



Meeting Agenda

January 11, 2018

11:00 AM

La Porte ISD Support Services Building, located at 2015 Sens Road, La Porte, TX

Call to Order

Pledge of Allegiance

Introductions

Approval of Minutes from Prior Month

Committee Reports

- Emergency Communications: Kristin Gauthier
 - A. Incidents
 - B. Reverse Drills
 - C. E-Notify Updates: Dan Heiken
- Emergency Response and Resources: Richard Bass
- Hazardous Materials Facilities Liaison: Burch Estes
- Planning: Lance Hardcastle
- Public Education & Information: Dena Mahan
- Membership Committee:
- Treasurer's Report: Shelly Simon
- 30th Anniversary: Jeff Suggs

Old Business

- Christmas on Main Street: Dena Mahan

New Business

- Vote on Treasurer Position: Ray Cook
- Motion to encumber \$18,000.00 from 2017 budget for TCEQ Grant funding into 2018 budget year: Ray Cook
- Motion to encumber \$11,866.06 from 2017 budget year to 2018 budget year for projects to be identified: Ray Cook
- 2018 Meeting Presenters: Ray Cook
- Membership Dues and Contact Information Update Forms: Ray Cook

Presentations

- Presentation by Chief Ray Nolen, City of La Porte EMS

Good of the Order

- PIO/JIC Training: Kristin Gauthier

Adjournment



Meeting Minutes

October 12, 2017

Call To Order

Clayton Hackett called to order the regular meeting of the LEPC on **October 12, 2017** at 11:05 a.m. at 2015 Sens Road, La Porte, Texas.

Introductions

Introductions were made around the room. Members are reminded to sign in at the front lobby, and at the back of the room.

Approval of Minutes from Last Meeting

A motion by Kristin Gauthier, City of La Porte, was made to accept the **September 14, 2017** meeting minutes. Kevin Pearce, Solvay Chemicals, seconded the motion. A vote was taken; Motion carried.

Reports

a. Emergency Communications – Kristin Gauthier:

1. Incidents –

- a. Friday, October 6, at 7:10 a.m. – Dow Chemical issued a Level 3 for an unknown incident that occurred after they were doing a washout on a pit in preparation of a turnaround and during wash down operations the impact occurred causing an offsite odor. They began air monitoring procedures and no detectable levels were found. It did create an odorous smell, and they were contacted by Kuraray POVAL, letting them know of the offsite impact it was making. It was detected that it was a Methyl Methacrylate leak, and a Level 3 notification was submitted, and all work operations stopped until they were able to fix the leak. No health effects from neighboring facilities or the community were reported. Once leak was fixed, they followed with a Level 3 “All Clear” notification at 7:50 a.m. Kristin made mention of the fifteen minute time span that occurred from the actual incident and in speaking with Ray, versus when the notification was submitted. Ray reported measures had been taken to insure incident notifications are submitted in a timelier manner.
- b. Tuesday, September 19, at 7:16 a.m. - Noltex issued a Level 2 for a fire suppression system alarm activated in their Line 3 manufacturing unit. The site mustered for accountability and began to investigate the alarm. A level 2 notification was sent out due to the impact of the alarm to neighboring plants, and the unknown situation. Once the alarm was investigated by their Emergency Response Team, it was determined to be a false alarm. The all clear was sounded and personnel were allowed to return to work. The all clear notification was submitted at 7:27 a.m.
- c. Saturday, September 23 at 8:40 p.m. – Kuraray POVAL submitted a Level 1 with a shelter-in-place for the community listed in the recommended action section for a small fire in the Crushing Building that was put out by the Building Deluge System. Kristin announced that there wasn't much information in the comment section which made it hard to understand what was actually taking place. She discussed with the facility about the report listing the lab as the reporter but not having a contact number available, and the emergency contact person not answering. Contact with the facility was eventually made, and an update was provided with more information at 8:50 p.m. An “All Clear” was submitted as an update in the comment section at 8:54 p.m., but an “All Clear” notification was never submitted. Robert announced that he had notified Dan to update the 24-hour numbers in the control room, and that the Lab contact pushed the wrong buttons because of verbiage confusion. Kristin reminded all that if you check shelter-in-place with any level incident, to provide as much information as possible in the comment section.
- d. Friday, October 6 at 6:48 a.m. – Kuraray POVAL issued a Level 1 with a shelter-in-place for the community with no information in the comment section about the incident, nor a number listed for the reporter. La Porte Police Dispatch made contact with the emergency contact who did not have any information about the incident which occurred at 6:48 a.m. and gave them the control room number to contact where it was determined the incident was coming from Dow. In addition, Kristin contacted the emergency contact and received the same response that Dispatch had received. Kristin reminded all that if you are the facility

