



Meeting Agenda

August 9, 2018

11:00 AM

Evelyn Kennedy Civic Center, located at 618 San Jacinto St., La Porte, TX

Call to Order

Pledge of Allegiance

Introductions

Approval of Minutes from Prior Month

Committee Reports

- Emergency Communications: Kristin Gauthier
 - A. Incidents
 - B. E-Notify Updates: Dan Heiken
- Emergency Response and Resources: Richard Bass
- Hazardous Materials Facilities Liaison: Burch Estes
- Planning: Lance Hardcastle
- Public Education & Information: Dena Mahan
- Membership Committee: Clayton Hackett
- Treasurer's Report: Sydney Kennedy
- Safety Fair: Dena Mahan

Old Business

- Contact Information Update Forms: Sydney Kennedy
- E-Notify Training: Kristin Gauthier
- Household Hazardous Waste Day: Burch Estes

New Business

- Vote on LEPC Vice Chairperson
- Vote on LEPC 2019 Budget

Presentations

- Presentation by CTEH

Good of the Order

- Brag Report

Adjournment



Meeting Minutes

July 12, 2018

Call To Order

Ray Cook called to order the regular meeting of the LEPC on July 12, 2018 at 11:05 a.m. at 2015 Sens Road, La Porte, Texas.

Introductions

Introductions were made around the room. Members are reminded to sign in at the back of the room.

Approval of Minutes from Last Meeting

A motion by Kristin Gauthier, City of La Porte, was made to accept the May 10, 2018 meeting minutes. Shaye Lister, City of La Porte, seconded the motion. A vote was taken; Motion carried.

Reports

a. Emergency Communications – Kristin Gauthier:

1. Incidents –

- a) **Level 3: Kuraray EVAL** – Eric Bass spoke about the incident that occurred at the EVAL facility on May 19th. They will provide more information as they are able to in the future. Donald Ladd (LPFD) and Lisa Camp (LPEMS) stated the importance of facilities clearly identifying where it is that responders need to go, as some facilities have multiple entry points. Lisa gave an example of a casualty collection point that would benefit EMS.
- b) **Level 3: Box Truck Fire on June 8th** – Kristin provided an overview of the incident that occurred on June 8th. She addressed some of the challenges with internal and external communications that were experienced during the incident. The City issued a city-wide Shelter in Place, but is working to improve the Emerge system to make this process easier for Dispatch and the EOC. The Emerge industry group received the initial Shelter in Place call, but did not receive any phone updates. In addition, an E-Notify report and CAER Online message were not sent. Kristin took responsibility for this and the confusion it caused. Corrective actions include additional training for EOC and PIO staff, improvements to Emerge and E-Notify for the City, and allowing industry to opt-in to receive such alerts. If a facility wishes to continue receiving emergency alerts, they need to let Sydney know.
- c) **Level 1: Trecora** – A representative from Trecora provided an update on a fire that occurred at their facility on June 16th. Kristin stated that the fire was visible to the public, but the City did not receive an E-Notify report until over an hour and a half after the incident occurred. Kristin already visited with Trecora about this issue, and they are taking steps to provide additional training for employees.

Kristin stated that no one should hesitate to ask OEM for assistance in submitting an E-Notify. This is something the City can assist with to get information out there when the facility is struggling to do so. She encouraged members to be careful about how they describe any injuries, etc, in the E-Notify comments section, as this information can make it to the public/media.

2. Reverse Drills – Kristin Gauthier:

- a) **5/18/18 – Air Products:** Dispatch was unable to contact Air Products due to no phone number being given. The phone number in CAD had only an after hours recording.
- b) **5/22/18 – ALTIVIA:** Facility was contacted by Dispatch. They submitted an E-Notify at 2:14 a.m. An All Clear was not submitted.
- c) **5/31/18 – Braskem:** Facility was contacted by Dispatch at 10:18 a.m. They submitted an E-Notify at 10:40 a.m. An All Clear was not submitted. Dispatch reported that the E-Notify came in as a Level 1 Yellow.

- d) **06/04/18 – Foremark:** Facility was contacted by Dispatch at 8:25 p.m. They submitted an E-Notify at 8:33 p.m. An All Clear was submitted at 8:37 p.m. No issues.
- e) **06/13/18 – Eurecat:** Recording status was reported by dispatch. Kristin was notified and this issue is being worked on.
- f) **06/22/18 – Gulbrandsen:** Recording status was reported by dispatch. Kristin was notified and this issue is being worked on.
- g) **06/26/18 – INVISTA:** Facility was contacted. No response was received.
- h) **07/05/18 - BOSTCO:** Facility was contacted. No response was received.
- i) **07/09/18 – PeroxyChem:** One number was a fax machine and the other was disconnected. This was reported by dispatch. This issue has been fixed.

