*La Porte, Morgan's Point, & Shoreacres*

LOCAL EMERGENCY PLANNING COMMITTEE

LEPC ...safety in knowledge

# ***Meeting Agenda***

January 12, 2017

11:00 AM

La Porte ISD Support Services Building, located at 2015 Sens Road, La Porte, TX

Call To Order

Introductions

Approval of Minutes from Prior Month

Committee Reports

- Emergency Communications: Kristin Gauthier
  - A. Incidents
  - B. Reverse Drills
  - C. E-Notify Updates: Dan Heiken
- Emergency Response and Resources: Richard Bass
- Hazardous Materials Facilities Liaison: Burch Estes
- Planning: Lance Hardcastle
- Public Education & Information: Dena Mahan
- Membership Committee: Bill Bower
- Treasurer's Report: Shelly Simon
- Golf Tournament: Robert Eldridge
- Bylaws Review: Clayton Hackett

Old Business

- Vote on Treasurer: Clayton Hackett
- Annual Contributions and Membership Update Form: Shelly Simon
- Tier II Reports: Dena Mahan
- Vendor Presentations: Jeff Suggs
- TCEQ Grant Award: Kristin Gauthier

New Business

- Shattered Dreams: Donald Ladd
- Tier II Training: Shelly Simon
- 30th Anniversary of the LEPC: Clayton Hackett

Presentations

- Presentation by Jesse Davila, Intercontinental Terminals
- Presentation by Martin Coleman, PeroxyChem

Good of the Order

Adjournment

La Porte, Morgan's Point, & Shoreacres

LOCAL EMERGENCY PLANNING COMMITTEE

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# *Meeting Minutes*

November 10, 2016

**Call To Order**

Clayton Hackett called to order the regular meeting of the LEPC on November 10, 2016 at 11:06 a.m. at 2015 Sens Road, La Porte, Texas.

**Introductions**

Introductions were made around the room. Kristin introduced Shelly Simon as the new LEPC Coordinator.

**Approval of Minutes from Last Meeting**

A request was made to correct the minutes to show the correct response from Lubrizol during their reverse drill on September 28, 2016. A motion by Richard Bass, Kuraray Elastomers, was made to accept the October 13, 2016 meeting minutes, as corrected. Tim Buchanan, INEOS, seconded the motion. A vote was taken; Motion carried.

**Reports**

**a) Emergency Communications – Kristin Gauthier:**

1. **Incidents –**
   - **a.** CenterPoint Gas 10/25/16: A small release of mercaptan occurred from a CenterPoint storage tank on the northeast side of town, causing an odor to spread southwest across the city. It took a while before the City was made aware of the source of the odor, which caused some confusion. During the incident, the City utilized the new Dispatcher Generated E-Notify feature to inform facilities in the area; however, the initial notification did not work properly. Dan identified and resolved the issue.
   - **b.** Lubrizol 10/31/16: At 09:45, during offload of material called Polyolefin Anhydride, the vent line developed a low pressure leak. Communications via radio and intercom instructed the personnel in affected areas to proceed to their evacuation assembly area. Alarm was also pulled from security while personnel were leaving the area. Offload was immediately shut down to stop leak and emissions were of minimal quantity. This incident should have been entered as a level 1 but was entered as a level 3 by accident. Our E-notify controllers did not notice the entry issue until we were contacted by neighbor facility.
   - **c.** Kuraray EVAL 11/8/16: La Porte EMS responded to an incident just outside the EVAL plant involving an independent contractor that was injured while working on a power line in the utility easement.

2. **Reverse Drills**
   - **a.** 10/20/16 – PeroxyChem: Facility was contacted by Dispatch around 1230 (actual time was not provided in the notes). PeroxyChem sent in the initial E-Notify at 1243 and the All Clear at 1252.
   - **b.** 10/27/16 – Southern Ionics: Facility was contacted by Dispatch at 2007. The facility was experiencing phone issues. The correct person was notified at 2014. Southern Ionics sent in the initial E-Notify at 2038 and the All Clear at 2041.
   - **c.** 11/03/16 – Zeon Chemicals: Facility was contacted by Dispatch at 0200. Zeon did not submit the initial E-Notify until 0645. The All Clear was sent at 0647.
   - **d.** The Committee will be looking at ways to revamp/enhance the Reverse Drills in 2017.