emergency contact reporter or LEPC primary or secondary representative, and you receive a call from her or La Porte Police Dispatch about a shelter-in-place for the community, please use a more proactive approach with your response to the caller assuring them you will find out what is going on and get back with them as soon as possible instead of telling them you don't know what's going on and/or giving them another number to call. Kristin will be meeting with staff to discuss further details regarding this incident. Kristin announced that she contacted Ray, Dow Chemical, at 6:55 a.m. to discuss their incident and a Level 3 was submitted. She also asked POVAL to update the Level 1 to include more information about how it was not a shelter-in-place for the community, it was internal, and that it was due to an odor from offsite. They submitted an "All Clear". Kristin reminded all of the benefit of using the comment section to better explain what is going on so that everyone has a clear picture and on the same page. Robert announced that staff has been retrained, and that he has contacted Dan to update emergency contact numbers. Kristin also reminded all to verify their E-Notify emergency contact numbers to make sure they are current.

Reverse Drills:

- a) **9/21/17 – Kuraray EVAL:** Facility was contacted by Dispatch at 3:20 a.m. They submitted an E-Notify at 3:29 a.m. An All Clear was submitted at 3:38 a.m. No issues.
- b) **9/27/17 – Chemours:** Facility was contacted by Dispatch at 10:00 a.m. No answer was received.
- c) **10/05/17 – Noltex:** Facility was contacted by Dispatch at 8:00 p.m. They submitted an E-Notify at 8:10 p.m. Dispatch did not receive an All Clear.

Kristin reminded all to remember to submit an All Clear for any drills.

Shaye reminded all that, when calling Dispatch for an ambulance, please specify if the incident is chemical or non-chemical related, and to please provide as much information as available to Dispatch if it is a chemical related incident so they can let Emergency Medical Services (EMS) know what to expect before their arrival to your facility.

- 2. **E-Notify Update – Dan Heiken:** Dan reminded all members about the two upcoming E-Notify/CAER Training classes being offered, one in Pasadena, and one in La Porte. Kristin reminded all that there were flyers with the schedules in the back of the room, and that if you have not already sent a representative from your facility, to please do so for one of the last two sessions. She also mentioned that members could get in touch with Dan or Jeff regarding the E-Notify upgrades. The "Go Live" date is set for December 1, 2017.

- b. **Emergency Response & Resources – Richard Bass:** Dena announced that the LEPC, in conjunction with La Porte Independent School district (LPISD), will be having a shelter-in-place drill on Tuesday, October 17, 2017. She reminded all that if they would like to volunteer to be an evaluator, to please let her know, and that we will meet at 7:15 a.m. at the La Porte Police Department. Breakfast and lunch will be provided.

- c. **Hazardous Materials Facility Liaison – Burch Estes:** No report.

- d. **Planning – Lance Hardcastle:** Kristin announced that David Bierling, Texas A&M Transportation Institute, would be doing a brief presentation today on the Risk Management plan project being funded by the TCEQ LEPC grant.

- e. **Public Education & Information – Dena Mahan:** Dena announced that Christmas on Main Street is coming up on Thursday, December 7, and of the need for booth volunteers from 4:45 – 8:15 p.m. to pass out safety information packets. She encouraged all to volunteer as this is a good opportunity to interact with the community letting them know about your facility, and what the LEPC is all about. A sign-up sheet was passed around. As a follow-up to the Safety Fair, she also mentioned that we had a good turnout, but that attendance was down a bit this year due to Hurricane Harvey. We received positive feedback from the community and the vendors. She thanked all who volunteered their time, and thanked the facilities who provided sponsorships and door prize donations. Kristin mentioned that while it was very challenging having this event so shortly after Harvey, she believed that it was a very uplifting and positive event that the community appreciated. She thanked everyone for their positive support. She also mentioned that on October 21, the City will be having a new event called "The Search for Lafitte's Gold", which is similar to the Mardi Gras on Main event. She encouraged members to participate in the Mothers Against Drunk Driving (MADD) "Jingle Bell Run" and/or the City's "Lighted Christmas Parade" on Friday, December 8.