Kristin stated that reverse drills would be suspended until further notice. She also stated we will be working to provide instructions for Dispatch on what option to select when they call a facility's 24-hour number and have to work through a call attendant to speak to someone.

- 3. **E-Notify Update – Dan Heiken:** Dan encouraged attendance at the E-Notify Trainings taking place in the La Porte EOC for two sessions (a.m. and p.m.) on August 22nd or the Pasadena EOC on August 23rd. He also stated that he is working on creating multiple pre-set CAER messages of the same type of incidents.

- b. **Emergency Response & Resources – Richard Bass:** No report.
- c. **Hazardous Materials Facility Liaison – Burch Estes:** No report.
- d. **Planning – Kristin Gauthier on behalf of Lance Hardcastle:** The Risk Management Plan has been completed, and the LEPC Executive Committee plans on asking David Bierling to present his findings to the LEPC membership at the August meeting.
- e. **Public Education & Information – Dena Mahan:** New Teacher Orientation is taking place on August 2nd. They will be presented with information regarding SIP and hazards in the area. The LPISD Wellness Fair is taking place on August 6th, from 12-3pm. Dena encouraged industry participation to join La Porte OEM with a joint booth to provide information on the LEPC.
- f. **Safety Fair – Dena Mahan:** The Safety Fair Committee met prior to the July LEPC meeting and welcomed several new members. Dena thanked Lonestar Ecology, AkzoNobel, and Nissan Chemical for their sponsorship of the Bike Safety bicycles. The following sponsors are still needed: Face Painting, Rock Wall and the Wally Wise Photo Booth. There was a sign-up sheet passed around seeking those sponsors. There will be a sign with your company name and logo with your sponsored activity. Safety Fair flyers were passed around to the membership as well. Dena also thanked the LEPC for their sponsorship of snow cones for the Public Safety Pool Parties. Photos were displayed to the membership of the first Public Safety Pool Party, held on June 28th. The turnout was extraordinary and the public seemed to enjoy the event.
- g. **Membership Committee – Clayton Hackett:** Clayton intends on recruiting more LEPC members throughout the community. He asks that more people join the Membership Committee and reminds the membership that they are required to join a committee. The next meeting of the Membership Committee will be held directly before the August LEPC Membership Meeting, where they will review New Membership Packets.
- h. **Treasurer's Report – Sydney Kennedy:** In May, we took in receipts in the amount of \$6,325.19. Total disbursements equaled \$16,328.47. The total available funds as of May 31st, 2018 were \$106,489.35. Receipts consisted entirely of annual contributions. Disbursements included May meeting lunch, office supplies, Baker Program prizes, secretarial services (\$10,000), and siren repairs (\$5,000).

In June, the total disbursements equaled \$19,013.65. The total available funds as of June 30th, 2018 were \$87,475.50. No receipts were accepted in June. Disbursements included office supplies, final Risk Management Plan Development payment to Texas A&M (\$18,000), a canopy tent for outdoor events, and 1/3 of the EPA Region 6 LEPC Workshop's lunch in June.

Old Business

- a) **Membership Dues and Contact Information Update Forms – Sydney Kennedy:** For the companies still missing membership dues and contact information, these lists were placed in the back of room with sign in sheets. Dues should have been received by the March meeting. Forms located in the back of room, and emailed out. Credit card payments are available. Correct 24-hour numbers are needed for contact information. Membership form has to be done online, and the link will be emailed again.
- b) **Resignation of current LEPC Chair and assumption of position – Ray Cook:** Ray Cook has stepped down as LEPC Chairperson due to a change in employment. Jeff Suggs (Kuraray) will be assuming the position of LEPC Chairperson through the current term, ending 12/31/19.

New Business

- a) **Accept nominations for LEPC Vice Chairperson - Ray Cook:** Nominations will be accepted from the floor for the LEPC Vice Chairperson. Members will have until the August LEPC meeting to come forward with a nomination and voting will take place at the August LEPC meeting. If anyone is interested in the position, they are encouraged to reach out to Sydney Kennedy.
- b) **Establish ad-hoc committee for the SIP Educational Campaign – Kristin Gauthier:** Sydney Kennedy was appointed the Chair of the ad-hoc committee for the SIP Educational Campaign. Members are encouraged to join this committee and give industry input on looking at the gap in SIP protocols identified during the last SIP event such as outdoor activities, non-residents in the area, parks, new residents, etc.

