



## Meeting Agenda

May 11, 2017

11:00 AM

La Porte ISD Support Services Building, located at 2015 Sens Road, La Porte, TX

Call to Order

Introductions

Approval of Minutes from Prior Month

Committee Reports

- Emergency Communications: Kristin Gauthier
  - A. Incidents
  - B. Reverse Drills
  - C. E-Notify Updates: Dan Heiken
- Emergency Response and Resources: Richard Bass
- Hazardous Materials Facilities Liaison: Burch Estes
- Planning: Lance Hardcastle
- Public Education & Information: Dena Mahan
- Membership Committee: Bill Bower
- Treasurer's Report: Shelly Simon
- Safety Fair: Dena Mahan
- Bylaws Review: Clayton Hackett

Old Business

- LEPC Membership Survey: Kristin Gauthier
- TRANSCAER Training: Kristin Gauthier
- May 23, 2017 Deer Park LEPC at the Jimmy Burke Center: Kristin Gauthier
- Parade Float in City of La Porte's 125<sup>th</sup> Anniversary Parade: Ray Cook
- Vote on LEPC Bylaws: Ray Cook

New Business

- Filing of 2016 Taxes: Ray Cook

Presentations

- Presentation by the City of Pasadena and Port of Houston on the Apache helicopter crash that occurred in December 2016
- Presentation by Holland Jordan, ChemStewards, SOCMA

Good of the Order

Adjournment

*Thank you to Holland Jordan and SOCMA for providing lunch!*



## **Meeting Minutes**

April 13, 2017

### **Call To Order**

Clayton Hackett called to order the regular meeting of the LEPC on **April 13, 2017** at 11:04 a.m. at 2015 Sens Road, La Porte, Texas.

### **Introductions**

Introductions were made around the room. Clayton asked all first time attendees to introduce themselves. In attendance were Ken Miller, Hydrogen Manager at Air Products; Haney Robertson, Site Safety Manager, AkzoNobel Battleground; Brian Barber, Plant Manager of Air Liquide; Derek Richerson, Emergency Response Supervisor at M&M Protection; and Chris Connelly, VP, Safety, Health and Environmental at Ampac. Clayton reminded members to make sure they have signed in at the back of the room so that they are accounted for with attendance.

### **Approval of Minutes from Last Meeting**

A motion by Kristin Gauthier, City of La Porte, was made to accept the **March 9, 2017** meeting minutes. Robert Eldridge, Kuraray POVAL, seconded the motion. A vote was taken; Motion carried.

### **Reports**

#### **a) Emergency Communications – Kristin Gauthier:**

##### **1. Incidents –**

- a. DB Western 4/7/17: Railcar experienced a vapor leak while being switched through the DuPont facility. The car was tested for a leak and found clear. The manway was externally sealed and moved back to our site. Personnel replaced the seal and the car was cleared. Kristin reminded all members when reporting an incident to be careful about what information you put in the comments section and that the dispatchers are paying close attention to the recommended actions. She also reminded all members that when reporting an incident involving an odor onsite or offsite, to be as specific as possible in the comments as to help avoid confusion when she or Dispatch receives the initial notification.
- b. Altivia 3/12/17: Employee squirted water into another tank of material that is incompatible with water, which caused a pressure spike and blew the ruptured disk on the vessel causing a hydrogen chloride gas release into the atmosphere. The incident was reported as a Level 1, but should have been reported as a Level 2. Shift personnel have been re-trained to know that any gas release is to be reported as a Level 2. This was a very small release, and there was no offsite impact.
- c. Altivia 3/13/17: Chloroacetyl Chloride odor reported onsite. Odor threshold for this chemical was extremely low at a .01 ppm range. At slightly over .01 ppm, this particular product the odor is extremely pungent even at those very low levels. A leaky gasket was found and the operation that was going on at the time was shutdown which immediately stopped the leak. The whole incident lasted about 10 minutes, and there was no offsite impact. The incident was reported as a Level 2 because of not being sure where the source originated from in the beginning. Odor was contained and stopped and gasket that was leaking was replaced. The equipment had been PM'ed in November, but the gasket failed.
- d. Altivia 3/30/17: Phosgene odor detected onsite and reported as a Level 2, created by a leaking flange. Line was depressurized and vacuumed blocking the valve and gasket on the flange was changed. It was a very small leak and the monitors did not go off. There was no offsite impact.
- e. Altivia 4/3/17: 12 ounce spill of Butyl Chloroformate due to a drum being overfilled. Reported as a Level 2 out of concern for the safety of personnel and the community, and the risk of under reporting. Kristin and La Porte Fire Chief Mike Boaze met with Ronnie and the plant manager of Altivia after these incidents to discuss them further. Emergency communications went well overall during all incidents. She also mentioned that the number listed on E-notify wasn't a good contact number and reminded all members to please check E-notify contact numbers and make sure the correct numbers are in the system.

