS IN TOPSOIL AND SPOIL PILES AT OBVIOUS DRAINAGES. DO NOT USE TOPSOIL FOR PADDING. AVOID SCALPING VEGETATED GROUND SURFACE WHEN BACKFILLING TOPSOIL PILE.
  - TEMPORARILY SUSPEND TOPSOIL HANDLING OPERATIONS DURING INORDINATELY WINDY CONDITIONS UNTIL MITIGATIVE MEASURES TO MINIMIZE WIND EROSION CAN BE IMPLEMENTED.
  - IF SPACE AVAILABLE ON TEMPORARY CONSTRUCTION R.O.W. IS NOT ADEQUATE, THE TRENCH SOIL NEED TO BE HAULED TO A DIFFERENT LOCATION.

<b>EXXONMOBIL (WEBSTER) TX-231 PIPELINE PROJECT</b>		<b>UniversalPegasus INTERNATIONAL CORPORATION</b>		<b>ExxonMobil</b>	
				<b>TYPICAL CONSTRUCTION CONFIGURATION 6 WETLAND</b>	
NO.	DATE	BY	CHECKED	APPROVED	PROJECT NO.
1	01/10/19	AK			24571
SCALE	SHEET	DRAWN	CHECKED	APPROVED	DRAWING NUMBER
N.T.S.	08/0019	TK	SR	AK	BTM-WB-T231-UP-KD-0009
					1 OF 1



**PROFILE  
SCALE: N.T.S.**

- NOTES:**
- FOR ACTUAL CONSTRUCTION WORK SPACE, REFER TO THE CONSTRUCTION ALIGNMENT SHEETS OR OTHER APPLICABLE SITE SPECIFIC DRAWINGS.
  - WATERBODY CROSSINGS SHALL BE CONSTRUCTED IN ACCORDANCE WITH ALL APPLICABLE PERMITS.
  - WATERBODIES SHALL BE CROSSED AS CLOSE AS POSSIBLE TO PERPENDICULAR AND IN A STRAIGHT RUN.
  - THE MINIMUM DEPTH OF COVER BELOW THE DEEPEST SECTION OF THE WATERBODY SHALL BE 48-IN FOR NORMAL EXCAVATION (OR 24-IN FOR ROCK EXCAVATION), OR AS REQUIRED BY APPLICABLE REGULATORY BODIES).
  - THE HORIZONTAL PIPE SEGMENT CROSSING THE WATERBODY SHALL EXTEND TO WATERBODY R.O.W. ON BOTH SIDES OF THE CROSSING.
  - PIPELINE NEGATIVE BUOYANCY MAY INCLUDE CONCRETE COATINGS, SCREW ANCHORS, SET-ON WEIGHTS, OR CLAMP-ON WEIGHTS. WEIGHTING SHOULD EXTEND TO AN ELEVATION ABOUT 6 FT ABOVE THE NORMAL HIGH WATER LEVEL FOR MAJOR RIVERS. IN AREAS SUCH AS PLAINS AND SAVANNAS WHERE THIS IS NOT POSSIBLE, THE OWNER'S ENGINEER SHOULD BE CONSULTED.

<b>EXXONMOBIL (WEBSTER) TX-231 PIPELINE PROJECT</b>		<b>UniversalPegasus INTERNATIONAL CORPORATION</b>		<b>ExxonMobil</b>	
				<b>CONSTRUCTION CONFIGURATION 7 WATERBODY CROSSING</b>	
NO.	DATE	BY	CHECKED	APPROVED	PROJECT NO.
1	01/10/19	AK			24571
2	08/0019	TK	SR	AK	BTM-WB-T231-UP-HD-0016
SCALE	SHEET	DRAWN	CHECKED	APPROVED	DRAWING NUMBER
N.T.S.	08/0019	TK	SR	AK	BTM-WB-T231-UP-HD-0016
					1 OF 1



I, SUKANTA BHATTACHARJEE, A PROFESSIONAL ENGINEER IN THE STATE OF TEXAS, HEREBY CERTIFY THAT THE CIVIL AND MECHANICAL DESIGN OF THE PIPELINE AND RELATED ASSEMBLIES MEETS OR EXCEEDS THE REQUIREMENTS OF THE CODE OF FEDERAL REGULATIONS, TITLE 49, PART 192, TRANSPORTATION OF HAZARDOUS LIQUIDS BY PIPELINE. I, SUKANTA BHATTACHARJEE, MAKE NO GUARANTEE THAT THIS DRAWING CONTAINS COMPLETE OR CONCLUSIVE INFORMATION. THE CONSTRUCTION CONTRACTOR MUST CONTACT THE STATE "ONE CALL" SYSTEM PRIOR TO ANY EXCAVATION.

**UNIVERSAL ENSCO, INC.**  
4848 LOOP CENTRAL DR.  
HOUSTON, TEXAS 77081  
713.977.7770  
TX FIRM NUMBER: F-1942

<b>EXXONMOBIL TX-231 WEBSTER PIPELINE PROJECT</b>		<b>UniversalPegasus INTERNATIONAL CORPORATION</b>		<b>ExxonMobil</b>	
				<b>HARRIS COUNTY PERMIT PACKAGE PROPOSED 36\"/&gt; </b>	
NO.	DATE	BY	CHECKED	APPROVED	PROJECT NO.
1	08/0019	TK	SR	AK	24571
2	01/10/19	AK			BTM-WB-T231-UP-RR-0006
SCALE	SHEET	DRAWN	CHECKED	APPROVED	DRAWING NUMBER
A1/10/19	08/0019	TK	SR	AK	BTM-WB-T231-UP-RR-0006
					3 OF 17

# HARRIS COUNTY, TEXAS

## GENERAL

1. THE CONTRACTOR SHALL FIELD VERIFY EXISTING CONDITIONS BEFORE BEGINNING CONSTRUCTION.
2. THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING SECURITY TO PROTECT THE PROJECT SITE, CONTRACTOR PROPERTY, EQUIPMENT, AND WORK.
3. THE CONTRACTOR IS RESPONSIBLE FOR CLEANING STREETS OF CONSTRUCTION DIRT AND DEBRIS AT CLOSE OF EACH WORK DAY.
4. THE CONDITION OF THE ROAD AND/OR RIGHT-OF-WAY, UPON COMPLETION OF THE JOB SHALL BE AS GOOD AS OR BETTER THAN PRIOR TO STARTING WORK.
5. PRIOR TO CONSTRUCTION, THE CONTRACTOR, ALONG WITH CONCURRENCE FROM THE FIELD ENGINEER, SHALL DETERMINE HIS/HER LAY-DOWN AND/OR STAGING AREA LOCATIONS.
6. THE CONTRACTOR SHALL NOTIFY ALL PROPERTY OWNERS A MINIMUM OF 24 HOURS PRIOR TO BLOCKING DRIVEWAYS OR ENTERING UTILITY EASEMENTS.
7. TRAFFIC INGRESS AND EGRESS FOR DRIVEWAYS AND PEDESTRIAN ACCESS FACILITIES SHALL BE MAINTAINED THROUGHOUT CONSTRUCTION.
8. THE CONTRACTOR SHALL REMOVE ANY FENCES, POSTS, MAILBOXES, PLANTERS, PERMANENT TRASH CONTAINERS, CULVERTS, ETC. OR SECTIONS THEREOF, THAT ENCR OACH WITHIN THE COUNTY'S RIGHT-OF-WAY. NOTE: PRIOR TO CONSTRUCTION, THE PROPERTY OWNER WAS PAID TO RELOCATE OR REPLACE THESE ITEMS OUTSIDE OF THE COUNTY'S RIGHT-OF-WAY. IF THE OWNER HAS FAILED TO DO SO, THE CONTRACTOR WILL REPLACE THEM WITH THE MINIMUM LEVEL OF QUALITY NEEDED TO SECURE THE PROPERTY AND/OR MAINTAIN MAIL DELIVERY. IN THAT CASE, PAYMENT FOR THESE INSTALLATIONS WILL BE INCLUDED AS EXTRA WORK ITEMS OR AS OVERRUNS TO EXISTING PAY ITEMS.  
  
ANY DAMAGE CAUSED BY THE CONTRACTOR TO SUCH ITEMS LOCATED OUTSIDE OF THE COUNTY'S RIGHT-OF-WAY, SHALL BE REPLACED WITH LIKE-KIND OR BETTER AT THE CONTRACTOR'S EXPENSE.  
  
ALSO, IF THESE ITEMS ARE LOCATED WITHIN THE PROJECT RIGHT-OF-WAY AND ARE DESIGNATED TO REMAIN, ANY DAMAGE CAUSED BY THE CONTRACTOR TO SUCH ITEMS, SHALL BE REPLACED WITH LIKE-KIND OR BETTER AT THE CONTRACTOR'S EXPENSE.  
  
TREES, BUSHES, SHRUBBERY AND OTHER DAMAGED PLANTINGS DESIGNATED TO REMAIN SHALL BE REPLACED WITHIN 72 HOURS OF REMOVAL AND ARE TO BE THOROUGHLY WATERED-IN. NO SEPARATE PAY.
9. PAVED SURFACES, PAVEMENT MARKERS AND MARKINGS SHALL BE PROTECTED FROM DAMAGE BY TRACKED EQUIPMENT.
10. IRON RODS DISTURBED DURING CONSTRUCTION ARE TO BE REPLACED BY A REGISTERED PROFESSIONAL LAND SURVEYOR FOR THE ORIGINAL PROPERTY OWNER AT NO SEPARATE PAY.
11. CONSTRUCTION STAKING WILL BE PROVIDED BY THE CONTRACTOR. TWO COPIES OF STAKING NOTES TO BE PROVIDED TO THE ENGINEER PRIOR TO CONSTRUCTION.
12. THE COUNTY OR THE COUNTY'S SURVEYOR SHALL PROVIDE A BENCHMARK OR TEMPORARY BENCHMARK AND SURVEY CONTROLS.
13. THE CONTRACTOR SHALL MAINTAIN UPDATED RED-LINED RECORD DRAWINGS ON SITE FOR INSPECTION BY THE ENGINEER.
14. MOWING, MAINTENANCE, AND CLEAN-UP OF THE PROJECT SHALL MEET THE REQUIREMENT OF SPECIFICATION ITEM 560 (NO SEPARATE PAY). MOWING, MAINTENANCE, AND CLEAN-UP IS REQUIRED FOR THE PROJECT LIMITS AND DURATION, REGARDLESS OF THE CONTRACTOR'S SCOPE OF ACTIVITIES WITHIN THE PROJECT LIMITS.
15. THE REMOVAL OF ANY ABANDONED UTILITIES REQUIRED TO COMPLETE THE WORK SHALL BE INCIDENTAL AND NO SEPARATE PAYMENT SHALL BE MADE.
16. IT IS THE CONTRACTOR'S RESPONSIBILITY TO STOCKPILE NECESSARY MATERIAL ON-SITE OR AT A SECURED OFF-SITE LOCATION AT NO ADDITIONAL EXPENSE TO HARRIS COUNTY. ANY SUITABLE EXCAVATED MATERIAL ON THE PROJECT WHICH IS AVAILABLE AT THE TIME OF NEED; WHETHER FROM STORM SEWER, ROADWAY, AND/OR CHANNEL EXCAVATION, SHALL BE USED BEFORE BORROW IS BROUGHT ON-SITE.
17. MANHOLES, JUNCTION BOXES, INLETS, AND RISERS ARE TO BE PRE-CAST OR CAST IN PLACE.

## Appendix D

### CONSTRUCTION NOTES TO BE ON ALL PROJECTS

NO	DESCRIPTION OF ITEM
1	Water lines, wastewater collection systems, and storm drainage systems shall be designed and constructed in accordance with the CITY OF HOUSTON'S, DEPARTMENT OF PUBLIC WORKS AND ENGINEERING "DESIGN MANUAL, STANDARD CONSTRUCTION SPECIFICATIONS, AND DETAILS FOR WASTEWATER COLLECTION SYSTEMS, WATER LINES, STORM DRAINAGE AND STREET PAVING".
2	All storm sewer will be reinforced concrete (C76 Class III) and shall be installed, bedded and backfilled in accordance with the City of Houston's Drawings 02317-02, 02317-03, 02317-05, 02317-06 and 02317-07 as applicable.
3	All storm sewers constructed in side lot easements shall be R.C.P., minimum twenty (20) foot wide easements shall be provided.
4	An alternative to cement stabilized sand may be used as backfill for pipes fifty-four (54) inch and larger, from 1-foot above the top of the pipe to the bottom of the subgrade. Contractor may backfill with suitable material, provided the backfill material is placed in eight (8) inch lifts and mechanically compacted to ninety-five (95)% standard proctor density. Tests shall be taken at one hundred (100) foot intervals on each lift. Bedding and backfill to one (1) foot above the top of the pipe shall be cement-stabilized sand.
5	All proposed pipe stub-outs from manholes or inlets are to be plugged with eight (8) inch brick walls unless otherwise noted.
6	The contractor(s) shall notify Harris County Engineering Department - Permit Office twenty-four (24) hours in advance of commencing utility and/or paving construction at (713) 274-3823 and written notification forty-eight (48) hours in advance of commencing construction at 10555 Northwest Freeway, Suite 144, Houston, TX 77092.
7	Paving shall be in accordance with the "Regulations of Harris County, Texas for the Approval and Acceptance of Infrastructure" and/or amendments of the same.
8	Guidelines set forth in the "Manual on Uniform Traffic Control Devices" shall be observed.
9	OWNER OR OWNER'S AGENT to obtain all permits required by the "Regulations of Harris County, Texas for Flood Plain Management" prior to starting construction.
10	OWNER OR OWNER'S AGENT to obtain all notifications required by Harris County, Texas prior to starting construction of utilities and/or culverts within Harris County and Harris County Flood Control District Rights-of-Way.

PLEASE ADD ALL NOTES CIRCLED IN RED TO THE CONSTRUCTION DRAWINGS.

## TRAFFIC SIGNAL

1. ALL ITEMS RELATING TO THE CONSTRUCTION OF TRAFFIC SIGNAL INSTALLATIONS, EXCEPT FOR PUNCHLIST ITEMS, SHALL BE COMPLETED PRIOR TO THE ACTIVATION OF THE SIGNAL SYSTEM(S), UNLESS OTHERWISE REQUIRED BY THE CONTRACT.
2. THE CONTRACTOR SHALL MEET WITH THE HARRIS COUNTY TRAFFIC SIGNAL MAINTENANCE GROUPS FIELD INSPECTOR, HEREAFTER REFERRED TO AS THE TRAFFIC INSPECTOR, ONE-WEEK PRIOR TO THE DESIRED ACTIVATION OF ANY NEW TRAFFIC SIGNALS. THE CONTRACTOR SHALL OBTAIN VERBAL CONCURRENCE FROM THE TRAFFIC INSPECTOR THAT ADEQUATE PROGRESS HAS BEEN ACHIEVED AND THAT ADEQUATE PREPARATIONS ARE IN PLACE TO SCHEDULE A PRE-"TURN ON" WALK-THROUGH INSPECTION MEETING. IF IN THE OPINION OF THE TRAFFIC INSPECTOR, REQUIRED PROGRESS AND ADEQUATE PREPARATIONS ARE NOT COMPLETE, THE PRE-"TURN ON" WALK-THROUGH INSPECTION MEETING WILL BE POSTPONED TO ALLOW ADEQUATE TIME FOR INCOMPLETE CONSTRUCTION ITEMS AND PREPARATIONS TO BE COMPLETED. AFTER THE CONTRACTOR HAS COMPLETED ALL INCOMPLETE ITEMS AND PREPARATIONS, THE CONTRACTOR SHALL REQUEST THE TRAFFIC INSPECTOR REVIEW AND APPROVE ITEMS PREVIOUSLY IDENTIFIED. IF, IN THE OPINION OF THE TRAFFIC INSPECTOR, ALL ITEMS HAVE BEEN ADDRESSED SATISFACTORILY, THE DATE OF THE PRE-"TURN ON" WALK-THROUGH INSPECTION SHALL BE ESTABLISHED. TIME EXTENSIONS TO THE CONTRACT TIME WILL NOT BE GRANTED FOR DELAYS CAUSED BY INCOMPLETE CONSTRUCTION OR INADEQUATE CONTRACTOR PREPARATIONS REQUIRED TO COMPLETE TRAFFIC SIGNAL SYSTEM WITHIN THE TIMEFRAME SET FORTH IN THE CONTRACT.
3. PRIOR TO ACTIVATING A NEW TRAFFIC SIGNAL, THE CONTRACTOR SHALL REQUEST A PRE-TURN ON WALK-THROUGH INSPECTION MEETING, IN ACCORDANCE WITH ITEM 2. THE PURPOSE OF THE MEETING WILL BE TO ESTABLISH THAT THE TRAFFIC SIGNAL SYSTEM HAS BEEN CONSTRUCTED IN ACCORDANCE WITH THE CONTRACT, AND IN A MANNER THAT DOES NOT ADVERSELY IMPACT PUBLIC SAFETY. THIS MEETING SHALL BE ATTENDED BY THE TRAFFIC INSPECTOR, THE ENGINEER OF RECORD, AND THE CONTRACTOR. AS A MINIMUM, ANY DEFICIENCIES THAT ADVERSELY IMPACT PUBLIC SAFETY WILL BE IDENTIFIED FOR CORRECTION PRIOR TO ESTABLISHING THE "TURN ON" DATE FOR THE TRAFFIC SIGNAL SYSTEM. ITEMS THAT HAVE AN IMPACT ON PUBLIC SAFETY INCLUDE, BUT ARE NOT LIMITED TO: PAVEMENT MARKINGS AND SIGNAGE, PROPER AND ACCEPTABLE BONDING OF EARTH GROUNDS, PROPERLY ALIGNED TRAFFIC SIGNALS, FULLY OPERATIONAL VEHICULAR AND PEDESTRIAN DETECTION, COMPLETED CABINET-TO-FIELD WIRING, AND PROPERLY TERMINATED ELECTRICAL SERVICE CONDUCTORS. FAILURE TO ADDRESS THE PUNCHLIST ITEMS IDENTIFIED AS BEING CRITICAL TO PUBLIC SAFETY PRIOR TO THE PRE-TURN ON WALK-THROUGH MEETING WILL RESULT IN THE "TURN ON" BEING POSTPONED TO ALLOW ADEQUATE TIME FOR THE INCOMPLETE ITEMS TO BE COMPLETED. AT SUCH TIME AS MEETING ATTENDEES AGREE THAT THE TRAFFIC SIGNAL HAS BEEN CONSTRUCTED IN ACCORDANCE WITH THE CONTRACT, AND THAT THE TRAFFIC SIGNAL, AS IT EXISTS, IS NOT A THREAT TO PUBLIC SAFETY, A "TURN ON" DATE WILL BE ESTABLISHED.
4. THE CONTRACTOR SHALL HAVE 10 DAYS FROM THE DATE THE TRAFFIC SIGNAL SYSTEM IS TURNED ON TO COMPLETE ANY PUNCHLIST ITEMS IDENTIFIED AT THE PRE-"TURN ON" WALK-THROUGH MEETING OR AT THE TIME THE SIGNAL SYSTEM IS ACTIVATED THAT ARE NOT OTHERWISE ADDRESSED PRIOR TO ACTIVATION OF THE TRAFFIC SIGNAL SYSTEM.
5. THE CONTRACTOR'S ATTENTION IS DIRECTED TO STANDARD SPECIFICATION ITEM 1000, TRAFFIC SIGNAL INSTALLATION AND MODIFICATION, WHICH INCLUDES PROCEDURES AND REQUIREMENTS REGARDING ACTIVATION OF TRAFFIC SIGNAL CONTROL SYSTEMS. THE PROJECT MANUAL MAY INCLUDE SPECIAL SPECIFICATIONS AND/OR SPECIAL PROVISIONS RELATED TO PROPOSED TRAFFIC CONTROL SIGNAL SYSTEM INSTALLATION(S) AND MODIFICATION(S) REQUIRING THE CONTRACTOR'S ADHERENCE TO DEFINED CHECKLISTS, PROCEDURES AND/OR REPORTS AT NO ADDITIONAL COST TO THE COUNTY BEYOND THE ESTABLISHED BID ITEMS OF THE CONTRACT.

## STANDARD NOTES FOR CONSTRUCTION DRAWINGS (HCFCD):

1. OBTAIN AND COMPLY WITH ALL APPLICABLE CITY, COUNTY, STATE, AND FEDERAL PERMITS AND APPROVALS, WITH ASSISTANCE FROM ENGINEER, IF NECESSARY. OBTAIN PERMIT (CERTIFICATION) FROM HARRIS COUNTY ENGINEER TO ENTER HARRIS COUNTY FLOOD CONTROL DISTRICT RIGHT-OF-WAY.
2. NOTIFY THE HARRIS COUNTY FLOOD CONTROL DISTRICT'S PROPERTY MANAGEMENT DEPARTMENT IN WRITING AT LEAST 48 HOURS PRIOR TO CONSTRUCTION. SUBMIT THE HCFCD 48 HOUR PRE-CONSTRUCTION NOTIFICATION FORM, A COPY OF THE APPROVED CONSTRUCTION DRAWINGS, AND A COPY OF THE CORPS OF ENGINEERS' INDIVIDUAL SECTION 404 PERMIT, IF APPLICABLE, TO HCFCD, 9900 NORTHWEST FREEWAY, HOUSTON, TEXAS 77092, ATTN: PROPERTY MANAGEMENT DEPT. BY HAND DELIVERY, OR FAX TO 713-684-4129 (FAX NUMBER).
3. ENGINEER SHALL SUBMIT CERTIFICATION LETTER AND RECORD DRAWINGS TO THE HARRIS COUNTY FLOOD CONTROL DISTRICT'S PROPERTY MANAGEMENT DEPARTMENT REQUESTING INSPECTION OF ITEMS CONSTRUCTED IN HARRIS COUNTY FLOOD CONTROL DISTRICT RIGHT-OF-WAY. PRIOR TO REQUESTING INSPECTION, THE DRAINAGE RIGHT-OF-WAY AND/OR EASEMENTS SHALL BE STAKED AND FLAGGED.
4. PROTECT, MAINTAIN, AND RESTORE EXISTING BACKSLOPE DRAINAGE SYSTEMS.
5. BACKSLOPE SWALE AND INTERCEPTOR STRUCTURE ELEVATIONS AND LOCATIONS SHOWN ON PLANS ARE APPROXIMATE. FINAL ELEVATIONS AND LOCATIONS SHALL BE FIELD VERIFIED BY THE ENGINEER PRIOR TO INSTALLATION.
6. ESTABLISH TURF GRASS ON ALL DISTURBED AREAS WITHIN THE CHANNEL OR DETENTION RIGHT-OF-WAY, EXCEPT THE CHANNEL BOTTOM AND WHERE STRUCTURAL EROSION MEASURES ARE USED. MINIMUM ACCEPTANCE CRITERIA ARE 75% COVERAGE OF LIVE BERMUDA GRASS AND NO EROSION OR RILLS DEEPER THAN 4".
7. PERFORM ALL ACTIVITIES WITHIN HARRIS COUNTY FLOOD CONTROL DISTRICT RIGHT-OF-WAY IN ACCORDANCE WITH THE MOST RECENT HARRIS COUNTY FLOOD CONTROL DISTRICT STANDARD SPECIFICATIONS BOOK.
8. EXCAVATE CHANNEL FLOWLINE TO DESIGN ELEVATION AS SHOWN ON PLANS AND DOWNSTREAM, AS NECESSARY, TO ENSURE NO WATER REMAINS IN THE FACILITY (STORM SEWER, LATERAL CHANNEL, OR DRY BOTTOM DETENTION BASIN) DURING NORMAL WATER SURFACE CONDITIONS IN THE CHANNEL, SO THE FACILITY WILL FUNCTION AS INTENDED. FOR WET BOTTOM DETENTION BASINS, ENSURE NO WATER IS ABOVE THE DESIGN LEVEL IN THE WET BOTTOM DURING NORMAL WATER SURFACE CONDITIONS IN THE CHANNEL.
9. MAINTAIN FLOW IN CHANNEL DURING CONSTRUCTION AND RESTORE CHANNEL TO ORIGINAL CONDITION.
10. REMOVE ALL EXCAVATED MATERIAL FROM THE HARRIS COUNTY FLOOD CONTROL DISTRICT OR DRAINAGE RIGHT-OF-WAY. NO FILL IS TO BE PLACED WITHIN A DESIGNATED FLOOD PLAIN AREA WITHOUT FIRST OBTAINING A FILL PERMIT FROM THE APPROPRIATE JURISDICTIONAL AUTHORITY.

## TRAFFIC CONTROL

1. THE CONTRACTOR SHALL PROVIDE AND INSTALL TRAFFIC CONTROL DEVICES IN CONFORMANCE WITH PART VI OF THE MOST RECENT EDITION OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES AND THE APPROVED TRAFFIC CONTROL PLAN.
2. THE CONTRACTOR SHALL MAINTAIN AT LEAST ONE LANE OF TRAFFIC IN EACH DIRECTION DURING WORKING HOURS EXCEPT DURING FLAGGING OPERATION OR PROVIDE DETOURS AROUND THE CONSTRUCTION SITE AND PROVIDE PUBLIC NOTIFICATION.
3. LANE CLOSURES SHALL BE DURING OFF-PEAK HOURS ONLY (MONDAY THROUGH FRIDAY 9 A.M. TO 4 P.M.) UNIFORMED PEACE OFFICERS OR FLAGGERS IN RADIO CONTACT ARE REQUIRED TO DIRECT TRAFFIC DURING LANE CLOSURES.
4. DETOURS REQUIRE PRIOR APPROVAL OF THE FIELD ENGINEER AND PRECINCT. DETOUR PLANS, IF ALLOWED, MUST INCLUDE APPROPRIATE DETOUR SIGNAGE, PUBLIC NOTICE VIA SIGNAGE TWO WEEKS IN ADVANCE STATING THE DATES OF THE AGREED UPON DATE OF CLOSURE AND DATE THE ROAD WILL RE-OPEN TO TRAFFIC. CONTRACTOR TO USE (WITH PRIOR APPROVAL OF THE FIELD ENGINEER) HIGH EARLY STRENGTH CONCRETE AND OTHER RELATED CONSTRUCTION METHODS TO MINIMIZE THE DURATION OF THE DETOUR AND TO ENSURE THAT THE ROADWAY IS OPEN ON, OR PRIOR TO, THE AGREED UPON DATE.
5. ONE DAY PRIOR TO THE IMPLEMENTATION OF A TRAFFIC CONTROL PLAN PHASE OR STEP, OR THE IMPLEMENTATION OF AN ADDITIONAL, REVISED, OR NEW TRAFFIC CONTROL ELEMENT, THE CONTRACTOR SHALL MEET WITH THE ENGINEER TO GIVE A DETAILED DESCRIPTION OF THE CONTRACTOR'S PLAN AND PREPARATIONS. THE CONTRACTOR SHALL OBTAIN WRITTEN CONCURRENCE FROM THE ENGINEER THAT ADEQUATE PROJECT PROGRESS HAS BEEN ACHIEVED AND THAT ADEQUATE PREPARATIONS ARE IN PLACE PRIOR TO SWITCHING TRAFFIC. IF, IN THE OPINION OF THE ENGINEER, REQUIRED PROGRESS AND ADEQUATE PREPARATIONS ARE NOT COMPLETE, THE CONTRACTOR SHALL NOT IMPLEMENT THE NEXT PHASE, STEP, OR ELEMENT OF TRAFFIC CONTROL UNTIL INCOMPLETE CONSTRUCTION ITEMS OR PREPARATIONS ARE COMPLETED. TIME EXTENSIONS WILL NOT BE GRANTED FOR DELAYS CAUSED BY THE INCOMPLETE CONSTRUCTION ITEMS OR INADEQUATE CONTRACTOR PREPARATIONS REQUIRED TO IMPLEMENT TRAFFIC CONTROL.
6. TRAFFIC CONTROL PER THE CONTRACT IS REQUIRED FOR THE ENTIRE DURATION OF THE PROJECT, INCLUDING THE PUNCHLIST PERIOD. PAYMENT FOR TRAFFIC CONTROL THAT IS PROPERLY INSTALLED FOR LESS THAN A FULL MONTH SHALL BE BASED ON A PERCENTAGE BASIS OF THE TIME INSTALLED. TRAFFIC CONTROL PAYMENTS TO THE CONTRACTOR SHALL END 10 DAYS AFTER SUBSTANTIAL COMPLETION, ALTHOUGH PROPER TRAFFIC CONTROL MUST BE MAINTAINED UNTIL PUNCHLIST COMPLETION.
7. THE PURPOSE OF THE CONSTRUCTION SEQUENCE AND TRAFFIC HANDLING OUTLINED HEREIN IS TO DOCUMENT A VIABLE TCP THAT CAN BE UTILIZED TO CONSTRUCT THE PROJECT. IT IS THE BASIS OF ESTIMATION FOR THE TRAFFIC CONTROL BID ITEMS, AND IS TO BE UTILIZED AND IMPLEMENTED, UNLESS OTHERWISE DIRECTED BY THE ENGINEER.

IF THE CONTRACTOR CHOOSES TO USE A DIFFERENT TCP, HE/SHE SHALL PREPARE AND SUBMIT THE ALTERNATIVE TCP TO THE COUNTY FOR APPROVAL NO LESS THAN 10 WORKING DAYS PRIOR TO THE PROPOSED IMPLEMENTATION DATE. THE TCP SHALL BE DRAWN TO SCALE AND SIGNED & SEALED BY A PROFESSIONAL ENGINEER LICENSED TO PRACTICE IN THE STATE OF TEXAS. UPON APPROVAL BY HARRIS COUNTY, THE ALTERNATIVE PLAN SHALL BECOME THE BASIS FOR A "CHANGE IN CONTRACT" TO REVISE THE TRAFFIC CONTROL BID ITEMS ACCORDINGLY AND BECOME PART OF THE CONTRACT DOCUMENTS.

## AT&T TEXAS/SWBT FACILITIES:

1. THE LOCATIONS OF AT&T TEXAS/SWBT FACILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION BEFORE COMMENCING WORK. HE AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THIS FAILURE TO EXACTLY LOCATE AND PRESERVE THESE UNDERGROUND UTILITIES.
2. THE CONTRACTOR SHALL CALL 1-800-344-8377 (TEXAS 811) A MINIMUM OF 48 HOURS PRIOR TO CONSTRUCTION TO HAVE UNDERGROUND LINES FIELD LOCATED.
3. WHEN EXCAVATING WITHIN EIGHTEEN INCHES (18") OF THE INDICATED LOCATION OF AT&T TEXAS/SWBT FACILITIES, ALL EXCAVATIONS MUST BE ACCOMPLISHED USING NON-MECHANIZED EXCAVATION PROCEDURES. WHEN BORING, THE CONTRACTOR SHALL EXPOSE THE AT&T TEXAS/SWBT FACILITIES.
4. WHEN AT&T TEXAS/SWBT FACILITIES ARE EXPOSED, THE CONTRACTOR WILL PROVIDE SUPPORT TO PREVENT DAMAGE TO THE CONDUIT DUCTS OR CABLES. WHEN EXCAVATING NEAR TELEPHONE POLES THE CONTRACTOR SHALL BRACE THE POLE FOR SUPPORT.
5. THE PRESENCE OR ABSENCE OF AT&T TEXAS/SWBT UNDERGROUND CONDUIT FACILITIES OR BURIED CABLE FACILITIES SHOWN ON THESE PLANS DOES NOT MEAN THAT THERE ARE NO DIRECT BURIED CABLES OR OTHER CABLES IN CONDUIT IN THE AREA.
6. PLEASE CONTACT THE AT&T TEXAS DAMAGE PREVENTION MANAGER ROOSEVELT LEE JR. AT (713) 567-4552 OR EMAIL HIM AT RL7259@ATT.COM, IF CABLE LOCATE REQUEST(S) ARE NOT COMPLETED FOR OUR AT&T TEXAS/SWBT FACILITIES.

**Construction in Harris County Flood Control District Right-of-Way requires:**  
Site plans must be approved prior to obtaining the required HCFCD Right-of-Way Notification. Be advised that the HCFCD Right-of-Way Notification is separate from the permit package.  
1.) HCFCD Right-of-Way Notification (permit)  
2.) HCFCD 48-hr Pre Construction Notice  
Both are required prior to entering or working within Harris County Flood Control District right-of-Way. The HCFCD Right-of-Way Notification and 48-Hour notice must be provided to HCFCD at [dcid@hcfcd.org](mailto:dcid@hcfcd.org).  
To apply for the HCFCD Right-of-Way Notification please go to <http://apps.harriscountytexas.gov/EPermits> and apply for the HCFCD ROW under ROW Notification. Failure to provide both items could result in project delays.

**48 Hour Notice: Contractor shall notify Harris County prior to commencing construction and/or backfilling any utilities. Contractor(s) to contact Public Review Department @ (713-274-3931) or [Public.review@hcpid.org](mailto:Public.review@hcpid.org)**



SUKANTA BHATTACHARJEE, A PROFESSIONAL ENGINEER IN THE STATE OF TEXAS, HEREBY CERTIFIES THAT THE CIVIL AND MECHANICAL DESIGN OF THE PIPES AND RELATED ASSEMBLIES MEETS OR EXCEEDS THE REQUIREMENTS OF THE CODE OF FEDERAL REGULATIONS, TITLE 49, PART 192, AND THE TRANSPORTATION OF HAZARDOUS LIQUIDS BY PIPELINE, 49 CFR 192. THE CONTRACTOR MAKES NO GUARANTEE THAT THIS DRAWING CONTAINS COMPLETE OR CONCLUSIVE INFORMATION. THE CONTRACTOR CONTRACTOR MUST CONTACT THE STATE "ONE CALL" SYSTEM PRIOR TO ANY EXCAVATION.

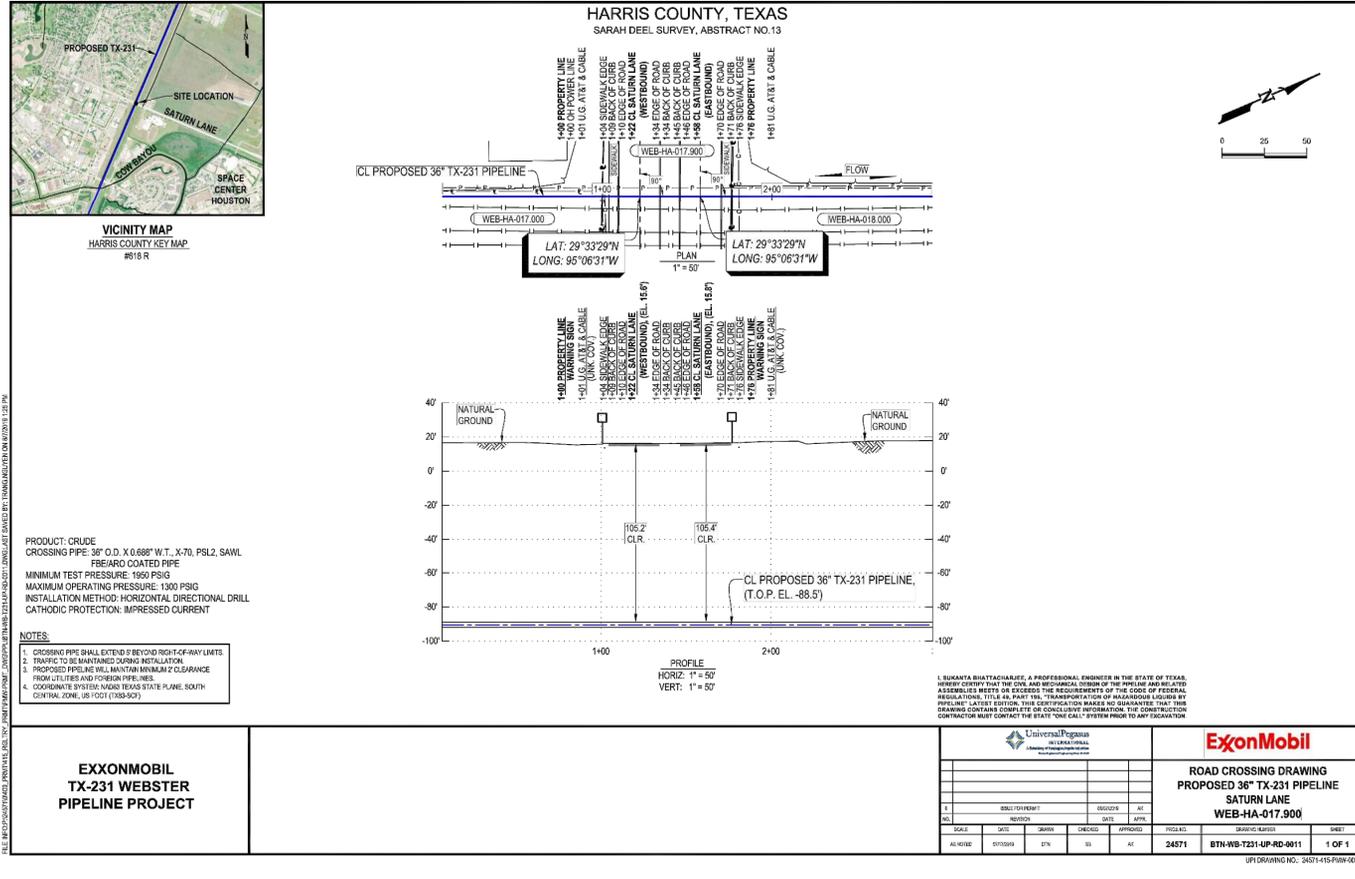
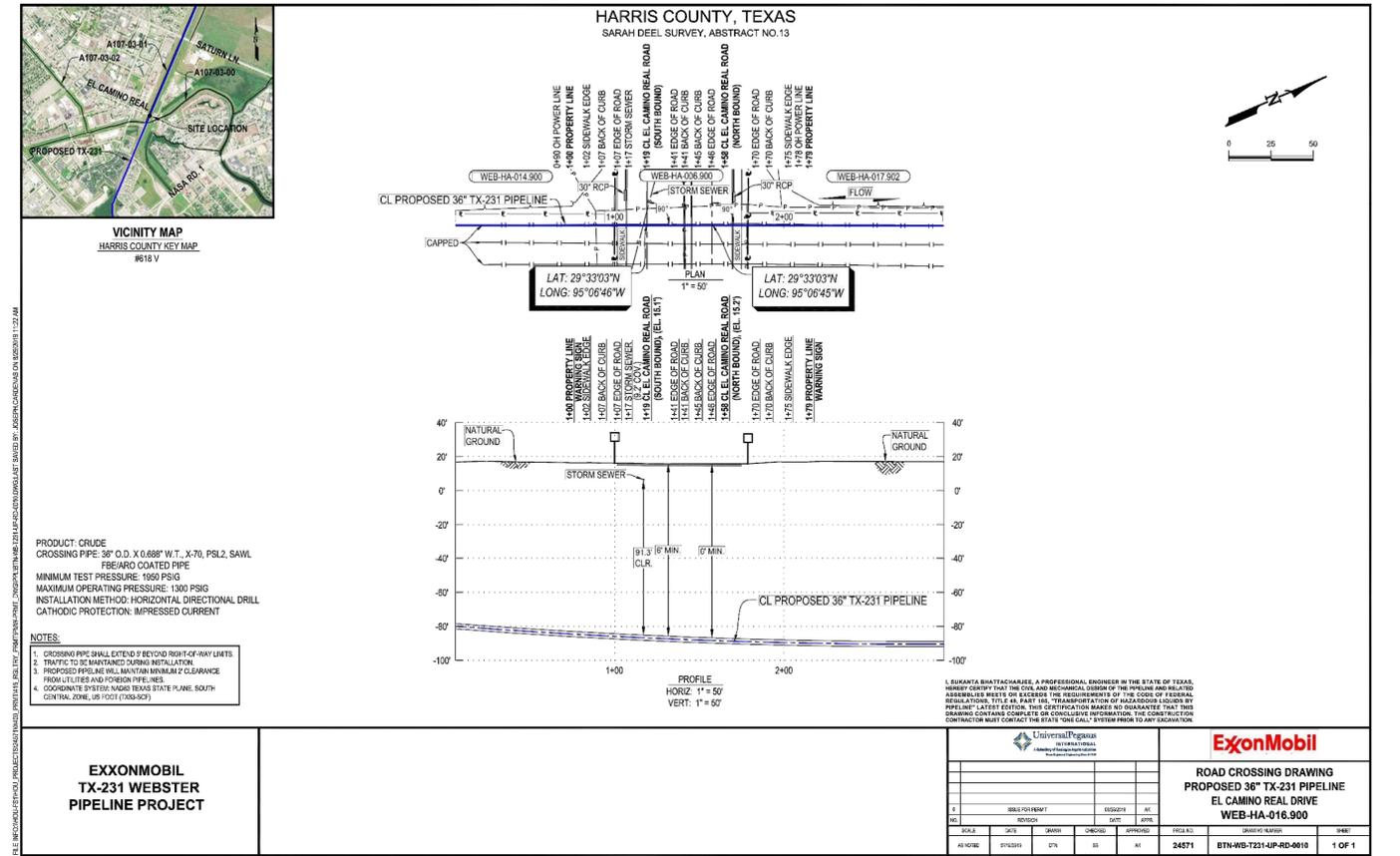
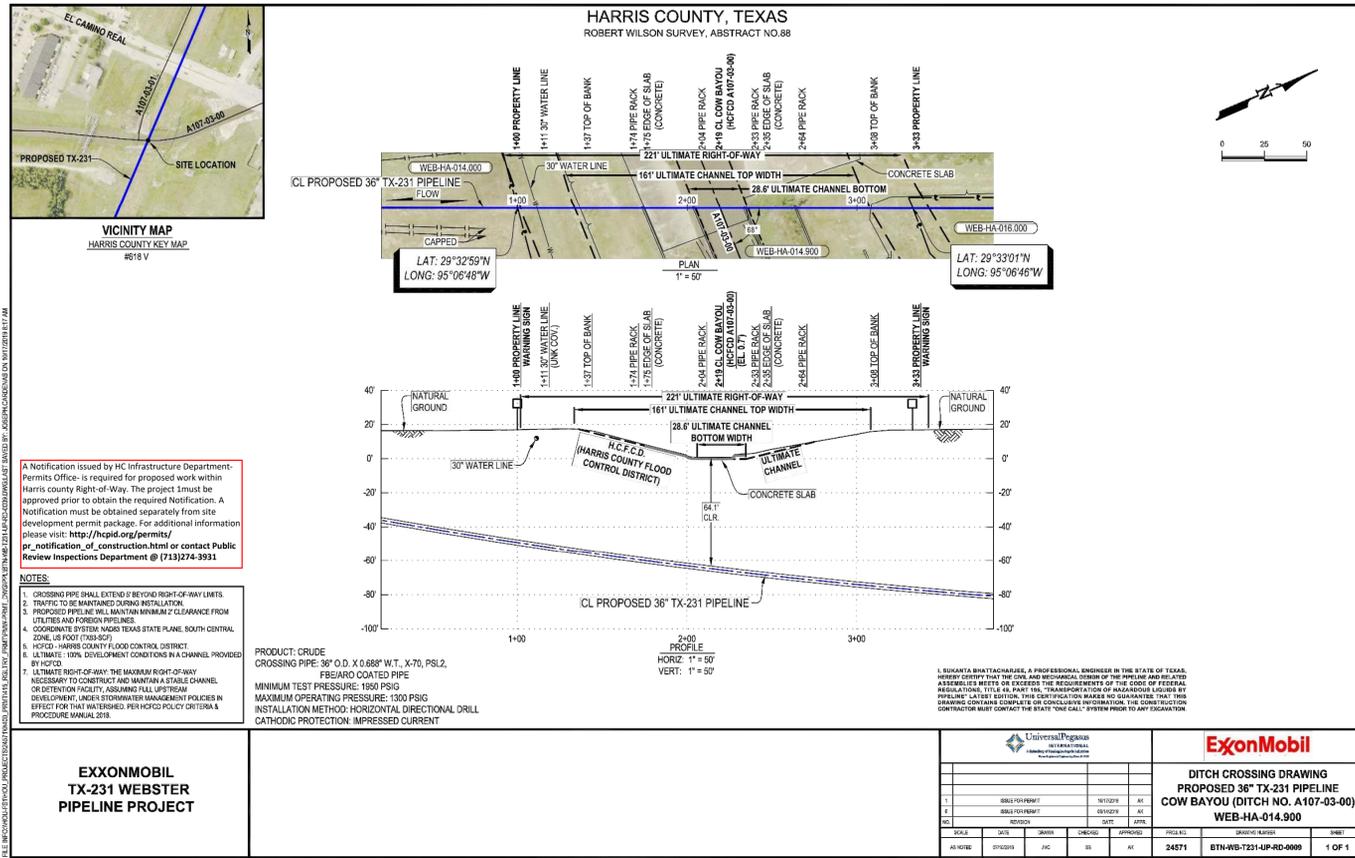
UNIVERSAL ENSCO, INC.  
4848 LOOP CENTRAL DR.  
HOUSTON, TEXAS 77081  
713.977.7770  
TX FIRM NUMBER: F-1942

EXXONMOBIL TX-231 WEBSTER PIPELINE PROJECT		HARRIS COUNTY PERMIT PACKAGE PROPOSED 36" TX-231 PIPELINE GENERAL NOTES FOR PRECINCT/SECTION	
DATE	SHEET	NO. OF SHEETS	TOTAL SHEETS
10/20/19	000001	01A	1A
DATE	SCALE	PROJECT NO.	PROJECT NAME
10/20/19	AS SHOWN	24571	BTN-WB-T231-UP-RR-0006
4 OF 17		08/14/19 SUP-0002	





# HARRIS COUNTY, TEXAS



**Construction in Harris County Flood Control District Right-of-Way requires:**

Site plans must be approved prior to obtaining the required HCFCFD Right-of-Way Notification. Be advised that the HCFCFD Right-of-Way Notification is separate from the permit package.

- 1.) HCFCFD Right-of-Way Notification (permit)
- 2.) HCFCFD 48-hr Pre Construction Notice

Both are required prior to entering or working within Harris County Flood Control District right-of-Way. The HCFCFD Right-of-Way Notification and 48-Hour notice must be provided to HCFCFD at [dcid@hcfcd.org](mailto:dcid@hcfcd.org).

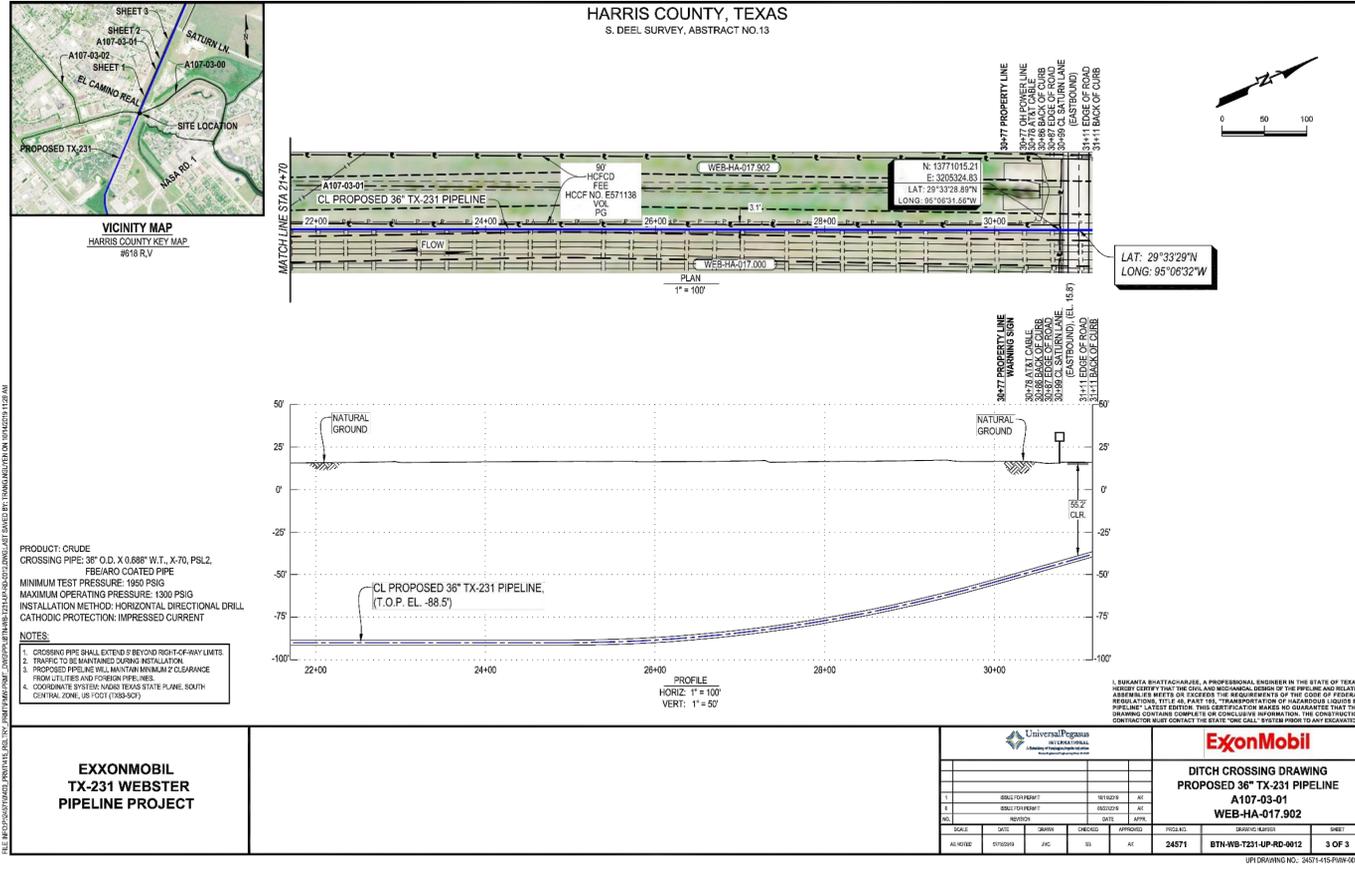
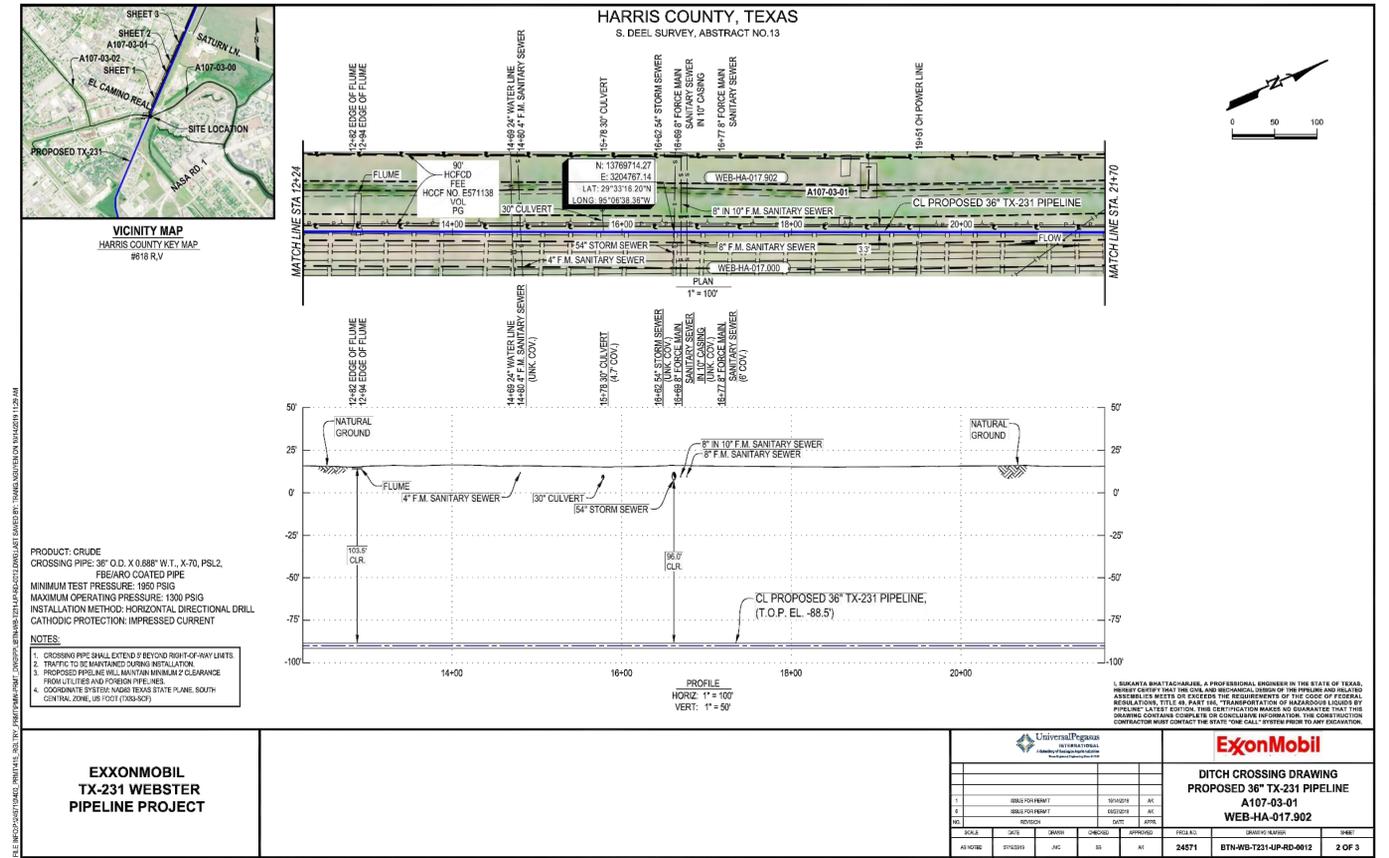
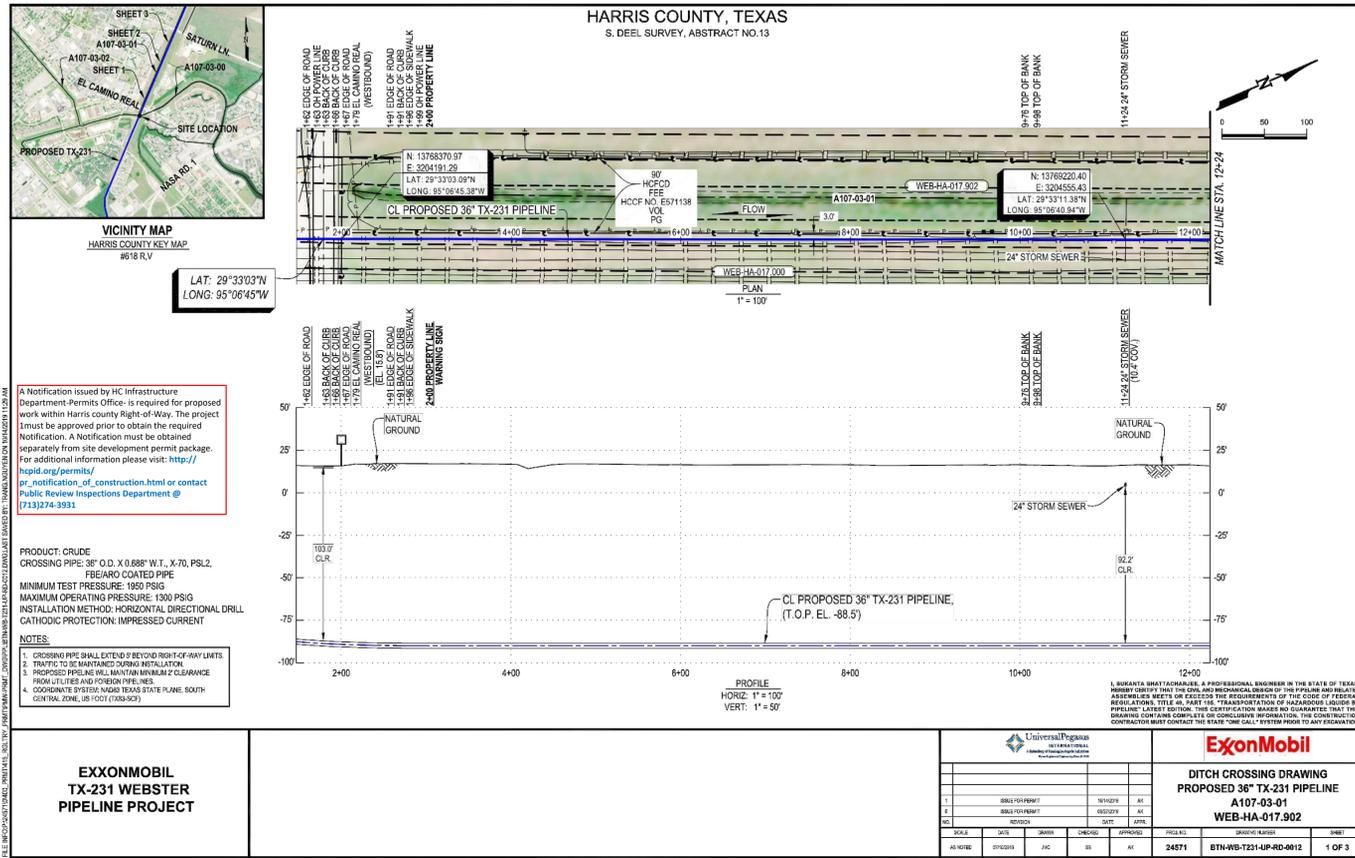
To apply for the HCFCFD Right-of-Way Notification please go to <http://apps.harriscountytx.gov/EPermits> and apply for the HCFCFD ROW under ROW Notification. Failure to provide both items could result in project delays.



UNIVERSAL ENSCO, INC.  
4848 LOOP CENTRAL DR.  
HOUSTON, TEXAS 77081  
713.977.7770  
TX FIRM NUMBER: F-1942

EXXONMOBIL TX-231 WEBSTER PIPELINE PROJECT		HARRIS COUNTY PERMIT PACKAGE PROPOSED 36" TX-231 PIPELINE ROAD PERMIT DRAWINGS	
DATE: 09/20/19 DRAWN: DVA CHECKED: T.A. APPROVED: AK	DATE: 09/20/19 DRAWN: DVA CHECKED: T.A. APPROVED: AK	PROJECT NO: 24571 DRAWING NO: BTN-WB-T231-UP-RD-0006	SHEET: 7 OF 17

# HARRIS COUNTY, TEXAS



**Construction in Harris County Flood Control District Right-of-Way requires:**

Site plans must be approved prior to obtaining the required HCFCDD Right-of-Way Notification. Be advised that the HCFCDD Right-of-Way Notification is separate from the permit package.

- 1.) HCFCDD Right-of-Way Notification (permit)
- 2.) HCFCDD 48-hr Pre Construction Notice

Both are required prior to entering or working within Harris County Flood Control District right-of-Way. The HCFCDD Right-of-Way Notification and 48-Hour notice must be provided to HCFCDD at [dcid@hcfcd.org](mailto:dcid@hcfcd.org).

