

COMMUNITY COOPERATION GRANT PROGRAM PROGRAM GUIDELINES

Applicable Project Types:

- Projects should benefit the entire neighborhood.
- Projects can consist of a number of categories, such as beautification, landscaping, safety/security, signage, electrical work for community amenities, recreational equipment, and lighting.
- Projects that do not fit into any of the above categories will be evaluated on a case-by-case basis.

Applicant Responsibilities:

- Applicants shall provide City with initial scope and idea for project.
- Applicants should be prepared to cost share in the project at 50-50. Should applicant be unable to do so, staff will evaluate each project on a case-by-case basis to determine whether there are other types of non-monetary contributions that can be made.
- Applicants should provide quotes for the proposed work.
- Each applicant may receive a community cooperation grant once per fiscal year.
- Applicants should be prepared to assume on-going maintenance responsibilities for improvements unless improvements are located in City parks. Staff will make a determination of whether improvements can/should be maintained by the City.
- Applicant must provide proof of signatory authority for the association or group. Typically, this is satisfied with a copy of the articles of incorporation filed with the State for official HOAs.

City Responsibilities:

- City will assist groups in developing scope and pricing for projects.
- City contribution to any individual project, excluding security cameras, will be capped at \$5,000. For security camera projects, City contributions will be capped at \$2,500 per installed camera with a maximum of \$5,000 contribution per HOA per fiscal year.
- City will discuss implementation of project with applicant to determine the role for each party.
- City will prepare projects for presentation to the Council.
- Projects may not proceed forward until the Memorandum of Agreement is approved by the Council and fully executed by both parties.

La Porte Community Cooperation Grant Application

Please print clearly. Please submit a completed application to:

City Manager's Office
604 W. Fairmont Parkway
La Porte, TX 77571
leacht@laportetx.gov

APPLICANT INFORMATION:

APPLICATION DATE: _____

Applicant Name

Neighborhood/HOA Name

Location for proposed Project

Contact Phone

Email Address

TYPE OF WORK *(check all that apply)*:

- | | |
|---|---|
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Recreational Equipment |
| <input type="checkbox"/> Signage | <input type="checkbox"/> Lighting |
| <input type="checkbox"/> Beautification | <input type="checkbox"/> Safety/Security |

DETAILS OF PLANNED IMPROVEMENTS *(attach additional pages if necessary)*:



BUDGET DETAIL (Please attach quotes obtained for project)

Total estimated cost of proposed project: \$ _____

Amount requested from City: \$ _____

Your signature on this application certifies that you understand and agree with the following statements: I have met with the City and I fully understand the Community Cooperation Grant procedures and details established. I intend to use these grant funds for the eligible projects, as identified in the application. I have not received, nor will I receive insurance monies for this revitalization project, OR I have disclosed all pertinent insurance information. I understand that if I am awarded a Community Cooperation Grant, any deviation from the approved project may result in the partial or total withdrawal of the grant funds.

APPLICANT SIGNATURE

DATE