- f. **Membership Committee – Bill Bower:** No Report.

- g. **Treasurer's Report:** We took in receipts in the amount of \$1.20, for a refund by U-Haul Equipment for the overpayment of the truck rental used for the La Porte Health & Safety Fair. Total disbursements equaled \$32,713.01, including a new Safety Fair banner and signs, Safety Fair bag stuffing lunch, U-HAUL truck rental used for Safety Fair, dinner for Safety Fair student volunteers, vendor payments for Safety Fair, Adobe software, September luncheon, postage for mailing of 30th Anniversary invitations, payment to Texas A&M Transportation Institute for TCEQ grant agreement, and payment for La Porte Fire Department radios which is provided by the TCEQ grant. The total available funds as of September 30, 2017 was \$116,397.33.

- h. **30th Anniversary – Jeff Suggs:** Jeff announced that letter invitations have been mailed to the elected officials. He reminded members of the sponsorship flyers in the back of the room, and thanked Dow, CTEH, and INEOS for their sponsorships. He encouraged others to participate, as it will help with the offset of food costs. He also reminded all

to RSVP as soon as possible, because we need an accurate count since this is a catered event. He encouraged plant managers and primary or secondary representatives to attend. Kristin announced that if any member did not receive the emailed invite, to please get with her after the meeting. She reminded all that we will send the emailed invite out again after today's meeting.

Old Business

- a) **E-Notify User Training Schedule Update:** Jeff announced that there are two morning and afternoon sessions left, and that the administrator and user training are very similar, so there isn't a need to attend both. Clayton reminded all that there is still time to sign-up, and that there are schedule flyers in the back of the room.

New Business

- a) **Nominations for LEPC Treasurer:** Jeff reminded all members that, with Ray Cook moving into the Chairperson position for 2018, the Treasurer position will be vacant. Please see Ray or Jeff if you are interested in filling the position. Kristin reminded all that this position is more of a review/oversight of the financial work done by the LEPC Coordinator, and is not a heavy time commitment.
- b) **Presentations:** A presentation was made by David Bierling, Texas A&M Transportation Institute, who presented an overview of the Risk Management Plan project which is funded by TCEQ LEPC grant.

Good of the Order

- a) Kristin reminded all that the LEPC received \$92,000.00 for the TCEQ LEPC grant and that \$55,000.00 of that amount is going towards the Risk Management Plan project, and \$15-\$20,000.00 is going towards radios that have already been purchased for the La Porte Fire Department. The grant has also paid for the printing of the Emergency Preparedness Guide, and will be paying for the solar upgrades to the City's five outdoor alarm systems that are currently electric.
- b) An announcement of the Lynchburg Ferry remaining closed was made due to both landings being destroyed from Hurricane Harvey. The projected completion date for this project is February, 2018.
- c) Clayton reminded members that the November meeting will be the 30th Anniversary Celebration which will be held at Sylvan Beach Pavilion from 11:00 a.m. – 1:00 p.m.

Adjournment

- a) Motion to adjourn the meeting was made and passed. Meeting adjourned @ 11:43 a.m.

LA PORTE, MORGAN'S POINT, & SHOREACRES LEPC **TREASURER'S REPORT**



REPORT DATE: January 11, 2018

BALANCE AS OF LAST REPORT: November 9, 2017

Checking Account Balance \$110,835.63

TOTAL FUNDS: \$110,835.63

RECEIPTS SINCE LAST MEETING:

\$3,074.72

TOTAL RECEIPTS SINCE LAST MEETING: \$3,074.72

DISBURSEMENTS SINCE LAST MEETING:

\$10,739.87

TOTAL DISBURSEMENTS SINCE LAST MEETING: \$10,739.87

Checking Account Balance as of December 31, 2017 \$103,170.48

TOTAL AVAILABLE FUNDS as of December 31, 2017 \$103,170.48

Shelby Simon
LEPC Coordinator

2018 LA PORTE LEPC MEMBERS

January 11, 2018

Company	Representative	Initials	Alternate Rep	Initials
Air Gas	Harris, Ashley		Adams, Don	
Air Liquide - Bayport	Johnson, Greg		Hollywood, Mark	
Air Liquide - La Porte	Sherer, Travis		Legros, Kyle	
Air Liquide - La Porte SMR	Farber, Brian		Vickerman, Damion	
Air Products, L.P. - La Porte	Miller, Ken		Igo, Tom	
AkzoNobel Chemicals - Pasadena	Bower, Bill Bitz, Jennifer	gEB	Norman, Nathan	
AkzoNobel Polymers - Independence Pkwy	Robertson, Haney	Hse	Hernandez, Roy	
Albemarle, L.L.C.	Shilt, Todd	ES	Hance, Erin	
Allen Hayes, Citizen		AK		
ALTIVIA	Stoerner, Ronnie		Grimes, Jeff	MZ
AMPAC Fine Chemicals	Cheatham, Dewayne		Briscoe, Tina	
Athlon Solutions	Kepp, Richard		Lathan, William	
Baker Petrolite - Pasadena	Buffington, Stephan		Reynolds, Dale	
Barbara Norwine, Citizen				
Bayport Industrial				
BRASKEM, PP Americas	ISRAEL GARCIA Zebulon, Nji	IG.	Prevost, La Shonda	
CBSL Transportation	Kogut, Joe		Carranza, Lindsay	
Chem-Coast Inc.	Detwiler, Rick		Murray, Phil	

2018 LA PORTE LEPC MEMBERS

January 11, 2018

Chemours	Boozer, Lisa	<i>LB</i>	Gallion, James	
City of La Porte	Gauthier, Kristin	<i>KD</i>	Mahan, Dena	
City of Morgan's Point	Ditrich, Sherri		Richardson, Bryan	
City of Shoreacres	Stall, David		Harrison, Troy	
CTEH	Steger, April	<i>AS</i>	Niles, Mike	
Dana Suttles	Humphries, Calvin			
DB Western, Inc.	Hextell, Dean		Bocksnick, Mike	
Dow Chemical - Bayport	Cook, Ray	<i>RC</i>	Upchurch, Dale	
Dow Chemical - La Porte	Cook, Ray	<i>RC</i>	Upchurch, Dale	
Dow Pipeline	Cloud, Larry		Roger Smith	
DuPont - La Porte	McDonald, Lakeah		Webb, Scott	
E.R. Carpenter L.P.	Catron, Mike	<i>MC</i>	Posey, Mark	
Enterprise Products Operating L.P.	Farmer, James		Jurisch, Nicole	
Equistar Pipeline	Russell, Kevin		LeBlanc, Greg	
Eurecat U.S. INC.	Estes, Burch	<i>EB</i>	McCulloch, Fred	
EXEL Inc.	Webb, Corey			
EXXONMobil Pipeline Co.	Melendez, Jamie		Wischnewsky, Chris	
Garner Environmental Services, Inc.	Fair, Breanna		Lynn, Josh	
Gas Innovations	Brandt, Christ		Madray, Ashley	

2018 LA PORTE LEPC MEMBERS

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Goodyear Tire & Rubber	Sebastian, Jim		Hebert, Valerie	
Greif	Ramirez, Ruben		Chirstensen, Patrice	
Gulbrandsen Technologies	Mejias, Edgar		Schloss, Chris	
HARCROS Chemicals	Guerra, Jorge		Childress, Monica	Jr
Highway Transport Chemical LLC	Mueller, Danny		Hall, Barry	
INEOS Olefins & Polymers USA	Buchanan, Tim	TBS	Turner, Don	
INEOS Oligomers	Hamilton, Courtney	CAK	Dowdy, Jed	
Intergulf	Wallace, Stephen	SWW	Minter, Chris	
Invista	Clark, Joshua	JC	Valluri, Kiran	KV
ITC	Holley, Carl	CRS	Davila, Jesus	
Jacobson Warehouse	Bay, Curtis		Clark, Edward	
Kinder Morgan	Allen, Darren	DA	Price, Rebecca John Price	
Kuraray America EVAL	Scales, Kimberly	K.S.	Kuhfeldt, Sheryl	
Kuraray America POVAL	Robert Eldridge	REE	Jennifer DeVries	
Kuraray America Septon	Bass, Richard	R.B.	Suggs, Jeff	
Kuraray La Porte	McKay, Erin	E.M	Thacker, Jermichael	
La Porte ISD	Culver, Kimberly	CK	Knowles, David	
Lhoist North America	Potter, Watson			
Linde Gas, L.L.C.	Leavins, Jake	JL		

