

# PLANNING COMMITTEE

## COMMITTEE CHARTER

### PURPOSE

Based on the long range vision of the La Porte, Morgan's Point, and Shoreacres LEPC (the LEPC), planning in all its forms has been identified as a major area where service to the community is warranted.

The Planning Committee functions to update and exercise La Porte, Morgan's Point and Shoreacres emergency management plans to respond to any chemical release.

### SPONSOR & REPORTING

The Executive Committee and the LEPC Chairpersons are the sponsors of the Planning Committee. The Committee will report on its progress via e-mail, phone, and/or the Executive Committee and general membership meetings.

### CHARTER/SCOPE OF WORK

Scope of committee will include, but may not be limited to:

#### Primary

- (1) Reviewing existing federal, state and local plans for the purpose of coordination with the LEPC planning process.
- (2) Incorporating the National Response Plan (NRP) and National Incident Management System (NIMS) into emergency planning efforts for the communities of La Porte, Morgan's Point and Shoreacres.
- (3) Assisting with reviewing Municipal and Industrial Members' Emergency Response Plans.

#### Secondary

- (4) Developing procedures for responding to release reports.
- (5) Facilitating the communication of risk related information.
- (6) Assisting with hazard assessments from fixed and mobile sources.

#### Committee Considerations for both Primary & Secondary Scope

The committee, during its meetings, should consider the value of the following items:

- Meetings or communications shall be held as deemed necessary to accomplish the mission and goals of the LEPC.
- Interfacing with the Emergency Communications Committee, Emergency Response & Resources Committee, Hazardous Materials Facilities Liaison Committee, and/or Public Education and Information Committee, as well as potential outside groups such as Channel Industries Mutual Aid (CIMA) or adjacent LEPCs as deemed necessary in order to effectively implement the charter/scope of work of this committee.