



Meeting Agenda

March 9, 2017

11:00 AM

La Porte ISD Support Services Building, located at 2015 Sens Road, La Porte, TX

Call To Order

Introductions

Approval of Minutes from Prior Month

Committee Reports

- Emergency Communications: Kristin Gauthier
 - A. Incidents
 - B. Reverse Drills
 - C. E-Notify Updates: Dan Heiken
- Emergency Response and Resources: Richard Bass
- Hazardous Materials Facilities Liaison: Burch Estes
- Planning: Lance Hardcastle
- Public Education & Information: Dena Mahan
- Membership Committee: Bill Bower
- Treasurer's Report: Shelly Simon
- Golf Tournament: Robert Eldridge
- Bylaws Review: Clayton Hackett

Old Business

- Annual Contributions and Membership Update Form: Shelly Simon
- Tier II Reports: Dena Mahan
- LEPC Membership Survey: Dena Mahan

New Business

- Railcar Training by Transcar and Union Pacific: Jeff Suggs
- May 23, 2017 Deer Park LEPC at the Jimmy Burke Center: Kristin Gauthier

Presentations

- Presentation by Richard Kepp, Athlon Solutions

Good of the Order

Adjournment



Meeting Minutes

February 9, 2017

Call To Order

Clayton Hackett called to order the regular meeting of the LEPC on February 9, 2017 at 11:03 a.m. at 2015 Sens Road, La Porte, Texas.

Introductions

Introductions were made around the room.

Approval of Minutes from Last Meeting

A motion by Ray Cook, Dow Chemical, was made to accept the January 12, 2017 meeting minutes. Richard Bass, Kuraray SEPTON, seconded the motion. A vote was taken; Motion carried.

Reports

a) Emergency Communications – Kristin Gauthier:

1. Incidents –

a. ITC 1/12/17: Personnel reported an accident located at their facility and Tidal Road in which an 18 wheeler crossing the railroad tracks struck a switching engine. No injuries were reported, but the accident resulted in a temporary road closure to allow the vehicle to be cleared from the area and an accident investigation to be conducted.

b. Noltex 1/25/17: A member of production reported a small fire caused by leaking methanol that came into contact with an ignition source. The leaking methanol was a result of a bearing and seal failure on a methanol storage tank pump. Plant alarms were sounded and the E-Notify and CAER line messages were placed. The initial E-Notify was placed as a Level 2, shelter in place, since the full extent of the situation was not known at that time and, because of the close proximity to neighboring facilities. ERT personnel immediately responded to put out the fire and shut-off any process lines in the area. Approximately seven minutes later, a second Level 2 notification was placed stating that the fire was out and no shelter in place was required. The entire event from the initial alarm to an all clear being given lasted approximately thirty minutes. There were no injuries, off-site impacts, or severe equipment damages reported. No methanol above the reportable quantity was released. Kristin added that when issuing a shelter in place, to please use the comments section to greater explain the recommended protective action for the community, and to place a phone call to her. She also added that when reporting a vapor release, to use the comment section to explain why the release is being reported as a Level 1, and not a Level 2. In addition, when reporting an unknown odor or an odor for an unknown source, to please clarify in the comments section if the odor is originating onsite or offsite in the comments section.

2. **Reverse Drills:** No report. Kristen added that she and dispatch would be working together to update our contact list based on the information being submitted by members. Monthly reverse drills and reports will start back at the beginning of March with a reminder being sent out with a summary of what the weekly reverse drills are about and the script attached to it. Jeff suggested that we add a quarterly full blown communication exercise with a volunteer company in addition to the random weekly drills by dispatch to enhance this process. He volunteered one of the Kuraray companies for the month of April.

3. E-Notify Update – Dan Heiken

No report.

b) **Emergency Response & Resources – Richard Bass:** No report. The Committee will meet next month at 10:30 a.m. before the membership meeting. Shelly will send a reminder notice to all members of the committee the week of the meeting.

c) **Hazardous Materials Facility Liaison – Burch Estes:** Burch has been reviewing the Bylaws and plans to ensure the Committee adheres more closely to its responsibilities identified in the Bylaws.

d) **Planning – Lance Hardcastle:** The Committee met today and discussed the recommendations from the 2016 La Porte Transportation RMP and did a brainstorming exercise on taking the information provided from the RMP to

utilize for the LEPC. Reviewed six separate emergency response plans to see what the LEPC could learn as a group. Will continue to discuss the new EPA ruling for May 30, 2017, on LEPC reporting's of large and small waste generators.

