



Meeting Agenda

August 10, 2017

11:00 AM

La Porte ISD Support Services Building, located at 2015 Sens Road, La Porte, TX

Call to Order

Pledge of Allegiance

Introductions

Approval of Minutes from Prior Month

Committee Reports

- Emergency Communications: Kristin Gauthier
 - A. Incidents
 - B. Reverse Drills
 - C. E-Notify Updates: Dan Heiken
- Emergency Response and Resources: Richard Bass
- Hazardous Materials Facilities Liaison: Burch Estes
- Planning: Lance Hardcastle
- Public Education & Information: Dena Mahan
- Membership Committee: Bill Bower
- Treasurer's Report: Shelly Simon
- Safety Fair: Dena Mahan
- 30th Anniversary: Jeff Suggs

Old Business

- EPA/LEPC Monthly Webinars: Kristin Gauthier

New Business

- 2018 Budget Proposal: Clayton Hackett
- Vote on 30th Anniversary Celebration Budget: Jeff Suggs
- Vote to Encumber \$10,000.00 for 2018 HMEP Grant Expenses: Ray Cook
- E-Notify User Training Schedule: Jeff Suggs
- Accept Nominations for LEPC Chairperson: Clayton Hackett

Presentations

- Presentation by Mason Creager, F.I.R.S.T. in Rescue, Safety, and Training

Good of the Order

Adjournment

Presentation and meal provided by Mason Creager, F.I.R.S.T. in Rescue, Safety, and Training



Meeting Minutes

July 13, 2017

Call To Order

Clayton Hackett called to order the regular meeting of the LEPC on July 13, 2017 at 11:05 a.m. at 2015 Sens Road, La Porte, Texas.

Introductions

Introductions were made around the room. Members are reminded to sign in on the attendance sheet at the back of the room.

Approval of Minutes from Last Meeting

A motion by Ray Cook, Dow Chemical, was made to accept the May 11, 2017 meeting minutes with a correction to the "Call to Order" section. Kristin Gauthier, City of La Porte, seconded the motion. A vote was taken; Motion carried.

Reports

a) Emergency Communications – Kristin Gauthier:

1. Incidents –

- a. TOTAL Petrochemicals, 6/27/17: At 0750, the TOTAL Petrochemicals Polypropylene Plant, located at 1818 Independence Pkwy South, experienced a failure of a 13kV Capacitor Bank. This resulted in a site power failure and loss of steam to our flares. There was heavy smoke from the flares until steam generation was restored approximately 20 minutes later. There were no injuries as a result of the incident.

Kristin emphasized the importance of submitting an E-Notify report before a CAER line message, and that an E-Notify should be submitted for any Level 1 activity as a courtesy to let your surrounding neighbors and responsible agencies know what is taking place. She also reminded members that when having a drill, the notification can be sent through E-Notify instead of having to place a phone call to the City.

2. Reverse Drills:

- a. **5/18/17 – Goodyear:** Facility was contacted by Dispatch around 2:00 a.m. and they submitted an E-Notify at 2:10 a.m. An All Clear was submitted at 2:12 a.m. No issues.
- b. **5/24/17 – OxyVinyls La Porte:** Facility was contacted by Dispatch around 10:00 p.m. and they submitted an E-Notify at 10:22 p.m. No All Clear was received from the facility.
- c. **6/1/17 – PeroxyChem:** Facility was contacted by Dispatch around 8:30 p.m. and they submitted an E-Notify at 8:38 p.m. An All Clear was submitted at 8:38 p.m. No issues.
- d. **6/9/17 – AkzoNobel Battleground:** Facility was contacted by Dispatch around 2:00 a.m. and they submitted an E-Notify at 2:10 a.m. No All Clear was received from the facility.
- e. **6/12/17 – Kuraray POVAL:** Facility was contacted by Dispatch around 10:00 p.m. and they submitted an E-Notify at 10:13 p.m. No All Clear was received from the facility.
- f. **6/20/17 – Dow Bayport:** Facility was contacted by Dispatch around 8:18 p.m. and they submitted an E-Notify at 8:25 p.m., CAER line message at 8:28 p.m., and Reverse LEPC drill at 8:29 p.m. An All Clear was submitted at 8:34 p.m. No issues.
- g. **6/28/17 – Altivia:** Facility was contacted at around 2:00 a.m. with no answer at number listed.
- h. **7/4/17 – LyondellBasell Choate:** Facility was contacted at around 10:25 p.m. and they submitted an E-Notify at 10:27 p.m. An All Clear was submitted at 10:51 p.m. No issues.
- i. **7/12/17 – Praxair:** Facility was contacted at around 2:00 a.m. and they submitted an E-Notify at 2:09 a.m. An All Clear was submitted at 2:16 a.m. No issues.

