



## **Meeting Agenda**

September 14, 2017

11:00 AM

La Porte ISD Support Services Building, located at 2015 Sens Road, La Porte, TX

Call to Order

Pledge of Allegiance

Introductions

Approval of Minutes from Prior Month

Committee Reports

- Emergency Communications: Kristin Gauthier
  - A. Incidents
  - B. Reverse Drills
  - C. E-Notify Updates: Dan Heiken
- Emergency Response and Resources: Richard Bass
- Hazardous Materials Facilities Liaison: Burch Estes
- Planning: Lance Hardcastle
- Public Education & Information: Dena Mahan
- Membership Committee: Bill Bower
- Treasurer's Report: Shelly Simon
- Safety Fair: Dena Mahan
- 30<sup>th</sup> Anniversary: Jeff Suggs

Old Business

- E-Notify User Training Schedule Update: Jeff Suggs

New Business

- Vote on 2018 Proposed Budget: Clayton Hackett
- Vote on LEPC Chairperson Position: Clayton Hackett

Presentations

- Presentation by David Bierling, Texas A&M Transportation Institute

Good of the Order

Adjournment



## **Meeting Minutes**

August 10, 2017

### **Call To Order**

Clayton Hackett called to order the regular meeting of the LEPC on August 10, 2017 at 11:05 a.m. at 2015 Sens Road, La Porte, Texas.

### **Introductions**

Introductions were made around the room. Members are reminded to sign in at the front lobby, and at the back of the room.

### **Approval of Minutes from Last Meeting**

A motion by Ray Cook, Dow Chemical, was made to accept the July 13, 2017 meeting minutes. Robert Eldridge, Kuraray POVAL, seconded the motion. A vote was taken; Motion carried.

### **Reports**

#### **a. Emergency Communications – Kristin Gauthier:**

##### **1. Incidents –**

On Tuesday August 2, OxyVinyls LaPorte VCM Plant issued a Level 3 HazMat Notification due to an anhydrous HCl leak. The source of the leak was a tubing failure on a pressure transmitter from the main aHCl pipeline that is a feedstock to our process. Our onsite emergency response team responded and they were able to safely isolate the leak and stop the release. There were no injuries associated with the release, however one individual from a neighboring facility that reported smelling the HCl vapors. That individual was checked out by their medical and returned to work.

The cause of the release was tube fitting corrosion. aHCl becomes corrosive when contacting moisture in air and/or rain. We suspect that the tube fitting developed a small leak, and slowly over time, the aHCl corrosively eroded the threads on the tube fitting, resulting in the failure and release. We have upgraded the metallurgy of the tubing material to be more resistant to this type of corrosion. We are also evaluating the installation of a direct mounted transmitter to eliminate the tubing long term.

Kristin emphasized the importance of being very clear when submitting an E-Notify message reporting a chemical release to the air or to the ground so that all recipients are fully aware of what actually is occurring. The City inadvertently issued a Level 3 offsite notification which triggered a shelter-in-place message to those that receive the weekly Tuesday test. After review of the incident report, it was determined there wasn't any effect to the city, so the all clear was immediately issued.

##### **2. Reverse Drills:**

- a) **5/24/17 – Gulbrandsen:** Facility was contacted around 8:00 p.m. Recording was received at listed contact number.
- b) **7/27/17 – Albemarle:** Facility was contacted by Dispatch around 10:33 p.m. No direct number; automated answering; no answer at primary contact's office; no answer on cell number listed; and no answer at secondary contact's office. Response received at 10:42 p.m., no information, and no all clear given.
- c) **8/4/17 – Kuraray La Porte:** Facility was contacted by Dispatch around 8:00 p.m. No answer at 24-hour verified update number.

Kristin reminded all members of the importance of verifying their 24-hour numbers with the LEPC.

- 3. **E-Notify Update – Dan Heiken:** Dan was not present. Jeff provided an update on the E-Notify and CAER line enhancement project, and announced that the administrative training will begin on September 6 and run until the end of October. He encouraged all members to attend the training so they will be able to use the system when it goes live on November 1. More information about the training was provided on flyers in the back of the room.