- f. LyondellBasell, Choate 4/4/17: Nothing to report. Kristin mentioned that it was a small Propylene Oxide leak from piping and the unit was shut down. Incident was reported as a Level 2 and she did speak with them.
- g. AkzoNobel, Bay Park 4/6/17: Incident started on 4/5/17 as a contractor that was working in the NCC room caused a power failure in the unit during the step where the raw materials going in were beginning to react, so that was dumped. Material was contained in dump pits and kept under control for a little over a day and then decomposition of material caused a smoke cloud over the dump pit. The incident was reported as a Level 2, and there was no offsite impact. Kristin mentioned good communication with AkzoNobel Bay Park during this incident.
- h. Oxy Battleground 4/11/17: Personnel was conducting EOC training at facility and had a scenario based for trainees and when going in to Emerge trainees saw the live site and training site and thought they had to have a Level when clicking on the training site which sent out a Level 2 notification. Notification was quickly corrected.
- i. Kuraray Septon 3/31/17: Personnel sent a test notification for a Level 2, and when they went in to send an update notification, they somehow got in to the Level 3 position. Dan mentioned trying to reproduce the scenario on their test servers, and it would not let him do it. Jeff mentioned a possible glitch in the system, and said they will continue to work on it. Kristin reminded all members that we are working with the EHCMA Emergency Management Committee and the Emerge Steering Committee on the test and training exercises to make updates to the system to make the process easier and allow less room for error. She also said to remind all personnel when doing these training exercises that if you select test and then select live, the message will be sent out as a live notification.
- j. AkzoNobel Battleground 4/7/17: At 1:10 p.m. a fire occurred in one of our Technical Center Labs. The (solvent) fire started in a hood, two technicians were unable to extinguish the fire with a fire extinguisher and pulled the fire alarm. Upon pulling the fire alarm, the building was quickly evacuated and the site ERT team responded to extinguish the fire using dry chem powder. A combination of smoke and dry chem continued to be pulled out of the hood exhaust exiting above the building. A neighboring facility called the fire department. The E-notify messaging is done from the Technical Center but due to the building evacuation, the messaging had to be relayed to another location. The time to place the message was 19 minutes. Offsite responders quickly arrived at the site as the ERT team had extinguished the fire. Communication between the offsite responders and site incident commanders did not flow smoothly as the phone numbers on file were for office phones instead of cell numbers. This has been corrected. There were no injuries due to the incident and minimal damage. The all clear was placed on E-notify at approximately 1:45 p.m. Kristin reminded all members that if the Fire, Police, or EMS department arrives at your gate during an incident to please find a representative beforehand that will communicate with them to let them know what is going on. David Wade mentioned that should you have an outside entity show up unexpectedly, invite the representative in and give them a quick brief of what is happening. He also reiterated on what Kristin had mentioned about making sure the contact numbers on the E-notify list are correct.

## 2. Reverse Drills:

- a. **3/16/17 – DuPont:** Facility was contacted by Dispatch. No response was received.
- b. **3/22/17 – ER Carpenter:** Facility was contacted by Dispatch around 10:00 a.m. No response was received.
- c. **3/30/17 – Linde Gas:** Facility was contacted by Dispatch. Linde sent in the initial E-Notify. Dispatch did not receive an all clear.
- d. **4/7/17 – Dow Chemical:** Facility was contacted by Dispatch. Dow sent in the initial E-Notify and the All Clear.
- e. **4/10/17 – Kuraray Septon:** Facility was contacted by Dispatch. Kuraray sent in the initial E-Notify and the All Clear.