Kristin reminded all members to verify their 24-hour numbers with staff and to remember to give an "All Clear" on the Reverse Drills.

3. **E-Notify Update – Dan Heiken:** Dan was not present. Jeff announced that the EHCMA Emergency Management and Communications Committee is continuing to work on various updates to the E-Notify system. The new system process training is scheduled to begin in September and the new system rollout is scheduled for the end of October.

- b) **Emergency Response & Resources – Richard Bass:** Richard was not present. Clayton announced that the CIMA Drill is scheduled for September 26 and more updates will follow.
- c) **Hazardous Materials Facility Liaison – Burch Estes:** No report.
- d) **Planning – Lance Hardcastle:** Lance was not present. Clayton announced the Planning Committee will be meeting later in the month to start working on the RMP for Fixed Facilities and that more updates will follow.
- e) **Public Education & Information – Dena Mahan:** Kristin announced the Emergency Preparedness Guide has been mailed to all City of La Porte, Morgan's Point, and Shoreacres residents. She added that we had reached 1000 downloads of the Emergency Preparedness app, and over half of the residents used the app to register for the City's Phone Notification System. The guide will be uploaded to the LEPC Website and to social media. Training for La Porte ISD's New Teacher Orientation will take place in August.
- f) **Membership Committee – Bill Bower:** Bill announced that we are at mid-point in the year and we have thirty-seven companies that have missed two or more meetings this year. He reminded all members that, if you can't attend regularly, you need to find an alternate who can attend in your place
- g) **Treasurer's Report:** We took in receipts of \$104,246.36 in a Walmart refund for decorations to be used on the LEPC Parade float, and \$92,662.80 for the TCEQ LEPC Grant to be used for various projects. Total disbursements equaled \$34,727.82, including a payment to Emerge, City of La Porte, Richard Laird (CPA), La Porte High School Theatre Department, May lunch expenses, postage, ribbons and gift certificates for the Baker 6th Grade poster contest, LEPC Float banner, trinkets/giveaways, and graphics for development of the Emergency Preparedness Guide. The total available funds as of June 30, 2017 was \$149,551.04.
- h) **Safety Fair – Kristin Gauthier:** Kristin announced the Safety Fair flyer and registration form has been emailed to all LEPC members and previous year exhibitors, and that the Safety Fair will take place on September 23rd from 10-1 at La Porte High School. She reminded all members that if they are not currently on a committee, the Safety Fair committee could use all the help they can get either on the day before or day of the event. The committee is also looking for sponsors for the event.
- i) **30th Anniversary – Jeff Suggs:** Jeff announced the 30th Anniversary celebration event will take place on Thursday, November 9, at the Sylvan Beach Pavilion. He reminded members to let him know if they would like to serve on this committee. More updates to follow.

Old Business

- a) **LEPC Member Survey:** Dena Mahan gave a presentation on the member survey results. She thanked the members who participated in the survey and stated that all suggestions would be forwarded to the appropriate committees for review and possible implementation. She also encouraged all members to notify staff with any suggestions they may have and/or changes they would like to see implemented for the LEPC at any time.
- b) **LEPC Parade Float, Recognition of Volunteers:** Clayton announced he would like to thank all of the members who participated in the City of La Porte's 125th Anniversary Parade, and gave special thanks to Ray Cook, and Dow, for the use of their fire truck to pull the float.