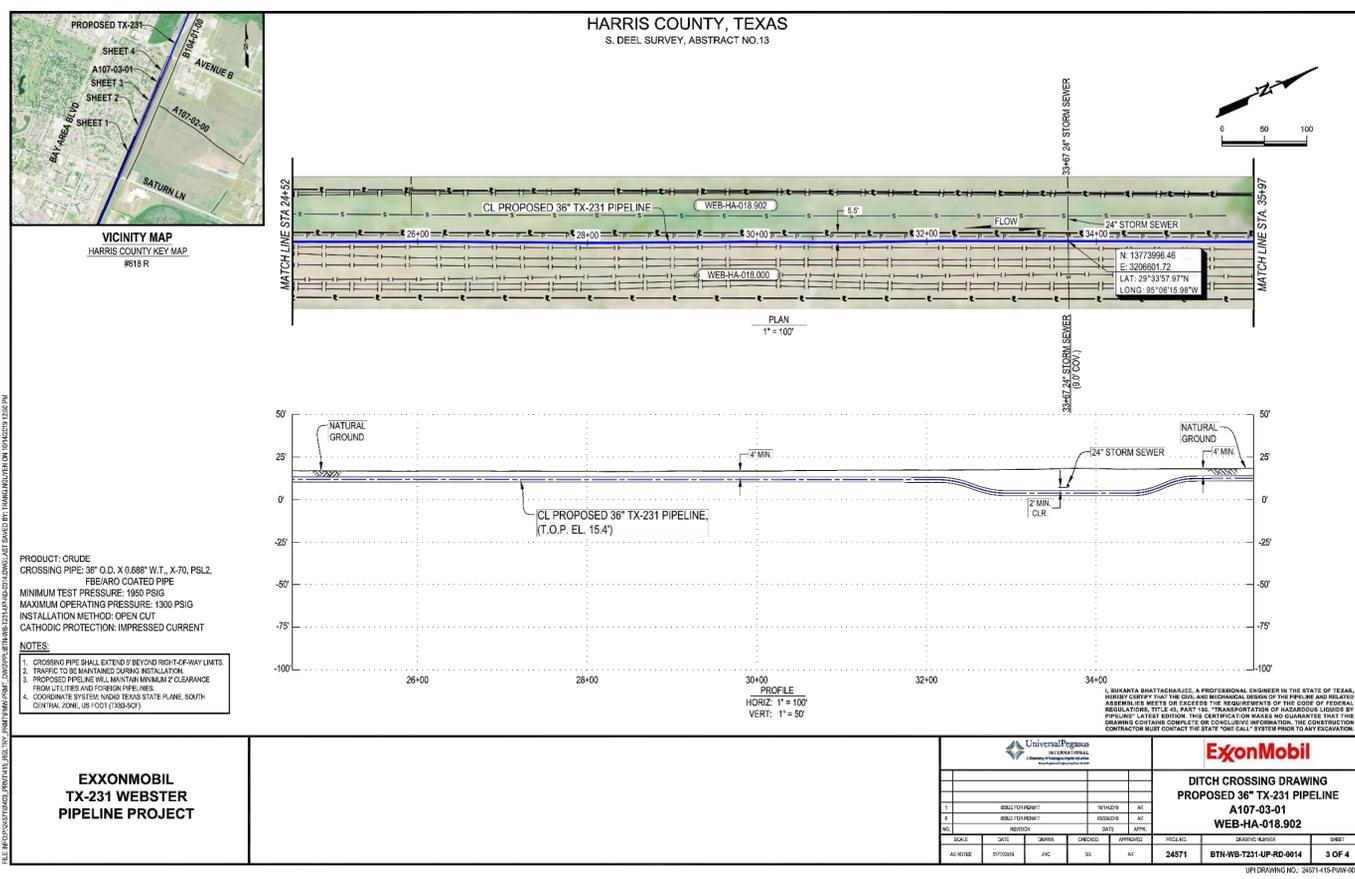
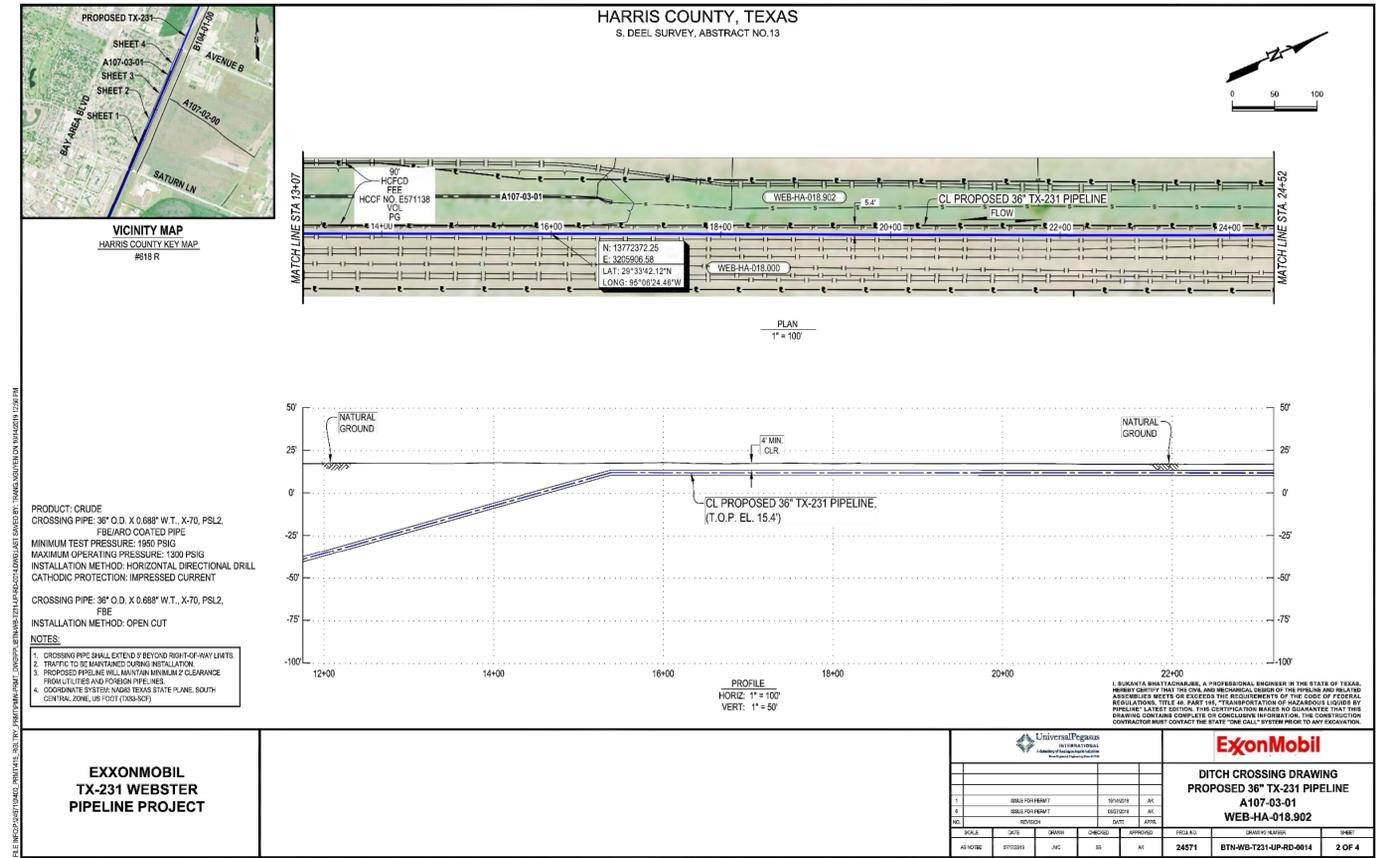
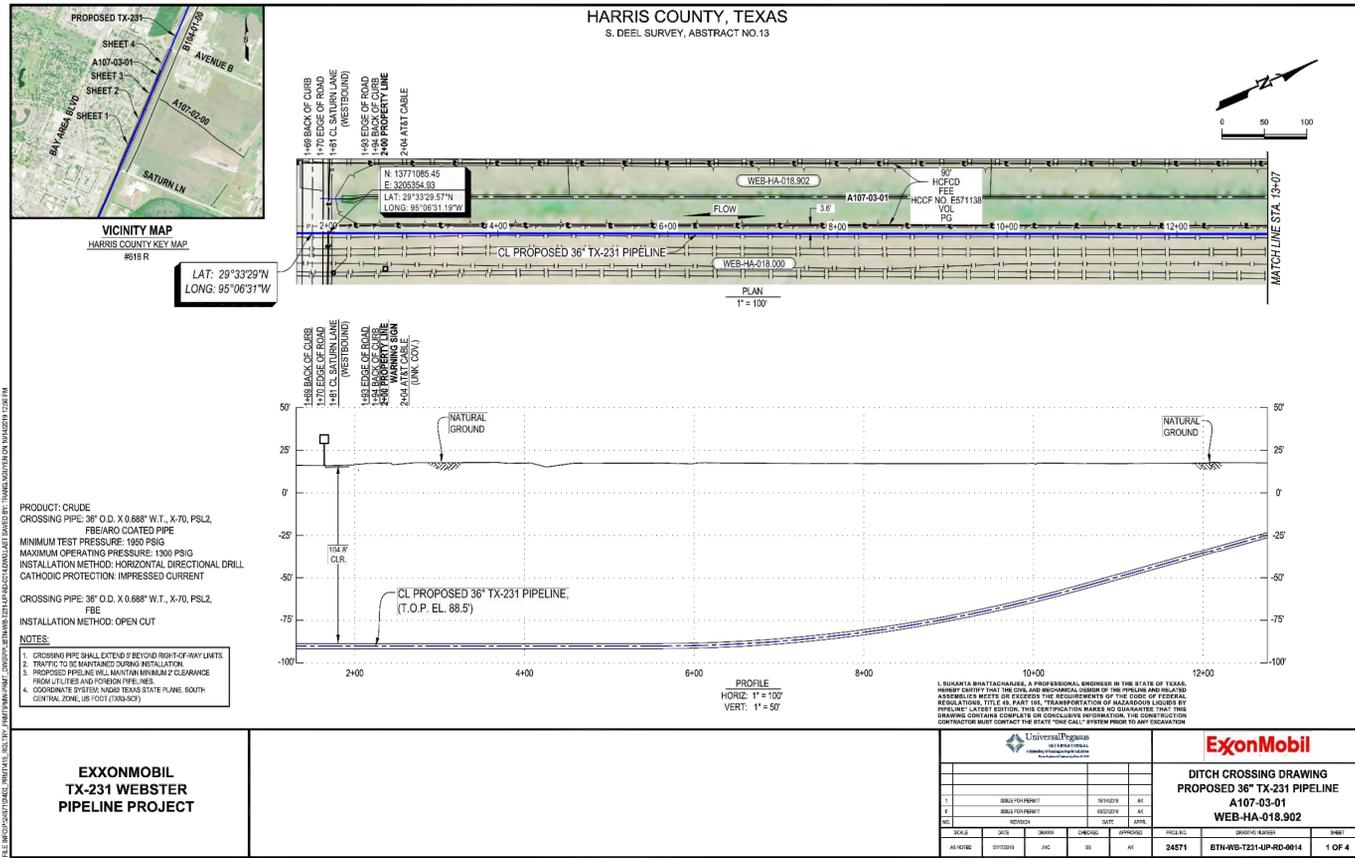
To apply for the HCFCDD Right-of-Way Notification please go to <http://apps.harriscountytx.gov/EPermits> and apply for the HCFCDD ROW under ROW Notification. Failure to provide both items could result in project delays.



UNIVERSAL ENSCO, INC.  
4848 LOOP CENTRAL DR.  
HOUSTON, TEXAS 77081  
713.977.7770  
TX FIRM NUMBER: F-1942

<b>EXXONMOBIL TX-231 WEBSTER PIPELINE PROJECT</b>		<b>HARRIS COUNTY PERMIT PACKAGE PROPOSED 36" TX-231 PIPELINE ROAD PERMIT DRAWINGS</b>	
ISSUE FOR PERMIT	ISSUE FOR PERMIT	ISSUE FOR PERMIT	ISSUE FOR PERMIT
DATE: 09/20/24	DATE: 09/20/24	DATE: 09/20/24	DATE: 09/20/24
BY: JAC	BY: JAC	BY: JAC	BY: JAC
PROJECT NO: 24571	PROJECT NO: 24571	PROJECT NO: 24571	PROJECT NO: 24571
DRAWING NO: BTN-WB-T231-UP-RD-0006	DRAWING NO: BTN-WB-T231-UP-RD-0006	DRAWING NO: BTN-WB-T231-UP-RD-0006	DRAWING NO: BTN-WB-T231-UP-RD-0006
SHEET: 8 OF 17	SHEET: 8 OF 17	SHEET: 8 OF 17	SHEET: 8 OF 17

# HARRIS COUNTY, TEXAS



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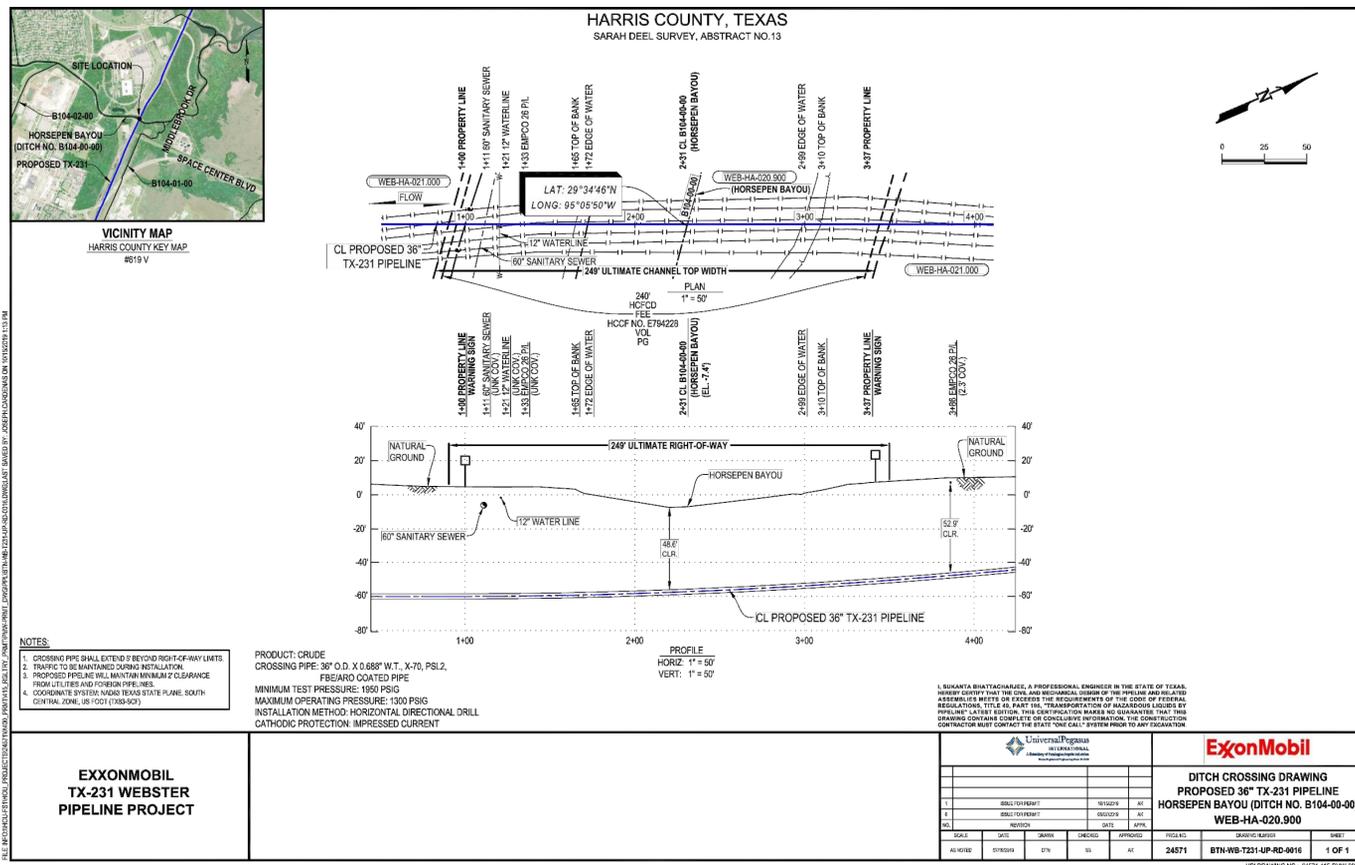
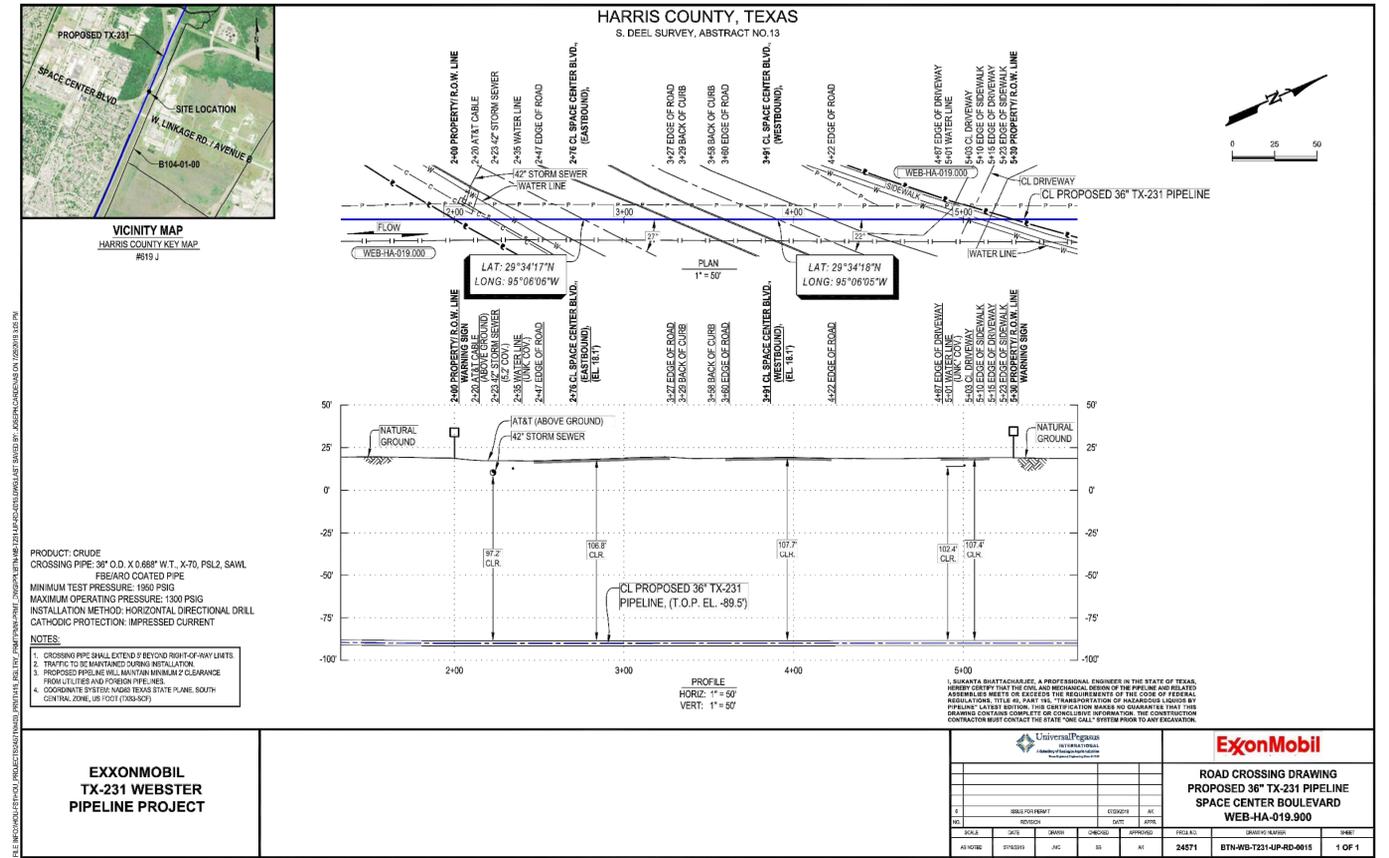
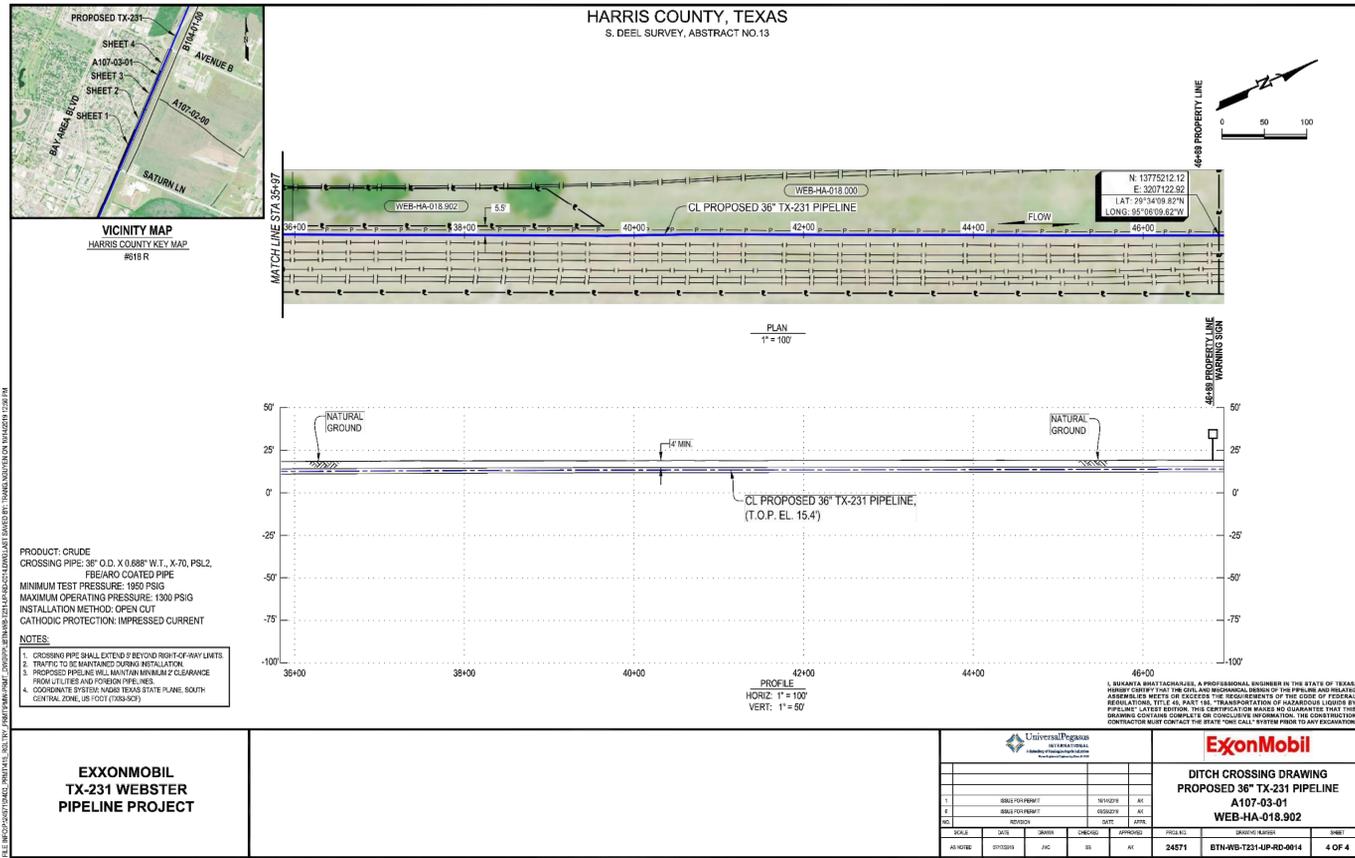
**UNIVERSAL ENSCO, INC.**  
4848 LOOP CENTRAL DR.  
HOUSTON, TEXAS 77081  
713.977.7770  
TX FIRM NUMBER: F-1942

EXXONMOBIL TX-231 WEBSTER PIPELINE PROJECT						HARRIS COUNTY PERMIT PACKAGE PROPOSED 36" TX-231 PIPELINE ROAD PERMIT DRAWINGS					
NO.	DATE	BY	CHKD	APPD	REVISION	NO.	DATE	BY	CHKD	APPD	REVISION
1	09/20/19	AK	AK		ISSUE FOR PERMIT	1	09/20/19	AK	AK		ISSUE FOR PERMIT
2	09/20/19	AK	AK		ISSUE FOR PERMIT	2	09/20/19	AK	AK		ISSUE FOR PERMIT

SCALE: DATE: DRAWN: CHECKED: APPROVED: PROJECT NO: DRAWING NUMBER: SHEET

24571 BTN-WB-T231-UP-RR-0006 9 OF 12

# HARRIS COUNTY, TEXAS



**Construction in Harris County Flood Control District Right-of-Way requires:**

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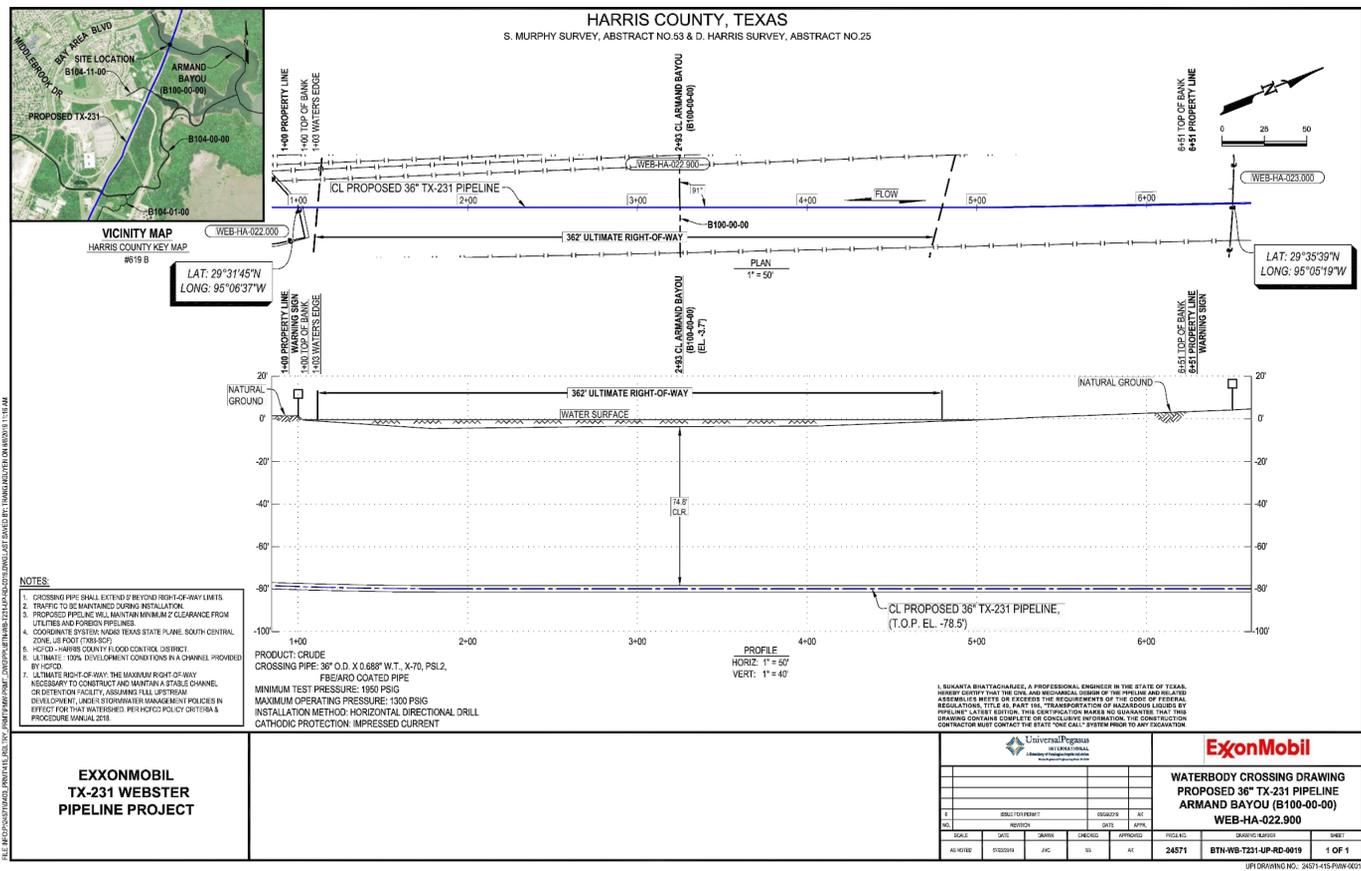
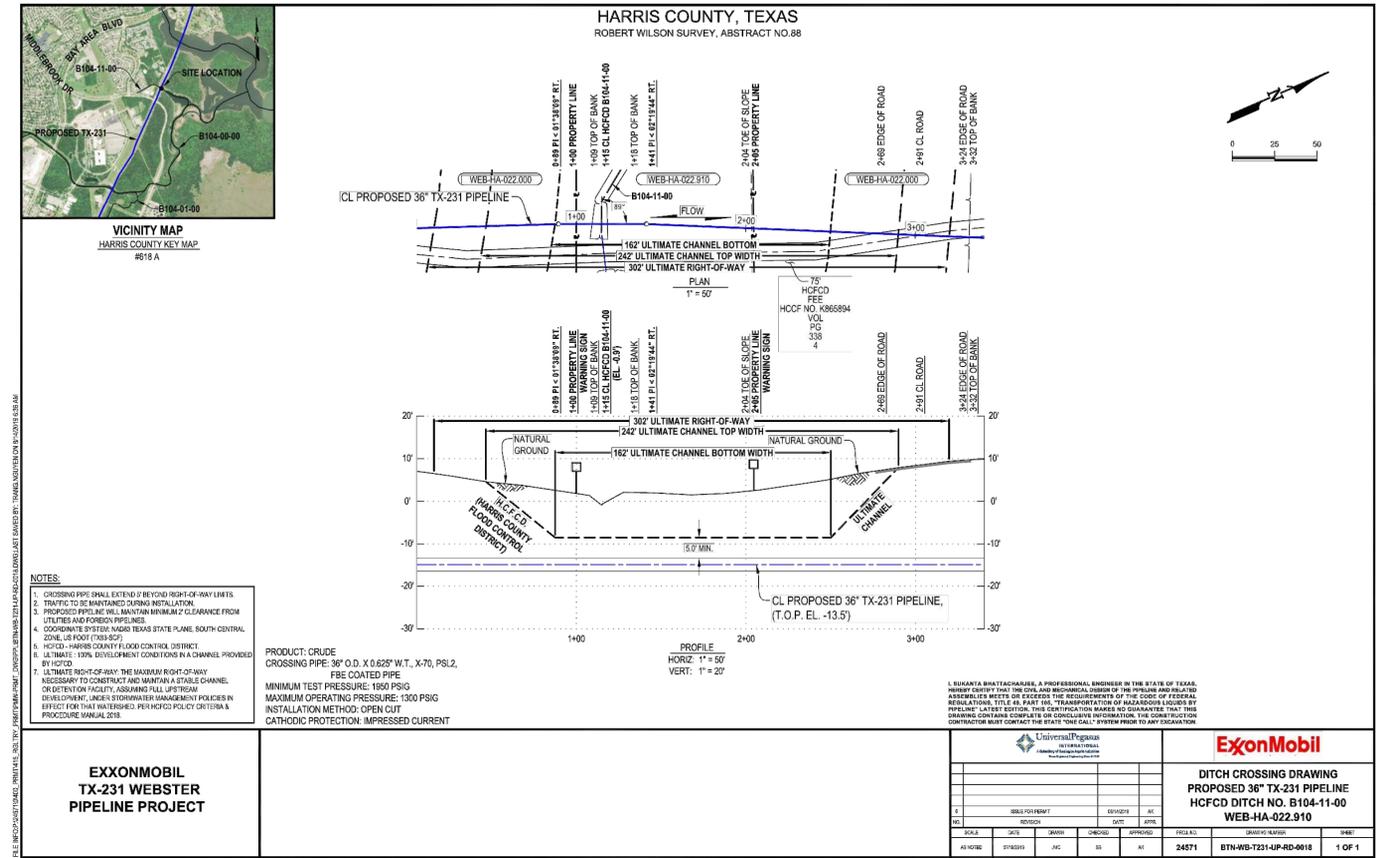
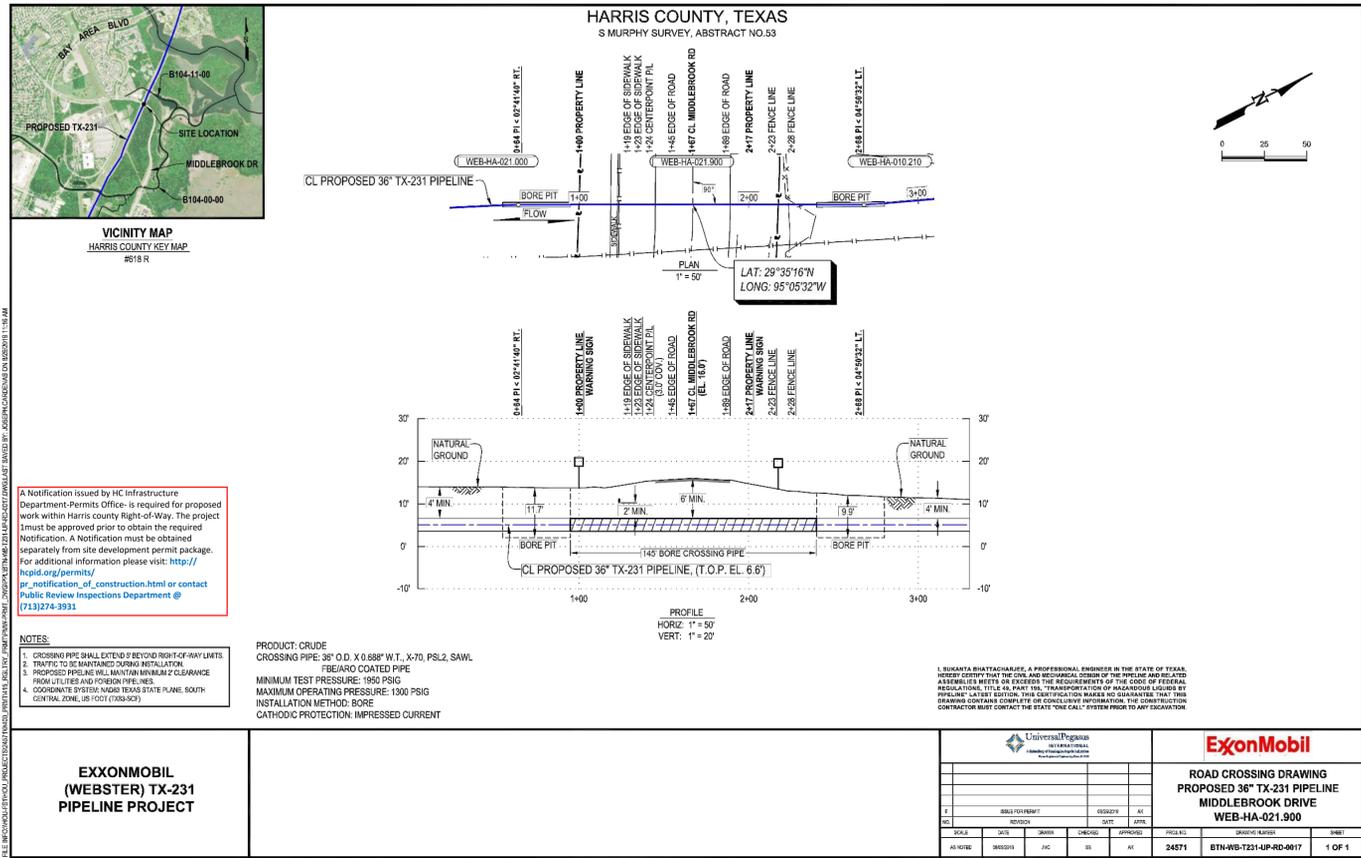
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UNIVERSAL ENSCO, INC.  
4848 LOOP CENTRAL DR.  
HOUSTON, TEXAS 77081  
713.977.7770  
TX FIRM NUMBER: F-1942

<b>EXXONMOBIL</b> TX-231 WEBSTER PIPELINE PROJECT		<b>ExxonMobil</b> HARRIS COUNTY PERMIT PACKAGE PROPOSED 36" TX-231 PIPELINE ROAD PERMIT DRAWINGS	
SCALE	SHEET	DATE	APPROVED
A10702	030301	07/14	AK
PROJECT NO.	DRAWING NUMBER	SHEET	
24571	BTN-WB-T231-UP-RD-0006	10 OF 17	

# HARRIS COUNTY, TEXAS



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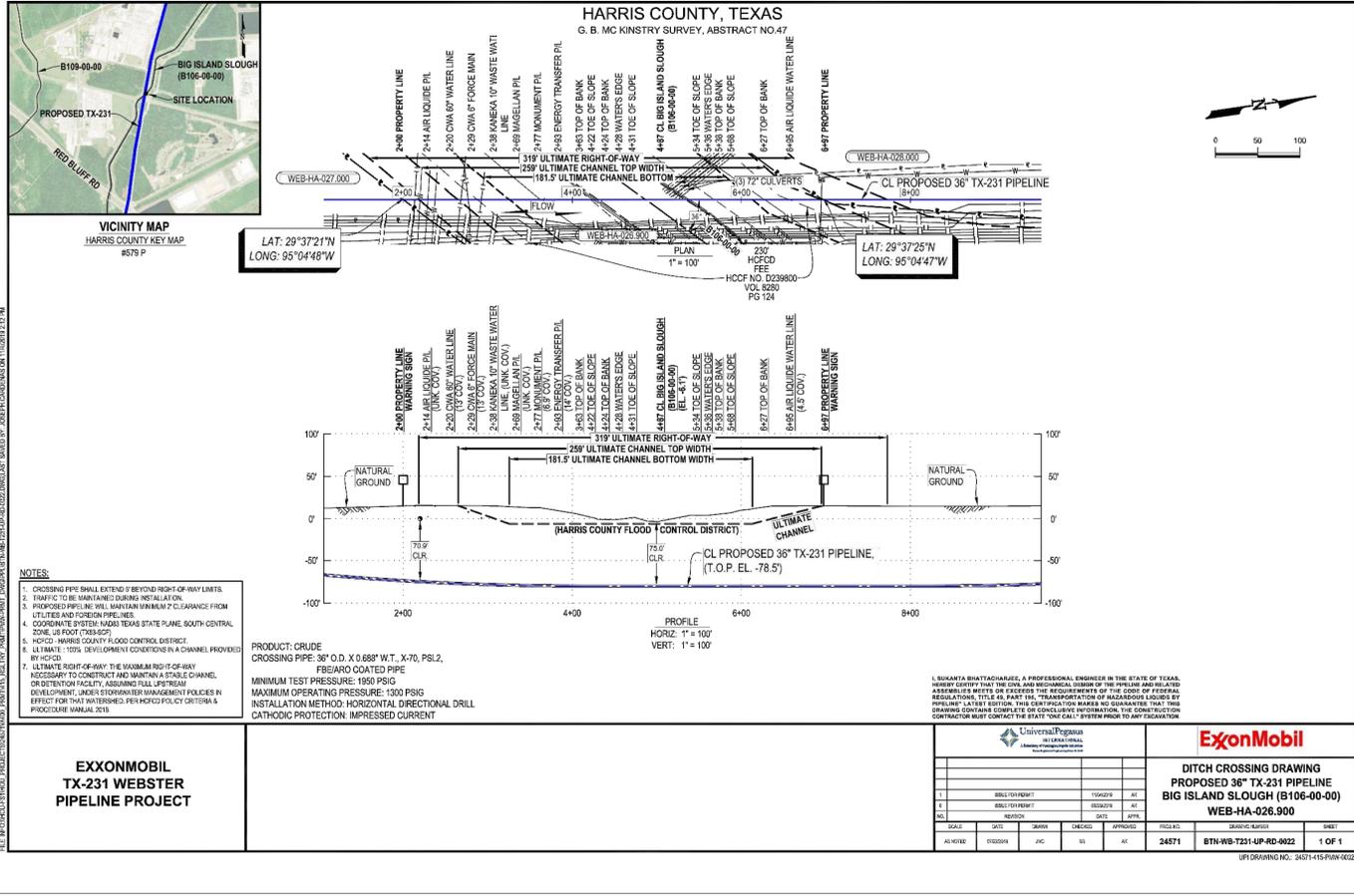
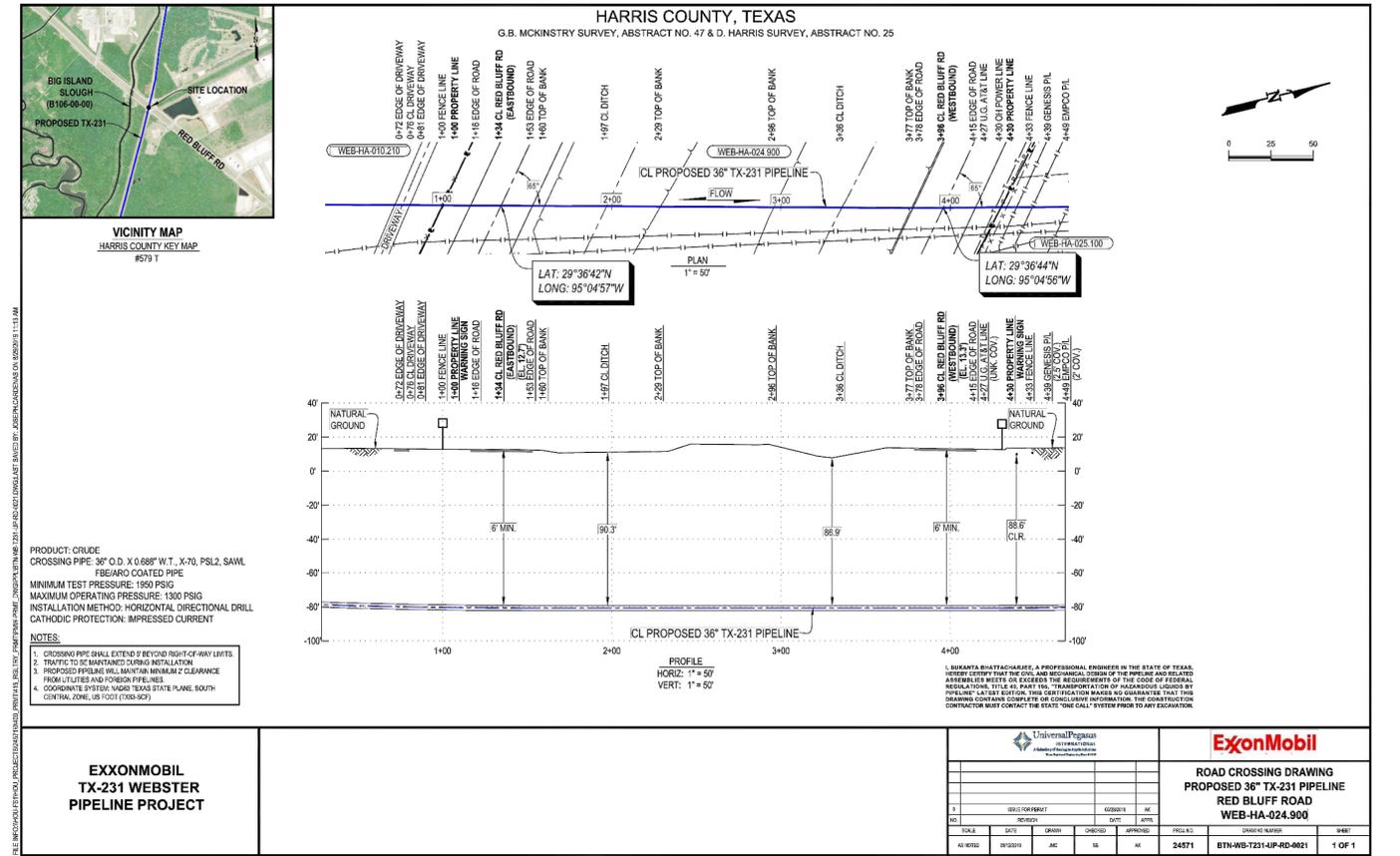
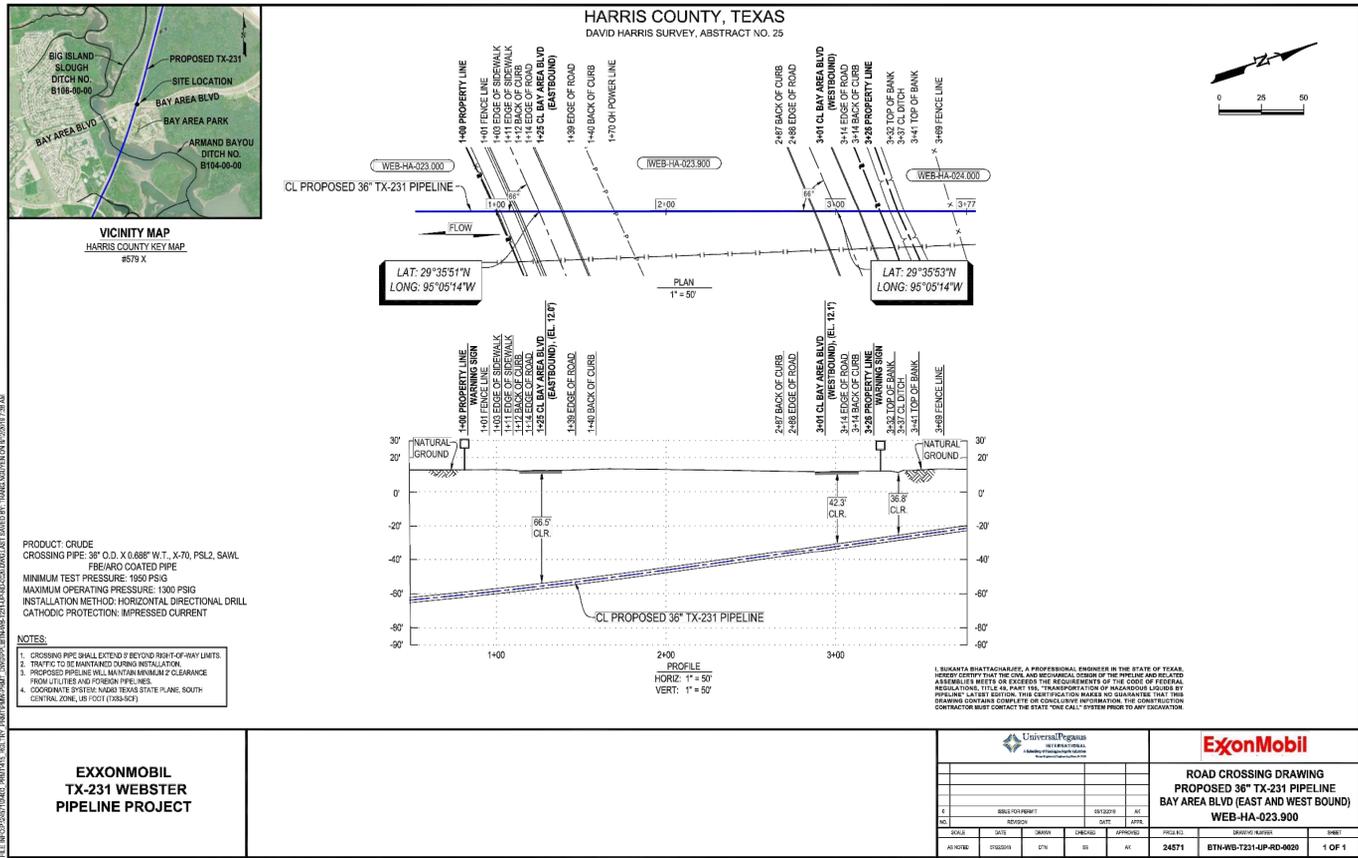
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4848 LOOP CENTRAL DR.  
HOUSTON, TEXAS 77081  
713.977.7770  
TX FIRM NUMBER: F-1942

EXXONMOBIL TX-231 WEBSTER PIPELINE PROJECT		HARRIS COUNTY PERMIT PACKAGE PROPOSED 36" TX-231 PIPELINE ROAD PERMIT DRAWINGS	
SCALE	SHEET	SCALE	SHEET
AS NOTED	000001	AS NOTED	011020
DATE	DATE	DATE	DATE
09/2019	09/2019	09/2019	09/2019
DESIGNED BY	CHECKED BY	DESIGNED BY	CHECKED BY
DRN	AK	DRN	AK
PROJECT NO.	DRAWING NUMBER	PROJECT NO.	DRAWING NUMBER
24571	BTN-WB-T231-UP-RD-0006	24571	BTN-WB-T231-UP-RD-0006
1 OF 17		11 OF 17	

# HARRIS COUNTY, TEXAS



**Construction in Harris County Flood Control District Right-of-Way requires:**

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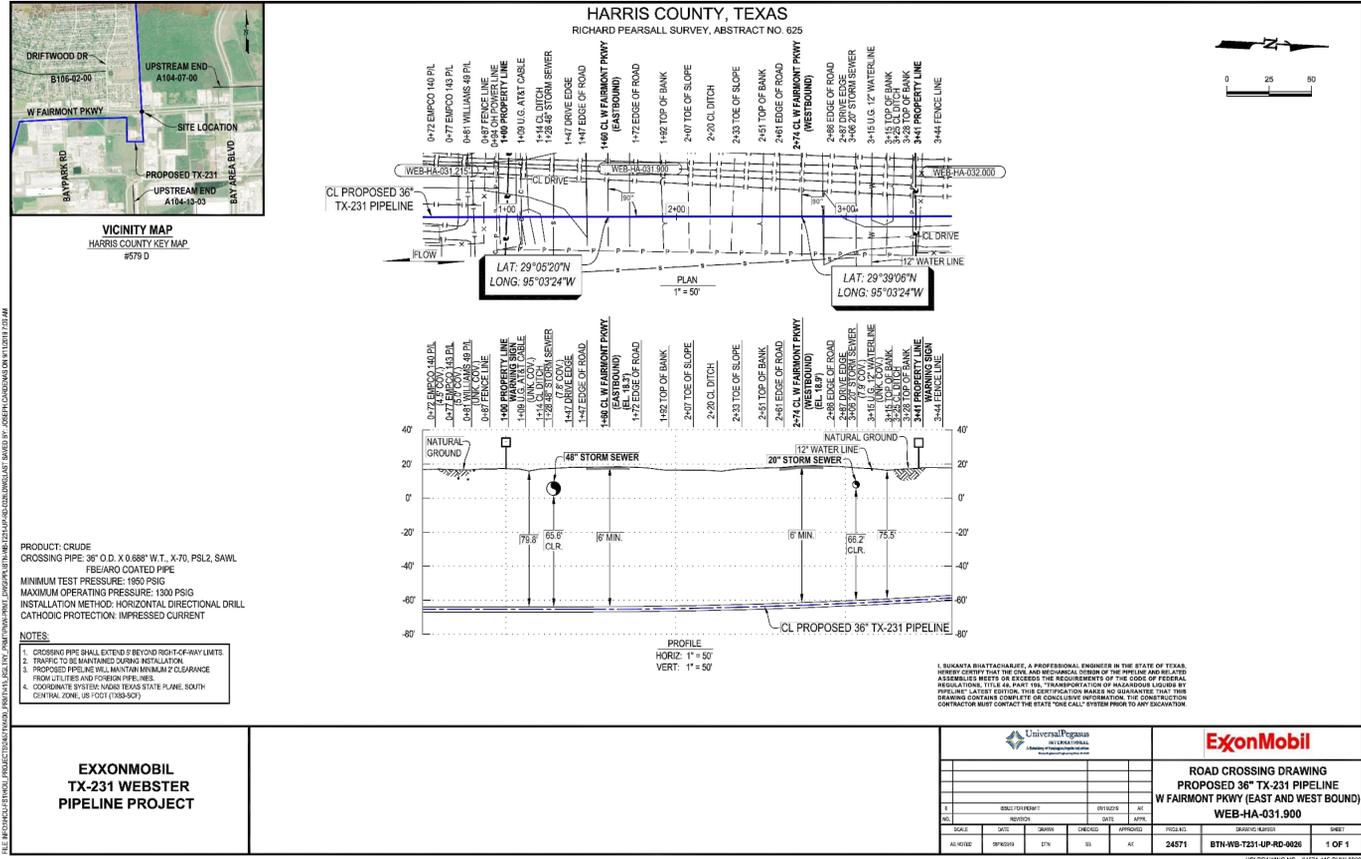
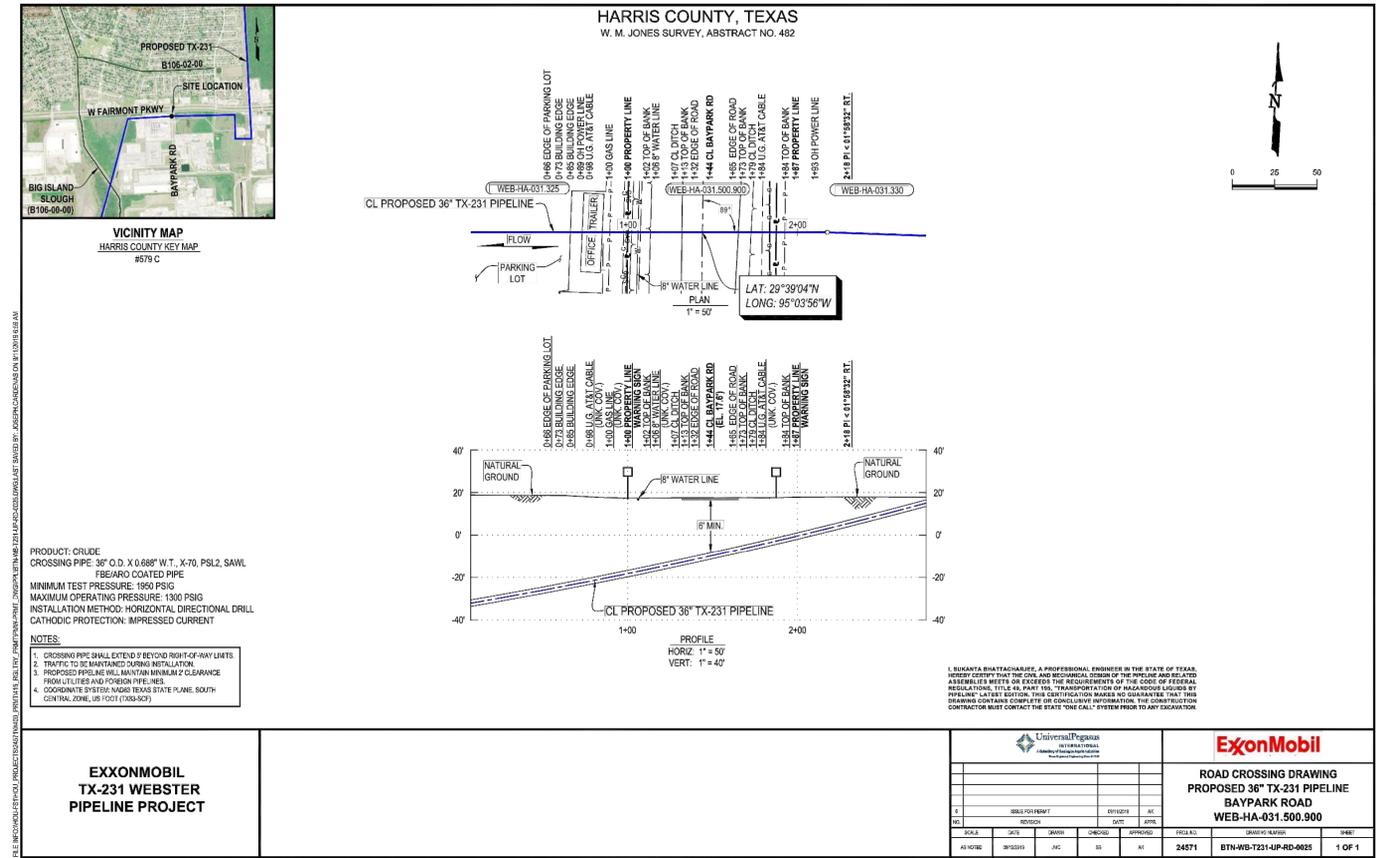
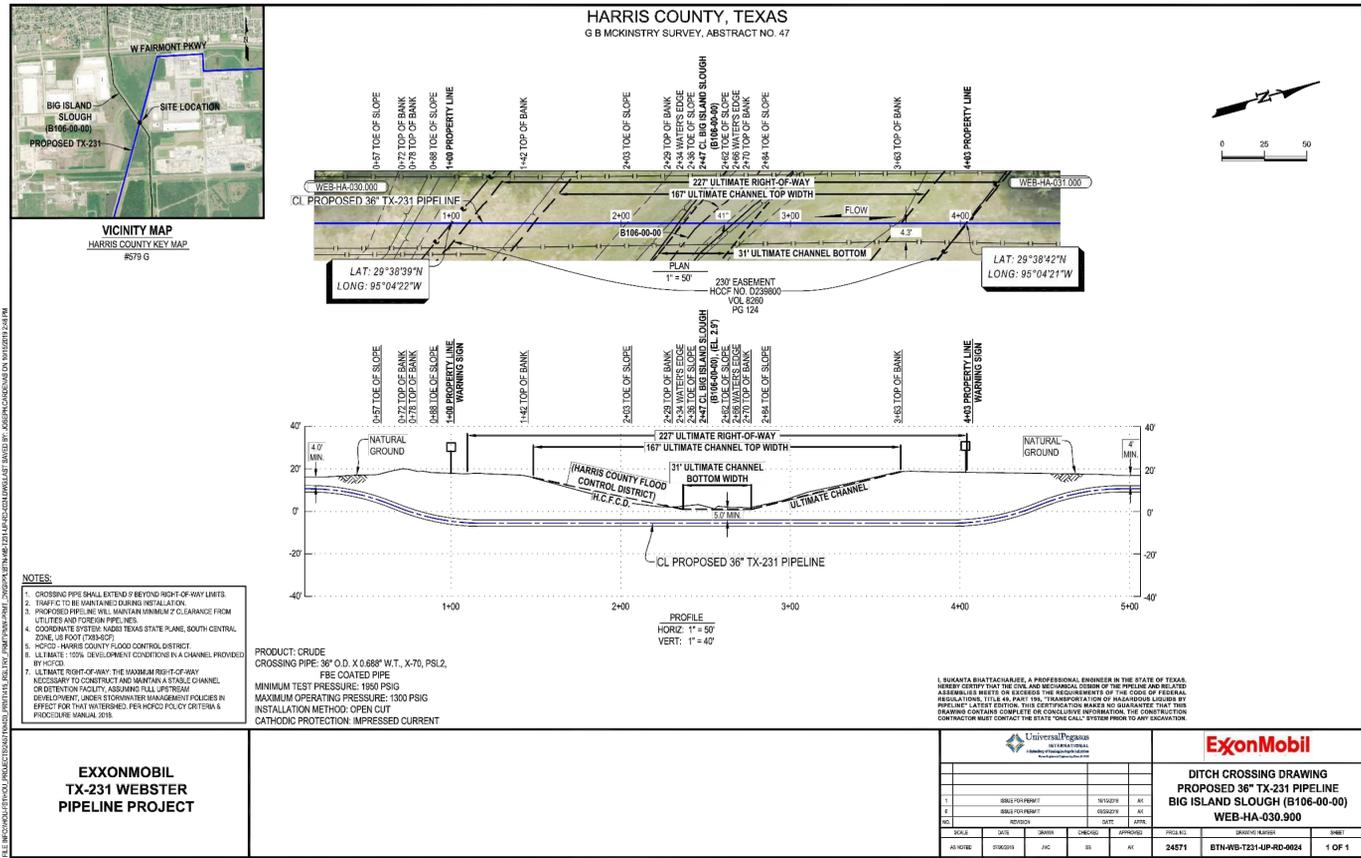


SUKANTA BHATTACHARJEE  
131018  
LICENSED PROFESSIONAL ENGINEER  
10-29-2019

UNIVERSAL ENSCO, INC.  
4848 LOOP CENTRAL DR.  
HOUSTON, TEXAS 77081  
713.977.7770  
TX FIRM NUMBER: F-1942

EXXONMOBIL TX-231 WEBSTER PIPELINE PROJECT				HARRIS COUNTY PERMIT PACKAGE PROPOSED 36" TX-231 PIPELINE ROAD RIGHT PERMIT DRAWINGS			
NO.	DATE	BY	CHKD.	APP'D.	PROJ. NO.	DRAWING NUMBER	SHEET
1	09/22/19	JAC	SS	AK	24571	BTN-WB-T231-UP-RD-0006	12 OF 12

# HARRIS COUNTY, TEXAS



**Construction in Harris County Flood Control District Right-of-Way requires:**

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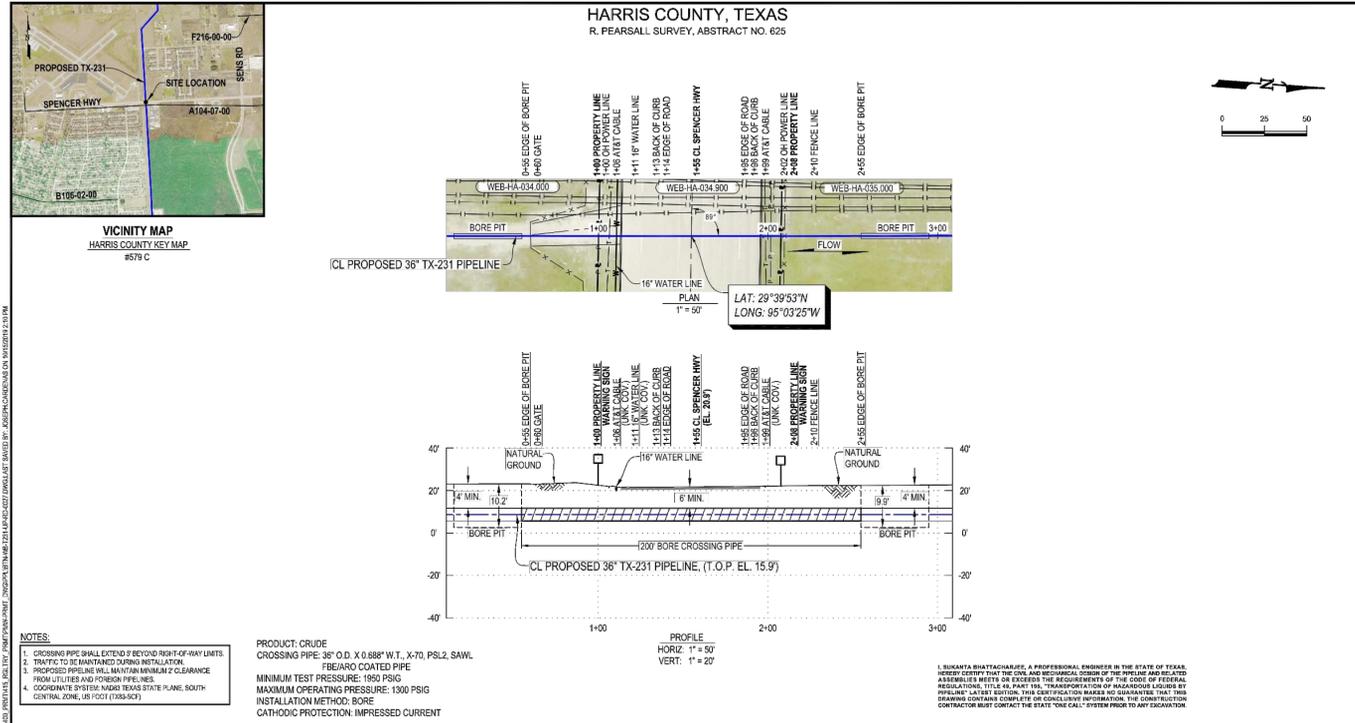
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<b>EXXONMOBIL</b> TX-231 WEBSTER PIPELINE PROJECT		<b>ExxonMobil</b> HARRIS COUNTY PERMIT PACKAGE PROPOSED 36" TX-231 PIPELINE ROAD PERMIT DRAWINGS	
SCALE	SHEET	DATE	APPROVED
AS NOTED	09/20/19	JIC	SI
PROJECT NO.	DRAWING NUMBER	SHEET	
24571	BTN-WB-T231-UP-RD-0006	13 OF 17	

# HARRIS COUNTY, TEXAS



**NOTES:**

- CROSSING PIPE SHALL EXTEND 5' BEYOND RIGHT-OF-WAY LIMITS.
- TRAFFIC TO BE MAINTAINED DURING INSTALLATION.
- PROPOSED PIPELINE WILL MAINTAIN MINIMUM 2' CLEARANCE FROM UTILITIES AND FOREIGN PIPELINES.
- COORDINATE SYSTEM: NAD83 TEXAS STATE PLANE, SOUTH CENTRAL ZONE, US FOOT (TXS-SCT)

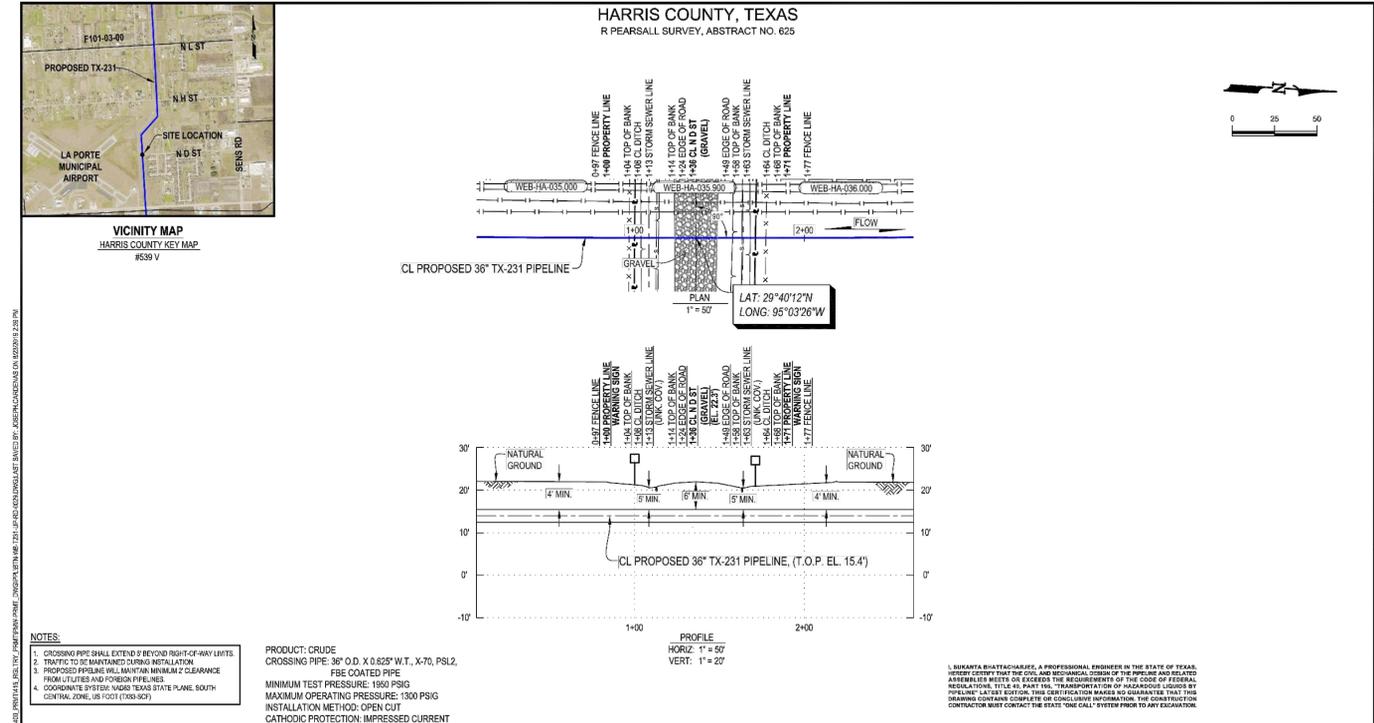
**PRODUCT: CRUDE**  
 CROSSING PIPE: 36" O.D. X 0.688" W.T., X-70, PSL2, SAWL, FBE/ARO COATED PIPE  
 MINIMUM TEST PRESSURE: 1950 PSIG  
 MAXIMUM OPERATING PRESSURE: 1300 PSIG  
 INSTALLATION METHOD: BORE  
 CATHODIC PROTECTION: IMPRESSED CURRENT

**UNIVERSAL PEGASUS**  
 SUKANTA BHATTACHARJEE, P.E.  
 131018  
 LICENSED PROFESSIONAL ENGINEER

**ExxonMobil**  
 ROAD CROSSING DRAWING  
 PROPOSED 36" TX-231 PIPELINE  
 SPENCER HIGHWAY  
 WEB-HA-034.900

SCALE	SHEET	DATE	DESIGN	CHECKED	APPROVED	PROJECT NO.	DRAWING NUMBER	SHEET
AS NOTED	09/20/19	JAC	SS	AK		24571	BTN-WB-T231-UP-RD-0027	1 OF 1

UPI DRAWING NO.: 24571-415-FRM-0027



**NOTES:**

- CROSSING PIPE SHALL EXTEND 5' BEYOND RIGHT-OF-WAY LIMITS.
- TRAFFIC TO BE MAINTAINED DURING INSTALLATION.
- PROPOSED PIPELINE WILL MAINTAIN MINIMUM 2' CLEARANCE FROM UTILITIES AND FOREIGN PIPELINES.
- COORDINATE SYSTEM: NAD83 TEXAS STATE PLANE, SOUTH CENTRAL ZONE, US FOOT (TXS-SCT)

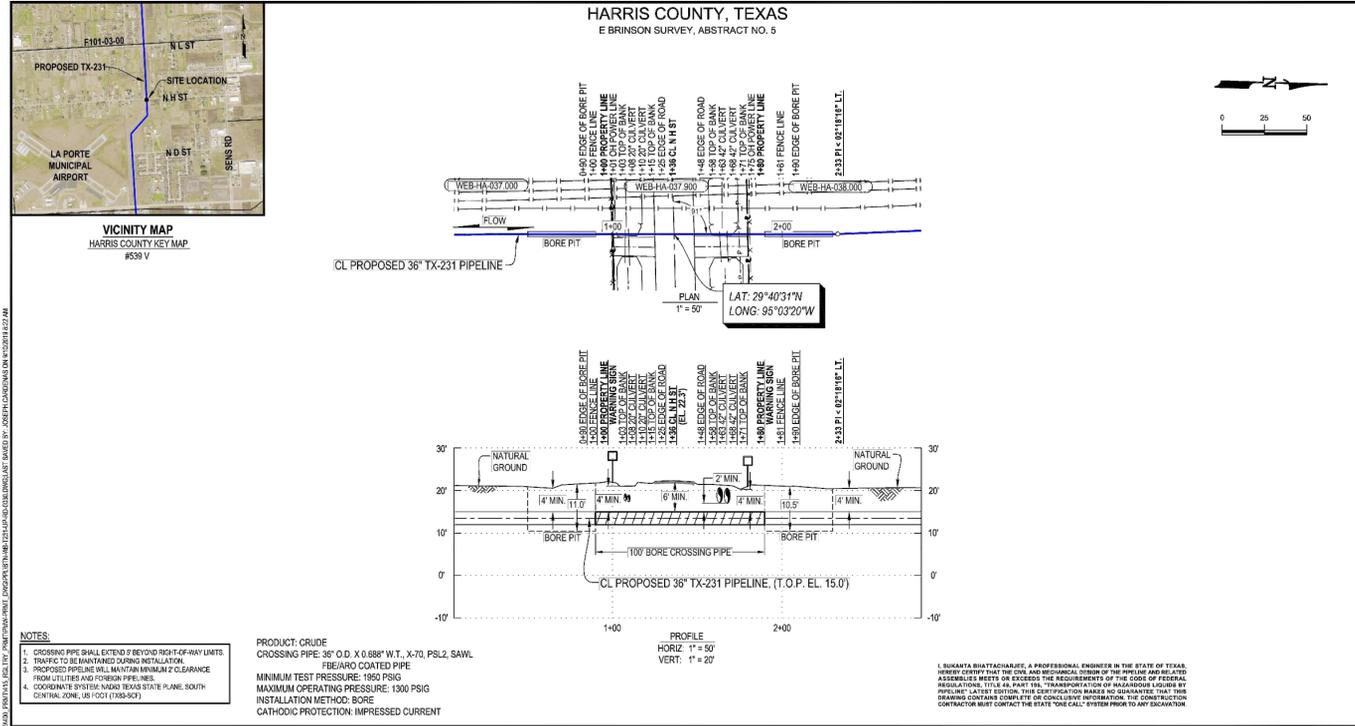
**PRODUCT: CRUDE**  
 CROSSING PIPE: 36" O.D. X 0.625" W.T., X-70, PSL2, FBE COATED PIPE  
 MINIMUM TEST PRESSURE: 1950 PSIG  
 MAXIMUM OPERATING PRESSURE: 1300 PSIG  
 INSTALLATION METHOD: OPEN CUT  
 CATHODIC PROTECTION: IMPRESSED CURRENT

**UNIVERSAL PEGASUS**  
 SUKANTA BHATTACHARJEE, P.E.  
 131018  
 LICENSED PROFESSIONAL ENGINEER

**ExxonMobil**  
 ROAD CROSSING DRAWING  
 PROPOSED 36" TX-231 PIPELINE  
 N D STREET  
 WEB-HA-035.900

SCALE	SHEET	DATE	DESIGN	CHECKED	APPROVED	PROJECT NO.	DRAWING NUMBER	SHEET
AS NOTED	09/20/19	JAC	SS	AK		24571	BTN-WB-T231-UP-RD-0028	1 OF 1

UPI DRAWING NO.: 24571-415-FRM-0028



**NOTES:**

- CROSSING PIPE SHALL EXTEND 5' BEYOND RIGHT-OF-WAY LIMITS.
- TRAFFIC TO BE MAINTAINED DURING INSTALLATION.
- PROPOSED PIPELINE WILL MAINTAIN MINIMUM 2' CLEARANCE FROM UTILITIES AND FOREIGN PIPELINES.
- COORDINATE SYSTEM: NAD83 TEXAS STATE PLANE, SOUTH CENTRAL ZONE, US FOOT (TXS-SCT)

**PRODUCT: CRUDE**  
 CROSSING PIPE: 36" O.D. X 0.688" W.T., X-70, PSL2, SAWL, FBE/ARO COATED PIPE  
 MINIMUM TEST PRESSURE: 1950 PSIG  
 MAXIMUM OPERATING PRESSURE: 1300 PSIG  
 INSTALLATION METHOD: BORE  
 CATHODIC PROTECTION: IMPRESSED CURRENT

**UNIVERSAL PEGASUS**  
 SUKANTA BHATTACHARJEE, P.E.  
 131018  
 LICENSED PROFESSIONAL ENGINEER

**ExxonMobil**  
 ROAD CROSSING DRAWING  
 PROPOSED 36" TX-231 PIPELINE  
 N H STREET  
 WEB-HA-037.900

SCALE	SHEET	DATE	DESIGN	CHECKED	APPROVED	PROJECT NO.	DRAWING NUMBER	SHEET
AS NOTED	09/20/19	JAC	SS	AK		24571	BTN-WB-T231-UP-RD-0030	1 OF 1

UPI DRAWING NO.: 24571-415-FRM-0030

**Construction in Harris County Flood Control District Right-of-Way requires:**

Site plans must be approved prior to obtaining the required HCFCDD Right-of-Way Notification. Be advised that the HCFCDD Right-of-Way Notification is separate from the permit package.