Kristin reminded all members that the reverse drills are a good test not only for facilities, but also for the dispatchers as it allows them to practice and lets us verify the 24-hour number. She mentioned how we will have a volunteer facility each quarter to participate in a bigger scale communications exercise and that Jeff Suggs will be helping her with the scenarios. Please let us know if you would like to volunteer your facility. She also reminded facilities that they can report an incident, then go back and upgrade the level, if needed.

## 3. E-Notify Update – Dan Heiken

No report.

- b) **Emergency Response & Resources – Richard Bass:** The Committee met today before the meeting and will meet again next month before the meeting to discuss the June 5-6 State of Texas Hurricane Evacuation exercise. Kristin added that the City of La Porte will be working with a contractor to create a joint scenario to test the city's EOC staff and will be doing a full EOC activation and participating in the Hurricane Hub Evacuation exercise and have asked for volunteer evaluators from the committee, if needed, in the EOC and Evacuation Hub. There will be a sign-in sheet available at next month's meeting. The CIMA Level IV drill will be on September 26, and will be a multi-jurisdictional

drill including other LEPC's. The drill will be held at AKZO and Abemarle which could affect multiple cities so they will be trying to schedule meetings with those affected LEPC's.

- c) **Hazardous Materials Facility Liaison – Burch Estes:** The Committee did not meet today before the meeting. Richard thanked everyone who had volunteered for the Household Hazardous Waste day which was cancelled.
- d) **Planning – Lance Hardcastle:** No report.
- e) **Public Education & Information – Dena Mahan:** Kristin will be assisting with this Committee while Dena is on maternity leave. We are making changes to the Wally Wise Program this year. The La Porte High School theatre group is developing a video of the skit that can be shown at all of the elementary schools. The Wally Wise mascot will make an appearance and the coloring books and crayons will be distributed to the schools. The date for the program has not yet been set. The Baker 6<sup>th</sup> Grade Shelter-in-Place Program is set for May 15<sup>th</sup>. Kristin sent an email to the Committee looking for volunteers to assist with the drill portion of the program. The Safety Fair will take place on September 23<sup>rd</sup>. The location is still yet to be determined. More information will be provided at a later date. The Committee will be working to develop an Emergency Preparedness Guide that will be distributed to residents in June.
- f) **Membership Committee – Bill Bower:** Bill made some contacts this past month to remind members about their responsibilities to attend and some of them are present today. He reminded members that attendance is very important. If you know of any other members that we need to reach out to, please let Bill know.
- g) **Treasurer's Report:** We took in receipts of \$3,174.73 for golf tournament proceeds. Total disbursements equaled \$72,250.00 for lunch, golf tournament expenses, secretarial services, a payment to Emerge, and a submission fee for the Emergency Preparedness App, etc. The total available funds as of March 31, 2017 was \$73,068.32. Copies of the 2017 Contribution Worksheet were made available in the back of the room.
- h) **Golf Tournament – Robert Eldridge:** Robert thanked all of our teams and sponsors, and those who donated door prizes and goodie bag items. We ended with a total profit of approximately \$12,000.00. Thank you to the Committee for their hard work.
- i) Clayton reminded everyone that all member facilities are expected to serve on a Committee.

#### Old Business

- Shelly discussed annual contributions and the LEPC membership update form. Shelly has a list of everyone who has paid their 2017 dues, so please get with her if you would like to check if your facility has paid. We will be notifying facilities that have not paid.
- Kristin provided a list in the back of the room of all Tier II Reports that have been received to date in the .t2s format. Thank you to everyone for getting them submitted on time and in the correct format.
- Kristin reminded members about the LEPC Member Survey and asked them to take time to complete the survey. The results will be discussed at the May Executive Committee meeting, then presented to the membership.
- TRANSCAER Training: May 16<sup>th</sup>, 17<sup>th</sup>, and 18<sup>th</sup>: Training takes place on these three separate dates. Jeff encouraged members to attend this free training. Flyers were made available in the back of the room.
- Kristin discussed the joint Deer Park and Southeast Regional LEPC meeting that will take place May 23<sup>rd</sup> at the Jimmy Burke Center in Deer Park. Chief Nim Kidd, the Chief of Emergency Management for the State of Texas, will be in attendance. The National Weather Service will also be presenting on the 2017 hurricane season outlook. Kristin asked for a show of hands to see who is interested in attending that meeting. The Executive Committee will discuss making a donation for lunch that will be provided at this meeting. We will still have our regularly scheduled May meeting.
- Kristin announced there will be no EPA Region 6 LEPC Workshop this year.

