



## **Meeting Agenda**

November 8, 2018

11:00 AM

La Porte ISD Support Services Building, located at 2015 Sens Road, La Porte, TX

Call to Order

Pledge of Allegiance

Introductions

Approval of Minutes from Prior Month

Approval of Treasurer's Report

Committee Reports

- Emergency Communications: Kristin Gauthier
  - A. Incidents
  - B. E-Notify Updates: Dan Heiken
- Emergency Response and Resources: Richard Bass
- Hazardous Materials Facilities Liaison: Burch Estes
- Planning: Lance Hardcastle
- Public Education & Information: Dena Mahan
- Membership Committee: Clayton Hackett
- Golf Tournament - March 6th: Richard Bass

Old Business

New Business

- Accept nominations for the positions of Vice Chairperson, Treasurer, and Public Education & Information Committee Chair: Jeff Suggs
- TCEQ Tier II Workshop - December 12th and 13th: Kristin Gauthier
- 2019 Member Contributions
- 2019 Meeting Presenters

Presentations

- Presentation by Gulf Coast Authority

Good of the Order

- Brag Report

Adjournment



## Meeting Minutes

October 11, 2018

### Call To Order

Jeff Suggs called to order the regular meeting of the LEPC on **October 11th, 2018** at 11:03 a.m. at 2015 Sens Rd., La Porte, Texas.

### Introductions

Introductions were made around the room. Members are reminded to sign in at the back of the room.

### Approval of Minutes from Last Meeting

A motion by Kirk Glasgow, South Coast Terminals, was made to accept the **September 13th, 2018** meeting minutes. Shaye Lister, City of La Porte, seconded the motion. A vote was taken; Motion carried.

### Reports

#### a. Emergency Communications – Kristin Gauthier:

##### 1. Incidents –

**Level 2: Odor Incident** – On the morning of October 10<sup>th</sup>, Kuraray POVAL contacted Kristin regarding an odor that was impacting their facility from offsite. At the time, the wind was out of the north. POVAL had also received a call from Nissan Chemical regarding the odor. Kristin began contacting facilities to the north of POVAL, and notified LPFD. LPFD reported that the odor was also affecting areas north of Spencer Hwy and east of Sens Rd, and began trying to locate the source. Harris County Pollution Control was notified, and responded to the odor complaint. Kristin decided to issue a Level 2 regarding the odor, in an effort to seek assistance from industry. We believe the odor was coming from the 225/146 area, but the odor dissipated before the source was definitively located. Kristin noted that she appreciated the member response to her Level 2 notification, as she was receiving multiple calls and emails to report actions being taken by industry to assist. Lesson learned: In the future, the main EOC number will be listed in the E-Notify message so that Dena and Sydney may also assist, as opposed to solely Kristin's cell.

##### 2. E-Notify Update – Dan Heiken:

- a) Dan has completed an overview PowerPoint presentation for E-Notify training. He has placed it under the Training Aids section on the E-Notify website.
- b) Due to Verizon's messaging only displaying a small piece of E-Notify information, Dan is working on some changes so they will see the complete message. This will be deployed next week.
- c) Kristin is launching quarterly E-Notify training, and is hoping to begin in early November.

There will be an Emergency Communications Committee meeting at 10:15 am prior to the November LEPC meeting to discuss what is currently being worked on, and identify 2019 Committee goals.

Kristin is currently working with Dan Heiken on the Alertus desktop alert feature for the City.

- b. **Emergency Response & Resources – Richard Bass:** The ER&R Committee is continuing to work with the high school to find what resources are needed for their action items following the SIP Drill that took place earlier this year. The CIMA Zone 4 Drill will be taking place in December with American Acryl. The Joint LEPC Drill will be taking place on October 30<sup>th</sup>. The invite list has been distributed. An after action meeting is expected to occur in early November, followed by a full scale tabletop around April of 2019.
- c. **Hazardous Materials Facility Liaison – Burch Estes:** Burch sent around a volunteer sign-up sheet for the 2018 Household Hazardous Waste Day that will take place on December 8<sup>th</sup>.
- d. **Planning – Lance Hardcastle:** The Planning Committee provided the survey materials for the Safety Fair. The survey was placed in bags that were distributed to attendees at the fair. It was also provided electronically. The Planning Committee is working on the following:

- Transportation Study: building training and awareness material
  - Fixed Study: reviewing information
  - One Page: creation of a single page document that will have industry facility major details
- e. **Public Education & Information – Dena Mahan:** The 2<sup>nd</sup> Annual Search for Lafitte’s Gold will be taking place on October 20<sup>th</sup> at 4pm. A volunteer sign-up sheet was sent out during the meeting, as community outreach and informal engagement is necessary from our LEPC. If we are unable to get enough volunteers to work the booth, we will not be able to participate in the event. The Christmas on Main volunteer sign-up sheet will be distributed during the November meeting.
- f. **Safety Fair – Dena Mahan:** The Safety Fair had a great turnout and was well received by the community. Approximately 1,500 people attended the event.
- g. **Membership Committee – Clayton Hackett:** The Membership Committee met prior to the LEPC meeting. They will be reaching out to 8 companies with no attendance this year.
- h. **Treasurer’s Report – Sydney Kennedy:** In September, the total disbursements equaled \$23,943.64. The total available funds as of September 30<sup>th</sup> were \$76,595.75. The total receipts accepted in September equaled \$5,749.82. Receipts included Safety Fair donations and membership contributions. Disbursements included office supplies, Safety Fair support, September lunch, and final E-Notify payment (\$20,000).

#### Old Business

- a) **Contact Information Update Forms – Sydney Kennedy:** For the companies still missing contact information, corrected 24-hour numbers are needed for contact information. Membership form has to be done online, and the link will be emailed again.
- b) **Household Hazardous Waste Day – Burch Estes:** The Household Hazardous Waste Day this year is being fully funded by the proceeds from LEPC’s Golf Tournament. A sign-up sheet for volunteers was passed around the room. Breakfast and lunch will be provided for volunteers.
- c) **Shattered Dreams – Kristin Gauthier:** Last month, Donald Ladd discussed the Shattered Dreams Program for La Porte High School. The program is intended to give students the opportunity to see the consequences of drunk driving. This includes a mock crash scene on Fairmont Pkwy in front of the school, an assembly, an overnight stay for the students participating, and the opportunity to win a scholarship. Donald would like to possibly bring some of the participants from Shattered Dreams to tell the membership more about this program and is looking for industry partners in donation and sponsorship for the program.

#### New Business

- a) **Alertus Boxes – Kristin Gauthier:** Kristin stated that there are two broken Alertus boxes at the school district. The LEPC used to keep some extra boxes on hand, but those are now depleted. We will attempt to get them repaired, but for now we need to order 2-3 replacements. A motion to approve the purchase of 3 Alertus boxes was made by Burch Estes, Eurecat, seconded by Justin Cox, OxyVinyls, and passed.

#### Presentations

- d) **A presentation was made by representatives from CTEH**

#### Good of the Order

- a) **Witt O’Brien’s:** Witt O’Brien’s is hosting a Compliance Workshop on October 23rd. This flyer will be distributed.
- b) **Dow:** The SE Damage Prevention Council will be holding a mock pipeline strike with a panel at the end.
- c) **Brag Report:**
- a. **Marathon Pipeline:** Dena Mahan gave kudos to Marathon Pipeline’s public outreach, including contacting every vulnerable population within 1,000 ft. of a corridor.
  - b. **Shaye Lister:** Shaye Lister has taken a new position working for the City of La Porte Police Department as their Victims Assistance Liaison.
  - c. **Ron Parker:** Assistant Chief of Police, Ron Parker, has been promoted to Chief of Police.

#### Adjournment

- a) Motion to adjourn the meeting was made by Kristin Gauthier, City of La Porte, seconded by Burch Estes, Eurecat, and passed.

LA PORTE, MORGAN'S POINT, & SHOREACRES LEPC **TREASURER'S REPORT**



REPORT DATE: November 8, 2018

**BALANCE AS OF LAST REPORT: October 11, 2018**

Checking Account Balance	\$ 76,595.75
<b>TOTAL FUNDS:</b>	<b>\$ 76,595.75</b>

**RECEIPTS SINCE LAST MEETING:**

	\$ -
<b>TOTAL RECEIPTS SINCE LAST MEETING:</b>	<b>\$ -</b>

**DISBURSEMENTS SINCE LAST MEETING:**

	\$ 9,324.73
<b>TOTAL DISBURSEMENTS SINCE LAST MEETING:</b>	<b>\$ 9,324.73</b>

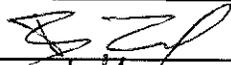
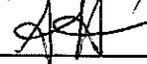
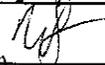
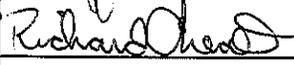
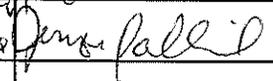
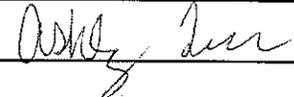
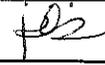
Checking Account Balance as of October 31, 2018	\$ 67,271.02
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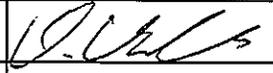
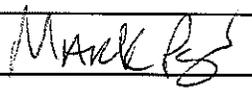
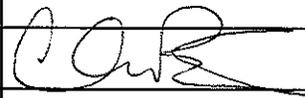
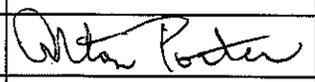
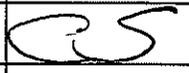
<b>TOTAL AVAILABLE FUNDS as of October 31, 2018</b>	<b>\$ 67,271.02</b>
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*Sydney Kennedy*  
LEPC Coordinator