- e) **Public Education & Information – Dena Mahan:** Christmas on Main took place on December 1st and it was a great turnout. Thank you to all the LEPC volunteers that worked the event. The volunteers handed out safety stockings stuffed with preparedness information to over 600 people. In addition, safety stockings were distributed to the various senior living communities in La Porte prior to Christmas. Thank you to Barbara Norwine and several other volunteers that helped distribute the stockings to one of our senior living apartment communities.
- f) **Membership Committee – Bill Bower:** No report.
- g) **Treasurer's Report:** We did not take in any receipts during the month of December. Total disbursements equaled \$9,369.35 for lunch, chairs for public education events, Shelter in Place supplies for La Porte ISD, giveaways for Christmas on Main, secretarial services, etc. The total available funds as of December 31, 2016 was \$30,671.22.

Copies of the 2017 Contribution Worksheet were made available in the back of the room. We will continue to email them to the membership.

- h) **Golf Tournament – Robert Eldridge:** The Committee met this morning. The Golf Tournament will take place on March 22nd. Registration forms were made available in the back of the room. The Committee is seeking sponsorships, door prizes, and goodie bag items for the event.

Old Business

- A vote was taken to elect Ray Cook, Dow, as Treasurer for a 2-year term. No other nominations were received. Jeff Suggs, Kuraray Septon, made a motion to elect Ray Cook as Treasurer of the LEPC. Kristin Gauthier, City of La Porte, seconded the motion. A vote was taken; Motion carried.
- Shelly discussed annual contributions and the LEPC membership update form. The membership update form should be completed online by January 31st. Member contributions are due to the LEPC by April.
- Tier II Reports are due to the State, LEPC, and Fire Department by March 1st. Please email reports in the .t2s format to LEPC@laportetx.gov.
- Jeff Suggs discussed allowing presentations for vendors that would like to explain the products and services their companies provide. He asked that these vendors consider purchasing lunch for the membership on the day of their presentation in exchange for the opportunity to present.
- Kristin announced that the LEPC has been awarded approximately \$94,000.00 through the TCEQ LEPC Grant. The grant will be used to convert remaining outdoor warning sirens from electric to solar, purchase radios for the La Porte Fire Department, develop a Risk Management Plan based on fixed facilities in the LEPC, and develop an Emergency Preparedness Guide for La Porte, Morgan's Point, and Shoreacres.

New Business

- Donald Ladd and a representative from La Porte ISD spoke on the La Porte High School Shattered Dreams program. A video was shown describing the positive impact the program has had on high school students in La Porte. Information was made available for those companies wishing to support the program.
- The City of Pasadena will host a Tier II Training class on January 23rd. Flyers were made available in the back of the room.
- Clayton announced that this year is the 30th Anniversary of the La Porte, Morgan's Point, and Shoreacres LEPC. An Ad Hoc Committee has been formed to plan an anniversary celebration this year. Jeff Suggs will chair that Committee.

Presentations

- Jesse Davila from Intercontinental Terminals provided an overview of their facility.

Good of the Order

Motion to adjourn the meeting was made and passed. Meeting adjourned @ 12:15 p.m.

LA PORTE, MORGAN'S POINT, & SHOREACRES LEPC **TREASURER'S REPORT**



REPORT DATE: March 9, 2017

BALANCE AS OF LAST REPORT: February 9, 2017

Checking Account Balance \$89,136.25

TOTAL FUNDS: \$89,136.25

RECEIPTS SINCE LAST MEETING:

\$53,445.18

TOTAL RECEIPTS SINCE LAST MEETING: \$53,445.18

DISBURSEMENTS SINCE LAST MEETING:

\$437.84

TOTAL DISBURSEMENTS SINCE LAST MEETING: \$437.84

Checking Account Balance as of February 28, 2017 \$142,143.59

TOTAL AVAILABLE FUNDS as of February 28, 2017 \$142,143.59

Shelby Simon
LEPC Coordinator

03/07/17

2017 LA PORTE LEPC MEMBERS

March 9, 2017

Company	Representative	Initials	Alternate Rep	Initials
Air Gas	Harris, Ashley	AM	Adams, Don	
Air Liquide - Bayport	Johnson, Greg	GF	Hollywood, Mark	
Air Liquide - La Porte	Bell, Michael		Legros, Kyle ^{Stand in} Jesusbaron	JG
Air Liquide - La Porte SMR	Mathew, Abraham		Vickerman, Damion	
Air Products, L.P. - La Porte	Harp, Steve		Igo, Tom	
AkzoNobel Chemicals - Pasadena	Bower, Bill	BB	Norman, Nathan	
AkzoNobel Polymers - Independence Pkwy		BB	Hernandez, Roy	RB
Albemarle, L.L.C.	Shift, Todd		Hance, Erin	ES
Allen Hayes, Citizen	Hayes, Allen			
ALTIVIA	Stoerner, Ronnie	RS	Grimes, Jeff	
AMPAC Fine Chemicals	Cheatham, Dewayne		Briscoe, Tina	
Athlon Solutions	Kepp, Richard	RK	Lathan, William	WL
Baker Petrolite - Pasadena	Buffington, Stephan		Reynolds, Dale	
Barbara Norwine, Citizen	Norwine, Barbara	BN		
Bayport Industrial				
BRASKEM, PP Americas	Ludwig, Ken	Li	Prevost, La Shonda	
CBSL Transportation	Kogut, Joe		Sandoval, Arabella	LC Lindsay Carranz
Chem-Coast Inc.	Detwiler, Rick		Murray, Phil	

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Chemours	Boozer, Lisa	<i>LB</i>	Gallion, James	
City of La Porte	Gauthier, Kristin		Mahan, Dena	
City of Morgan's Point	Ditrich, Sherri		Richardson, Bryan	
City of Shoreacres	Stall, David		Harrison, Troy	
CTEH	Steger, April		Niles, Mike	
Dana Suttles	Humphries, Calvin			
DB Western, Inc.	Hextell, Dean	<i>DH</i>	Bocksnick, Mike	
Dow Chemical - Bayport	Cook, Ray	<i>RC</i>	Upchurch, Dale	<i>D.V.</i>
Dow Chemical - La Porte	Cook, Ray	<i>RC</i>	Upchurch, Dale	<i>D.V.</i>
Dow Pipeline	Cloud, Larry		Roger Smith	
DuPont - La Porte	McDonald, Lakeah	<i>LM</i>	Webb, Scott	
E.R. Carpenter L.P.	Catron, Mike		Posey, Mark	<i>Mark Posey</i>
Enterprise Products Operating L.P.	Farmer, James	<i>JF</i>	Jurisch, Nicole	<i>NJ</i>
Equistar Pipeline	Russell, Kevin		LeBlanc, Greg	
Eurecat U.S. INC.	Estes, Burch	<i>Burch Estes</i>	McCulloch, Fred	
EXEL Inc.	Webb, Corey			
EXXONMobil Pipeline Co.	Melendez, Jamie		Wischnewsky, Chris	
Gamer Environmental Services, Inc.	Fair, Breanna		Lynn, Josh	
Gas Innovations	Brandt, Christ		Madray, Ashley	

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Goodyear Tire & Rubber	Sebastian, Jim		Hebert, Valerie <i>Angela Warren</i>	<i>ASW</i>
Greif	Ramirez, Ruben		Chirstensen, Patrice	
Gulbrandsen Technologies	Mejias, Edgar		Schloss, Chris	
HARCROS Chemicals	Guerra, Jorge		Childress, Monica	
Highway Transport Chemical LLC	Mueller, Danny		Hall, Barry	
INEOS Olefins & Polymers USA	Buchanan, Tim	<i>TB</i>	Turner, Don	
INEOS Oligomers	Hamilton Novak, Courtney	<i>OH</i>	Dowdy, Jed	
Intergulf	Wallace, Stephen	<i>SAW</i>	Minter, Chris	<i>CM</i>
Invista	King, Stephanie		Mason, Alan	<i>ARM</i>
ITC	Holley, Carl		Davila, Jesus	<i>J</i>
Jacobson Warehouse	Bay, Curtis		Clark, Edward	
Kinder Morgan	Allen, Darren	<i>DA</i>	Price, Rebecca	
Kuraray America EVAL	Scales, Kimberly	<i>KS</i>	Kuhfeldt, Sheryl	
Kuraray America POVAL	Robert Eldridge	<i>RE</i>	Jennifer DeVries	
Kuraray America Septon	Bass, Richard	<i>RB</i>	Suggs, Jeff	
Kuraray La Porte	McKay, Erin	<i>EM</i>	Thacker, Jermichael	<i>JT</i>
La Porte ISD	Culver, Kimberly	<i>K</i>	<i>David Knowles</i>	<i>dk</i>
Lhoist North America	Potter, Watson			
Linde Gas, L.L.C.	Koumbias, Michael		Leavins, Jake	<i>PKW</i>