#### New Business

- Jeff Suggs discussed the City of La Porte's 125<sup>th</sup> Anniversary celebration. The LEPC is going to have a float in the parade on Saturday, May 13<sup>th</sup>. We need volunteers to help decorate and ride on the float, as well as walk alongside the float to pass out Wally Wise stickers to the crowd. Jeff passed around a volunteer sign-up sheet for this event and encouraged members to attend and reach out to community groups for assistance. Kristin encouraged members to participate in the parade with their own floats.

#### Presentations

- Clayton Hackett provided a presentation on the proposed revisions that have been made to the LEPC Bylaws through the Bylaws Review Committee. He provided a summary of the main changes. Shelly will email the Bylaws, with revisions, and this presentation to the members this afternoon. We encourage members to ask questions and provide feedback before the next meeting. We will vote on the Bylaws at the next meeting.
- Ashley Harriss with Air Gas presented to provide an overview of their company and facility.

**Good of the Order**

Shelly reminded everyone about the informational flyers that are provided in the back of the room.

Motion to adjourn the meeting was made and passed. Meeting adjourned @ 12:06 p.m.

LA PORTE, MORGAN'S POINT, & SHOREACRES LEPC **TREASURER'S REPORT**



REPORT DATE: May 11, 2017

**BALANCE AS OF LAST REPORT: April 13, 2017**

Checking Account Balance \$73,068.32

**TOTAL FUNDS: \$73,068.32**

**RECEIPTS SINCE LAST MEETING:**

\$60,545.00

**TOTAL RECEIPTS SINCE LAST MEETING: \$60,545.00**

**DISBURSEMENTS SINCE LAST MEETING:**

\$53,575.82

**TOTAL DISBURSEMENTS SINCE LAST MEETING: \$53,575.82**

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Checking Account Balance as of April 30, 2017 \$80,037.50

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**TOTAL AVAILABLE FUNDS as of April 30, 2017 \$80,037.50**

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*Shelby Simon*  
LEPC Coordinator

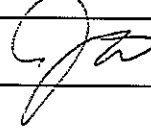
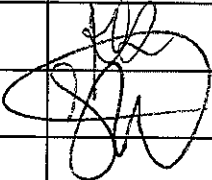


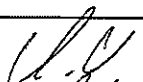

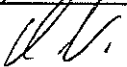


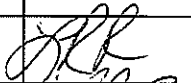
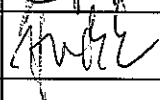
# 2017 LA PORTE LEPC MEMBERS

May 11, 2017

Company	Representative	Initials	Alternate Rep	Initials
Air Gas	Harris, Ashley		Adams, Don	
Air Liquide - Bayport	Johnson, Greg	JS	Hollywood, Mark	MMB
Air Liquide - La Porte	Legros, Kyle		Spurrier	
Air Liquide - La Porte SMR	Brian Farber Mathew, Abraham	BK	Vickerman, Damion	
Air Products, L.P. - La Porte	Miller, Ken		Igo, Tom	
AkzoNobel Chemicals - Pasadena	Bower, Bill		Norman, Nathan	
AkzoNobel Polymers - Independence Pkwy			Hernandez, Roy	RH
Albemarle, L.L.C.	Shilt, Todd	TS	Hance, Erin	
Allen Hayes, Citizen				AA
ALTIVIA	Stoerner, Ronnie	RS	Grimes, Jeff	
AMPAC Fine Chemicals	Cheatham, Dewayne		Briscoe, Tina	
Athlon Solutions	Kepp, Richard	KA	Lathan, William	W
Baker Petrolite - Pasadena	Buffington, Stephan		Reynolds, Dale	
Barbara Norwine, Citizen				
Bayport Industrial				
BRASKEM, PP Americas	Ludwig, Ken		Prevost, La Shonda	
CBSL Transportation	Kogut, Joe		Lindsay Ferranza Sandoval, Arabella	LC
Chem-Coast Inc.	Detwiler, Rick		Murray, Phil	

