



## **Meeting Agenda**

July 13, 2017

11:00 AM

La Porte ISD Support Services Building, located at 2015 Sens Road, La Porte, TX

Call to Order

Introductions

Approval of Minutes from Prior Month

Committee Reports

- Emergency Communications: Kristin Gauthier
  - A. Incidents
  - B. Reverse Drills
  - C. E-Notify Updates: Dan Heiken
- Emergency Response and Resources: Richard Bass
- Hazardous Materials Facilities Liaison: Burch Estes
- Planning: Lance Hardcastle
- Public Education & Information: Dena Mahan
- Membership Committee: Bill Bower
- Treasurer's Report: Shelly Simon
- Safety Fair: Dena Mahan
- 30<sup>th</sup> Anniversary: Jeff Suggs

Old Business

- LEPC Parade Float, Recognition of Volunteers: Clayton Hackett
- LEPC Member Survey Presentation: Dena Mahan
- Emergency Preparedness Guide: Kristin Gauthier

New Business

- Donation to LPHS "Friends of the Theatre": Kristin Gauthier
- EPA/LEPC Monthly Webinars: Kristin Gauthier
- EPA Region 6 Newsletter: Clayton Hackett

Presentations

- Presentation by Donald Ladd, Asst. Chief, City of La Porte Fire Department

Good of the Order

Adjournment



## **Meeting Minutes**

May 11, 2017

### **Call To Order**

Ray Cook called to order the regular meeting of the LEPC on **May 11, 2017** at 11:04 a.m. at 2015 Sens Road, La Porte, Texas.

### **Introductions**

Introductions were made around the room. Members are reminded to sign in on the attendance sheet at the back of the room.

### **Approval of Minutes from Last Meeting**

A motion by Jesse Davila, ITC, was made to accept the **April 13, 2017** meeting minutes. Kristin Gauthier, City of La Porte, seconded the motion. A vote was taken; Motion carried.

### **Reports**

#### **a) Emergency Communications – Kristin Gauthier:**

##### **1. Incidents –**

- a. Kristin asked members to send an email summary of incident reports that are discussed at the membership meetings to Shelly each month to help in typing the minutes.
- b. Level 1 at Baker Petrolite on April 20, 2017: The reporter accidentally selected “Shelter in Place”. We contacted them immediately and asked them to correct the report. Kristin reminded members to be careful when selecting “recommended actions for the community”.
- c. Level 2 at AkzoNobel Bay Park on April 20, 2017: On April 20 at approximately 12:00 AkzoNobel Pasadena experienced decomposition in a plant dump pit and trench leading to the dump pit. The decomposition was caused by a buildup of solid material in the dump pit trench which did not allow residual product to flow freely into the dump pit. The plant issued an e-Notify message at 12:11 reporting a level 2 incident, the all clear was reported at 12:16. There were no injuries or offsite impacts associated with this event. Kristin received good information from them.
- d. Level 1 at Chemours on May 10, 2017: On 5/11/17, Chemours operators were in the process of flushing a section of oleum piping to non-fuming when fumes started to escape from a leak point in the piping. The site fume alarm was sounded and operations initiated fume mitigation and suppression procedures until the piping was flushed clear of fuming acid and isolated to stop the release. The reportable quantity (RQ) was not exceeded. There were no personnel exposures, injuries, or off-site impact resulting from this incident. A full investigation is underway. This incident was reported by DuPont. Kristin discussed issues with landlord/tenant facilities and shared emergency communications. A representative from Noltex spoke on some of the communications issues they experienced at their facility, which caused some confusion. They were told to Shelter in Place. The facility that is experiencing the incident is responsible for ensuring proper and consistent notifications are made to the City and LEPC. If a landlord is making notification on behalf of a tenant, they need to clarify who is actually experiencing the issue (i.e. DuPont making a notification on behalf of Chemours). She reemphasized that, even if a landlord is responsible for making emergency notifications for facilities located on their site/complex, they still have to recognize the separate boundaries of each site within their complex. Kristin is going to schedule a meeting with the DuPont complex and their tenants to discuss these challenges further.
- e. Level 3 at LyondellBasell Bayport Polymers on May 1, 2017: They had an unusual odor come across their facility from offsite. They sent in a Level 3 for the incident in an effort to discover the source of the odor. They communicated with a neighboring facility and discovered the origin of the odor (relief device caused loss of containment) and were able to resolve the issue. The only issue with the original Level 3 report was that it reported the incorrect wind direction, which caused facilities to the north to search for a possible leak. Kristin received a call from one of these facilities letting her know the wind direction was incorrect. Kristin then spoke to Lyondell and asked them to correct the report. A follow-up report was sent shortly after with the correct wind direction.