Presentations

- a) **Budget Presentation – Ray Cook:** Ray presented the proposed 2019 LEPC budget and reminded all members that it would be emailed to them for review and voted on at the August meeting.
- b) **A Presentation was given by M&M Protection** primarily to provide an overview of their company's Spill Kits.

Good of the Order

- a) **Juggling:** The membership was told of a juggling incident that took place this week at a facility. Juggling occurs when an attacker follows you from the bank to another location then breaks into your car hoping for money. He encouraged members to stay aware of their surroundings.
- b) **Witt O'Brien's Compliance Workshop:** Witt O'Brien's will be holding a Free Compliance Workshop on July 24th and members are encouraged to attend.
- c) **Brag Report:**
 - a. A big thank you was given to M&M Protection for their presentation and for providing lunch for the July meeting.

Adjournment

- a) Meeting adjourned @ 12:35 p.m.

LA PORTE, MORGAN'S POINT, & SHOREACRES LEPC **TREASURER'S REPORT**



REPORT DATE: August 9, 2018

BALANCE AS OF LAST REPORT: July 12, 2018

| | |
|--------------------------|---------------------|
| Checking Account Balance | \$ 87,475.70 |
| TOTAL FUNDS: | \$ 87,475.70 |

RECEIPTS SINCE LAST MEETING:

| | |
|---|---------------------|
| | \$ 16,847.61 |
| TOTAL RECEIPTS SINCE LAST MEETING: | \$ 16,847.61 |

DISBURSEMENTS SINCE LAST MEETING:

| | |
|--|--------------------|
| | \$ 6,031.81 |
| TOTAL DISBURSEMENTS SINCE LAST MEETING: | \$ 6,031.81 |

| | |
|--|--------------|
| Checking Account Balance as of July 31, 2018 | \$ 98,291.50 |
|--|--------------|

| | |
|--|---------------------|
| TOTAL AVAILABLE FUNDS as of July 31, 2018 | \$ 98,291.50 |
|--|---------------------|

Sydney Kennedy
LEPC Coordinator

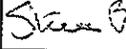
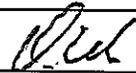
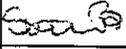
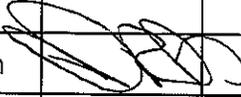
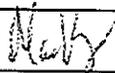
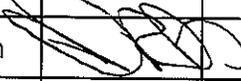
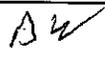
2018 LA PORTE LEPC MEMBERS

August 9, 2018

| Company | Representative | Initials | Alternate Rep | Initials |
|--|-------------------|-----------|--|---|
| Air Gas, an Air Liquide Company | Sumners, Tonya | | Herrera, Ozzy | |
| Air Liquide - Bayport Complex | Johnson, Greg | <i>JJ</i> | Hollywood, Mark | <i>mf</i> |
| Air Liquide - La Porte ASU | Sherer, Travis | | Legros, Kyle | <i>JG</i> <i>JESUS STUPEL</i> <i>LA PORTE 17</i> |
| Air Products, L.P. - La Porte | Miller, Ken | | Igo, Tom | |
| AkzoNobel Chemicals - Pasadena | Bitz, Jennifer | <i>JB</i> | Alexander, Quinn | |
| AkzoNobel Polymers - Independence Pkwy | Robertson, Haney | <i>HR</i> | Hernandez, Roy | <i>RLB</i> |
| Albemarle, L.L.C. | Zapf, Bob | <i>BZ</i> | Shilt, Todd | |
| Allen Hayes, Citizen | Hayes, Allen | <i>AH</i> | | |
| ALTIVIA | Stoerner, Ronnie | | Grimes, Jeff | <i>JG</i> |
| AMPAC Fine Chemicals | Rao, Dave | <i>DR</i> | HARRIETT, NADMI Briscoe, Tina | <i>HT</i> |
| Athlon Solutions | Kepp, Richard | | Lathan, William | <i>WL</i> |
| Baker Petrolite - Pasadena | Dickinson, Shaun | | Minter, Chris | |
| Barbara Norwine, Citizen | Norwine, Barbara | | | |
| Bayport Industrial | | | | |
| BRASKEM, PP Americas | Cobb, Darrin | <i>DC</i> | Dobson, Alec | <i>HM</i> |
| CBSL Transportation | Carranza, Lindsay | | Meyer, Sebastian | |
| Chem-Coast Inc. | Detwiler, Rick | | Murray, Phil | |
| Chemours | Boozer, Lisa | <i>LB</i> | Gallion, James | |
| City of La Porte | Gauthier, Kristin | | Mahan, Dena | |
| City of Morgan's Point | Ditrich, Sherri | <i>SD</i> | Richardson, Bryan | <i>BR</i> |