New Business

- a) **LPHS "Friends of the Theatre" Donation:** Kristin announced the LEPC would be making a one thousand (\$1,000) donation to the LPHS Friends of the Theatre group in appreciation for developing a video for the Wally Wise Program. Funds from this donation will be applied to their annual high school musical or play.
- b) **EPA LEPC Monthly Webinars:** Kristin announced the EPA is not hosting their annual Region 6 LEPC workshop this year. Instead, they are offering monthly one-hour webinars on various topics to be held the fourth Tuesday of each month at 10:00 a.m. She also reminded members of the overall EPCRA online training. We will email information about these training opportunities to the membership.
- c) **Region 6 LEPC Update:** Clayton discussed some of the forthcoming changes in Sections 311 and 312 of EPCRA's reporting requirements, and encouraged everyone to read about these changes that will go into effect on January 1, 2018. Copies of the newsletter were made available in the back of the room.

Presentations

- a) A presentation was made by Assistant Fire Chief Donald Ladd with the La Porte Fire Department to provide an overview on the operations of their department and how they assist in the community.

Good of the Order

- a) Clayton announced that we have several events coming up throughout the remainder of the year, and encouraged any members interested in joining a committee or volunteering their time to help with these events.

Adjournment

- a) Motion to adjourn the meeting was made and passed. Meeting adjourned @ 12:23 p.m.

LA PORTE, MORGAN'S POINT, & SHOREACRES LEPC **TREASURER'S REPORT**



REPORT DATE: August 1, 2017

BALANCE AS OF LAST REPORT: July 13, 2017

Checking Account Balance \$162,051.04

TOTAL FUNDS: \$162,051.04

RECEIPTS SINCE LAST MEETING:

\$0.00

TOTAL RECEIPTS SINCE LAST MEETING: \$0.00

DISBURSEMENTS SINCE LAST MEETING:

\$1,907.41

TOTAL DISBURSEMENTS SINCE LAST MEETING: \$1,907.41

Checking Account Balance as of July 31, 2017 \$160,143.63

TOTAL AVAILABLE FUNDS as of July 31, 2017 \$160,143.63

Shelby Simon
LEPC Coordinator

08/01/17

2017 LA PORTE LEPC MEMBERS

August 10, 2017

Air Gas	Harris, Ashley		Adams, Don	
Air Liquide - Bayport	Johnson, Greg	gJ	Hollywood, Mark	MH 20
Air Liquide - La Porte	TRAVIS SHERER Bell, Michael	TB	Legros, Kyle	
Air Liquide - La Porte SMR	Farber, Brian		Vickerman, Damion	
Air Products, L.P. - La Porte	Miller, Ken		Igo, Tom	
AkzoNobel Chemicals - Pasadena	Bower, Bill	BB	Norman, Nathan	
AkzoNobel Polymers - Independence Pkwy	Robertson, Haney	HR	Hernandez, Roy	RG
Albemarle, L.L.C.	Shilt, Todd		Hance, Erin	
Allen Hayes, Citizen		AA		
ALTIVIA	Stoerner, Ronnie	RS	Grimes, Jeff	
AMPAC Fine Chemicals	Cheatham, Dewayne	DC	Briscoe, Tina	
Athlon Solutions	Kepp, Richard		Lathan, William	WLF
Baker Petrolite - Pasadena	Buffington, Stephan		Reynolds, Dale	
Barbara Norwine, Citizen				
Bayport Industrial				
BRASKEM, PP Americas	Zebulon, Nji		Prevost, La Shonda	
CBSL Transportation	Kogut, Joe		Carranza, Lindsay	LC
Chem-Coast Inc.	Detwiler, Rick		Murray, Phil	
Chemours	Boozer, Lisa	LB	Gallion, James	

