



Meeting Agenda

April 13, 2017

11:00 AM

La Porte ISD Support Services Building, located at 2015 Sens Road, La Porte, TX

Call To Order

Introductions

Approval of Minutes from Prior Month

Committee Reports

- Emergency Communications: Kristin Gauthier
 - A. Incidents
 - B. Reverse Drills
 - C. E-Notify Updates: Dan Heiken
- Emergency Response and Resources: Richard Bass
- Hazardous Materials Facilities Liaison: Burch Estes
- Planning: Lance Hardcastle
- Public Education & Information: Dena Mahan
- Membership Committee: Bill Bower
- Treasurer's Report: Shelly Simon
- Golf Tournament: Robert Eldridge
- Bylaws Review: Clayton Hackett

Old Business

- Annual Contributions: Shelly Simon
- Tier II Reports: Kristin Gauthier
- LEPC Membership Survey: Kristin Gauthier
- TRANSCAER Training: Jeff Suggs
- May 23, 2017 Deer Park LEPC at the Jimmy Burke Center: Kristin Gauthier

New Business

- Parade Float in City of La Porte's 125th Anniversary Parade: Jeff Suggs

Presentations

- Bylaws Revision Presentation: Clayton Hackett
- Presentation by Ashley Harriss and Mark Guthrie, Airgas

Good of the Order

Adjournment



Meeting Minutes

March 9, 2017

Call To Order

Clayton Hackett called to order the regular meeting of the LEPC on **March 9, 2017** at 11:05 a.m. at 2015 Sens Road, La Porte, Texas. Dan Heiken provided a demo on the mobile version of E-Notify that is currently being developed. Jeff Suggs discussed the current status of the update.

Introductions

Introductions were made around the room. He made mention to all members to make sure that they have signed in at the back of the room so that they are accounted for. He also asked for a show of hands for those who may be attending the meeting for the first time, and also, for those who have attended all three meetings this year.

Approval of Minutes from Last Meeting

A motion by Richard Kepp, Athlon Solutions, was made to accept the **February 9, 2017** meeting minutes. Jeff Suggs, Kuraray SEPTON, seconded the motion. A vote was taken; Motion carried.

Reports

- a) **Emergency Communications – Kristin Gauthier:** No Report. Kristin added that she didn't have any Level 2 or 3 incident reports for the past month. She also added there were some Level 1's, but she didn't see any major issues, and asked if any members had anything they would like to report. No reports.
 - a. **Reverse Drills:** No report. Kristen reminded all members that drills just started back up this week from the break taken to get contact information cleaned up. She said she is going to have Shelly send out the Reverse Drill summary and script as a reminder to members of what to expect when they are called, and that we would be moving forward with the drills starting back with one this week, and will be having one a week. Jeff will be conducting more in-depth drills once a quarter.
 - b. **E-Notify Update – Dan Heiken:** Dan provided details on how the EHCMA Emergency Management Committee is trying to simplify the process of the Emerge and to make a phone application work on your phone, iPad, and personal computer. He asked all members to conduct an incident test, and let he or Jeff know of any problems they may have. They will be using their developmental site and have disabled all communication on it so when a Level 3 is sent, there shouldn't be any issues.
- b) **Emergency Response & Resources – Richard Bass:** The Committee met today before the meeting and have a date of September 26 for the CIMA 4 drill. They will be reaching out to LPISD to see if they will be able to combine a Shelter-in-Place drill at the schools. Because of the drill location, the committee will also be reaching out to neighboring LEPC's to see if they would like to participate. The Committee will meet next month at 10:30 a.m. before the membership meeting.
- c) **Hazardous Materials Facilities Liaison – Burch Estes:** The Committee met today before the meeting to review and discuss their Committee Charter. They will continue to review ideas for any updating that may need to be done. Burch passed around a volunteer sign-up sheet for the City's Household Hazardous Waste Day that is tentatively scheduled for April 1st. Volunteers are needed to support the event. Flyers for the event were made available in the back of the room.
- d) **Planning – Lance Hardcastle:** The Committee met today and discussed the recommendations from the 2016 La Porte Transportation RMP. The committee would like to make recommendations to the LEPC Executive Committee for short-term and long-term goals related to transportation issues. The Committee reviewed several emergency response plans to learn opportunities and challenges with various plans in order to make recommendations to the LEPC members for future plan development.
- e) **Public Education & Information – Dena Mahan:** Kristin will be assisting with this Committee while Dena is on maternity leave. The Wally Wise Program is coming up in April. We are working to coordinate the schedule with the school district. There will be more presentations this year, so we will need support from our Committee and other LEPC members. The Baker 6th Grade program will take place in May. We are waiting for the school district to provide date for the program.
- f) **Membership Committee – Bill Bower:** Bill is working with the Hazardous Materials Facilities Liaison Committee to look at membership. Clayton reminded all members that they are required to have a representative serve on a Subcommittee.
- g) **Treasurer's Report:** We took in receipts of \$53,445.18 for member contributions and golf tournament sponsorships. Total disbursements equaled \$437.84 for lunch, golf tournament trinkets, etc. The total available funds as of February 28, 2017 was \$142,143.59. We have two large payments pending that have not yet cleared the bank.