3. **E-Notify Update – Dan Heiken**
   No update

**b) Emergency Response & Resources – Richard Bass:** Richard thanked the Shelter in Place drill participants and discussed some of the lessons learned from the drill. The Committee is working on an After Action Report for the school. Dena will discuss this in more detail later in the meeting.

**c) Hazardous Materials Facility Liaison – Burch Estes:** No report.

**d) Planning – Lance Hardcastle:** The Committee met today to review the final recommendations in the Transportation RMP report. The Committee has also reviewed a handful of Facility Emergency Response Plans. They are looking at potential projects for 2017.

e) **Public Education & Information – Dena Mahan:** The Committee will meet in January. Dena still needs volunteers to help stuff stockings on November 29th for Christmas on Main, which will take place on December 1st. Kristin discussed the lighted parade and Jingle Bell Run that will take place in coordination with Christmas on Main and noted that sponsorships are still needed.

f) **Membership Committee – Bill Bower:** Bill has responded to inquiries and said we have one new member.

g) **Treasurer's Report:** Total receipts equaled $4,870.50, including one final contribution and a reimbursement by the City of La Porte for an incorrect charge by our promotional items vendor. Total disbursements equaled $9,501.19 for final Safety Fair expenses, the final RMP project/HMEP grant payment, lunch expenses, secretarial services, and expenses for the Shelter in Place drill. The total available funds as of October 31, 2016 was $42,119.53.

Copies of the 2017 Contribution Worksheet were made available in the back of the room. We will continue to email them to the membership.

h) **Golf Tournament – Robert Eldridge:** The Committee will start meeting in the near future to plan for the Golf Tournament.

**Old Business**

- A vote was taken to reelect Jeff Suggs, Kuraray Elastomers, as Vice Chairman for a 2-year term. No other nominations were received. Ray Cook, Dow, made a motion to reelect Jeff Suggs as Vice Chairman of the LEPC. Rick Deel, Lubrizol, seconded the motion. A vote was taken; Motion carried.
- Kristin discussed meeting presentations and said we are seeking presenters for the 2017 meetings. If you are interested in presenting, please email Shelly at laportelepc@gmail.com

**New Business**

- Jeff Suggs discussed allowing presentations for vendors that would like to explain the products and services their companies provide. He asked that these vendors consider purchasing lunch for the membership on the day of their presentation in exchange for the opportunity to present.
- Clayton said we will be forming an Ad Hoc Bylaws Review Committee to review and update the LEPC Bylaws. This Committee will consist of the Executive Committee and 2-3 additional members from the general membership. If you are interested in serving on this Committee, please contact Clayton.
- Clayton discussed addition of a Treasurer position for the LEPC to serve in an oversight capacity for additional financial accountability. Nominations were accepted from the floor for the position of Treasurer. Ray Cook, Dow, said he would be willing to serve as Treasurer. We will continue to allow nominations and take a vote at the next membership meeting in January.
- Dena discussed some after action items from the Shelter in Place drill that was conducted with the school district. One of the items that was discovered is that several schools are either missing Shelter in Place kits and/or need additional supplies; especially some of the newly rebuilt campuses. Dena asked if the LEPC membership would be willing to contribute funds to provide supplies. Kristin suggested we make a decision during today's meeting. Bill Bower made a motion to spend up to $5,000 to purchase currently needed Shelter in Place supplies for the school district. Robert Eldridge seconded the motion. A vote was taken. Motion carried.
- Clayton reminded the membership that there will be no meeting in December. Our next membership meeting will take place on January 12, 2017.

**Presentations**

- David Bierling from the Texas A&M Transportation Institute (TTI) provided a presentation on the final Transportation Risk Management Plan (RMP) Report, which was funded through the HMEP Grant.
- Jesse Davila with Intercontinental Terminals agreed to postpone his presentation until January, for the sake of time.

**Good of the Order**

- Clayton wished everyone a Happy Thanksgiving, Merry Christmas, and Happy New Year.

Motion to adjourn the meeting was made and passed. Meeting adjourned @ 12:18 p.m.