2018 LA PORTE LEPC MEMBERS

August 9, 2018

| | | | | |
|--|--------------------|---|----------------------|---|
| City of Shoreacres | Stall, David | | Harrison, Troy | TDH |
| Clean Harbors | Greenberg, Paula |  | | |
| CTEH | Steger, April |  | Niles, Mike | MN |
| Dana Suttles | Humphries, Calvin | | Munoz, Ashley | |
| Dow Chemical - Bayport | Bis, Steven |  | Upchurch, Dale |  |
| Dow Chemical - La Porte | Bis, Steven |  | Lichon, Jeff | |
| Dow Pipeline | Cloud, Larry | | Roger Smith | |
| DuPont - La Porte | Haner, Kerry | | Webb, Scott | |
| E.R. Carpenter L.P. | Catron, Mike |  | Posey, Mark |  |
| Enterprise Products Operating L.P. | Benavides, Agustin |  | Jurisch, Nicole | |
| Equistar Pipeline | Russell, Kevin | | LeBlanc, Greg | |
| Eurecat U.S. INC. | Estes, Burch |  | Miles, Lee | |
| EXEL Inc. | Webb, Corey | | | |
| EXXONMobil Pipeline Co. | Melendez, Jamie | | Wischnewsky, Chris | |
| Foremark Performance (Formerly DB Western) | Bocksnick, Mike |  | Willis, David |  |
| Garner Environmental Services, Inc. | Fair, Breanna | | Lynn, Josh | |
| Gas Innovations | Brandt, Christ | | Madray, Ashley | |
| Goodyear Tire & Rubber | Sebastian, Jim | | Hebert, Valerie | |
| Greif | Ramirez, Ruben | | Chirstensen, Patrice | |
| Gulbrandsen Technologies | Gros, Catherine | | Schloss, Chris |  |
| HARCROS Chemicals | Guerra, Jorge | | Childress, Monica |  |

2018 LA PORTE LEPC MEMBERS

August 9, 2018

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|------------------------------------|---------------------|-----------|------------------|-----------|
| Haz Mat Special Services | Henson, Larry | | Williams, Joshua | |
| Highway Transport Chemical LLC | Mueller, Danny | | Hall, Barry | |
| INEOS Olefins & Polymers USA | Buchanan, Tim | | Turner, Don | |
| INEOS Oligomers | Hamilton, Courtney | <i>CH</i> | Dowdy, Jed | |
| Intergulf | Wallace, Stephen | | Cervi, Chad | |
| Invista <i>ASAT</i> | Swann, Mark | <i>MS</i> | Valluri, Kiran | |
| Intercontinental Terminals Company | Holley, Carl | | Vanegas, Mike | |
| Jacobson Warehouse | Bay, Curtis | | Clark, Edward | |
| Kinder Morgan | Allen, Darren | | Powe, John | |
| Kuraray America EVAL | Bass, Richard | <i>RB</i> | Scales, Kim | |
| Kuraray America POVAL | Jennifer DeVries | <i>RB</i> | Suggs, Jeff | |
| Kuraray America Septon | Hance, Erin | <i>RB</i> | Suggs, Jeff | |
| Kuraray La Porte | Thacker, Jermichael | <i>JT</i> | Suggs, Jeff | |
| La Porte ISD | Culver, Kimberly | <i>KD</i> | | |
| Lhoist North America | Potter, Watson | | | |
| Linde Gas, L.L.C. | Leavins, Jake | | Penney, Michael | |
| Lonestar Ecology | Stringer, Watt | | Lambright, Jimmy | <i>JD</i> |
| Lubrizol - Bayport | Turvey, Mark | <i>MT</i> | Sonnier, David | <i>DS</i> |
| LyondellBasell - BYO | Deborde, Co | | Krengle, Kevin | |
| LyondellBasell - Choate | Deborde, Co | | Krengle, Kevin | |
| LyondellBasell - La Porte | Hardcastle, Lance | | Wolfe, Thomas | |

2018 LA PORTE LEPC MEMBERS

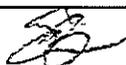
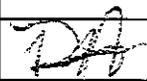
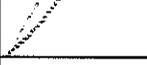
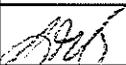
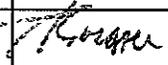
August 9, 2018