##### **2. Reverse Drills:**

- a. **4/2017 – Lubrizol:** Facility was contacted by Dispatch at 10:06 and they submitted an E-Notify at 10:44. Dispatch did not receive an All Clear.

- b. **4/26/17 – Air Liquide La Porte SMR:** Facility was contacted by Dispatch around 2:00 a.m. No E-Notify was received from the facility.
- c. **5/2/17 – LyondellBasell:** Facility was contacted by Dispatch around 10:00 and they submitted an E-Notify at 10:16. An All Clear was submitted at 11:10. No issues.
- d. **5/10/17 – Eurecat:** Facility was contacted by Dispatch around 8:27 PM. There was an issue with the 24-hour that was called, so Burch was contacted next. The facility sent in an E-Notify and sheltered their facility in place around 8:41. They issued the All Clear around 8:46.

Kristin reminded all members that the reverse drills are a good test not only for facilities, but also for the dispatchers as it allows them to practice and lets us verify the 24-hour number. She also encouraged facilities to use the drills as an opportunity to work on internal communications.

### 3. E-Notify Update – Dan Heiken

Kristin announced that the Emerge Steering Committee is still working on updates to the E-Notify system to simplify the process and make it more user friendly and intuitive for facilities. More information will be provided at a later date.

- b) **Emergency Response & Resources – Richard Bass:** Richard was not present. Kristin passed around a sign-up sheet for the Baker 6<sup>th</sup> Grade Campus drill that will take place beginning at 1:15 PM on May 15<sup>th</sup>. Richard will be leading the drill and we still need volunteers to serve as evaluators.
- c) **Hazardous Materials Facility Liaison – Burch Estes:** No report.
- d) **Planning – Lance Hardcastle:** The Committee is continuing to work on the Transportation RMP project and develop recommendations for the LEPC. They are also looking at recommendations for internal communications during an emergency response. The Committee needs additional members because they have lost several members over the last couple of months. They would like assistance with this Committee, so please contact Lance or Shelly if you are interested in serving on the Planning Committee.
- e) **Public Education & Information – Dena Mahan:** The Wally Wise Program will take place this week or next. The La Porte High School Theatre Group put together a video for the program this year. Kristin needs volunteers to deliver coloring books and crayons to the elementary schools. This weekend, we will have a float in the 125<sup>th</sup> Anniversary parade. There is still space available for people to ride on the float. The Baker 6<sup>th</sup> Grade Shelter-in-Place Program is set for May 15<sup>th</sup>. As she mentioned earlier, we still need volunteers to serve as evaluators for the drill. Kristin is still working to develop an Emergency Preparedness Guide that will be distributed to residents in June or July.
- f) **Membership Committee – Bill Bower:** No report.
- g) **Treasurer's Report:** We took in receipts of \$60,545.00 in membership dues, golf tournament proceeds, and a grant for \$1,000 from the American Chemical Council for the TRANSCAER training. Total disbursements equaled \$53,575.82 a payment to Emerge, April lunch expenses, postage, secretarial services, and float decorating supplies. The total available funds as of April 30, 2017 was \$80,037.50.
- h) **Safety Fair – Kristin Gauthier:** Reminder that the Safety Fair will take place on September 23<sup>rd</sup> from 10-1. We are still not sure about the location, but will provide more information at the next meeting.