Wilkins, Paul

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Lonestar Ecology	Stringer, Watt	<i>Watt</i>	Lawbrison, Jimmy	
Lubrizol - Bayport	Sonnier, David	<i>DS</i>	Deel, Rick	<i>R. Deel</i>
LyondellBasell - BYO	Hardcastle, Lance	<i>LH</i>	Deborde, Co	
LyondellBasell - Choate	Hardcastle, Lance	<i>LH</i>	Deborde, Co	
LyondellBasell - La Porte	Coxie, Clyde	<i>LH</i>	Wolfe, Thomas	
Metton America, Inc	McNeill, Gwendolyn		Johnson, Judy	
Nissan Chemical - Houston/Pasadena	Pace, Keith		Contreras, Gene	<i>Gene C</i>
Noltex	McKinley, Billy	<i>BM</i>	Mann, Tim	
Odfjell Terminals	DeShazo, Kevin	<i>KS</i>	Stewart, Chad	
Oxyvinyls-Houston Operations (LP/Battleground)	Cox, Justin	<i>JC</i>	Shirey, Michael	
PeroxyChem - Pasadena	<i>Natalia Turner</i> Coleman, Martin	<i>NT</i>		
Port of Houston	Rizzo, Colin		Dowda, Jessie	
Praxair Inc	Freuler, Tom		Ratcliff, Toby	
San Jacinto College District			Lambert, Ginger	
Shell Pipeline	Cline-McElroy, Tracey		Barker, Phillip	
Solvay	Pearce, Kevin	<i>KVP</i>	Haertling, Andrea	
South Coast	Adame, Belinda		Glasgow, Kirk	
Southern Ionics	Hackett, Clayton	<i>CH</i>	Boyd, Joey	
Total Petrochemicals	Sipe, David	<i>DS</i>	Stokes, Bobby	

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Trecora Chemical	Holt, Sara	<i>JH</i>	Gabriel Garcia	
TYCO (Pentair)	Speer, Steve			
Zeon Chemicals	Owens, Gary		Souris, Jeff	
Company	Representative	Initials	Alternate Rep	Initials
American Red Cross			Compian, Joe	
Bayshore Medical	Swanagan, Lindsay			
Centerpoint	<i>CHARLES SYBERT</i>			
City of Deer Park	Hemminger, Robert			
City of La Porte - Fire Department	Ladd, Donald		Henson, Jared	
City of La Porte - Fire Marshal	Meekins, Clif			
City of La Porte - Police Department	Bradley, Shaye		Daeumer, Matt	
City of Pasadena	Gant, Walter		Bengochea, Frank	
City of Webster	Ferro, Joe			
Detection & Measurement Systems				
E-MERGE	Heiken, Dan	<i>[Signature]</i>		
Green Light Safety	Palmer, Joe			
Gulf Coast Waste Disposal Authority	Reese, Ben	<i>BR</i>	<i>BR</i>	
Harris County				
--- OEM	Wade, David		Sloan, Mark	

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--- POLLUTION CONTROL	Hill, Craig		Martin, Jonathan	
--- PUBLIC HEALTH & ES	McClendon, Mac			
--- SHERRIFS OFFICE	Brown, Ron		Harrison, SGT. Kimball	
Harris County - Commissioner - Pct 2	Darbonne, Jacque		Frank, Henry	
Kaneka North America	Blake, Dale		Landry, Sean	
OMI Environmental Solution	Mikes, Tina	TM		
TCEQ	Lay, Travis	TL		
Texas General Land Office	Harding, Maren			
Texas Industrial Medical	Taylor, Elizabeth		Moses, Rick	
Texas Parks & Wildlife	Shirley, David	DS	Deardorff, Tyler	
Union Pacific	Lerch, Frank		O'Brien, Tim	
US Coast Guard	Sampert, R.J.			
Veterans HSE, LLC	West II, SFC Walter			

2017 LA PORTE LEPC MEMBERS

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Company	Representative	Initials	Alternate Rep	Initials
Witt O'Brien's	Stephanie Bailey	SB		
HORIZON ENVIRONMENTAL	COURTNEY GUNN	CG		
Horizon Environmental	Jack Ostermaier	JO		
Delliee Hubbard	NO LEPC	OH		
USES	Jimmy Smith	JS		
NORTH CHANNEL CEPC	RICK ANDRESA	RA		
KANEKA N.A.	DALE BLAICE	DB		
KANEKA N.A.	Has L Paul	HP		
Barbara Norwine	CITICEN			
ALLEN HAYES	CITICEN	AH		
Keep CLEAN GULF Conference	Kayla Sparks	KS		
"	Carey Buchholtz	CB		
"	CASSIE DAVIE	CD		
Rail Logix	R Bailey	RB		
Houston Business Roundtable	John Buchanan			
CITIZEN	Amy Hatch	AH		