

La Porte, Morgan's Point, & Shoreacres

LOCAL EMERGENCY PLANNING COMMITTEE



## **Meeting Agenda**

February 9, 2017

11:00 AM

La Porte ISD Support Services Building, located at 2015 Sens Road, La Porte, TX

Call To Order

Introductions

Approval of Minutes from Prior Month

Committee Reports

- Emergency Communications: Kristin Gauthier
  - A. Incidents
  - B. Reverse Drills
  - C. E-Notify Updates: Dan Heiken
- Emergency Response and Resources: Richard Bass
- Hazardous Materials Facilities Liaison: Burch Estes
- Planning: Lance Hardcastle
- Public Education & Information: Dena Mahan
- Membership Committee: Bill Bower
- Treasurer's Report: Shelly Simon
- Golf Tournament: Robert Eldridge
- Bylaws Review: Clayton Hackett

Old Business

- Annual Contributions and Membership Update Form: Shelly Simon
- Tier II Reports: Dena Mahan

New Business

- LEPC Membership Survey: Dena Mahan
- Attendance Report: Clayton Hackett

Presentations

- Presentation by April Steger, CTEH
- Presentation by Martin Coleman, PeroxyChem

Good of the Order

Adjournment

***Lunch is being provided by CTEH***



## **Meeting Minutes**

January 12, 2017

### **Call To Order**

Clayton Hackett called to order the regular meeting of the LEPC on **January 12, 2017** at 11:06 a.m. at 2015 Sens Road, La Porte, Texas.

### **Introductions**

Introductions were made around the room.

### **Approval of Minutes from Last Meeting**

A motion by Robert Eldridge, Kuraray POVAL, was made to accept the **November 10, 2016** meeting minutes. Dena Mahan, City of La Porte, seconded the motion. A vote was taken; Motion carried.

### **Reports**

#### **a) Emergency Communications – Kristin Gauthier:**

##### **1. Incidents –**

- a. INEOS Oligomers 11/10/16: At approximately 2:00 p.m., an uncontrolled release of boron trifluoride (BF<sub>3</sub>) occurred. Site ordered a shelter-in-place for adjacent units and an evacuation for the PAO unit. This event lasted approximately 30 minutes, resulting in approximately 43 pounds of BF<sub>3</sub> released. A level 2 E-notify was submitted for this event.
- b. Kuraray Septon 12/1/16: At 10:06, a member of production noticed a fire on the south side of the Drying Building between the row of pallets and the south ditch. Contractors working on the south side of the Drying Building were using a chop saw to cut rebar which caused sparks to travel through a large stack of wooden pallets into the grass starting a fire. Plant alarm was sounded and personnel were instructed to report to their rally point for accountability. At 10:08, Ops and IC was established. At 10:09, EOC was stood up reporting accountability. At 10:10, the fire was extinguished with a single hose line. An all clear war issued at 10:22.
- c. Noltex 12/20/16: Submitted a Level 2 for an odor that originated offsite (wind) was out of the north). Kristin said she encourages facilities to submit an E-Notify if they have an odor concern, but to submit it as a Level 1 courtesy notification and clarify the source or suspected source of the odor in the comments section.
- d. Alpha Technical Services (ATS) 12/27/2016: La Porte Fire responded to a potential grass fire in the area of Fairmont and Underwood. When they arrived on scene, they realized the cloud was actually coming from a facility off Underwood. They identified ATS as the source and notified the facility that they were having a release. The facility was unaware of the release at the time. Plant personnel responded by shutting off the vent from a railcar that was venting through a carbon bed to the flare. The line was purged with nitrogen and the flare shutdown, which stopped the release. La Porte Fire recommended a shelter in place to a couple of businesses in the immediate area until the release was stopped. Pasadena Fire also responded. This facility is in the Southeast Regional LEPC, so Pasadena OEM met with them following the release in order to discuss what occurred and the need for the company to use E-Notify for emergency notification.
- e. Altivia 1/5/17: Around 8:33 a.m. on January 5, 2017, operators in the control room received an alarm from a set of 8-point phosgene detectors within the Area B unit. They immediately went out to investigate and did not detect any odor. They were in the field for about 5 minutes when they received another alarm, this time from an adjacent set of monitors. The operators started to look outside the immediate area and discovered a flange on our phosgene recovery unit was releasing vapor. This incident was resolved at 8:45 a.m. Total time from first alarm to having the incident under control was 12 minutes. During the 12 minutes, our fence-line phosgene monitors did not detect any vapors, it was only some of the monitors within our operating units that alarmed. Once the situation was stabilized, data was pulled from the area monitors and a simulation was run on the SAFER system. Based on the release point, wind speed, and direction at the time, the SAFER system calculated that we may have had a phosgene concentration over the fence line of about 0.01 parts per million (ppm). The resulting plume shows to have terminated at the west edge of Fairmont Parkway before dissipating. According to OSHA, the odor detection threshold for phosgene is around 0.125 ppm. Facility exposure protocols for monitoring exposures begin at 25 ppm-minute. Personnel does not believe there to have been any health concerns or significant off-site impact. No notification on Emerge/E-Notify was made because the entire event happened in just 12 minutes and was over before notification could be made. At 9:53 a.m., personnel contacted the Office of Emergency Management for a courtesy notification