2017 LA PORTE LEPC MEMBERS

August 10, 2017

City of La Porte	Gauthier, Kristin		Mahan, Dena	
City of Morgan's Point	Ditrich, Sherri	<i>[Signature]</i>	Richardson, Bryan	
City of Shoreacres	Stall, David		Harrison, Troy	
CTEH	Steger, April	<i>[Signature]</i>	Niles, Mike	
Dana Suttles	Humphries, Calvin			
DB Western, Inc.	Hextell, Dean		Bocksnick, Mike	
Dow Chemical - Bayport	Cook, Ray	<i>[Signature]</i>	Upchurch, Dale	<i>[Signature]</i>
Dow Chemical - La Porte	Cook, Ray	<i>[Signature]</i>	Upchurch, Dale	<i>[Signature]</i>
Dow Pipeline	Cloud, Larry		Roger Smith	
DuPont - La Porte	McDonald, Lakeah		Webb, Scott	
E.R. Carpenter L.P.	Catron, Mike	<i>[Signature]</i>	Posey, Mark	
Enterprise Products Operating L.P.	Farmer, James	<i>[Signature]</i>	Jurisch, Nicole	
Equistar Pipeline	Russell, Kevin	<i>[Signature]</i>	LeBlanc, Greg	
Eurecat U.S. INC.	Estes, Burch	<i>[Signature]</i>	McCulloch, Fred	
EXEL Inc.	Webb, Corey			
EXXONMobil Pipeline Co.	Melendez, Jamie		Wischnewsky, Chris	
Garner Environmental Services, Inc.	Fair, Breanna		Lynn, Josh	
Gas Innovations	Brandt, Christ		Madray, Ashley	
Goodyear Tire & Rubber	Sebastian, Jim		Hebert, Valerie	

Danny Maldonado

6/2017

2017 LA PORTE LEPC MEMBERS

August 10, 2017

Greif	Ramirez, Ruben		Chirstensen, Patrice	
Gulbrandsen Technologies	Mejias, Edgar		Schloss, Chris	
HARCROS Chemicals	Guerra, Jorge	<i>JG</i>	Childress, Monica	<i>JG</i>
Highway Transport Chemical LLC	Mueller, Danny		Hall, Barry	
INEOS Olefins & Polymers USA	Buchanan, Tim	<i>TB</i>	Turner, Don	
INEOS Oligomers	Hamilton, Courtney	<i>CH</i>	Dowdy, Jed	
Intergulf	Wallace, Stephen	<i>HW</i>	Minter, Chris	<i>CM</i>
Invista	King, Stephanie	<i>JC</i>	Mason, Alan	<i>AM</i>
ITC	Holley, Carl		Davila, Jesus	
Jacobson Warehouse	Bay, Curtis		Clark, Edward	
Kinder Morgan	Allen, Darren	<i>DA</i>	Price, Rebecca	
Kuraray America EVAL	Scales, Kimberly	<i>KS</i>	Kuhfeldt, Sheryl	
Kuraray America POVAL	Robert Eldridge	<i>RE</i>	Jennifer DeVries	
Kuraray America Septon	Bass, Richard	<i>RB</i>	Suggs, Jeff	
Kuraray La Porte	McKay, Erin	<i>EM</i>	Thacker, Jermichael	
La Porte ISD	Culver, Kimberly	<i>K</i>	Knowles, David	
Lhoist North America	Potter, Watson			
Linde Gas, L.L.C.			Leavins, Jake	<i>JL</i>
Lonestar Ecology	Stringer, Watt	<i>WS</i>	Lambright, Jimmy	<i>JB</i>