### Old Business

- a) **LEPC Membership Survey:** The survey presentation has been put on hold until the results can be reviewed by the Executive Committee. Members are still encouraged to complete the study. We will report the findings to the membership at a future meeting.
- b) **TRANSCAER Training:** We received a \$1,000 grant from the American Chemical Council and the LEPC matched that with another \$1,000. Information about the training is available in the back of the room. We encourage our facilities and first response agencies to attend.
- c) **125<sup>th</sup> Anniversary Parade Float:** Ray discussed the parade and requested additional people to participate in the parade by either riding on the float or walking alongside to hand out stickers and candy to the crowd. Ray asked for a show of hands of how many people planned on participating in the parade. The Parade Entry Number is 13 for those that are participating. The float will be pulled by a Dow HazMat Rescue Truck. Please be there by 8:00. The parade starts at 10:00.
- d) **Deer Park Joint LEPC Meeting on May 23<sup>rd</sup>:** The Deer Park and Southeast Regional LEPCs are having a joint meeting at 11:00 AM on May 23<sup>rd</sup>, and will have representatives from the State and National Weather Service there to present. There are flyers in the back of the room with more information. Members are encouraged to attend.
- e) **Vote on LEPC Bylaws Revisions:** The proposed revisions were presented at the last membership meeting and emailed to all members for review. Ray called for a motion regarding the Bylaws. Lance Hardcastle, LyondellBasell, made a motion to approve the revised Bylaws. Burch Estes, Eurecat, seconded the motion. A vote was taken; motion carried.

**New Business**

- a) The filing of the 2016 LEPC Taxes has been completed. They have been signed and submitted on time.

**Presentations**

- a) A presentation was made by the City of Pasadena and Port of Houston on the Apache helicopter crash that occurred in December of 2016.
- b) Holland Jordan from ChemStewards, SOCMA, presented on the Chemical Safety Symposium that will take place in Houston October 11<sup>th</sup>-12<sup>th</sup>. He discussed some of the features of the symposium, invited everyone to attend, and provided flyers in the back of the room with more information on SOCMA and the symposium.

**Good of the Order**

- a) Thank you to Holland Jordan and ChemStewards/SOCMA for providing lunch for today's meeting.
- b) Kristin reminded everyone that the City of La Porte's 125<sup>th</sup> Anniversary Celebration begins this evening and goes all weekend. She invited everyone to attend some of the events.

**Adjournment**

- a) Motion to adjourn the meeting was made and passed. Meeting adjourned @ 12:03 p.m.

LA PORTE, MORGAN'S POINT, & SHOREACRES LEPC **TREASURER'S REPORT**



REPORT DATE: July 13, 2017

**BALANCE AS OF LAST REPORT: May 11, 2017**

Checking Account Balance \$80,037.50

**TOTAL FUNDS: \$80,037.50**

**RECEIPTS SINCE LAST MEETING:**

\$104,241.36

**TOTAL RECEIPTS SINCE LAST MEETING: \$104,241.36**

**DISBURSEMENTS SINCE LAST MEETING:**

\$34,727.82

**TOTAL DISBURSEMENTS SINCE LAST MEETING: \$34,727.82**

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Checking Account Balance as of June 30, 2017 \$149,551.04

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**TOTAL AVAILABLE FUNDS as of June 30, 2017 \$149,551.04**

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*Shelby Simon*  
LEPC Coordinator

06/30/17

## 2017 LA PORTE LEPC MEMBERS

July 13, 2017

Company	Representative	Initials	Alternate Rep	Initials
Air Gas	Harris, Ashley		Adams, Don	
Air Liquide - Bayport	Johnson, Greg	BJ	Hollywood, Mark	MAH
Air Liquide - La Porte	Bell, Michael		Jesse Garcia Legros, Kyle	
Air Liquide - La Porte SMR	Farber, Brian		Vickerman, Damion	
Air Products, L.P. - La Porte	Miller, Ken		Igo, Tom	
AkzoNobel Chemicals - Pasadena	Bower, Bill	BB	Norman, Nathan	
AkzoNobel Polymers - Independence Pkwy	Robertson, Haney	BB	Hernandez, Roy	
Albemarle, L.L.C.	Shilt, Todd		Hance, Erin	
Allen Hayes, Citizen				
ALTIVIA	Stoerner, Ronnie		Grimes, Jeff	
AMPAC Fine Chemicals	Cheatham, Dewayne		Briscoe, Tina	
Athlon Solutions	Kepp, Richard		Lathan, William	
Baker Petrolite - Pasadena	Buffington, Stephan		Reynolds, Dale	
Barbara Norwine, Citizen				
Bayport Industrial				
BRASKEM, PP Americas	Zebulon, Nji		Prevost, La Shonda	
CBSL Transportation	Kogut, Joe		Carranza, Lindsay	
Chem-Coast Inc.	Detwiler, Rick		Murray, Phil	