Copies of the 2017 Contribution Worksheet were made available in the back of the room. We will continue to email them to the membership.

- h) Golf Tournament – Robert Eldridge:** We currently have 30 teams, but would like to have 32 teams. Robert encouraged anyone considering a team to register as soon as possible. We still need sponsors for goodie bags, door prizes, and meals (lunch, dinner, and drinks). We have not received any door prizes to date. The Committee will meet immediately following this Committee.
- i) Bylaws Review – Clayton Hackett:** We will be presenting the Bylaws revisions at the April membership meeting.

Old Business

- Annual contributions and membership update – Shelly Simon: Shelly has a list of those members that have paid their annual contribution and completed their membership update form. We are still missing quite a few, so Shelly will be sending email reminders to those we are missing. The contribution worksheet is due in April. The membership information is very important because the City's Dispatch Center needs that information for emergency situations and the Reverse Drills. Reminder, these are two separate forms.
- Tier II Reports – Kristin Gauthier: Dena has been tracking reports and we will bring an updated list of reports received to the next membership meeting. Kristin will contact any E-Notify members that have not submitted their report yet. The LEPC requires the Tier II Reports be submitted in the .t2s format.
- LEPC Membership Survey – Clayton Hackett: We will be sending out a link to the LEPC Membership Survey and encourage all members to complete the survey. The Executive Committee will be reviewing the responses to determine current strengths and weaknesses of the LEPC.

New Business

- TRANSCAER training – Jeff Suggs: There are flyers with information about the training in the back of the room. The training will take place May 16th-18th. This training is not offered often, so we encourage members to attend. TRANSCAER provided the LEPC a grant for the training in the amount of \$1,000. The Executive Committee approved to match these funds with a \$1,000 donation in order to provide additional support for the training. Jeff told members to contact Tina Mikes if they have any questions about the training.
- May 23rd Deer Park LEPC Meeting – Kristin Gauthier: The Deer Park and Southeast Regional LEPC's are hosting a meeting with Nim Kidd, Chief of Emergency Management for the State of Texas. We have been asked to provide financial support for the lunch meeting. The Executive Committee is going to discuss a donation at their next meeting and will let the membership know how we are going to proceed next month. The meeting will be a good opportunity to share information about our LEPC with the State. More information will be provided next month.

Presentations

- Richard Kepp from Athlon Solutions provided an overview of their facility.

Good of the Order

- Stephanie Bailey from Witt O'Brien's discussed an EPA/USCG Compliance Workshop they will be hosting on April 5th. Flyers are available in the back of the room and will be emailed with the meeting minutes.
- Richard Kepp with Athlon Solutions discussed PPE they recently acquired at their plant that they think would be beneficial to our members. He invited members to contact him or visit the plant if they would like more information about the product.
- Rick Deel with EHCMA discussed the 305 All-Hazards Incident Management Team training that will take place April 3rd-7th. He encouraged anyone interested to register at www.preparingtexas.org. He announced that EHCMA is transitioning to a new website and communications system. EHCMA is looking at current legislation and the opportunity to work with other organizations regarding bills related to drones, a State chemical alert system, and certification of volunteers firefighters and industrial fire brigades.
- Jesse Davila with ITC announced their site has decided to seek VPP and would like any advice from members who have been through the process.
- Clayton reminded vendors that they have the opportunity to provide a presentation to the membership on their products and provide lunch to the membership.

Motion to adjourn the meeting was made and passed. Meeting adjourned @ 11:53 a.m.