# 2018 LA PORTE LEPC MEMBERS

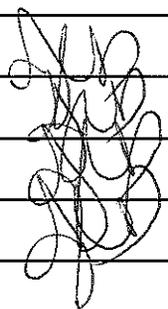
November 8, 2018

Company	Representative	Initials	Alternate Rep	Initials
A&AT (Formerly Invista)	Swann, Mark		Valluri, Kiran	
Air Gas, an Air Liquide Company	Sumners, Tonya		Herrera, Ozzy	
Air Liquide - Bayport Complex	Johnson, Greg		Hollywood, Mark	
Air Liquide - La Porte ASU	Sherer, Travis		Legros, Kyle	
Air Products, L.P. - La Porte	Miller, Ken		Igo, Tom	
Albemarle, L.L.C.	Zapf, Bob		Shilt, Todd	
Allen Hayes, Citizen	Hayes, Allen			
ALTIVIA	Stoerner, Ronnie		Grimes, Jeff	
AMPAC Fine Chemicals	Rao, Dave		Hamlett, Naomi	
Athlon Solutions	Kepp, Richard		Lathan, William	
Baker Petrolite - Pasadena	<del>CHERRYHEAM, RICHARD</del> Dickinson, Shaun		Minter, Chris	
Barbara Norwine, Citizen	Norwine, Barbara			
Bayport Industrial				
BRASKEM, PP Americas	Cobb, Darrin		Dobson, Alec	
CBSL Transportation	Carranza, Lindsay		Ashley Terrell	
Chem-Coast Inc.	Detwiler, Rick		Murray, Phil	
Chemours	Boozer, Lisa		Gallion, James	
City of La Porte	Gauthier, Kristin		Mahan, Dena	
City of Morgan's Point	Ditrich, Sherri		Richardson, Bryan	
City of Shoreacres			Harrison, Troy	

Clean Harbors	Greenberg, Paula			
CTEH	Steger, April		Niles, Mike	
Dana Suttles	Humphries, Calvin		Munoz, Ashley	
Dow Chemical - Bayport	Bis, Steven		Upchurch, Dale	
Dow Chemical - La Porte	Bis, Steven		Upchurch, Dale	
Dow Pipeline	Cloud, Larry		Roger Smith	
DuPont - La Porte	Haner, Kerry		Webb, Scott	
E.R. Carpenter L.P.	Catron, Mike		Posey, Mark	
Enterprise Products Operating L.P.	Benavides, Agustin		Jurisch, Nicole	
Equistar Pipeline	Russell, Kevin		LeBlanc, Greg	
Eurecat U.S. INC.	Estes, Burch		Miles, Lee	
EXEL Inc.	Webb, Corey			
EXXONMobil Pipeline Co.	Melendez, Jamie		Wischnewsky, Chris	
Foremark Performance (Formerly DB Western)	Bocksnick, Mike		Willis, David	
Garner Environmental Services, Inc.	Fair, Breanna		Lynn, Josh	
Gas Innovations	Brandt, Christ		Madray, Ashley	
Goodyear Tire & Rubber	Sebastian, Jim		Hebert, Valerie	
Greif	Ramirez, Ruben		Chirstensen, Patrice	
Gulbrandsen Technologies	Gros, Catherine		Schloss, Chris	
HARCROS Chemicals	Guerra, Jorge		Childress, Monica	
Haz Mat Special Services	Henson, Larry		Williams, Joshua	