## 2017 LA PORTE LEPC MEMBERS

July 13, 2017

Chemours	Boozer, Lisa	<i>LB</i>	Gallion, James	<i>JA</i>
City of La Porte	Gauthier, Kristin	<i>KG</i>	Mahan, Dena	<i>DM</i>
City of Morgan's Point	Ditrich, Sherri	<i>SD</i>	Richardson, Bryan	<i>BR</i>
City of Shoreacres	Stall, David		Harrison, Troy	
CTEH	Steger, April	<i>AS</i>	Niles, Mike	
Dana Suttles	Humphries, Calvin			
DB Western, Inc.	Hextell, Dean		Bocksnick, Mike	
Dow Chemical - Bayport	Cook, Ray	<i>RC</i>	Upchurch, Dale	
Dow Chemical - La Porte	Cook, Ray	<i>RC</i>	Upchurch, Dale	
Dow Pipeline	Cloud, Larry		Roger Smith	
DuPont - La Porte	McDonald, Lakeah	<i>LM</i>	Webb, Scott	
E.R. Carpenter L.P.	Catron, Mike		Posey, Mark	
Enterprise Products Operating L.P.	<i>Agustin Bernales</i> Farmer, James <small>A O D Remove</small>		<i>Rickey Bockhorn</i> Jurisch, Nicole	<i>etc</i>
Equistar Pipeline	Russell, Kevin	<i>KRR</i>	LeBlanc, Greg	
Eurecat U.S. INC.	Estes, Burch	<i>BB</i>	McCulloch, Fred	
EXEL Inc.	Webb, Corey			
EXXONMobil Pipeline Co.	Melendez, Jamie		Wischnewsky, Chris	
Gamer Environmental Services, Inc.	Fair, Breanna	<i>BF</i>	Lynn, Josh	<i>JK</i>
Gas Innovations	Brandt, Christ		Madray, Ashley	

## 2017 LA PORTE LEPC MEMBERS

July 13, 2017

Goodyear Tire & Rubber	Sebastian, Jim		Hebert, Valerie	
Greif	Ramirez, Ruben	<i>RR</i>	Chirstensen, Patrice	
Gulbrandsen Technologies	Mejias, Edgar		Schloss, Chris	
HARCROS Chemicals	Guerra, Jorge		Childress, Monica	<i>MC</i>
Highway Transport Chemical LLC	Mueller, Danny		Hall, Barry	
INEOS Olefins & Polymers USA	Buchanan, Tim	<i>TB</i>	Turner, Don	
INEOS Oligomers	Hamilton, Courtney	<i>CH</i>	Dowdy, Jed	
Intergulf	Wallace, Stephen	<i>SW</i>	Minter, Chris	<i>CM</i>
Invista	<del>King, Stephanie</del> Josh Clark	<i>JC</i>	<del>King, Stephanie</del>	
ITC	Holley, Carl		Davila, Jesus	<i>JD</i>
Jacobson Warehouse	Bay, Curtis		Clark, Edward	
Kinder Morgan	Allen, Darren		Price, Rebecca	
Kuraray America EVAL	Scales, Kimberly	<i>Kim Scales</i>	Kuhfeldt, Sheryl	
Kuraray America POVAL	Robert Eldridge	<i>REE</i>	Jennifer DeVries	
Kuraray America Septon	Bass, Richard	<i>R Bass</i>	Suggs, Jeff	
Kuraray La Porte	McKay, Erin	<i>EM McKay</i>	Thacker, Jermichael	
La Porte ISD	Culver, Kimberly	<i>KC</i>	Knowles, David	
Lhoist North America	Potter, Watson			
Linde Gas, L.L.C.	Koumbias, Michael		Leavins, Jake	<i>Jak Leavins</i>



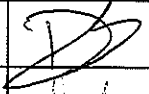
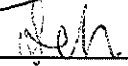

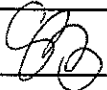
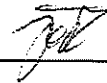
## 2017 LA PORTE LEPC MEMBERS