of the incident. Additional details were also provided to the Office of Emergency Management following the event via email.

## 2. Reverse Drills

- a. 11/11/16 – Air Liquide Fairmont: Facility was contacted by Dispatch around 1000. Air Liquide sent in the initial E-Notify at 1029 and the All Clear at 1040.
- b. 11/23/16 – Dow Bayport: Facility was contact by Dispatch around 0200. Dow sent in the initial E-Notify at 0207. Dispatch did not receive an All Clear.
- c. 12/6/16 – Gulbrandsen Technologies: Dispatch did not have the correct 24-hour number for the facility. Kristin confirmed the correct number with Gulbrandsen, and updated it for Dispatch.
- d. 12/13/16 – Kuraray POVAL – Facility was contacted by Dispatch around 2000. Kuraray sent in the initial E-Notify at 2032. Dispatch did not receive an All Clear.
- e. 12/20/16 – Chemours: Facility was contacted by Dispatch at 0536. No response was received.
- f. 1/5/17 – Air Products: Facility was contacted by Dispatch at 2006. No response was received.
- g. 1/12/17 – Athlon Solutions: Facility was contacted by Dispatch around 0200. Athlon sent in the initial E-Notify at 0247 and the All Clear at 0256.

## 3. E-Notify Update – Dan Heiken

Dan discussed updates to E-Notify and potential browser issues. He is trying to identify what browsers each company is using in order to ensure the system works properly.

- b) **Emergency Response & Resources – Richard Bass:** The Committee will meet next month at 10:30 a.m. before the membership meeting. The Committee will once again work with the City, CIMA, and La Porte ISD on the Shelter in Place drill that will take place sometime this fall.
- c) **Hazardous Materials Facility Liaison – Burch Estes:** Burch has been reviewing the Bylaws and plans to ensure the Committee adheres more closely to its responsibilities identified in the Bylaws.
- d) **Planning – Lance Hardcastle:** The Committee met today to discuss various items, such as review of the Committee Charter, the recommendations from the Transportation RMP, and potential 2017 projects, including a fixed facility RMP and conducting reviews of facility Emergency Response Plans.
- e) **Public Education & Information – Dena Mahan:** Christmas on Main took place on December 1<sup>st</sup> and it was a great turnout. Thank you to all the LEPC volunteers that worked the event. The volunteers handed out safety stockings stuffed with preparedness information to over 600 people. In addition, safety stockings were distributed to the various senior living communities in La Porte prior to Christmas. Thank you to Barbara Norwine and several other volunteers that helped distribute the stockings to one of our senior living apartment communities.
- f) **Membership Committee – Bill Bower:** No report.
- g) **Treasurer's Report:** We did not take in any receipts during the month of December. Total disbursements equaled \$9,369.35 for lunch, chairs for public education events, Shelter in Place supplies for La Porte ISD, giveaways for Christmas on Main, secretarial services, etc. The total available funds as of December 31, 2016 was \$30,671.22.

Copies of the 2017 Contribution Worksheet were made available in the back of the room. We will continue to email them to the membership.

- h) **Golf Tournament – Robert Eldridge:** The Committee met this morning. The Golf Tournament will take place on March 22<sup>nd</sup>. Registration forms were made available in the back of the room. The Committee is seeking sponsorships, door prizes, and goodie bag items for the event.