LA PORTE, MORGAN'S POINT, & SHOREACRES LEPC **TREASURER'S REPORT**



REPORT DATE: April 13, 2017

BALANCE AS OF LAST REPORT: March 9, 2017

Checking Account Balance \$142,143.59

TOTAL FUNDS: \$142,143.59

RECEIPTS SINCE LAST MEETING:

\$3,174.73

TOTAL RECEIPTS SINCE LAST MEETING: \$3,174.73

DISBURSEMENTS SINCE LAST MEETING:

\$72,250.00

TOTAL DISBURSEMENTS SINCE LAST MEETING: \$72,250.00

Checking Account Balance as of March 31, 2017 \$73,068.32

TOTAL AVAILABLE FUNDS as of March 31, 2017 \$73,068.32

Shelby Simon
LEPC Coordinator

04/11/17

2017 LA PORTE LEPC MEMBERS

April 13, 2017

Company	Representative	Initials	Alternate Rep	Initials
Air Gas	Harris, Ashley	AM	Adams, Don	
Air Liquide - Bayport	Johnson, Greg		Hollywood, Mark	MH
Air Liquide - La Porte	Bell, Michael		standin Legros, Kyle Jesse Garcia	JG
Air Liquide - La Porte SMR	Brian Farber Mathew, Abraham	BF	Vickerman, Damion	
Air Products, L.P. - La Porte	Kenneth Miller Harp, Steve	KM	Igo, Tom	
AkzoNobel Chemicals - Pasadena	Bower, Bill	BT	Norman, Nathan	
AkzoNobel Polymers - Independence Pkwy	James Robinson	JR	Hernandez, Roy	RH
Albemarle, L.L.C.	Shilt, Todd		Hance, Erin	
Allen Hayes, Citizen	HAYES, ALLEN	AH		
ALTIVIA	Stoerner, Ronnie	RS	Grimes, Jeff	
AMPAC Fine Chemicals	Cheatham, Dewayne	CD	Briscoe, Tina	
Athlon Solutions	Kepp, Richard		Lathan, William	WL
Baker Petrolite - Pasadena	Buffington, Stephan		Reynolds, Dale	
Barbara Norwine, Citizen		BN		
Bayport Industrial	Zebulon Nji			
BRASKEM, PP Americas - Zebulon Nji	Ludwig, Ken	LN	Prevost, La Shonda	
CBSL Transportation	Kogut, Joe		Lindsay Carranza Sandoval, Arabella	RC
Chem-Coast Inc.	Detwiler, Rick		Murray, Phil	

2017 LA PORTE LEPC MEMBERS

April 13, 2017

Chemours	Boozèr, Lisa	<i>RAB</i>	Gallion, James	
City of La Porte	Gauthier, Kristin	<i>KA</i>	Mahan, Dena	
City of Morgan's Point	Ditrich, Sherri		Richardson, Bryan	
City of Shoreacres	Stall, David		Harrison, Troy	
CTEH	Steger, April	<i>AS</i>	Niles, Mike	
Dana Suttles	Humphries, Calvin			
DB Western, Inc.	Hextell, Dean	<i>DA</i>	Bocksnick, Mike	
Dow Chemical - Bayport	Cook, Ray	<i>RC</i>	Upchurch, Dale	
Dow Chemical - La Porte	Cook, Ray	<i>RC</i>	Upchurch, Dale	
Dow Pipeline	Cloud, Larry		Roger Smith	
DuPont - La Porte	McDonald, Lakeah	<i>LM</i>	Webb, Scott	
E.R. Carpenter L.P.	Catron, Mike		Posey, Mark	
Enterprise Products Operating L.P.	Farmer, James	<i>JF</i>	Jurisch, Nicole	<i>PB</i>
Equistar Pipeline	Russell, Kevin	<i>KR</i>	LeBlanc, Greg	
Eurecat U.S. INC.	Estes, Burch	<i>Hubb</i>	McCulloch, Fred	
EXEL Inc.	Webb, Corey			
EXXONMobil Pipeline Co.	Melendez, Jamie		Wischnewsky, Chris	
Garner Environmental Services, Inc.	Fair, Breanna		Lynn, Josh	
Gas Innovations	Brandt, Christ		Madray, Ashley	

2017 LA PORTE LEPC MEMBERS

April 13, 2017

Goodyear Tire & Rubber	Sebastian, Jim		Hebert, Valerie	
Greif	Ramirez, Ruben		Chirstensen, Patrice	
Gulbrandsen Technologies	Mejias, Edgar		Schloss, Chris	CS
HARCROS Chemicals	Guerra, Jorge		Childress, Monica	MC
Highway Transport Chemical LLC	Mueller, Danny		Hall, Barry	
INEOS Olefins & Polymers USA	Buchanan, Tim	TB	Turner, Don	
INEOS Oligomers	Hamilton, Courtney	CH	Dowdy, Jed	
Intergulf	Wallace, Stephen		Minter, Chris	
Invista	King, Stephanie		Mason, Alan	ARM
ITC	Holley, Carl		Davila, Jesus	
Jacobson Warehouse	Bay, Curtis		Clark, Edward	
Kinder Morgan	Allen, Darren	DA	Price, Rebecca	
Kuraray America EVAL	Scales, Kimberly	LS	Kuhfeldt, Sheryl	
Kuraray America POVAL	Robert Eldridge	RCE	Jennifer DeVries	
Kuraray America Septon	Bass, Richard	Rm	Suggs, Jeff	
Kuraray La Porte	McKay, Erin		Thacker, Jermichael	JT
La Porte ISD	Culver, Kimberly	CC	Add David Knowles here	
Lhoist North America	Potter, Watson			
Linde Gas, L.L.C.	Koumbias, Michael	MM	Leavins, Jake	