## 2017 LA PORTE LEPC MEMBERS

May 11, 2017

Chemours	Boozer, Lisa		Gallion, James	
City of La Porte	Gauthier, Kristin		Mahan, Dena	
City of Morgan's Point	Ditrich, Sherri		Richardson, Bryan	
City of Shoreacres	Stall, David		Harrison, Troy	
CTEH	Steger, April		Niles, Mike	
Dana Suttles	Humphries, Calvin			
DB Western, Inc.	Hextell, Dean		Bocksnick, Mike	
Dow Chemical - Bayport	Cook, Ray		Upchurch, Dale	
Dow Chemical - La Porte	Cook, Ray		Upchurch, Dale	
Dow Pipeline	Cloud, Larry		Roger Smith	
DuPont - La Porte	McDonald, Lakeah		Webb, Scott	
E.R. Carpenter L.P.	Catron, Mike		Posey, Mark	
Enterprise Products Operating L.P.	Farmer, James		Jurisch, Nicole	
Equistar Pipeline	Russell, Kevin		LeBlanc, Greg	
Eurecat U.S. INC.	Estes, Burch		McCulloch, Fred	
EXEL Inc.	Webb, Corey			
EXXONMobil Pipeline Co.	Melendez, Jamie		Wischnewsky, Chris	
Garner Environmental Services, Inc.	Fair, Breanna		Lynn, Josh	
Gas Innovations	Brandt, Christ		Madray, Ashley	



## 2017 LA PORTE LEPC MEMBERS

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Goodyear Tire & Rubber	Sebastian, Jim		Hebert, Valerie	
Greif	Ramirez, Ruben		Chirstensen, Patrice	
Gulbrandsen Technologies	Mejias, Edgar		Schloss, Chris	
HARCROS Chemicals	Guerra, Jorge		Childress, Monica	
Highway Transport Chemical LLC	Mueller, Danny		Hall, Barry	
INEOS Olefins & Polymers USA	Buchanan, Tim	TB	Turner, Don	
INEOS Oligomers	Hamilton, Courtney		Dowdy, Jed	
Intergulf	Wallace, Stephen	SMW	Minter, Chris	
Invista	King, Stephanie		<del>Mason, Alan</del>	SC
ITC	Holley, Carl		Jark Clark Davila, Jesus	Jur
Jacobson Warehouse	Bay, Curtis		Clark, Edward	
Kinder Morgan	Allen, Darren		Price, Rebecca	
Kuraray America EVAL	Scales, Kimberly	KS	Kuhfeldt, Sheryl	
Kuraray America POVAL	Robert Eldridge	RE	Jennifer DeVries	
Kuraray America Septon	Bass, Richard	RB	Suggs, Jeff	
Kuraray La Porte	McKay, Erin	EM	Thacker, Jermichael	
La Porte ISD	Culver, Kimberly	KC		
Lhoist North America	Potter, Watson			
Linde Gas, L.L.C.	Koumbias, Michael		Leavins, Jake	

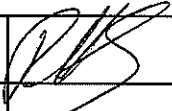

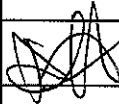
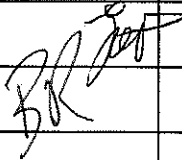
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May 11, 2017