## Old Business

- A vote was taken to elect Ray Cook, Dow, as Treasurer for a 2-year term. No other nominations were received. Jeff Suggs, Kuraray Septon, made a motion to elect Ray Cook as Treasurer of the LEPC. Kristin Gauthier, City of La Porte, seconded the motion. A vote was taken; Motion carried.
- Shelly discussed annual contributions and the LEPC membership update form. The membership update form should be completed online by January 31<sup>st</sup>. Member contributions are due to the LEPC by April.
- Tier II Reports are due to the State, LEPC, and Fire Department by March 1<sup>st</sup>. Please email reports in the .t2s format to [LEPC@laportetx.gov](mailto:LEPC@laportetx.gov).
- Jeff Suggs discussed allowing presentations for vendors that would like to explain the products and services their companies provide. He asked that these vendors consider purchasing lunch for the membership on the day of their presentation in exchange for the opportunity to present.
- Kristin announced that the LEPC has been awarded approximately \$94,000.00 through the TCEQ LEPC Grant. The grant will be used to convert remaining outdoor warning sirens from electric to solar, purchase radios for the La Porte Fire Department, develop a Risk Management Plan based on fixed facilities in the LEPC, and develop an Emergency Preparedness Guide for La Porte, Morgan's Point, and Shoreacres.

## **New Business**

- Donald Ladd and a representative from La Porte ISD spoke on the La Porte High School Shattered Dreams program. A video was shown describing the positive impact the program has had on high school students in La Porte. Information was made available for those companies wishing to support the program.
- The City of Pasadena will host a Tier II Training class on January 23<sup>rd</sup>. Flyers were made available in the back of the room.
- Clayton announced that this year is the 30<sup>th</sup> Anniversary of the La Porte, Morgan's Point, and Shoreacres LEPC. An Ad Hoc Committee has been formed to plan an anniversary celebration this year. Jeff Suggs will chair that Committee.

## **Presentations**

- Jesse Davila from Intercontinental Terminals provided an overview of their facility.

## **Good of the Order**

Motion to adjourn the meeting was made and passed. Meeting adjourned @ 12:15 p.m.

LA PORTE, MORGAN'S POINT, & SHOREACRES LEPC **TREASURER'S REPORT**



REPORT DATE: February 9, 2017

**BALANCE AS OF LAST REPORT: January 12, 2017**

Checking Account Balance	<u>\$30,671.22</u>
<b>TOTAL FUNDS:</b>	<b>\$30,671.22</b>

**RECEIPTS SINCE LAST MEETING:**

	<u>\$59,876.22</u>
<b>TOTAL RECEIPTS SINCE LAST MEETING:</b>	<b>\$59,876.22</b>

**DISBURSEMENTS SINCE LAST MEETING:**

	<u>\$1,411.19</u>
<b>TOTAL DISBURSEMENTS SINCE LAST MEETING:</b>	<b>\$1,411.19</b>

Checking Account Balance as of January 31, 2017	<u>\$89,136.25</u>
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<b>TOTAL AVAILABLE FUNDS as of January 31, 2017</b>	<b><u>\$89,136.25</u></b>
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*Shelby Simon*  
LEPC Coordinator

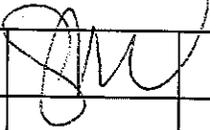
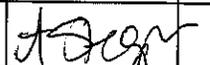
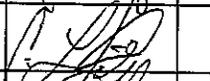
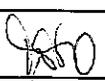
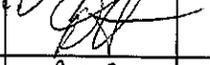
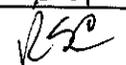
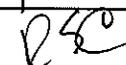
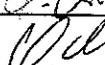
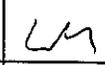
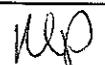
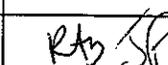
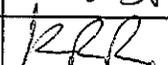
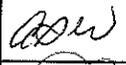
# 2017 LA PORTE LEPC MEMBERS