July 13, 2017

Lonestar Ecology	Stringer, Watt	WAS	Lambright, Jimmy	WAS
Lubrizol - Bayport	Turvey, Mark	MT	Sonnier, David	DS
LyondellBasell - BYO	Hardcastle, Lance		Deborde, Co	
LyondellBasell - Choate	Hardcastle, Lance		Deborde, Co	
LyondellBasell - La Porte	Coxie, Clyde		Wolfe, Thomas	TW
M&M Protection	Richerson, Derek		Oder, Mike	
Metton America, Inc	McNeill, Gwendolyn		Johnson, Judy	
Nissan Chemical - Houston/Pasadena	Pace, Keith		Contreras, Gene	RC
Noltex	McKinley, Billy	BM	Mann, Tim	
Odfjell Terminals	DeShazo, Kevin		Stewart, Chad	
Oxyvinyls-Houston Operations (LP/Battleground)	Cox, Justin		CLARKS O'Brien Shirey, Michael	CSJ
PeroxyChem - Pasadena	Turner, Natalie	NT		
Port of Houston	Rizzo, Colin		Dowda, Jessie	
Praxair Inc	Freuler, Tom		Ratcliff, Toby	
San Jacinto College District			Lambert, Ginger	
Shell Pipeline	Cline-McElroy, Tracey	TCM	Barker, Phillip	
Solvay	Pearce, Kevin	KUP	Haertling, Andrea	
South Coast	Adame, Belinda		Glasgow, Kirk	KG
Southern Ionics	Hackett, Clayton	CH	Boyd, Joey	

## 2017 LA PORTE LEPC MEMBERS

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Total Petrochemicals	Sipe, David		Stokes, Bobby	
Trecora Chemical	Holt, Sara		Gabriel Garcia	
TYCO (Pentair)	Speer, Steve			
Zeon Chemicals	Owens, Gary		Souris, Jeff	
Company	Representative	Initials	Alternate Rep	Initials
American Red Cross			Compian, Joe	
Bayshore Medical	Swanagan, Lindsay		Tijernia, Linda	
Centerpoint				
City of Deer Park	Hemminger, Robert			
City of La Porte - Fire Department	Ladd, Donald		Henson, Jared	
City of La Porte - Fire Marshal	Meekins, Clif			
City of La Porte - Police Department	Bradley, Shaye		Daeumer, Matt	
City of Pasadena	Gant, Walter		Bengochea, Frank	
City of Webster	Ferro, Joe			
Detection & Measurement Systems				
E-MERGE	Heiken, Dan			
Green Light Safety	Palmer, Joe			
Gulf Coast Waste Disposal Authority	Reese, Ben			
Harris County				

## 2017 LA PORTE LEPC MEMBERS

July 13, 2017

--- OEM	Wade, David		Sloan, Mark	
--- POLLUTION CONTROL	Hill, Craig		Martin, Jonathan	
--- PUBLIC HEALTH & ES	McClendon, Mac			
--- SHERRIFS OFFICE	Brown, Ron		Harrison, SGT. Kimball	<i>[Signature]</i>
Harris County - Commissioner - Pct 2	Merkle, Jonathan	<i>JM</i>	Darbonne, Jacque	
Kaneka North America	Blake, Dale		Landry, Sean	
OMI Environmental Solution	Mikes, Tina			
TCEQ	Lay, Travis			
Texas General Land Office	Harding, Maren			
Texas Industrial Medical	Taylor, Elizabeth		Moses, Rick	
Texas Parks & Wildlife	Shirley, David		Deardorff, Tyler	
Union Pacific	Lerch, Frank		O'Brien, Tim	
US Coast Guard	Sampert, R.J.			
Veterans HSE, LLC	West II, SFC Walter	<i>[Signature]</i>		

2017 LA PORTE LEPC MEMBERS

July 13, 2017

Company	Representative	Initials	Alternate Rep	Initials
Witt O'Brien's	Stephanie Bailey	SB		
KANEKA	Dely Blake	DB		
Kaneka	Hugh Paul	HP		
A Cubicor	Pat De	PS		
ENACMA	RICK DEEL	RD		
Haz Mat Special Services	John Hall	JH		
Chemours	Shannon DAUS	SD		
HCOHSEM	David Wilk	DW		
HCOHSEM	EARL SMITH	ES		
INVISTA	JUDITH KLAD	JK		
INVISTA	DAVID KARL	DK		
HORIZON ENVIRONMENTAL	COURTNEY HULL	CH		
Dow	Jeff Lichon	JL		
Dow	Troy Bearden	TB		
Gulbrandsen Technologies	CAROLINE GRAS	CG		
Lubrizol	Anthia Causey	AC		
Harris County CERT	Richard Nguyen	RN		