



## **Meeting Agenda**

October 12, 2017

11:00 AM

La Porte ISD Support Services Building, located at 2015 Sens Road, La Porte, TX

Call to Order

Pledge of Allegiance

Introductions

Approval of Minutes from Prior Month

Committee Reports

- Emergency Communications: Kristin Gauthier
  - A. Incidents
  - B. Reverse Drills
  - C. E-Notify Updates: Dan Heiken
- Emergency Response and Resources: Richard Bass
- Hazardous Materials Facilities Liaison: Burch Estes
- Planning: Lance Hardcastle
- Public Education & Information: Dena Mahan
- Membership Committee: Bill Bower
- Treasurer's Report: Shelly Simon
- 30<sup>th</sup> Anniversary: Jeff Suggs

Old Business

- LEPC/CAER Training: Jeff Suggs

New Business

- Christmas on Main Street: Dena Mahan

Presentations

- Presentation by David Bierling, Texas A&M Transportation Institute
- Presentation by Thomas Wolf, LyondellBasell La Porte

Good of the Order

Adjournment

***Lunch will be served by Kelly's Country Cooking***



## Meeting Minutes

September 14, 2017

### Call To Order

Clayton Hackett called to order the regular meeting of the LEPC on **September 14, 2017** at 11:05 a.m. at 2015 Sens Road, La Porte, Texas.

### Introductions

Introductions were made around the room. Members are reminded to sign in at the front lobby, and at the back of the room.

### Approval of Minutes from Last Meeting

A motion by Richard Bass, Kuraray SEPTON, was made to accept the **August 10, 2017** meeting minutes. Kristin Gauthier, City of La Porte, seconded the motion. A vote was taken; Motion carried.

### Reminder about Shelter-in-Place Drill

Richard Bass reminded all members of the change in date for the LPISD Shelter-in-Place drill that will take place on October 17, 2017. He also reminded members of the importance of this drill for the safety and protection of all LPISD students and staff, and strongly encouraged member participation by signing up to be a volunteer evaluator. A sign-up sheet was passed around the room.

### Reports

#### a. Emergency Communications – Kristin Gauthier:

##### 1. Incidents –

- a. Sunday, August 20, at 8:10 a.m. - Baker Petrolite issued a Level 3 recommending all neighboring facilities to shelter in place because of a pump leak on Ethylene Oxide. Kristin contacted Steve Buffington, and he stated that the Level 3 was issued in error, and that he would contact the facility and have them send an update. They sent in a new Level 1 report for the incident. Kristin contacted Steve again to let him know the facility issued a new Level 1 instead of downgrading the original Level 3 and that, by doing so, the information may not have reached all affected neighboring facilities. Staff issued an "all clear" on the Level 3 notification at 8:36 a.m. Kristin stated there were some issues with E-Notify as to why there was only an email versus a text received for the all clear notification. Dan will be taking a look at this issue. Kristin reminded all members that, when downgrading an incident, make sure you go in to the same incident report to do so.
- b. Monday, August 28, at 4:10 p.m. - The City of La Porte Dispatch Center received a phone call from a passerby who noticed a vapor cloud near 225 and 146. The La Porte Fire Department responded, and it was later determined to be a leak of Anhydrous Hydrogen Chloride from a pipeline owned by Williams Pipeline. At 4:26 p.m., a shelter in place was issued for a localized area on the northeast side of La Porte by using the City's phone notification system. Staff then went into Emerge to activate three sirens for that area. An error occurred during this process that unintentionally activated all alarms in the city. Staff issued a dispatcher-generated E-Notify at 4:29 p.m., but was not sure how to issue an "all clear". A follow-up phone notification was issued city-wide at 5:50 p.m., with an "all clear" being issued at 7:20 p.m. Kristin will be working with Dan to identify what went wrong during activation of the sirens. Kristin mentioned the City was faced with many challenges during the incident, with both internal and external communications, and that there are many lessons to be learned. She also reminded members they will receive more than one message if they are on multiple lists in the City's phone notification system, and that the system will retry the caller if they don't answer the first time in certain situations.
- c. Monday, August 14 at 11:38 a.m. - Trecora Chemical issued a Level 2. They were changing processes and cleaning the reactor with mixed xylenes. Xylene was boiling in the reactor. Pressure was about 25 psig and temperature was about 345F. The operator opened up nitrogen pressure into the tank at a set pressure of 30 psig. The nitrogen regulator did not function as expected. The pressure in the reactor rose quickly to about 45 psig when the rupture disk blew. There was no relief valve on the reactor, so the xylene vented until the pressure reached ambient. They immediately put cooling on the reactor and fire monitors

on the release to knock down vapors and prevent hot vapors from igniting. Material was moved out of the reactor and the rupture disk was replaced. An all clear was issued at 12:55 p.m.