February 9, 2017

Company	Representative	Initials	Alternate Rep	Initials
Air Gas	Harriss, Ashley	AH	Adams, Don	
Air Liquide - Bayport	Johnson, Greg	JS	Hollywood, Mark	MSH
Air Liquide - La Porte	Bell, Michael		Legros, Kyle	
Air Liquide - La Porte SMR	Mathew, Abraham		Vickerman, Damion	
Air Products, L.P. - La Porte	Harp, Steve		Igo, Tom	
AkzoNobel Chemicals - Pasadena	Bower, Bill	WB	Norman, Nathan	
AkzoNobel Polymers - Independence Pkwy			Hernandez, Roy	RH
Albemarle, L.L.C.	Shilt, Todd	LW (LARA WAGNER)	Hance, Erin	
ALTIVIA	Stoerner, Ronnie		Grimes, Jeff	JG
AMPAC Fine Chemicals	Cheatham, Dewayne	DC	Briscoe, Tina	
Athlon Solutions	Kepp, Richard	RK	Lathan, William	WL
Baker Petrolite - Pasadena	Buffington, Stephan		Reynolds, Dale	
Bayport Industrial				
BRASKEM, PP Americas <i>Zebulon Nji Zebnji@outlook.com</i>	Ludwig, Ken	KL	Prevost, La Shonda	
CBSL Transportation	Kogut, Joe		Sandoval, Arabella	Lindsay Carranza
Chem-Coast Inc.	Detwiler, Rick		Murray, Phil	
Chemours	Boozer, Lisa	LB	Gallion, James	
City of La Porte	Gauthier, Kristin	KG	Mahan, Dena	DM

## 2017 LA PORTE LEPC MEMBERS

February 9, 2017

City of Morgan's Point	Ditrich, Sherri		Richardson, Bryan	
City of Shoreacres	Stall, David		Harrison, Troy	
CTEH	Steger, April		Niles, Mike	
Dana Suttles	Humphries, Calvin		Danielle Owens	
DB Western, Inc.	Hextell, Dean		Bocksnick, Mike	
Dow Chemical - Bayport	Cook, Ray		Upchurch, Dale	
Dow Chemical - La Porte	Cook, Ray		Upchurch, Dale	
Dow Pipeline	Cloud, Larry		Roger Smith	
DuPont - La Porte	McDonald, Lakeah		Webb, Scott	
E.R. Carpenter L.P.	Catron, Mike		Posey, Mark	
Enterprise Products Operating L.P.	Farmer, James <sup>Ricky</sup> <del>Bockhorn</del>		Jurisch, Nicole	
Equistar Pipeline	Russell, Kevin		LeBlanc, Greg	
Eurecat U.S. INC.	Estes, Burch		McCulloch, Fred	
EXEL Inc.	Webb, Corey			
EXXONMobil Pipeline Co.	Melendez, Jamie		Wischnewsky, Chris	
Garner Environmental Services, Inc.	Fair, Breanna		Lynn, Josh	
Gas Innovations	Brandt, Christ		Madray, Ashley	
Goodyear Tire & Rubber	<del>Sebastian, Jim</del> Angela Warren		Hebert, Valerie	
Greif	Ramirez, Ruben		Chirstensen, Patrice	

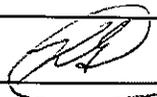
## 2017 LA PORTE LEPC MEMBERS

February 9, 2017

Gulbrandsen Technologies	Mejias, Edgar		Schloss, Chris	CS
HARCROS Chemicals	Guerra, Jorge		Childress, Monica	MC
Highway Transport Chemical LLC	Mueller, Danny		Hall, Barry	
INEOS Olefins & Polymers USA	Buchanan, Tim		Turner, Don	DLT
INEOS Oligomers	<del>Novak, Courtney</del> Novak, Courtney	Christy	Dowdy, Jed	
Intergulf	Wallace, Stephen		Minter, Chris	
Invista	<del>King, Stephanie</del> Josh Clark	Sc	Mason, Alan	ALM
ITC	Holley, Carl		Davila, Jesus	JM
Jacobson Warehouse	Bay, Curtis		Clark, Edward	
Kinder Morgan	Allen, Darren	DA	Price, Rebecca	
Kuraray America EVAL	Scales, Kimberly	K	Kuhfeldt, Sheryl	
Kuraray America POVAL	Robert Eldridge	RE	Jennifer DeVries	
Kuraray America Septon	Bass, Richard	R	Suggs, Jeff	
Kuraray La Porte	McKay, Erin	EM	Thacker, Jermichael	
La Porte ISD	Culver, Kimberly	K	David Knowles	DK
Lhoist North America	Potter, Watson			
Linde Gas, L.L.C.	Koumbias, Micahel	M	Leavins, Jake	
Lonestar Ecology	Stringer, Watt	WS	Lawbrison, Jimmy	JL
Lubrizol - Bayport	Sonnier, David	D	Deel, Rick	