**2016 Monthly membership meetings:**

**No Meeting in December**

## LA PORTE, MORGAN'S POINT, & SHOREACRES LEPC TREASURER'S REPORT

LOCAL EMERGENCY PLANNING COMMITTEE LEPC ...safety in knowledge

## REPORT DATE: January 12, 2017

**BALANCE AS OF LAST REPORT: November 10, 2016**

| | |
|---|---|
| Checking Account Balance | $40,040.57 |
| **TOTAL FUNDS:** | **$40,040.57** |

**RECEIPTS SINCE LAST MEETING:**

| | |
|---|---|
| | $0.00 |
| **TOTAL RECEIPTS SINCE LAST MEETING:** | **$0.00** |

**DISBURSEMENTS SINCE LAST MEETING:**

| | |
|---|---|
| | $9,369.35 |
| **TOTAL DISBURSEMENTS SINCE LAST MEETING:** | **$9,369.35** |

| | |
|---|---|
| Checking Account Balance as of December 31, 2016 | $30,671.22 |
| **TOTAL AVAILABLE FUNDS as of December 31, 2016** | **$30,671.22** |

*Shelly Simon*

**LEPC Coordinator**

01/09/17

# 2016 LA PORTE LEPC MEMBERS

January 12, 2017

| Company | Representative | Initials | Alternate Rep | Initials |
|---|---|---|---|---|
| Air Gas | Harriss, Ashley | | Adams, Don | |
| Air Liquide - Bayport | Johnson, Greg | | Hollywood, Mark | MAD |
| Air Liquide - La Porte | Bell, Michael | | ~~Legros, Kyle~~ Jesus Garcia | JG Strand in |
| Air Liquide - La Porte SMR | Mathew, Abraham | | Vickerman, Damion | |
| Air Products, L.P. - La Porte | Harp, Steve | | Igo, Tom | |
| AkzoNobel Chemicals - Pasadena | Bower, Bill | | Norman, Nathan | |
| AkzoNobel Polymers - Independence Pkwy | Wilson, Ron | | Hernandez, Roy | |
| Albemarle, L.L.C. | Shilt, Todd | | Hance, Erin | |
| ALTIVIA | Stoerner, Ronnie | | Grimes, Jeff | |
| AMPAC Fine Chemicals | Cheatham, Dewayne | | Briscoe, Tina | |
| Athlon Solutions | Kepp, Richard | | Lathan, William | |
| Baker Petrolite - Pasadena | Buffington, Stephan | | Fordyce, Ryan | CHANGE TO DALE REYNOLDS |
| Bayport Industrial | | | | |
| BRASKEM, PP Americas | Ludwig, Ken | KL | Prevost, La Shonda | |
| CBSL Transportation | Kogut, Joe | | Sandoval, Arabella | |
| Chem-Coast Inc. | Detwiler, Rick | | Murray, Phil | |
| Chemours | Boozer, Lisa | | Gallion, James | |
| Chevron Phillips | Royall, Randy | | Martin, Christ | |

# 2016 LA PORTE LEPC MEMBERS

January 12, 2017

| | | | | |
|---|---|---|---|---|
| City of La Porte | Gauthier, Kristin | | Mahan, Dena | |
| City of Morgan's Point | Ditrich, Sherri | | Richardson, Bryan | |
| City of Shoreacres | Stall, David | | Harrison, Troy | |
| CTEH | Steger, April | | Riggs, Dave | |
| Dana Suttles | Humphries, Calvin | | | |
| DB Western, Inc. | Hextell, Dean | | Bocksnick, Mike | |
| Dow Chemical - Bayport | Cook, Ray | RSC | Upchurch, Dale | |
| Dow Chemical - La Porte | Cook, Ray | RSC | Upchurch, Dale | |
| Dow Pipeline | Cloud, Larry | LPC | | |
| DuPont - La Porte | McDonald, Lakeah | LM | Webb, Scott | |
| E.R. Carpenter L.P. | Catron, Mike | MC | Kapfer, Andy | |
| Enterprise Products Operating L.P. | Farmer, James + Kirby Boeckhorn | | Jurisch, Nicole | |
| Equistar Pipeline | Russell, Kevin | | LeBlanc, Greg | |
| Eurecat U.S. INC. | Estes, Burch | | McCulloch, Fred | |
| EXEL Inc. | Webb, Corey | | | |
| EXXONMobil Pipeline Co. | Melendez, Jamie | | Wischnewsky, Chris | |
| Garner Environmental Services, Inc. | Fair, Breanna | | Lynn, Josh | |
| Gas Innovations | Brandt, Christ | | Madray, Ashley | |
| Goodyear Tire & Rubber | ~~Sebastian~~, Jim | | Hebert, Valerie | |