- a) **Emergency Response & Resources – Richard Bass:** Richard reminded all members of the September 26<sup>th</sup> CIMA Zone 4 drill. We will be working with the school district and are in need of volunteers to serve as evaluators at school buildings. He encouraged all members to participate, and reminded them that breakfast and lunch will be served. A volunteer sign-up sheet will follow next month. The next committee meeting is scheduled for September 14<sup>th</sup>.
- b) **Hazardous Materials Facility Liaison – Burch Estes:** No report.
- c) **Planning – Lance Hardcastle:** Lance announced that his committee had a kick-off meeting with David Bierling, Texas A&M, to discuss the RMP Project. The kick-off date for the project is September 2017. Lance reminded everyone that this project is similar to the Transportation Study RMP and that these two studies should formulate action planning allowing the LEPC to continue to make improvements in emergency response. The committee is also working on various other small projects. The next committee meeting is scheduled for September 14<sup>th</sup>.
- d) **Public Education & Information – Dena Mahan:** Kristin announced that Bill Bower made a presentation at La Porte ISD's New Teacher Orientation, and that bags with information were given to all of the teachers. Dena will be reaching out to committee members over the next month to ask for volunteers for the LEPC booth at the Health & Safety Fair. A sign-up sheet will follow next month. Kristin thanked Bill for making the presentation, and stressed the importance of making sure all new teachers know there are procedures in place and what to do in case of a chemical emergency.
- e) **Membership Committee – Bill Bower:** Bill announced that he has been working on the member attendance list making phone calls to members with less than eighty percent attendance. He reminded all members to attend the meetings and sign-in on the attendance sheet in the back of the room.
- f) **Treasurer's Report:** We did not take in any receipts for the month of July. Total disbursements equaled \$1,907.41, including graphics for the Emergency Preparedness Guide, \$500 deposit for the Sylvan Beach Pavilion for the 30<sup>th</sup> Anniversary Celebration, July luncheon, and Safety Fair signs. The total available funds as of July 31, 2017 was \$160,143.63.

Kristin reminded members that the high balance is because of a \$92,000.00 TCEQ grant received that is allocated for various projects, but has not yet been expended.

- g) **Safety Fair – Kristin Gauthier:** Kristin announced that the committee met this morning prior to the general meeting to discuss logistics for the coming month in preparation of the Health & Safety Fair. The committee is going to place signs and banners in the community, and flyers will be distributed in utility bills for more advertisement. Kristin reminded all members to be sure and register for the event, and encouraged everyone to participate as it is a great opportunity for industry to interact with the community. She also mentioned that we are still in need of sponsorships or donations for door prizes, and that flyers and registration forms have been placed at the back table.
- h) **30<sup>th</sup> Anniversary – Jeff Suggs:** Jeff announced the 30<sup>th</sup> Anniversary celebration event will take place on Thursday, November 9, at the Sylvan Beach Pavilion and will showcase the projects that have been done by the LEPC over the past thirty years to show the positive impact these projects have made in the community. He suggested that we reach out to city and county elected officials, state representatives, and members of congress. He has reached out to Harris County Judge Emmett, and he will be speaking. He also mentioned that we are in need of corporate sponsorships to help with the funding of this event and asked for a motion to be made to approve the \$8,500 needed for this event. Motion was made by Ray Cook, Dow, and seconded by Mark Turvey, Lubrizol. Clayton asked for a member vote, which was unanimously approved. Kristin explained that a total of \$3,000 was allocated by the Executive Committee for the celebration from the following: \$2,500 from the Golf Tournament that was intended for the Household Hazardous Waste Day, which was canceled, and \$500 from the LEPC Workshop, which was also canceled. Jeff mentioned that a Save the Date and Corporate Sponsorship flyer will be forthcoming.

#### Old Business

- a) **EPA Region 6 LEPC Webinars:** Kristin encouraged all members to participate in these valuable workshops, and said there was an informational flyer on the back table.

#### New Business

- a) **2018 Budget Proposal:** Clayton presented the proposed 2018 LEPC budget and reminded all members it would be emailed to them for review and voted on at the September meeting. Ray reminded all members if they have a budget question they would like to address, to please send an email to one of the executive members.
- b) **Encumber \$10,000 for 2018 Grant Expenses:** Ray proposed a motion to encumber \$10,000.00 from the 2017 Hazardous Materials Emergency Preparedness Grant to the 2018 budget. Motion was made by Richard Bass, Kuraray SEPTON, and seconded by Kristin Gauthier, City of La Porte. Clayton asked for a member vote which was unanimously approved.

- c) **Nominations for LEPC Chairperson:** Clayton announced that nominations for the LEPC Chairperson are open and will be taken until the September meeting, when it will be voted on. Nominations were made for Ray Cook, Dow Chemical, and Burch Estes, Eurecat USA.

#### **Presentations**

- a) A presentation was made by Mason Creager, F.I.R.S.T. in Rescue, Safety, and Training, who presented an overview of their operations and how they can assist in the community. Thank you to F.I.R.S.T. for providing lunch today.

#### **Good of the Order**

- a) Clayton reminded all members that we do encourage vendors to make presentations at our meetings. He also reminded all members to sign in the back of the room **and** at the front entrance lobby.

#### **Adjournment**

- a) Motion to adjourn the meeting was made and passed. Meeting adjourned @ 12:15 p.m.