## 2018 LA PORTE LEPC MEMBERS

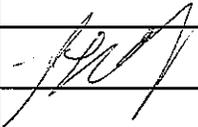
November 8, 2018

Highway Transport Chemical LLC	Mueller, Danny		Hall, Barry	
INEOS Olefins & Polymers USA	Balmer, Steven		Turner, Don	
INEOS Oligomers	Hamilton, Courtney		Dowdy, Jed	
Intercontinental Terminals Company	Holley, Carl	<i>Cory Buccio</i>	Vanegas, Mike	
Intergulf	Wallace, Stephen	<i>Wallace</i>	Cervi, Chad	
Jacobson Warehouse	Bay, Curtis		Clark, Edward	
Kinder Morgan	Allen, Darren		Powe, John	
Kuraray America EVAL	Bass, Richard		Scales, Kim	
Kuraray America POVAL	<i>Shane Black</i> Jennifer DeVries		Suggs, Jeff	
Kuraray America Septon	Hance, Erin		Suggs, Jeff	
Kuraray La Porte	Thacker, Jermichael		Suggs, Jeff	
La Porte ISD	Culver, Kimberly			
Lhoist North America	Potter, Watson			
Linde Gas, L.L.C.	Leavins, Jake		Penney, Michael	
Lonestar Ecology	Stringer, Watt		Lambright, Jimmy	
Lubrizol - Bayport	Turvey, Mark	<i>Mark Turvey</i>	Sonnier, David	
LyondellBasell - BYO	Deborde, Co	<i>Deborde</i>	Krengle, Kevin	
LyondellBasell - Choate	Deborde, Co	<i>Deborde</i>	Krengle, Kevin	
LyondellBasell - La Porte	Hardcastle, Lance	<i>Hardcastle</i>	Wolfe, Thomas	
M&M Protection	O'Banion, Duane	<i>Duane O'Banion</i>	Roth, John	
Metton America, Inc	McNeill, Gwendolyn	<i>Gwen McNeill</i>		

Nissan Chemical - Houston/Pasadena	Pace, Keith	<i>K Pace</i>	Olmos, Reynaldo	<i>RO</i>
Noltex	McKinley, Billy		Mann, Tim	<i>Tim</i>
Nouryon Battleground (Formerly AkzoNobel)	Robertson, Haney	<i>Hase</i>	Hernandez, Roy	
Nouryon Bay Park (Formerly AkzoNobel)	Bitz, Jennifer	<i>David Heiber</i>	Alexander, Quinn	
Odfjell Terminals	Pesina, Joe		Stewart, Chad	
Oxyvinyls-Houston Operations (LP/Battleground)	Shirey, Michael	<i>M Shirey</i>	Cox, Justin	
PeroxyChem - Pasadena	Robinson, Dominique		Napier, Tommy	
Port of Houston	Rizzo, Colin	<i>Col R</i>	<del>Henriquez, Laura</del>	
Praxair Inc	Boyle, Mitch		Ratcliff, Toby	
Richard Nguyen, Citizen	Nguyen, Richard	<i>Richard Nguyen</i>		
San Jacinto College District	Shah, Ali		Morales, Johnny	
Shell Pipeline	Cline-McElroy, Tracey		Barker, Phillip	<i>Phz</i>
Solvay			Haertling, Andrea	<i>HA</i>
South Coast	Glasgow, Kirk		Montgomery, Kyle	
Southern Ionics	Hackett, Clayton	<i>C Hackett</i>	Boyd, Joey	
Total Petrochemicals			Stokes, Bobby	
Trecora Chemical			Brady, Ryan	<i>Ryan Brady</i>
TYCO (Pentair)	Speer, Steve			
Zeon Chemicals	Wolff, Bob		Souris, Jeff	

# 2018 LA PORTE LEPC MEMBERS

November 8, 2018

Company	Representative	Initials	Alternate Rep	Initials
American Red Cross			Compian, Joe	
Bayshore Medical	Swanagan, Lindsay		Tijemia, Linda	
Centerpoint				
City of Deer Park	Hemminger, Robert			
City of La Porte - Fire Department	Ladd, Donald		Henson, Jared	
City of La Porte - Fire Marshal	Meekins, Clif			
City of La Porte - Police Department	Bradley, Shaye		Daeumer, Matt	
City of Pasadena	Gant, Walter		Bengochea, Frank	
City of Webster	Ferro, Joe			
Detection & Measurement Systems				
EHCMA	Deel, Rick			
E-MERGE	Heiken, Dan			
Green Light Safety	Palmer, Joe			
Gulf Coast Waste Disposal Authority	Reese, Ben			
Harris County				
--- OEM	Wade, David		Sloan, Mark	
--- POLLUTION CONTROL	Hill, Craig		Martin, Jonathan	
--- PUBLIC HEALTH & ES	McClendon, Mac			
--- SHERRIFS OFFICE	Brown, Ron		Harrison, SGT. Kimball	
Harris County - Commissioner - Pct 2	Parsons, Jeff		Darbonne, Jacque	

John Crane	Lee, Denise			
Kaneka North America	Blake, Dale		Landry, Sean	
North Channel LEPC	Anorga, Enrique		Husband, Debbie	
OMI Environmental Solution	Mikes, Tina			
Phillips 66	Calvo, Jesus			
TCEQ	Lay, Travis		Bernhagen, Kendra	
Texas General Land Office	Harding, Maren			
Texas Industrial Medical	Taylor, Elizabeth		Moses, Rick	
Texas Parks & Wildlife	Shirley, David		Deardorff, Tyler	
Union Pacific	Lerch, Frank		O'Brien, Tim	
US Coast Guard	Sampert, R.J.			
Veterans HSE, LLC	West II, SFC Walter			
Witt O'Briens	Patterson, Jodi			