**2. Reverse Drills:**

- a) **8/11/17 – DB Western:** Facility was contacted by Dispatch. They submitted an E-Notify at 2:10 p.m. An All Clear was submitted at 2:16 p.m. No issues.
- b) **8/14/17 – Solvay:** Facility was contacted by Dispatch at 12:05 p.m. They submitted an E-Notify at 12:19 p.m. An All Clear was submitted at 12:20 p.m. No issues.
- c) **8/22/17 – INEOS Olefins and Polymers:** Facility was contacted by Dispatch. They submitted an E-Notify at 8:41 p.m. An All Clear was submitted at 8:43 p.m. No issues.
- d) **8/30/17 – Air Liquide Fairmont:** Canceled due to Hurricane Harvey.
- e) **9/5/17 – OxyVinyls Battleground:** Facility was contacted by Dispatch. They submitted an E-Notify at 10:09 a.m. An All Clear was submitted at 11:12 a.m. Dispatch advised that test notes did not state reverse drill testing.
- f) **9/13/17 – AkzoNobel Pasadena:** Facility was contacted by Dispatch. They submitted an E-Notify at 8:10 p.m. Dispatch did not receive an All Clear.

- 3. E-Notify Update – Dan Heiken:** Dan reminded all members to sign up for the E-Notify/CAER Training that will begin on October 2. Kristin mentioned that Jeff would provide more updates, and that flyers for the training had been placed at the back of the room.

- b. **Emergency Response & Resources – Richard Bass:** Richard reported at the beginning of the meeting about the upcoming drill. A sign-up sheet was passed around the room for volunteer evaluators.
- c. **Hazardous Materials Facility Liaison – Burch Estes:** Burch announced that his committee met prior to the General Membership meeting to discuss ways to assist the Planning Committee moving forward.
- d. **Planning – Lance Hardcastle:** Lance announced that his committee has been working on ways in which they can support the annual Health & Safety Fair. They are also continuing to work on the Fixed RMP Grant project, which is underway this year and will continue through May 2018. Clayton reminded all members that David Bierling with Texas A&M will be presenting a short presentation at the October 12 meeting.
- e. **Public Education & Information – Dena Mahan:** Dena announced there will be a meeting prior to the General Membership meeting on October 12 to discuss further details in preparation for the Safety Fair. She reminded all members of the need for volunteers to help with the LEPC booth and encouraged all to sign up. A signup sheet will be passed around the room. She also reminded members that the next event the committee will be preparing for, Christmas on Main Street, is on Thursday, December 7. A volunteer signup sheet will be forthcoming for this event as well.
- f. **Membership Committee – Bill Bower:** No Report. Bill reminded all members that the CIMA Zone 4 drill will be on Tuesday, September 26, and that they will be conducting evaluator and specialist orientation beforehand. More detailed information will follow soon.
- g. **Treasurer's Report:** We took in receipts in the amount of \$14,303.62, for contributions towards the La Porte Health & Safety Fair and for 2017 Membership and E-Notify dues. Total disbursements equaled \$25,338.11 including Safety Fair signs and flyers, Adobe software, August luncheon, Emergency Preparedness Guide printing and mailing, secretarial services final payment for 2017, and trinkets for Christmas on Main Street. The total available funds as of August 31, 2017 was \$149,109.14.

Kristin reminded members that the high balance is because we have not expended all of the grant funds received from TCEQ in the amount of \$92,000.00.

- h. **Safety Fair – Dena Mahan:** Dena announced the committee met prior to the General Membership meeting today, and they are still soliciting vendors for the Safety Fair. She reminded all members to submit their registration forms if they plan to be a part of this event, and let them know registration forms were available on the back table. She thanked all members for their sponsorships and donations towards the door prizes, and reminded all that the Wally Wise Photo Booth was still in need of a sponsorship. She also announced that we will be preparing LEPC bags to hand out at the fair on Tuesday, September 19, at 10:00 a.m., in the PD Training room, and we need volunteers to help prepare those bags. A signup sheet was passed around the room.
- i. **30<sup>th</sup> Anniversary – Jeff Suggs:** Jeff announced that letters to the elected officials and sponsorship flyers will go out next week. Clayton reminded all members that this event is for our primary membership, and that it will take the place of our monthly meeting on November 9, and will be at the Sylvan Beach Pavilion.