LA PORTE, MORGAN'S POINT, & SHOREACRES LEPC **TREASURER'S REPORT**



**REPORT DATE: September 14, 2017**

**BALANCE AS OF LAST REPORT: August 10, 2017**

Checking Account Balance \$160,143.63

**TOTAL FUNDS: \$160,143.63**

**RECEIPTS SINCE LAST MEETING:**

**\$14,303.62 TOTAL RECEIPTS SINCE LAST MEETING:**

**\$14,303.62**

**DISBURSEMENTS SINCE LAST MEETING:**

**\$25,338.11**

**TOTAL DISBURSEMENTS SINCE LAST MEETING: \$25,338.11**

Checking Account Balance as of August 31, 2017 \$149,109.14

**TOTAL AVAILABLE FUNDS as of August 31, 2017 \$149,109.14**

*Shelly Simon*  
LEPC Coordinator

# 2017 LA PORTE LEPC MEMBERS

September 14, 2017

Company	Representative	Initials	Alternate Rep	Initials
Air Gas	Harris, Ashley		Adams, Don	
Air Liquide - Bayport	Johnson, Greg	JA	Hollywood, Mark	MH
Air Liquide - La Porte	Sherer, Travis	TS	Legros, Kyle	
Air Liquide - La Porte SMR	Farber, Brian		Vickerman, Damion	
Air Products, L.P. - La Porte	Miller, Ken		Igo, Tom	
AkzoNobel Chemicals - Pasadena	Bower, Bill	EBB	Norman, Nathan	
AkzoNobel Polymers - Independence Pkwy	Robertson, Haney	HAR	Hernandez, Roy	
Albemarle, L.L.C.	Shilt, Todd		Hance, Erin	EH
Allen Hayes, Citizen				
ALTIVIA	Stoerner, Ronnie	RS	Grimes, Jeff	
AMPAC Fine Chemicals	Cheatham, Dewayne	DC	Briscoe, Tina	
Athlon Solutions	Kepp, Richard		Lathan, William	WL
Baker Petrolite - Pasadena	Buffington, Stephan	SB	<del>Reynolds, Dale</del> SHAUN DICKENSON	
Barbara Norwine, Citizen				
Bayport Industrial				
BRASKEM, PP Americas	Zebulon, Nji		Prevost, La Shonda	
CBSL Transportation	Kogut, Joe		Carranza, Lindsay	
Chem-Coast Inc.	Detwiler, Rick		Murray, Phil	

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September 14, 2017

Chemours	Boozer, Lisa		Gallion, James	<i>GB</i>
City of La Porte	Gauthier, Kristin	<i>[Signature]</i>	Mahan, Dena	
City of Morgan's Point	Ditrich, Sherri	<i>[Signature]</i>	Richardson, Bryan	
City of Shoreacres	Stall, David		Harrison, Troy	
CTEH	Steger, April		Niles, Mike	
Dana Suttles	Humphries, Calvin			
DB Western, Inc.	Hextell, Dean		Bocksnick, Mike	
Dow Chemical - Bayport	Cook, Ray	<i>RSC</i>	Upchurch, Dale	<i>DU</i>
Dow Chemical - La Porte	Cook, Ray	<i>RSC</i>	Upchurch, Dale	<i>DU</i>
Dow Pipeline	Cloud, Larry	<i>LC</i>	Roger Smith	
DuPont - La Porte	McDonald, Lakeah		Webb, Scott	
E.R. Carpenter L.P.	Catron, Mike	<i>[Signature]</i>	Posey, Mark	<i>MP</i>
Enterprise Products Operating L.P.	<i>Benavides, James</i> Farmer, James	<i>AB</i>	Jurisch, Nicole	
Equistar Pipeline	Russell, Kevin	<i>[Signature]</i>	LeBlanc, Greg	
Eurecat U.S. INC.	Estes, Burch	<i>[Signature]</i>	McCulloch, Fred	
EXEL Inc.	Webb, Corey			
EXXONMobil Pipeline Co.	Melendez, Jamie		Wischnewsky, Chris	
Gamer Environmental Services, Inc.	Fair, Breanna		Lynn, Josh	
Gas Innovations	Brandt, Christ		Madray, Ashley	