Warren, Angela

# 2016 LA PORTE LEPC MEMBERS

January 12, 2017

| | | | | |
|---|---|---|---|---|
| Greif | Ramirez, Ruben | | Chirstensen, Patrice | |
| Gulbrandsen Technologies | Mejias, Edgar | | Schloss, Chris | |
| HARCROS Chemicals | Guerra, Jorge | | Childress, Monica | MC |
| Highway Transport Chemical LLC | Mueller, Danny | | Hall, Barry | |
| INEOS Olefins & Polymers USA | Buchanan, Tim | TB | Turner, Don | |
| INEOS Oligomers | Novak, Courtney | | Dowdy, Jed | |
| Intergulf | Wallace, Stephen | | Minter, Chris | |
| Invista | King, Stephanie | | Mason, Alan | |
| ITC | Holley, Carl | | Davila, Jesus | |
| Jacobson Warehouse | Bay, Curtis | | Clark, Edward | |
| Kinder Morgan | Allen, Darren | | ~~Powe, John~~ Rebecca Price | |
| Kuraray America EVAL | Scales, Kimberly | KS. | Kuhfeldt, Sheryl | |
| Kuraray America POVAL | DeVries, Jennifer | | Eldridge, Robert | REE |
| Kuraray America Septon | Bass, Richard | RB | Suggs, Jeff | |
| Kuraray La Porte | McKay, Erin | EM | Thacker, Jermichael | |
| La Porte ISD | Culver, Kimberly Knowles, David | dK | | |
| Lhoist North America | Potter, Watson | | | |
| Linde Gas, L.L.C. | Koumbias, Micahel | | Leavins, Jake | |
| Lonestar Ecology | Stringer, Watt | | Lawbrison, Jimmy | |

# 2016 LA PORTE LEPC MEMBERS

January 12, 2017

| | | | | |
|---|---|---|---|---|
| Lubrizol - Bayport | Sonnier, David | | Deel, Rick | |
| LyondellBasell - BYO | Hardcastle, Lance | LA | Deborde, Co | |
| LyondellBasell - Choate | Hardcastle, Lance | LA | Deborde, Co | |
| LyondellBasell - La Porte | ~~Israel, Chris~~ Clyde Coxie | CC | ~~Freeman, Torcasa~~ Tom White | |
| Metton America, Inc | McNeill, Gwendolyn | GM | Johnson, Judy | JJ |
| Nissan Chemical - Houston/Pasadena | Pace, Keith | | Contreras, Gene | |
| Noltex | McKinley, Billy | | Mann, Tim | |
| NRG - San Jacinto Plant | Birbeck, Bruce | | Morgan, Roger | |
| NRG - SR Bertron Plant | Birbeck, Bruce | | Morgan, Roger | |
| Odfjell Terminals | | | Stewart, Chad | |
| Oxyvinyls-Houston Operations (LP/Battleground) | Cox, Justin | | Shirey, Michael Charles O'Brien | CRO |
| PeroxyChem - Pasadena | Coleman, Martin | MC | ~~Melder, Bud~~ | |
| Port of Houston | Rizzo, Colin | | Dowda, Jessie | |
| Praxair Inc | Freuler, Tom | TF | Ratcliff, Toby | |
| San Jacinto College District | Kasch, Jemsha | | Lambert, Ginger | |
| Shell Pipeline | Cline, Tracey | | Duplessis, Rosco | |
| Solvay | Pearce, Kevin | KVP | Haertling, Andrea | |
| South Coast | Adame, Belinda | | Glasgow, Kirk | |
| Southern Ionics | Hackett, Clayton | CD | Boyd, Joey | |

