



Meeting Agenda

September 12, 2019

11:00 AM

La Porte ISD Support Services Building, located at 2015 Sens Road, La Porte, TX

Call to Order

Pledge of Allegiance

Introductions

Approval of Minutes from Prior Month

Approval of Treasurer's Report

Committee Reports

- Emergency Communications: Kristin Gauthier
 - A. Incidents
 - B. E-Notify Updates: Dan Heiken
- Emergency Response and Resources: Richard Bass
- Hazardous Materials Facilities Liaison: Burch Estes
- Planning: Lance Hardcastle
- Public Education & Information: Denise Lee & Sydney Kennedy
- Membership Committee: Clayton Hackett
- Safety Fair: Kristin Gauthier & Sydney Kennedy

Old Business

- 2019 Member Contributions
- 2019 Member Update Forms
- 2019 Tier II Reports
- Vote on 2020 Budget

New Business

Presentations

Good of the Order

- Brag Report

Adjournment



Meeting Minutes

August 8, 2019

Call To Order

Jeff Suggs called to order the regular meeting of the LEPC on **August 8, 2019** at 11:06 a.m. at 2015 Sens Rd., La Porte, Texas.

Introductions

Introductions were made around the room. Members are reminded to sign in at the back of the room.

Approval of Minutes from Last Meeting

A motion by Shane Blackburn, Kuraray, was made to accept the **June 13, 2019** meeting minutes. Denise Lee, citizen member, seconded the motion. A vote was taken; Motion carried.

Approval of Treasurer's Report from the Last 2 Months

In June, the total disbursements equaled \$10,948.83. The total available funds as of June 30th were \$100,289.48. The total receipts received this month equaled \$18,265.12 from membership contributions. Disbursements included Emergency Preparedness Guides (\$8,941), June lunch, and Safety Fair support.

In July, the total disbursements equaled \$48,374.42. The total available funds as of July 31st were \$51,915.06. There were no receipts this month. Disbursements included Safety Fair support, giveaways, Secretarial Services (\$23,000), and Emerge (\$25,000).

A motion by Kirk Glasgow, South Coast Terminals, was made to accept the **June and July** budget reports. Denise Lee, citizen member, seconded the motion. A vote was taken; motion carried.

Reports

a. Emergency Communications – Kristin Gauthier:

1. Incidents –

Level 2 – Goodyear Bayport: A truck trailer was loaded with Meta Diisopropylbenzene, and the truck left the Goodyear Bayport plant around 12:45 pm. At 1:15 pm, the driver returned to the plant reporting that the material had spilled on several locations on the public roads. The event occurred because a cap on top of the trailer (washout cap) was not secured and came off during transit. When the driver would apply his brakes, material sloshed out the opening on the trailer. The truck service has taken responsibility of the washout cap not being secured to the trailer. The correct process should have been for the driver to have pulled over to the side of the road and called Chemtrec, and Chemtrec would have called a 3rd party service to clean up the spill. Had the driver followed the correct process, the spill would have been limited to one location, at the intersection of Fairmont at Bay Area Blvd. The driver returning to the plant caused an additional spill in front of the Goodyear Bayport plant. Goodyear, understanding that it was Sunday and knowing a 3rd party clean-up would take time to arrive, began the clean-up process. Bayport and Houston Goodyear Hazmat teams cleaned up the material. The La Porte Fire Department, Harris County Pollution Control and Harris County Sheriff's Office responded to the event/spill. The public roads at both locations were closed for 4 hours until the material could be picked up. Bayport placed a Level 2 on E-Notify and CAER Online because of the spill being off-site, and wanting to let the public know about the emergency equipment / road closures on Bay Area Blvd. The material was confined to the road and never reached the ground or ditch that runs beside the road. Harris County Pollution Control declared the material was picked up around 5:30 pm. Bayport called the All Clear around 6:00, after storing the drum with the clean-up material.

The chemical characteristics of Meta Diisopropylbenzene:

Flammable liquid of NFPA 1 – New codes 4

Health – Reproductive NFPA 3 – New – 2

Environmental – Hazard to aquatic NFPA 4 – New 1

A critique was conducted on the following day, where they addressed issues that were discovered during the event:

- Improvement on E-Notify (placing the message because of spill outside the plant and impact to road / traffic)
- Additional help to answer the control room phone
- Additional clean-up material stored / available at the site
 - Follow-up with the trucking service on the washout cap and proper process the driver should have followed.

Goodyear Bayport would also like to express their sincere gratitude to the La Porte Fire Department, Harris County Sheriff's Office, and Harris County Pollution Control for their response and assistance during the event.