**Old Business**

- a) **E-Notify User Training Schedule Update:** Jeff announced that, due to Hurricane Harvey, they have elected to push back the roll out date until December 1, and that training will begin October 2. It will be offered at the following

locations: Jimmy Burke Center, Pasadena Convention Center, and the La Porte Police Department. He reminded all members to register. Flyers were placed at the back of the room.

### **New Business**

- a) **2018 Budget Proposal:** Clayton announced there weren't any questions or concerns received regarding the 2018 Budget Proposal that was presented at the August meeting. He asked for a motion to be made regarding the 2018 Proposed Budget. A motion by Ray Cook, Dow Chemical, was made to accept the 2018 Budget Proposal. Richard Bass, Kuraray SEPTON, seconded the motion. A vote was taken; Motion carried.
- b) **Nominations for LEPC Chairperson:** Clayton reminded all members that his term as Chairperson will be expiring at the end of 2017, and that we had two nominations from the floor, Ray Cook, Dow Chemical, and Burch Estes, Eurecat US. Burch announced that he appreciated the nomination, but due to his workload and support level, he will have to decline his nomination, and asked that everyone fully support Ray. Clayton asked for a motion. A motion by Kristin Gauthier, City of La Porte, was made to elect Ray Cook, Dow Chemical, as the next LEPC Chairperson. Jeff Suggs, Kuraray SEPTON, seconded the motion. A vote was taken; Motion carried.

### **Presentations**

No presentation was made. Clayton reminded all members that David Bierling, TTI, would present his presentation at the October meeting.

### **Good of the Order**

- a) Kristin provided an update on the temporary debris site located on Choate Road, which was approved by Harris County and TCEQ. The City of Pasadena and La Porte have expressed their concerns about the location to the County.
- b) Witt O'Brien's announced they are hiring for post-Harvey response and referred members to [www.wittobriens.com](http://www.wittobriens.com) for more information.

### **Adjournment**

- a) Motion to adjourn the meeting was made and passed. Meeting adjourned @ 11:50 a.m.

LA PORTE, MORGAN'S POINT, & SHOREACRES LEPC **TREASURER'S REPORT**



REPORT DATE: October 12, 2017

**BALANCE AS OF LAST REPORT: September 14, 2017**

Checking Account Balance \$149,109.14

**TOTAL FUNDS: \$149,109.14**

**RECEIPTS SINCE LAST MEETING:**

\$1.20

**TOTAL RECEIPTS SINCE LAST MEETING: \$1.20**

**DISBURSEMENTS SINCE LAST MEETING:**

\$32,713.01

**TOTAL DISBURSEMENTS SINCE LAST MEETING: \$32,713.01**

Checking Account Balance as of September 30, 2017 \$116,397.33

**TOTAL AVAILABLE FUNDS as of September 30, 2017** \$116,397.33

*Shelby Simon*  
LEPC Coordinator

# 2017 LA PORTE LEPC MEMBERS

October 12, 2017

Company	Representative	Initials	Alternate Rep	Initials
Air Gas	Harris, Ashley		Adams, Don	
Air Liquide - Bayport	Johnson, Greg		Hollywood, Mark	
Air Liquide - La Porte	Sherer, Travis		<del>Legros, Kyle</del> Legros, Kyle	JG standing
Air Liquide - La Porte SMR	Farber, Brian		Vickerman, Damion	
Air Products, L.P. - La Porte	Miller, Ken		Igo, Tom	
AkzoNobel Chemicals - Pasadena	Bower, Bill	BB	Norman, Nathan	
AkzoNobel Polymers - Independence Pkwy	Robertson, Haney		Hernandez, Roy	Roy Haney
Albemarle, L.L.C.	Shilt, Todd		Hance, Erin	
Allen Hayes, Citizen				
ALTIVIA	Stoerner, Ronnie	RS	Grimes, Jeff	
AMPAC Fine Chemicals	Cheatham, Dewayne		Briscoe, Tina	
Athlon Solutions	Kepp, Richard		Lathan, William	WL
Baker Petrolite - Pasadena	Buffington, Stephan		Reynolds, Dale	
Barbara Norwine, Citizen		BN		
Bayport Industrial				
BRASKEM, PP Americas	Zebulon, Nji		Prevost, La Shonda	
CBSL Transportation	Kogut, Joe		Carranza, Lindsay	LC
Chem-Coast Inc.	Detwiler, Rick		Murray, Phil	