*Maldonado, Denny*

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September 14, 2017

Goodyear Tire & Rubber	Sebastian, Jim		<del>Hebert, Valerie</del> Angela Warren	ASW
Greif	Ramirez, Ruben		Chirstensen, Patrice	
Gulbrandsen Technologies	Mejias, Edgar		Schloss, Chris	CS
HARCROS Chemicals	Guerra, Jorge		Childress, Monica	
Highway Transport Chemical LLC	Mueller, Danny		Hall, Barry	
INEOS Olefins & Polymers USA	Buchanan, Tim	TS	Turner, Don	
INEOS Oligomers	Hamilton, Courtney	CH	Dowdy, Jed	
Intergulf	Wallace, Stephen	SW	Minter, Chris	CM
Invista	Clark, Joshua		Mason, Alan	
ITC	Holley, Carl		Davila, Jesus	CG
Jacobson Warehouse	Bay, Curtis		Clark, Edward	
Kinder Morgan	Allen, Darren		Price, Rebecca	
Kuraray America EVAL	Scales, Kimberly	RB	Kuhfeldt, Sheryl	
Kuraray America POVAL	Robert Eldridge	RE	Jennifer DeVries	
Kuraray America Septon	Bass, Richard	RB	Suggs, Jeff	
Kuraray La Porte	McKay, Erin	EM	Thacker, Jermichael	
La Porte ISD	Culver, Kimberly	KC	Knowles, David	dk
Lhoist North America	Potter, Watson			
Linde Gas, L.L.C.	Michael Penney	MP	Leavins, Jake	

## 2017 LA PORTE LEPC MEMBERS

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Lonestar Ecology	Stringer, Watt	WB	Lambright, Jimmy	
Lubrizol - Bayport	Turvey, Mark	M	Sonnier, David	
LyondellBasell - BYO	Hardcastle, Lance	LA	Deborde, Co	CO
LyondellBasell - Choate	Hardcastle, Lance	LA	Deborde, Co	CO
LyondellBasell - La Porte	Coxie, Clyde	LA	Wolfe, Thomas	
M&M Protection	Richerson, Derek		Oder, Mike	
Metton America, Inc	McNeill, Gwendolyn		Johnson, Judy	
Nissan Chemical - Houston/Pasadena	Pace, Keith		Contreras, Gene	
Noltex	McKinley, Billy	B	Mann, Tim	
Odfjell Terminals	DeShazo, Kevin		Stewart, Chad	
Oxyvinyls-Houston Operations (LP/Battleground)	Cox, Justin		Shirey, Michael	
PeroxyChem - Pasadena	Turner, Natalie		Azam, Shahid	
Port of Houston	Rizzo, Colin		Dowda, Jessie	
Praxair Inc	Freuler, Tom		Ratcliff, Toby	
San Jacinto College District			Lambert, Ginger	
Shell Pipeline	Cline-McElroy, Tracey		Barker, Phillip	
Solvay	Pearce, Kevin	KVP	Haertling, Andrea	
South Coast	Adame, Belinda		Glasgow, Kirk	
Southern Ionics	Hackett, Clayton		Boyd, Joey	

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Total Petrochemicals	Sipe, David		Stokes, Bobby	
Trecora Chemical	Holt, Sara	SH	Gabriel Garcia	
TYCO (Pentair)	Speer, Steve			
Zeon Chemicals	Wolff, Bob	RGW	Souris, Jeff	
Company	Representative	Initials	Alternate Rep	Initials
American Red Cross			Compian, Joe	
Bayshore Medical	Swanagan, Lindsay		Tjernia, Linda	
Centerpoint				
City of Deer Park	Hemminger, Robert			
City of La Porte - Fire Department	Ladd, Donald		Henson, Jared	
City of La Porte - Fire Marshal	Meekins, Clif			
City of La Porte - Police Department	Bradley, Shaye	SB	Daeumer, Matt	
City of Pasadena	Gant, Walter		Bengochea, Frank	
City of Webster	Ferro, Joe			
Detection & Measurement Systems				
E-MERGE	Heiken, Dan	DH		
Green Light Safety	Palmer, Joe			
Gulf Coast Waste Disposal Authority	Reese, Ben			
Harris County				

## 2017 LA PORTE LEPC MEMBERS

September 14, 2017

--- OEM	Wade, David	<i>DW</i>	Sloan, Mark	
--- POLLUTION CONTROL	Hill, Craig		Martin, Jonathan	
--- PUBLIC HEALTH & ES	McClendon, Mac			
--- SHERRIFS OFFICE	Brown, Ron		Harrison, SGT. Kimball	
Harris County - Commissioner - Pct 2	Merkle, Jonathan		Darbonne, Jacque	<i>(Signature)</i>
Kaneka North America	Blake, Dale		Landry, Sean	
OMI Environmental Solution	Mikes, Tina			
TCEQ	Lay, Travis			
Texas General Land Office	Harding, Maren			
Texas Industrial Medical	Taylor, Elizabeth		Moses, Rick	
Texas Parks & Wildlife	Shirley, David	<i>DS</i>	Deardorff, Tyler	
Union Pacific <i>Tyler Parker</i>	Lerch, Frank		O'Brien, Tim	
US Coast Guard	Sampert, R.J.			
Veterans HSE, LLC	West II, SFC Walter			

*Tyler Parker    taparker@up.com*