Josh Clark

Joshua.a.clark@invista.com

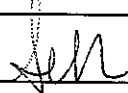



2017 LA PORTE LEPC MEMBERS

August 10, 2017

Lubrizol - Bayport	Turvey, Mark	<i>AM 13</i>	Sonnier, David	
LyondellBasell - BYO	Hardcastle, Lance		Deborde, Co	<i>LD</i>
LyondellBasell - Choate	Hardcastle, Lance		Deborde, Co	<i>LD</i>
LyondellBasell - La Porte	Coxie, Clyde		Wolfe, Thomas	
M&M Protection	Richerson, Derek		Oder, Mike	
Metton America, Inc	McNeill, Gwendolyn		Johnson, Judy	
Nissan Chemical - Houston/Pasadena	Pace, Keith		Contreras, Gene	<i>GC</i>
Noltex	McKinley, Billy	<i>BM</i>	Mann, Tim	
Odfjell Terminals	DeShazo, Kevin		Stewart, Chad	
Oxyvinyls-Houston Operations (LP/Battleground)	Cox, Justin	<i>JC</i>	Shirey, Michael	<i>MS</i>
PeroxyChem - Pasadena	Turner, Natalie		Azam, Shahid	<i>SA</i>
Port of Houston	Rizzo, Colin		Henriquez, Laura Dowda, Jessie	<i>JM</i>
Praxair Inc	Freuler, Tom		Ratcliff, Toby	
San Jacinto College District			Lambert, Ginger	
Shell Pipeline	Cline-McElroy, Tracey		Barker, Phillip	
Solvay	Pearce, Kevin	<i>KVP</i>	Haertling, Andrea	
South Coast	Adame, Belinda		Glasgow, Kirk	<i>KB</i>
Southern Ionics	Hackett, Clayton	<i>CH</i>	Boyd, Joey	<i>JB</i>
Total Petrochemicals	Sipe, David	<i>DS</i>	Stokes, Bobby	

2017 LA PORTE LEPC MEMBERS

August 10, 2017

Trecora Chemical	Holt, Sara		Gabriel Garcia	
TYCO (Pentair)	Speer, Steve			
Zeon Chemicals	Bob Owens, Gary WOLFF		Souris, Jeff	
Company	Representative	Initials	Alternate Rep	Initials
American Red Cross			Compian, Joe	
Bayshore Medical	Swanagan, Lindsay		Tijernia, Linda	
Centerpoint				
City of Deer Park	Hemminger, Robert			
City of La Porte - Fire Department	Ladd, Donald		Henson, Jared	
City of La Porte - Fire Marshal	Meekins, Clif			
City of La Porte - Police Department	Bradley, Shayne		Daeumer, Matt	
City of Pasadena	Gant, Walter		Bengochea, Frank	
City of Webster	Ferro, Joe			
Detection & Measurement Systems				
E-MERGE	Heiken, Dan			
Green Light Safety	Palmer, Joe			
Gulf Coast Waste Disposal Authority	Reese, Ben			
Harris County				
--- OEM	Wade, David		Sloan, Mark	

2017 LA PORTE LEPC MEMBERS

August 10, 2017

--- POLLUTION CONTROL	Hill, Craig		Martin, Jonathan	
--- PUBLIC HEALTH & ES	McClendon, Mac			
--- SHERRIFS OFFICE	Brown, Ron		Harrison, SGT. Kimball	<i>Ron Brown TK Kimball</i>
Harris County - Commissioner - Pct 2	Merkle, Jonathan		Darbonne, Jacque	<i>JM</i>
Kaneka North America	Blake, Dale		Landry, Sean	
OMI Environmental Solution	Mikes, Tina	<i>TM</i>		
TCEQ	Lay, Travis	<i>TL</i>		
Texas General Land Office	Harding, Maren			
Texas Industrial Medical	Taylor, Elizabeth		Moses, Rick	
Texas Parks & Wildlife	Shirley, David	<i>DS</i>	Deardorff, Tyler	
Union Pacific	Lerch, Frank		O'Brien, Tim	
US Coast Guard	Sampert, R.J.	<i>W</i>		
Veterans HSE, LLC	West II, SFC Walter			

CTEH
Houston Business Roundtable *Mila Niles*
John Buchanan
Dao Chemical *Jeff Lichon* *JL*