## 2017 LA PORTE LEPC MEMBERS

February 9, 2017

LyondellBasell - BYO	Hardcastle, Lance	LH	Deborde, Co	
LyondellBasell - Choate	Hardcastle, Lance	LH	Deborde, Co	
LyondellBasell - La Porte	Coxie, Clyde		Wolfe, Thomas	TW
Metton America, Inc	McNeill, Gwendolyn	GM	Johnson, Judy	JJ
Nissan Chemical - Houston/Pasadena	Pace, Keith		Contreras, Gene	Gene C.
Noltex	McKinley, Billy	Bu	Mann, Tim	
Odfjell Terminals	DeShazo, Kevin		Stewart, Chad	
Oxyvinyls-Houston Operations (LP/Battleground)	Cox, Justin		Shirey, Michael	
PeroxyChem - Pasadena	Coleman, Martin			
Port of Houston	Rizzo, Colin		Dowda, Jessie	
Praxair Inc	Freuler, Tom	TX	Ratcliff, Toby	
San Jacinto College District			Lambert, Ginger	
Shell Pipeline	Cline-McElroy, Tracey		Barker, Phillip	
Solvay	Pearce, Kevin	KVP	Haertling, Andrea	
South Coast	Adame, Belinda		Glasgow, Kirk	
Southern Ionics	Hackett, Clayton	CH	Boyd, Joey	
Total Petrochemicals	Sipe, David	DS	Stokes, Bobby	
Trecora Chemical	Holt, Sara	Sh	Gabriel Garcia	
TYCO (Pentair)	Speer, Steve			

## 2017 LA PORTE LEPC MEMBERS

February 9, 2017

Zeon Chemicals	Owens, Gary		Souris, Jeff	
Company	Representative	Initials	Alternate Rep	Initials
American Red Cross			Compian, Joe	
Bayshore Medical	Swanagan, Lindsay	<i>LSM</i>		
Centerpoint				
City of Deer Park	Hemminger, Robert			
City of La Porte - Fire Department	Ladd, Donald	<i>DL</i>	Henson, Jared	
City of La Porte - Fire Marshal	Meekins, Clif			
City of La Porte - Police Department	Bradley, Shaye		Daeumer, Matt	<i>MMD</i>
City of Pasadena	Gant, Walter		Bengochea, Frank	
City of Webster	Ferro, Joe			
Detection & Measurement Systems				
E-MERGE	Heiken, Dan	<del><i>DA</i></del>		
Green Light Safety	Palmer, Joe			
Gulf Coast Waste Disposal Authority	Reese, Ben	<i>BR</i>		
Harris County				
--- OEM	Wade, David	<i>DW</i>	Sloan, Mark	
--- POLLUTION CONTROL	Hill, Craig		Martin, Jonathan	
--- PUBLIC HEALTH & ES	McClendon, Mac			

## 2017 LA PORTE LEPC MEMBERS

February 9, 2017

--- SHERRIFS OFFICE	Brown, Ron	<i>[Signature]</i>	Harrison, SGT. Kimball	
Harris County - Commissioner - Pct 2	Darbonne, Jacque		Frank, Henry	
Kaneka North America	Blake, Dale		Landry, Sean	
OMI Environmental Solution	Mikes, Tina			
TCEQ	Lay, Travis	<i>TZ</i>		
Texas General Land Office	Harding, Maren			
Texas Industrial Medical	Taylor, Elizabeth		Moses, Rick	
Texas Parks & Wildlife	Shirley, David	<i>DWS</i>	Deardorff, Tyler	
Union Pacific	Lerch, Frank		O'Brien, Tim	
US Coast Guard	Sampert, R.J.			
Veterans HSE, LLC	West II, SFC Walter			

# 2017 LA PORTE LEPC MEMBERS

February 9, 2017

Company	Representative	Initials	Alternate Rep	Initials
KANEKA N.A.	DALE BLAKE			
<del>John</del> Witt (Baker)	John Carroll	JC		
<del>CITIZEN</del>	Allen HAYES	AH		
SOLVAY	Luis M. MARTINEZ SR.	Lmm		
Joe Palmer	Greenlight	GP		
Lubrizol	PAT Shannon	PS		
Dow	Jett Lichen	JL		
Dana	Danell Owens	DO		
CTEM	Mike Niles	mn		
Harris County CERT	Richard Nguyen	Rng		
Linde Tijenim				
HARRIS COUNTY STAFF	G.L. HAMMOND, LT	GH		
Barbara Norwine	Citizen	BN		
RICK ANORGA	NORTH CITIZEN LEPC			