



Meeting Agenda

September 13, 2018

11:00 AM

La Porte ISD Support Services Building, located at 2015 Sens Road, La Porte, TX

Call to Order

Pledge of Allegiance

Introductions

Approval of Minutes from Prior Month

Committee Reports

- Emergency Communications: Kristin Gauthier
 - A. Incidents
 - B. E-Notify Updates: Dan Heiken
- Emergency Response and Resources: Richard Bass
- Hazardous Materials Facilities Liaison: Burch Estes
- Planning: Lance Hardcastle
- Public Education & Information: Dena Mahan
- Safety Fair: Dena Mahan
- Membership Committee: Clayton Hackett
- Treasurer's Report: Sydney Kennedy

Old Business

- Contact Information Update Forms: Sydney Kennedy
- Household Hazardous Waste Day: Burch Estes

New Business

- Shattered Dreams: Donald Ladd

Presentations

- Presentation by Jeff Lindner, Harris County Flood Control District

Good of the Order

- Brag Report

Adjournment



Meeting Minutes

August 9, 2018

Call To Order

Jeff Suggs called to order the regular meeting of the LEPC on **August 9, 2018** at 11:05 a.m. at 618 San Jacinto St., La Porte, Texas.

Introductions

Introductions were made around the room. Members are reminded to sign in at the back of the room.

Approval of Minutes from Last Meeting

A motion by Shaye Lister, City of La Porte, was made to accept the **July 12, 2018** meeting minutes. Kristin Gauthier, City of La Porte, seconded the motion. A vote was taken; Motion carried.

Reports

a. Emergency Communications – Kristin Gauthier:

1. Incidents –

a) **Level 3: Lyondell Basell, Bayport** – July 19th: No representative in attendance.

b) **Level 3: Lyondell Basell, La Porte** – August 6th: Lance Hardcastle reported to the LEPC that a passerby discovered a knocked over light tower in a county ditch around 7am on August 6th. This tower is part of a LyondellBasell project, and they are unsure of when the light tower was knocked over. A Level 3 was sent out to the necessary reporting agencies. LyondellBasell's ERT was dispatched to put out containment materials for the estimated couple of gallons of diesel. A vacuum truck also came out and cleaned the material.

2. **E-Notify Update – Dan Heiken:** No report.

b. Emergency Response & Resources – Richard Bass: No report.

c. **Hazardous Materials Facility Liaison – Burch Estes:** Household Hazardous Waste Day has been scheduled for December 8, 2018. Burch asks that the LEPC urge their companies to champion for Household Hazardous Waste Day.

d. **Planning – Lance Hardcastle:** The Planning Committee is working on scheduling their remaining meetings, they are also working through the Transportation Study that was done. Next on their agenda is to take a look through the Fixed Facility Study that was recently completed.

e. **Public Education & Information – Dena Mahan:** The Public Safety Pool Parties are complete for the year and Kona Ice was a huge hit. Dena thanked the LEPC for providing the sponsorship again. New Teacher Orientation went well and David Sonnier put on a great presentation regarding Shelter in Place for the 58 new teachers.

f. **Safety Fair – Dena Mahan:** The Safety Fair Committee met prior to the August LEPC meeting. Dena thanked Lonestar Ecology, AkzoNobel, and Nissan Chemical for their sponsorship of the Bike Safety bicycles; Kuraray for their sponsorship of face painting; Southern Ionics for their sponsorship of the Teddy Bear Clinic, Dow for their sponsorship of Breakfast, and Athlon for sponsoring some of the door prizes. The following sponsor is still needed: Wally Wise Photo Booth. There was a sign-up sheet passed around seeking this remaining sponsor. There will be a sign with your company name and logo with your sponsored activity. Safety Fair flyers were passed around to the membership as well. Door prize sponsorships are still needed. Your company's name will be put on the door prizes (smoke detectors, coolers, tumblers, etc.). If your company has not registered for a Safety Fair Booth yet, please do so.

- g. Membership Committee – Clayton Hackett:** The Membership Committee met prior to the August LEPC meeting to review New Membership Packets. There are 5 E-Notify facilities that have only attended one meeting this year, and Clayton will be sending letters to those facility managers. They are now working on compiling a list of warehouses to reach out to for new members.
- h. Treasurer’s Report – Sydney Kennedy:** In July, the total disbursements equaled \$6,031.81. The total available funds as of July 31st, 2018 were \$98,291.50. The total receipts accepted in July equaled \$16,847.61. Receipts included Safety Fair donations and membership contributions. Disbursements included office supplies, CPA payment for 2017 taxes (\$700), Emergency Preparedness Guides (\$1,821), Wally Wise costume refurbishment (\$970), Wally Wise volunteers (\$720) and general Safety Fair supplies.