The Cities of La Porte and Pasadena hosted E-Notify training sessions that were well attended. If anyone is interested in this training, please reach out to Dan Heiken. The City of La Porte held a city-wide test of its phone notification system in order to test different warning zones. One issue that was encountered was that several residents do not have an address tied to their phone numbers in the system - this is being worked on. Overall, it was a good experience.

2. E-Notify Update – Dan Heiken: No report.

- b. Emergency Response & Resources – Richard Bass:** Richard discussed the LEPC's past years of Shelter in Place work with La Porte ISD. In 2020, the ER&R Committee plans on focusing on firewater resources – how much La Porte has and/or if it is shared. Kristin mentioned that the Joint LEPC exercise was originally cancelled because of ITC, but has been re-scheduled for November 6th.
- c. Hazardous Materials Facility Liaison – Burch Estes:** Burch is working closely with the Membership Committee in reaching out to transportation companies for participation in the LEPC. Kristin mentioned that the CAC is focusing on warehouses as a future meeting topic, and asked if anyone from the LEPC would be willing to speak at the upcoming CAC meeting.
- d. Planning – Lance Hardcastle:** The Planning Committee met with the Fire Department earlier this year, and plans to meet again concerning potential training on the RMP studies that have been conducted.
- e. Public Education & Information – Denise Lee & Sydney Kennedy:** New Teacher Orientation for La Porte ISD's 100 new teachers took place on August 7th and was a success. David Sonnier, Lubrizol, and Sydney Kennedy, City of La Porte, presented a PowerPoint presentation on Shelter in Place protocols for the schools.
- f. Membership Committee – Clayton Hackett:** The Membership Committee will be meeting after the LEPC general meeting. Members are reminded again to make sure they sign the sheets in the back of the room for attendance.
- g. Safety Fair – Kristin Gauthier & Sydney Kennedy:** As of the LEPC general meeting, the Safety Fair has over 70 vendors. We are starting to advertise the event. We would like to see more industry vendor registrations, and are looking for more interactive booths for the kids. There will be a Safety Fair Committee meeting after the general meeting, where we will discuss helping with banner/sign drop off, LEPC booth volunteers (there was a sign-up sheet sent around the room), and LEPC sponsorships (there was a sign-up sheet sent around the room).

Old Business

- a) 2019 Member Contributions:** 2019 Membership Dues should have been received by the April meeting. Sydney will bring an updated list of who has and has not paid to the September meeting.
- b) 2019 Member Update Forms:** For the companies still missing contact information, corrected 24-hour numbers are still needed. The membership form has to be done online, and the link will be emailed again. The link was displayed on the screen for the membership. Sydney will bring an updated list on any contact information still missing to the September meeting.
- c) 2019 Tier II Reports:** These reports were originally due on March 1st. Kristin announced that we have received the majority of reports. Sydney will bring an updated list showing who is still outstanding to the September meeting.

New Business

- a) **2020 Budget:** Jeff Suggs presented the proposed 2020 LEPC budget and reminded all members that it would be emailed to them for review and voted on at the September meeting.

Presentations

- a) A presentation was made by Abrin Brooks, City of La Porte, on the benefits of GIS.

Good of the Order**Adjournment**

- a) Motion to adjourn the meeting was made, seconded, and motion carried.

LA PORTE, MORGAN'S POINT, & SHOREACRES LEPC **TREASURER'S REPORT**



REPORT DATE: September 12, 2019

BALANCE AS OF LAST REPORT: August 8, 2019

Checking Account Balance	\$ 51,915.06
TOTAL FUNDS:	\$ 51,915.06

RECEIPTS SINCE LAST MEETING:

	\$18,237.00
TOTAL RECEIPTS SINCE LAST MEETING:	\$ 18,237.00

DISBURSEMENTS SINCE LAST MEETING:

	\$ 18,996.84
TOTAL DISBURSEMENTS SINCE LAST MEETING:	\$ 18,996.84

Checking Account Balance as of August 31, 2019	\$ 51,155.22
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TOTAL AVAILABLE FUNDS as of August 31, 2019	\$ 51,155.22
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Sydney Kennedy
LEPC Coordinator

2019 LA PORTE LEPC MEMBERS

September 2019

Kaneka North America	Blake, Dale		Landry, Sean	
North Channel LEPC	Anorga, Enrique		Husband, Debbie	
OMI Environmental Solution	Mikes, Tina			
Phillips 66	Calvo, Jesus			
TCEQ	Lay, Travis		Bernhagen, Kendra	
Texas General Land Office	Harding, Maren			
Texas Industrial Medical	Taylor, Elizabeth		Moses, Rick	
Texas Parks & Wildlife	Shirley, David		Deardorff, Tyler	
Union Pacific	Lerch, Frank		O'Brien, Tim	
US Coast Guard	Sampert, R.J.			
Veterans HSE, LLC	West II, SFC Walter			
Witt O'Briens	Patterson, Jodi			