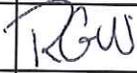
2018 LA PORTE LEPC MEMBERS

January 11, 2018

Lonestar Ecology	Stringer, Watt	WAS	Bruce Hemann Lambright, Jimmy	BEH
Lubrizol - Bayport	Troy Merchant Furvey, Mark	TON	Sonnier, David	
LyondellBasell - BYO	Hardcastle, Lance		Deborde, Co	
LyondellBasell - Choate	Hardcastle, Lance		Deborde, Co	
LyondellBasell - La Porte	Lance Hardcastle Coxie, Clyde		Wolfe, Thomas	TW
M&M Protection	Richerson, Derek		Oder, Mike	
Metton America, Inc	McNeill, Gwendolyn		Johnson, Judy	
Nissan Chemical - Houston/Pasadena	Pace, Keith		Contreras, Gene	
Noltex	McKinley, Billy		Mann, Tim	JM
Odfjell Terminals	Joe Resina DeShazo, Kevin	J	Stewart, Chad	
Oxyvinyls-Houston Operations (LP/Battleground)	Cox, Justin		Shirey, Michael	
PeroxyChem - Pasadena	Robinson, Dominique	DR	Napier, Tommy	
Port of Houston	Rizzo, Colin		Henriquez, Laura	AM
Praxair Inc	Freuler, Tom		Ratcliff, Toby	
San Jacinto College District			Lambert, Ginger	
Shell Pipeline	Cline-McElroy, Tracey		Barker, Phillip	PR
Solvay	Pearce, Kevin		Haertling, Andrea	AKH
South Coast	Adame, Belinda		Glasgow, Kirk	
Southern Ionics	Hackett, Clayton	CA	Boyd, Joey	

2018 LA PORTE LEPC MEMBERS

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Total Petrochemicals	Sipe, David		Stokes, Bobby	
Trecora Chemical	Holt, Sara		Gabriel Garcia	
TYCO (Pentair)	Speer, Steve			
Zeon Chemicals	Wolff, Bob		Souris, Jeff	
Company	Representative	Initials	Alternate Rep	Initials
American Red Cross			Compian, Joe	
Bayshore Medical	Swanagan, Lindsay		Tijernia, Linda	
Centerpoint				
City of Deer Park	Hemminger, Robert			
City of La Porte - Fire Department	Ladd, Donald		Henson, Jared	
City of La Porte - Fire Marshal	Meekins, Clif			
City of La Porte - Police Department	Bradley, Shaye		Daeumer, Matt	
City of Pasadena	Gant, Walter		Bengochea, Frank	
City of Webster	Ferro, Joe			
Detection & Measurement Systems				
E-MERGE	Heiken, Dan			
Green Light Safety	Palmer, Joe			
Gulf Coast Waste Disposal Authority	Reese, Ben			
Harris County				

2018 LA PORTE LEPC MEMBERS

January 11, 2018

--- OEM	Wade, David	<i>AW</i>	Sloan, Mark	
--- POLLUTION CONTROL	Hill, Craig		Martin, Jonathan	
--- PUBLIC HEALTH & ES	McClendon, Mac			
--- SHERRIFS OFFICE	Brown, Ron		Harrison, SGT. Kimball	
Harris County - Commissioner - Pct 2	Merkle, Jonathan		Darbonne, Jacque	
Kaneka North America	Blake, Dale		Landry, Sean	
OMI Environmental Solution	Mikes, Tina			
North Channel LEPC	Anorga, Enrique	<i>Debra Anorga</i>	<i>Debbie Anorga</i>	<i>Debbie Anorga</i>
TCEQ	Lay, Travis	<i>TL</i>	Quiroz, Guadalupe	
Texas General Land Office	Harding, Maren			
Texas Industrial Medical	Taylor, Elizabeth		Moses, Rick	
Texas Parks & Wildlife	Shirley, David	<i>DS</i>	Deardorff, Tyler	
Union Pacific	Lerch, Frank		O'Brien, Tim	
US Coast Guard	Sampert, R.J.			
Veterans HSE, LLC	West II, SFC Walter			