- HCFCDD Right-of-Way Notification (permit)
- HCFCDD 48-hr Pre Construction Notice

Both are required prior to entering or working within Harris County Flood Control District right-of-Way. The HCFCDD Right-of-Way Notification and 48-Hour notice must be provided to HCFCDD at [dcid@hcfcd.org](mailto:dcid@hcfcd.org).

To apply for the HCFCDD Right-of-Way Notification please go to <http://apps.harriscountytexas.gov/EP/permits> and apply for the HCFCDD ROW under ROW Notification. Failure to provide both items could result in project delays.



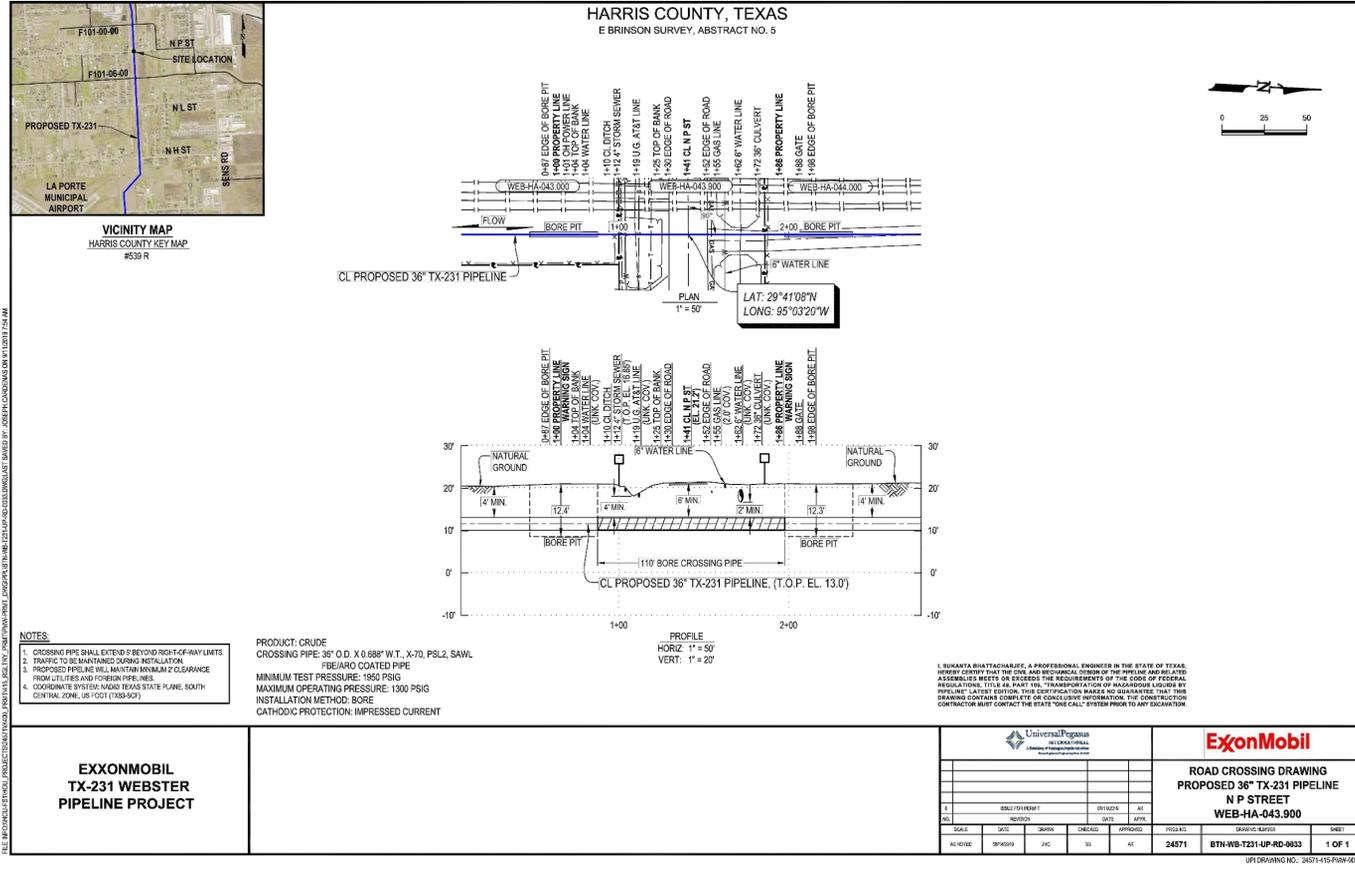
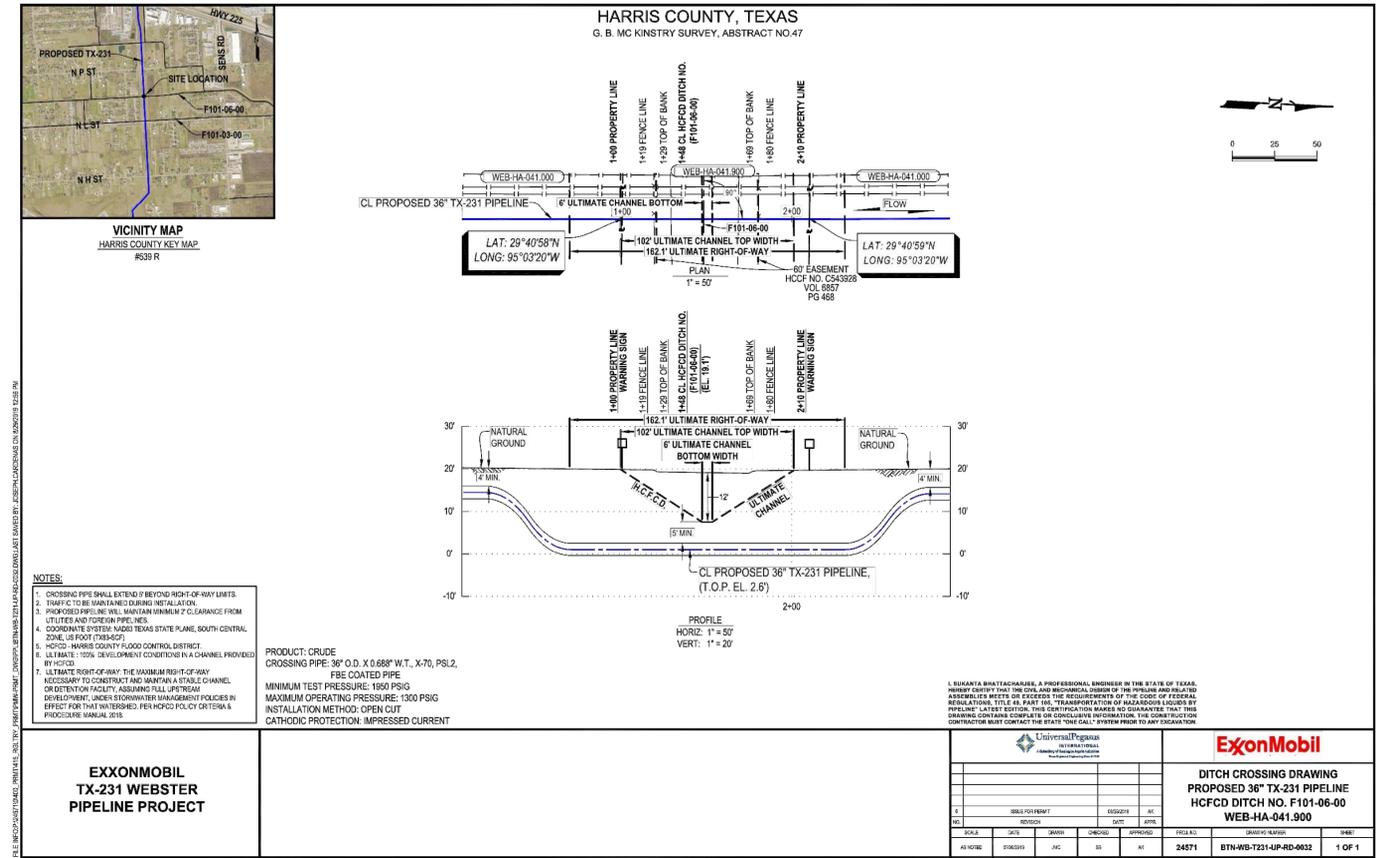
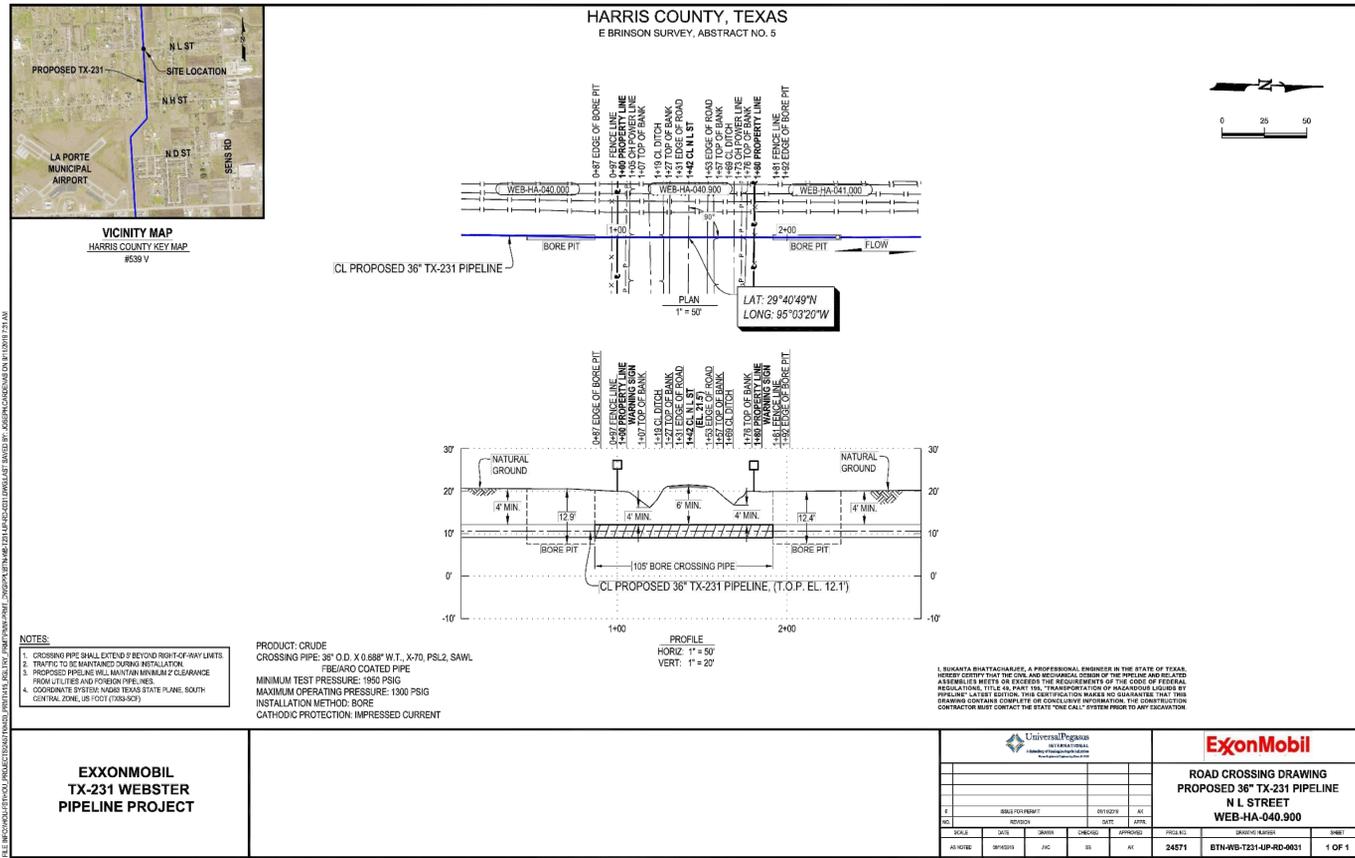
UNIVERSAL ENSCO, INC.  
 4848 LOOP CENTRAL DR.  
 HOUSTON, TEXAS 77081  
 713.977.7770  
 TX FIRM NUMBER: F-1942

**EXXONMOBIL TX-231 WEBSTER PIPELINE PROJECT**

SCALE	SHEET	DATE	DESIGN	CHECKED	APPROVED	PROJECT NO.	DRAWING NUMBER	SHEET
AS NOTED	09/20/19	JAC	SS	AK		24571	BTN-WB-T231-UP-RD-0006	14 OF 17

UPI DRAWING NO.: 24571-415-FRM-0006

# HARRIS COUNTY, TEXAS



**Construction in Harris County Flood Control District Right-of-Way requires:**

Site plans must be approved prior to obtaining the required HCFCD Right-of-Way Notification. Be advised that the HCFCD Right-of-Way Notification is separate from the permit package.

- HCFCD Right-of-Way Notification (permit)
- HCFCD 48-hr Pre Construction Notice

Both are required prior to entering or working within Harris County Flood Control District right-of-Way. The HCFCD Right-of-Way Notification and 48-Hour notice must be provided to HCFCD at [dcid@hcfcd.org](mailto:dcid@hcfcd.org).

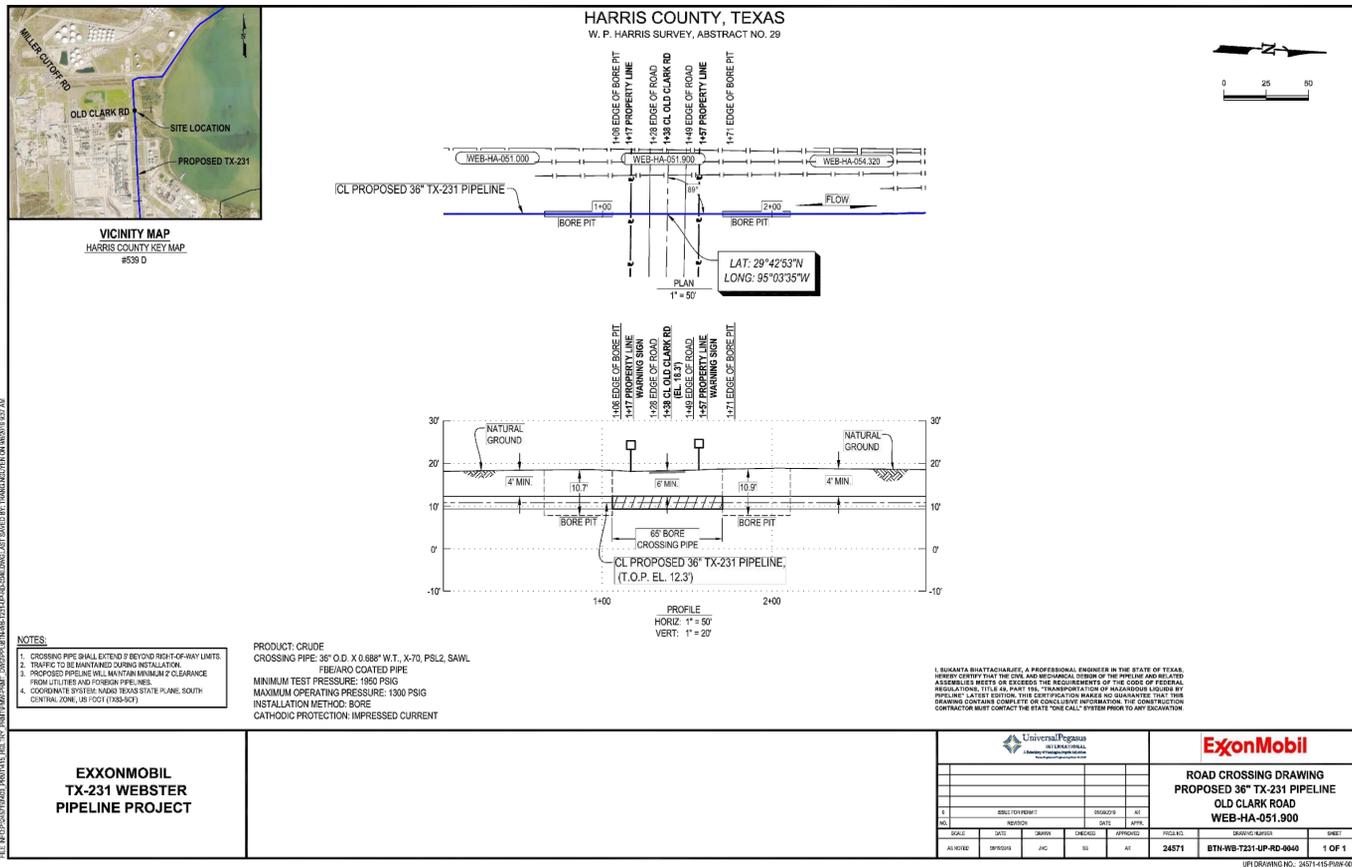
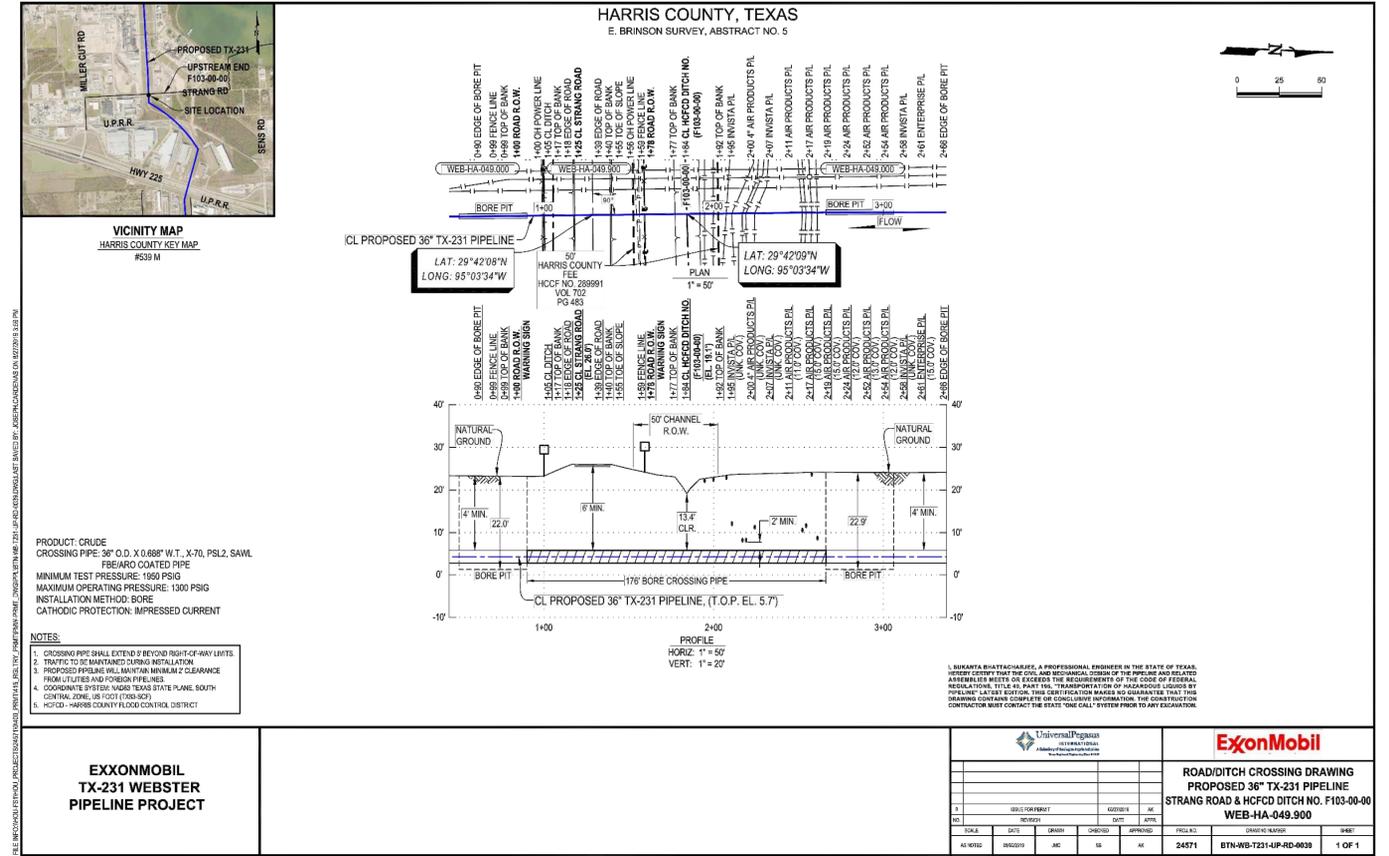
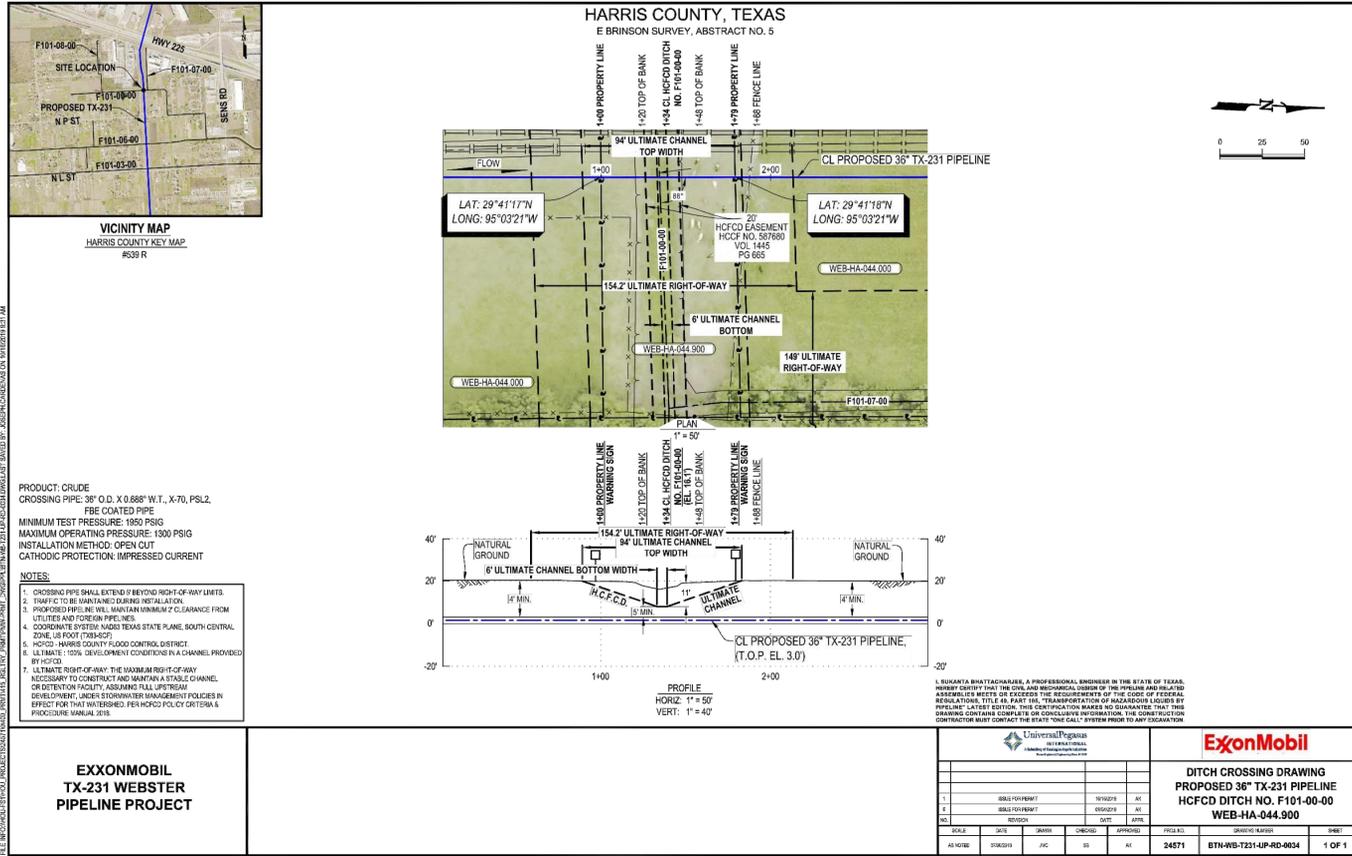
To apply for the HCFCD Right-of-Way Notification please go to <http://apps.harriscountytexas.gov/EP/permits> and apply for the HCFCD ROW under ROW Notification. Failure to provide both items could result in project delays.



UNIVERSAL ENSCO, INC.  
4848 LOOP CENTRAL DR.  
HOUSTON, TEXAS 77081  
713.977.7770  
TX FIRM NUMBER: F-1942

UNIVERSAL PEGASUS	EXXONMOBIL
ROAD CROSSING DRAWING PROPOSED 36" TX-231 PIPELINE ROAD PERMIT DRAWINGS	
DATE: 09/20/19	DRAWN BY: JAC
SCALE: 1" = 50'	CHECKED BY: JAC
PROJECT NO: 24571	APPROVED BY: JAC
DRAWING NO: BTN-WB-T231-UP-RD-0036	SHEET: 15 OF 17

# HARRIS COUNTY, TEXAS



**Construction in Harris County Flood Control District Right-of-Way requires:**

Site plans must be approved prior to obtaining the required HCFC Right-of-Way Notification. Be advised that the HCFC Right-of-Way Notification is separate from the permit package.

- HCFC Right-of-Way Notification (permit)
- HCFC 48-hr Pre Construction Notice

Both are required prior to entering or working within Harris County Flood Control District right-of-Way. The HCFC Right-of-Way Notification and 48-Hour notice must be provided to HCFC at [dcid@hcfcd.org](mailto:dcid@hcfcd.org).

To apply for the HCFC Right-of-Way Notification please go to <http://apps.harriscountytexas.gov/EPpermits> and apply for the HCFC ROW under ROW Notification. Failure to provide both items could result in project delays.



UNIVERSAL ENSCO, INC.  
4848 LOOP CENTRAL DR.  
HOUSTON, TEXAS 77081  
713.977.7770  
TX FIRM NUMBER: F-1942

<b>EXXONMOBIL</b> TX-231 WEBSTER PIPELINE PROJECT		<b>ExxonMobil</b> HARRIS COUNTY PERMIT PACKAGE PROPOSED 36" TX-231 PIPELINE ROAD PERMIT DRAWINGS	
SCALE	SHEET	SCALE	SHEET
AS NOTED	08/02/19	AS NOTED	16 OF 17

# HARRIS COUNTY, TEXAS

## 1. PAVING

(FOR H.C. PUBLIC R.O.W. ONLY)

DESIGN THICKNESS OF PAVING (IN.)	STABILIZED SUBGRADE DEPTH (IN.)	DESIGN STRENGTH OF CONCRETE (PSI)	STEEL SPACING LONG (IN.)	TRANS. (IN.)	REINFORCE STEEL SIZE (IN. MIN.)

### DRIVEWAYS (in H.C. ROW only)

I. NUMBER OF DRIVEWAY APPROACHES PROPOSED INCLUDE WIDENING OR REPAVING EXISTING DRIVEWAYS AS WELL AS NEW DRIVEWAYS

DRWY	WIDTH	MATERIAL	CULVERT?	CULVERT LENGTH	NEAREST X-STREET	DIST. TO X-STREET
1						
2						
3						
4						
5						

II. HARRIS COUNTY STANDARD DRIVEWAY DETAIL APPEARS ON SHEET \_\_\_\_\_

### FIRE APPARATUS ACCESS ROAD

- REQUIRED AND SHOWN ON SHEET(S) \_\_\_\_\_  
 NOT REQUIRED DUE TO \_\_\_\_\_

### CURBING

- I. ISLANDS AND MEDIANS REQUIRE STANDARD 6" CURBING  
II.  STANDARD 6" CURBING PROPOSED  
 4" x 12" CURBING PROPOSED EXCEPT AT MEDIANS AND ISLANDS

### TRAFFIC CONSIDERATIONS

- I. MEDIAN CUTS  
 NO MEDIAN CUT OR RELOCATION IS PROPOSED  
 MEDIAN MODIFICATIONS ARE SHOWN ON SHEET \_\_\_\_\_

- II. LEFT / RIGHT TURN LANE  
 NO LEFT / RIGHT TURN LANE IS PROPOSED  
 LEFT / RIGHT TURN LANE IS SHOWN ON SHEET \_\_\_\_\_

### III. TRAFFIC CONTROL PLAN

- NO WORK IN THE RIGHT OF WAY IS PROPOSED THAT WOULD INTERFERE WITH TRAFFIC FLOW  
 TRAFFIC CONTROL SHOWN ON SHEET \_\_\_\_\_

### IV. TRAFFIC SIGNAL

- NO TRAFFIC SIGNAL IS EXISTING / PROPOSED  
 EXISTING TRAFFIC SIGNAL DEVICES (T.C. BOXES AND LOOPS) SHOWN ON SHEET \_\_\_\_\_  
 PROPOSED TRAFFIC SIGNAL (BY OTHERS) \_\_\_\_\_

### V. TRAFFIC IMPACT ANALYSIS

- NO TRAFFIC IMPACT ANALYSIS IS REQUIRED  
 TRAFFIC IMPACT ANALYSIS HAS BEEN APPROVED ON DATE: \_\_\_\_\_  
PLAN TITLE: \_\_\_\_\_  
HCPID PROJECT NO.: \_\_\_\_\_

## 5. DESCRIPTION OF PROPERTY

### I. LEGAL DESCRIPTION

- A. ACREAGE: \_\_\_\_\_  
B.  SUBDIVISION: \_\_\_\_\_  
 SURVEY & ABSTRACT: \_\_\_\_\_  
C. ADJACENT ROADS: \_\_\_\_\_

### II. PLATTING

- A. SUBDIVISION PLAT  
 PROPOSED PLAT / REPLAT  
 RECORDED PLAT / REPLAT  
B. STREETS PROPOSED  
 PUBLIC  
 PRIVATE  
 PUBLIC & PRIVATE  
 NONE  
PLAT NAME: \_\_\_\_\_

### III. JURISDICTIONS

- CITY OF \_\_\_\_\_  
 ETJ, CITY OF HOUSTON  
 ETJ, CITY OF \_\_\_\_\_  
 NO ETJ

### IV. HCAD ACCOUNT NOS. (ALL) [KEY MAP PAGE \_\_\_\_\_]

### V. UNOBSTRUCTED VISIBILITY EASEMENT (U.V.E.)

- REQUIRED AND SHOWN ON SHEET(S) \_\_\_\_\_  
 NOT REQUIRED

NOTE: ALL APPROVED, FINAL PLATS AND ASSOCIATED CPC#01 FORMS MUST BE INCLUDED WITH PLAN SUBMITTAL.

- CONFORMING SUBDIVISION  
 NON-CONFORMING SUBDIVISION  
 PARTIALLY NON-CONFORMING SUBDIVISION

## 2. RESIDENTIAL / SUBDIVISION DRAINAGE

### I. PROPOSED DRAINAGE SYSTEM TYPE

- STORM SEWER  
 ROADSIDE DITCH  
 LOW IMPACT DEVELOPMENT (LID)

### II. DESIGN METHOD USED

- CITY OF HOUSTON \_\_\_\_\_ YEAR FREQUENCY  
 OTHER: \_\_\_\_\_

### III. DRAINAGE SYSTEM OUTFALLS DIRECTLY TO EXISTING

- DETENTION POND (APPROVED H.C. PRJ NO.): \_\_\_\_\_  
DETENTION POND MAINTAINED BY: \_\_\_\_\_  
 HCFCD DRAINAGE DITCH UNIT NO.: \_\_\_\_\_  
 H.C. ROADSIDE DITCH (ROAD NAME): \_\_\_\_\_  
 H.C. STORM SEWER (APPROVED H.C. PRJ NO.): \_\_\_\_\_

### IV. H.C. OUTFALL CALCULATIONS

- ROADSIDE DITCH OUTFALL:  
ALLOWABLE OUTFALL RATE: 0.0027 x \_\_\_\_\_ LF Frontage = \_\_\_\_\_ (CFS)  
PROPOSED OUTFALL RATE: \_\_\_\_\_ (CFS), CALCULATIONS PROVIDED ON SHEET \_\_\_\_\_

- STORM SEWER OUTFALL  
CAPACITY ALLOCATED TO TRACT FROM D. A. MAP: \_\_\_\_\_ (CFS)  
FROM DRAINAGE AREA MAP DATED: \_\_\_\_\_  
PREPARED BY: \_\_\_\_\_  
APPROVED H.C. PROJECT NO.: \_\_\_\_\_  
ACTUAL OUTFALL RATE: \_\_\_\_\_ (CFS), CALCULATIONS PROVIDED ON SHEET \_\_\_\_\_

### V. DETENTION PROVIDED BY

- DETENTION BASIN IS PART THIS PLAN SET. SERVICE AREA MAP IS ON SHEET \_\_\_\_\_  
 REGIONAL DETENTION BASIN SYSTEM (APPROVED H.C. PRJ NO.): \_\_\_\_\_

PROPOSED STORM SEWER IS SUBMERGED (AGREEMENT MUST BE PROVIDED).  
STATIC W.S.E. @ OUTFALL IS \_\_\_\_\_

### OFFSITE SHEET FLOW: (100 YEAR)

OFFSITE SHEET FLOW MAPPING, TOTAL DISCHARGE CALCULATIONS, AND DESIGN ACCOMMODATIONS ARE SHOWN ON SHEET \_\_\_\_\_ OR AS PRESENTED IN THE APPROVED DRAINAGE STUDY ENTITLED \_\_\_\_\_

TOTAL ACREAGE = \_\_\_\_\_  
TOTAL DISCHARGE = \_\_\_\_\_

NOTE: ALL OFFSITE SHEET FLOW FROM ADJACENT PROPERTIES MUST BE IDENTIFIED AND PROPERLY ACCOUNTED FOR IN THE PROJECT. THE SIGNING ENGINEER HEREBY CERTIFIES THAT THESE AREAS HAVE BEEN ADDRESSED.

## 3. COMMERCIAL / OTHER SITE DRAINAGE

### I. PROPOSED DRAINAGE AREA

- NEW DEVELOPMENT AREA: \_\_\_\_\_  
 RE-DEVELOPMENT AREA (NET NEW DEVELOPED AREA): \_\_\_\_\_  
 LOW IMPACT DEVELOPMENT (LID)

### II. DETENTION VOLUME

- .65 (CHANNEL)  
 .75 (STM SWR)  
 1.00 (RD. DITCH)  
 OTHER: \_\_\_\_\_

NEW AREA \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ ACRE FEET

DETENTION REQUIRED \_\_\_\_\_

PROPOSED DETENTION VOLUME = \_\_\_\_\_ ACRE FEET  
PROPOSED DETENTION VOLUME CALCULATIONS ARE SHOWN ON SHEET \_\_\_\_\_

DETENTION VOLUME PROVIDED BY EXISTING DETENTION POND  
APPROVED H.C. PROJECT NO.: \_\_\_\_\_  
DETENTION POND SERVICE AREA MAP IS PROVIDED ON SHEET \_\_\_\_\_

### III. OUTFALL

- OUTFALL TO  H.C. ROADSIDE DITCH  
 EXISTING H.C. STORM SEWER  
 OTHER \_\_\_\_\_

- ROADSIDE DITCH OUTFALL:  
ALLOWABLE OUTFALL RATE: 0.0027 x \_\_\_\_\_ LF Frontage = \_\_\_\_\_ (CFS)  
PROPOSED OUTFALL RATE: \_\_\_\_\_ (CFS), CALCULATIONS PROVIDED ON SHEET \_\_\_\_\_

- STORM SEWER OUTFALL  
CAPACITY ALLOCATED TO TRACT FROM D. A. MAP: \_\_\_\_\_ (CFS)  
FROM DRAINAGE AREA MAP DATED: \_\_\_\_\_  
PREPARED BY: \_\_\_\_\_  
APPROVED H.C. PROJECT NO.: \_\_\_\_\_  
ACTUAL OUTFALL RATE: \_\_\_\_\_ (CFS), CALCULATIONS PROVIDED ON SHEET \_\_\_\_\_

### IV. PUMPED DETENTION FACILITIES

- VOLUME THAT GRAVITY FLOWS: \_\_\_\_\_ ACRE FEET  
VOLUME THAT IS PUMPED: \_\_\_\_\_ ACRE FEET  
ENTRANCE VELOCITY INTO ROADSIDE DITCH  
OR STORM SEWER: \_\_\_\_\_  
PUMP SPECIFICATIONS AND AUTOMATIC SHUTOFF PLAN FOR ROADSIDE DITCH & STORM SEWER OUTFALLS APPEAR ON SHEET \_\_\_\_\_

### V. FLOW RESTRICTOR SIZE

OUTFALL PIPE SIZE: \_\_\_\_\_  
RESTRICTOR PIPE SIZE: \_\_\_\_\_

NOTE: ALL ROADSIDE DITCH OUTFALLS REQUIRE EROSION CONTROL MEASURES. RIPRAP IS NOT ALLOWED AS AN EROSION CONTROL MEASURE IN HARRIS COUNTY ROW. ALL PUMPED DETENTION OUTFALLS TO ROADSIDE DITCHES REQUIRE MANHOLE W/ LEADS.

## 4. WATER AND WASTEWATER

### I. COMMERCIAL PROJECTS

- DOES PROPERTY HAVE EXISTING AND/OR PROPOSED UTILITIES?  
 YES  NO

IF YES, CHECK THE BOX THAT APPLIES TO THIS PROJECT

- PUBLIC WATER & SANITARY  
 PRIVATE WATER WELL & SEPTIC SYSTEM  
 PUBLIC WATER & PRIVATE SEPTIC SYSTEM  
 PRIVATE WATER WELL & PUBLIC SANITARY

NOTE: PUBLIC UTILITIES REQUIRE A LETTER FROM THE DISTRICT MUNICIPALITY AUTHORIZING SERVICE & CONNECTION. THIS IS REQUIRED FOR PLAN APPROVAL.

UTILITY DISTRICT/MUNICIPALITY NAME: \_\_\_\_\_

NOTE: SEPTIC SYSTEMS REQUIRE H.C. WASTE WATER REVIEW H.C. SEPTIC PERMIT/REQUEST NO. \_\_\_\_\_

NOTE: ALL EXISTING AND PROPOSED UTILITIES MUST BE ACCURATELY SHOWN & LABELED ON THE SITE PLANS.

### II. SUBDIVISION PROJECTS

UTILITY DISTRICT/MUNICIPALITY NAME: \_\_\_\_\_

- PRIVATE WATER & WASTE WATER SYSTEMS  
 PRIVATE WATER & INDIVIDUAL OSSF  
 INDIVIDUAL WATER WELL & OSSF

NOTE: A COPY OF TCEQ APPROVAL FOR PRIVATE WATER & WASTE WATER SYSTEMS IS REQUIRED FOR PLAN APPROVAL.

NOTE: DEDICATED UNDERGROUND FIRE LINES MUST BE SUBMITTED TO THE HARRIS COUNTY FIRE PROTECTION GROUP FOR REVIEW AND PERMITTING BY THE UNDERGROUND FIRE LINE CONTRACTOR. CIVIL REVIEW DOES NOT REVIEW OR APPROVE UNDERGROUND FIRE LINES FOR THE FIRE PROTECTION SYSTEMS.

### WASTEWATER TREATMENT PLANTS

H.C. WWTP REVIEW:

IS THE PROPOSED PROJECT A NEW WWTP SITE OR A REHAB/EXPANSION OF AN EXISTING WWTP SITE? YES  NO

IF YES, IS A HARRIS COUNTY DOMESTIC WASTEWATER TREATMENT PLANT EXPRESS REVIEW SHEET ATTACHED AND COMPLETED ACCORDING TO INSTRUCTIONS? YES  NO

REFER TO: WWW.ENG.HCTX.NET/PERMITS/WASTEWATER/REGULATIONS-STANDARDS-DETAILS/FOR DOMESTIC WWTP ERS FORM

## 10. PERMITS REQUIRED

DOES THE PROPERTY HAVE ANY VIOLATIONS? IF SO PLEASE PROVIDE ALL VIOLATION NUMBERS. \_\_\_\_\_

- STORM WATER QUALITY  
 SEPTIC (EXISTING)  SEPTIC (PROPOSED)  
 CIVIL SITE WORK (PHASE II PERMIT CLASS I (non-floodplain))  
 CIVIL SITE WORK (PHASE II PERMIT CLASS II (floodplain))  
 DRIVEWAY WITH CULVERT \_\_\_\_\_ CURB AND GUTTER \_\_\_\_\_

- BUILDING PERMITS (NO. OF BUILDINGS = \_\_\_\_\_)  CRITICAL FACILITY  
 SUBDIVISION INFRASTRUCTURE PHASE II (NO. OF LOTS = \_\_\_\_\_)

- NOTICE OF DETENTION AFFIDAVIT REQUIRED  
 MUD MAINTENANCE AGREEMENT REQUIRED

NOTES: \_\_\_\_\_  
WORK IN HARRIS COUNTY R.O.W.

- UTILITY WORK \_\_\_\_\_  
 LEFT TURN LANE \_\_\_\_\_  
 OTHER CONSTRUCTION \_\_\_\_\_ PIPELINE CROSSING \_\_\_\_\_

### NOTES:

A PERMIT IS REQUIRED FOR EACH SCOPE OF WORK ON SITE.  
A NOTIFICATION IS REQUIRED FOR EACH SCOPE OF WORK IN HC OR HCFCD ROW.  
REFER TO WWW.ENG.HCTX.NET/PERMITS FOR EACH SCOPE OF WORK IN HC OR IN HCFCD ROW.

### BENCHMARK REQUIREMENTS FOR PROPOSED BRIDGES AND OR NEW RESIDENTIAL SUBDIVISIONS

When the County Engineer has determined that a new benchmark will be required to be established for the proposed project, the developer shall be required to install a benchmark per section 8.0, part 2 of the Harris County Infrastructure Regulations.

Is a new Benchmark required for this project? (to be determined by Harris County)  yes  no

If a new Benchmark is required, the proposed benchmark information is shown on sheets \_\_\_\_\_

## 7. FLOOD PLAIN STATUS

### I. GENERAL INFORMATION

FIRM PANEL(S) FOR PROPERTY: 48201C1090M, 48201C1080M, 48201C0940M, 48201C0945M, 48201C0935M  
FIRM PANEL(S) DATE: (1/6/17)

### STATUS OF PROPERTY ON MAP

- ENTIRELY LOCATED IN UNSHADED ZONE "X"  
 LOCATED PARTIALLY OR ENTIRELY IN ANY "X" ZONE OR SHADED ZONE "X". DELINEATE FLOODPLAIN BOUNDARY ON CONSTRUCTION DRAWINGS (DRAINAGE LAYOUT PG. NO. \_\_\_\_\_) (1% BASE FLOOD LEVEL \_\_\_\_\_) (0.2% BASE FLOOD LEVEL \_\_\_\_\_)

- SITE REMOVED FROM FLOODPLAIN BY LOMR, LOMR-F, LOMA CASE NO. \_\_\_\_\_ REVISED FLOODPLAIN IS SHOWN ON SHEET \_\_\_\_\_

### ELEVATION INFORMATION

- BENCHMARK USED  
 HARRIS COUNTY FLOODPLAIN REFERENCE MARK  
 HARRIS-GALVESTON COASTAL SUBSIDENCE DISTRICT BENCHMARK (FOR COASTAL AREAS)  
DESCRIPTION OF BENCHMARK INCLUDING ELEVATION, DATUM AND YEAR OF ADJUSTMENT (2001 ADJ.) HORIZONTAL DATUM: NAD83, VERTICAL: NAD88  
FLOODPLAIN RM NO. 020015, ELEVATION: 12.21; NO. 010365, EL. 14.95; NO. 020068, EL. 16.46; NO. 020150, EL. 12.72

### II. FLOOD PLAIN DETERMINATION BASED ON GROUND ELEVATION

- PROPERTY LIES ENTIRELY ABOVE THE BASE FLOOD LEVEL AND IN SHADED ZONE "X"  
 PROPERTY LIES PARTIALLY OR ENTIRELY BELOW THE BASE FLOOD LEVEL

### III. FLOODPLAIN STORAGE SUMMARY (APPLIES ONLY TO PORTION OF LAND LOCATED WITHIN FLOODPLAIN AS DELINEATED BY FIRM PANEL)

- A. TOTAL VOLUME OF MATERIAL PROPOSED TO BE MOVED OR PLACED WITHIN THE FIRM DELINEATED FLOODPLAIN (FILL, BASE, CONCRETE, ASPHALT, ETC.): BELOW 0.2% BASE FLOOD ELEVATION (2001 ADJ.) \_\_\_\_\_ CUBIC YARDS  
B. TOTAL VOLUME OF MATERIAL PROPOSED TO BE REMOVED FROM THE FIRM DELINEATED FLOODPLAIN: BELOW 0.2% BASE FLOOD ELEVATION (2001 ADJ.) \_\_\_\_\_ CUBIC YARDS  
C. FILL AREA & VOLUME CALCULATIONS ARE SHOWN ON SHEET \_\_\_\_\_

### IV. LOMR REQUIRED CLOMR REQUIRED VERIFIED BY: \_\_\_\_\_

## 8. CURB RAMPS

- A. ARE CURB RAMPS THAT CONNECT TO PUBLIC STREETS PROPOSED IN THIS SET OF PLANS?  YES  NO

## 9. LANDSCAPING

- REQUIRED AND SHOWN ON SHEET(S) \_\_\_\_\_  
 NOT REQUIRED

### FOR PROJECTS LOCATED IN ANY FLOODPLAIN

Development constructed or placed in accordance with these plans will comply with all provisions of the Regulations of Harris County, Texas for Floodplain Management. No net fill is allowed in the flood plain and no fill is allowed in the floodway.

### FOUNDATION NOTES: (Applies to only buildings or building additions requiring a class II permit)

All water heaters, furnaces, air conditioning units, electrical distribution panels, and any other mechanical or electrical equipment must be elevated in accordance with Section 4.05 of Harris County Floodplain regulations.

Any electrical circuit serving a light switch or outlet located below the base (100-year) flood elevation shall be dropped from above and be on a separate breaker.

All materials used below the (100-year) base flood elevation are on approved FEMA Technical Bulletin 2-08 as Class 5 water-resistant, and approved in accordance with FEMA Technical Bulletin 1-08 for foundation openings.

Critical facilities located in the 0.2% or 500yr floodplain or 1% or 100yr floodplain shall have the lowest floor elevated to 3 feet or more above the 0.2% flood elevation, or 24 inches above the crown of the adjacent road, which ever results in a higher elevation.

Floodproofing and sealing measures must be taken to ensure that toxic substances will not be displaced by or released into floodwaters.

Access routes elevated to or above the level of the base flood shall be provided to all critical facilities to the extent possible.

A completed as-built certificate must be submitted after the structure is complete and before it is occupied.

The County Engineer's Office will post a final inspection notice on the structure once all requirements have been met.

No fill may be used to elevate structures in the 1% or 100yr flood plain. Structures may be constructed on an open foundation, such as piers, or on continuous foundation walls with properly sized and located openings. All foundations are required to be designed by a registered professional engineer.

All structures shall be designed to withstand a three second gust basic wind speed of 120mph.

Completed "Elevation Certificates" to be submitted: one at permitting, a second after the slab is poured or sub-floor is installed and before the framing starts, and a third is required once construction is finished. \*(PER CURRENT FIRM PANEL) to the Harris County Engineering Department, 10555 Northwest Freeway, Suite 120, Houston, TX 77092

<b>HARRIS COUNTY ENGINEERING DEPARTMENT - PERMIT OFFICE NOTE:</b> THE PERMIT MANAGER SIGNATURE REPRESENTS THE FOLLOWING: • THE COMPLETION OF REVIEW OF THESE PLANS • INTERPOSE NO OBJECTION TO THE PROPOSED DESIGN ON PRIVATE PROPERTY • APPROVAL OF WORK IN HARRIS COUNTY MAINTAINED RIGHT OF WAY • APPROVAL OF WORK IN PROPOSED HARRIS COUNTY RIGHT OF WAY THAT IS TO BE ACCEPTED BY THE COUNTY	THE PROJECT WAS REVIEWED, HOWEVER, THIS DOES NOT MEAN THE ENTIRE PROJECT, INCLUDING ALL SUPPORTING DATA AND CALCULATIONS HAVE BEEN COMPLETELY CHECKED AND VERIFIED. THESE DRAWINGS ARE SIGNED, DATED AND SEALED BY A PROFESSIONAL ENGINEER LICENSED TO PRACTICE IN THE STATE OF TEXAS, WHICH THEREFORE CONVEYS THE ENGINEER'S RESPONSIBILITY AND ACCOUNTABILITY. THIS DOES NOT RELIEVE ANY PARTY FROM COMPLYING WITH APPROPRIATE FEDERAL, STATE AND LOCAL ENVIRONMENTAL RULES, LAWS, AND REGULATIONS AND ANY OTHER LEGALLY ADOPTED REGULATION OR ORDINANCE RELATED TO LAND DEVELOPMENT. IF THE CITY SIGNATURES ARE REQUIRED BY ORDINANCE, COUNTY PERMITS WILL NOT BE ISSUED UNTIL SUCH SIGNATURES ARE OBTAINED. PLAN APPROVAL EXPIRES TO BE IN ACCORDANCE WITH LOCAL GOVERNMENT CODE CH. 245.
<b>HCED SIGNATURE BLOCK:</b>  Jonathan Steiber, P.E., C.F.M. Manager - Harris County Permits Compliance with federal, state and local laws, codes, and regulations is required upon completion of construction. 11/19/2019	<b>ENGINEER'S CERTIFICATION</b> I, SUKANTA BHATTACHARJEE, A LICENSED PROFESSIONAL ENGINEER IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THE INFORMATION PRESENTED ON THIS SHEET IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND THAT I AM NOT VIOLATING ANY PROVISION OF THE CURRENT TEXAS ENGINEERING PRACTICE ACT AND RULES CONCERNING THE PRACTICE OF ENGINEERING AND PROFESSIONAL ENGINEERING LICENSURE.  ANY VIOLATIONS WILL BE FORWARDED TO THE HARRIS COUNTY DISTRICT ATTORNEY'S OFFICE FOR PROSECUTION. THE COMPLETED PROJECT CONSISTS OF DRAWING SHEETS 01 THRU 17 Sukanta Bhattacharjee 10-29-2019 SIGNATURE DATE  REVISIONS NOTE: REVISION BLOCK IS TO BE USED ONLY FOR CHANGES MADE AFTER PLANS HAVE BEEN APPROVED BY HARRIS COUNTY.

# HARRIS COUNTY ENGINEERING DEPARTMENT REVIEW SHEET

EXXONMOBIL TX-231 WEBSTER PIPELINE PROJECT	Liberal/Deegan INTERNATIONAL CORPORATION	ExxonMobil
HARRIS COUNTY PERMIT PACKAGE PROPOSED 36" TX-231 PIPELINE HARRIS COUNTY EXPRESS REVIEW SHEET		
SCALE: 1"=40'	SHEET: 14 OF 17	DATE: 11/19/2019



## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: <u>February 24, 2020</u>
Requested By: <u>Ian Clowes, City Planner</u>
Department: <u>Planning &amp; Development</u>
<input type="radio"/> Report <input type="radio"/> Resolution <input checked="" type="radio"/> Ordinance

Appropriation	
Source of Funds:	<u>N/A</u>
Account Number:	<u>N/A</u>
Amount Budgeted:	<u>N/A</u>
Amount Requested:	<u>N/A</u>
Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No

**Exhibits:** Ordinance 2020-3777  
P & Z letter of recommendation  
Existing Land Use map  
Proposed Land Use map

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### SUMMARY

This item is a request for consideration to amend the City's Future Land Use Plan (FLUP) in conjunction with a request by Ryan Sweezy, applicant; behalf of Texas Cargoways, LLC, owner, who is seeking approval of a Zone Change from the Mid Density Residential (R-2) zoning district to the Planned Unit Development (PUD) zoning district. The proposed zone change would allow for the development of an open air boat and RV storage facility on the site. The property in question is located at the 3400 Block of Canada Road, and legally described as Reserve A, Block 1 Dawson Subdivision.

The City's Future Land Use Plan (FLUP) identifies this property as "Mid-High Density Residential" land use. In order to accommodate the proposed development, the FLUP would need to be amended to allow for "Commercial" use. This item was tabled at the January 27, 2020 council meeting due to an issue with the required advertisement of the agenda item.

The applicant previously applied for a zone change to General Commercial (GC) in November of 2019 along with a future land use amendment to "Commercial". These requests were denied by both the Planning and Zoning Commission and City Council. It was suggested that the applicant come back with a zone change request for Planned Unit Development (PUD) along with a Special Conditional Use Permit (SCUP) for the proposed boat and RV storage use.

The Planning and Zoning Commission, at their December 19, 2019, regular meeting, voted 5-3 to recommend denial of the proposed Future Land Use Amendment.

Commissioners Follis, Kendrick, and Barrera were the dissenting votes. Commissioner Martin abstained from the vote.

Per Sec. 106-171. (8) Vote to overrule. "The affirmative vote of at least three-fourths of the city council is required to overrule a recommendation of the city planning and zoning commission that a proposed change to this chapter or boundary be denied." Council approval of the proposed FLUP amendment will require seven (7) affirmative votes.

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**RECOMMENDED MOTION**

Should the Council wish to uphold the Planning and Zoning Commission's denial, a motion could be as follows:

*I move that the Council uphold the Planning and Zoning Commission's denial of the proposed Future Land Use Amendment for a 6.921-acre tract of land located at the 3400 Block of Canada Road, and legally described as Reserve A, Block 1 Dawson Subdivision.*

Should the Council wish to approve the request (not to follow the Planning and Zoning Commission's recommendation), a motion could be as follows:

*I move that the Council adopt Ordinance 2020-3777, amending the City's Future Land Use Plan for a 6.921-acre tract of land located at the 3400 Block of Canada Road, and legally described as Reserve A, Block 1 Dawson Subdivision.*

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**Approved for City Council Agenda**

\_\_\_\_\_  
Corby D. Alexander, City Manager

\_\_\_\_\_  
Date

## **ORDINANCE NO. 2020-3777**

**AN ORDINANCE ADOPTING AN UPDATE TO THE FUTURE LAND USE MAP COMPONENT OF THE COMPREHENSIVE PLAN OF THE CITY OF LA PORTE, TEXAS UPON RECOMMENDATION OF THE PLANNING AND ZONING COMMISSION OF THE CITY OF LA PORTE, TEXAS; BY CHANGING THE DESIGNATION OF A 6.921-ACRE TRACT OF LAND AT THE 3400 BLOCK OF CANADA ROAD FROM “MID-DENSITY RESIDENTIAL” TO “COMMERCIAL”; FINDING COMPLIANCE WITH THE OPEN MEETINGS LAW; AND PROVIDING AN EFFECTIVE DATE HEREOF**

**WHEREAS**, Section 211.004 of the Texas Local Government Code provides that zoning regulations must be adopted in accordance with a Comprehensive Plan; and

**WHEREAS**, Section 213.003 of the Texas Local Government Code provides that a municipality may amend a Comprehensive Plan by ordinance, after public hearing and review by the municipality's planning commission or department; and

**WHEREAS**, Section 213.003 of the Texas Local Government Code also provides that a municipality may establish, in its charter or by ordinance, procedures for adopting and amending a Comprehensive Plan; and

**WHEREAS**, Chapter 106, "Zoning" Article I, Section 106-3, and Article II, Section 106-65 of the Code of Ordinances of the City of La Porte, delegates to the Planning and Zoning Commission the duty to review and make recommendations relevant to modifications of the Comprehensive Plan and Zoning Ordinance; and

**WHEREAS**, the City of La Porte has a Comprehensive Plan, which Plan was adopted by the City Council of the City of La Porte, Texas in 1986, and which Plan has been the subject of multiple amendments since its adoption;

**WHEREAS**, pursuant to mandate of Chapter 106, "Zoning" of the Code of Ordinances of the City of La Porte, the Planning and Zoning Commission of the City of La Porte has reviewed all elements of the Comprehensive Plan, and as duly approved by the City Council of the City of La Porte, to consider possible amendments thereto; and

**WHEREAS**, at the La Porte Planning and Zoning Commission meeting which occurred on December 19, 2019, the La Porte Planning and Zoning Commission reviewed the Future Land Use Map component of the Comprehensive Plan for the purpose of considering proposed amendments thereto, to change the designation for that 6.921 acre tract of land located at the 3400 Block of Canada Rd., and legally described as follows: Reserve A, Block 1 Dawson Subdivision, City of La Porte, Harris County, Texas, from its present designation of “Mid-High Density Residential”, to “Commercial”, and at the conclusion of such review the La Porte Planning and Zoning Commission voted to recommend to the La Porte City Council that it deny approval of such amendment to the Future Land Use Plan component of the Comprehensive Plan, to the La Porte City Council;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA PORTE, TEXAS, THAT:**

**Section 1.** That an amendment to the Future Land Use Map component of the Comprehensive Plan of the

City of La Porte, Texas, which is incorporated to this ordinance by reference herein and attached hereto as Exhibit A, be and is hereby authorized, approved, and adopted by the City Council of the City of La Porte, Texas, after duly noticed public hearing held at its February 24, 2020 meeting, pursuant to the recommendations of the Planning and Zoning Commission of the City of La Porte, Texas.