Lonestar Ecology	Stringer, Watt	<i>WMS</i>	Lawbrison, Jimmy	
Lubrizol - Bayport	Sonnier, David	<i>DS</i>	Deel, Rick	<i>RDeel</i>
LyondellBasell - BYO	Hardcastle, Lance	<i>LH</i>	Deborde, Co	
LyondellBasell - Choate	Hardcastle, Lance	<i>LH</i>	Deborde, Co	
LyondellBasell - La Porte	Coxie, Clyde	<i>LH</i>	Wolfe, Thomas	<i>TW</i>
M&M Protection	Richerson, Derek		Oder, Mike	
Metton America, Inc	McNeill, Gwendolyn		Johnson, Judy	
Nissan Chemical - Houston/Pasadena	Pace, Keith		Contreras, Gene	<i>GC</i>
Noltex	McKinley, Billy	<i>BM</i>	Mann, Tim	
Odfjell Terminals	DeShazo, Kevin		Stewart, Chad	
Oxyvinyls-Houston Operations (LP/Battleground)	Cox, Justin	<i>TW</i>	Shirey, Michael	
PeroxyChem - Pasadena	Turner, Natalie	<i>NT</i>		
Port of Houston	Rizzo, Colin	<i>CR</i>	Dowda, Jessie	<i>JD</i>
Praxair Inc	Freuler, Tom	<i>TF</i>	Ratcliff, Toby	
San Jacinto College District			Lambert, Ginger	
Shell Pipeline	Cline-McElroy, Tracey	<i>TCM</i>	Barker, Phillip	<i>PB</i>
Solvay	Pearce, Kevin	<i>KVP</i>	Haertling, Andrea	
South Coast	Adame, Belinda		Glasgow, Kirk	<i>KG</i>
Southern Ionics	Hackett, Clayton		Boyd, Joey	

## 2017 LA PORTE LEPC MEMBERS

May 11, 2017

Total Petrochemicals	Sipe, David		Stokes, Bobby	
Trecora Chemical	Holt, Sara		Gabriel Garcia	
TYCO (Pentair)	Speer, Steve			
Zeon Chemicals	<i>Bob Wolff</i> <del>Owens, Gary</del>		Souris, Jeff	<i>RGW</i>
Company	Representative	Initials	Alternate Rep	Initials
American Red Cross			Compian, Joe	
Bayshore Medical	Swanagan, Lindsay			
Centerpoint				
City of Deer Park	Hemminger, Robert			
City of La Porte - Fire Department	Ladd, Donald		Henson, Jared	
City of La Porte - Fire Marshal	Meekins, Cliff			
City of La Porte - Police Department	Bradley, Shaye		Daeumer, Matt	
City of Pasadena	Gant, Walter		Bengochea, Frank	
City of Webster	Ferro, Joe			
Detection & Measurement Systems				
E-MERGE	 Heiken, Dan			
Green Light Safety	Palmer, Joe			
Gulf Coast Waste Disposal Authority	Reese, Ben			
Harris County				

2017 LA PORTE LEPC MEMBERS

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Company	Representative	Initials	Alternate Rep	Initials
Will O'Brien's	Stevan Bailey	SB		
Carpenter	Raid McElland	RM		
Oxy vinyls	Travis Wedgman	TW		
North Channel LEPC	Dellie Hesland	DH		
CTEH	Mike Niles	MN		
Daw	Jeff Lohan	JL		
POWL	Yareli Zuniga	YZ		
POWL	Marcy Soltau	MS		
NORTH CHANNEL LEPC	Rick Fiodorski	RF	RA4302@Yahoo.com	
NISSAN CHEMICAL	ROBERT GRIFFITH	RWG		
Brow and 1700	Condit	CE		
M&M Protection	John Roth	JR		
Houston Business Roundtable	John Buchanan	JB		
Treora Chemical	Chris Sammons	CSS		
RANERKA	DALE BLAKE			

## 2017 LA PORTE LEPC MEMBERS

May 11, 2017

--- OEM	Wade, David	<i>DW</i>	Sloan, Mark	
--- POLLUTION CONTROL	Hill, Craig		Martin, Jonathan	
--- PUBLIC HEALTH & ES	McClendon, Mac			
--- SHERRIFS OFFICE	Brown, Ron	<i>RR</i>	Harrison, SGT. Kimball	<i>[Signature]</i>
Harris County - Commissioner - Pct 2	Darbonne, Jacque	<i>[Signature]</i>	Frank, Henry	
Kaneka North America	Blake, Dale		Landry, Sean	
OMI Environmental Solution	Mikes, Tina			
TCEQ	Lay, Travis	<i>TL</i>		
Texas General Land Office	Harding, Maren			
Texas Industrial Medical	Taylor, Elizabeth		Moses, Rick	
Texas Parks & Wildlife	Shirley, David	<i>DLS</i>	Deardorff, Tyler	
Union Pacific	Lerch, Frank		O'Brien, Tim	
US Coast Guard	Sampert, R.J.			
Veterans HSE, LLC	West II, SFC Walter	<i>W</i>	<i>[Signature]</i>	