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|--|-----------------------|-----------------------|-------------------|------------|
| M&M Protection | O'Banion, Duane | <i>Duane O'Banion</i> | Roth, John | |
| Metton America, Inc | McNeill, Gwendolyn | | | |
| Nissan Chemical - Houston/Pasadena | Pace, Keith | | Olmos, Reynaldo | |
| Noltex | McKinley, Billy | | Mann, Tim | <i>TJM</i> |
| Odfjell Terminals | Pesina, Joe | | Stewart, Chad | |
| Oxyvinyls-Houston Operations (LP/Battleground) | Shirey, Michael | | Cox, Justin | <i>JS</i> |
| PeroxyChem - Pasadena | Robinson, Dominique | | Napier, Tommy | |
| Port of Houston | Rizzo, Colin | | Henriquez, Laura | <i>LH</i> |
| Praxair Inc | Boyle, Mitch | | Ratcliff, Toby | <i>TR</i> |
| Richard Nguyen, Citizen | Nguyen, Richard | | | <i>Rng</i> |
| San Jacinto College District | Shah, Ali | <i>AS</i> | Lambert, Ginger | |
| Shell Pipeline | Cline-McElroy, Tracey | | Barker, Phillip | <i>PRB</i> |
| Solvay | | | Haertling, Andrea | <i>AH</i> |
| South Coast | Glasgow, Kirk | <i>KG</i> | Montgomery, Kyle | |
| Southern Ionics | Hackett, Clayton | <i>CH</i> | Boyd, Joey | |
| Total Petrochemicals | | | Stokes, Bobby | |
| Trecora Chemical | Holt, Sara | <i>SH</i> | Brady, Ryan | |
| TYCO (Pentair) | Speer, Steve | | | |
| Zeon Chemicals | Wolff, Bob | <i>RGW</i> | Souris, Jeff | |

Tom Rogers 

2018 LA PORTE LEPC MEMBERS

August 9, 2018

| Company | Representative | Initials | Alternate Rep | Initials |
|--------------------------------------|-------------------|---|------------------------|---|
| American Red Cross | | | Compian, Joe | |
| Bayshore Medical | Swanagan, Lindsay | | Tijernia, Linda | |
| Centerpoint | | | | |
| City of Deer Park | Hemminger, Robert | | | |
| City of La Porte - Fire Department | Ladd, Donald | | Henson, Jared | |
| City of La Porte - Fire Marshal | Meekins, Clif | | | |
| City of La Porte - Police Department | Bradley, Shaye |  | Daeumer, Matt | |
| City of Pasadena | Gant, Walter | | Bengochea, Frank | |
| City of Webster | Ferro, Joe | | | |
| Detection & Measurement Systems | | | | |
| EHCMA | Deel, Rick | | | |
| E-MERGE | Heiken, Dan |  | | |
| Green Light Safety | Palmer, Joe |  | | |
| Gulf Coast Waste Disposal Authority | Reese, Ben |  | | |
| Harris County | | | | |
| --- OEM | Wade, David |  | Sloan, Mark | |
| --- POLLUTION CONTROL | Hill, Craig | | Martin, Jonathan | |
| --- PUBLIC HEALTH & ES | McClendon, Mac | | | |
| --- SHERRIFS OFFICE | Brown, Ron | | Harrison, SGT. Kimball |  |

2018 LA PORTE LEPC MEMBERS

August 9, 2018

| | | | | |
|--------------------------------------|-------------------|-----|-------------------|---------------------------|
| Harris County - Commissioner - Pct 2 | Parsons, Jeff | JAP | Darbonne, Jacque | |
| Kaneka North America | Blake, Dale | | Landry, Sean | |
| North Channel LEPC | Anorga, Enrique | | Husband, Debbie | |
| OMI Environmental Solution | Mikes, Tina | TM | | |
| Phillips 66 | Calvo, Jesus | | | |
| TCEQ | Lay, Travis | | Bernhagen, Kendra | |
| Texas General Land Office | Harding, Maren | | | |
| Texas Industrial Medical | Taylor, Elizabeth | | Moses, Rick | |
| Texas Parks & Wildlife | Shirley, David | DJS | Deardorff, Tyler | 2018 Darrell (Schwabo) |
| Union Pacific | Lerch, Frank | | O'Brien, Tim | |
| US Coast Guard | Sampert, R.J. | | | |
| Veterans HSE, LLC | FC Walter | | | |
| Witt O'Briens | Patterson, Judi | | | |