**Section 2.** The City Secretary of the City of La Porte or her designated representative shall be required to make this amendment to the Comprehensive Plan available to the public and duly mark and note the updated reference on the Future Land Use Plan component of the Comprehensive Plan of the City of La Porte, Texas.

**Section 3.** The City Council officially finds, determines, recites and declares that a sufficient written notice of the date, hour, place and subject to this meeting of the City Council was posted at a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Texas Government Code; and that this meeting has been open to the public as required by law at all times during which this ordinance and the subject matter thereof has been discussed, considered and formally acted upon.

The City Council further ratifies, approves and confirms such written notice and the contents and posting thereof.

**Section 4.** This ordinance shall be in effect from and after its passage and approval.

**PASSED AND APPROVED this, the 24<sup>th</sup> day of February, 2020.**

CITY OF LA PORTE, TEXAS

\_\_\_\_\_  
Louis R. Rigby, Mayor

ATTEST:

APPROVED:

\_\_\_\_\_  
Lee Woodward, City Secretary

\_\_\_\_\_  
Clark Askins, Assistant City Attorney



December 20, 2019

Honorable Mayor Rigby and City Council  
City of La Porte

RE: Request #19-92000010 to Amend the Future Land Use Map

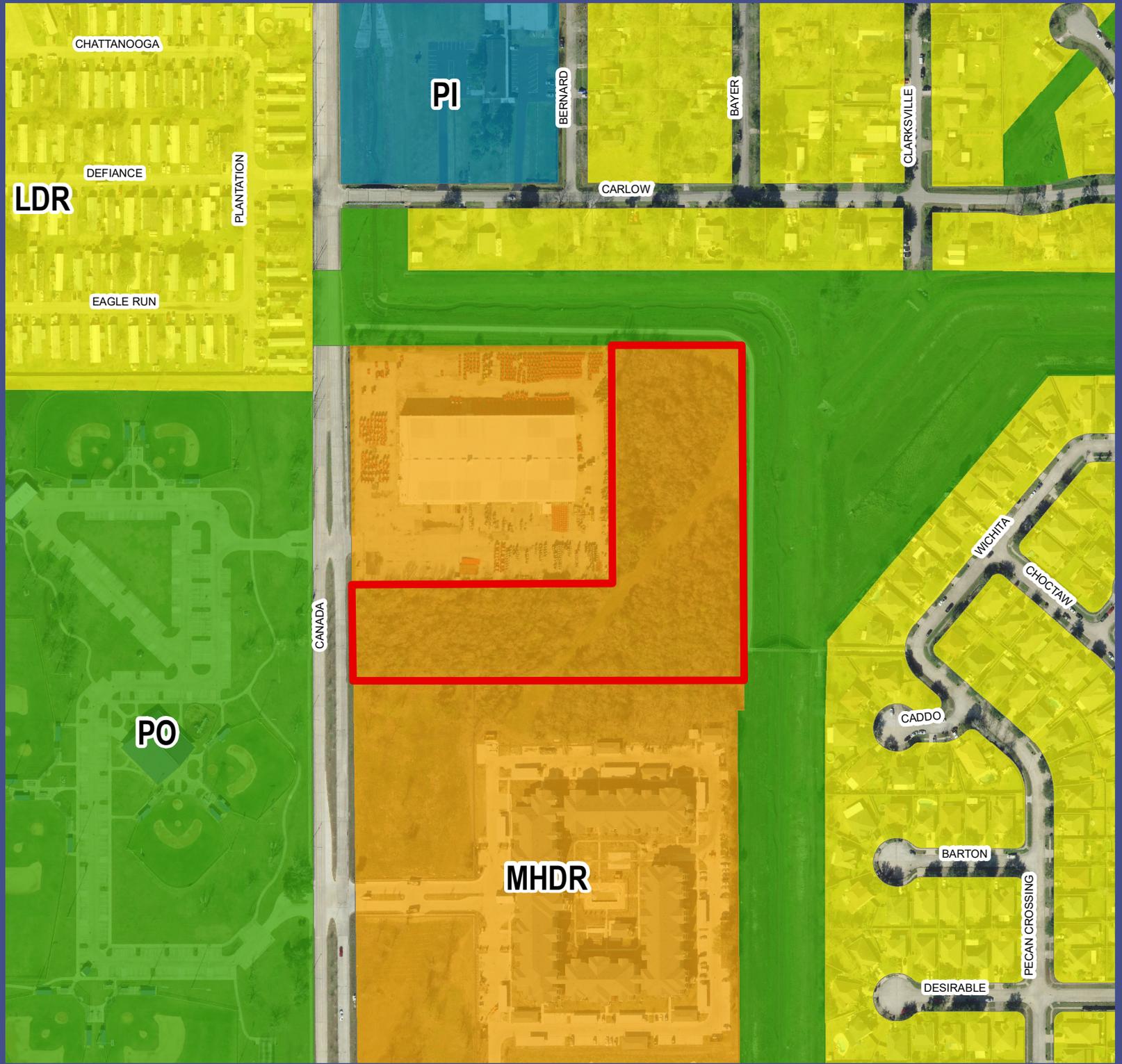
Dear Mayor Rigby and City Council:

The La Porte Planning and Zoning Commission held a meeting on December 19, 2019 for a request to amend the City's Future Land Use Plan as adopted in the Comprehensive Plan for a 6.921 acre tract of land located at the 3400 Block of Canada Rd., and is legally described as Reserve A, Block 1 Dawson Subdivision. The request was for approval of a change of the future land use designation from "Mid-High Density Residential" use to "Planned Development" use

The Commission voted 5-3 to recommend denial of the proposed amendments to the City's Future Land Use Map. Commissioners Follis, Kendrick, and Barrera were the dissenting votes. Commissioner Martin abstained from the vote.

Respectfully submitted,

Ian Clowes, City Planner  
On Behalf of the Planning and Zoning Commission



# FLUP MAP

**Zone Change  
#19-92000010**

**3400 Block  
Canada Rd.**

## Legend

 Subject Parcel

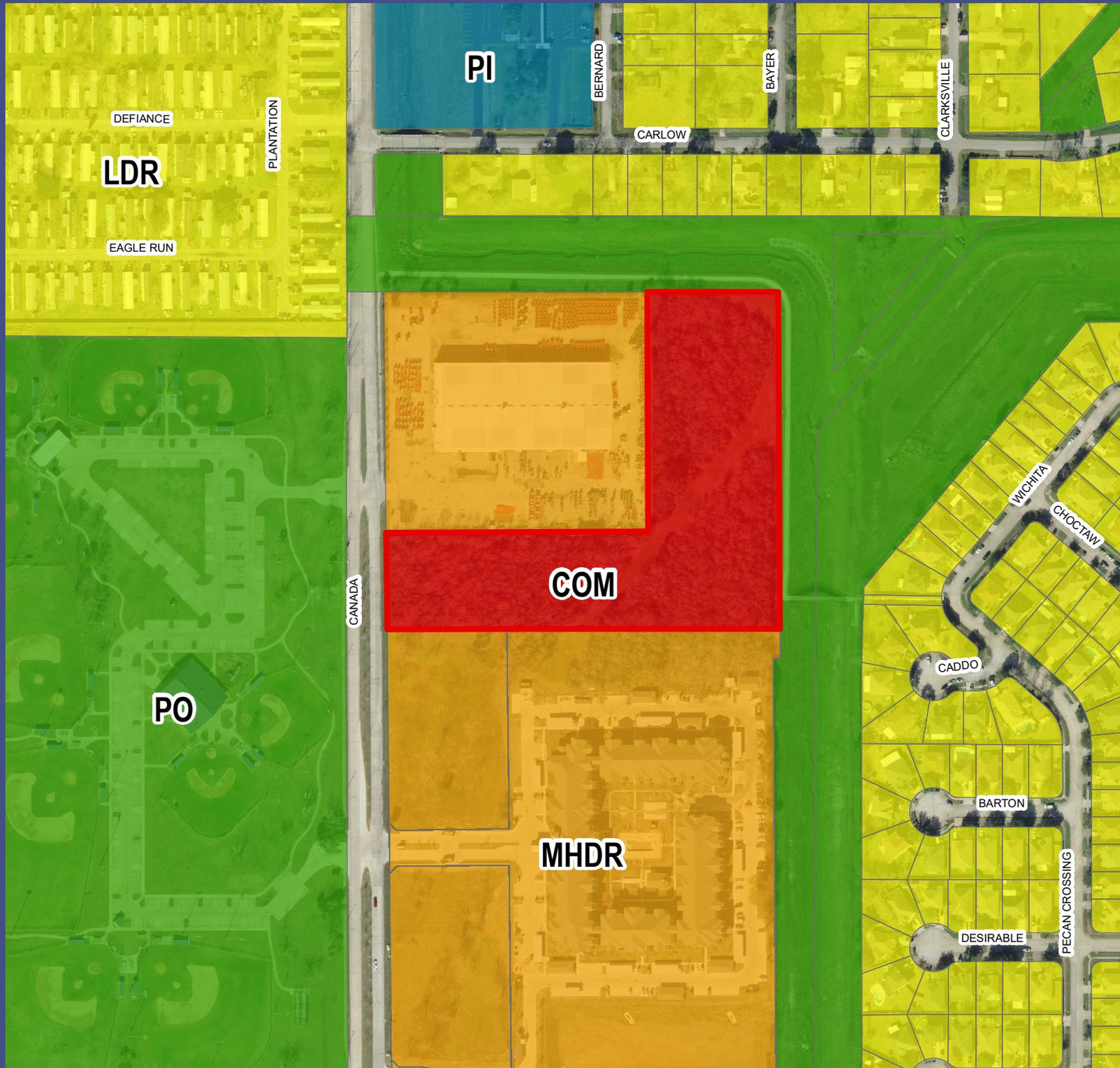


This product is for informational purposes and may not have been prepared for or be suitable for legal purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries

1 inch = 279

feet **JANUARY**  
**PLANNING DEPARTMENT**  
2020





# PROPOSED FLUP MAP

**Zone Change  
#19-9200010**

**3400 Block  
Canada Rd.**

## Legend

 Subject Parcel



This product is for informational purposes and may not have been prepared for or be suitable for legal purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries

1 inch = 279



feet JANUARY  
PLANNING DEPARTMENT  
2020



## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: <u>February 24, 2020</u>
Requested By: <u>Ian Clowes, City Planner</u>
Department: <u>Planning &amp; Development</u>
<input type="radio"/> Report <input type="radio"/> Resolution <input checked="" type="radio"/> Ordinance

Appropriation	
Source of Funds:	<u>N/A</u>
Account Number:	<u>N/A</u>
Amount Budgeted:	<u>N/A</u>
Amount Requested:	<u>N/A</u>
Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No

**Exhibits:** Ordinance 2020-3778  
P & Z letter of recommendation  
Aerial map  
Zoning map  
Future Land Use map  
Applicant information

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### SUMMARY

Ryan Sweezy, applicant, on behalf of Texas Cargoways, LLC, owner, is seeking approval of a Zone Change from the Mid Density Residential (R-2) zoning district to the Planned Unit Development (PUD) zoning district. The subject property is located at the 3400 Block of Canada Road, and legally described as Reserve A, Block 1 Dawson Subdivision.

The property is currently undeveloped. The applicant would like to develop the site for outdoor boat and recreation vehicle (RV) storage. In order to allow the proposed use, the site must be rezoned. The applicant previously applied for a zone change to General Commercial (GC) in November of 2019. This request was denied by both the Planning and Zoning Commission and the City Council. It was suggested that the applicant come back with a zone change request for Planned Unit Development (PUD) along with a Special Conditional Use Permit (SCUP) for the proposed boat and RV storage use. This item was tabled at the January 27, 2020 council meeting due to an issue with the required advertisement of a related agenda item.

Staff mailed fifteen (15) public notices to property owners located within 200 feet of the subject property. Staff received one returned comment sheet for the proposed zone change that was in favor of the request.

The Planning and Zoning Commission, at their December 19, 2019, regular meeting, voted on a motion to approve. The vote was 3-4, meaning the item failed and is recommended for denial. Commissioners Pitzer, Tschappat, Warren and Chairman Lawler were the dissenting votes. Commissioner Martin abstained from the vote. Planning Commission discussion focused on how the proposed conditions for the SCUP would allow for a higher quality development. A number of commissioners also stated their opposition to rezoning residential property for commercial uses.

Per Sec. 106-171. (8) Vote to overrule. "The affirmative vote of at least three-fourths of the city council is required to overrule a recommendation of the city planning and zoning commission that a proposed change to this chapter or boundary be denied." Council approval of the proposed zone change will require seven (7) affirmative votes.

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### RECOMMENDED MOTION

Should the Council wish to uphold the Planning and Zoning Commission's denial, a motion could be as follows:

*I move that the Council uphold the Planning and Zoning Commission's denial of the application for zone change request #19-92000010, for a 6.921-acre tract of land located at the 3400 Block of Canada Road, and legally described as Reserve A, Block 1 Dawson Subdivision.*

Should the Council wish to approve the request (not to follow the Planning and Zoning Commission's recommendation), a motion could be as follows:

*I move that the Council adopt Ordinance 2020-3778 for zone change request #19-92000010, for a 6.921-acre tract of land located at the 3400 Block of Canada Road, and legally described as Reserve A, Block 1 Dawson Subdivision.*

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**Approved for City Council Agenda**

\_\_\_\_\_  
Corby D. Alexander, City Manager

\_\_\_\_\_  
Date

## **ORDINANCE NO. 2020-3778**

**AN ORDINANCE AMENDING CHAPTER 106 “ZONING” OF THE CODE OF ORDINANCES OF THE CITY OF LA PORTE, BY CHANGING THE ZONING CLASSIFICATION OF A 6.921-ACRE TRACT OF LAND LOCATED AT THE 3400 BLOCK OF CANADA ROAD AND LEGALLY DESCRIBED AS RESERVE A, BLOCK 1 DAWSON SUBDIVISION, FROM MID DENSITY RESIDENTIAL (R-2) TO PLANNED UNIT DEVELOPMENT (PUD) MAKING CERTAIN FINDINGS OF FACT RELATED TO THE SUBJECT; FINDING COMPLIANCE WITH THE OPEN MEETINGS LAW; AND PROVIDING AN EFFECTIVE DATE HEREOF**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA PORTE, TEXAS:**

**Section 1.** Chapter 106 “Zoning” of the Code of Ordinances is hereby amended by changing the zoning classification of the following described property, to wit: a 6.921-acre tract of land located at the 3400 Block of Canada Rd. and legally described as Reserve A, Block 1 Dawson Subdivision, Harris County, Texas, from Mid Density Residential (R-2) to Planned Unit Development (PUD).

**Section 2.** All ordinances or parts of ordinances inconsistent with the terms of this ordinance are hereby repealed; provided, however, that such repeal shall be only to the extent of such inconsistency and in all other respects this ordinance shall be cumulative of other ordinances regulating and governing the subject matter covered by this ordinance.

**Section 3.** Should any section or part of this ordinance be held unconstitutional, illegal, or invalid, or the application to any person or circumstance for any reasons thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness of such section or part shall in no way affect, impair or invalidate the remaining portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this ordinance are declared to be severable.

**Section 4.** The City Council officially finds, determines, recites and declares that a sufficient written notice of the date, hour, place and subject of this meeting of the City Council is posted at a place convenient to the public at the City Hall of the city for the time required by law preceding this meeting, as required by Chapter 551, TX. Gov’t Code; and that this meeting has been open to the public as required by law at all times during which this ordinance and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves and confirms such written notice and the contents and posting thereof.

**Section 5.** The City Council of the City of La Porte hereby finds that public notice was properly mailed to all owners of all properties located within two hundred feet (200’) of the properties under consideration in compliance with code provisions.

**Section 6.** It is directed that the Official Zoning Map of the City of La Porte, Texas be changed to reflect the zoning classification established by this ordinance

**Section 7.** The City Council of the City of La Porte hereby finds, determines, and declares that all prerequisites of law have been satisfied and hereby determines and declares that the amendments to the City of La Porte Zoning Map and Classification contained in this ordinance as amendments thereto are desirable and in furtherance of the goals and objectives stated in the City of La Porte's Comprehensive Plan.

**Section 8.** This ordinance shall be effective after its passage and approval.

**PASSED AND APPROVED this, the 24<sup>th</sup> day of February, 2020.**

CITY OF LA PORTE, TEXAS

\_\_\_\_\_  
Louis R. Rigby, Mayor

ATTEST:

APPROVED:

\_\_\_\_\_  
Lee Woodward, City Secretary

\_\_\_\_\_  
Clark Askins, Assistant City Attorney



December 20, 2019

Honorable Mayor Rigby and City Council  
City of La Porte

RE: Zone Change Request #19-92000010

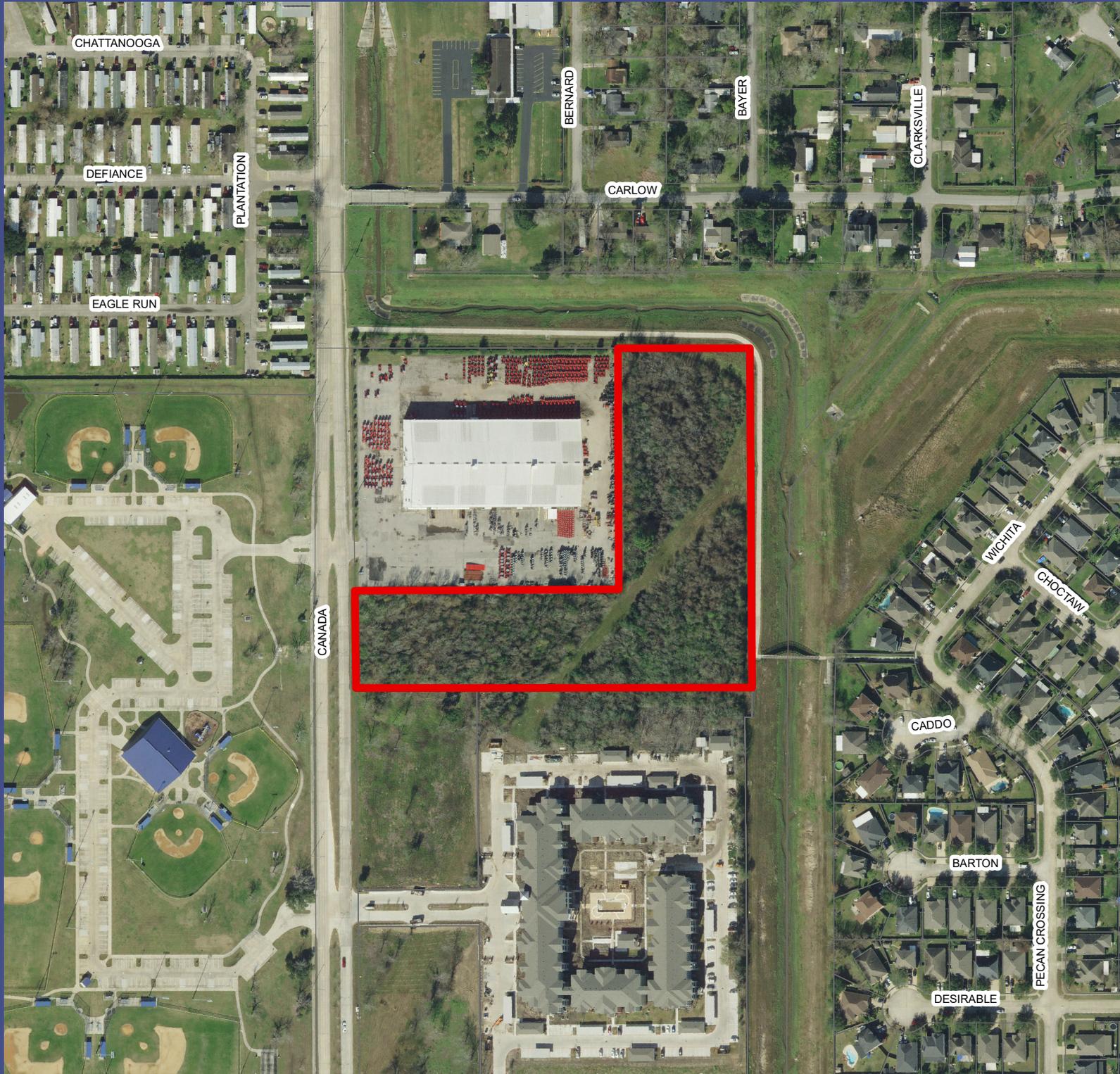
Dear Mayor Rigby and City Council:

The La Porte Planning and Zoning Commission held a public hearing at the December 19, 2019 meeting on a zone change request by Ryan Sweezy, applicant, on behalf of Texas Cargoways, LLC, owner; for a zone change of property legally described as Reserve A, Block 1 Dawson Subdivision, from Mid Density Residential (R-2) to Planned Unit Development (PUD). The site is a 6.921 acre tract of land located at the 3400 Block of Canada Rd.

The Commission voted 3-4 on a motion to approve. The vote failed, resulting in a recommendation to deny the proposed zone change. Commissioners Pitzer, Tschappat, Warren and Chairman Lawler were the dissenting votes. Commissioner Martin abstained from the vote.

Respectfully submitted,

Ian Clowes, City Planner  
On Behalf of the Planning and Zoning Commission



# AERIAL MAP

**Zone Change  
#19-9200010**

**3400 Block  
Canada Rd.**

## Legend

 Subject Parcel

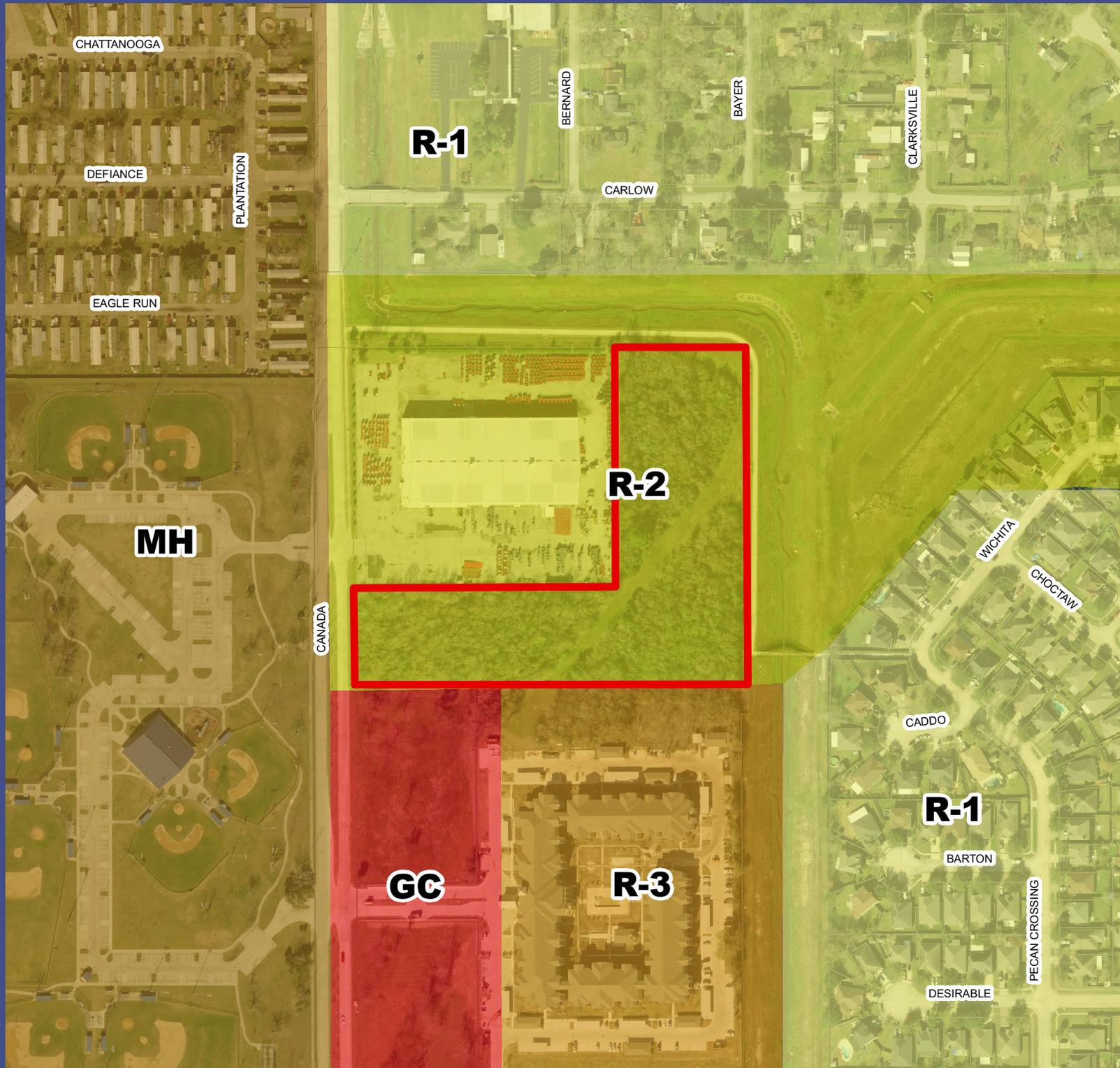


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1 inch = 279 feet

**JANUARY 2020  
PLANNING DEPARTMENT**





# ZONING MAP

**Zone Change  
#19-92000010**

**3400 Block  
Canada Rd.**

## Legend

 Subject Parcel

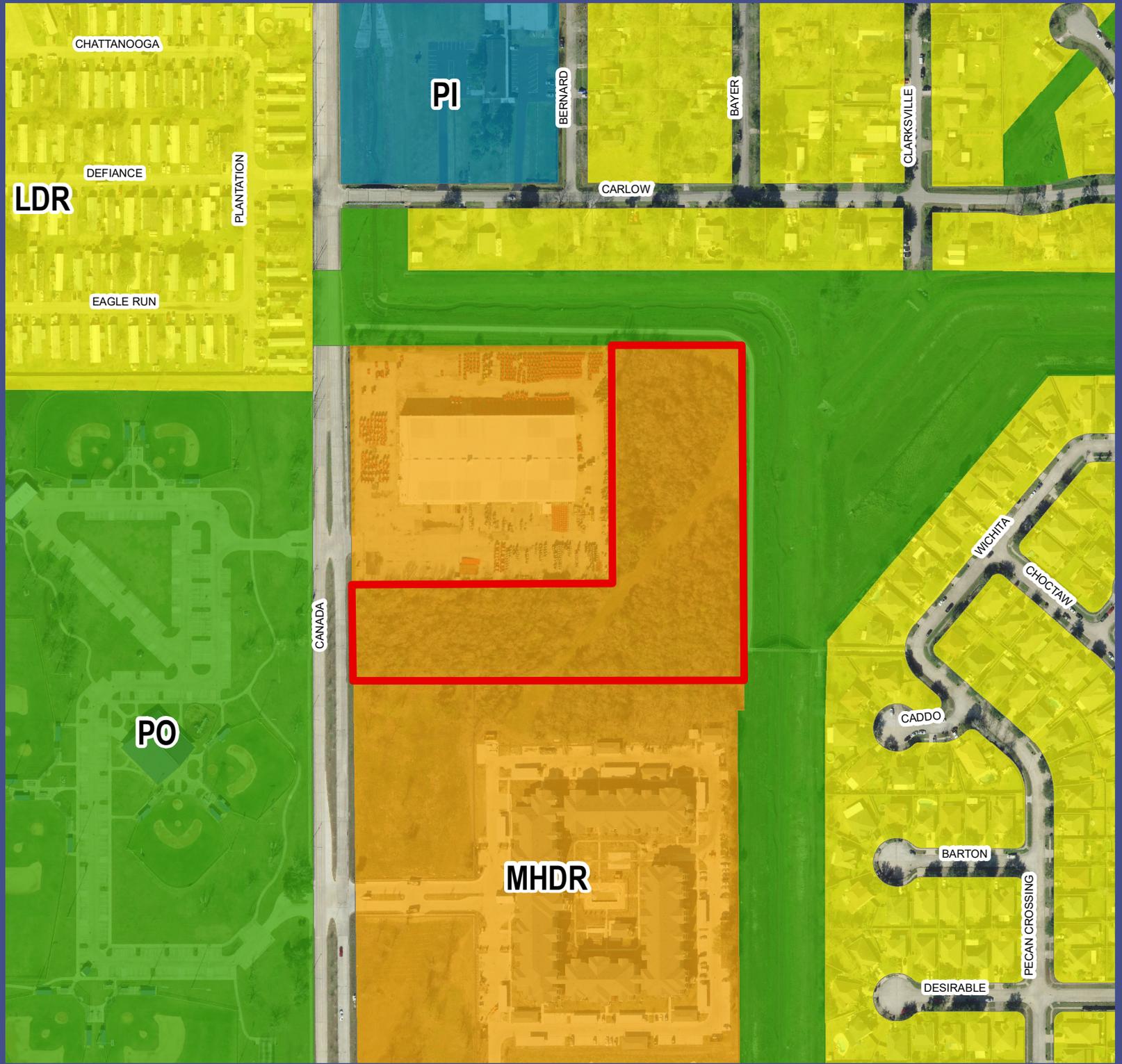


This product is for informational purposes and may not have been prepared for or be suitable for legal purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries

1 inch = 279 feet



**JANUARY 2020  
PLANNING DEPARTMENT**



# FLUP MAP

**Zone Change  
#19-9200010**

**3400 Block Canada  
Rd.**

## Legend

 Subject Parcel



This product is for informational purposes and may not have been prepared for or be suitable for legal purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries

1 inch = 279 feet



**JANUARY 2020  
PLANNING DEPARTMENT**



# Zone Change Application

Planning and Development Department

### PROJECT INFORMATION

Address where zone change is being requested: 0 Canada Rd.  
Legal description where zone change is being requested: 6.921 acres BIK I Reserve "A"  
HCAD Parcel Number where zone change is being requested: 129-914-001-0001  
Zoning District: \_\_\_\_\_ Lot area: \_\_\_\_\_

A request for approval of a zone change is hereby made to the City of La Porte.

Description of Request: zone change to commercial in order to put in a boat and RV storage

Attached hereto is a Project Description Letter describing the project and outlining the reasons why such SCUP should be approved.

### PROPERTY OWNER(S) INFORMATION

Name: Paul Taten  
Company (if applicable): CARGOWAY LLC  
Address: 555 Belhorn DR  
City: Houston State: TX Zip: 77025  
Phone: 713-672-0515 Email: \_\_\_\_\_

### AUTHORIZED AGENT (if other than owner)

Name: Melissa Sweery  
Company (if applicable): 2302 East Lawther  
Address: 2302 E. Lawther  
City: Deer Park State: TX Zip: 77576  
Phone: 281-380-3669 Email: \_\_\_\_\_

### OWNER(S) & AGENT CERTIFICATION

I hereby depose and state under the penalties of perjury that all statements, proposals and/or plans submitted with/or contained in this application are true and correct and the application is complete to the best of my knowledge and belief.

Agent's Signature: Melissa Sweery Date: 11/19/19  
Owner(s) Signature(s): Paul Taten Date: 11/21/19

#### STAFF USE ONLY:

Case Number: \_\_\_\_\_

Date Application Received: \_\_\_\_\_



# Special Conditional Use Permit Application

Planning and Development Department

### PROJECT INFORMATION

Address where SCUP is being requested: 0 Canada Rd.

Legal description where SCUP is being requested: 6.921 acres BIKI Reserve "A"

HCAD Parcel Number where SCUP is being requested: 129-914-001-0001

Zoning District: \_\_\_\_\_ Lot area: \_\_\_\_\_

A request for approval of a Special Conditional Use Permit is hereby made to the City of La Porte.

Description of Request: zone change to commercial in order to put in a boat and RV storage.

Attached hereto is a Project Description Letter describing the project and outlining the reasons why such SCUP should be approved.

### PROPERTY OWNER(S) INFORMATION

Name: Paul Tatem

Company (if applicable): Cargoways LLC

Address: 555 Gelhorn Dr

City: Houston State: TX Zip: 77029

Phone: 713-622-0515 Email: ptatem@cargowaylogistics.net

### AUTHORIZED AGENT (if other than owner)

Name: Melissa Sweery

Company (if applicable): RKS Builders Inc.

Address: 2302 E. Lawther

City: Deer Park State: TX Zip: 77536

Phone: 281-380-3669 Email: sweery16@hotmail.com

### OWNER(S) & AGENT CERTIFICATION

I hereby depose and state under the penalties of perjury that all statements, proposals and/or plans submitted with/or contained in this application are true and correct and the application is complete to the best of my knowledge and belief.

Agent's Signature: Melissa Sweery

Date: 11/19/19

Owner(s) Signature(s): Paul Tatem

Date: 11/21/19

#### STAFF USE ONLY:

Case Number: \_\_\_\_\_

Date Application Received: \_\_\_\_\_



## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: <u>February 24, 2020</u>
Requested By: <u>Ian Clowes, City Planner</u>
Department: <u>Planning and Development</u>
<input type="radio"/> Report <input type="radio"/> Resolution <input checked="" type="radio"/> Ordinance

Appropriation	
Source of Funds:	<u>N/A</u>
Account Number:	<u>N/A</u>
Amount Budgeted:	<u>N/A</u>
Amount Requested:	<u>N/A</u>
Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No

**Exhibits:** Ordinance 2020-3779  
Proposed SCUP  
P & Z letter of recommendation  
Aerial map  
Zoning map

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### SUMMARY

Ryan Sweezy, applicant; on behalf of Texas Cargoways, LLC, owner; is seeking approval of a Special Conditional Use Permit (SCUP) to allow for the construction of an open air boat and RV storage facility. The 6.921-acre site is located at the 3400 Block of Canada Rd., and is legally described as Reserve A, Block 1, Dawson Subdivision. The attached Area Map Exhibit shows the location of the subject property. The property is currently undeveloped.

The applicant for the SCUP is in the process of changing the zoning to Planned Unit Development (PUD). Preliminary layouts for the project show the majority of the approximately seven (7) acre tract of land paved with concrete. The site will hold spaces for upwards of 260 boats and recreational vehicles.

The applicant previously applied for a zone change to General Commercial (GC) in November of 2019. This request was denied by both the Planning and Zoning Commission and the City Council. It was suggested that the applicant come back with a zone change request for Planned Unit Development (PUD) along with a Special Conditional Use Permit (SCUP) for the proposed boat and RV storage use. This item was tabled at the January 27, 2020 Council meeting due to an issue with the required advertisement of a related agenda item.

Staff mailed fifteen (15) public notices to property owners located within 200 feet of the subject property. Staff received one returned comment sheet for the proposed zone change that was in favor of the request.

The Planning and Zoning Commission, at their December 19, 2019, regular meeting, voted 5-2 to recommend approval of the proposed SCUP, as presented with the eighteen (18) conditions. Commissioners Pitzer and Warren were the dissenting votes. Commissioners Martin and O'Conner abstained from the vote.

A list of 18 conditions of approval has been provided based on staff and Commission input. These conditions are meant to help mitigate any negative impacts this development may have on adjoining residential properties, as well as along Canada Rd. The Commission approved the SCUP so that the record would indicate that if the City Council chooses to approve the request, they recommend that it be approved with the listed conditions as written.

Should the City Council choose to approve the SCUP request, the Planning and Zoning Commission recommends the final SCUP document be approved with the following conditions:

1. A site development plan shall be submitted in accordance with applicable requirements of the City of La Porte's Development Ordinance and shall comply with all provisions of Chapter 106, "Zoning" of the City's Code of Ordinances and all other department reviews and applicable laws and ordinances of the City of La Porte and the State of Texas.
2. The underlying zoning is General Commercial. All GC zoning and development requirements will need to be met, outside of any conditions listed below.
3. Permitted use is limited to Boat and RV Storage, which falls under NAICS #531130-Lessors of Miniwarehouses and Self-Storage Units. No other uses permitted under this NAICS, besides Boat and RV Storage, is permitted.
4. At no time can commercial motor vehicles, trucks, or trailers, be parked or stored on site. Use is limited to personal boats and recreational vehicles.
5. Perimeter fencing must be constructed of either masonry, wrought iron, or decorative tubular steel. Use of chain-link, wood, or barbed wire is prohibited.
6. Perimeter fencing must 8' tall.
7. A minimum 30' landscaping buffer is required along Canada Rd. A continuous row of shrubs and trees planted every 15' is required to be located within the buffer. No fences, buildings, or paved areas may be located within the required buffer area.
8. There must be a minimum of 60' of queuing space outside of the public right of way before any controlled access gate. This will allow boats and trailers to move out of the way of traffic while waiting for the gate to open fully.
9. Security cameras must be installed and maintained throughout the lifetime of the development.
10. Onsite lighting must be hooded and include motion sensors to limit light pollution on existing properties.

11. Access to the site must be limited to the hours of 6:00 AM – 10:00 PM. No after-hours access shall be granted to any lessor.
12. No modular or temporary structures, include shipping containers, may be utilized on site at any time for any purpose.
13. Banner signs meant to be temporary in nature are prohibited on site. All signage advertising the business must be permanent in nature and construction.
14. All onsite paving must consist of concrete. Asphalt, chip seal, or any other material is not permitted.
  
15. All onsite detention and drainage is required to discharge into the existing drainage channel east of the property.
16. Drainage calculations must follow Harris County requirements.
17. All necessary documentation for building permit review must be submitted in conjunction with the city's building permit application process for any proposed building improvements.
18. Any substantive modifications to this Special Conditional Use Permit will require an amendment to this SCUP in accordance with Chapter 106, "Zoning" of the City's Code of Ordinances.

---

#### **RECOMMENDED MOTION**

Should the Council wish to uphold the Planning and Zoning Commission's approval, a motion could be as follows:

*I move that the Council uphold the Planning and Zoning Commission's approval of the application for Special Conditional Use Permit (SCUP) #19-91000009, for a 6.921-acre tract of land located at the 3400 Block of Canada Road, and legally described as Reserve A, Block 1 Dawson Subdivision.*

Should the Council wish to deny the request a motion could be as follows:

*I move that the Council deny Ordinance 2020-3779 for Special Conditional Use Permit (SCUP) #19-91000009, for a 6.921-acre tract of land located at the 3400 Block of Canada Road, and legally described as Reserve A, Block 1 Dawson Subdivision.*

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**Approved for the City Council meeting agenda**

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Corby D. Alexander, City Manager

---

Date

## ORDINANCE NO. 2020-3779

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF LA PORTE, CHAPTER 106, MORE COMMONLY REFERRED TO AS THE ZONING ORDINANCE OF THE CITY OF LA PORTE, BY GRANTING SPECIAL CONDITIONAL USE PERMIT NO. 19-9100009, TO ALLOW FOR A BOAT AND RV STORAGE FACILITY USE TO LOCATE IN THE PLANNED UNIT DEVELOPMENT (PUD) ZONING DISTRICT, ON 6.921 ACRES OF LAND LOCATED AT THE 3400 BLOCK OF CANADA ROAD AND LEGALLY DESCRIBED AS RESERVE A, BLOCK 1 DAWSON SUBDIVISION, LA PORTE, HARRIS COUNTY, TEXAS; MAKING CERTAIN FINDINGS OF FACT RELATED TO THE SUBJECT; FINDING COMPLIANCE WITH THE OPEN MEETINGS LAW; AND PROVIDING AN EFFECTIVE DATE HEREOF**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA PORTE, TEXAS:**

**Section 1.** Chapter 106 “Zoning” of the Code of Ordinances is hereby amended by granting Special Conditional Use Permit #19-9100009 attached hereto as Exhibit A and incorporated by reference for all purposes, to allow for a boat and RV storage facility use to locate on 6.921-acres of land, the 3400 Block of Canada Rd. and legally described as Reserve A, Block 1 Dawson Subdivision, Harris County, Texas, and situated within the Planned Unit Development (PUD) zoning district.

**Section 2.** All ordinances or parts of ordinances inconsistent with the terms of this ordinance are hereby repealed; provided, however, that such repeal shall be only to the extent of such inconsistency and in all other respects this ordinance shall be cumulative of other ordinances regulating and governing the subject matter covered by this ordinance.

**Section 3.** Should any section or part of this ordinance be held unconstitutional, illegal, or invalid, or the application to any person or circumstance for any reasons thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness of such section or part shall in no way affect, impair or invalidate the remaining portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this ordinance are declared to be severable.

**Section 4.** The City Council officially finds, determines, recites and declares that a sufficient written notice of the date, hour, place and subject of this meeting of the City Council is posted at a place convenient to the public at the City Hall of the city for the time required by law preceding this meeting, as required by Chapter 551, TX. Gov’t Code; and that this meeting has been open to the public as required by law at all times during which this ordinance and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves and confirms such written notice and the contents and posting thereof.

**Section 5.** The City Council of the City of La Porte hereby finds that public notice was properly mailed to all owners of all properties located within two hundred feet (200’) of the properties under consideration.

**Section 6.** The City Council of the City of La Porte hereby finds, determines, and declares that all prerequisites of law have been satisfied and hereby determines and declares that the amendments to the

City of La Porte Zoning Classification contained in this Ordinance as amendments thereto are desirable and in furtherance of the goals and objectives stated in the City of La Porte's Comprehensive Plan.

**Section 7.** This ordinance shall be effective after its passage and approval.

**PASSED AND APPROVED this, the 24<sup>th</sup> day of February, 2020.**

CITY OF LA PORTE, TEXAS

\_\_\_\_\_  
Louis R. Rigby, Mayor

ATTEST:

APPROVED:

\_\_\_\_\_  
Lee Woodward, City Secretary

\_\_\_\_\_  
Clark Askins, Assistant City Attorney

**EXHIBIT A**

**City of La Porte**  
**Special Conditional Use Permit #19-91000009**

**This permit is issued to:** Ryan Sweezy, RKS Builders, Inc.  
**Owner or Agent**

2302 E. Lawther Rd.  
**Address**

**For Development of:** Boat and RV Storage Facility  
**Development Name**

3400 Block of Canada Rd.  
**Address**

**Legal Description:** A 6.921 acre tract of land legally described as Reserve A, Block 1,  
Dawson Subdivision, Harris County, TX

**Zoning:** PUD, Planned Unit Development

**Use:** Commercial Boat and RV Storage

**Permit Conditions:**

This Special Conditional Use Permit (SCUP) is applicable for the subject property, a copy of which shall be maintained in the files of the City's Planning and Development Department upon approval. Project development shall be in accordance with the following conditions:

1. A site development plan shall be submitted in accordance with applicable requirements of the City of La Porte's Development Ordinance and shall comply with all provisions of Chapter 106, "Zoning" of the City's Code of Ordinances and all other department reviews and applicable laws and ordinances of the City of La Porte and the State of Texas.
2. The underlying zoning is General Commercial. All GC zoning and development requirements will need to be met, outside of any conditions listed below.
3. Permitted use is limited to Boat and RV Storage, which falls under NAICS #531130-Lessors of Miniwarehouses and Self-Storage Units. No other uses permitted under this NAICS, besides Boat and RV Storage, is permitted.
4. At no time can commercial motor vehicles, trucks, or trailers, be parked or stored on site. Use is limited to personal boats and recreational vehicles.
5. Perimeter fencing must be constructed of either masonry, wrought iron, or decorative tubular steel. Use of chain-link, wood, or barbed wire is prohibited.
6. Perimeter fencing must 8' tall.
7. A minimum 30' landscaping buffer is required along Canada Rd. A continuous row of shrubs and

trees planted every 15' is required to be located within the buffer. No fences, buildings, or paved areas may be located within the required buffer area.

8. There must be a minimum of 60' of queuing space outside of the public right of way before any controlled access gate. This will allow boats and trailers to move out of the way of traffic while waiting for the gate to open fully.
9. Security cameras must be installed and maintained throughout the lifetime of the development.
10. Onsite lighting must be hooded and include motion sensors to limit light pollution on existing properties.
11. Access to the site must be limited to the hours of 6:00 AM – 10:00 PM. No after-hours access shall be granted to any lessor.
12. No modular or temporary structures, include shipping containers, may be utilized on site at any time for any purpose.
13. Banner signs meant to be temporary in nature are prohibited on site. All signage advertising the business must be permanent in nature and construction.
14. All onsite paving must consist of concrete. Asphalt, chip seal, or any other material is not permitted.
15. All onsite detention and drainage is required to discharge into the existing drainage channel east of the property.
16. Drainage calculations must follow Harris County requirements.
17. All necessary documentation for building permit review must be submitted in conjunction with the city's building permit application process for any proposed building improvements.
18. Any substantive modifications to this Special Conditional Use Permit will require an amendment to this SCUP in accordance with Chapter 106, "Zoning" of the City's Code of Ordinances.

Failure to start construction of the site within 12 months after issuance or as scheduled under the terms of a special conditional use permit shall void the permit as approved, except upon an extension of time granted after application to the Planning and Zoning Commission.

If contract or agreement is terminated after completion of any stage and there is ample evidence that further development is not contemplated, the ordinance establishing such special conditional use permit may be rescinded by the City Council, upon its own motion or upon the recommendation of the Planning and Zoning Commission of the City of La Porte, and the previous zoning of the entire tract shall be in full effect on the portion which is undeveloped.

Validation Date: \_\_\_\_\_

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Teresa Evans  
Director of Planning and Development

---

City Secretary



December 20, 2019

Honorable Mayor Rigby and City Council  
City of La Porte

RE: Special Conditional Use Permit Request #19-91000009

Dear Mayor Rigby and City Council:

The La Porte Planning and Zoning Commission held a regular meeting on December 19, 2019 to hear a Special Conditional Use Permit request by Ryan Sweezy, applicant; on behalf of Texas Cargoways, LLC, owner; for a Special Conditional Use Permit to allow for an open air boat and RV storage facility use located at the 3400 Block of Canada Rd., and legally described as Reserve A, Block 1, Dawson Subdivision. The subject site is in the process of being rezoned to Planned Unit Development (PUD). The proposed use requires a Special Conditional Use Permit in order for the above referenced use to be permitted within the PUD zoning district.

The Commission voted 5-2 to recommend approval of the proposed SCUP with the 18 proposed conditions. Commissioners Pitzer and Warren were the dissenting votes. Commissioners O'Conner and Martin abstained from the vote.

Respectfully submitted

Ian Clowes, City Planner  
On behalf of the Planning and Zoning Commission



## AREA MAP

SCUP  
#19-91000009

3400 Block  
Canada Rd.

### Legend

 Subject Parcel

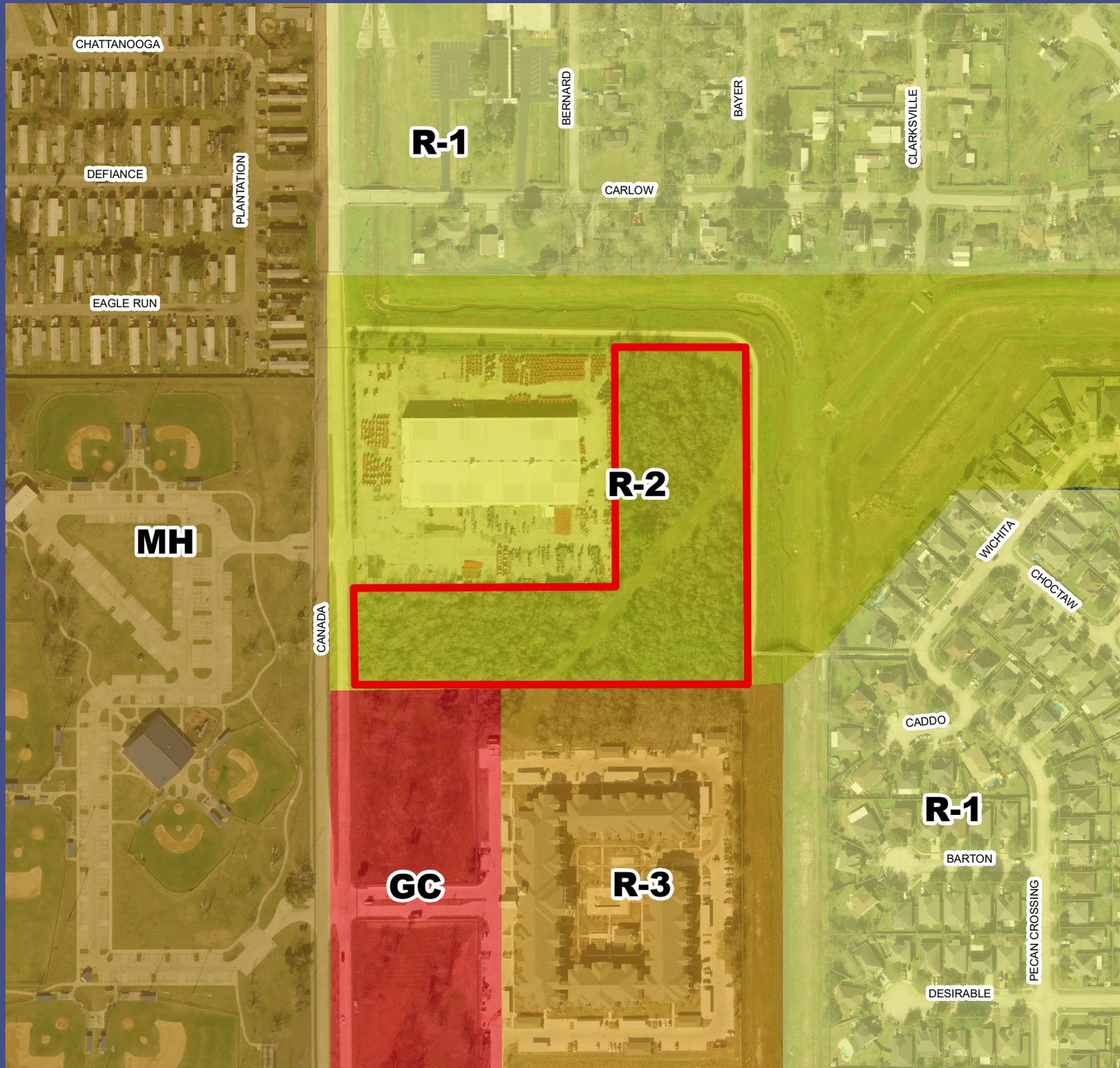


This product is for informational purposes and may not have been prepared for or be suitable for legal purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries

1 inch = 279 feet

JANUARY 2020  
PLANNING DEPARTMENT





# ZONING MAP

**SCUP  
#19-91000009**

**3400 Block  
Canada Rd.**

## Legend

 Subject Parcel

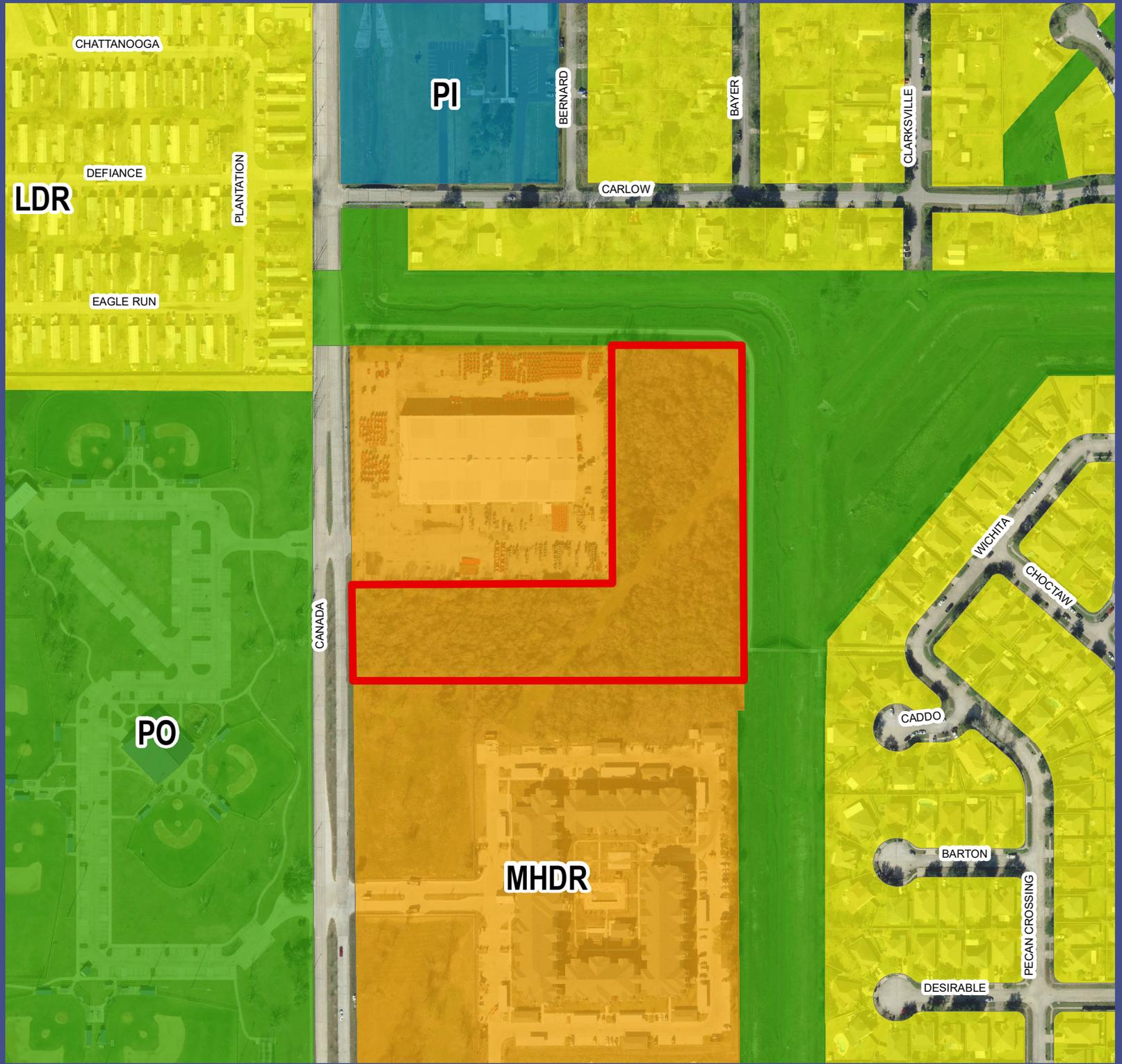


This product is for informational purposes and may not have been prepared for or be suitable for legal purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries

1 inch = 279 feet



**JANUARY 2020  
PLANNING DEPARTMENT**



# FLUP MAP

SCUP  
#19-91000009

3400 Block Canada Rd.

## Legend

 Subject Parcel



This product is for informational purposes and may not have been prepared for or be suitable for legal purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries

1 inch = 279 feet



JANUARY 2020  
PLANNING DEPARTMENT



## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: <u>February 24, 2020</u> Requested By: <u>Corby Alexander, City Manager</u> Department: <u>Administration/CMO</u> <input type="radio"/> Report <input checked="" type="radio"/> Resolution <input type="radio"/> Ordinance
--

Appropriation	
Source of Funds:	<u>N/A</u>
Account Number:	<u>N/A</u>
Amount Budgeted:	<u>N/A</u>
Amount Requested:	<u>N/A</u>
Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No

**Exhibits:** Draft Resolution, Letter of Support and Developer Presentation

### SUMMARY

The applicant, Bonner Carrington (Cypress Creek Apartment Homes) is proposing a general population, meaning there is no age restriction, multi-family facility to be built on an approximately 11 acre tract of land located on north side of Spencer Highway, separated from the airport to the west by a pipeline corridor, Bayshore Baptist Church to the east and Spencer Landing subdivision to the north. Currently, the property is undeveloped and zoned High Density Residential (R-3). This is the same piece of property that Planning & Zoning Commission and City Council heard from several months ago concerning a zone change to commercial. Bonner Carrington, are the same developers that completed the Mariposa age restricted apartments on Canada Road.

The developer is requesting City Council support of this multi-family development and will be seeking tax credits from the state to help fund the project. Since the land is currently zoned R-3, multi-family is a proper use by right; therefore, there would be no further required meetings needed.

The proposed multi-family community will be composed of 180 units in total, of which 93 will be for residents making at or below 60% of the area's median income, while the remaining 87 units will be for market rate residents.

The following charts are proposed rents and unit counts:

Proposed Rents				
Unit Size	Market Rate	60% AMI	50% AMI	30% AMI
<b>1bd/1ba</b>	\$1,025	\$787	\$644	\$357
<b>2bd/2ba</b>	\$1,295	\$950	\$778	\$435
<b>3bd/2ba</b>	\$1,400	\$1,105	\$906	\$509
<b>4bd/2ba</b>	\$1,625	\$1,230	\$1,013	N/A

	<b>Unit Count</b>	
--	-------------------	--

<b>Unit Size</b>	<b>Affordable</b>	<b>Market Rate</b>	<b>Total</b>	<b>Square Feet</b>
<b>1bd/1ba</b>	19	41	60	710
<b>2bd/2ba</b>	41	23	64	1,083
<b>3bd/2ba</b>	31	17	48	1,244
<b>4bd/2ba</b>	2	6	8	1,402
<b>Total</b>	93	87	180	
	52%	48%		

The amenity center will include a pool, a playscape, library, Wi-Fi lounge, and a fitness center. Also, the developer partners with an organization to provide social events and care for residents.

In order to receive an extra point for their application to the State, staff would recommend waiving permit fees for this development.

**RECOMMENDED MOTION**

**I move to approve a resolution in support of Cypress Creek's effort to receive tax credits for an multi-family development in La Porte and contribute fee reductions in value of at least \$500.**

**Approved for the City Council meeting agenda**

\_\_\_\_\_  
**Corby D. Alexander, City Manager**

\_\_\_\_\_  
**Date**

**RESOLUTION NO. 2020-04**

**A RESOLUTION OF THE CITY COUNCIL OF LA PORTE, TEXAS, REGARDING SUPPORT FOR CYPRESS CREEK APARTMENT HOMES AT SPENCER LANDING (TDHCA# 20318).**

WHEREAS, Cypress Creek Spencer Landing, LP (the Applicant) has proposed a development for an apartment home community to be located at approximately the northeast quadrant of Spencer Highway and Airport Boulevard, La Porte, Harris County, Texas; to be named Cypress Creek Apartment Homes at Spencer Landing (the Development); and

WHEREAS, the Applicant has advised that it intends to submit an application to the Texas Department of Housing and Community Affairs (TDHCA) in the 2020 competitive 9% application round for Housing Tax Credits and TDHCA HOME Funds for the Development;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the City of La Porte, Texas, acting through its governing body, hereby confirms that it supports the aforementioned proposed Development, and the related application to the TDHCA (#20318); and

FURTHER RESOLVED, that the City intends to issue a commitment and letter confirming that the City will provide reduced fees for the benefit of the Development so that the Applicant may receive one (1) point for a contribution from the City in an amount of \$500.00 or more; and

FURTHER RESOLVED, that the City of La Porte hereby supports the proposed Development, and confirms that its governing body has voted specifically to approve the construction of the Development and to authorize an allocation of Housing Tax Credits for the Development pursuant to Texas Government Code §2306.6703(a)(4); and

FURTHER RESOLVED that for and on behalf of the City of La Porte, Mayor Louis Rigby, are hereby authorized, empowered, and directed to certify this resolution to the TDHCA. This formal action has been taken to put on record the opinion expressed by the City of La Porte on February 24, 2020.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA PORTE, TEXAS, as follows:**

Section 1. The facts and opinions in the preamble of this resolution are true and correct.

Section 2. The City of La Porte, Harris County, has voted specifically to support the Development and to authorize, if awarded by the Texas Department of Housing and Community Affairs, an allocation of Housing Tax Credits and authorized Applicant to apply on behalf of the City for HOME funds for the Development.

Section 3. This resolution, related to potential financing, is not a statement of approval for site or building permits, zoning, or PUD; as such decision shall be made in due course with a future request.

Section 4. All resolutions and agreements or portions of resolutions and agreements in conflict herewith are hereby released to the extent of the conflict only.

**PASSED AND APPROVED** by the City Council of the City of La Porte, Texas, on February 24, 2020.

**CITY OF LA PORTE, TEXAS**

\_\_\_\_\_  
Louis R. Rigby, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lee Woodward, City Secretary

---

Clark T. Askins, City Attorney



February 24, 2020

Ms. Marni Holloway  
Director of Multifamily Finance  
Texas Department of Housing and Community Affairs  
221 E. 11 Street  
Austin, TX 78701

RE: Commitment of Development Funding by City of La Porte – Contribution to Cypress Creek Apartment Homes at Spencer Landing (TDHCA #20318)

Dear Ms. Holloway,

I can confirm that I am the local government official with appropriate jurisdiction over the proposed community to confirm that the City Council has issued a resolution of support for the proposed community. Additionally, the City wishes for the applicant to receive 1 point for local political subdivision funding as part of their application and, as a result, has voted to contribute a reduction of fees with a value of \$500.00 for the benefit of the proposed development. The City will provide these funds 60 days after an approved building permit has been issued for the proposed development.

