

SAFETY FAIR COMMITTEE

COMMITTEE CHARTER

PURPOSE

Based on the long range vision of the La Porte, Morgan's Point, and Shoreacres LEPC (the LEPC), having a periodic "Safety Fair" for the communities of La Porte, Morgan's Point and Shoreacres helps to educate children and adults about the La Porte LEPC and is one method to meeting the goals of the Public Education and Information Committee.

This committee shall be over all aspects of the Safety Fair, including advertising, theme etc.

SPONSOR & REPORTING

The Executive Committee and the LEPC Chairpersons are the sponsors of the Safety Fair Committee, which is an ad hoc committee created as necessary by the LEPC Chairperson. The Committee will report on its progress via e-mail, phone, and/or the Executive Committee and general membership meetings.

CHARTER/SCOPE OF WORK

Scope of this ad hoc committee will include, but may not be limited to:

Primary

- (1) Solicitation of vendors to have exhibits and demonstrations at the fair.
- (2) Utilizing established event planning timeline to organize the fair.
- (3) Advertising and promotion of the event.
- (4) Management of the event.

Committee Considerations for both Primary & Secondary Scope

The committee, during its meetings, should consider the value of the following items:

- Meetings or communications shall be held as deemed necessary to accomplish the mission and goals of the LEPC.
- Interfacing with the Emergency Communications Committee, Emergency Response & Resources Committee, Hazardous Materials Facilities Liaison Committee, Planning Committee, and/or Public Education and Information Committee, as well as potential adjacent LEPCs as deemed necessary in order to effectively implement the charter/scope of work of this committee.