## 2017 LA PORTE LEPC MEMBERS

October 12, 2017

Chemours	Boozer, Lisa	<i>[Signature]</i>	Gallion, James	
City of La Porte	Gauthier, Kristin	<i>[Signature]</i>	Mahan, Dena	
City of Morgan's Point	Ditrich, Sherri		Richardson, Bryan	
City of Shoreacres	Stall, David		Harrison, Troy	<i>[Signature]</i>
CTEH	Steger, April <sup>Rick</sup> <i>[Signature]</i>	<i>[Signature]</i>	Niles, Mike	
Dana Suttles	Humphries, Calvin			
DB Western, Inc.	Hextell, Dean		Bocksnick, Mike	
Dow Chemical - Bayport	Cook, Ray	<i>[Signature]</i>	Upchurch, Dale	<i>[Signature]</i>
Dow Chemical - La Porte	Cook, Ray	<i>[Signature]</i>	Upchurch, Dale	<i>[Signature]</i>
Dow Pipeline	Cloud, Larry	<i>[Signature]</i>	Roger Smith	
DuPont - La Porte	McDonald, Lakeah		Webb, Scott	
E.R. Carpenter L.P.	Catron, Mike		Posey, Mark	<i>[Signature]</i>
Enterprise Products Operating L.P.	Farmer, James		Jurisch, Nicole	
Equistar Pipeline	Russell, Kevin		LeBlanc, Greg	
Eurecat U.S. INC.	Estes, Burch	<i>[Signature]</i>	McCulloch, Fred	
EXEL Inc.	Webb, Corey			
EXXONMobil Pipeline Co.	Melendez, Jamie		Wischnewsky, Chris	
Garner Environmental Services, Inc.	Fair, Breanna		Lynn, Josh	
Gas Innovations	Brandt, Christ		Madray, Ashley	

## 2017 LA PORTE LEPC MEMBERS

October 12, 2017

Goodyear Tire & Rubber	Sebastian, Jim		Hebert, Valerie	
Greif	Ramirez, Ruben		Chirstensen, Patrice	
Gulbrandsen Technologies	Mejias, Edgar		Schloss, Chris	
HARCROS Chemicals	Guerra, Jorge		Childress, Monica	
Highway Transport Chemical LLC	Mueller, Danny		Hall, Barry	
INEOS Olefins & Polymers USA	Buchanan, Tim	TB	Turner, Don	
INEOS Oligomers	Hamilton, Courtney	CH	Dowdy, Jed	
Intergulf	Wallace, Stephen	SMU	Minter, Chris	CM
Invista	Clark, Joshua	JC	Mason, Alan	MA
ITC	Holley, Carl		Davila, Jesus	
Jacobson Warehouse	Bay, Curtis		Clark, Edward	
Kinder Morgan	Allen, Darren		Price, Rebecca	
Kuraray America EVAL	Scales, Kimberly	KS	Kuhfeldt, Sheryl	
Kuraray America POVAL	Robert Eldridge	RE	Jennifer DeVries	
Kuraray America Septon	Bass, Richard	R	Suggs, Jeff	
Kuraray La Porte	McKay, Erin		Thacker, Jermichael	
La Porte ISD	Culver, Kimberly	CC	Knowles, David	DK
Lhoist North America	Potter, Watson			
Linde Gas, L.L.C.			Leavins, Jake	JL