Sincerely,

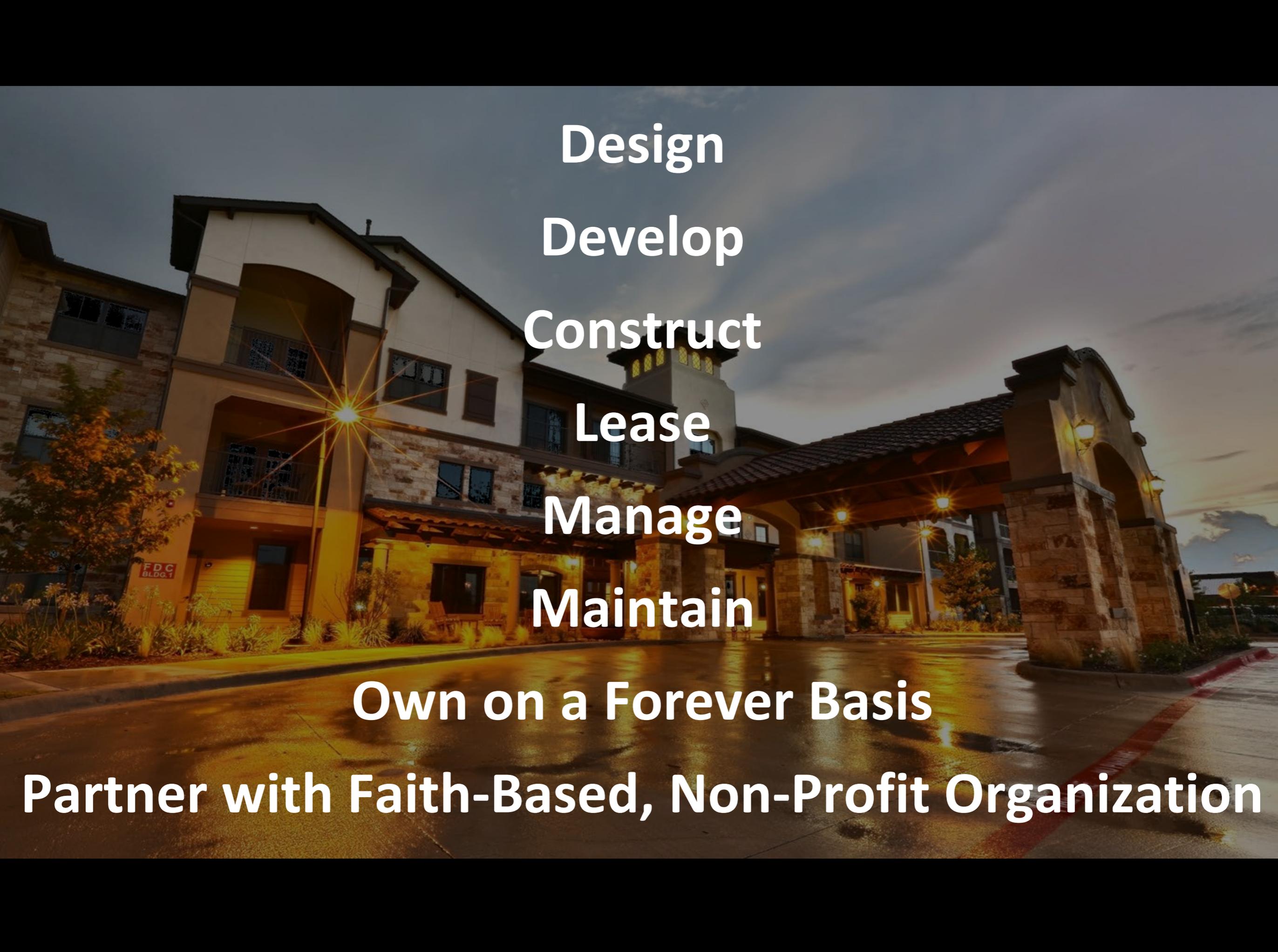
Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

BONNER CARRINGTON

*Building the Culture of Community*



**Design**

**Develop**

**Construct**

**Lease**

**Manage**

**Maintain**

**Own on a Forever Basis**

**Partner with Faith-Based, Non-Profit Organization**

### Austin Region

- Cypress Creek Apartment Homes at Lakeline Blvd, Cedar Park
- Mariposa Apartment Homes at Hunter Road, San Marcos
- Cypress Creek Apartment Homes at River Bend, Georgetown
- Mariposa Apartment Homes at River Bend
- Anthem Apartment Homes at Ledge Stone

# of Units

Occupancy: 07/29/19

236

99.1%

182

90.0 %

180

99.0%

201

98.5%

292

Under Construction

### Houston Region

- Cypress Creek Apartment Homes at Reed Road, Houston
- Mariposa Apartment Homes at Reed Road, Houston
- Mariposa Apartment Homes at Ella Boulevard, Houston ETJ
- Cypress Creek Apartment Homes at Fayridge, Houston
- Mariposa Apartment Homes at Bay Colony, League City
- Mariposa Apartment Homes at Pecan Park, La Porte
- Cypress Creek Apartment Homes at Wayside Drive, Houston
- Mariposa Apartment Homes at Clear Creek, Webster

132

94.7%

180

98.3%

182

100%

152

96.5%

180

97.8%

180

98.3%

200

99.0%

180

74.4% Lease Up

### Amarillo Region

- Cypress Creek Apartment Homes at Jason Avenue, Amarillo
- Mariposa Apartment Homes at Jason Avenue, Amarillo

156

93.6%

96

99.0%

### Dallas Region

- Mariposa Apartment Homes at Elk Drive, Burleson
- Cypress Creek Apartment Homes at Joshua Station, Joshua
- Mariposa Apartment Homes at Spring Hollow, Saginaw
- Cypress Creek Apartment Homes at Parker Boulevard, Royse City
- Mariposa Apartment Homes at South Broadway, Joshua
- Mariposa Apartment Homes at Westchester, Grand Prairie
- Cypress Creek Apartment Homes at Hazelwood St, Princeton
- Mariposa Apartment Homes at Harris Road, Arlington
- Cypress Creek Apartment Homes at Waxahachie, Waxahachie

180

100%

181

96.7%

194

100%

220

97.3%

222

98.6%

93

Under Construction

188

Under Construction

180

Under Development

168

Under Development

## **VISION**

To change lives and the culture of community by providing lasting and supportive home environments.

## **MISSION**

We develop and operate multi-family rental communities that are thoughtfully designed and constructed in a purposeful and attractive manner, appropriately priced and anchored in a culture that is truly focused on the overall well-being of our residents.

## **PRINCIPLES**

Community – Integrity - Stewardship





# Community Photos



BONNER CARRINGTON



BONNER CARRINGTON



BONNER CARRINGTON



BONNER CARRINGTON



BONNER CARRINGTON



BONNER CARRINGTON



BONNER CARRINGTON



BONNER CARRINGTON



BONNER CARRINGTON



BONNER CARRINGTON



BONNER CARRINGTON



APARTMENTLIFE™

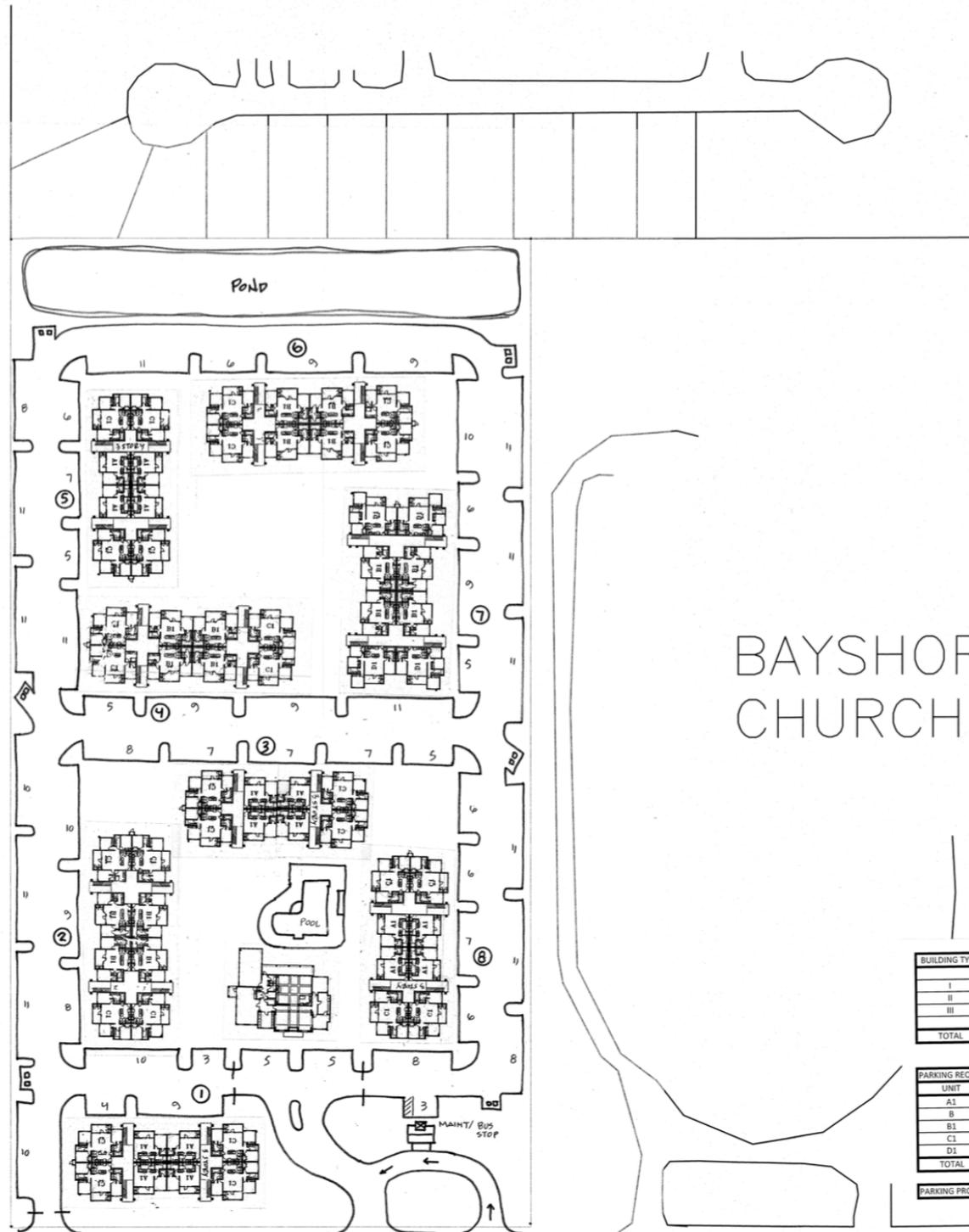


CARES™

BONNER CARRINGTON

AIRPORT

PIPELINE  
ESM'T



BAYSHORE BAPTIST  
CHURCH

SPENCER HWY

BOYETT ST

1:60  
CC LA PORTE

BUILDING TYPE	STORIES	QTY	A1	B	B1	C1	D1	TOTAL
I	3	4	48	16		32		96
II	2-3-2	3			36	24		60
III	3	1		4	12		8	24
TOTAL		8	48	20	48	56	8	180

PARKING REQUIRED				
UNIT	TYPE	QTY	RATIO	SPACES
A1	1BR	48	1.5	72
B	2BR	20	2	40
B1	2BR	48	2	96
C1	3BR	56	2.5	140
D1	4BR	8	3	24
TOTAL				372

PARKING PROVIDED	
	396

BONNER CARRINGTON

# **Rents, Income Restrictions and Unit Mix**



## Unit Mix

Unit Size	Unit Count			Sq/Ft
	Affordable	Market Rate	Total	
1bd/1ba	19	41	60	710
2bd/2ba	41	23	64	1,083
3bd/2ba	31	17	48	1,244
4bd/2ba	2	6	8	1,402
<b>Total</b>	<b>93</b>	<b>87</b>	<b>180</b>	
	<b>52%</b>	<b>48%</b>		



## Proposed Rents

Proposed Rents				
Unit Size	Market Rate	60% AMI	50% AMI	30% AMI
1bd/1ba	\$1,025	\$787	\$644	\$357
2bd/2ba	\$1,295	\$950	\$778	\$435
3bd/2ba	\$1,400	\$1,105	\$906	\$509
4bd/2ba	\$1,625	\$1,230	\$1,013	NA



## Income Limits per Household

Income Levels Served	Total Units	Unit %	Income Limits Per Household Members				
			1	2	3	4	5
Market Rate	87	48%	No Limit	No Limit	No Limit	No Limit	No Limit
Serving 60% of Area Median Income	45	25%	\$32,100	\$36,660	\$41,220	\$45,780	\$49,500
Serving 50% of Area Median Income	38	21%	\$26,750	\$30,550	\$34,350	\$38,150	\$41,250
Serving 30% of Area Median Income	10	6%	\$16,050	\$18,330	\$20,610	\$22,890	\$24,750
	180	100%					

# Cypress Creek Resident Occupations

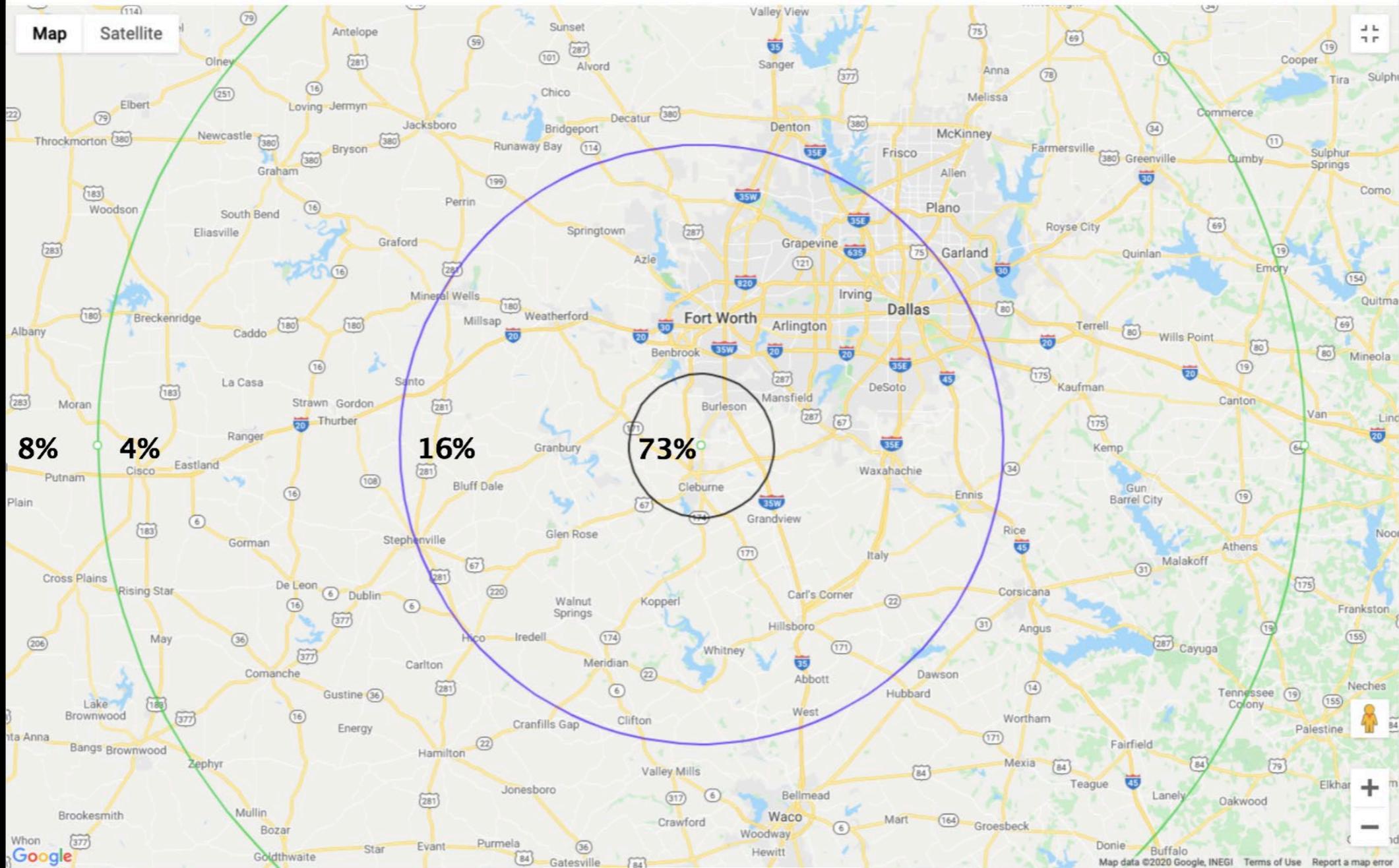


**CYPRESS CREEK APARTMENT HOMES RESIDENT OCCUPATIONS INCOME RANGE**

OCCUPATION CATEGORY	INCOME RANGE
<b>PUBLIC SERVICE</b> Dispatcher for the City of Cedar Park Firefighter for the City of Cedar Park Police Officer for Lago Vista Police Dept State Trooper for TX DPS Work Advisor for TX Health and Human	\$29,297 - \$51,466
<b>EDUCATION</b> Assistant Teacher for a local preschool Bus Driver for Leander ISD Lead Teacher for a local preschool Substitute Teacher for Leander ISD Teacher for Brightstar Academy Teacher for local day care academy Teacher for Austin ISD	\$25,126 - \$48,775
<b>BUSINESS</b> Accountant for Austin Diagnostic Clinic Teller for Austin Telco Content Editor & Exec. Assistant for Teller for Wells Fargo Bank Insurance Rep Development Manager for Edwin M. Jones Customer Service Asst. for Stfore Farm Accounts Payable for Auto Dealership	\$30,650 - \$39,238
<b>MILITARY</b> Infantry Man for US Army	\$31,478.88
<b>MEDICAL</b> Certified Nursing Assistant Clinical Asst. for Dell Children's Hospital Medical Assistant for Elmhurst Hospital Nurse's Aide & Care Giver for in home Psychforric Nursing Assistant III for Austin	\$18,101 - \$39,263
<b>FOOD SERVICE</b> Server for Apple Bee's Cashier for T.J. Donut Cook for Restaurant Marketing Director for Chick-fil-a Team Member for Chick-fil-a Executive Chef	\$18,720 - \$50,824
<b>RETAIL</b> Bench Jeweler for Jared's Galleria of Jewelry Cashier for Academy Sports Cashier for Marshall's Cashier for Walmart Customer Relforions for Apple Florist Night Stocker for HEB Over Night Stocker for HEB Grocery	\$21,174 - \$48,121
<b>FAITH-BASED</b> Pastor for Community Church Pianist for a local Bapt Church Self Employed Evangelist	\$13,000 - \$42,390
<b>ENTREPRENEUR</b> Self employed Business Owner Self employed Manager & Business Owner	\$28,605 - \$28,800

# Cypress Creek Origin Map

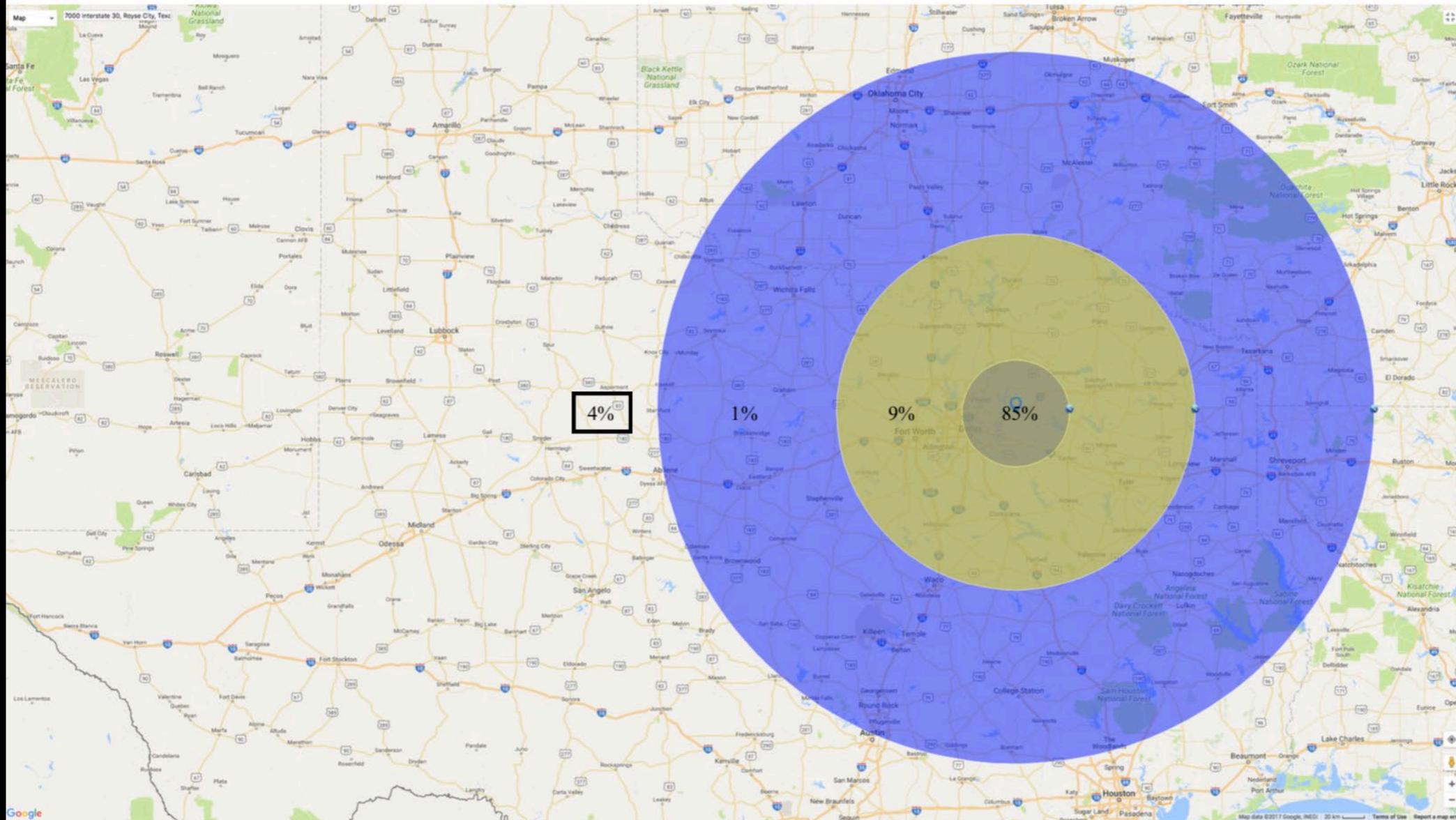
## Cypress Creek at Joshua Station Applicant Origin Map



**Black: 0-12 Miles (353 Applicants)**  
**Blue: 13-50 Miles (76 Applicants)**  
**Green: 51-100 Miles (17 Applicants)**  
**Clear: 100+ Miles (38 Applicants)**

**TOTAL APPLICANTS: 484**

## Cypress Creek at Parker Boulevard Applicant Origin Map



Applicants for Cypress Creek at Parker Boulevard (Royse City) from December 2016 through November 2017.  
 Total Applicants = 483

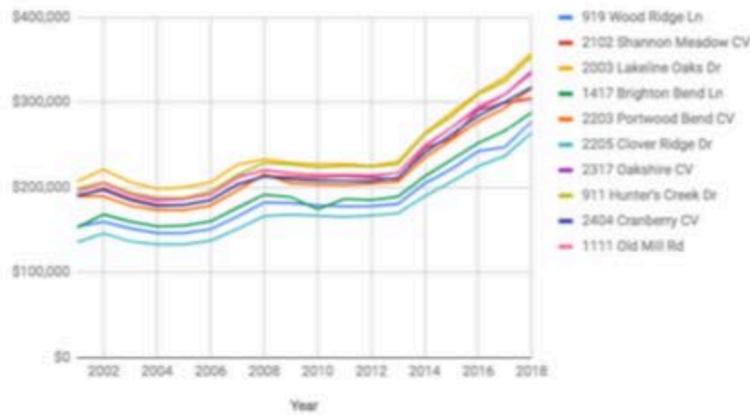
Grey: Less Than 30 Miles	(412 Applicants)	85%
Green: 30 Miles - 100 Miles	(45 Applicants)	9%
Blue: 100 Miles - 200 Miles	(6 Applicants)	1%
Clear: Greater than 200 Miles	(20 Applicants)	4%

# Cypress Creek Home Value Study

# Home Value Study

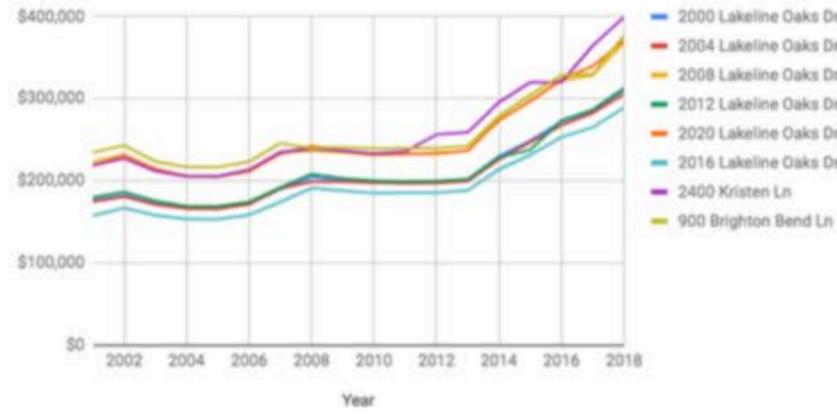
Home value study of homes located near Cypress Creek Apartment Homes at Lakeline Boulevard in Cedar Park, Texas and home values in the Austin Metropolitan Statistical Area in which Cedar Park resides. Cypress Creek Apartment Homes at Lakeline Boulevard was constructed in 2003.

Random Sample of Neighborhood Home Values



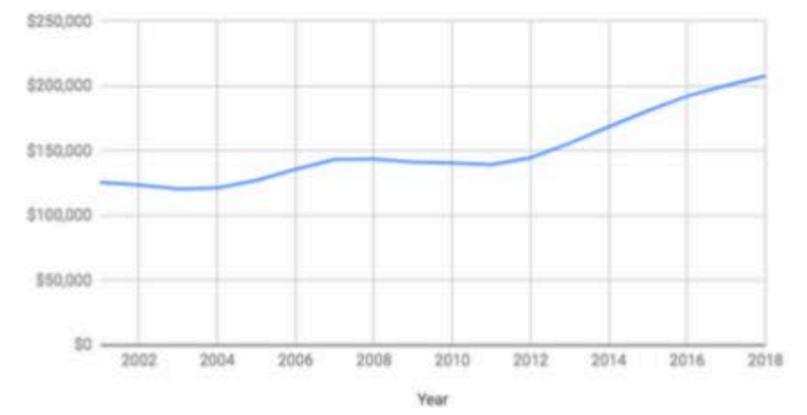
\*See map in Exhibit A

Random Sample ADJACENT Home Values



\*See map in Exhibit B

Austin MSA Home Price Index

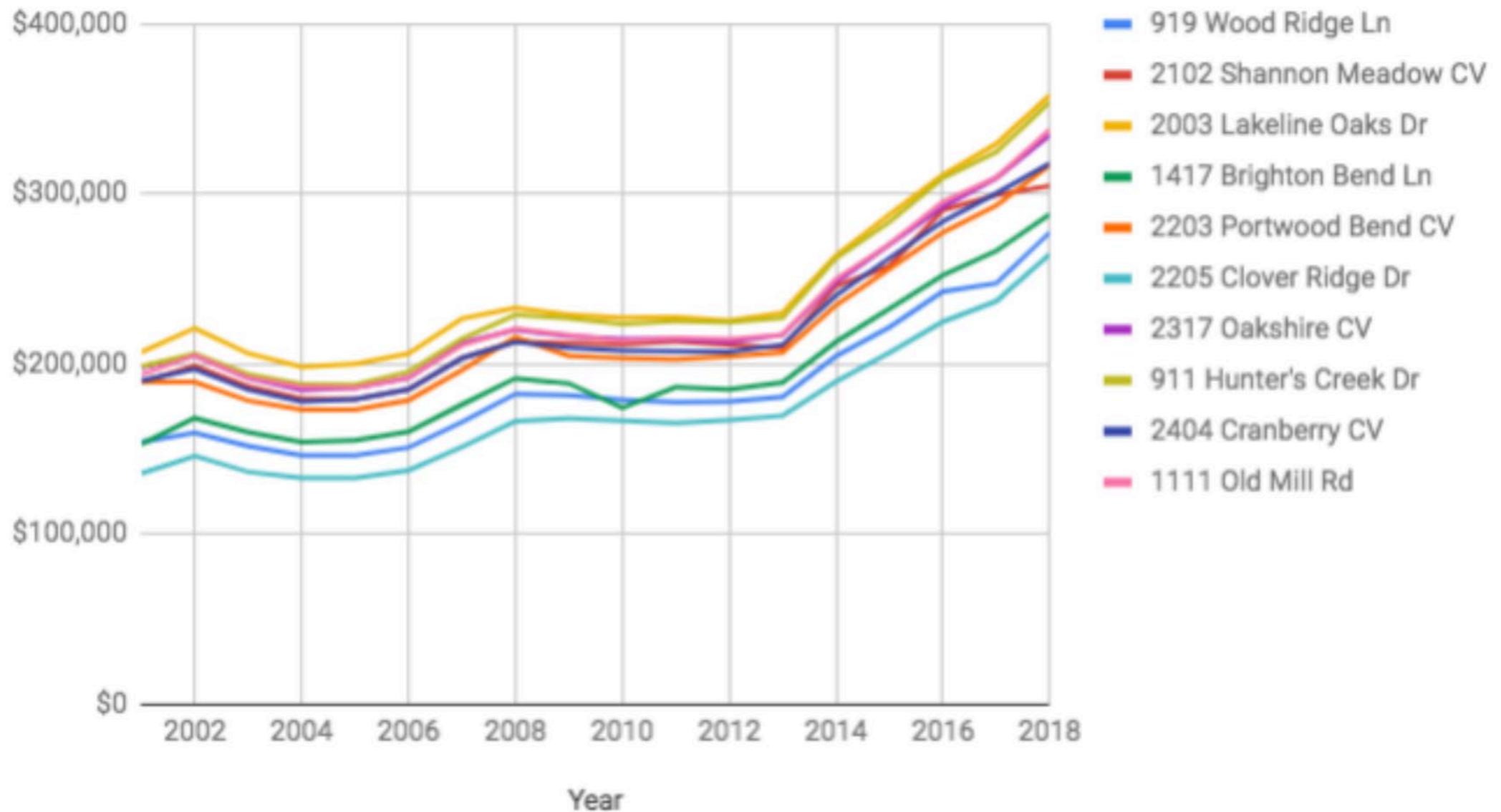


\*See map in Exhibit C

Year	919 Wood Ridge Ln	2102 Shannon Meadow Cv	2003 Lakeline Oaks Dr	1417 Brighton Bend Ln	2203 Portwood Bend Cv	2205 Clover Ridge Dr	2317 Oakshire Cv	911 Hunter's Creek Dr	2404 Cranberry Cv	1111 Old Mill Rd	2000 Lakeline Oaks Dr	2004 Lakeline Oaks Dr	2008 Lakeline Oaks Dr	2012 Lakeline Oaks Dr	2020 Lakeline Oaks Dr	2016 Lakeline Oaks Dr	2400 Kristen Ln	900 Brighton Bend Ln	Austin MSA Average Home Price
2001	\$154,303	\$189,536	\$207,114	\$152,930	\$189,538	\$135,829	\$198,013	\$198,772	\$190,200	\$193,831	\$176,287	\$174,930	\$223,303	\$180,211	\$218,493	\$158,021	\$219,064	\$234,581	\$125,687
2002	\$159,501	\$198,978	\$221,069	\$168,223	\$189,405	\$145,834	\$205,210	\$206,003	\$197,039	\$205,116	\$182,489	\$181,071	\$231,690	\$186,595	\$231,313	\$167,024	\$227,156	\$243,483	\$123,645
2003	\$151,751	\$186,884	\$206,497	\$159,844	\$178,491	\$136,699	\$191,967	\$193,943	\$184,947	\$192,189	\$172,818	\$171,135	\$214,211	\$175,874	\$214,285	\$158,260	\$212,090	\$223,846	\$120,642
2004	\$146,362	\$179,755	\$198,569	\$154,138	\$173,297	\$133,073	\$184,730	\$188,139	\$178,046	\$186,421	\$167,783	\$166,217	\$205,754	\$169,320	\$205,879	\$153,779	\$205,659	\$216,952	\$121,315
2005	\$146,187	\$179,508	\$200,010	\$155,174	\$173,136	\$132,961	\$186,046	\$187,946	\$179,299	\$186,213	\$167,602	\$166,064	\$205,462	\$169,107	\$205,607	\$153,617	\$205,443	\$216,739	\$127,182
2006	\$150,946	\$185,058	\$206,235	\$160,267	\$178,721	\$137,526	\$191,917	\$195,484	\$185,001	\$192,048	\$172,970	\$171,470	\$211,655	\$174,437	\$211,844	\$158,633	\$213,559	\$223,428	\$135,747
2007	\$165,963	\$203,564	\$226,859	\$176,294	\$196,593	\$151,279	\$212,539	\$215,032	\$203,501	\$211,253	\$190,267	\$190,904	\$234,866	\$191,881	\$233,028	\$174,496	\$234,915	\$245,771	\$143,402
2008	\$182,559	\$213,479	\$233,039	\$191,675	\$215,821	\$166,407	\$220,028	\$228,904	\$213,074	\$220,810	\$204,534	\$199,000	\$236,669	\$208,442	\$242,518	\$191,224	\$239,199	\$240,000	\$143,607
2009	\$181,681	\$212,198	\$229,156	\$188,625	\$204,924	\$168,020	\$216,411	\$227,027	\$209,551	\$217,170	\$201,236	\$199,195	\$235,203	\$203,335	\$236,376	\$188,190	\$237,193	\$241,247	\$141,307
2010	\$178,950	\$211,700	\$227,481	\$174,240	\$203,465	\$166,887	\$214,849	\$223,464	\$208,051	\$213,776	\$198,143	\$197,786	\$231,419	\$200,188	\$232,594	\$185,349	\$233,469	\$239,466	\$140,597
2011	\$177,781	\$213,232	\$227,548	\$186,379	\$202,954	\$165,464	\$214,603	\$225,410	\$207,616	\$215,375	\$199,190	\$197,136	\$233,652	\$199,536	\$232,742	\$185,941	\$235,701	\$239,859	\$139,342
2012	\$178,032	\$211,491	\$225,701	\$185,024	\$204,405	\$166,994	\$212,888	\$224,770	\$207,127	\$214,790	\$198,858	\$197,354	\$232,787	\$199,713	\$234,031	\$185,908	\$256,649	\$240,006	\$144,660
2013	\$180,592	\$209,526	\$230,214	\$189,189	\$206,959	\$169,626	\$217,290	\$227,263	\$211,480	\$217,281	\$201,387	\$199,922	\$237,361	\$202,220	\$236,456	\$188,467	\$259,086	\$242,485	\$155,797
2014	\$204,861	\$245,817	\$263,811	\$213,202	\$234,707	\$189,609	\$247,798	\$262,182	\$240,480	\$250,174	\$229,982	\$226,146	\$273,380	\$228,749	\$274,474	\$214,044	\$295,947	\$278,859	\$168,652
2015	\$221,599	\$257,542	\$287,931	\$232,643	\$256,135	\$206,868	\$270,438	\$283,587	\$262,441	\$270,585	\$248,765	\$246,783	\$298,384	\$237,530	\$296,811	\$231,544	\$319,973	\$304,368	\$180,940
2016	\$242,668	\$290,683	\$311,291	\$252,398	\$277,447	\$224,962	\$292,655	\$309,425	\$284,140	\$295,421	\$271,925	\$267,485	\$322,359	\$273,603	\$323,665	\$253,379	\$320,374	\$328,833	\$192,250
2017	\$247,500	\$299,500	\$329,562	\$266,461	\$293,301	\$237,065	\$309,596	\$324,605	\$300,470	\$309,734	\$284,835	\$282,628	\$328,786	\$286,585	\$339,628	\$265,184	\$364,437	\$329,828	\$200,362
2018	\$277,481	\$304,991	\$358,384	\$288,187	\$317,217	\$264,854	\$334,823	\$354,230	\$317,995	\$338,005	\$310,805	\$305,698	\$367,749	\$312,711	\$370,642	\$289,172	\$399,565	\$376,760	\$207,832

Source: Williamson County Appraisal District and Real Estate Center Texas A&M University

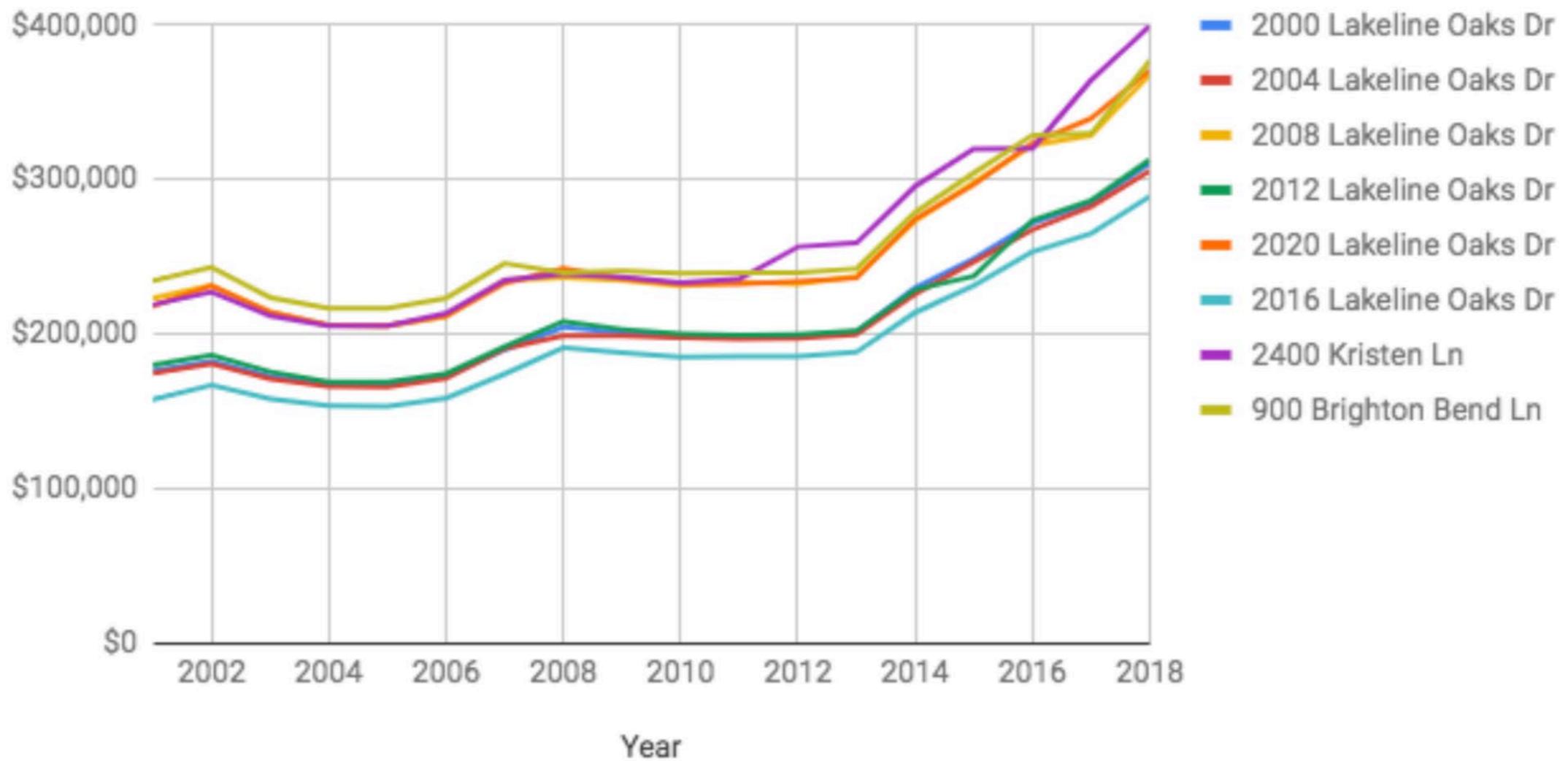
## Random Sample of Neighborhood Home Values



**Exhibit A**



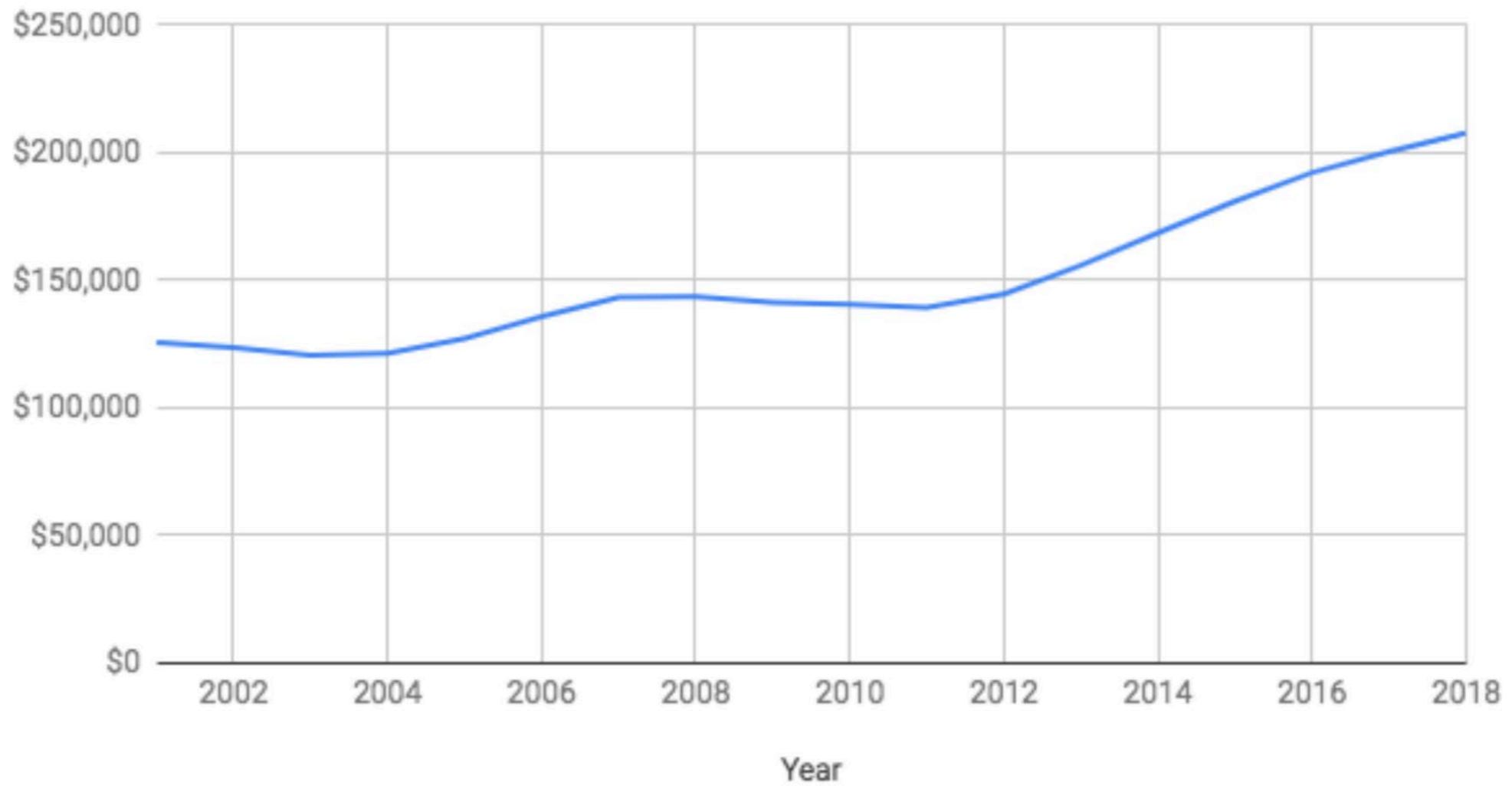
## Random Sample ADJACENT Home Values



**Exhibit B**

- 2000 Lakeline Oaks Dr
- 2004 Lakeline Oaks Dr
- 2008 Lakeline Oaks Dr
- 2012 Lakeline Oaks Dr
- 2016 Lakeline Oaks Dr
- 2020 Lakeline Oaks Dr
- Cypress Creek Apartment Homes at Lakeline
- 900 Brighton Bend Ln
- 2400 Kristen Ln

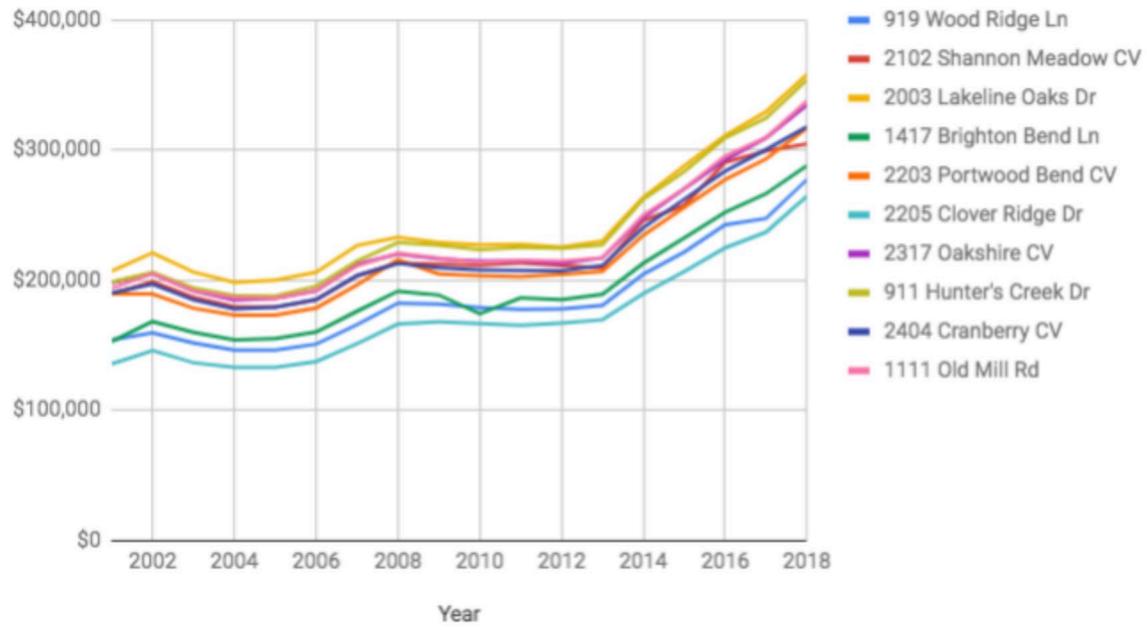
## Austin MSA Home Price Index



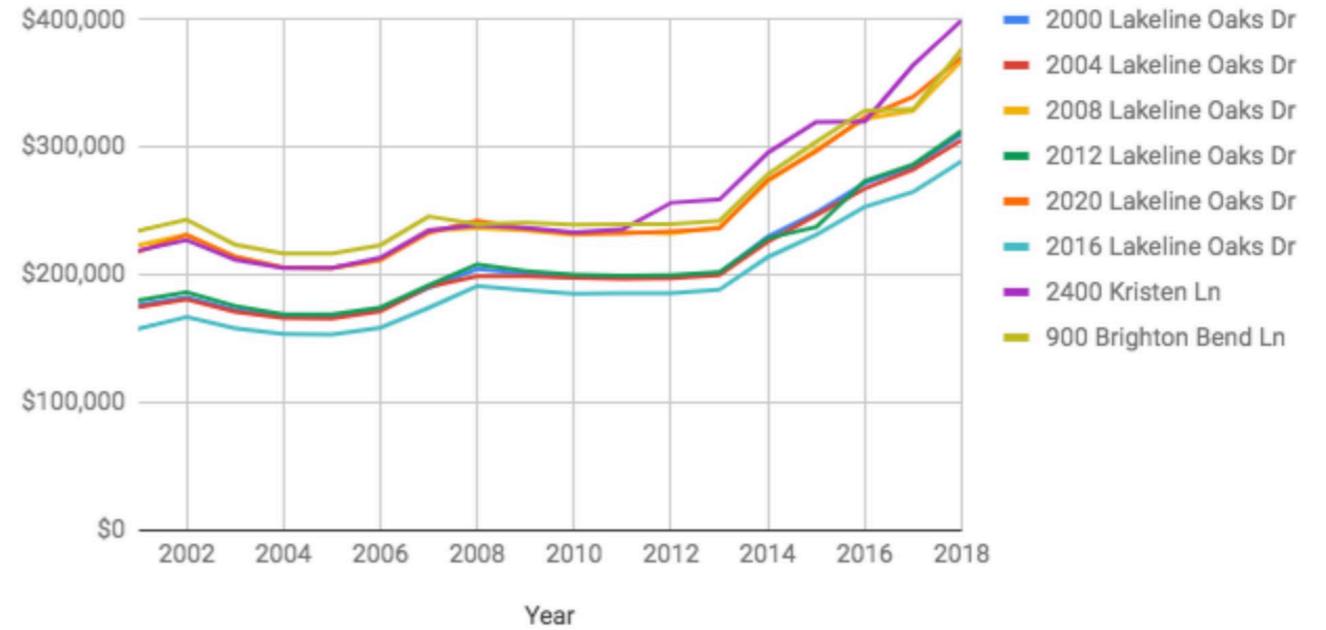
**Exhibit C**



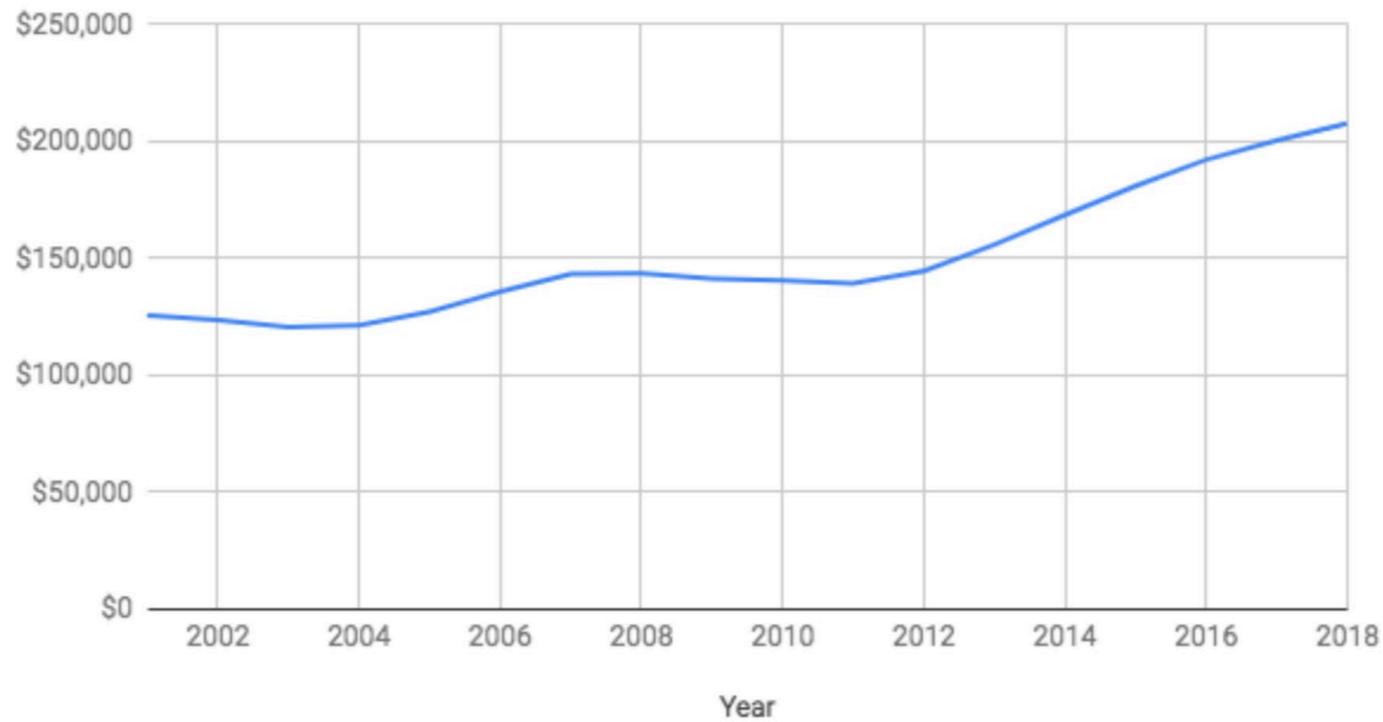
Random Sample of Neighborhood Home Values



Random Sample ADJACENT Home Values

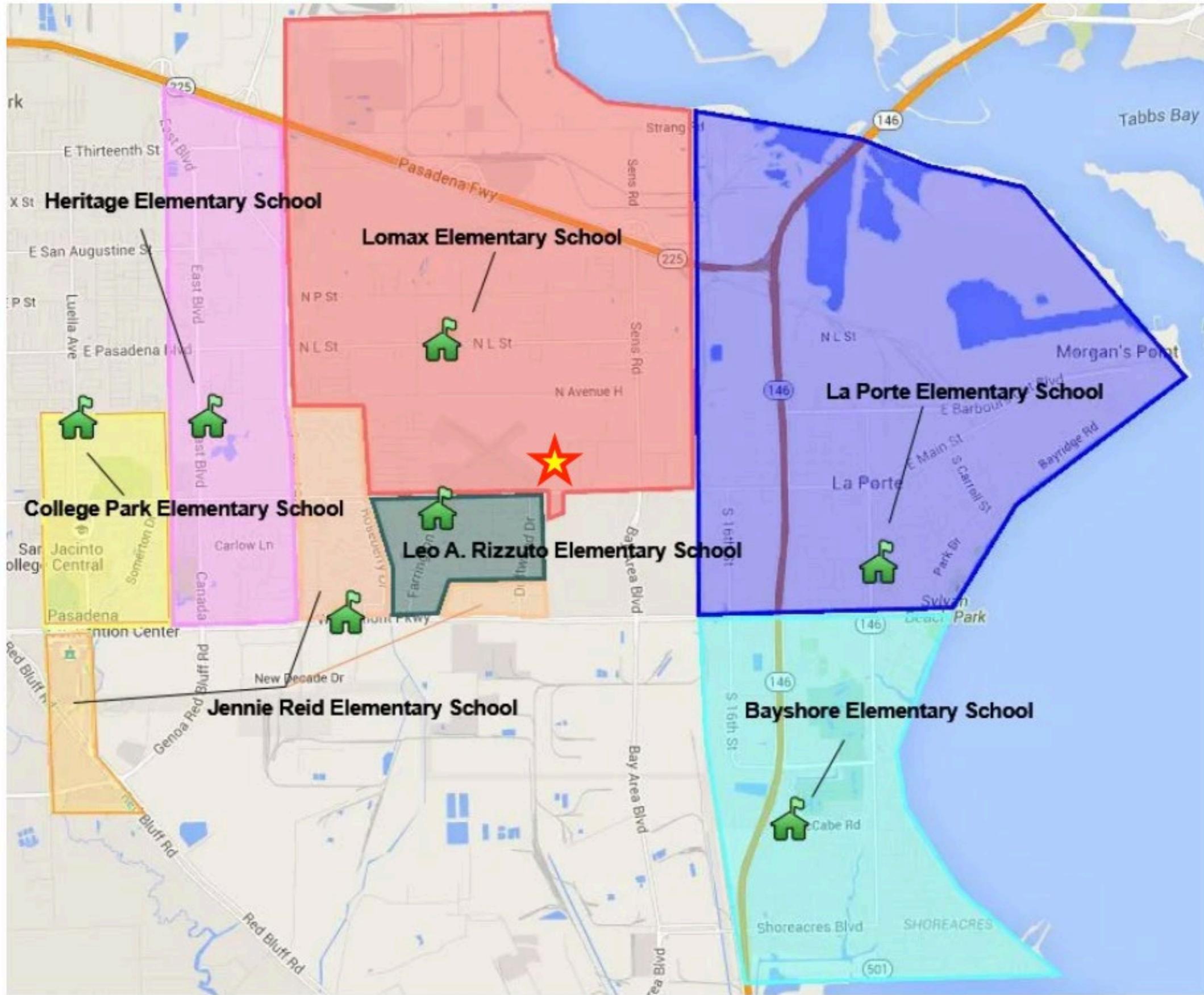


Austin MSA Home Price Index

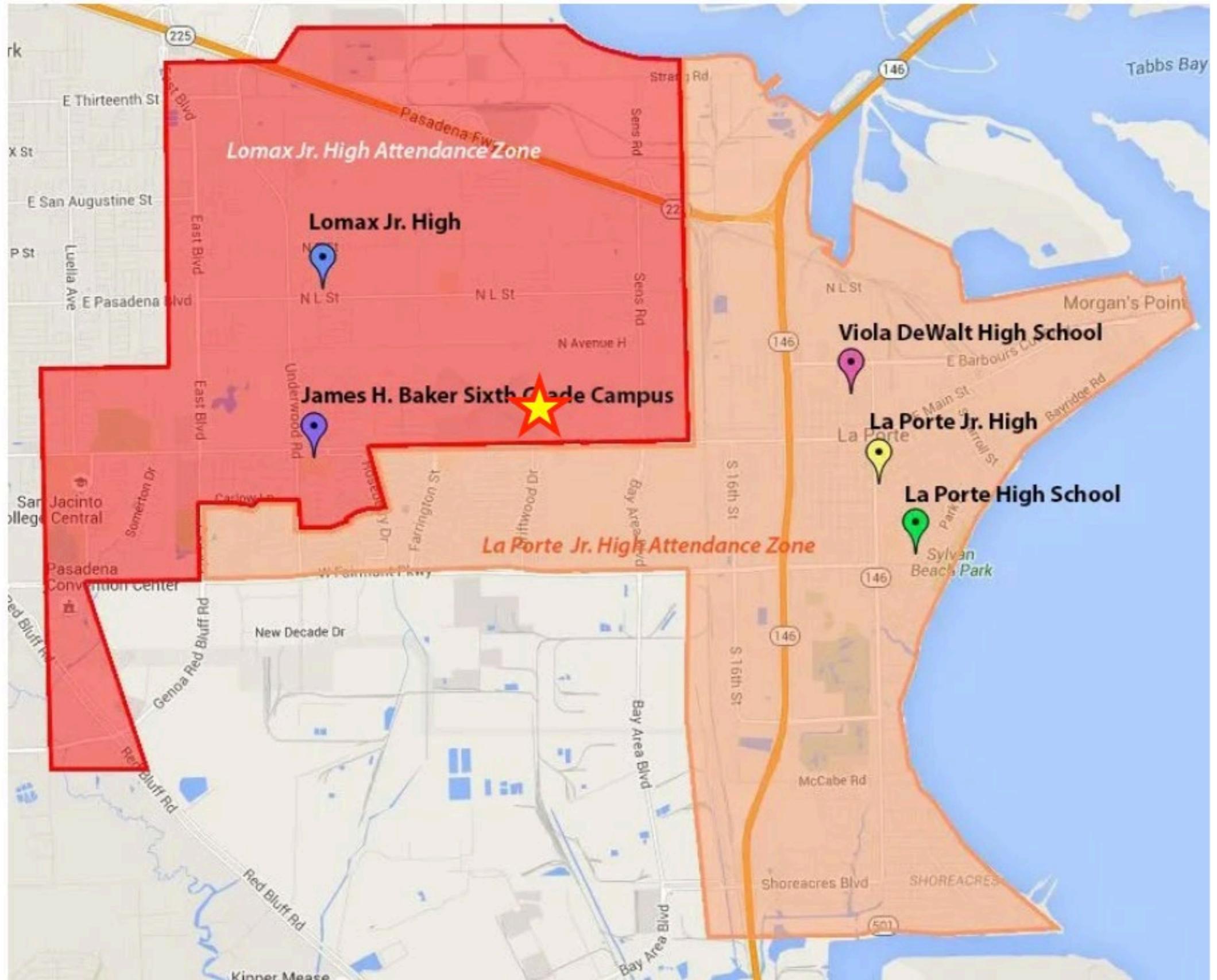


# **School District Information**

# Elementary Attendance Zones



# Secondary Attendance Zones



**La Porte Independent School District  
Projected Enrollment by Campus**

Campus	2019/2020 Projected Enrollment	2018/2019 As of 5/3/2019	2017/2018 Actual Enrollment	2016/2017 Actual Enrollment	2015/2016 Actual Enrollment	2014/2015 Actual Enrollment	2013/2014 Actual Enrollment	2012/2013 Actual Enrollment	2011/2012 Actual Enrollment	2010/2011 Actual Enrollment	2009/2010 Actual Enrollment
La Porte HS	2054	2048	2162	2176	2266	2119	2190	2168	2109	2,183	2,192
DeWalt HS	117	114	67	57	48	59	63	56	70	67	77
La Porte JH	504	503	565	595	550	553	555	536	560	553	535
Lomax JH	606	609	614	597	612	626	608	611	635	581	578
Baker 6th Grade	588	589	545	580	580	567	532	625	550	608	579
Secondary Total	3869	3863	3953	4005	4056	3924	3948	3996	3924	3,992	3,961
Bayshore	555	538	583	557	533	510	530	577	543	532	340
College Park	452	459	437	470	478	507	461	462	479	474	493
Heritage	476	479	516	550	553	558	599	610	633	647	698
La Porte	516	519	555	554	540	479	488	502	530	522	588
Lomax	455	461	484	511	532	540	517	519	540	534	591
Reid	431	432	460	471	462	505	483	484	497	515	537
Rizzuto	579	589	587	585	584	609	586	579	593	585	610
Elementary Total	3464	3477	3622	3698	3682	3708	3664	3733	3815	3,809	3,857
District Total	7333	7340	7575	7703	7738	7,632	7,612	7,729	7,739	7,801	7,818
Student Increase Over Prior Year	(7)	(235)	(128)	(35)	106	20	(117)	(10)	(62)	(17)	(76)

# **School Aged Minors per Unit Statistics**



## Minors Age 5-18 per Unit

### Cypress Creek Apartment Homes at Parker Boulevard

#### Royse City, Texas

220 Units

217 minors age 5 - 18

.98 minors age 5 - 18 per unit

Unit Mix	
1bd/1ba	48 units
2bd/2ba	84 units
3bd/2ba	72 units
4bd/2ba	16 units

### Cypress Creek Apartment Homes at Joshua Station

#### Joshua, Texas

181 Units

107 minors age 5 - 18

.59 minors age 5 - 18 per unit

Unit Mix	
1bd/1ba	78 units
2bd/2ba	67 units
3bd/2ba	28 units
4bd/2ba	8 units

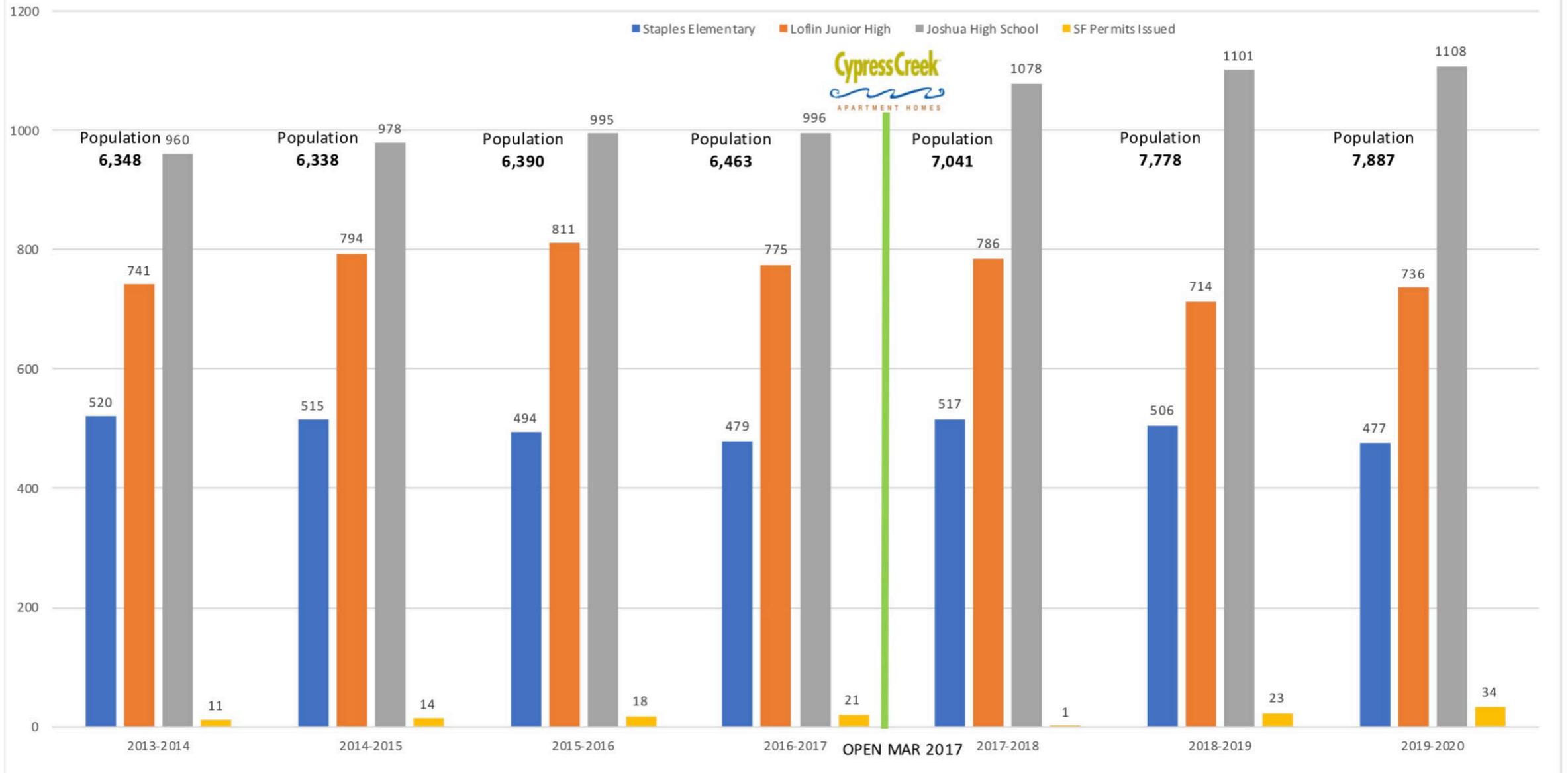
### Cypress Creek Apartment Homes at La Porte

#### La Porte, Texas

180 Units

Unit Mix	
1bd/1ba	48 units
2bd/2ba	68 units
3bd/2ba	56 units
4bd/2ba	8 units

**Cypress Creek Apartment Homes at Joshua Station  
School District Enrollment**



**Cypress Creek Apartment Homes at Joshua Station  
Joshua, Texas**

181 Units  
107 minors age 5 -18  
.59 minors age 5 - 18 per unit

Unit Mix	
1bd/1ba	78 units
2bd/2ba	67 units
3bd/2ba	28 units
4bd/2ba	8 units

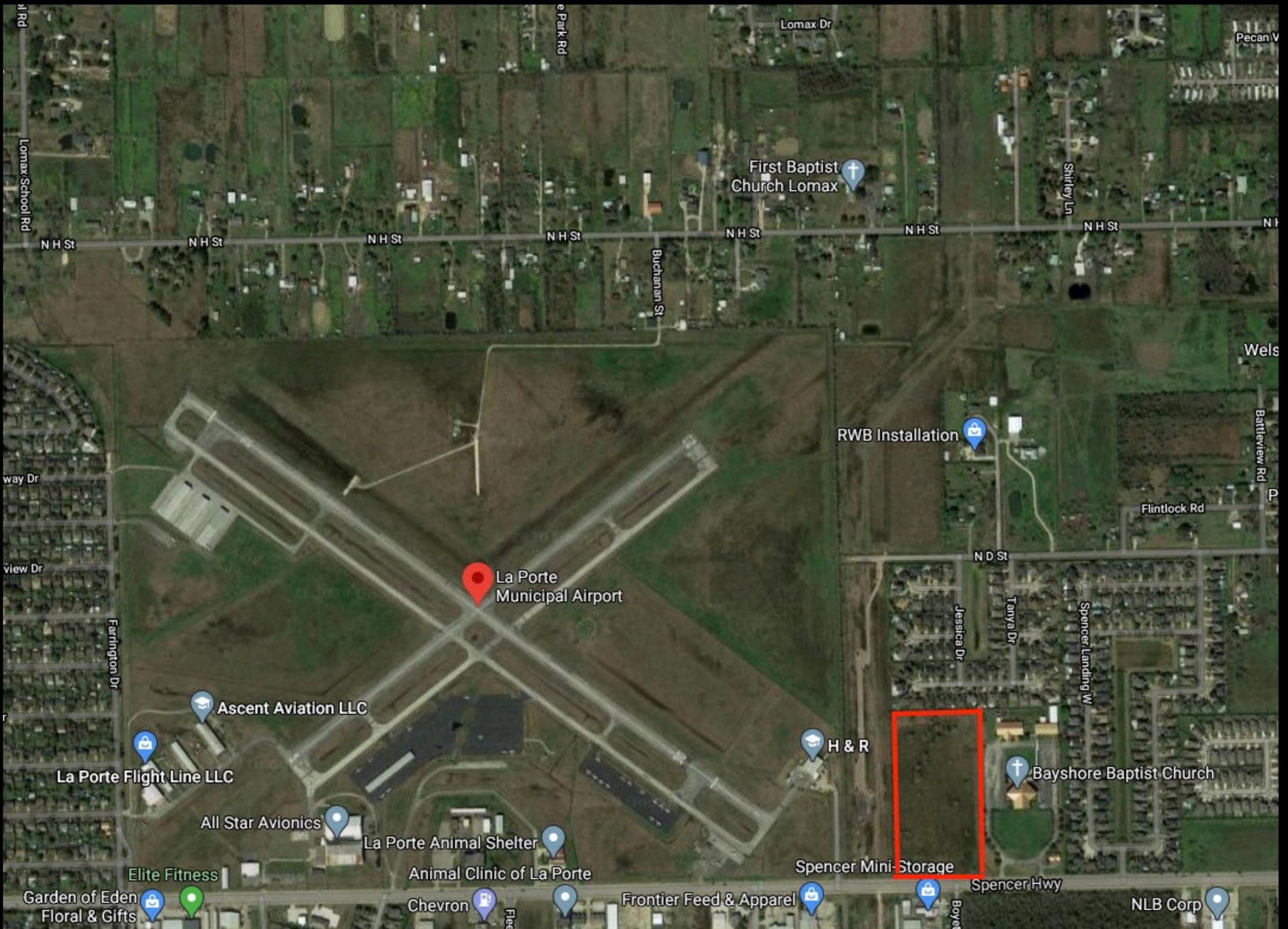
**Cypress Creek Apartment Homes at Parker Boulevard  
School District Enrollment**



**Cypress Creek Apartment Homes at Parker Boulevard**  
**Royse City, Texas**  
 220 Units  
 217 minors age 5 - 18  
 .98 minors age 5 - 18 per unit

Unit Mix	
1bd/1ba	48 units
2bd/2ba	84 units
3bd/2ba	72 units
4bd/2ba	16 units

# La Porte Municipal Airport



# **Cypress Creek Eligibility Requirements**



## **Cypress Creek Apartment Homes Eligibility Requirements**

*Each applicant must provide third party verification for required information in each of the categories listed below. Failure to meet eligibility requirements in any one or more of these categories will result in the rejection of the applicant.*

### **INCOME**

Each applicant must provide us with proof of income and assets prior to application approval. Acceptable forms of verifications include but are not limited to : last four (4) consecutive paystubs, social security and pension award letters, six (6) months of consecutive bank statements and interest/dividend from all investments. If self-employed, a copy of the most recent Income Tax return is needed. Any source of income and/or assets that cannot be substantially documented must be verified through third party verifications.