# 2016 LA PORTE LEPC MEMBERS

January 12, 2017

| | | | | |
|---|---|---|---|---|
| Total Petrochemicals | Sipe, David | | Stokes, Bobby | |
| Trecora Chemical | Holt, Sara | | Hornik, Tim | |
| TYCO (Pentair) | Speer, Steve | | | |
| Zeon Chemicals | Owens, Gary | | Souris, Jeff | |
| Members in red above are paying members<br>Members listed below are not paying members | | | | |
| American Red Cross | Conerly, Phoebe | | Compian, Joe | |
| Bayshore Medical | Swanagan, Lindsay | | | |
| Centerpoint | | | | |
| City of Deer Park | Hemminger, Robert | | | |
| City of La Porte - Fire Department | Ladd, Donald | | Henson, Jared | |
| City of La Porte - Fire Marshal | Meekins, Clif | | | |
| City of La Porte - Police Department | Bradley, Shaye | | Daeumer, Matt | |
| City of Pasadena | Gant, Walter | | Bengochea, Frank | |
| City of Webster | Ferro, Joe | | | |
| Detection & Measurement Systems | | | | |
| E-MERGE | Heiken, Dan | | | |
| Green Light Safety | Palmer, Joe | | | |
| Gulf Coast Waste Disposal Authority | Reese, Ben | | | |

# 2016 LA PORTE LEPC MEMBERS

January 12, 2017

| | | | | |
|---|---|---|---|---|
| Harris County | | | | |
| - - - OEM | Wade, David | | Sloan, Mark | |
| - - - POLLUTION CONTROL | Hill, Craig | | Martin, Jonathan | |
| - - - PUBLIC HEALTH & ES | McClendon, Mac | | | |
| - - - SHERRIFS OFFICE | Brown, Ron | | Harrison, SGT. Kimball | |
| Harris County - Commissioner - Pct 2 | Darbonne, Jacque | | Frank, Henry | HF |
| Kaneka North America | Blake, Dale | | Landry, Sean | |
| Logic-Spot | Miller, Candace | | | |
| OMI Environmental Solution | Mikes, Tina | | | |
| San Jacinto Battleground Historic Site | Shirley, David | | | |
| Senator Mike Jackson's Office | Lewis, Barbara | | | |
| Texas General Land Office | Harding, Maren | | | |
| Texas Industrial Medical | Taylor, Elizabeth | | Moses, Rick | |
| Texas Parks & Wildlife | Shirley, David | | Deardorff, Tyler | |
| Union Pacific | Lerch, Frank | | O'Brien, Tim | |
| US Coast Guard | Sampert, R.J. | | | |
| Veterans HSE, LLC | West II, SFC Walter | | | |

# 2016 LA PORTE LEPC MEMBERS

January 12, 2017

| Company | Representative | Initials | Alternate Rep | Initials |
|---|---|---|---|---|
| Industrial Rescue | Dan Marberry | DM | | |
| Industrial Rescue | David Vire | DV | | |
| City of Shoreacres | Troy Harrison | TH | | |
| Lubrizol | Pat Shannon | PS | | |
| Solvay | Michael Henry | MH | | |
| Citizen | Barbara Moore | BM | | |
| TCEQ | Travis Cay | TC | | |
| Citizen | Allen Hayes | AH | | |
| Magellan Midstream Partners | Bob Chapman | BC | | |
| [redacted] | [redacted] | | | |
| Wolselen | Bryan Doty | BD | | |
| [redacted] | | | | |
| North Channel LEPC | Rick Andrea | RA | RA4302@yahoo.com | |
| BOSTCO - KM | Rebecca Price | RP | rebecca_price@kindermorgan.com | |
| Omi Env. Solutions | Wyn Norris | WN | WNNorris@omies.com | |
| Richard Nguyen | Harris County CERT | RN | RichardNguyen_US@yahoo.com | |
| Joe Pelline | Greenleaf | JP | | |
| Mike Nolan | CTEH | MN | | |
| Dow Chemical | Jeff Lichon | JL | | |
| with O'Brien's | Stephanie Bailey | SB | sbailey@withobriens.com | |