## 2017 LA PORTE LEPC MEMBERS

October 12, 2017

Lonestar Ecology	Stringer, Watt	WBS	Lambright, Jimmy	
Lubrizol - Bayport	ATTR		Sonnier, David	
LyondellBasell - BYO	Hardcastle, Lance		Deborde, Co	
LyondellBasell - Choate	Hardcastle, Lance		Deborde, Co	
LyondellBasell - La Porte	Coxie, Clyde		Wolfe, Thomas	
M&M Protection	Richerson, Derek		Oder, Mike	
Metton America, Inc	McNeill, Gwendolyn		Johnson, Judy	
Nissan Chemical - Houston/Pasadena	Pace, Keith		Contreras, Gene	
Noltex	McKinley, Billy	br	Mann, Tim	
Odfjell Terminals	DeShazo, Kevin	Hand	<del>Stewart, Chad</del>	
Oxyvinyls-Houston Operations (LP/Battleground)	Cox, Justin		Shirey, Michael Charles Shirey	
PeroxyChem - Pasadena	Turner, Natalie		Azam, Shahid Shahid Azam	
Port of Houston	Rizzo, Colin		Laura Henning <del>Bowles, Jessie</del> LH	
Praxair Inc	Freuler, Tom		Ratcliff, Toby	
San Jacinto College District			Lambert, Ginger	
Shell Pipeline	Cline-McElroy, Tracey		Barker, Phillip	
Solvay	Pearce, Kevin	RVP	Haertling, Andrea	
South Coast	Adame, Belinda		Glasgow, Kirk	
Southern Ionics	Hackett, Clayton	CD	Boyd, Joey	

## 2017 LA PORTE LEPC MEMBERS

October 12, 2017

Total Petrochemicals	Sipe, David		Stokes, Bobby	BS 10/12
Trecora Chemical	Holt, Sara		Gabriel Garcia	
TYCO (Pentair)	Speer, Steve			
Zeon Chemicals	Wolff, Bob	RAW	Souris, Jeff	
Company	Representative	Initials	Alternate Rep	Initials
American Red Cross			Compian, Joe	
Bayshore Medical	Swanagan, Lindsay		Tijernia, Linda	
Centerpoint				
City of Deer Park	Hemminger, Robert			
City of La Porte - Fire Department	Ladd, Donald		Henson, Jared	
City of La Porte - Fire Marshal	Meekins, Cliff			
City of La Porte - Police Department	Bradley, Shaye	SB	Daeumer, Matt	
City of Pasadena	Gant, Walter		Bengochea, Frank	
City of Webster	Ferro, Joe			
Detection & Measurement Systems				
E-MERGE	Heiken, Dan			
Green Light Safety	Palmer, Joe			
Gulf Coast Waste Disposal Authority	Reese, Ben			
Harris County				

## 2017 LA PORTE LEPC MEMBERS

October 12, 2017

--- OEM	Wade, David		Sloan, Mark	
--- POLLUTION CONTROL	Hill, Craig		Martin, Jonathan	
--- PUBLIC HEALTH & ES	McClendon, Mac			
--- SHERRIFS OFFICE	Brown, Ron		Harrison, SGT. Kimball	
Harris County - Commissioner - Pct 2	Merkle, Jonathan	JM	Darbonne, Jacque	
Kaneka North America	Blake, Dale		Landry, Sean	
OMI Environmental Solution	Mikes, Tina			
TCEQ	Lay, Travis			
Texas General Land Office	Harding, Maren			
Texas Industrial Medical	Taylor, Elizabeth		Moses, Rick	
Texas Parks & Wildlife	Shirley, David	DWS	Deardorff, Tyler	
Union Pacific	Lerch, Frank		O'Brien, Tim	
US Coast Guard	Sampert, R.J.			
Veterans HSE, LLC	West II, SFC Walter			

# 2017 LA PORTE LEPC MEMBERS

October 12, 2017

Company	Representative	Initials	Alternate Rep	Initials
KANEKA N.A	DALE BLAKE	DB		
Witt O'Brien	John Small	JS		
Gulbrandsen Technologies	CAROLINE GROS	CG		
Pat Shannon Lubrizol	Pat Shannon	PS		
OMI	Tina Miles	TM		
Rick Andreck	NORTH CHANNEL	CEPC		
Troy Harrison	City of Shoreacres	TH		
Jeff Lichten	Dow	JL		
Univar	Tina Davis	TD		
Univar	Carla Galin	CG		
Lubrizol	Cynthia Causey	CC		
<del>Horizon Env.</del>	Courtenay	CA		
<del>RICK STAY</del>	RICK STAY	RS		
Horizon Environmental	Jack Ostrom	JO		
Harris County CERT	Richard Nguyen	RN		
Air Liquide	Jesse Garcia	JG		
Texas A&M Trans Inst. David Becking DB				