### **STUDENT STATUS**

Income eligible households comprised of all full-time students must satisfy and provide documentation for one or more of the following conditions to be considered an eligible household:

- 1) The adult members of the household are married and/or entitled to file a joint tax return
- 2) The household consists of a single parent(s) and their child(ren), and both the parents and the children cannot be claimed as a dependent by another individual
- 3) At least one member of the household receives assistance under Title IV of the Social Security Act (i.e., AFDC/TANF), and/or
- 4) At least one member of the household is enrolled in a job training program and receiving assistance under the Workforce Investment Act, or similar federal, state, or local programs.

### **CREDIT HISTORY**

Applicant(s) must have a satisfactory criminal and credit history. A credit and criminal background check will be conducted on each applicant age 18 and older in accordance with federal and state laws. Any applicant with a bankruptcy or repossession in their credit history may be required to provide an additional deposit. All monies owed to other apartment home communities and utility companies will result in denial of the application. Proof of payment of the monies owed can be provided for reconsideration of the application. Credit screenings are conducted by Real Page Leasing Desk and are scored on a number system of 1 - 1000. The higher the score the faster an approval can be obtained. An applicant with a score of 625 - 1000 will receive an approval. An applicant with a score of 461 - 624 will be approved with conditions. An applicant with a score of 460 or below will be denied.

### **CRIMINAL HISTORY**

All applicants are subject to a criminal background check, and it is our policy to review applicants to who pass all other rental criteria. Applicants with felony convictions or serious misdemeanor convictions for crimes against person or property, drugs, assaults, weapons or crimes of a sexual nature may result in a denial of the application.

The following are the criteria that will result in a denial of the application:

**Felony convictions for the following:**

Theft of Property (excluding by check)	10 years from completion of sentence
Damage to Property	10 years from completion of sentence
Drug Violation	10 years from completion of sentence
Weapons	10 years from completion of sentence
Violence	No time limit. Subject to additional Review Requirements
Crime/Injury to Person	No time limit. Subject to additional Review Requirements
Sexual Offenses	No time limit. Subject to additional Review Requirements

**Misdemeanor convictions for the following:**

Theft of Property (excluding by check)	7 years from completion of sentence
Damage to Property	7 years from completion of sentence
Drug Violation	7 years from completion of sentence
Weapons	7 years from completion of sentence
Violence	No time limit. Subject to additional Review Requirements
Crime/Injury to Person	No time limit. Subject to additional Review Requirements
Sexual Offenses	No time limit. Subject to additional Review Requirements

**RENTAL HISTORY**

All applicants age 18 and older are required to sign the Lease Agreement and must have satisfactory, verifiable, rental history (i.e., no prior evictions within the last 5 years, no more than 3 late payments within the previous 6 months and no more than 30 days in arrears in the previous 5 years, disturbing the rights and comforts of other residents, repeated disturbances no related to circumstances protected by VAWA, poor housekeeping, NSF check history, unauthorized occupants or property damage in excess of \$1,000 or failure to adhere to community policies and regulations). Poor housekeeping is included but not limited to hoarding, infestation, undisposed rubbish, and/or obnoxious or unpleasant odor. At least six (6) months of rental history is required. If an applicant does not have prior rental history, we will accept a deposit equal to one month's rent if all other criteria are met. Documentation will be required of those 18 and older that are not capable of consenting to legally binding documentation and/or are represented by a person or other entity that has the legal right to make decisions for the individual (i.e. Power of Attorney).

*Cypress Creek Apartment Homes will screen all applicants uniformly and in a manner consistent with all applicable laws, including the Texas and Federal Fair Housing Acts and antidiscrimination laws, the Federal Fair Credit Reporting Act, program guidelines, and the Department's rules. Cypress Creek Apartment Homes prohibits discrimination based on race, color, religion, sex, national origin, handicap or familial status.*





## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: <u>February 24, 2020</u>
Requested By: <u>Jason Weeks, Asst. City Mgr.</u>
Department: <u>Administration/CMO</u>
<input checked="" type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance

Appropriation	
Source of Funds:	<u>N/A</u>
Account Number:	<u>N/A</u>
Amount Budgeted:	<u>N/A</u>
Amount Requested:	<u>N/A</u>
Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No

**Exhibits:** Old Agreement, New Agreement redline, New Agreement final and Spreadsheet Calculations

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### SUMMARY

The current agreement to provide fire services to the City of Shoreacres expires at the end of February 2020. This five (5) year agreement paid the City of La Porte \$11,126.81 monthly for fire services. On an annual basis, the La Porte Fire Department has responded to approximately 20-25 calls per year in Shoreacres. However, due to inability to adequately retrieve data specifically in Shoreacres these calls are “approximate” in nature.

With the expiration of the current agreement occurring soon, staff worked with Shoreacres city administrator on a new updated five (5) year fire service agreement. The City has negotiated a new agreement with the City of Shoreacres for Fire Protection Service for a period of 60 months, in the amount of \$13,818.72 monthly. This is an increase of 24.2% or \$2,691.91 per month. The current agreement expires on February 29, 2020. Monthly payment was based on yearly budget, debt services, and current CIP projects for a percent by population calculation. The calculation were calculated by adding the fiscal year 2019-20 budget for fire suppression (operations and ESD) together, debt service for fire stations (#2, #3 & #4) divided by 20 years, fire CIP projects divided by 20 years and then adding 10% administrative cost on-top of that total. Additionally, staff subtracted any revenue recovery from other sources from that total. For this contract negotiations the total expenditures were \$3.8 million. Staff then added the population of La Porte, Morgan’s Point and Shoreacres together, which totaled 37,379. The annual cost per city is the population percentage of the total expenditures divided by twelve (12) months, which equates to \$13,818.72 for the City of Shoreacres.

This new agreement is for fire suppression services and does not include first responder or any medical response. Additionally, this service does not provide fire prevention and investigation (Fire Marshal’s Office) services. The only changes from the current agreement is dates and

monthly amount. The agreement is for the period starting March 1, 2020 and runs through February 28, 2025.

The City of Shoreacres presented this agreement to their City Council on February 10, 2020. It was passed 5-0 and there was a brief conversation about other options because of the cost. Staff recommends that City Council authorize the City Manager to execute the new agreement to begin March 1, 2020.

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**RECOMMENDED MOTION**

**I move to authorize the City Manager to enter into a five (5) year agreement with the City of Shoreacres to provide fire suppression services within their corporate city limit boundaries at a monthly amount of \$13,818.72 beginning March 1, 2020 and ending on February 28, 2025.**

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Approved for the City Council meeting agenda

\_\_\_\_\_  
Corby D. Alexander, City Manager

\_\_\_\_\_  
Date

## AGREEMENT

THE STATE OF TEXAS X

COUNTY OF HARRIS X

This Agreement made and entered into by and between the CITY OF LA PORTE, a municipal corporation of Harris County, Texas hereinafter referred to as "**LA PORTE**" and the CITY OF SHOREACRES, a municipal corporation of Harris County, Texas, hereinafter referred to as "**CITY**",

### WITNESSETH

WHEREAS, CITY is in need of certain governmental services for the benefit of the people and property within its city limits, and

WHEREAS, LA PORTE is able and willing to provide said governmental services to CITY, upon the terms, conditions, and covenants herein contained:

NOW, THEREFORE, PURSUANT TO THE AUTHORITY GRANTED BY Chapter 791, "Interlocal Cooperation Contracts", Texas Government Code, and in consideration of the mutual covenants, agreements, and benefits to both cities, it is hereby agreed as follows:

### A. GENERAL PROVISIONS

#### I.

For and during the sixty months (60) beginning on the 1st day of March 2015, and ending on the 28th day of February, 2020, LA PORTE agrees to furnish CITY, the governmental services hereinafter more specifically described. This agreement shall remain in effect during said sixty (60) month term unless canceled by either party as provided in Paragraph A-IV hereof. Furthermore, this agreement shall automatically continue on a month-to-month basis, starting March 1, 2020, until cancelled by either party by the giving of thirty (30) days advance written notice to the other party. This agreement supersedes any prior agreement between the parties on the subject matter hereof.

## II.

For and in consideration of the governmental services to be provided by LA PORTE to CITY, CITY agrees to pay LA PORTE as follows, to wit:

- (1) Monthly base charge for Fire Protection: \$11,126.81
- (2) The total of such base charges to be paid in full by CITY to LA PORTE, on or before the tenth day of the month following the month in which such services were rendered. Payments by CITY shall be made from current revenues available to CITY.

## III.

LA PORTE will not be liable for loss or damage to person or property arising from, caused by, or resulting from alleged negligence of LA PORTE, its employees or volunteers in carrying out the terms of this agreement. CITY agrees to indemnify, and save and hold LA PORTE harmless, from any such claim for loss or damage by itself, or by any person, firm, corporation, or association, in connection with this agreement.

## IV.

Either party to this agreement may cancel by giving sixty (60) days written notice to the other party. Such notice will be effective as of midnight of the last day of the expiration of such sixty (60) days notice.

## V.

CITY personnel shall abide by all LA PORTE rules, regulations, and policies, as they now exist, or may be amended hereafter, relating to the services rendered including the use of facilities made available to the CITY under the terms of this agreement.

## B. FIRE PROTECTION

### I.

LA PORTE agrees to provide fire protection, limited to fire suppression services only, and specifically excluding emergency medical services, for real and personal property situated within CITY, for the term of this agreement, upon the terms and conditions herein contained.



II.

Sole discretion will rest with the LA PORTE Fire Chief, or his duly authorized assistants, as to the fire fighters and equipment that will answer each fire alarm, provided that protection will be adequate (meaning reasonable protection, considering available fire fighters and equipment of LAPORTE'S Fire Department) and sending of fire fighters and equipment to protect property within CITY will be subordinate to requests for, and rendering of, fire protection within LA PORTE.

III.

City agrees to pay LA PORTE for fire protection services, the amounts, and in manner, hereinabove specified.

WITNESS OUR HANDS and the seals of our respective Cities, effective as of the 1ST day of March, 2015.

PASSED AND APPROVED by the City Council of the City of La Porte on the \_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF LA PORTE, TEXAS

City Secretary

City Manager

\_\_\_\_\_

\_\_\_\_\_

Assist. City Attorney

\_\_\_\_\_

PASSED AND APPROVED by the City Council of the City of Shoreacres, by its Ordinance  
No. \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_ 2015.

CITY OF SHOREACRES

City Secretary

City Manager

\_\_\_\_\_

\_\_\_\_\_

City Attorney

\_\_\_\_\_

**CITY OF LA PORTE  
FIRE AND EMS CALCULATIONS**

	<u>FIRE (2)</u>	<u>EMS</u>	<u>TOTALS</u>	
2020 Budget (Fire Suppression and EMS)	2,396,877.00	3,576,654.00	5,973,531.00	from 2020 proposed budget
2020 Budget (ESD)	833,295.00	418,193.00	1,251,488.00	from 2020 proposed budget
Add Aerial Cost( divided over 20 years)	37,500.00		37,500.00	copied from 2017 worksheet
Debt Expense	170,000.00		170,000.00	copied from 2017 worksheet
CIP Recovery Cash flow for EMS		14,841.65	14,841.65	copied from 2017 worksheet
CIP Recovery Cash flow for Fire	240,000.00		240,000.00	copied from 2017 worksheet
Revenue Recovery	(179,998.91)	(930,807.82)	(1,110,806.73)	from account inquiry for FY 2019
<b>Total Annual for 2018 Fire Charges</b>	<b><u>3,497,673.09</u></b>	<b><u>3,078,880.83</u></b>	<b><u>6,576,553.92</u></b>	

Population for Cities	% of Population (1)	Cost plus 10%	Cost plus 10%	Monthly	
				Fire	EMS
La Porte	35,423	0.9477	3,646,219.27	3,209,640.90	6,855,860.16
Morgan's Point	345	0.0092	35,396.45	31,158.27	66,554.73
<b>Shoreacres</b>	<b>1,611</b>	<b>0.0431</b>	<b>165,824.68</b>	<b>145,969.74</b>	<b>311,794.42</b>
				<b>\$2,949.70</b>	<b>\$2,596.52</b>
<b>Total Population</b>	<b>37,379</b>	<b>1.000</b>	<b><u>3,847,440.40</u></b>	<b><u>3,386,768.91</u></b>	<b><u>7,234,209.31</u></b>

**Revenue Recovery (Unaudited 2019)**

Contract Revenue (0010000-4080119)	308,461	Fire Training Facility (0010000-4080111)	10,500
Patient Revenue (0010000-4080120)	<u>622,347</u>	Contract Fire (0010000-4080112)	<u>169,499</u>
	930,808		179,999

Charges to the cities include a 10% markup for other cities.

Debt Service	Fire	EMS
Fire Station #2 (2002)	1,900,000.00	
Fire Station #3 (2000)	750,000.00	
Fire Station #4 (2000)	<u>750,000.00</u>	
Total Fire Debt	<u>3,400,000.00</u>	
Divided by 20 Years	170,000.00	
<b>CIP Projects</b>		
Fire Station #1 (2012)	3,200,000.00	Ambulance-2017 46,700.00
SCBA (2015)	400,000.00	Ambulance-2017 73,009.00
Fire training field (2019)	<u>1,200,000.00</u>	Ambulance-2015 68,700.00
Total CIP	<u>4,800,000.00</u>	Ambulance-2014 <u>108,424.00</u>
Divided by 20 years	240,000.00	Total CIP <u>296,833.00</u>
		Divided by 20 years 14,841.65

- (1) Population is from US Census Bureau for 2018-documentation in the folder  
 (2) Does not include fire prevention

## AGREEMENT

THE STATE OF TEXAS X

COUNTY OF HARRIS X

This Agreement made and entered into by and between the CITY OF LA PORTE, a municipal corporation of Harris County, Texas hereinafter referred to as "**LA PORTE**" and the CITY OF SHOREACRES, a municipal corporation of Harris County, Texas, hereinafter referred to as "**CITY**",

### WITNESSETH

WHEREAS, CITY is in need of certain governmental services for the benefit of the people and property within its city limits, and

WHEREAS, LA PORTE is able and willing to provide said governmental services to CITY, upon the terms, conditions, and covenants herein contained:

NOW, THEREFORE, PURSUANT TO THE AUTHORITY GRANTED BY Chapter 791, "Interlocal Cooperation Contracts", Texas Government Code, and in consideration of the mutual covenants, agreements, and benefits to both cities, it is hereby agreed as follows:

### A. GENERAL PROVISIONS

#### I.

For and during the sixty months (60) beginning on the 1st day of March 2020, and ending on the 28th day of February, 2025, LA PORTE agrees to furnish CITY, the governmental services hereinafter more specifically described. This agreement shall remain in effect during said sixty (60) month term unless canceled by either party as provided in Paragraph A-IV hereof. Furthermore, this agreement shall automatically continue on a month-to-month basis, starting March 1, 2025, until cancelled by either party by the giving of thirty (30) days advance written notice to the other party. This agreement supersedes any prior agreement between the parties on the subject matter hereof.

II.

For and in consideration of the governmental services to be provided by LA PORTE to CITY, CITY agrees to pay LA PORTE as follows, to wit:

(1) Monthly base charge for Fire Protection: \$13,818.72

(2) The total of such base charges to be paid in full by CITY to LA PORTE, on or before the tenth day of the month following the month in which such services were rendered. Payments by CITY shall be made from current revenues available to CITY.

III.

LA PORTE will not be liable for loss or damage to person or property arising from, caused by, or resulting from alleged negligence of LA PORTE, its employees or volunteers in carrying out the terms of this agreement. CITY agrees to indemnify, and save and hold LA PORTE harmless, from any such claim for loss or damage by itself, or by any person, firm, corporation, or association, in connection with this agreement.

IV.

Either party to this agreement may cancel by giving sixty (60) days written notice to the other party. Such notice will be effective as of midnight of the last day of the expiration of such sixty (60) days notice.

V.

CITY personnel shall abide by all LA PORTE rules, regulations, and policies, as they now exist, or may be amended hereafter, relating to the services rendered including the use of facilities made available to the CITY under the terms of this agreement.

**B. FIRE PROTECTION**

I.

LA PORTE agrees to provide fire protection, limited to fire suppression services only, and specifically excluding emergency medical services, for real and personal property situated within CITY, for the term of this agreement, upon the terms and conditions herein contained.

II.

Sole discretion will rest with the LA PORTE Fire Chief, or his duly authorized assistants, as to the fire fighters and equipment that will answer each fire alarm, provided that protection will be adequate (meaning reasonable protection, considering available fire fighters and equipment of LAPORTE'S Fire Department) and sending of fire fighters and equipment to protect property within CITY will be subordinate to requests for, and rendering of, fire protection within LA PORTE.

III.

City agrees to pay LA PORTE for fire protection services, the amounts, and in manner, hereinabove specified.

WITNESS OUR HANDS and the seals of our respective Cities, effective as of the 1ST day of March, 2020.

PASSED AND APPROVED by the City Council of the City of La Porte on the \_\_\_\_ day of \_\_\_\_\_, 2020.

CITY OF LA PORTE, TEXAS

City Secretary

City Manager

\_\_\_\_\_

\_\_\_\_\_

Assist. City Attorney

\_\_\_\_\_

PASSED AND APPROVED by the City Council of the City of Shoreacres, by its Ordinance  
No. \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_ 2020.

CITY OF SHOREACRES

City Secretary

City Manager

\_\_\_\_\_

\_\_\_\_\_

City Attorney

\_\_\_\_\_

## AGREEMENT

THE STATE OF TEXAS X

COUNTY OF HARRIS X

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### WITNESSETH

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- (2) The total of such base charges to be paid in full by CITY to LA PORTE, on or before the tenth day of the month following the month in which such services were rendered. Payments by CITY shall be made from current revenues available to CITY.

## III.

LA PORTE will not be liable for loss or damage to person or property arising from, caused by, or resulting from alleged negligence of LA PORTE, its employees or volunteers in carrying out the terms of this agreement. CITY agrees to indemnify, and save and hold LA PORTE harmless, from any such claim for loss or damage by itself, or by any person, firm, corporation, or association, in connection with this agreement.

## IV.

Either party to this agreement may cancel by giving sixty (60) days written notice to the other party. Such notice will be effective as of midnight of the last day of the expiration of such sixty (60) days notice.

## V.

CITY personnel shall abide by all LA PORTE rules, regulations, and policies, as they now exist, or may be amended hereafter, relating to the services rendered including the use of facilities made available to the CITY under the terms of this agreement.

## B. FIRE PROTECTION

### I.

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III.

City agrees to pay LA PORTE for fire protection services, the amounts, and in manner, hereinabove specified.

WITNESS OUR HANDS and the seals of our respective Cities, effective as of the 1ST day of March, 2020.

PASSED AND APPROVED by the City Council of the City of La Porte on the \_\_\_\_ day of \_\_\_\_\_, 2020.

CITY OF LA PORTE, TEXAS

City Secretary

City Manager

\_\_\_\_\_

\_\_\_\_\_

Assist. City Attorney

\_\_\_\_\_

PASSED AND APPROVED by the City Council of the City of Shoreacres, by its Ordinance No. 2020-363, on the 10<sup>th</sup> day of February 2020.

CITY OF SHOREACRES

City Secretary

Debbie C. Nesbitt

City Manager

Tray J. K

City Attorney

\_\_\_\_\_



## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: February 24, 2020  
Requested By: Jason Weeks, Asst City Mgr  
Department: Administration/CMO  
 Report    Resolution    Ordinance

Appropriation	
Source of Funds:	<u>001 – General Fund</u>
Account Number:	<u>001-6061-565-2075</u>
Amount Budgeted:	<u>\$4,205</u>
Amount Requested:	<u>N/A</u>
Budgeted Item:	<input checked="" type="radio"/> Yes <input type="radio"/> No

**Exhibits:** LPEF Sponsorship Letter, Application and W9

### SUMMARY

In previous years, the City of La Porte has been the presenting sponsor of the La Porte Education Foundation annual golf tournament held in April held at the Bay Forest Golf Course. Once again, the City has been asked to be the presenting sponsor for 2020. Due to the implementation of the sponsorship policy, staff is presenting this request to City Council for consideration.

On April 29, 2020, the LPEF will host their 16<sup>th</sup> Annual Golf Tournament at Bay Forest Golf Course. In previous three years (2017-2019) the City has been the presenting sponsor at a cost of \$2,500 each year. Additionally, the City contributes a sleeve of three (3) City logo golf balls to each participant in the golf tournament which cost the City \$1,705. In anticipating the same request from LPEF, staff has budgeted \$4,205 to cover the cost for the presenting sponsorship and City logo golf balls in the FY 2019-20 budget under the Community Investment division of Administration (General Fund).

Currently, Bay Forest Golf Course charges \$43.50/person that participates in a golf tournament. This includes the green fee, cart usage and range balls. Bay Forest Golf Course host 5 local non-profit fundraising tournaments a year. Course fees charged to these entities in 2019 were \$4,292 LEPC, \$2257 LP High School Golf Booster Club, \$2,266 LP High School Football Booster Club, \$3,256 La Porte-Bayshore Chamber of Commerce Salute to Industry, and \$6,179 LPEF.

The LPEF has approached the City to change the sponsorship funding this year; therefore, staff has three options for you to consider:

#### Option #1:

In lieu of current donation funding, allow LPEF to use Bay Forest Golf Course at no cost per team for 2020 and alternate years with this option. Last year's course cost was

\$43.50/person for a total of \$6,179 for 142 participants. The difference is an additional funding this year of \$1,979 more for the donation of the course if the amount of participants is similar this year.

**Option #2:**

Ask for the cost of the course use to be a discounted rate for the LPEF on the day of the tournament. Currently, the LPEF does not get a discounted rate. They pay the same rate as any outside tournament would cost. This would be about the same cost as the current spend from budgeted dollars from the City. A field of 142 participants at a discounted rate of \$21.75, which would be \$3,088. Also, if the City would provide the sleeve of golf balls at the current budgeted amount of \$1,705, then the total sponsorship by the City would be \$4,793. This is a total donation increase of \$588.

**Option #3:**

Continue supporting the LPEF as in the past by being the presenting sponsor at a cost of \$2,500 and the City contributing a sleeve of three (3) City logo golf balls to each participant in the golf tournament which cost the City \$1,705. Total sponsorship would equate to the amount budgeted, \$4,205.

**Consequences:**

Considerations prior to making your decision

- With a double shotgun, Bay Forest Golf Course will not receive any revenue for an entire day.
- Cost for Bay Forest Golf Course increase by adding more staff to accommodate the host tournament's needs.
- Currently, Bay Forest Golf Course host 5 tournaments that are La Porte based, if we accommodate this request to one, when will others ask for the same?
- How long will it be before outside La Porte charities/fundraisers will begin requesting the same?
- The amount of revenue lost will not be made up; tournaments for golf courses are a very big revenue source. Without tournaments, we would not be able to keep up with the increase cost of operating Bay Forest Golf Course.
- In conclusion, the City of La Porte and City Council expects Bay Forest Golf Course to maximize revenue to offset our everyday expenses. If we start donating our revenue, the bottom line will be affected tremendously.

---

**RECOMMENDED MOTION**

***If you wish to approve Option #1:***

**I move to approve the City Manager to sponsor the La Porte Education Foundation annual golf tournament by donating the Bay Forest Golf Course costs as a presenting sponsorship package for Fiscal Year 2019-2020.**

***If you wish to approve Option #2:***

**I move to approve the City Manager to sponsor the La Porte Education Foundation annual golf tournament as a presenting sponsor with a discounted Bay Forest Golf Course participant rate of \$21.75/person and provide participants with a sleeve of City logo golf balls for Fiscal Year 2019-2020.**

***If you wish to approve Option #3:***

**I move to approve the City Manager to sponsor the La Porte Education Foundation annual golf tournament in the amount of \$2,500 as the presenting sponsor and provide participants with a sleeve of City logo golf balls for Fiscal Year 2019-2020.**

***If you wish to deny this sponsorship request:***

**I move to deny this sponsorship request.**

---

**Approved for the City Council meeting agenda**

---

**Corby D. Alexander, City Manager**

---

**Date**



# La Porte Education Foundation

P.O. Box 1272    La Porte, TX 77572-1272    281-604-7038    www.lpisdef.org

## Executive Committee

Mark Nance  
President

John Weeks  
President of  
Administration

Mark Bihm  
President of  
Development

Mark Kinkopf  
Treasurer

John Lewis  
Secretary

Bobbie Wade  
Large Board Member

Janet Pelton  
Large Board Member

Debra Wheeler  
Board of Trustees

John Graham  
Superintendent

## Board of Directors

Anna Gomez Abshire

John Barr

Michael Barry

Christopher Clinton

John Darr

Mark Davis

John Ditrich

John Farias

Edward M. Flanagan

John Froedge

John Helton

John Lunsford

John Martin

John Naron

John Parker

John Ramirez

John Roberts

John Slate

John Walker

John Williamson

John Wilson

## Officio

John Pennyne

Executive Director

## City Golf Sponsorship

Current Spend – (Sponsorship) \$2500 + (Golf Balls) \$1700 = \$4200

### Option #1

In Lieu of current donation – Allow LPEF to use Bay Forrest at no cost per Team for this year and alternate years with this option – Last Year's Course cost was \$43.50 per person for a total of \$6,179. The difference is \$1,979 more for the donation of the course if amount of golfers is similar this year.

### Option #2

Ask for the cost of the course use be a discounted rate for the LPEF on the day of the tournament. Currently the LPEF does not get a discounted rate, they pay the same rate as any outside tournament would. This would be about the same cost as the current spend from budgeted dollars from the City. A field of 144 golfers at a discounted rate of \$21.75, which would be \$3,132. If the City would also do the golf balls at the current \$1700, then the total would be \$4,832. This is total donation increase of \$632.



## Sponsorship Request Application

The City of La Porte is excited to potentially partner with your program or event. Please fill out the information below and return it to the City.

<b>Organization Name:</b> LPISD Education Foundation	<b>Contact Name:</b> Charlotte Pennyne
<b>Federal Tax I.D.:</b> 76-0407788	<b>Contact Number:</b> Click here to enter text.
<b>Organization Address:</b> PO Box 1271	<b>Contact Email:</b> pennyneC@lpisd.org
<b>City/State/ZIP:</b> LaPorte, TX 77572	<b>Which Describes Your Organization?</b> For-Profit Corporation: <input type="checkbox"/> 501.C*: <input checked="" type="checkbox"/> Government Entity: <input type="checkbox"/>

\*If you have identified your organization as a 501.C, please attach a copy of your IRS determination letter

### Funding

<b>Please Indicate Sponsorship Type Requested:</b>	Monetary <input type="checkbox"/> In-Kind <input checked="" type="checkbox"/>
<b>Describe In-Kind Services Requested:</b>	Use of Golf Course
<b>Total Amount Requested:</b>	Up to \$6,000
<b>Name of the Program/Event:</b>	LPEF Golf Tournament
<b>Describe the Program/Event:</b>	Annual fund raising event for the Foundation.

I certify that all figures, facts and representations made in this application, including attachments, are true and correct to the best of my knowledge and that I am empowered to sign on behalf of the applicant organization.

X 

Applicant Representative, Date

**About Your Event or Program**

Are you requesting sponsorship for an event or program?  Event  Program

Official name of the event or program: LPEF Golf Tournament

Dates(s) of event/program: 4/29/2020

Time(s) and duration of event/program: All dat

Physical location of the event/program: Bay Forest Gold Course

Is this a request for an event/program in the city limits of La Porte or on city-owned property?

Yes  No

Total expected attendance: 300

How many hotel stays are expected? If none, answer N/A: N/A

Total event/program budget: \$15,000

\*Please attach the budgeted and actual costs for the event/program the last 2 years.

Who is served by your event or program (Age range, profession, etc.)? LPISD K-12 Grade students, teachers

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**La Porte Education Foundation**

**2** Business name/disregarded entity name, if different from above

**3** Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC     C Corporation     S Corporation     Partnership     Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ **501(c)3**

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

**5** Address (number, street, and apt. or suite no.) See instructions.  
**P.O. Box 1272**

**6** City, state, and ZIP code  
**La Porte, Texas 77572**

**7** List account number(s) here (optional)

Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Social security number**

				-			-				
--	--	--	--	---	--	--	---	--	--	--	--

**or**

**Employer identification number**

7	6	-	0	4	0	7	7	8	8
---	---	---	---	---	---	---	---	---	---

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**    Signature of U.S. person ▶ Charlotte Pennypacker    Date ▶ 02/05/20

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*



## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: <u>February 24, 2020</u>
Requested By: <u>Rosalyn Epting, Director</u>
Department: <u>Parks &amp; Recreation</u>
<input checked="" type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance

Appropriation	
Source of Funds:	<u>037 (Hotel/Motel Fund)</u>
Account Number:	<u>037-6063-565.20-75</u>
Amount Budgeted:	<u>\$10,000</u>
Amount Requested:	<u>\$10,000</u>
Budgeted Item:	<input checked="" type="radio"/> Yes <input type="radio"/> No

**Exhibits:** Sponsorship Proposal, Sponsorship Request Application, San Jacinto Day Festival & Reenactment Information, San Jacinto Festival School Day Information

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### SUMMARY

The San Jacinto Museum of History has requested a \$10,000 sponsorship for the 9<sup>th</sup> Annual San Jacinto Texas Independence Fun/Run. Included in the \$10,000 would be a sponsorship of the San Jacinto Festival & Battle Reenactment. Per the request, "All proceeds will be used for the expansion of the museum's educational programs, benefitting the school children of Texas, as well as the exhibit and conservation efforts of the San Jacinto Memorial Monument and Museum."

The sponsorship funds for this event were budgeted in the Hotel/Motel Fund for this fiscal year. In fiscal year 2019, the City of La Porte sponsored the Fun Run only for \$7,500. In fiscal year 2018, the City of La Porte sponsored the Festival only for \$8,000. The request for 2020 includes both the fun run and festival for \$10,000.

Included in the Fun Run portion of the sponsorship would be:

- 50-100 Texas shaped original pieces of stone from Monument
- Logo on Fun Run Page of the Museum's Website
- Large logo on the back of Fun Run t-shirts
- Large logo on the sponsor banners
- Name & logo at mile-markers or water stations
- An after-hour event at the Museum (rental of building only)
- Ten complementary race entries & employees receive an additional \$5 discount on entry fee
- Opportunity for someone from La Porte to start all the Fun Run races.

Included in the Festival & Battle Reenactment sponsorship would be:

- Tent for La Porte promotional purposes at the festival

- Logo on the main stage signage
- La Porte listed as a Festival Sponsor on all advertising materials

The schedule of the festivities are as follows:

- 9<sup>th</sup> Annual Texas Independence Fun Run – Saturday, March 7, 2020, 6am gates open
- San Jacinto Festival School Day – Friday, April 17, 2020, 10am-2pm
- San Jacinto Day Festival & Reenactments – April 18, 2020, 10am-5pm

---

**RECOMMENDED MOTION**

**I move to approve sponsoring \$10,000 to the San Jacinto Museum of History for their 9<sup>th</sup> Annual San Jacinto Texas Independence Fun/Run and San Jacinto Festival & Battle Reenactment.**

---

**Approved for the City Council meeting agenda**

\_\_\_\_\_  
**Corby D. Alexander, City Manager**

\_\_\_\_\_  
**Date**



January 9, 2020

Honorable Mayor Louis R. Rigby  
City of La Porte  
City Hall  
604 W Fairmont Parkway  
La Porte, TX 77571

Honorable Mayor Louis R. Rigby,

Thank you for allowing the City of La Porte to "Set the Pace" for all of the sponsors for our historic Fun/Run.

For many years, our museum has had one of the most unique, significant and beautiful Fun/Run events in Texas. It is extremely popular in the Harris County region. We even attract runners from out-of-state. My staff has asked me to help them to make sure this event will continue into the future and I am going to do just that! It is yet to be determined if I will be of much help! I am trying.

If La Porte would again underwrite this event, we would certainly make sure that the runners and their families at this event and the thousands of museum members know of your generous support.

My favorite run is the 1K for kids, usually in strollers or being held by the hand of a parent and the youngest of our participants have a great time! It is a blast to see them, even if some of them fall asleep during their race. If you do decide to come out, you will see me run in the 1K with the kids or maybe the 5K walk, or after finishing in last place last year, not at all! ☺ The serious runners compete in the 10K Run.

The great news is that as a sponsor, you are not required to run at all! You, as Mayor, can appoint someone else to do the running and you will be allowed to start the races or someone in your stead.

My proposal is on the following page.

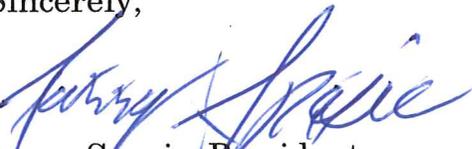
## Proposal

The City of La Porte will once again be the Underwriting Sponsor of the 9th Annual San Jacinto Texas Independence Fun/Run, would receive all benefits of the Diamond Sponsorship Level and we would additionally give La Porte all of the Sponsorship Benefits for the San Jacinto Festival & Battle Reenactment in 2020. A two-for-one sponsorship opportunity, for the great city of La Porte!

With this recognition we would like to ask for \$10,000 of financial support from the City of La Porte for the San Jacinto Museum of History.

Thank you for your consideration and for the long standing support that you have given to our educational mission for decades, with a La Porte Mailing Address!! ☺

Sincerely,



Larry Spasic, President

San Jacinto Museum of History

# 9th Annual Texas Independence Fun Run

## 10K, 5K Run/Walk, 1K Kids

March 7, 2020

All proceeds will be used for the expansion of the museum's educational programs, benefiting the school children of Texas, as well as the exhibit and conservation efforts of the San Jacinto Memorial Monument and Museum.

The San Jacinto Museum of History is forever grateful for your support!

- Bronze Sponsor**  **1-3 Texas Shaped Original Pieces of Stone from Monument**
- ☆ Name in our San Jacinto Newsletter
  - ☆ Recognized at pre- and post-race celebration
  - ☆ Option to include a promotional item in race day bag
- In addition to above benefits:

- Silver Sponsor**  **5-7 Texas Shaped Original Pieces of Stone from Monument**
- ☆ Name on Fun Run Page of the Museum's Web site
  - ☆ Name on the back of Fun Run t-shirts
  - ☆ TWO complementary race entries

- Gold Sponsor**  **10-20 Texas Shaped Original Pieces of Stone from Monument**
- ☆ Small logo on Fun Run Page of the Museum's Web site
  - ☆ Small logo on the back of Fun Run t-shirts
  - ☆ Small logo on the sponsor banners
  - ☆ FIVE complementary race entries

- Platinum Sponsor**  **30-50 Texas Shaped Original Pieces of Stone from Monument**
- ☆ Large logo on Fun Run Page of the Museum's Web site
  - ☆ Large logo on back of Fun Run t-shirts
  - ☆ Large logo on the sponsor banners
  - ☆ TEN complementary race entries

- Diamond Sponsor**  **50-100 Texas Shaped Original Pieces of Stone from Monument**
- ☆ Logo on Fun Run Page of the Museum's Web site
  - ☆ Large logo on back of Fun Run t-shirts
  - ☆ Large logo on the sponsor banners
  - ☆ Name & logo at mile-markers or water stations
  - ☆ An after-hour event at the Museum (rental of building only)
  - ☆ TEN complementary race entries & employees receive an additional \$5 discount on entry fee

# 9<sup>th</sup> Annual San Jacinto Texas Independence Fun Run Sponsorship Response Form

## SPONSORSHIP LEVEL

- Bronze**  \$150 - \$350  1-3 Texas Shaped Original Pieces of Stone from Monument
- Silver**  \$500 - \$750  5-7 Texas Shaped Original Pieces of Stone from Monument
- Gold**  \$1,000 - \$2,500  10-20 Texas Shaped Original Pieces of Stone from Monument
- Platinum**  \$3,000 - \$5,000  30-50 Texas Shaped Original Pieces of Stone from Monument
- Diamond**  \$5,500 - \$10,000  50-100 Texas Shaped Original Pieces of Stone from Monument

If you have donations – Please email [dvanderbrink@sanjacinto-museum.org](mailto:dvanderbrink@sanjacinto-museum.org) with item description (i.e. food, fruit, water, goodie bags, DJ, tents, etc.)

Date: _____	Name: _____	Phone: _____		
Address: _____	City/State/Zip: _____			
Email: _____				
Credit Card Payment Amount \$ _____	<input type="checkbox"/> Master Card	<input type="checkbox"/> Visa	<input type="checkbox"/> AmEx	<input type="checkbox"/> Discover
Credit Card Number _____	Expiration Date _____	Security Code _____		
Amount Paid: \$ _____	Donation: \$ _____			
<input type="checkbox"/> Process my sponsor fee in Dec. 2019	<input type="checkbox"/> Process my sponsor fee in Jan. 2020			
	<input type="button" value="Submit"/>			
Please send your company logo to: <a href="mailto:dvanderbrink@sanjacinto-museum.org">dvanderbrink@sanjacinto-museum.org</a>				
Please return by January 6, 2020				

Email Form to: [dvanderbrink@sanjacinto-museum.org](mailto:dvanderbrink@sanjacinto-museum.org)  
Checks Payable to: San Jacinto Museum of History  
Mail Form to: San Jacinto Museum of History - One Monument Circle, La Porte, TX 77571



## Sponsorship Request Application

The City of La Porte is excited to potentially partner with your program or event. Please fill out the information below and return it to the City.

<b>Organization Name:</b> San Jacinto Museum of History	<b>Contact Name:</b> Larry Spasic / Iris Foust
<b>Federal Tax I.D.:</b> 74-1146784	<b>Contact Number:</b> 281-479-2421
<b>Organization Address:</b> One Monument Circle	<b>Contact Email:</b> Ifoust@sanjacinto-museum.org
<b>City/State/ZIP:</b> La Porte, Texas 77571	<b>Which Describes Your Organization?</b> For-Profit Corporation: <input type="checkbox"/> 501.C*: <input checked="" type="checkbox"/> Government Entity: <input type="checkbox"/>

\*If you have identified your organization as a 501.C, please attach a copy of your IRS determination letter

### Funding

<b>Please Indicate Sponsorship Type Requested:</b>	Monetary <input checked="" type="checkbox"/> In-Kind <input type="checkbox"/>
<b>Describe In-Kind Services Requested:</b>	
<b>Total Amount Requested:</b>	\$10,000.00
<b>Name of the Program/Event:</b>	9th Annual San Jacinto Texas Independence Fun Run
<b>Describe the Program/Event:</b>	A great cause, a historic venue and heroic sponsors are what makes this event truly outstanding for all participants. Running in the footsteps of some of our Texas heroes like Sam Houston, Deaf Smith, and Juan Sequin will take you back in time to the historic victory that last only 18 minutes. Everyone, including the kids who sprinted and stumbled through the 1K fun run had a great time last year and many of them shared with us how special this event was.

I certify that all figures, facts and representations made in this application, including attachments, are true and correct to the best of my knowledge and that I am empowered to sign on behalf of the applicant organization.

X

Applicant Representative, Date

**About Your Event or Program**

Are you requesting sponsorship for an event or program?  Event  Program

Official name of the event or program: **9th Annual San Jacinto Texas Independence Fun Run**

Dates(s) of event/program: **Saturday March 7, 2020**

Time(s) and duration of event/program: **6:00am -9:00am**

Physical location of the event/program: **One Monument Circle, La Porte, Texas 77571**

Is this a request for an event/program in the city limits of La Porte or on city-owned property?

Yes  No

Total expected attendance: **400**

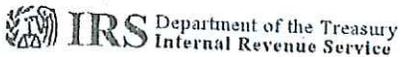
How many hotel stays are expected? If none, answer N/A: **N/A**

Total event/program budget: Click here to enter text.

\*Please attach the budgeted and actual costs for the event/program the last 2 years.

Who is served by your event or program (Age range, profession, etc.)? **Runners/Walkers of all age's 0-100**

**In the event City of La Porte sponsors the 9th Annual San Jacinto Texas Independence Fun Run, recognition will be shown with your logo on Fun Run Banners, Thank You signs and T-Shirts. In addition, recognition will be shown on April 17, 2020 at the San Jacinto Festival Battle Re-enactments School Day, over 1,000 school aged children will be in attendance from across Harris County that day. As well as recognition with logo at the Annual San Jacinto Day Festival and Battle Re-enactments on Saturday April 18, 2020 with attendance of approximately 20,000.**



OGDEN UT 84201-0038

In reply refer to: 0441774131  
Oct. 29, 2010 LTR 4168C E0  
74-1146784 000000 00

00029091  
BODC: TE

SAN JACINTO MUSEUM OF HISTORY  
ASSOCIATION  
1 MONUMENT CIR  
LA PORTE TX 77571-9585



09057

Employer Identification Number: 74-1146784  
Person to Contact: J Reilly  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Oct. 20, 2010, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(03) of the Internal Revenue Code in a determination letter issued in November 1940.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(2).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Rita A. Leete  
Accounts Management II

## SAN JACINTO MUSEUM OF HISTORY

### BUDGET for 2018 ANNUAL FUN RUN

<b>Revenue</b>		<b>\$50,000</b>
Sponsors, donations, entry fees		
<b>Expenses</b>		
Advertising	\$750.00	
Security	\$600.00	
Travel/mileage	\$200.00	
Printing	\$300.00	
Tshirts, Awards, Banquet	\$7,100.00	
	<u>\$8,950.00</u>	
<b>TOTAL REVENUE</b>	\$	50,000.00
<b>TOTAL EXPENSES</b>	\$	(8,950.00)
<b>Budgeted Net Revenue</b>	\$	41,050.00

### INCOME STATEMENT

<b><u>Revenues</u></b>		
Revenue - 5-K Fun Run		\$49,437.11
<b>Total Revenues</b>		<u>\$49,437.11</u>
<b><u>Operating Expenses</u></b>		
Advertising - Run	\$295.00	
Professional Services - 5K Fun	6,135.00	
Travel & Mileage - 5k Run	166.83	
5-K Fun Run Expenses	8,842.47	
<b>Total Operating Expenses</b>		<u>\$15,439.30</u>
<b>Net Income (Loss)</b>		<u><u>\$33,997.81</u></u>

**SAN JACINTO MUSEUM OF HISTORY**

**BUDGET for 2019 ANNUAL FUN RUN**

<b>Revenue</b>		<b>\$48,000</b>
Sponsors, donations, entry fees		
<b>Expenses</b>		
Advertising	\$750.00	
Security	\$600.00	
Travel/mileage	\$250.00	
Printing	\$300.00	
Misc Expenses	<u>\$7,100.00</u>	
	\$9,000.00	
TOTAL REVENUE	\$	48,000.00
TOTAL EXPENSES	\$	(9,000.00)
<b>Budgeted Net Revenue</b>	<b>\$</b>	<b>39,000.00</b>

**INCOME STATEMENT**

<b><u>Revenues</u></b>		
Revenue - 5-K Fun Run		\$39,262.50
<b>Total Revenues</b>		<u><b>\$39,262.50</b></u>
<b><u>Operating Expenses</u></b>		
Advertising - Run		
Professional Services - 5K Fun		270.00
Travel & Mileage - 5k Run		28.60
5-K Fun Run Expenses		7,596.00
<b>Total Operating Expenses</b>		<u><b>\$7,894.60</b></u>
<b>Net Income (Loss)</b>		<u><u><b>\$31,367.90</b></u></u>

# San Jacinto Day Festival & Reenactments

The San Jacinto Day Festival and Reenactments will be held on April 18, 2020 on the grounds surrounding the San Jacinto Monument. This is a family-friendly festival highlighting the events that led up to Texas winning its independence from Mexico at the decisive Battle of San Jacinto on April 21, 1836.

On Saturday hundreds of reenactors from across the state become figures in Texas history. Festival goers can wander freely among the Texian and Mexican camps talking to reenactors and immersing themselves in life as it was in 1836. There will be five distinct reenactments throughout the day highlighting the events that led up to the battle. Subjects of the reenactments will be the Texas Navy the Runaway Scrape, the skirmish on April 20, the Battle of San Jacinto and the surrender of Santa Anna. These reenactments with hundreds of reenactors- complete with cannons and horses – is the largest in the southwest United States.

Enjoy a living "Timeline of the Texas Revolution," showcasing the chronology of the San Jacinto Story, with living history demonstrations featuring major events that occurred in Gonzalez, the Alamo, San Felipe de Austin, Goliad, and Washington-on-the-Brazos, culminating in the Battle of San Jacinto and capture of General Santa Anna. Participatory activities allow visitors to interact with reenactors as they cook food, check weapons and engage in the daily routines of Texans from almost 200 years ago.

"To have the opportunity to experience history "today" within the context of our current lives and discover why and how we got to be who we are, is a delightful experience and wonderful knowledge to have, especially when it is offered to you in a unique setting at the very site where Texas was a born," said Larry Spasic, President of the San Jacinto Museum of History.

Festival goers are encouraged to visit the museum inside the monument. It will be open all day. There are modest admission fees for the elevator ride to the top of the monument, Texas History movie and the special exhibit. For more information please visit [www.sanjacintomuseum-org](http://www.sanjacintomuseum-org) or call 281-479-2421.

The festival is a full day of entertainment, food trucks, vendors, Texas-sized petting zoo, family activities and cultural exhibits amidst living history. Festival activities will be continually updated at [www.sanjacinto-museum.org](http://www.sanjacinto-museum.org).



**April 18, 2020**

10 am - 5 pm

Free Admission to Festival

Parking is \$10 per car through Eventbrite

Festival will take place rain or shine – no refunds.  
(No parking is available on the grounds. Festival goers will be transported a short distance to the festival grounds via shuttles.)

# San Jacinto Festival School Day

The San Jacinto Festival School Day is an immersive, educational experience of the Texas Revolution. Historical reenactors, living history demonstrations and hands-on activities not only bring the Texas Revolution to life, but allow students to directly interact with it. The event will take place in the living history encampment set up for the San Jacinto Festival.

The encampment will be primarily staffed by reenactors in period costume, with support personnel in modern clothes. The encampment will create an immersive experience utilizing all the senses. Planned demonstrations and participatory activities will allow students to interact directly with the past.

In addition to the manned stations and planned activities, reenactors will engage in routine period activities (cooking food, checking weapons, etc.). This will create a more immersive sensory experience, engaging with visitors' sense of sight, smell and sound. It also allows visitors a chance to interact with reenactors on their own terms.

The encampment will create a rough timeline of the Texas Revolution, starting at the monument, facilitating a chronological progression through the area. The major Texas Revolution sites (Gonzales, Alamo, Goliad, Washington-on-the-Brazos) will be represented at the start of the encampment, while the second half will be dedicated to the Battle of San Jacinto and the Runaway Scrape.



**When:** Friday, April 17, 2020; 10:00 am – 2:00 pm

**Where:** San Jacinto Monument, One Monument Circle, La Porte, TX 77571

**Cost:** Free; travel reimbursements available for Title I 4th grade classes via Open OutDoors For Kids – Houston

**To Sign-Up:** Contact Cait Johnson, the site's educator coordinator, at [cait.johnson@thc.texas.gov](mailto:cait.johnson@thc.texas.gov) or 281-479-2431

**TEXAS  
HISTORICAL  
COMMISSION**   
REAL PLACES TELLING REAL STORIES

This event is designed to be experienced in small groups, so having engaged chaperones is especially important. You must have at least 1 chaperone for every 10 students. More are encouraged.



## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: <u>February 24, 2020</u>
Requested By: <u>Ray Mayo, Director</u>
Department: <u>Public Works</u>
<input checked="" type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance

Appropriation	
Source of Funds:	<u>015 - General CIP</u>
Account Number:	<u>015-5059-522-1100 EMS001</u>
Amount Budgeted:	<u>\$583,000</u>
Amount Requested:	<u>\$67,910</u>
Budgeted Item:	<input checked="" type="radio"/> Yes <input type="radio"/> No

**Exhibits:** Proposal for Professional Services - EMS Expansion

### SUMMARY

During the fiscal year 2019-20 budget process, City Council approved a CIP project to expand the current EMS Headquarters facility to add approximately 1700 square feet for 5 dormitory style sleeping quarters with showers/restrooms and locker space. The existing parking lot will be extended 25 feet to the east to accommodate the expansion.

Huitt-Zollars was the only respondent to RFQ 19602- Public Works Facility Needs Assessment. They were requested to provide this proposal as they have an outstanding past reputation with La Porte (Design of Police and Municipal Court facilities) and are already partnering with City staff on similar projects. The total amount currently budgeted for the project is \$583,000. Based on the communicated scope of work, Huitt-Zollars anticipates a \$610,000 cost of construction. Confirmation of the probable construction cost will be critical moving forward. The design of the facility expansion (Step 1) is needed to confirm construction budget. The proposed bid and construction phase services will be considered at a later date.

Staff is requesting City Council to authorize the City Manager to enter into an agreement with Huitt-Zollars for the survey, geotechnical, architectural, engineering and design in the amount of \$67,910, which is approximately 11.6% of the total approved budget.

### RECOMMENDED MOTION

**I move to approve and authorize the City Manager to sign an agreement with Huitt-Zollars, Inc. to provide survey, geotechnical, architectural, engineering and design referenced as (step 1), related to the EMS Headquarters Expansion in the amount of \$67,910.**

**Approved for the City Council meeting agenda**

\_\_\_\_\_  
**Corby D. Alexander, City Manager**

\_\_\_\_\_  
**Date**

January 27, 2020

Ray Mayo  
Director of Public Works  
City of La Porte  
2963 N 23<sup>rd</sup> Street  
La Porte, Texas 77571

Reference: Expansion of the Dormitory at the EMS Head Quarters located at 10428 Spencer Highway in La Porte, Texas

Dear Mr. Mayo:

Huitt-Zollars, Inc. (Huitt-Zollars) appreciates the opportunity to provide our proposal for professional architectural and engineering services to the City of La Porte (City) for the dormitory expansion at the EMS Headquarters located at 10428 Spencer Highway in La Porte, Texas (Project). Our proposal is based upon the following scope of services, compensation rates, schedule, and terms & conditions.

## **PROJECT BACKGROUND:**

The Project scope includes design of a new one story, 1,672 square feet addition on the eastern side of the existing EMS Headquarters. The addition will include; five dorm / sleeping rooms, three shared restrooms with showers, and five locker rooms (one of the dorm rooms and restrooms will be ADA accessible). There is no planned interior renovations that are part of the project scope. On the exterior, the site work include relocation of twenty one (21) parking spaces 25 feet to the east to accommodate for the dorm addition. This exterior work will also include connecting the EMS/Dorm parking area to the existing Rizzuto Elementary drive that will exit onto Spencer Highway. Our understanding is that storm water detention will not be required for this project. The construction cost is estimated at \$610,000. Procurement of construction contractor shall be by competitively sealed proposals. In addition, Huitt-Zollars, Inc. shall conduct monthly progress meetings with City Staff and attend meetings with the City Council relevant to this Project. The proposal is sub -divided into three steps: Design /Bidding and Construction Phase(s).

## **SCOPE OF SERVICES:**

### **1.0 Basic Services**

**Huitt-Zollars will have two (2) submittals to City for review- One (1) at 50% Design Development Phase and One (1) at 95% Construction Document Phase, which will also be the Issue for Permit Package.**

1.1 TOPOGRAPHIC SURVEY – Huitt-Zollars shall:

1.1.1 Perform topographic surveying to support the design.

1.2 GEOTECHNICAL INVESTIGATION – Huitt-Zollars shall obtain the services of a consultant to:

1.2.1 Perform Two (2) borings ; (1) at 5 feet and (1) at 25 feet and prepare a report documenting findings.

1.3 SCHEMATIC DESIGN PHASE - Based on a conceptual plan provided by City of La Porte staff, then edited by Huitt-Zollars on June 12<sup>th</sup> 2019 this schematic layout will serve as the starting point for our plan development.

Schematic Design Documents that consist of the following:

- 1.3.1 Site Plan showing:
  - a. Access and circulation
  - b. Building location
  - c. Parking
  - d. Landscaping areas
  - e. Fencing with gates
  - f. Concrete Drive/Sidewalks
- 1.3.2 Floor Plan
- 1.3.3 Roof Plan
- 1.3.4 Exterior Elevations
- 1.3.5 Structural System with major grid lines

1.4 **DESIGN DEVELOPMENT PHASE (Huitt-Zollars will submit a 50% drawing package to City Staff for Review)**

Huitt-Zollars shall prepare and submit to the City for review and comment Design Development Documents that will establish the scope, relationship, form, size and appearance of the Project.

- 1.4.1 Design Development Documents that consist of the following:
  - a. Floor plans, interior and exterior elevations, building sections
  - b. Structural layouts
  - c. Mechanical, Electrical and Plumbing layouts
  - d. Site plan showing locations of utilities, drainage improvements and paved areas
- 1.4.2 Prepare outline specifications that identify major materials and systems and establish in general their quality levels.
- 1.4.3 Provide recommendations for interior finish materials and color selections
- 1.4.4 Prepare an updated opinion of probable construction cost.
- 1.4.5 Coordinate with the City to identify any City-provided equipment/furniture to be received and installed by the Construction Contractor.

Upon completion of City review, HZ meet with City to review comments.

1.5 **CONSTRUCTION DOCUMENTS PHASE (Huitt-Zollars will submit a 95% drawing package to City Staff for Review /Comments and Issue for Permit)**

Based on County-approved Design Development documents, Huitt-Zollars shall prepare:

- 1.5.1 Construction Documents (plans and specifications) that set forth in detail the requirements for the construction of the project. The drawings and specifications shall establish in detail the quality levels of material and construction of the Project.
- 1.5.2 Update opinion of probable construction cost for 95% drawing package
- 1.5.3 Submit approved construction documents to Texas Department of Licensing and Regulation (TDLR) for ADA Accessibility Review. Huitt-Zollars will review comments received from ADA review and modify drawings as necessary.
- 1.5.4 Upon completion of City review, meet with City to review plans.
- 1.5.5 Prior to submitting bid documents; Huitt-Zollars to update and submit final opinion of probable construction cost.

1.6 **BIDDING PHASE - After acceptance by City of the Construction Documents and the most recent opinion of probable Construction Cost, Huitt-Zollars shall:**

- 1.6.1 Attend pre-proposal conference.
- 1.6.2 Issue addenda as appropriate to clarify and address questions concerning the construction

- documents.
- 1.6.3 Attend the Proposal opening
- 1.6.4 Assist City in evaluating proposals
- 1.6.5 Assist City in assembling and awarding the construction contract for the Project.
  
- 1.7 CONSTRUCTION ADMINISTRATION PHASE - Upon award of a construction contract, Huitt-Zollars shall:
  - 1.7.1 Attend Pre-Construction and construction progress meetings.
  - 1.7.2 Review and process submittals, shop drawings, and Requests for Information.
  - 1.7.3 Review Construction Materials Testing (CMT) reports. CMT shall be performed by others under separate contract with the City.
  - 1.7.4 Review applications for payment.
  - 1.7.5 Coordinate with City on Requests for Change Proposals and Change Orders.
  - 1.7.6 Advise the City on questions and concerns from the contractor.
  - 1.7.7 During construction, Huitt-Zollars shall visit the site monthly in conjunction with the construction meetings in order to observe the progress and quality of the work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow Huitt-Zollars to become generally familiar with the work in progress and to determine, in general, if the work is proceeding in accordance with the construction documents.
  - 1.7.8 Huitt-Zollars shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.
  - 1.7.9 Conduct Substantial Completion Inspection, coordinate with City to create punch list, substantiate that items noted are completed, and issue Substantial Completion Certificate.
  - 1.7.10 Provide support services as needed during the project close out process.
  - 1.7.11 Obtain and review close-out submittal from the contractor for completeness before transmitting to the City, which include but are not limited to:
    - a. Contractor's red lined, "as-built" drawings
    - b. Warranty information
    - c. Material Safety Data Sheet (MSDS)
    - d. Operating Manuals
    - e. Start up and testing reports

## **2.0 Additional Services**

- 2.1 ENVIRONMENTAL SITE ASSESSMENT, PHASE 1– Huitt-Zollars shall obtain the services of a consultant to:
  - 2.1.1 Perform a Phase 1 Environmental Site Assessment in accordance with ASTM 1527 and prepare a report documenting findings (if needed).
- 2.2 CONSTRUCTION MATERIALS TESTING – Huitt-Zollars shall obtain the services of a consultant to:
  - 2.2.1 Perform construction materials testing and submit written test reports.
- 2.3 CONSTRUCTION MANAGEMENT AND INSPECTION – Huitt-Zollars (Construction Manager) shall:

- 2.3.1 Based on a TEN (10) month construction duration, provide construction-experienced personnel, up to two (2) visits per week, totaling (8) hours per week, to make observations of the work in progress and providing reports to the City. The Construction Manager will endeavor to protect the City against deficiencies in the Contractor's work that does not meet the quality standards specified in the construction documents. Huitt-Zollars shall have no responsibility for construction means, methods, techniques, sequences, procedures, or for safety precautions or programs in connection with the construction work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.
- 2.3.2 Provide consultation and advice to the City during construction.
- 2.3.3 Monitor the Construction Contractor's progress daily and prepare a daily work report for each calendar day of the construction contract. Construction Manager shall include quantities completed and material received in the daily reports as a means to verify monthly progress. The daily reports shall be reviewed against the plans and previously reported completed work to compare the monthly progress achieved against scheduled progress.
- 2.3.4 Prepare a monthly progress status report for the project and submit to the City. The progress report shall present an assessment of the current status of the project and work remaining. The Construction Manager shall meet with the City to review contract status, provide information and make recommendations pertinent to the project as appropriate.
- 2.3.5 Based on observations of construction progress at the site, the daily reports and a review of the Construction Contractor's Payment Request, the Construction Manager shall prepare monthly invoices for review and approval by City. The Construction Manager shall not be deemed to represent that he has made any examination to ascertain how and for what purpose the Contractor has used the moneys paid on account of the contract sum.
- 2.3.6 Receive and log submittal/shop drawings from the Construction Contractor and shall review shop drawings, catalog data, laboratory, shop and mill test reports of materials and equipment for general conformance with design concepts.
- 2.3.7 Coordinate the sampling and testing of materials to be performed by the material testing laboratory. The Construction Manager shall receive and maintain the records provided by the testing lab.
- 2.3.8 Conduct progress meetings with the Construction Contractor to review actual progress and near-term future work. Construction Manager shall document the meeting and provide City with minutes of the meeting.
- 2.3.9 Recommend the issuance of a stop work order by the City as necessary.
- 2.3.10 Assist City with coordination between local municipal authorities, utility companies and others who may be involved in the project. Construction Contractor will be required to provide evidence that all required permits, licenses and certificates have been obtained.
- 2.3.11 Monitor the construction work to determine that the materials furnished are in general conformance with the drawings and specifications. This includes checking the Construction Contractor's material certifications and samples, monitoring that delivered materials are the same as the samples.
- 2.3.12 Receive, log, evaluate, and respond to Construction Contractor's Requests for Information.
- 2.3.13 Prepare, log and submit Requests for Proposals (RFP) to the Construction Contractor. Upon receipt of the Construction Contractor's proposal, Construction Manager shall review and evaluate the proposal in terms of cost and schedule. As necessary, the Construction Manager shall conduct negotiations with the Construction Contractor. Construction Manager shall then prepare a recommendation of the Construction Contractor's proposal to the City for review and acceptance.
- 2.3.14 Based upon City-accepted proposals from the Contractor, Construction Manager shall prepare change orders for execution by the Construction Contractor and the City.
- 2.3.15 Investigate customer complaints concerning the Construction Contractor's operations. The Contractor shall be advised of the complaint and required to remedy the situation. The City shall be notified of the complaint with recommended remedy.
- 2.3.16 Establish and maintain files for all construction-related project documents, including contracts,

drawings, specifications, correspondence, requests for information, submittals, shop drawings and other documents. The Construction Manager shall maintain detailed financial records for the project, including payment requests and supporting documentation. The Construction Manager shall monthly review Construction Contractor's "as-built" drawings to review the incorporation of field changes.