Old Business

- a) Contact Information Update Forms – Sydney Kennedy:** For the companies still missing contact information, corrected 24-hour numbers are needed for contact information. Membership form has to be done online, and the link will be emailed again.
- b) E-Notify Training - Kristin Gauthier:** Due to the large response for the August 22nd and 23rd E-Notify Training, there have been additional dates added for the training. These dates are August 29th in La Porte and August 30th in Pasadena. Kristin urges industry to attend these training sessions.
- c) Household Hazardous Waste Day – Burch Estes:** The Household Hazardous Waste Day this year is being fully funded by the proceeds from LEPC’s Golf Tournament. A sign-up sheet for volunteers will be sent out closer to the December 8th date and breakfast and lunch will be provided. Electronic waste, tires, paint cans, etc. will be accepted.

New Business

- a) Vote on LEPC Vice Chairperson:** Nominations were accepted from the floor for the LEPC Vice Chairperson. Haney Robertson, of AkzoNobel - Battleground, was nominated LEPC Vice Chairperson.
- b) Vote on LEPC 2019 Budget:** A motion to accept the proposed 2019 LEPC Budget was made by Kristin Gauthier, City of La Porte, and seconded by Mary Turvey, Lubrizol. Motion passed.

Presentations

- a) Presentation was not given by CTEH due to technical difficulties. They will present at the September meeting.**

Good of the Order

- a) OMI/Garner:** Tina Mikes announced that OMI was purchased by GarnerKsolv. Garner Environmental and OMI will be merging as one company; the only part of Garner that will be there is the disaster side of Garner.
- b) Multi-Purpose Drill:** Mark Turvey spoke on the multi-LEPC Drill that will be taking place on October 30th. This is a three year plan including a tabletop drill this year, expanded tabletop in 2019 and then a full scale exercise in 2020. Dena Mahan, City of La Porte, has taken Ray Cook’s prior duties in this drill. If anyone would like to be involved, please reach out to Mark.
- c) EHCMA:** Rick Deel gave a shout out to the LEPC for their good communication systems, leaderships, and participation. He urges practicing these systems and working hard on handling pressure. Rick also spoke on the Texas Chemical Council and how legislation will be affecting LEPCs in the future.
- d) HCOEM:** David Wade – Hurricane badges are in the works following new federal standard on credentialing framework. These will grant re-entry to hurricane-affected areas under mandatory evacuation. This will be similar to credentialing a ride-out team. There may be a workshop of sorts for this credentialing process. For more information, please reach out to David Wade.
- e) TCEQ Grant:** Kristin Gauthier stated that we did apply for the TCEQ LEPC Grant, asking for 5 projects totaling around \$37,000 dollars.
- f) Brag Report:**
 - a.** A big thank you was given to CTEH for providing lunch for the August meeting. They will be presenting in September’s meeting as they were unable to this month due to technical difficulties.

Adjournment

- a) Motion to adjourn the meeting was made by Kirk Glasgow, South Coast Terminals, seconded by Justin Cox, OxyVinyls and passed.

LA PORTE, MORGAN'S POINT, & SHOREACRES LEPC **TREASURER'S REPORT**



REPORT DATE: September 13, 2018

BALANCE AS OF LAST REPORT: August 9, 2018

Checking Account Balance	\$ 98,291.50
TOTAL FUNDS:	\$ 98,291.50

RECEIPTS SINCE LAST MEETING:

	\$ 9,087.20
TOTAL RECEIPTS SINCE LAST MEETING:	\$ 9,087.20

DISBURSEMENTS SINCE LAST MEETING:

	\$ 12,589.13
TOTAL DISBURSEMENTS SINCE LAST MEETING:	\$ 12,589.13

Checking Account Balance as of August 31, 2018	\$ 94,789.57
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TOTAL AVAILABLE FUNDS as of August 31, 2018	\$ 94,789.57
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Sydney Kennedy
LEPC Coordinator

2018 LA PORTE LEPC MEMBERS

September 13, 2018

Harris County - Commissioner - Pct 2	Parsons, Jeff		Darbonne, Jacque	
Kaneka North America	Blake, Dale		Landry, Sean	
North Channel LEPC	Anorga, Enrique		Husband, Debbie	
OMI Environmental Solution	Mikes, Tina			
Phillips 66	Calvo, Jesus			
TCEQ	Lay, Travis		Bernhagen, Kendra	
Texas General Land Office	Harding, Maren			
Texas Industrial Medical	Taylor, Elizabeth		Moses, Rick	
Texas Parks & Wildlife	Shirley, David	DWS	Deardorff, Tyler	
Union Pacific	Lerch, Frank		O'Brien, Tim	
US Coast Guard	Sampert, R.J.			
Veterans HSE, LLC	West II, SFC Walter			
Witt O'Briens	Patterson, Judi			