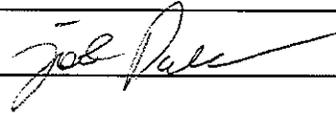
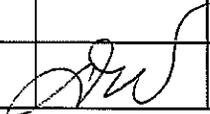
2017 LA PORTE LEPC MEMBERS

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Lonestar Ecology	Stringer, Watt		<i>Lambright</i> Lawbrison, Jimmy	<i>LL</i>
Lubrizol - Bayport	Sonnier, David	<i>DS</i>	Deel, Rick	
LyondellBasell - BYO	Hardcastle, Lance	<i>LH</i>	Deborde, Co	
LyondellBasell - Choate	Hardcastle, Lance	<i>LH</i>	Deborde, Co	
LyondellBasell - La Porte	Coxie, Clyde		Wolfe, Thomas	<i>TW</i>
Metton America, Inc	McNeill, Gwendolyn		Johnson, Judy	
Nissan Chemical - Houston/Pasadena	Pace, Keith		Contreras, Gene	<i>GC</i>
Noltex	McKinley, Billy	<i>BM</i>	Mann, Tim	
Odfjell Terminals	DeShazo, Kevin		Stewart, Chad	
Oxyvinyls-Houston Operations (LP/Battleground)	Cox, Justin	<i>X</i>	Shirey, Michael	
PeroxyChem - Pasadena	Turner, Natalie	<i>NT</i>		
Port of Houston	Rizzo, Colin		Dowda, Jessie	<i>WD</i>
Praxair Inc	Freuler, Tom	<i>TF</i>	Ratcliff, Toby	
San Jacinto College District			Lambert, Ginger	
Shell Pipeline	Cline-McElroy, Tracey	<i>TC</i>	Barker, Phillip	
Solvay	Pearce, Kevin		Haertling, Andrea	<i>HA</i>
South Coast	Adame, Belinda		Glasgow, Kirk	<i>KG</i>
Southern Ionics	Hackett, Clayton	<i>CH</i>	Boyd, Joey	
Total Petrochemicals	Sipe, David		Stokes, Bobby	

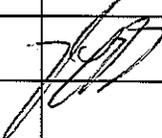
2017 LA PORTE LEPC MEMBERS

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Trecora Chemical	Holt, Sara		Gabriel Garcia	GTC
TYCO (Pentair)	Speer, Steve			
Zeon Chemicals	Owens, Gary		Souris, Jeff	
Company	Representative	Initials	Alternate Rep	Initials
American Red Cross			Compian, Joe	
Bayshore Medical	Swanagan, Lindsay		Linda Tijerina	
Centerpoint				
City of Deer Park	Hemminger, Robert			
City of La Porte - Fire Department	Ladd, Donald		Henson, Jared	
City of La Porte - Fire Marshal	Meekins, Clif			
City of La Porte - Police Department	Bradley, Shaye	SB	Daeumer, Matt	
City of Pasadena	Gant, Walter		Bengochea, Frank	
City of Webster	Ferro, Joe			
Detection & Measurement Systems				
E-MERGE	Heiken, Dan			
Green Light Safety	Palmer, Joe			
Gulf Coast Waste Disposal Authority	Reese, Ben			
Harris County				
--- OEM	Wade, David		Sloan, Mark	

2017 LA PORTE LEPC MEMBERS

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--- POLLUTION CONTROL	Hill, Craig		Martin, Jonathan	
--- PUBLIC HEALTH & ES	McClendon, Mac			
--- SHERRIFS OFFICE	Brown, Ron		Harrison, SGT. Kimball	
Harris County - Commissioner - Pct 2	Darbonne, Jacque		Frank, Henry	
Kaneka North America	Blake, Dale		Landry, Sean	
OMI Environmental Solution	Mikes, Tina			
TCEQ	Lay, Travis			
Texas General Land Office	Harding, Maren			
Texas Industrial Medical	Taylor, Elizabeth		Moses, Rick	
Texas Parks & Wildlife	Shirley, David		Deardorff, Tyler	
Union Pacific	Lerch, Frank		O'Brien, Tim	
US Coast Guard	Sampert, R.J.			
Veterans HSE, LLC	West II, SFC Walter			