- 2.3.17 Compare the safety requirements of the contract documents and the Construction Contractor's written safety program and advise the City of identified discrepancies. Conduct of the Construction Contractor's safety program, as well as the means and methods of construction, shall remain the whole and exclusive responsibility of the Construction Contractor.
- 2.3.18 Conduct a substantial completion inspection and prepare for City approval a certificate of substantial completion and attach a list of any work to be completed or corrected.
- 2.3.19 Conduct a final inspection of the project in conjunction with the City. Upon receipt of the project close-out documents from the Construction Contractor, Construction Manager shall prepare a Certificate of Final Completion and other documentation for approval by the City.
  
- 2.4 BUILDING COMMISSIONING– Huitt-Zollars shall perform building commissioning services to include:
  - 2.4.1 Prepare a commissioning plan to include an enhanced start-up and initial systems checkout selected equipment.
  - 2.4.2 Review Operations & Maintenance (O&M) materials, contractor start-up and checkout procedures. Before start-up, gather and review the control sequences.
  - 2.4.3 Witness Heating Ventilating and Air Conditioning (HVAC) piping pressure test and flushing, sufficient to be confident that proper procedures were followed.
  - 2.4.4 Witness ductwork testing and cleaning sufficient to be confident that proper procedures were followed.
  - 2.4.5 Document systems start-up by reviewing start-up reports and by selected site observation.
  - 2.4.6 Approve air and water systems balancing by spot testing and by reviewing completed reports and by selected site observation.
  - 2.4.7 Coordinate functional testing for all commissioned systems and assemblies. Witness and document manual functional performance tests performed by the Construction Contractor for specified commissioned systems and assemblies. The functional testing shall include operating the system and components through each of the written sequences of operation, and other significant modes and sequences, including start-up, shutdown, unoccupied mode, manual mode, staging, miscellaneous alarms, power failure, security alarm when impacted and interlocks with other systems or equipment. Sensors and actuators shall be calibrated during construction check listing by the installing contractor, and spot-checked during functional testing. Coordinate retesting as necessary until satisfactory performance is achieved
  - 2.4.8 Facilitate, oversee and review the training of City O&M personnel.
  - 2.4.9 Submit three (3) hard copies of commissioning records and test results to the City.
  
- 2.5 All other Additional Services - Per Standard AIA Contract B101-2017.

### **3.0 City-Provided Services**

- 3.1 City shall provide Huitt-Zollars with the following:
  - A. Access to the Project Site
  - B. Any Available Reports

### **COMPENSATION:**

---

#### **1.0 Fee Budget**

- 1.1 Our estimated fee budget for the Basic Services is as follows (**3 Steps**):
  - Topographic Surveying \$ 6,500 (lump sum)

Geotechnical Investigation and Report	\$ 2,300	(lump sum)
Schematic Design Phase	\$ 7,380	(lump sum)
Design Development Phase	\$ 19,360	(lump sum)
<u>Construction Documents Phase</u>	<u>\$ 32,370</u>	<u>(lump sum)</u>
<b>Step 1</b>	<b>\$ 67,910</b>	<b>(total lump sum)</b>
<u>Bidding Phase</u>	<u>\$ 7,350</u>	<u>(lump sum)</u>
<b>Step 2</b>	<b>\$ 7,350</b>	<b>(total lump sum)</b>
<u>Construction Administration Phase</u>	<u>\$ 18,995</u>	<u>(lump sum)</u>
<b>Step 3</b>	<b>\$ 18,995</b>	<b>(total lump sum)</b>
<b>Total of Basic Services (Steps 1, 2 &amp; 3)</b>	<b>\$ 94,255</b>	<b>(total lump sum)</b>
1.2 Additional Services budgeted estimate:		
Construction Materials Testing (CMT)	\$ 10,000	(hourly not to exceed)
Building Commissioning	\$ 4,500	(hourly not to exceed)
Construction Management and Inspection	\$ 50,400	(hourly not to exceed)
Total of Additional Services Budget	\$ 64,900	

**2.0 Reimbursable Expenses**

Reimbursable expenses shall include fees associated with TDLR ADA Accessibility Submittal, Review and Inspection; reproduction/printing, travel/tolls and outside service fees (ex: courier/delivery). Expenses shall be compensated based upon the attached Hourly Rate Sheet and are estimated to be \$ 5,600.00.

**3.0 Invoicing**

Invoices will be submitted monthly. Lump sum tasks shall be invoiced based upon percentage of work completed. Hourly tasks shall be invoiced based on number of hours worked per the attached Hourly Rate Sheet. CMT shall be invoiced based on the current Harris County, Texas' CMT Rate Sheet plus 10%.

**SCHEDULE:**

We anticipate the following project schedule from Notice to Proceed:

Schematic Design	3 weeks
Design Development	4 weeks
Construction Documents	5 weeks
Bidding Phase/Award	7 weeks
Construction Phase	42 weeks

**TERMS & CONDITIONS**

**1. AUTHORIZATION FOR WORK TO PROCEED**

Signing of this AGREEMENT for services shall be authorization by the City for Huitt-Zollars, Inc. to proceed with the work.

**2. ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS**

Construction cost estimates provided by Huitt-Zollars are prepared from experience and judgment. Huitt-Zollars has no control over market conditions or construction procedures and does not warrant that proposals, bids, or actual construction costs will not vary from Huitt-Zollars estimates.

### **3. STANDARD OF CARE**

Services performed by Huitt-Zollars under this AGREEMENT will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, expressed or implied, and no warranty or guarantee is included or intended in this AGREEMENT, or in any report, opinion, document or otherwise.

### **4. TAXES**

All taxes, including but not limited to gross receipts tax, sales tax, etc., required to be paid will be billed to the City in addition to fees.

### **5. BILLING AND PAYMENT**

The City, recognizing that timely payment is a material part of the consideration of this AGREEMENT, shall pay Huitt-Zollars for services performed in accordance with the rates and charges set forth herein. Invoices will be submitted by Huitt-Zollars on a monthly basis and shall be due and payable within thirty (30) calendar days of invoice date. If the City objects to all or any portion of an invoice, the City shall so notify Huitt-Zollars in writing within ten (10) calendar days of receipt of the invoice in question, but will pay, when due, that portion of the invoice not in dispute.

The City shall pay an additional charge of one-and-one-half percent (1.5%) (or the maximum percentage allowed by law, whichever is lower) of the invoiced amount per month for any payment received by Huitt-Zollars more than forty-five (45) calendar days from date of the invoice, excepting any portion of the invoiced amount in dispute and resolved in favor of City. Payment thereafter shall first be applied to accrued interest and then to the principal unpaid amount.

If City, for any reason, fails to pay an invoice or the undisputed portion of a Huitt-Zollars invoice within sixty (60) calendar days of invoice date, Huitt-Zollars will notify the City by registered mail that Huitt-Zollars shall cease work on the project in ten (10) calendar days if the invoice in question is not paid. In this case, the City shall waive any claim against Huitt-Zollars, and shall defend and indemnify Huitt-Zollars from and against any claims for injury or loss stemming from Huitt-Zollars' cessation of service. City shall also pay Huitt-Zollars the cost associated with premature project demobilization. In the event the project is remobilized, City shall also pay the cost of remobilization, and shall renegotiate appropriate contract terms and conditions, such as those associated with budget, schedule or scope of service.

In the event any invoice or portion thereof is disputed by City, City shall notify Huitt-Zollars within ten (10) calendar days of receipt of the bill in question, and City and Huitt-Zollars shall work together to resolve the matter within forty-five (45) days of its being called to Huitt-Zollars' attention. If resolution of the matter is not attained within forty-five (45) calendar days, either party may terminate this AGREEMENT.

### **6. CONSEQUENTIAL DAMAGES**

The City shall not be liable to Huitt-Zollars and Huitt-Zollars shall not be liable to the City for any consequential damages incurred by either due to the fault of the other, regardless of the nature of this fault, or whether it was committed by the City or Huitt-Zollars, their employees, agents or subcontractors. Consequential damages include, but are not limited to loss of use and loss of profit.

### **7. TERMINATION**

In the event termination becomes necessary, the party (City or Huitt-Zollars) effecting termination shall so notify the other party, and termination will become effective fourteen (14) calendar days after receipt of the termination notice. Irrespective of which party shall effect termination or the cause of termination, the City shall within thirty (30) calendar days of termination remunerate Huitt-Zollars for services rendered and costs incurred up to the effective time of termination, in accordance with Huitt-Zollars' prevailing Fee Schedule and Expense Reimbursement Policy.

## **8. ADDITIONAL SERVICES**

Any services beyond those specified herein will be provided for separately under a mutually agreed upon Scope of Services, Budget and Schedule and an additional written authorization from the City.

## **9. GOVERNING LAW**

The laws of the State of Texas will govern the validity of this AGREEMENT, its interpretation and performance. Any litigation arising in any way from this AGREEMENT shall be brought to the courts of that State.

## **10. HAZARDOUS MATERIALS--SUSPENSION OF SERVICES**

As used in this Agreement, the term *hazardous materials* shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site.

Both parties acknowledge that Huitt-Zollars' scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event Huitt-Zollars or any other party encounters any hazardous or toxic materials, or should it become known to Huitt-Zollars that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of Huitt-Zollars' services, Huitt-Zollars may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this AGREEMENT until the City retains appropriate consultants or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations.

## **11. CONSTRUCTION OBSERVATION**

If Construction Phase Services are part of this AGREEMENT, Huitt-Zollars shall visit the site at intervals agreed to in writing by the City and Huitt-Zollars, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow Huitt-Zollars to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents.

Based on this general observation, Huitt-Zollars shall keep the City informed about the progress of the Work and shall advise the City about observed deficiencies in the Work.

If the City desires more extensive project observation or fulltime project representation, the City shall request that such services be provided by Huitt-Zollars as Additional Services in accordance with the terms of this AGREEMENT. Huitt-Zollars shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.

Huitt-Zollars shall not be responsible for any acts or omissions of the Contractor, any subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. Huitt-Zollars does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

## **12. JOBSITE SAFETY**

Neither the professional activities of Huitt-Zollars, nor the presence of Huitt-Zollars or its employees and

subconsultants at a construction/project site, shall impose any duty on Huitt-Zollars, nor relieve the Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the Contract Documents and any health or safety precautions required by any regulatory agencies. Huitt-Zollars and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The City agrees that the Contractor shall be solely responsible for jobsite and worker safety and warrants that this intent shall be carried out in the City's contract with the Contractor.

The City also agrees that the Contractor shall defend and indemnify the City, Huitt-Zollars and Huitt-Zollars' subconsultants. The City also agrees that the City, Huitt-Zollars and Huitt-Zollars' subconsultants shall be made additional insureds under the Contractor's policies of general liability insurance. The City shall furnish to Huitt-Zollars certificates of insurance from the Contractor evidencing the required coverage specified above. The certificates shall include a provision that Huitt-Zollars shall receive thirty (30) days minimum written notification in the event of cancellation, non-renewal or material change of coverage.

### **13. RIGHT TO RELY ON CITY-PROVIDED INFORMATION**

City shall be responsible for, and Huitt-Zollars may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by City or any of its other consultants (collectively the City) to Huitt-Zollars pursuant to this Agreement. Huitt-Zollars may use such requirements, programs, instructions, reports, data, plans and information in performing or furnishing services under this Agreement. Any increased costs incurred by Huitt-Zollars due to changes in or the incorrectness of information provided by the City shall be compensable to Huitt-Zollars.

### **14. OWNERSHIP OF INSTRUMENTS OF SERVICE**

All reports, drawings, specifications, computer files, field data, notes and other documents and instruments prepared by Huitt-Zollars as instruments of service shall remain the property of Huitt-Zollars. Huitt-Zollars shall retain all common law, statutory and other reserved rights, including the copyright thereto.

### **15. SEVERABILITY**

Any term or provision of this AGREEMENT found to be invalid under any applicable statute or rule of law shall be deemed omitted and the remainder of this AGREEMENT shall remain in full force and effect.

### **16. ASSIGNMENT**

Neither party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement, including but not limited to monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by Huitt-Zollars as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

### **17. DISPUTE RESOLUTION**

**17.1** Huitt-Zollars will be the initial interpreter of the requirements of the Contract Documents and judge of the acceptability of the Work thereunder, Claims, disputes and other matters relating to the acceptability of the Work or the interpretation of the requirements of the Contract Documents pertaining to the performance and furnishing of the Work in respect of changes in the Contract Price or Contract Times will be referred initially to Huitt-Zollars in writing with a request for a formal decision in accordance with this paragraph. Written notice of each such claim, dispute, or other matter will be delivered by the claimant to the other party of the Agreement promptly (but in no event later than thirty [30] days) after the start of the occurrence or event giving rise thereto, and written supporting data will be submitted to Huitt-Zollars and the other party within forty-five (45) days after start of such occurrence or event unless Huitt-Zollars allows

an additional period of time for the submission of additional or more accurate data in support of such claim, dispute or other matter. The opposing part shall submit any response to Huitt-Zollars and the claimant within thirty (30) days after receipt of the claimant's last submittal (unless Huitt-Zollars allows additional time). Huitt-Zollars will render a formal decision in writing within thirty (30) days after receipt of the opposing party's submittal, if any, in accordance with this paragraph. The Huitt-Zollars' rendering of a formal decision shall be a condition precedent to further dispute resolution actions.

The General process for dispute resolution shall be:

- Huitt-Zollars renders a decision
- Senior representatives meet to resolve further dispute
- Mediation

#### **17.2 CONFERENCE BETWEEN SENIOR REPRESENTATIVES:**

Subsequent to the decision by the Huitt-Zollars, the disputing party shall give the other party written notice of appeal of the dispute including the Huitt-Zollars. Within ten (10) days after receipt of said notice, the receiving party shall submit to the other a written response. The notice and response shall include (a) a statement of each party's position and a summary of the evidence and arguments supporting its position, and (b) the name and title of the executive officers who will represent that party. The executive officers shall meet at a mutually acceptable time and place within twenty (20) days of the date of the disputing party's notice and thereafter as often as they reasonably deem necessary to exchange relevant information and to attempt to resolve the dispute.

#### **17.3 MEDIATION**

If the controversy or claim has not been resolved within thirty (30) days of the meeting of the Senior Representatives, the parties agree to settle the dispute by mediation administered by the American Arbitration Association under its Construction Industry Mediation currently in effect. The request may be made concurrently with the filing of a demand for litigation, but, in such event, mediation shall proceed in advance of litigation, which shall be stayed pending mediation for a period of sixty (60) days from the date of filing, unless stayed for a longer period by agreement of the parties. Request for mediation shall be filed in writing with the other party to the Contract and with the American Mediation Association. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

For any controversy or claim to mediation under the terms of this contract in which no party's total disclosed claim or counter-claim exceeds \$75,000, exclusive of interest, the parties shall participate in mediation under the Fast Track Procedures as set forth in the Construction Industry Mediation Rules of the American Arbitration Association.

Where no party's claim exceeds \$10,000, exclusive of interest, and in other cases where the parties agree, the dispute shall be resolved by submission of documents, as provided for in Rule F-9 of the Fast Track Procedures of the Construction Industry Mediations Rules of the American Arbitration Association.

#### **17.4 LIMITATION ON CONSOLIDATION OR JOINDER:**

No mediation shall include, by consolidation or joinder or any other manner, parties other than the City, Contractor and other persons substantially involved in a common question of fact or law whose presence is required if complete relief is to be accorded in mediation. No person or entity other than the City or Contractor shall be included as an original third party or additional third party to a mediation whose interest or responsibility is insubstantial. Consent to mediation involving an additional person or entity shall not constitute consent to mediation of a Claim not described therein or with a person or entity not described therein. The foregoing agreement to mediate and other agreements to mediate with an additional person or entity duly consented to by parties to the Agreement shall be specifically enforceable

January 27, 2020  
EMS Dorm Expansion

under applicable law in any court having jurisdiction thereof.

**17.5 CLAIMS AND TIMELY ASSERTION OF CLAIMS:**

The party filing a notice to demand for mediation must assert in the demand all Claims then known to that party on which mediation is permitted to be demanded.

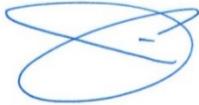
**17.6 NON-JURY TRIAL:**

Any claims disputes or controversies between the parties arising out of or relating to the Agreement, or the breach thereof, which have not been resolved in accordance with the procedures set forth above shall be resolved through litigation. The parties stipulate that venue for any such proceedings shall be in the district courts Harris County, Texas. In the event the parties are forced to litigate their disputes, owner and contractor agree to each waive their right to a trial by jury and further agree that the judge shall be the sole finder of fact and rule on the law of the case, without a jury.

**AUTHORIZATION:**

Should this proposal meet with your approval and acceptance, please sign below and return a copy of this Agreement to us. We will schedule the above services as soon as we receive your written authorization. If you have any questions, please call.

Sincerely,  
**HUITT-ZOLLARS, INC.**



Christopher Casey, AIA, LEED AP  
Vice President

**Accepted and Approved for  
City of La Porte, Texas**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

Attachment: 2020 Hourly Rate Sheet

CC: Asst. Director of PW Lorenzo Wingate

The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as architects in Texas. TBAE is located in the Hobby Building, 333 Guadalupe, Suite 2-305, Austin, TX 78701. Telephone no. 512-305-9000.

# HUITT-ZOLLARS

## Houston

2020

### HOURLY RATE SHEET

#### Engineering/Architecture

Principal	\$ 255.00
Design Principal	\$ 235.00
Sr. Project Manager	\$ 235.00
QA Manager	\$ 230.00
Project Manager	\$ 200.00
Sr. Civil Engineer	\$ 200.00
Sr. Structural Engineer	\$ 200.00
Sr. Mechanical Engineer	\$ 190.00
Sr. Electrical Engineer	\$ 190.00
Civil Engineer	\$ 185.00
Structural Engineer	\$ 185.00
Mechanical Engineer	\$ 165.00
Electrical Engineer	\$ 165.00
Plumbing Engineer	\$ 150.00
Engineer Intern	\$ 135.00
Sr. Architect	\$ 195.00
Architect	\$ 160.00
Architect Intern 1	\$ 100.00
Architect Intern 2	\$ 120.00
Architect Intern 3	\$ 150.00
Sr. Landscape Architect	\$ 175.00
Landscape Architect	\$ 135.00
Landscape Architect Intern	\$ 100.00
Sr. Planner	\$ 250.00
Planner	\$ 160.00
Planner Intern	\$ 100.00
Sr. Designer	\$ 155.00
Designer	\$ 130.00
Sr. CADD Technician	\$ 140.00
CADD Technician	\$ 100.00

#### Interior Design

Sr. Interior Designer	\$ 140.00
Interior Designer	\$ 120.00
Interior Designer Intern	\$ 90.00

#### Survey

Survey Manager	\$ 170.00
Sr. Project Surveyor	\$ 155.00
Project Surveyor	\$ 140.00
Survey Technician	\$ 130.00
Surveyor Intern	\$ 115.00

#### Survey Crews

1-Person Survey Crew	\$ 100.00
2-Person Survey Crew	\$ 150.00
3-Person Survey Crew	\$ 175.00

#### Construction

Construction Manager	\$ 190.00
Resident Engineer	\$ 185.00
Sr. Project Representative	\$ 135.00
Resident Project Representative	\$ 100.00

#### Administrative

Sr. Project Support	\$ 100.00
Project Support	\$ 80.00

#### Reimbursable Expenses

Consultants	Cost + 10%
Other Direct Costs	Cost + 10%
Mileage	IRS Standard Business Mileage Rate

HUITZ-ZOLIARS  
PROJECT BUDGET WORKSHEET - Houston 2020

Client: City of La Porte  
Project Name: EMS Addition to 10428 Spencer Highway  
Contract No.: AIA B101-2017  
Project No.:

Date: 27 January 2020  
Project Number:  
Project Template:  
Labor Code Schedule: HO17

Step	Phase Description	1					2		3		4		4		RMB Reimbursable Expenses	TOTAL HOURS	TOTAL BUDGET
		Basic Services	Basic Services	Basic Services	Basic Services	Basic Services	Bidding Phase	Construction Admin Phase	Additional Svcs	Additional Svcs	Additional Svcs						
Task Description	Schematic Design	Design Development	Construction Documents	Topo Survey	Geo Investigation & Report	Bidding Phase	Construction Admin	CMT	Building Commissioning	Construction Mgmt/Inspection							
Phase/Task Manager																	
Labor Code	Labor Classification	Hourly Rate	Column Total	Column Total	Column Total	Column Total	Column Total	Column Total	Column Total	Column Total	Column Total	Column Total	Column Total	Column Total			
			\$ 7,580.00	\$ 19,560.00	\$ 32,670.00		\$ 7,450.00	\$ 19,795.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00			
PIC	Principal-In-Charge	\$ 255.00													0	\$ -	
DPX	Design Principal	\$ 235.00													0	\$ -	
SPM	Sr. Project Manager	\$ 235.00	4	8	15		10	25							62	\$ 14,570.00	
PMX	Project Manager	\$ 200.00													0	\$ -	
QAM	QA Manager	\$ 230.00		4	4										8	\$ 1,840.00	
SCE	Sr. Civil Engineer	\$ 200.00													0	\$ -	
CEX	Civil Engineer	\$ 185.00	4	9	15			12							40	\$ 7,400.00	
EIT	Engineer Intern	\$ 135.00	12	25	62			20							119	\$ 16,065.00	
SSE	Sr. Structural Engineer	\$ 200.00													0	\$ -	
STE	Structural Engineer	\$ 185.00													0	\$ -	
SME	Sr. Mechanical Engineer	\$ 190.00	4	9	15			12							40	\$ 7,600.00	
MEX	Mechanical Engineer	\$ 165.00													0	\$ -	
SEE	Sr. Electrical Engineer	\$ 190.00	4	9	15			12							40	\$ 7,600.00	
SEX	Electrical Engineer	\$ 165.00													0	\$ -	
PEX	Plumbing Engineer	\$ 150.00													0	\$ -	
SAX	Sr. Architect	\$ 195.00													0	\$ -	
AXX	Architect	\$ 160.00													0	\$ -	
A11	Architect Intern 1	\$ 100.00													0	\$ -	
A12	Architect Intern 2	\$ 120.00	20	40	40		35	25							160	\$ 19,200.00	
A13	Architect Intern 3	\$ 150.00													0	\$ -	
SLA	Sr. Landscape Architect	\$ 175.00													0	\$ -	
LAX	Landscape Architect	\$ 135.00													0	\$ -	
LAI	Landscape Architect Intern	\$ 100.00													0	\$ -	
SPX	Sr. Planner	\$ 250.00													0	\$ -	
PXX	Planner	\$ 160.00													0	\$ -	
PIX	Planner Intern	\$ 100.00													0	\$ -	
SID	Sr. Interior Designer	\$ 140.00													0	\$ -	
IDX	Interior Designer	\$ 120.00													0	\$ -	
IDI	Interior Designer Intern	\$ 90.00													0	\$ -	
SDX	Sr. Designer	\$ 155.00													0	\$ -	
DXX	Designer	\$ 130.00													0	\$ -	
SCT	Sr. CADD Technician	\$ 140.00													0	\$ -	
CTX	CADD Technician	\$ 100.00		25	50										75	\$ 7,500.00	
SMX	Survey Manager	\$ 170.00													0	\$ -	
SPS	Sr. Project Surveyor	\$ 155.00				4									4	\$ 620.00	
PSX	Project Surveyor	\$ 140.00				10									10	\$ 1,400.00	
SIX	Surveyor Intern	\$ 115.00													0	\$ -	
STX	Survey Technician	\$ 130.00				16									16	\$ 2,080.00	
SC1	1-Person Survey Crew	\$ 100.00													0	\$ -	
SC2	2-Person Survey Crew	\$ 150.00				16									16	\$ 2,400.00	
SM2	2-Person Survey Member	\$ -													0	\$ -	
SC3	3-Person Survey Crew	\$ 175.00													0	\$ -	
SM3	3-Person Survey Member	\$ -													0	\$ -	
GC1	1-Person Survey Crew-GPS	\$ -													0	\$ -	
GC2	2-Person Survey Crew-GPS	\$ -													0	\$ -	
GM2	2-Person Survey Member-GPS	\$ -													0	\$ -	
GC3	3-Person Survey Crew-GPS	\$ -													0	\$ -	
GM3	3-Person Survey Member-GPS	\$ -													0	\$ -	
CMX	Construction Manager	\$ 190.00													0	\$ -	
REX	Resident Engineer	\$ 185.00													0	\$ -	
PRS	Sr. Project Representative	\$ 135.00													0	\$ -	
RPR	Resident Project Representative	\$ 100.00													0	\$ -	
PSS	Senior Project Support	\$ 100.00													0	\$ -	
PRO	Project Support	\$ 80.00	2	10	16		10	8							46	\$ 3,680.00	
Total Person Hours per Phase/Task			50	139	232	46	0	55	114	0	0	0	0		636		
HZ Labor per Phase/Task			\$ 7,380.00	\$ 19,360.00	\$ 32,370.00	\$ 6,500.00	\$ -	\$ 7,350.00	\$ 18,995.00	\$ -	\$ -	\$ -	\$ -			HZ Labor	\$ 91,955.00
Direct Expenses (Distribute among Phases/Tasks as applicable)			\$ 200.00	\$ 200.00	\$ 300.00	\$ -	\$ -	\$ 100.00	\$ 800.00	\$ -	\$ -	\$ -	\$ -			Direct Expenses	\$ 1,600.00
Direct Consultants (Distribute among Phases/Tasks as applicable)						\$ -	\$ 2,300.00	\$ -	\$ -	\$ -	\$ -	\$ -			Direct Consultants	\$ 2,300.00	
RMB Expenses													\$ 4,000.00		RMB Expenses	\$ 4,000.00	
RMB Consultants (Distribute among Phases/Tasks as applicable)													\$ -	\$ -	RMB Consultants	\$ -	
Total Fee per Phase/Task			\$ 7,580.00	\$ 19,560.00	\$ 32,670.00		\$ 7,450.00	\$ 19,795.00	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00		CONTRACT SUM	\$ 99,855.00	



## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: <u>February 24, 2020</u>
Requested By: <u>Jason Weeks, Asst City Mgr</u>
Department: <u>Administration/CMO</u>
<input checked="" type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance

Appropriation	
Source of Funds:	<u>N/A</u>
Account Number:	<u>N/A</u>
Amount Budgeted:	<u>\$61,998,173</u>
Amount Requested:	<u>N/A</u>
Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No

Exhibits: CIP 1<sup>st</sup> Quarter Update

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### SUMMARY

The City's fiscal year runs October 1<sup>st</sup> through September 30<sup>th</sup>. The City of La Porte Capital Improvement Plan (CIP) program for the first quarter of fiscal year 2019-20, which includes activity from October 1, 2019 through December 31, 2019 has been included for you to review.

The attached CIP Update includes several documents:

- Spreadsheet summary listing all outstanding Capital Projects as of October 1, 2019, with activity through December 31, 2019. This spreadsheet is broken down between the different types of Capital Projects:
  - SEW – Sewer Projects
  - AI – Airport Projects
  - DR – Drainage Projects
  - EMS – EMS Project
  - F216 – F216 Drainage Project
  - FD – Fire Department Project
  - UTL – Utility Projects
  - GEN – General CIP Projects
  - GC – Golf Course Projects
  - AD – Administration Projects
  - SM – Street Maintenance Projects
  - PR – Parks & Recreation Projects
  - PW – Public Works Projects
  - STR – Street Projects
- Individual Project sheets, which include: 1) project number & name; 2) account number; 3) funding summary by fiscal year for budget, expenditures,

encumbrances and remaining budget; 4) project description; and 5) narrative of quarter activity including any photos or diagrams.

The City of La Porte prior to FY 2019-20 had budgeted \$40 million for capital projects city-wide. In FY 2019-20, the City Council allocated \$21.9 million for capital projects, which brought the total budget for the CIP program to \$62 million. Prior to FY 2019-20 the City had spent \$12.8 million on these capital projects. As of December 31, 2019, the City had spent/encumbered \$4.6 million on capital projects this fiscal year. Project to-date, the City has spent \$17.4 million on the CIP programed projects included in this update. As of December 31, 2019, the remaining budget to spend on these projects was \$44.6 million. Below is a summary of the City of La Porte CIP program by CIP Type.

<b>CIP Type</b>	<b>Budget Thru FY19</b>	<b>FY 2019-20 Budget</b>	<b>Total Budget</b>	<b>Project To-Date Spent</b>	<b>Budget Balance</b>
Administration	\$0	\$375,919	\$375,919	\$0	\$375,919
Airport	\$530,000	\$0	\$530,000	\$362,862	\$167,138
Drainage	\$847,000	\$9,505,000	\$10,352,000	\$189,652	\$10,162,348
EMS	\$0	\$583,000	\$583,000	\$0	\$583,000
F216	\$2,360,864	\$0	\$2,360,864	\$1,005,632	\$1,355,232
Fire Field	\$0	\$1,200,000	\$1,200,000	\$9,500	\$1,190,500
Golf Course	\$79,000	\$169,000	\$248,000	\$35,000	\$213,000
General CIP	\$5,478,432	\$663,000	\$6,141,432	\$4,312,449	\$1,828,983
M Street TIRZ	\$0	\$1,500,000	\$1,500,000	\$0	\$1,500,000
Parks & Rec	\$5,248,287	\$893,950	\$6,142,237	\$1,403,744	\$4,738,493
Public Works	\$21,091,335	\$2,685,000	\$2,376,335	\$5,404,465	\$18,371,870
Sewer	\$0	\$300,000	\$300,000	\$190,764	\$109,236
Street Maint	\$2,710,000	\$1,010,000	\$2,078,269	\$2,437,783	\$1,282,217
Street	\$139,340	\$2,545,000	\$2,684,340	\$505,363	\$2,178,977
Utility	\$1,629,046	\$455,000	\$2,084,046	\$1,284	\$7,470,304
<b>TOTAL</b>	<b>\$40,113,304</b>	<b>\$21,88,4869</b>	<b>\$61,998,173</b>	<b>\$17,393,343</b>	<b>\$44,604,830</b>

The CIP 1<sup>st</sup> Quarter Update document is attached to provide City Council with more detail concerning the City’s CIP program. Staff will be present to answer any questions City Council may have concerning specific CIP Projects. Additionally, staff welcomes any feedback on future formatting and/or added detail needed for the quarterly CIP updates.

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**RECOMMENDED MOTION**

**No action is needed. Staff welcomes questions and feedback about the format of the presentation.**

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**Approved for the City Council meeting agenda**

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**Corby D. Alexander, City Manager**

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**Date**

**List of Outstanding Capital Projects as of October 1, 2019 - With activity through December 31, 2019**

Proj Num	Project Description	Fund	Project Leader	Budget			Expenditures			Balance	
				Budget thru FY 18-19	FY 19-20	Total	Actual thru FY 18-19	Actual FY 19-20	Encumbrances FY 19-20	Project to Date	Budget FY 19-20
AD0004	Upgrade Outdoor Warning Sirens & Control Uni	015	Gauthier	-	189,000	189,000	-	-	-	-	189,000
AD0005	Upgrade Flashing Roadway Signs	015	Gauthier	-	108,000	108,000	-	-	-	-	108,000
AD0006	City Hall Conference Room Expansior	015	Epting	-	48,919	48,919	-	-	-	-	48,919
AD0007	Council Chambers AV Upgrade (Year 1)	015	Parker	-	30,000	30,000	-	-	-	-	30,000
	<b>Administration Total</b>			<b>-</b>	<b>375,919</b>	<b>375,919</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>375,919</b>
AIR001	Runway, Taxi, Tie Down Rehabilitation Design	010/032	Mayo	300,000	-	300,000	19,538	136,899	-	156,437	143,563
AIR002	Runway, Taxi, Tie Down Rehabilitation Construction	010/015	Mayo	200,000	-	200,000	192,283	-	-	192,283	7,717
AIR003	Construct Drainage Improvements	010	Mayo	30,000	-	30,000	14,142	-	-	14,142	15,858
	<b>Airport Total</b>			<b>530,000</b>	<b>-</b>	<b>530,000</b>	<b>225,963</b>	<b>136,899</b>	<b>-</b>	<b>362,862</b>	<b>167,138</b>
DR0001	TV Insprection of Storm Sewer System	019	Mayo	60,000	30,000	90,000	40,671	-	20,000	60,671	29,329
DR0004	Drainage Materials (in-house)	019	Mayo	120,000	75,000	195,000	64,288	3,692	-	67,980	127,020
DR0005	Verify City Elevation Benchmarks	019	Mayo	27,000	-	27,000	-	15,360	9,140	24,500	2,500
DR0006	Brookglen Drainage - Design & Construction (HMGP)	015/019	Mayo	275,000	4,000,000	4,275,000	-	-	-	-	4,275,000
DR0007	Bayside Terrace Drainage Improvements Design (HMGP)	015/019	Mayo	100,000	2,200,000	2,300,000	-	-	-	-	2,300,000
DR0008	F101 Lomax Drainage Improvements Design (HMGP)	015/019	Mayo	150,000	3,200,000	3,350,000	-	-	-	-	3,350,000
DR0009	Batleground Estates Drainage Improvements Design	019	Mayo	65,000	-	65,000	-	-	-	-	65,000
C DR0010	Bob's Gully Drainage Analysis	019	Mayo	50,000	-	50,000	35,720	-	780	36,500	13,500
	<b>Drainage Total</b>			<b>847,000</b>	<b>9,505,000</b>	<b>10,352,000</b>	<b>140,680</b>	<b>19,052</b>	<b>29,920</b>	<b>189,652</b>	<b>10,162,348</b>
EMS001	EMS Headquarter Expansion	015	Mayo	-	583,000	583,000	-	-	-	-	583,000
F216	F216 Phase 2 - Little Cedar Bayou Drainage	019/032/050	Mayo	2,360,864	-	2,360,864	908,888	-	96,744	1,005,632	1,355,232
FD0002	Fire Field Propane Project	015	Ladd	-	1,200,000	1,200,000	-	-	9,500	9,500	1,190,500
GC0002	Golf Maintenance Building Improvement	015	Stoker	51,000	-	51,000	35,000	-	-	35,000	16,000
GC0003	Clubhouse Repairs	015	Stoker	28,000	-	28,000	-	-	-	-	28,000
GC0004	Golf Course Land Improvements	015	Stoker	-	169,000	169,000	-	-	-	-	169,000
	<b>Golf Course Total</b>			<b>79,000</b>	<b>169,000</b>	<b>248,000</b>	<b>35,000</b>	<b>-</b>	<b>-</b>	<b>35,000</b>	<b>213,000</b>
GEN620	Dr. Martin Luther King, Jr. Park Replacement	015	Epting	95,000	-	95,000	66,787	-	-	66,787	28,213
GEN656	Emergency Preparedness/Generators	015	Mayo	2,400,000	-	2,400,000	2,184,806	-	-	2,184,806	215,194
GEN661	Golf Course Fairway Upgrade	015	Stoker	170,000	-	170,000	128,893	-	-	128,893	41,107
GEN671	Infill Sidewalk	015	Mayo	-	223,000	223,000	-	-	-	-	223,000

**List of Outstanding Capital Projects as of October 1, 2019 - With activity through December 31, 2019**

Proj Num	Project Description	Fund	Project Leader	Budget			Expenditures			Balance	
				Budget thru FY 18-19	FY 19-20	Total	Actual thru FY 18-19	FY 19-20	Encumbrances FY 19-20	Project to Date	Budget FY 19-20
GEN675	Community Coop Projects	015	Weeks	30,000	-	30,000	9,161	-	-	9,161	20,839
* GEN683	Concrete Repair Slab Jacking	033	Mayo	-	40,000	40,000	-	-	15,898	15,898	24,103
GEN684	Concrete Repair (Small Sections)	033	Mayo	1,050,000	200,000	1,250,000	493,665	-	-	493,665	756,335
GEN691	Dr. Martin Luther King Jr. Spray Park	015	Epting	550,000	-	550,000	537,789	-	-	537,789	12,211
GEN693	City Hall Renovations	015	Epting	75,763	-	75,763	45,561	-	-	45,561	30,202
GEN927	Handicap Ramp/sidewalks	033	Mayo	700,000	200,000	900,000	530,215	-	84,404	614,619	285,381
GEN993	Enhancement Grants	015	Weeks	407,669	-	407,669	186,766	28,504	-	215,270	192,399
	General Total			5,478,432	663,000	6,141,432	4,183,644	28,504	100,301	4,312,449	1,828,983
MSTR	M Street - TIRZ Project	015	Mayo	-	1,500,000	1,500,000	-	-	-	-	1,500,000
PR0006	Northwest Pool Improvements	015	Epting	905,435	-	905,435	787,680	-	-	787,680	117,755
PR0007	Wave Pool Renovation (Year 2)	015	Epting	660,000	250,000	910,000	481,494	-	-	481,494	428,506
PR0008	Design Services for Recreation Center Expansion	015	Epting	3,202,152	-	3,202,152	44,562	2,250	54,179	100,990	3,101,162
PR0011	Decorative Broadway Lighting (EDC Funded)	015	Epting	480,700	-	480,700	-	16,790	16,790	33,580	447,120
PR0012	Park Lighting Project (Year 1 - Northwest Park)	015	Epting	-	523,950	523,950	-	-	-	-	523,950
PR0013	Library Improvements	015	Epting	-	120,000	120,000	-	-	-	-	120,000
	Parks & Recreation Total			5,248,287	893,950	6,142,237	1,313,735	19,040	70,969	1,403,744	4,738,493
C PW0002	Sens Road Utility Relocation	003	Mayo	160,000	-	160,000	-	-	160,000	160,000	-
PW0006	Design & Replacement for Hillridge Booster Pump	003	Mayo	100,000	-	100,000	93,895	-	-	93,895	6,105
PW0009	Coupland Drive Improvements	019/033/051	Mayo	1,310,000	-	1,310,000	117,907	1,786	60,713	180,406	1,129,594
PW0012	Lomax Lift Station Consolidation	051/052	Mayo	10,195,000	-	10,195,000	504,139	21,053	504,397	1,029,589	9,165,411
PW0015	Restroom/Pavilion at Five Points	015	Mayo	400,000	350,000	750,000	23,109	5,631	79,000	107,740	642,260
PW0016	Parking Spaces at Pecan Park	015	Mayo	350,000	-	350,000	295,197	-	-	295,197	54,803
PW0017	Fairmont Parkway Signalization Project	015	Mayo	1,500,000	-	1,500,000	-	-	-	-	1,500,000
PW0018	Drainage Interconnect at Lakes at Fairmont Green	015	Mayo	250,000	-	250,000	-	-	-	-	250,000
PW0020	Fencing on Spencer Highway	015	Mayo	680,400	560,000	1,240,400	57,314	-	368,861	426,175	814,225
PW0023	Commercial Water Meter Replacement	003	Mayo	95,000	25,000	120,000	46,068	-	-	46,068	73,932
PW0027	Design for Drainage Improvements (6th St/N Madison & W. Main)	051/032	Mayo	400,475	-	400,475	55,131	27,592	42,938	125,661	274,815
PW0028	Design Somerton Improvements	003/015/050/051	Mayo	2,350,000	-	2,350,000	921,223	253,837	59,818	1,234,878	1,115,122
PW0029	Main Street Sidewalk Repairs	015	Mayo	15,000	-	15,000	-	-	15,000	15,000	-
PW0032	Construct N. 6th/Main to Tyler and Main St Drainage	003/050	Mayo	990,000	-	990,000	-	-	-	-	990,000
PW0033	Hillridge Pump Station Construction Phase 1	003	Mayo	1,235,460	-	1,235,460	7,875	3,449	1,088,448	1,099,771	135,689
PW0034	Aerial Crossings	003	Mayo	165,000	50,000	215,000	12,916	-	-	12,916	202,084
PW0041	Public Works Facility Assessment	015	Mayo	65,000	75,000	140,000	24,435	7,394	17,557	49,385	90,615
PW0043	East Main Street Sidewalk (Prefunding)	015	Mayo	430,000	-	430,000	29,839	1,519	14,302	45,660	384,340

**List of Outstanding Capital Projects as of October 1, 2019 - With activity through December 31, 2019**

Proj Num	Project Description	Fund	Project Leader	Budget			Expenditures			Balance	
				Budget thru FY 18-19	FY 19-20	Total	Actual thru FY 18-19	FY 19-20	Encumbrances FY 19-20	Project to Date	Budget FY 19-20
PW0044	Replace Ground Tank - Collegeview Water Plant	003	Mayo	350,000	-	350,000	20,000	-	332,800	352,800	(2,800)
PW0046	Pumps & Equipment Replacement	003	Mayo	50,000	50,000	100,000	9,500	-	-	9,500	90,500
PW0047	25th Street Water Plant Generator (HMGP)	015/032	Mayo	-	425,000	425,000	-	-	-	-	425,000
PW0048	Lift Station 40 Generator (HMGP)	015/032	Mayo	-	235,000	235,000	-	-	-	-	235,000
PW0049	Replace Ground Tank - Hillridge Water Plant	003	Mayo	-	300,000	300,000	-	20,000	10,000	30,000	270,000
PW0050	Coating Lomax Water Tower	003	Mayo	-	600,000	600,000	-	50,000	25,000	75,000	525,000
C PW0051	Replace Heaters in Dewatering Building - WWTP	003	Mayo	-	15,000	15,000	-	14,825	-	14,825	175
	<b>Public Works Total</b>			<b>21,091,335</b>	<b>2,685,000</b>	<b>23,776,335</b>	<b>2,218,546</b>	<b>407,085</b>	<b>2,778,834</b>	<b>5,404,465</b>	<b>18,371,870</b>
* SEW669	Sanitary Sewer Rehabilitation	018	Mayo	-	300,000	300,000	-	958	189,806	190,764	109,236
* SM0002	Asphalt Street Surfacing	033	Mayo	-	630,000	630,000	-	318,005	-	318,005	311,995
SM0003	Street Repair Material (in-house)	033	Mayo	150,000	50,000	200,000	124,063	3,097	5,903	133,063	66,937
C SM0004	Pinebluff Subdivision Improvements	033/051	Mayo	2,000,000	-	2,000,000	1,950,544	6,304	22,705	1,979,553	20,447
SM0007	Construct Sylvan and Jefferson Paving and Construction	015/003/033	Mayo	560,000	330,000	890,000	3,662	-	3,500	7,162	882,838
	<b>Street Maintenance Total</b>			<b>2,710,000</b>	<b>1,010,000</b>	<b>3,720,000</b>	<b>2,078,269</b>	<b>327,405</b>	<b>32,109</b>	<b>2,437,783</b>	<b>1,282,217</b>
STR7TH	South 7th Street Paving and Drainage	003/033	Mayo	139,340	2,435,000	2,574,340	139,340	14,083	351,940	505,363	2,068,977
STRLCB	Little Cedar Bayou Drive Concrete Paving	033	Mayo	-	110,000	110,000	-	-	-	-	110,000
	<b>STR Total</b>			<b>139,340</b>	<b>2,545,000</b>	<b>2,684,340</b>	<b>139,340</b>	<b>14,083</b>	<b>351,940</b>	<b>505,363</b>	<b>2,178,977</b>
UTL655	Meter Replacement Program	003	Dolby	1,489,046	350,000	1,839,046	1,452,536	-	-	1,452,536	386,511
UTL697	Valve Replacement Program (In-House)	003	Mayo	140,000	25,000	165,000	79,054	3,257	-	82,310	82,690
* UTL760	Lift Station Improvements	003	Mayo	-	35,000	35,000	-	-	-	-	35,000
* UTL898	In House Waterline Replacement	003	Mayo	-	45,000	45,000	-	1,284	-	1,284	43,716
	<b>Utility Total</b>			<b>1,629,046</b>	<b>455,000</b>	<b>2,084,046</b>	<b>1,531,589</b>	<b>4,541</b>	<b>-</b>	<b>1,284</b>	<b>7,470,304</b>
				<b>40,113,304</b>	<b>21,884,869</b>	<b>61,998,173</b>	<b>12,775,654</b>	<b>957,566</b>	<b>3,660,123</b>	<b>17,393,343</b>	<b>44,604,830</b>
C	Completed Projects - will be closed out at end of fiscal year.										
*	Budget allocated for these projects does not roll forward each year.										
	Expenditures reported for FY19-20 were incurred prior to December 31 2019. Expenditures posted after this date will be reflected on the next monthly report										

**Project AD0004 – Upgrade Outdoor Warning Sirens & Control Unit**

Account Number:	0156054-510			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 19-20	\$ 189,000	\$ -	\$ -	
Total	<u>\$ 189,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 189,000</u>

**PROJECT DESCRIPTION**

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The City has a total of thirteen (13) outdoor warning sirens. In 2000, the City began replacing one original siren a year over an 11-year period. During this time, the LEPC purchased two (2) additional sirens for the City, making a total of thirteen (13). The last siren upgrade was completed in 2012. Some of our current sirens are nearly 20 years old. The equipment is outdated and maintenance intensive. Staff has been working to maintain the sirens each year, but believes it is time for an upgrade of the system. One siren was substantially upgraded in 2018, so staff is proposing replacement or significant repairs of the remaining twelve (12) sirens in the next fiscal year. Also, staff is proposing that the City purchase a control unit that will allow staff the opportunity to monitor the status of the sirens from Dispatch 24/7. This will allow the City to quickly identify when there is an issue with one of the sirens, so that it can be addressed in a more timely and effective manner. The sirens were discussed as part of OEM’s presentation at the Council budget retreat.

**FIRST QUARTER FY 19-20**

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During the first quarter, staff worked with the Purchasing Department to develop a scope of work and Request for Proposals (RFP) for this project. This process was completed, and one vendor responded with a proposal. Staff will bring this item before City Council on January 27, 2020. The image below shows each siren location and coverage area. Siren #7 was not included in this scope of work due to substantial upgrades over the last two years.



**Project AD0005 – Upgrade Flashing Roadway Signs**

Account Number:	0156054-510			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 19-20	\$ 108,000	\$ -	\$ -	
Total	<u>\$ 108,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 108,000</u>

**PROJECT DESCRIPTION**

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In 2008, the LEPC purchased and installed nine (9) Flashing Roadway Signs for the City of La Porte at various locations throughout the city. These signs were intended to alert drivers to an emergency situation, and direct them to AM 830 to listen for more information. Today, the signs are not in good working order, and the process of referring drivers to AM 830 is outdated. The radio station is not managed by the City of La Porte, so the City cannot ensure it is always working properly. In addition, staff feels it would be more effective to provide an emergency announcement to drivers, including protective actions that should be taken. While the signs can be used for emergency situations (i.e. Shelter in Place, Flash Flood Warning, Tornado Warning, Mandatory Evacuation Order, etc.), they can also be used for day-to-day community messaging. This would allow the City to promote various events and City activities along roadways throughout the City. This initial request is to upgrade six (6) of the original signs, but the system can be expanded in the future, if desired. The signs would be used to promote citywide events and to attract visitors to La Porte to stay and shop. Staff feels this project would be beneficial, not only for public communications, but also for improving aesthetics at the proposed locations.

**FIRST QUARTER FY 19-20**

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This first quarter of FY 19-20, the Office of Emergency Management staff have been working with the IT Manager and Marketing Coordinator to establish the pole and sign design before moving forward with the purchasing process. The goal is to ensure consideration of the sign’s aesthetics in order to be consistent with other decorative poles in the city. Staff will be meeting with the Purchasing Department again before the end of January 2020 to begin the purchasing process.

**Project AD0006 – City Hall Conference Room Expansion**

Account Number:	0150156060-510			Budget
		<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>
Fiscal Year 19-20		48,919	-	-
				<u>Budget Remaining</u>
Total		<u>\$ 48,919</u>	<u>\$ -</u>	<u>\$ -</u>
				<u>\$ 48,919</u>

**PROJECT DESCRIPTION**

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This project is to create additional space in the conference room across from the City Manager’s Suite and to add four additional office spaces in the Planning hallway. There is limited availability to have large group meetings in City Hall. Twice a month, the City Manager’s Office has executive staff meetings that are required to be held at Fire Station #1 due to limited space within City Hall. Additionally, on Tuesday pre-development meetings, the space within City Hall continues to be a problem with standing room only and not enough space for all needed staff to attend the meeting. Based on the current layout of City Hall the best option was to double the conference room space in the conference room across from the City Manager’s suite and then remove the cubicle area along the Planning hallway and convert those to four (4) office spaces.

**FIRST QUARTER FY 19-20**

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No update this quarter.

**Project AD0007 – Council Chambers AV Upgrade (Year1)**

Account Number:	0155051-522			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 19-20	\$ 30,000	\$ -	\$ -	
Total	<u>\$ 30,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30,000</u>

**PROJECT DESCRIPTION**

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Due to aging equipment, the Information Technology Department with CSO input has planned to upgrade the City Council Chambers audio video equipment. This is a planned 2-year project with partial funding in FY 19-20 and the remaining funding coming in FY 20-21. Staff will be starting this project in FY 20-21 during the month of December 2020. The thought behind waiting was to ensure there is no interruption of any scheduled City Council and/or Board meetings. The scope of the project will be to replace the audio system with a newer more user-friendly system. The new system will be relocated into the back storage closet instead of under the City Council dais. Along with upgrading the audio equipment, staff will upgrade the City Council microphones, audience-facing speakers and include City Council and audience facing cameras. Also, staff will work with the City’s Facility Maintenance Department to create a more user-friendly dais, which will allow a better writing surface and allow the existing display monitors to be recessed into the current wells. Additionally, staff will update the existing three audience video displays with a newer larger set. This will allow the audience to see presentations clearer in the future meetings.

**FIRST QUARTER FY 19-20**

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No update this quarter.

**Project AIR001 – Runway, Taxi, Tie Down Rehabilitation Design**

Account Number:	010/0329891-531			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 16-17	\$ 300,000	\$ 19,250	\$ -	
Fiscal Year 17-18	-	-	-	
Fiscal Year 18-19	-	288	-	
Fiscal Year 19-20	-	136,899	-	
Total	<u>\$ 300,000</u>	<u>\$ 156,437</u>	<u>\$ -</u>	<u>\$ 143,563</u>

**PROJECT DESCRIPTION**

---

This project includes design for the rehabilitation of the Airport runways, taxiways, and tie downs. The condition of the runways is fair. However, with pro-active maintenance, the extremely high cost to completely pull out existing material and replace can be avoided. The total budget is \$300,000. The project is grant funded and the City’s share is 10%. The remainder of the funding is located in Fund 032 (Grand Fund).

**Future Operating Impact:** Completing rehabilitation in the next few years will help the City avoid a very costly complete reconstruction of the runways, taxiways, etc. in the future.

**FIRST QUARTER FY 19-20**

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During first quarter FY 19-20, the design has been completed. Now entering construction phase. Project was awarded to Maxwell Asphalt Inc. The ‘Notice to Proceed’ was issued on December 16, 2019. Staff anticipates onsite work to begin week of January 27, 2020.

**Project AIR002 – Runway, Taxi, Tie Down Rehabilitation Construction**

Account Number:	010/0157077-531			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 17-18	\$ 200,000	\$ -	\$ -	
Fiscal Year 18-19	-	192,283	-	
Fiscal Year 19-20	-	-	-	
Total	<u>\$ 200,000</u>	<u>\$ 192,283</u>	<u>\$ -</u>	<u>\$ 7,717</u>

**PROJECT DESCRIPTION**

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This project includes design for the rehabilitation of the Airport runways, taxiways, and tie downs. The condition of the runways is fair. However, with pro-active maintenance, the extremely high cost to completely remove existing material and replace can be avoided. The total budget is \$200,000 with supplemental funding in Fund 015 (Utility Fund) in the amount of \$7,717. The overall total project budget is \$2,000,000. The project is grant funded and the City’s share is 10%. The remainder of the funding is located in Fund 032 (Grand Fund) and Fund 015 (Utility Fund).

**Future Operating Impact:** Completing rehabilitation in the next few years will help the City avoid a very costly complete reconstruction of the runways, taxiways, etc. in the future.

**FIRST QUARTER FY 19-20**

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During the first quarter FY 19-20, the project was awarded to Maxwell Asphalt Inc. The ‘Notice to Proceed’ was issued on December 16, 2019. Staff anticipates onsite work to begin week of January 27, 2020.

**Project AIR003 – Construct Drainage Improvements**

Account Number:	0107077-531				Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>	
Fiscal Year 17-18	\$ 30,000	\$ -	\$ -		
Fiscal Year 18-19	-	14,142	-		
Fiscal Year 19-20	-	-	-		
Total	<u>\$ 30,000</u>	<u>\$ 14,142</u>	<u>\$ -</u>	<u>\$ 15,858</u>	

**PROJECT DESCRIPTION**

---

This project will fund future drainage improvements, as identified by the drainage study.

**Future Operating Impact:** None.

**FIRST QUARTER FY 19-20**

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During the first quarter FY 19-20, the project was awarded to Maxwell Asphalt Inc. The 'Notice to Proceed' was issued on December 16, 2019. Staff anticipates onsite work to begin week of January 27, 2020.

**Project DR0001 – TV Inspection of Storm Sewer System**

Account Number:	0199881-690				Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>	
Fiscal Year 16-17	\$ 20,000	\$ 23,029	\$ -		
Fiscal Year 17-18	20,000	1,286	-		
Fiscal Year 18-19	20,000	16,356	-		
Fiscal Year 19-20	30,000	-	20,000		
Total	<u>\$ 90,000</u>	<u>\$ 40,671</u>	<u>\$ 20,000</u>	<u>\$ 29,329</u>	

**PROJECT DESCRIPTION**

---

This project will fund the continuation of a program initiated in mid-FY13. The goal is to inspect and video the entire city storm sewer system over a 5-year time frame. The funding is to be utilized for contract inspection and video.

**Future Operating Impact:** None

**FIRST QUARTER FY 19-20**

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During the first quarter FY 19-20, College View and Fairmont Park West were inspected, while “D” Street (South 8<sup>th</sup> Street to South 5<sup>th</sup> Street) was completed.

**Project DR0004 – Drainage Materials (in-house)**

Account Number:	0199881-690			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 17-18	\$ 60,000	\$ 18,593	\$ -	
Fiscal Year 18-19	60,000	45,695	-	
Fiscal Year 19-20	75,000	3,692	-	
Total	<u>\$ 195,000</u>	<u>\$ 67,980</u>	<u>\$ -</u>	<u>\$ 127,020</u>

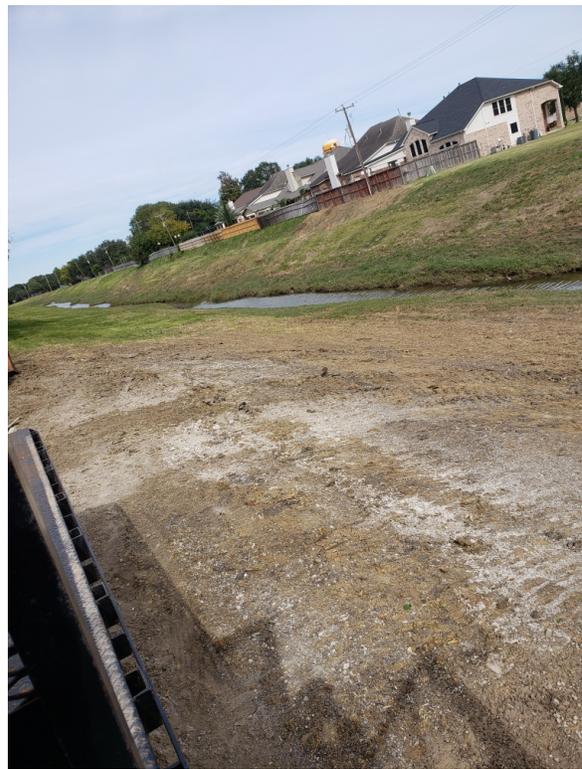
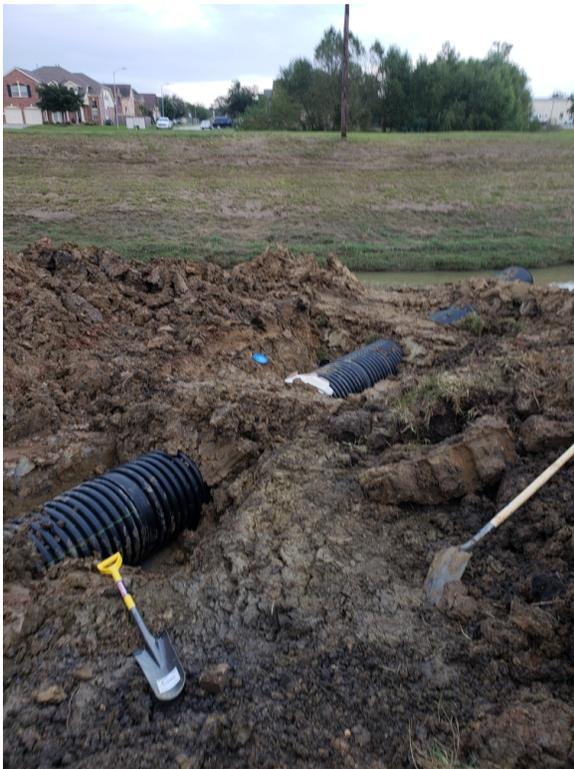
**PROJECT DESCRIPTION**

This project funds the purchase of materials for in-house drainage work.

**Future Operating Impact:** None

**FIRST QUARTER FY 19-20**

During the first quarter FY 19-20, staff purchased 48” HDPE materials for B106.



## Project DR0005 – Verify City Elevation Benchmarks

Account Number:	0199881-690			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 18-19	27,000	-	-	
Fiscal Year 19-20	-	15,360	9,140	
Total	<u>\$ 27,000</u>	<u>\$ 15,360</u>	<u>\$ 9,140</u>	<u>\$ 2,500</u>

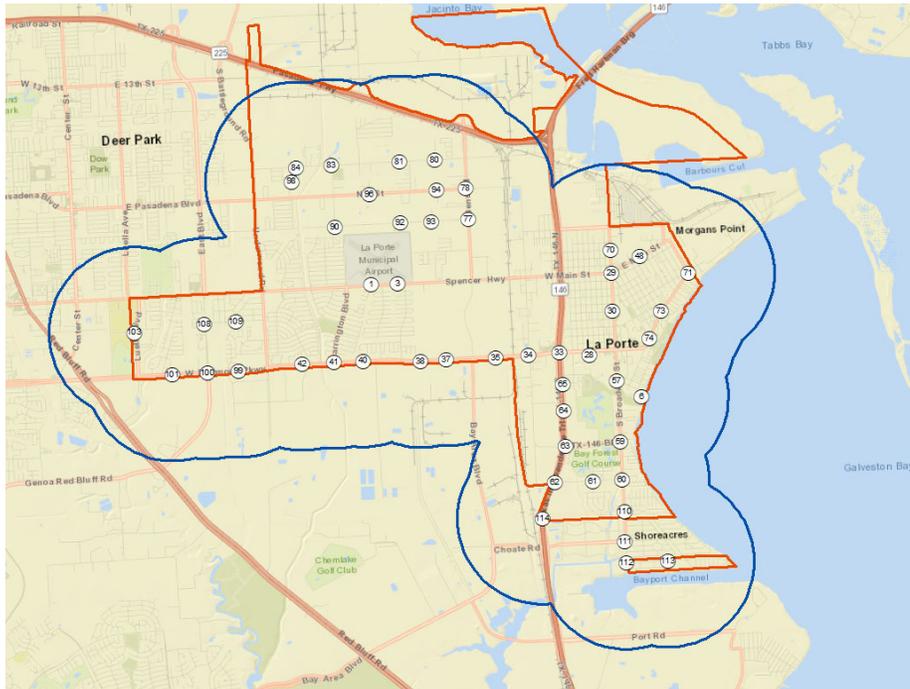
### PROJECT DESCRIPTION

The National Flood Insurance Program Community Rating System requires that all City elevation benchmarks be verified every 5 years. Currently, the City has 50 benchmarks requiring verification. Participation in NFIP's CRS program provides discounts to flood policy within La Porte.

**Future Operating Impact:** None

### FIRST QUARTER FY 19-20

During the first quarter FY19-20 this project was completed. Surveyor recovered and updated twenty-five (25) benchmarks. Other benchmarks were either redundant or not recovered. However, recovered benchmarks provide necessary coverage across the entire City. All associated files have been delivered and saved to the project files.



**Project DR0006 – Brookglen Drainage – Design and Construction (HMGP) – City’s Grant Match**

Account Number:	0199881-690			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 18-19	275,000	-	-	
Fiscal Year 19-20	4,000,000	-	-	
Total	<u>\$ 4,275,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,275,000</u>

**PROJECT DESCRIPTION**

---

This project will design and construct drainage improvements to mitigate the effect of flooding in the Brookglen subdivision. Cost for this phase of the project is estimated at \$4,000,000. The main focus is along Willow Springs Bayou between Spencer Highway and Fairmont Parkway. Also, this project will consider the effects of the planned drainage improvements downstream, adjacent to the Pasadena Convention Center.

**Future Operating Impact:** None

**FIRST QUARTER FY 19-20**

---

No update this quarter.

**Project DR0007 – Bayside Terrace Drainage Improvement – Design and Construction (HMGP) – City’s Grant Match**

Funding:	Budget	Expenditures	Encumbrances	Remaining
Fiscal Year 18-19	\$ 100,000	\$ -	\$ -	
Fiscal Year 19-20	2,200,000			
<b>Total</b>	<b><u>\$2,300,000</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 2,300,000</u></b>

**PROJECT DESCRIPTION**

---

This project will design and construct the needed improvements to redirect, provide adequate capacity and improve drainage in the Bayside Terrace Subdivision. Total cost for this project is estimated at \$2,200,000. One-half of the 25% match is remaining portion in Fund 019.

**Future Operating Impact:** None

**FIRST QUARTER FY 19-20**

---

No update this quarter. However, at the December 9, 2019 City Council meeting, the City Council authorized staff to utilize the grant match funds to initiate this project in lieu of waiting for potential grant award.

**Project DR0008 – F-101 Lomax Drainage Improvements - Design**

Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 18-19	\$ 150,000	\$ -	\$ -	
Fiscal Year 19-20	3,200,000	-	-	
Total	<u>\$3,350,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,350,000</u>

**PROJECT DESCRIPTION**

---

This project designs the improvements identified by the feasibility study conducted in 2018 by KSA Engineers related to drainage improvements located in Lomax along F-101. Total project cost estimated at \$3,200,000.

***Future Operating Impact:*** None

**FIRST QUARTER FY 19-20**

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No update this quarter. Currently, Harris County is leading this project; City of La Porte will assist as project develops.

**Project DR0009 – Battleground Estates Drainage Improvements Design**

Account Number:	0199881-669			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 18-19	\$ 65,000	\$ -	\$ -	
Fiscal Year 19-20	-	-	-	
Total	<u>\$ 65,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 65,000</u>

**PROJECT DESCRIPTION**

---

The drainage improvement project is focused on the Lomax Area north of "P" Street. Mitigation efforts include adjustments to existing roadside ditches, increasing culvert sizes and drainage channel improvements.

**Future Operating Impact:** None

**FIRST QUARTER FY 19-20**

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No update this quarter. Awaiting grant award notification.

**Project DR0010 – Bob’s Gully Drainage Analysis**

Account Number:	0199881-669			
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 18-19	\$ 50,000	\$ 35,720	\$ 780	
Fiscal Year 19-20				
Total	<u>\$ 50,000</u>	<u>\$ 35,720</u>	<u>\$ 780</u>	<u>\$ 13,500</u>

**PROJECT DESCRIPTION**

---

This project will provide recommendations for drainage improvements to mitigate the effort of flooding in East La Porte. Drainage in “B” Street ROW flows downstream to Bob’s Gully and outfalls to Galveston Bay.

**Future Operating Impact:** None

**FIRST QUARTER FY 19-20**

---

This project was completed during the first quarter FY 19-20. Report evaluated the capacity of Bob’s Gully and determined that Bob’s Gully has capacity for the 100-year event using the latest rainfall data. A ponding analysis determined that local conveyance features impede the efficiency of flows in the surrounding areas and contributes to localized ponding. The study indicates that improvements to the local drainage network would also require improvements to Bob’s Gully.

## Project EMS001 – EMS Headquarter Expansion

Account Number: 0155059-522

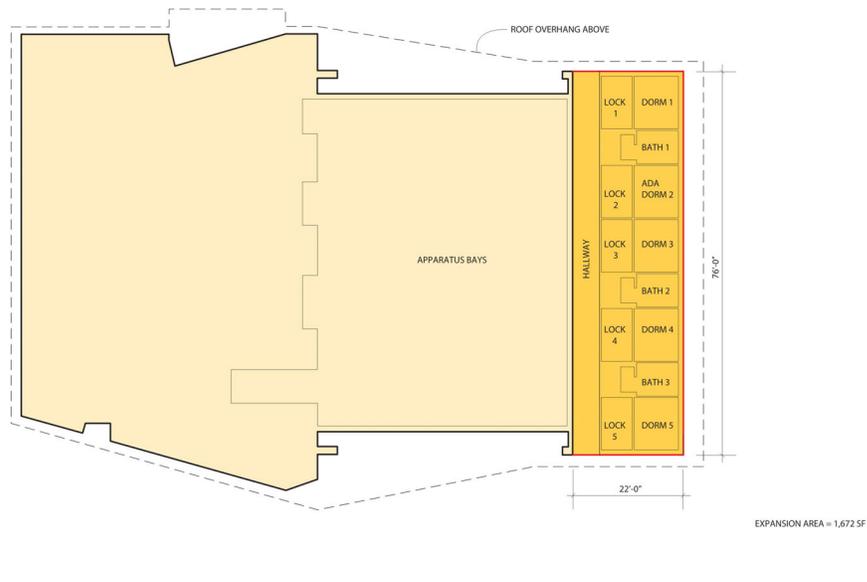
	Budget	Expenditures	Encumbrances	Budget Remaining
Fiscal Year 19-20	583,000	-	-	
<b>Total</b>	<b>\$ 583,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 583,000</b>

### PROJECT DESCRIPTION

EMS Headquarters located at 10428 Spencer Highway was renovated in 2007 to house EMS operations. EMS Headquarters is in need of expanding and remodeling in order to address an outdated co-ed dormitory design and the lack of any training room area for paramedics to train.

### FIRST QUARTER FY 19-20

During first quarter FY 19-20, staff have been negotiating with a consultant for design phase and construction phase services.



**Project F216 – Phase 2 & 3 – Little Cedar Bayou Drainage**

Account Number:	0159090-519				Budget Remaining
	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>		
Fiscal Year 12-13	\$ 1,500,000	\$ 34,180	\$ -		
Fiscal Year 13-14	-	345	-		
Fiscal Year 14-15	-	(1,845)	-		
Fiscal Year 15-16	-	175,404	-		
Fiscal Year 16-17	35,864	196,372	-		
Fiscal Year 17-18		56,868	-		
Fiscal Year 18-19	825,000	447,564	-		
Fiscal Year 19-20	-	-	96,744		
<b>Total</b>	<u><u>\$ 2,360,864</u></u>	<u><u>\$ 908,888</u></u>	<u><u>\$ 96,744</u></u>		<u><u>\$ 1,355,232</u></u>

**PROJECT DESCRIPTION**

---

This CDBG like grant funded project (round 2.1) will provide for the second phase of the Little Cedar Bayou drainage improvements. Phase I was completed in 2011 and included a 28 acre regional detention basin south of W. Main Street. Phase II consists of 1.3 miles of bayou widening between W. Main and Sens Road. While the entire project is not contemplated in the upcoming budget, the project scope will be derived from the 1.5 million of funds available from the grant. The current scope will provide engineering of the entire project as well as acquisition and construction of approximately 1000 linear feet working northward from W. Main Street. Tree mitigation survivability contract signed for environmental clearance to proceed with ROW acquisition.

Phase III – This project will fund construction for F216 improvements upstream of Madison Street

**FIRST QUARTER FY 19-20**

---

No update this quarter. However, at the December 9, 2019 City Council meeting, City Council authorized staff to utilize the grant match funds to initiate this project in lieu of waiting for potential grant award.

**Project FD0002 – Fire Field Propane Project**

Account Number:	0155051-522			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 19-20	\$ 1,200,000	\$ -	\$ 9,500	
Total	<u>\$ 1,200,000</u>	<u>\$ -</u>	<u>\$ 9,500</u>	<u>\$ 1,190,500</u>

**PROJECT DESCRIPTION**

---

Changes in National Fire Protection Association (NFPA) codes and the fact that the community is growing toward the fire field, the La Porte Fire Department feels that it is time to upgrade the facilities to propane. There are many advantages to using propane as oppose to 'Class A' type fuels. The biggest advantage is propane props are safer than 'Class A' type fuels. Also, propane is better for the environment and has no irritating smell.

**FIRST QUARTER FY 19-20**

---

During the first quarter of FY 19-20, the fire field building had an NFPA inspection and everything looked good for the project to proceed. La Porte Fire Department personnel met with four (4) vendors to walk the project and give insight to the scope and needs of the fire department. LPFD staff are in the process of writing up specifications that will be used by the Purchasing Department to include in formal bid package. The goal is to have bid package ready to go by the middle of January 2020.

**Project GC0002 – Golf Maintenance Building Improvements**

Account Number:	0156049-551			Budget
	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 17-18	\$ 51,000	\$ -	\$ -	
Fiscal Year 18-19	-	35,000	-	
Fiscal Year 19-20	-	-	-	
 Total	 <u>\$ 51,000</u>	 <u>\$ 35,000</u>	 <u>\$ -</u>	 <u>\$ 16,000</u>

**PROJECT DESCRIPTION**

---

These funds will fund the replacement of the maintenance barn walls/roof and replacement of base plates/doors. The proposed components for replacement are approximately 25 years old. The total cost of the projects is \$45,000. However, savings from FY 15-16 project to re-skin the cart barn yielded substantial savings, which will be incorporated into the Maintenance Barn project.

**FIRST QUARTER FY 19-20**

---

Staff has been working to construct an addition of an overhang to the North end of the maintenance building to allow large equipment to be parked outside and protected from the everyday weather. With this addition, it will relieve overcrowding in the maintenance facility.

**Project GC0003 – Clubhouse Repairs**

Account Number:	0156049-551				Budget Remaining
		<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	
Fiscal Year 18-19		\$ 28,000	\$ -	\$ -	
Fiscal Year 19-20		-	-	-	
Total		<u>\$ 28,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 28,000</u>

**PROJECT DESCRIPTION**

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This project is to fund painting the Clubhouse for \$20,000 and replacing counters and cabinets for \$8,000. These funds will be used to freshen up the Clubhouse. The outside and inside of the clubhouse are in need of fresh paint.

**FIRST QUARTER FY 19-20**

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No update this quarter.

**Project GC0004 – Golf Course Land Improvements**

Account Number:	0156049-551			Budget
		<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>
Fiscal Year 19-20	\$ 169,000	\$ -	\$ -	<u>Budget Remaining</u>
Total	<u>\$ 169,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 169,000</u>

**PROJECT DESCRIPTION**

---

This project will be used to address necessary infrastructure improvements at the golf course including bridge replacement at Hole #8, cart path repair, culvert repair, bulkhead repair, and an aeration system for the pond at the clubhouse entrance. These funds will be used to repair existing bulkhead on Hole #11 and #15. Also reroute the cart path on Hole #11 so the bulkhead can be tied into the bank for better stability. The culvert on Hole #17/18 will be repaired and aeration system will be added to hole #1 one to circulate the water to help eliminate the algae build up in the pond.

**FIRST QUARTER FY 19-20**

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No update this quarter.

**Project 620 – Dr. Martin Luther King, Jr. Park**

Account Number:	015-9892-620			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 14-15	\$ 60,000	\$ 31,788	\$ -	
Fiscal Year 15-16	35,000	34,999	-	
Fiscal Year 16-17	-	-	-	
Fiscal Year 17-18	-	-	-	
Fiscal Year 18-19	-	1,772	-	
Fiscal Year 19-20	-	-	-	
Total	<u>\$ 95,000</u>	<u>\$ 68,559</u>	<u>\$ -</u>	<u>\$ 26,441</u>

**PROJECT DESCRIPTION**

---

This project will fund the replacement of playground equipment at Dr. Martin Luther King, Jr. Park.

**Future Operating Impact:** None

**FIRST QUARTER FY 19-20**

---

The remaining funds from this project will be used for any additional expenses associated with the Historic School House Project or sidewalks in the park. There is no update during the first quarter of FY 19-20.

**Project 656 – Emergency Preparedness/Generators**

Account Number:	0159892-656				Budget
Funding:	Budget	Expenditures	Encumbrances	Remaining	
Fiscal Year 12-13	\$ 1,100,000	\$ 135,104	\$ -		
Fiscal Year 13-14	1,300,000	1,805,301	-		
Fiscal Year 14-15	-	184,879	-		
Fiscal Year 15-16	-	35,445	-		
Fiscal Year 16-17	-	23,777	-		
Fiscal Year 17-18	-	-	-		
Fiscal Year 18-19	-	300	-		
Fiscal Year 19-20	-	-	-		
<b>Total</b>	<b>\$ 2,400,000</b>	<b>\$ 2,184,806</b>	<b>\$ -</b>	<b>\$ 215,194</b>	

**PROJECT DESCRIPTION**

This project is for the purchase of fixed generators at the Waste Water Treatment Plant to improve resident return time after an emergency.

**Future Operating Impact:** An annual maintenance contract will be implemented once the generators are in place; however, the cost is undetermined at this time.

**FIRST QUARTER FY 19-20**

The plan is to install a generator plug on the expansion side of treatment plant; however, staff is awaiting an electrician to schedule this step.



**Project 661 – Golf Course Fairway Upgrade**

Fiscal Year 13-14	-	28,007	-	-
Fiscal Year 14-15	-	33,843	-	-
Fiscal Year 15-16	-	22,665	-	-
Fiscal Year 16-17	-	17,200	-	-
Fiscal Year 17-18	-	14,736	-	-
Fiscal Year 18-19	-	-	-	-
Fiscal Year 19-20	-	-	-	-
Total	<u>\$ 170,000</u>	<u>\$ 128,893</u>	<u>\$ -</u>	<u>\$ 41,107</u>

**PROJECT DESCRIPTION**

---

This project was designed to renovate and level all fairways and add new irrigation where necessary. This is an ongoing project that will be an annual project for several summers.

**FIRST QUARTER FY 19-20**

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Staff anticipates that June 22-25 of 2020, fairway #1 will be renovated. The hole will be set up as a Par 3 to avoid closing the hole. This renovation is projected for 21,000 Bermuda grass so (50 pallets) and 120 yards of yellow bank sand.

**Project 671 – Infill Sidewalk**

Account Number:	0159892-671			Budget	
Funding:		<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget</u>
Fiscal Year 19-20		\$ 223,000	\$ -	\$ -	Remaining
Total		<u>\$ 223,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 223,000</u>

**Note: This project does not roll forward each year. A new amount is budgeted each year.**

**PROJECT DESCRIPTION**

---

This will be the first year of a multi-year project to extend/install sidewalk city-wide in areas of need for infill.

**Future Operating Impact:** None

**FIRST QUARTER FY 19-20**

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Staff began preparing bid package during first quarter FY 19-20..

**Project 675 – Community Coop Projects**

Account Number:	015-9892-675			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 18-19	\$ 30,000	\$ 9,161	\$ -	
Fiscal Year 19-20	-	-	-	
Total	<u>\$ 30,000</u>	<u>\$ 9,161</u>	<u>\$ -</u>	<u>\$ 20,839</u>

**PROJECT DESCRIPTION**

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Technically, this project is not a Capital Improvement Plan project for the City of La Porte. This is more of a capital contribution that funds partnerships with neighborhood groups to complete various community/neighborhood improvements. Projects should 1) benefit the entire neighborhood, 2) consist of a number of categories such as beautification, landscaping, safety/security, signage, electrical work for community amenities, recreational equipment and lighting, and 3) those items that do not fit within these parameters will be evaluated on a case-by-case basis, but must be used for public good. Moreover, these funds can't be used for ongoing maintenance to the neighborhood. Each project is considered on a first come, first served basis and will be awarded a maximum of \$5,000. However, in order for the organization/association to be awarded the \$5,000, they must spend \$10,000 since this is a 50/50 matching project, with \$5,000 as the maximum funded. Furthermore, no organization or association may be funded twice in the same fiscal year, but may be awarded twice in the same fiscal year. This is due to timing of request and completion of the project. Funding is provided on a reimbursement basis and provided upon completion of the project.

**Future Operating Impact:** None.

**FIRST QUARTER FY 19-20**

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No update this quarter.

**Project 683 – Concrete Slab Jacking**

Account Number:	0339892-683			
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 19-20	\$ 40,000	\$ -	\$ 15,898	
Total	<u>\$ 40,000</u>	<u>\$ -</u>	<u>\$ 15,898</u>	<u>\$ 24,103</u>

**Note: This project does not roll forward each year. A new amount is budgeted each year.**

**PROJECT DESCRIPTION**

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This annual program includes slab jacking at locations where settling has occurred on roadway slab sections at locations throughout the City.

**Future Operating Impact:** None

**FIRST QUARTER FY 19-20**

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No update this quarter.

**Project 684 – Concrete Repair (Small Sections)**

Account Number:	0339892-684			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 13-14	\$ 100,000	\$ -	\$ -	
Fiscal Year 14-15	150,000	2,529		
Fiscal Year 15-16	200,000	4,011		
Fiscal Year 16-17	200,000	263,949		
Fiscal Year 17-18	200,000	-	-	
Fiscal Year 18-19	200,000	223,173	-	
Fiscal Year 19-20	200,000	-	-	
 Total	 <u>\$ 1,250,000</u>	 <u>\$ 493,662</u>	 <u>\$ -</u>	 <u>\$ 756,338</u>

**PROJECT DESCRIPTION**

---

This project includes funding for concrete repair on small sections of streets.

**Future Operating Impact:** None.

**FIRST QUARTER FY 19-20**

---

No update this quarter.

**Project 691 – Dr. Martin Luther King, Jr. Spray Park**

Account Number:	0159892-691			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 14-15	\$ 550,000	\$ 422,887	\$ -	
Fiscal Year 15-16	-	83,650	-	
Fiscal Year 16-17	-	30,894	-	
Fiscal Year 17-18	-	358	-	
Fiscal Year 18-19	-	-	-	
Fiscal Year 19-20	-	-	-	
Total	<u>\$ 550,000</u>	<u>\$ 537,790</u>	<u>\$ -</u>	<u>\$ 12,210</u>

**PROJECT DESCRIPTION**

---

This project includes installation of 10-12 water feature pieces, all filtration and pump systems required, concrete pad, and filtration system enclosure. The location of the proposed spray park is adjacent to the existing playground across from Jennie Riley Center

***Future Operating Impact:***

**FIRST QUARTER FY 19-20**

---

The remaining funds from this project will be used for any additional expenses associated with the Historic School House Project or sidewalks in the park. There is no update during the first quarter of FY 19-20.

**Project 693 – City Hall Renovations**

Account Number:	015-9892-693			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 14-15	\$ 20,000	\$ -	\$ -	
Fiscal Year 15-16	-	-	-	
Fiscal Year 16-17	70,000	-	-	
Fiscal Year 17-18	-	-	-	
Fiscal Year 18-19	(14,237)	-	-	
Fiscal Year 19-20	-	45,561	-	
 Total	 <u>\$ 75,763</u>	 <u>\$ 45,561</u>	 <u>\$ -</u>	 <u>\$ 30,202</u>

**PROJECT DESCRIPTION**

---

In March 2013, a security assessment was completed by the La Porte Police Department on City Hall. At that time, \$20,000 was originally budgeted to address some of the security deficiencies that were identified by the assessment. Initial plans were to secure and relocate the Inspections customer service counter to the front lobby. After engaging an architect to provide plans for this relocation, it became clear that additional changes were necessary. The project scope allows the City to enhance the customer service experience by consolidating all customer related services in the front lobby, allows staff to be more secure, and provides for relocation of staff that are currently working in remote City facilities. The additional funding requested in FY17 budget added to those that have been previously allocated and the City’s General Fund contingency account.

**Future Operating Impact:** None. The building footprint remains unchanged.

**FIRST QUARTER FY 19-20**

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No update this quarter. However, during the City Hall conference room and office space expansion, this project will be considered as Phase II of that project with implementation of some security features within City Hall.

**Project 927 – City Wheelchair Ramp/Sidewalk**

Account Number:	0339892-927			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 16-17	\$ 300,000	\$ 126,375	\$ -	
Fiscal Year 17-18	200,000	285,621	-	
Fiscal Year 18-19	200,000	118,220	84,404	
Fiscal Year 19-20	200,000			
Total	<u>\$ 900,000</u>	<u>\$ 530,216</u>	<u>\$ 84,404</u>	<u>\$ 285,380</u>

**PROJECT DESCRIPTION**

---

This project will fund the replacement of sidewalks and installation of handicap ramps throughout the City. This funding has been increased from previous years to allow the City to address more areas of need per year.

**Future Operating Impact:** Minimal.

**FIRST QUARTER FY 19-20**

---

Though this project is ongoing, staff has repaired a total of 9,685 SF of sidewalk.



**Project 993 – Façade Grant**

Account Number:	0159892-993			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 09-10	\$ 200,000	\$ -	\$ -	
Fiscal Year 10-11	-	6,179	-	
Fiscal Year 11-12	-	25,000	-	
Fiscal Year 12-13	-	32,780	-	
Fiscal Year 13-14	100,000	17,611	-	
Fiscal Year 14-15	-	34,339	-	
Fiscal Year 15-16	107,669	50,925	-	
Fiscal Year 16-17	-	19,932	-	
Fiscal Year 17-18	-	25,000	-	
Fiscal Year 18-19	-	28,504	-	
Fiscal Year 19-20	-	-	-	
Total	<u>\$ 407,669</u>	<u>\$ 240,270</u>	<u>\$ -</u>	<u>\$ 167,399</u>

**PROJECT DESCRIPTION**

---

Governed by the Community Development Corporation (EDC) and much like the Community Coop projects, Façade Grants are not technically Capital Improvement Projects. Grants and/or matching funds are made available to business owners throughout the City of La Porte to enhance existing building design. Acceptable components of an application are painting, new exterior materials, signage, parking lot improvements, and landscaping, but the Board looks for complete projects, applications using multiple of the accepted components. Applicants can receive a matching reimbursement grant up to \$25,000 with Board approval or \$50,000 with approval from the Board and City Council. Owners and tenants may be eligible for the reimbursement grant as incentive to partner with the City of La Porte to achieve a mutual goal of visually enhancing their business. Grants are limited to \$50,000 per property over three years.

**FIRST QUARTER FY 19-20**

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No activity in first quarter 19-20

**Project MSTR- M Street – TIRZ Project**

Account Number:	0157071-531			
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 19-20	\$ 1,500,000	\$ -	\$ -	
Total	<u>\$ 1,500,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,500,000</u>

**PROJECT DESCRIPTION**

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This project will provide for the development of the “M” Street right-of-way between SH 146 and S 16<sup>th</sup> Street. The project will consist of the construction approximately 1600 linear feet of concrete pavement, 1,300 linear feet of twelve-inch (12”) waterline, 500 linear feet of eight-inch sanitary sewer line, and 1,000 linear feet of storm sewer.

**FIRST QUARTER FY 19-20**

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Staff reviewing the 30% plan submittal during first quarter FY 19-20.

**Project PR0006 – Northwest Pool Improvements**

Account Number: 0158080-552

	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 17-18	\$ 905,435	\$ 32,069	-	
Fiscal Year 18-19	-	755,610	-	
Fiscal Year 19-20	-	-	-	
<b>Total</b>	<u><u>\$ 905,435</u></u>	<u><u>\$ 787,679</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 117,756</u></u>

**PROJECT DESCRIPTION**

---

The current buildings (restrooms, storage, pump house and guard room) are in very poor shape. The building foundation has issues and the walls were starting to crack at the joints and between the cinderblocks. Additionally, replastering the pool and re-decking the concrete are critical items as well. The total project budget is \$905,435 with supplement funding provided by Fund 038 (EDC).

**FIRST QUARTER FY 19-20**

---

The remaining funds will be repurposed and used to purchase additional loungers and provide repairs to the motor at the Wave Pool.

**Project PR0007 – Wave Pool Renovation**

Account Number:	0158080-552			Budget
	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 17-18	\$ 410,000	\$ 67,680	\$ -	
Fiscal Year 18-19	250,000	413,814	-	
Fiscal Year 19-20	250,000	-	-	
Total	<u>\$ 910,000</u>	<u>\$ 481,494</u>	<u>\$ -</u>	<u>\$ 428,506</u>

**PROJECT DESCRIPTION**

---

This project will fund replastering of the pool, replacement of tiles and decking, installation of a shade structure with concrete pads, new umbrellas, and restroom upgrades. Included in this project is replastering the pool, removing a cracked beam, changing the pool to a zero depth entry instead of a small step down, installing drains, repairing coping, and repairing.

**FIRST QUARTER FY 19-20**

---

No update this quarter. The City budgets \$250,000 a year, for four years, to be set aside as prefunding for the construction of a spray park feature in the Wave Pool area.

**Project PR0008 – Design Services for Recreation Center Expansion**

Account Number:	0158080-552			Budget
	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 17-18	\$ 500,000	\$ 30,475	\$ -	
Fiscal Year 18-19	2,702,152	14,087	-	
Fiscal Year 19-20	-	2,250	54,179	
Total	<u>\$ 3,202,152</u>	<u>\$ 46,812</u>	<u>\$ 54,179</u>	<u>\$ 3,101,161</u>

**PROJECT DESCRIPTION**

---

This project will increase the size of the facility to alleviate congestion during the busy times of the day. Based on funding, the expansion request includes: tripling the size of the current cardio equipment room, doubling the current size of the weight room, doubling the current of the aerobics room, adding on additional basketball court, expanding the locker rooms as needed for anticipated usage, adding storage, and upgrading HVAC so that it can sufficiently maintain the facility.

**Future Operating Impact:** Possible increased usage, increased utilities, increased cleaning need, additional equipment and repairs, and additional staffing to keep up with the increased facility size and attendance.

**FIRST QUARTER FY 19-20**

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This quarter staff worked with the consultant on a needs assessment for the current Recreation & Fitness Center.

**Project PR0011 – Decorative Lighting**

Account Number:	0158080-552			Budget
	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 18-19	\$ 480,700	\$ -	\$ -	
Fiscal Year 19-20	-	16,790	16,790	
 Total	 <u>\$ 480,700</u>	 <u>\$ 16,790</u>	 <u>\$ 16,790</u>	 <u>\$ 447,120</u>

**PROJECT DESCRIPTION**

---

Decorative lighting, similar to the ones we currently have on the San Jacinto Trail, will be installed on Broadway between Wharton Weems and Dwire. The length of the section is approximately 440 linear feet and the lights would be spaced approximately every 100 feet.

**FIRST QUARTER FY 19-20**

---

This quarter staff received the 100% design drawings. Staff will be reviewing the design drawings in the second quarter and then go out to bid for the project.

**Project PR0012 – Park Lighting Project (year 1 – Northwest Park)**

Account Number:	0158080-552				Budget
		<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 19-20		\$ 523,950	\$ -	\$ -	
Total		<u>\$ 523,950</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 523,950</u>

**PROJECT DESCRIPTION**

---

The current lighting poles are made of wood and many are leaning. This project would include 23 new galvanized steel poles and 109 lights with 750W LED light Fixtures with visors. The new lights would include a 10-year maintenance-free warranty. Once installed, the lights will be operated electronically and have the ability to be scheduled when they are needed.

**FIRST QUARTER FY 19-20**

---

Staff worked on the specifications for this project during the first quarter of FY 19-20. Staff will be going out to bid during the second quarter of FY 19-20.

**Project PR0013 – Library Improvements**

Account Number:	0158080-552			Budget
	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 19-20	\$ 120,000	\$ -	\$ -	
Total	<u>\$ 120,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 120,000</u>

**PROJECT DESCRIPTION**

---

This project is to replace all flooring and repaint the Library. Currently, the carpet is worn, torn, and stained. The vinyl composition tile is also outdated and worn. This project includes replacing all carpet with carpet tiles that can be changed out individually when needed.

**FIRST QUARTER FY 19-20**

---

Staff met with the painter and flooring company during the first quarter of FY 19-20. Staff anticipates going out to bid during the second quarter of FY 19-20.

**Project PW0002 – Sens Road Utility Relocation**

Account Number:	003-9890-697			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 14-15	\$ 160,000	\$ -	\$ -	
Fiscal Year 15-16	-	-	-	
Fiscal Year 16-17	-	-	-	
Fiscal Year 17-18	-	-	-	
Fiscal Year 18-19	-	-	-	
Fiscal Year 19-20	-	-	160,000	
Total	<u>\$ 160,000</u>	<u>\$ -</u>	<u>\$ 160,000</u>	<u>\$ -</u>

**PROJECT DESCRIPTION**

---

This project was authorized by City Council in February 2014 via an interlocal agreement with Harris County in the amount of \$158,792.03. The funding is necessary to reimburse Harris County for the cost to remedy 70(+) city-owned utility conflicts associated with the proposed Harris County projects to widen Sens Road. The proposed utility relocations include water services, fire hydrants, water valves and sanitary sewer manhole rims to be adjusted to final grade.

**Future Operating Impact:** No additional operational impacts identified.

**FIRST QUARTER FY 19-20**

---

This project was completed during first quarter FY 19-20; however, staff is waiting for an invoice from Harris County. Harris County extended timeline of project with change order.

**Project PW0006 – Design and Replacement for Hillridge Booster Pump**

Account Number:	0037085-533			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 15-16	\$ 100,000	\$ -	\$ -	
Fiscal Year 16-17	-	78,482	-	
Fiscal Year 17-18	-	15,413	-	
Fiscal Year 18-19	-	-	-	
Fiscal Year 19-20	-	-	-	
Total	<u>\$ 100,000</u>	<u>\$ 93,895</u>	<u>\$ -</u>	<u>\$ 6,105</u>

**PROJECT DESCRIPTION**

---

This project will fund the proposed replacement of the Hillridge Booster Pumps and design a new building. The current pumps are original and are approximately 50 years old. The new equipment will add pumping capacity.

**Future Operating Impact:** None.

**FIRST QUARTER FY 19-20**

---

This project was awarded to W.W. Payton, Inc. The “Notice to Proceed” was issued on November 11, 2019. The project time for substantial completion is 350 days. Staff is in the process of reviewing pump and motor submittals and anticipates field work to begin next quarter.

**Project PW0009 – Coupland Drive Improvements.**

Account Number: 019/033/051-7071-533

Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 15-16	\$ 200,000	\$ 17,021	\$ -	
Fiscal Year 16-17	1,110,000	12,096	-	
Fiscal Year 17-18	-	27,960	-	
Fiscal Year 18-19	-	60,830	-	
Fiscal Year 19-20	-	1,786	60,713	
<b>Total</b>	<u><u>\$1,310,000</u></u>	<u><u>\$ 117,907</u></u>	<u><u>\$ 60,713</u></u>	<u><u>\$1,129,594</u></u>

**PROJECT DESCRIPTION**

---

This project funds the design for proposed improvements on Coupland Drive, as well as the acquisition of the required right-of-way for the project. The total project budget for design is \$200,000, which is shared between the Drainage Fund (\$100,000) and the Street Maintenance Fund (\$100,000). Staff presented the construction phase of the project in the FY2017 budget for consideration.

**Future Operating Impact:** None.

**FIRST QUARTER FY 19-20**

---

The project design is approximately 70% complete. Construction on this project to be in conjunction with the Lomax Sanitary Sewer project.

**Project PW0012 – Lomax Lift Station Consolidation Design**

Account Number: 051/052-7086532

Funding:	Budget	Expenditures	Encumbrances	Budget Remaining
Fiscal Year 15-16	\$ 195,000	\$ -	\$ -	
Fiscal Year 16-17	-	8,205	-	
Fiscal Year 17-18	500,000	308,971	-	
Fiscal Year 18-19	9,500,000	188,265	-	
Fiscal Year 19-20	-	21,053	504,397	
<b>Total</b>	<b>\$ 10,195,000</b>	<b>\$ 526,494</b>	<b>\$ 504,397</b>	<b>\$ 9,164,109</b>

**PROJECT DESCRIPTION**

---

This multi-year sanitary sewer project has been approved for funding through the Texas Water Development Board’s (TWDB) Clean Water State Revolving Fund Program. The project encompasses planning, design, and construction costs. The project consists of replacement of over 20,000 feet of gravity sewer and more than 50 manhole. Also planned, is construction of one regional lift station and 10,000 feet of new sewer force main. This project will eliminate eight (8) aging stations in the area.

**Future Operating Impact:** Improvements will be sized for ultimate build-out of the area, reduce sanitary sewer surcharging in West Lomax. The replacement of aging infrastructure will improve efficiency and reduce maintenance costs.

**FIRST QUARTER FY 19-20**

---

During the first quarter FY 19-20 the Preliminary Engineering Report was completed. The TWDB has released design funds; design is approximately 50% complete.

**Project PW0015 – Restroom/Pavilion at Five Points**

Account Number: 0157070-530

Funding:	Budget	Expenditures	Encumbrances	Budget Remaining
Fiscal Year 16-17	\$400,000	\$ -	\$ -	
Fiscal Year 17-18	-	-	-	
Fiscal Year 18-19	-	23,109	-	
Fiscal Year 19-20	350,000	5,631	79,000	
<b>Total</b>	<b>\$750,000</b>	<b>\$ 28,740</b>	<b>\$ 79,000</b>	<b>\$642,260</b>

**PROJECT DESCRIPTION**

---

This project will include the installation of a covered, open-air outdoor pavilion and a restroom facility at Five Points Park at the corner of Main Street and Broadway Street in downtown La Porte. The restroom facility will serve the park during recurring events such as Movie in the Park, Mardi Gras on Main, Christmas on Main, Summer Party on Main and numerous parade activities (larger events will supplement the restrooms available with portable units). The pavilion will serve as an additional outdoor programming. This project is funded by the La Porte Development Corporation.

Five Points Park space is in need of a covered pavilion with restrooms and storage area. The first portion of the project was funded in FY 16-17. Project scope has expanded outside of a design-build platform. Additional funds were budgeted in FY 19-20 to meet construction costs.

**Future Operating Impact:** Minimal

**FIRST QUARTER FY 19-20**

---

The preliminary design phase was completed during the first quarter FY 19-20. The consultant has initiated final design efforts, with 50% design documents pending.

# Project PW0015 – Restroom/Pavilion at Five Points



HUITT-ZOLIARS  
ADVANCED DESIGN

**OPTION 1**  
AUGUST 26, 2019

HUITT-ZOLIARS - R302603 - 5-Point Plaza Concept Design



HUITT-ZOLIARS  
ADVANCED DESIGN

**DRAWING LEGEND**

- ① 4,000 SF OPEN AIR PAVILION
- ② 250 SF STORAGE
- ③ MENS RESTROOM - 5 FIXTURES
- ④ WOMENS RESTROOM - 5 FIXTURES
- ⑤ WATER FOUNTAIN W/ DOG BOWL

**SITE PLAN**

AUGUST 26, 2019  
SCALE = 1/40

☆ FUTURE SPLASH PAD LOCATION



© HUITT-ZOLIARS - R302603 - 5-Point Plaza Concept Design

## Project PW0016 – Parking Spaces at Pecan Park

Account Number: 0157070-530

Funding:	Budget	Expenditures	Encumbrances	Budget Remaining
Fiscal Year 16-17	\$ 350,000	\$ 45,535	\$ -	
Fiscal Year 17-18	-	46,063	-	
Fiscal Year 18-19	-	203,599	-	
Fiscal Year 19-20	-	-	-	
<b>Total</b>	<b>\$ 350,000</b>	<b>\$ 295,197</b>	<b>\$ -</b>	<b>\$ 54,803</b>

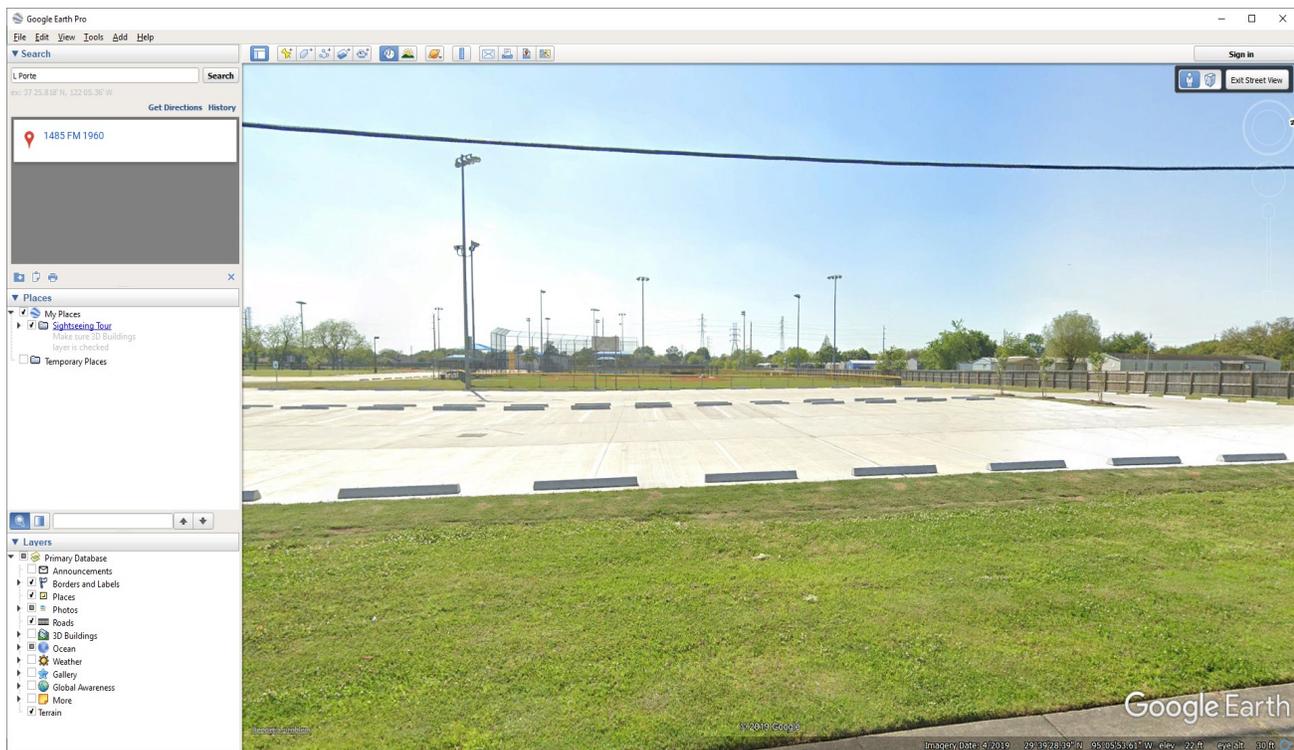
### PROJECT DESCRIPTION

This project includes the installation of 123 additional parking spaces at Pecan Park. The parking at this park has consistently been an issue. The proposed spaces will be located as both infill spaces and in locations that were currently underutilized. This project was funded by the La Porte Development Corporation.

**Future Operating Impact:** Minimal.

### FIRST QUARTER FY 19-20

Project was included in contract for Somerton Project. This portion of work has been completed, but Somerton scope of work is still under construction.



**Project PW0017 – Fairmont Parkway Signalization Project**

Account Number:	0157070-530			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 16-17	\$ 1,500,000	\$ -	\$ -	
Fiscal Year 17-18	-	-	-	
Fiscal Year 18-19	-	-	-	
Fiscal Year 19-20	-	-	-	
Total	<u>\$ 1,500,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,500,000</u>

**PROJECT DESCRIPTION**

---

This project includes the City’s share of a joint effort with Harris County to completely re-design and re-configure the traffic signals along Fairmont Parkway. The limits of the project are 7<sup>th</sup> Street to the western City limits along Fairmont Parkway. The signals will be replaced, re-programmed, and some intersections will be re-configured to allow for better traffic flow today and in the future once Fairmont Parkway is widened. The total project budget is \$5.5 million.

**Future Operating Impact:** None. All signals are owned and operated by Harris County.

**FIRST QUARTER FY 19-20**

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At the conclusion of the first quarter FY 19-20 the project was still under construction. However, substantial completion was projected to be completed by December 31, 2019.

**Project PW0018 – Drainage Interconnect at Lakes at Fairmont Green**

Account Number:	0157070-530				Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>	
Fiscal Year 16-17	\$ 250,000	\$ -	\$ -	-	
Fiscal Year 17-18	-	-	-	-	
Fiscal Year 18-19	-	-	-	-	
Fiscal Year 19-20	-	-	-	-	
Total	<u>\$ 250,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 250,000</u>	

**PROJECT DESCRIPTION**

The drainage infrastructure improvement is necessary to convey storm water runoff from the currently undeveloped area to the north, to its ultimate outfall location within Taylor Bayou, as recommended in an earlier citywide Drainage Study. The proposed project area is located in La Porte, north of Wharton Weems Boulevard, and will allow the conveyance of storm water runoff to an existing detention facility located within the Lakes at Fairmont Green Subdivision, south of Wharton Weems Boulevard.

**Future Operating Impact:** Minimal.

**FIRST QUARTER FY 19-20**

During the first quarter FY 19-20, work is being performed by private developer. The restrictor has been installed at Taylor Bayou outfall and interconnect is installed beneath Wharton Weems.



**Project PW0020 – Fencing at Spencer Highway**

Account Number:	0157070-530			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 16-17	\$ 340,200	\$ -	\$ -	
Fiscal Year 17-18	340,200	40,906	-	
Fiscal Year 18-19	-	16,408	-	
Fiscal Year 19-20	560,000	-	368,861	
 Total	<u><u>\$ 1,240,400</u></u>	<u><u>\$ 57,314</u></u>	<u><u>\$ 368,861</u></u>	<u><u>\$ 814,225</u></u>

**PROJECT DESCRIPTION**

To provide feasibility, planning, survey and design services for constructing an eight foot precast concrete fence and sidewalk. The concrete fence will be constructed along the south side of Spencer Highway from Farrington to Myrtle Creek and along the north side from Farrington to Valleybrook. The proposed sidewalk will extend from Farrington to Underwood Road.

**Future Operating Impact:** Minimal maintenance cost. Meets goals of comprehensive plan.

**FIRST QUARTER FY 19-20**

Trees and vegetation have been cleared from northern ROW/property line. The utility conflicts with CenterPoint, AT&T, and Comcast have been identified. Currently, staff is coordinating with utility owners to resolve utility conflicts.



**Project PW0023 – Commercial Water Meter Replacement**

Account Number:	0037085-533			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 16-17	\$ 50,000	\$ 37,694	\$ -	
Fiscal Year 17-18	30,000	6,805	-	
Fiscal Year 18-19	15,000	1,569	-	
Fiscal Year 19-20	25,000	-	-	
Total	<u>\$120,000</u>	<u>\$ 46,068</u>	<u>\$ -</u>	<u>\$ 73,932</u>

**PROJECT DESCRIPTION**

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This project funds the replacement of commercial water meters.

**Future Operating Impact:** Maintains revenue collection.

**FIRST QUARTER FY 19-20**

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During the first quarter FY 19-20, staff replaced two (2) commercial meters (a 3” and 4” meter). Defective meters are being sent in for cleaning, refurbishing and/or repair for future usage.

**Project PW0027 – Design for Drainage Improvements (6<sup>th</sup> Street/N. Madison and W. Main)**

Account Number:	051/0327071-531			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 16-17	\$ 150,000	\$ 11,777	\$ -	
Fiscal Year 17-18	-	25,353	-	
Fiscal Year 18-19	250,000	18,000	-	
Fiscal Year 19-20	-	27,592	42,938	
 Total	 <u>\$ 400,000</u>	 <u>\$ 82,722</u>	 <u>\$ 42,938</u>	 <u>\$ 274,340</u>

**PROJECT DESCRIPTION**

---

Currently, the drainage structures serving this area are approximately 60 years old. This project will fund a preliminary engineering report for future improvements to enhance drainage.

**Future Operating Impact:** None.

**FIRST QUARTER FY 19-20**

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This past quarter staff reviewed the draft of Preliminary Engineering Report. Staff is expected return comments to consultant by January 10, 2020.

**Project PW0028 – Design Somerton Improvements/Construction**

Account Number: 003/015/050/051-7071-531

Funding:	Budget	Expenditures	Encumbrances	Budget Remaining
Fiscal Year 16-17	\$ 150,000	\$ 78,836	\$ -	
Fiscal Year 17-18	2,200,000	79,741	-	
Fiscal Year 18-19	-	762,646	-	
Fiscal Year 19-20	-	253,837	59,818	
<b>Total</b>	<b>\$ 2,350,000</b>	<b>\$ 1,175,060</b>	<b>\$ 59,818</b>	<b>\$ 1,115,122</b>

**PROJECT DESCRIPTION**

This project funds design services for the future replacement of water line and street improvement on Somerton from Bandridge to Spencer Highway. Staff included the construction budget in the FY18 CIP. This project funds construction for the replacement of water line and street improvement on Somerton in Fund 003 (Utility Fund), Fund 015 (General CIP), and Fund 050 (Drainage Improvement).

**Future Operating Impact:** None.

**FIRST QUARTER FY 19-20**

The project was substantially completed during the first quarter FY 19-20. However, staff is awaiting completion of punch-list and close-out documents.



**Project PW0029 – Main Street Sidewalk Repairs**

Account Number: 0157070-530

Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 17-18	\$ 15,000	\$ -	\$ -	
Fiscal Year 18-19	-	-	15,000	
Fiscal Year 19-20	-	-	-	
Total	<u>\$ 15,000</u>	<u>\$ -</u>	<u>\$ 15,000</u>	<u>0</u>

**PROJECT DESCRIPTION**

---

This project will fund small sidewalk repair to level dangerous locations along Main Street. Infill sidewalks and repair of ADA ramps are also included in this project.

**Future Operating Impact:** None.

**FIRST QUARTER FY 19-20**

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Work orders were issued to contractor during the first quarter FY 19-20 for ADA Ramps and short section infill. In-house staff are making repairs at areas challenged by tree placement.

**Project PW0032 – Construct N. 6<sup>th</sup>/Main to Tyler and Main St Drainage**

Account Number:	003/050-7071-531			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 17-18	\$ 990,000	\$ -	\$ -	
Fiscal Year 18-19	-	-	-	
Fiscal Year 19-20	-	-	-	
Total	<u>\$ 990,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>990,000</u>

**PROJECT DESCRIPTION**

---

Currently, the drainage structures serving this area are approximately 60 years old. This project will fund construction of drainage improvements, in these two areas. The construction budget is \$990,000 with supplemental funding in Fund 050 (950,000).

***Future Operating Impact:*** Minimal.

**FIRST QUARTER FY 19-20**

---

Staff reviewed the draft of Preliminary Engineering Report during the first quarter FY 19-20. Staff expects comments to be returned to consultant by January 10, 2020.

**Project PW0033 – Hillridge Pump Station Construction Phase 1**

Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 17-18	\$ 535,000	\$ -	\$ -	
Fiscal Year 18-19	700,460	7,875	-	
Fiscal Year 19-20	-	3,449	1,088,448	
Total	<u>\$ 1,235,460</u>	<u>\$ 11,324</u>	<u>\$ 1,088,448</u>	<u>135,688</u>

**PROJECT DESCRIPTION**

---

The first portion of this project was funded in FY 17-18 for the construction of a new pump station on the existing site. The Hillridge Pump Station is over 50 years old and in need to repair.

***Future Operating Impact:*** None.

**FIRST QUARTER FY 19-20**

---

During the first quarter FY 19-20 the project was awarded to W. W. Payton Company. The “Notice to Proceed” was issued November 11, 2019. The major equipment has been ordered and no site work has begun at this time. Existing facility to remain in service until new facility is constructed.

**Project PW0034 – Aerial Crossings**

Account Number: 0037071-532

Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 17-18	\$ 25,000	\$ 10,916	\$ -	
Fiscal Year 18-19	140,000	2,000	-	
Fiscal Year 19-20	50,000	-	-	
Total	<u>\$ 215,000</u>	<u>\$ 12,916</u>	<u>\$ -</u>	<u>202,084</u>

**PROJECT DESCRIPTION**

---

This will be the second year of a multi-year project will address maintenance of exposed water and wastewater pipes that cross drainage channels. Both in-house and contract forces to be utilized. The main focus will be replacement of an aging waterline crossing over Little Cedar Bayou at S. 8<sup>th</sup> Street.

**Future Operating Impact:** None.

**FIRST QUARTER FY 19-20**

---

No update this quarter. However, the painting and recoating portion of the projects will commence in warmer weather.

## Project PW0041 – Public Works Facility Assessment

Funding:	Budget	Expenditures	Encumbrances	Remaining
Fiscal Year 18-19	\$ 65,000	\$ 24,435	\$ -	
Fiscal Year 19-20	75,000	7,394	17,557	
<b>Total</b>	<b>\$140,000</b>	<b>\$ 31,829</b>	<b>\$ 17,557</b>	<b>\$ 90,614</b>

### PROJECT DESCRIPTION

In FY 18-19 City Council asked that staff begin a needs assessment of the current Public Works Service Center. The current facility is 37 years old and does not meet wind-loading requirements. The assessment will provide direction for future design and improvements to the service center.

**Future Operating Impact:** None

### FIRST QUARTER FY 19-20

The existing building assessment has been completed. Additionally, the current and future space program has been completed to. However, the parking and equipment storage area needs to be analyzed. The first rough draft of floor plan is provided below. Input and comments from each division manager has been provided to the consultant.



**Project PW0043 – East Main Street Sidewalk**

Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 18-19	\$430,000	\$ 29,839	\$ -	
Fiscal Year 19-20	-	1,519	14,302	
Total	<u>\$430,000</u>	<u>\$ 31,358</u>	<u>\$ 14,302</u>	<u>\$ 384,340</u>

**PROJECT DESCRIPTION**

---

This project will fund design and construction of sidewalk on the south side of East Main from S. Broadway to S. Blackwell Street.

**FIRST QUARTER FY 19-20**

---

During the first quarter FY 19-20 the project has been bid and scheduled to be awarded on January 13, 2020.

**Project PW0044 – Replace Ground Tank – Collegeview Water Plant**

Account Number:	0037085-533			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 18-19	\$ 350,000	\$ 20,000	\$ 332,800	
Fiscal Year 19-20	-	-	-	
Total	<u>\$ 350,000</u>	<u>\$ 20,000</u>	<u>\$ 332,800</u>	<u>\$ (2,800)</u>

**PROJECT DESCRIPTION**

---

This project will fund design and replacement of a 50 year old water storage tank at the Bandridge Water Plant. The opportunity exists to increase the height to standard 24 foot.

**FIRST QUARTER FY 19-20**

---

During the first quarter FY 19-20 the project was awarded to Schier Construction Company. The demolition and replacement to take place during January 2020. TCEQ acknowledged planned increase in storage capacity.

**Project PW0046 – Pumps & Equipment Replacement**

Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 18-19	\$ 50,000	\$ 9,500	\$ -	
Fiscal Year 19-20	50,000	-	-	
<b>Total</b>	<u><u>\$100,000</u></u>	<u><u>\$ 9,500</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 90,500</u></u>

**PROJECT DESCRIPTION**

This project replaces aging pumps and motors within the Wastewater Treatment Plant and Water Production facilities.

**FIRST QUARTER FY 19-20**

During the first quarter FY 19-20, staff replaced the booster pump #2 at plant #7 as well as purchased two (2) SCBA Airpaks with accessories. However, there was no activity at the treatment plant due to priority of items still being defined.



**Project PW0047 – 25<sup>th</sup> Street Water Plant Generator (HMGP)**

Account Number:	015/0327070-530			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 19-20	\$ 425,000	\$ -	\$ -	
Total	<u>\$ 425,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 425,000</u>

**PROJECT DESCRIPTION**

---

This project will design and construct a natural-gas powered standby generator with automatic transfer switch for this water facility. Currently the facility has a manual switch for a portable generator. Total project cost is estimated at \$425,000.

**Future Operating Impact:** None

**FIRST QUARTER FY 19-20**

---

At the end of the first quarter of FY 19-20 the Texas Division of Emergency Management (TDEM) had not awarded this grant; therefore, project is pending re-distribution of available funds. (December 2019)

**Project PW0048 – Lift Station 40 Generator (HMGP)**

Account Number:	015/0327086-532			Budget
	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 19-20	\$ 235,000	\$ -	\$ -	
Total	<u>\$ 235,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 235,000</u>

**PROJECT DESCRIPTION**

---

This project will design and construct a natural-gas powered standby generator with automatic transfer switch for this wastewater conveyance facility. Currently the facility has a manual switch for a portable generator. Total project cost is estimated at \$235,000.

**Future Operating Impact:** None

**FIRST QUARTER FY 19-20**

---

At the end of the first quarter of FY 19-20 the Texas Division of Emergency Management (TDEM) had not awarded this grant; therefore, project is pending re-distribution of available funds. (December 2019)

**Project PW0049 – Replace Ground Tank – Hillridge Water Plant**

Account Number:	0037085-533			Budget
	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 19-20	\$ 300,000	\$ 20,000	\$ 10,000	
Total	<u>\$ 300,000</u>	<u>\$ 20,000</u>	<u>\$ 10,000</u>	<u>\$ 270,000</u>

**PROJECT DESCRIPTION**

---

This project funds design and replacement of a 45 year old water storage tank at the Hillridge Water Plant.

**Future Operating Impact:** Decreased maintenance costs.

**FIRST QUARTER FY 19-20**

---

The specifications and bid documents were being prepared at the conclusion of the first quarter FY 19-20.

**Project PW0050 – Coating Lomax Water Tower**

Account Number:	0037085-533			Budget
	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 19-20	\$ 600,000	\$ 50,000	\$ 25,000	
Total	<u>\$ 600,000</u>	<u>\$ 50,000</u>	<u>\$ 25,000</u>	<u>\$ 525,000</u>

**PROJECT DESCRIPTION**

---

This project funds the replacement of interior coating, repair work and over-coating the exterior for the 750,000 gallon elevated water tank.

**Future Operating Impact:** Routing maintenance will extend the life of the structure.

**FIRST QUARTER FY 19-20**

---

The specifications and bid documents were being prepared at the conclusion of the first quarter FY 19-20.

**Project PW0051 – Replace Heaters in Dewatering Building - WWTP**

Account Number:	0037087-532			Budget Remaining
	Budget	Expenditures	Encumbrances	
Fiscal Year 19-20	\$ 15,000	\$ 14,825	\$ -	
Total	<u>\$ 15,000</u>	<u>\$ 14,825</u>	<u>\$ -</u>	<u>\$ 175</u>

**PROJECT DESCRIPTION**

Currently, heaters are 20 years old and in need of replacement.

**Future Operating Impact:** Reduces maintenance on aging building heater.

**FIRST QUARTER FY 19-20**

During the first quarter FY 19-20 at the Treatment Plant, staff replaced heaters in dewatering building. This project has been completed.



## Project 669 – Sanitary Sewer Rehabilitation

Account Number:	0189881-669			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 19-20	\$ 300,000	\$ 958	\$ 189,806	
Total	<u>\$ 300,000</u>	<u>\$ 958</u>	<u>\$ 189,806</u>	<u>\$ 109,236</u>

### PROJECT DESCRIPTION

Public Works Department will perform in-house rehabilitation of sewers by slip line, point repairs, manhole sealing, smoke testing, and TV inspection. This program is mandated by the Texas Commission on Environmental Quality (TCEQ). **Note: This project does not roll forward each year. A new amount is budgeted each year.**

**Future Operating Impact:** None

### FIRST QUARTER FY 19-20

Numerous portions of this project were completed in first quarter FY19-20: 14 lift stations were cleaned by in-house staff; 40 point repairs were completed by in-house staff; 118 vertical feet of manhole repairs were completed by in-house staff; 17,397 feet of sanitary sewer main was smoke tested by in-house staff; 96 manholes were inspected by in-house staff; 3 cleanouts and/or cleanout shoes were installed by in-house staff; one dye flood test was performed by in-house staff; and 19 feet of sanitary sewer main was removed and replaced by in-house staff; 2 manholes and a cleanout were located by in-house staff. In addition, 7550 feet of sanitary sewer main was cleaned by in-house staff, in regards to trouble spot areas. Additionally, 14,448 feet of sanitary sewer main was cleaned by in-house staff. Contractors cleaned and televised 1159 feet of sanitary sewer main.



**Project 669 – Sanitary Sewer Rehabilitation**



**Project 669 – Sanitary Sewer Rehabilitation**



**Project SM0002 – Asphalt Street Surfacing**

Account Number:	0337071-531			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 19-20	630,000	318,005	-	
Total	<u>\$ 630,000</u>	<u>\$ 318,005</u>	<u>\$ -</u>	<u>\$ 311,995</u>

**PROJECT DESCRIPTION**

---

This project funds the annual program to resurface streets throughout the City with asphalt. **Note: This project does not roll forward each year. A new amount is budgeted each year.**

**Future Operating Impact:** Minimal.

**FIRST QUARTER FY 19-20**

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No update this quarter. This project will typically bid 2<sup>nd</sup> quarter to allow construction during late spring/summer months.

**Project SM0003 – Street Repair Material (in-house)**

Account Number:	0337071-531			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 16-17	\$ 50,000	\$ 50,205	\$ -	
Fiscal Year 17-18	50,000	38,992	-	
Fiscal Year 18-19	50,000	34,866	-	
Fiscal Year 19-20	50,000	3,097	5,903	
 Total	 <u>\$200,000</u>	 <u>\$ 127,160</u>	 <u>\$ 5,903</u>	 <u>66,937</u>

**PROJECT DESCRIPTION**

---

This project funds the purchase of materials for repairs that are completed by in-house street crews.

**Future Operating Impact:** None.

**FIRST QUARTER FY 18-19**

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Some materials purchased for concrete truck during the first quarter FY 19-20; however, more will be purchased during the 2<sup>nd</sup> quarter.

**Project SM0004 – Pinebluff Subdivision Construction (Angel Brothers)**

Account Number:	033/051-7071-531				Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget</u>	<u>Remaining</u>
Fiscal Year 16-17	\$2,000,000	\$ -	\$ -		
Fiscal Year 17-18	-	1,125,294	-		
Fiscal Year 18-19	-	825,250	-		
Fiscal Year 19-20	-	6,304	22,705		
 Total	 <u>\$2,000,000</u>	 <u>\$ 1,956,848</u>	 <u>\$ 22,705</u>		 <u>\$ 20,447</u>

**PROJECT DESCRIPTION**

---

This project includes pavement replacement and drainage improvements for the subdivision. The total project budget is \$2,000,000 with supplemental funding in Fund 050 (Drainage Fund) in the amount of \$1,792,687.

**Future Operating Impact:** None.

**FIRST QUARTER FY 19-20**

---

This project was completed during the first quarter FY 19-20. Staff is awaiting final invoice for retainage.

**Project SM0007 – Construct Sylvan and Jefferson**

Account Number:	015/003/0337071-531			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 17-18	\$560,000	\$ 3,662	\$ -	
Fiscal Year 18-19	-	-	-	
Fiscal Year 19-20	330,000	-	3,500	
 Total	 <u>\$890,000</u>	 <u>\$ 3,662</u>	 <u>\$ 3,500</u>	 <u>\$882,838</u>

**PROJECT DESCRIPTION**

---

This is a previous-year CIP project with scope that has expanded during design. Revised scope will include intersection alignment and concrete pavement on Jefferson, east of Bayshore Drive. Additional construction costs are estimated at 330,000. Additional funds to be provided by Fund 003 and 033.

**Future Operating Impact:** Improved street surface and improved area drainage.

**FIRST QUARTER FY 19-20**

---

In the first quarter FY 19-20 the project was awarded to Tandem Services, LLC. Currently, the construction contract is being executed.

**Project STR7TH – South 7<sup>th</sup> Street Paving and Drainage**

Account Number:	003/0337071-531			Budget
	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 18-19	\$ 139,340	\$ 139,340	\$ -	
Fiscal Year 19-20	2,435,000	14,083	351,940	
Total	<u>\$2,574,340</u>	<u>\$ 153,423</u>	<u>\$ 351,940</u>	<u>\$2,068,977</u>

**PROJECT DESCRIPTION**

---

(003) Utility Fund – This project will fund water main adjustments needed for drainage system on South 7<sup>th</sup> Street from Main Street to Fairmont Parkway. Total costs for Design and Construction is estimated at \$5,300,000.

(033) Drainage Fund – This project will fund design and construction of improved drainage with concrete curb and gutter with sidewalks on South 7<sup>th</sup> Street from Main Street to Fairmont Parkway. Total costs for Design and Construction is estimated at \$5,300,000

**Future Operating Impact:** Improved street surface and improved area drainage.

**FIRST QUARTER FY 19-20**

---

During the first quarter FY 19-20 the Preliminary Engineering report and surveying were completed. Additionally, the design is at 30%.

**Project STRLCB – Little Cedar Bayou Drive Concrete Paving**

Account Number:	0337071-531			Budget
	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 19-20	\$ 110,000	\$ -	\$ -	
 Total	<u>\$ 110,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 110,000</u>

**PROJECT DESCRIPTION**

---

This project included funding for replacement of park entrance road with concrete paving from South 8<sup>th</sup> Street to the park entrance.

***Future Operating Impact:*** None

**FIRST QUARTER FY 19-20**

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Staff began preparing specifications and bid documents during the first quarter FY 19-20.

**Project 655 – Meter Replacement Program**

Account Num 0039890-655

Funding:	Budget	Expenditures	Encumbrances	Budget Remaining
Fiscal Year 12-13	\$ 80,000	\$ 79,141	\$ -	
Fiscal Year 13-14	90,000	85,102	-	
Fiscal Year 14-15	290,000	110,163	-	
Fiscal Year 15-16	180,000	285,591	-	
Fiscal Year 16-17	250,000	317,186	-	
Fiscal Year 17-18	299,046	275,671	-	
Fiscal Year 18-19	300,000	299,682	-	
Fiscal Year 19-20	350,000	-	-	
<b>Total</b>	<b><u>\$1,839,046</u></b>	<b><u>\$ 1,452,535</u></b>	<b><u>\$ -</u></b>	<b><u>\$386,511</u></b>

**PROJECT DESCRIPTION**

---

This funds the annual program to continue replacing water meters.

**Future Operating Impact:** Reduced maintenance on old, broken water meters.

**FIRST QUARTER FY 19-20**

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This program will provide replacement for electronic components, meters and meter boxes.

**Project 697 – Valve Replacement Program (in-house)**

Account Number:	0039890-697			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 14-15	\$ 40,000	\$ 24,479	\$ -	
Fiscal Year 15-16	25,000	6,273	-	
Fiscal Year 16-17	25,000	8,034	-	
Fiscal Year 17-18	25,000	24,847	-	
Fiscal Year 18-19	25,000	15,421	-	
Fiscal Year 19-20	25,000	3,257	-	
Total	<u>\$ 165,000</u>	<u>\$ 82,311</u>	<u>\$ -</u>	<u>\$ 82,689</u>

**PROJECT DESCRIPTION**

---

This project is for material cost for City crews to replace non-functioning water main valves.

**Future Operating Impact:** Improved efficiency

**FIRST QUARTER FY 19-20**

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During the first quarter FY 19-20, staff replaced four (4) gate valves.

**Project 760 – Lift Station Improvements**

Account Number:	0039892-760			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Budget Remaining</u>
Fiscal Year 19-20	\$ 35,000	\$ -	\$ -	
Total	<u>\$ 35,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 35,000</u>

**Note: This project does not roll forward each year. A new amount is budgeted each year.**

**PROJECT DESCRIPTION**

---

This project will fund general repairs to the City’s various lift stations. Improvements may include replacing and repairing pumps, piping, and control panels.

**Future Operating Impact:** Improvements will lessen future maintenance and operating costs.

**FIRST QUARTER FY 19-20**

---

During the first quarter FY 19-20, staff replaced suction line on pump at lift station #32.



**Project 898- In-house Waterline Replacement**

Account Number:	0039890-898			Budget
Funding:	<u>Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining</u>
Fiscal Year 19-20	\$ 45,000	\$ 1,284	\$ -	
Total	<u>\$ 45,000</u>	<u>\$ 1,284</u>	<u>\$ -</u>	<u>\$ 43,716</u>

**PROJECT DESCRIPTION**

---

This project funds the replacement of small steel lines in the alleys of La Porte where numerous leaks and failures continue to occur. **Note: This project does not roll forward each year. A new amount is budgeted each year.**

**Future Operating Impact:** Reduction in leak repairs.

**FIRST QUARTER FY 19-20**

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During the first quarter FY 19-20, staff replaced 190 feet of waterline between N. 4<sup>th</sup>/5<sup>th</sup> Streets.



**Council Agenda Item  
February 24, 2020**

**8 (b) Receive report of the La Porte Development Corporation Board Meeting – Councilmember Nancy Ojeda**

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