



## **Meeting Agenda**

February 13, 2020

11:00 AM

La Porte ISD Support Services Building, located at 2015 Sens Road, La Porte, TX

Call to Order

Pledge of Allegiance

Introductions

Approval of Minutes from Prior Month

Approval of Treasurer's Report

Committee Reports

- Emergency Communications: Kristin Gauthier
  - A. Incidents
  - B. E-Notify Updates: Dan Heiken
- Emergency Response and Resources: Richard Bass
- Hazardous Materials Facilities Liaison: Burch Estes
- Planning: Lance Hardcastle
- Public Education & Information: Denise Lee & Sydney Kennedy
- Membership Committee: Clayton Hackett
- Golf Tournament: Richard Bass

Old Business

- Vote on Bylaws Review
- 2020 Membership Dues
- 2020 Membership Update Forms
- 2020 Tier II Submissions

New Business

- 2020 Full Scale Exercise

Presentations

- Presentation by Francoise Robe, RWDI Emergency Forecasting

Good of the Order

- Brag Report

Adjournment



## Meeting Minutes

January 9, 2020

### Call To Order

Justin Cox called to order the regular meeting of the LEPC on **January 9, 2020** at 11:04 a.m. at 2015 Sens Rd., La Porte, Texas.

### Introductions

Introductions were made around the room. Members are reminded to sign in at the back of the room.

### Approval of Minutes from Last Meeting

A motion by Richard Bass, Kuraray, was made to accept the **November 14, 2019** meeting minutes. Lance Hardcastle, LyondellBasell LP, seconded the motion. A vote was taken; Motion carried.

### Approval of Treasurer's Report from the Last Month

In November, the total disbursements equaled \$3,379.10. The total available funds as of November 30th were \$32,993.60. The total receipts received this month equaled \$1,100.32 including Contributions and Refunds. Disbursements included Office supplies and Christmas on Main supplies.

In December, the total disbursements equaled \$765.70. The total available funds as of December 31st were \$57,690.40. The total receipts received this month equaled \$25,462.50 including 2019 & 2020 Contributions and our 2019 TCEQ Grant. Disbursements included Office supplies, Christmas on Main supplies and our Emergency Preparedness App.

A motion by Kirk Glasgow, South Coast Terminals, was made to accept the **November and December** budget reports. Lisa Boozer, Chemours, seconded the motion. A vote was taken; motion carried.

### Reports

#### a. Emergency Communications – Kristin Gauthier:

##### 1. Incidents –

**Level 3:** Altivia – On 12/18/19, Altivia placed a Level 3 notification. This Level 3 was intended to be a test, but was sent in as a live incident. Altivia representative, Jeff Grimes, apologized on behalf of the site for the error in notification.

**Level 2:** LyondellBasell Bayport Polymers – On 12/6/19, an offsite power issue caused a plant upset; an electrical worker was injured, so the facility wanted to make neighbors aware of emergency traffic to the site.

**Level 2:** LyondellBasell Choate – On 12/11/19, a Level 2 was issued to announce a large equipment move to the site that was going to impact Bay Area Blvd.

**2. E-Notify Update – Dan Heiken:** Dan stated that the pipeline mapping in E-Notify has been updated. There will be more e-Notify training in the spring. As we get closer, the dates and times will be sent out.

**b. Emergency Response & Resources – Richard Bass:** The plan for 2020 is to piggyback off of the Emergency Communications Committee, working on a procedure for reporting after-hours drills and participating in any drills moving forward. There was a discussion of a social media workshop for the LEPC to see how the community reacts to various situations, and encourage getting La Porte OEM the information ahead of time, so they can be prepared for a community response.

**c. Hazardous Materials Facility Liaison – Burch Estes:** No report.

- d. **Planning – Lance Hardcastle:** No report.
- e. **Public Education & Information – Denise Lee & Sydney Kennedy:** Christmas on Main was a huge success and the turnout was wonderful.
- f. **Membership Committee – Clayton Hackett:** Attendance is very important, so Clayton encouraged members to make sure that they sign in in the back of the room. Clayton will be contacting the companies that have less than the required attendance and encouraging them to attend more meetings in the future. Clayton also reminded the membership to make sure they are receiving LEPC emails, and if they are not to reach out to Kristin or Sydney.
- g. **Golf Tournament – Richard Bass:** An official date for the 2020 LEPC Golf Tournament has been set for March 25<sup>th</sup>. The flyer was placed in the back of the room and displayed on the front wall during the meeting. There are many different levels for sponsorship including those for companies not wanting to participate in the tournament themselves. Richard encourages members to reach out to their vendors to attend the tournament as well. The flyer will be updated with what the earnings from the golf tournament will be going toward. Proceeds from the Golf Tournament are planned to cover a full-scale LEPC exercise and possibly involvement in the Household Hazardous Waste Day with the City of La Porte.

#### **Old Business**

- a) **Tier II Training:** The Tier II Chemical Reporting Program held trainings in December and January. Members were asked if they had attended the trainings and if they had anything to share with the membership. Members were reminded to have their Tier II reports turned into the city by March 1<sup>st</sup>. Clayton Hackett, Southern Ionics, did mention that everyone needs a STEERS account now, you are unable to share it as you have in the past.

#### **New Business**

- a) **2020 Membership Dues:** The 2020 LEPC Contribution Worksheet was provided to members. Members were reminded that these must be turned in with their company's contribution by the end of March. Members are encouraged to get these dues in earlier rather than later.
- b) **2020 Member Update Forms:** The 2020 Member Update Forms were provided to members. Members were encouraged to go online and complete this form as soon as possible. Justin's expectations as Chairperson are that every company has two representatives listed and that if the primary representative is unable to attend, that they are sending their alternate representative in their place.
- c) **Nominations for Vice Chairperson:** Jeff Suggs, Kuraray nominated Richard Bass, Kuraray, Donald Ladd, City of La Porte Fire Department, seconded this nomination. No other nominations were made. Motion passed.
- d) **Bylaws Review:** Justin Cox reviewed the proposed bylaw changes with the membership in the form of a PowerPoint presentation. The main goal of these changes was to provide greater clarification on various sections, update to reflect current practices, to ensure accountability of LEPC members and to review existing Standing Subcommittees and update to streamline the efforts of the LEPC.

#### **Presentations**

- a) A presentation was made by Steve Childers of Haz Mat Special Services, providing vendor information.

#### **Good of the Order**

- a) Jeff Suggs, Kuraray, recognized National Law Enforcement Appreciation Day.
- b) Johnny Morales, City of La Porte, wanted to recognize and thank Tracey Cline, Shell and Denise Lee, citizen for assisting the OEM in an evening SIP drill for the city in December.

#### **Adjournment**

- a) Motion to adjourn the meeting was made, seconded, and motion carried at 11:45 a.m.

LA PORTE, MORGAN'S POINT, & SHOREACRES LEPC **TREASURER'S REPORT**



REPORT DATE: February 13, 2020

**BALANCE AS OF LAST REPORT: January 9, 2020**

Checking Account Balance	\$ 57,690.40
<b>TOTAL FUNDS:</b>	<b>\$ 57,690.40</b>

**RECEIPTS SINCE LAST MEETING:**

	\$33,579.11
<b>TOTAL RECEIPTS SINCE LAST MEETING:</b>	<b>\$ 33,579.11</b>

**DISBURSEMENTS SINCE LAST MEETING:**

	\$ 197.98
<b>TOTAL DISBURSEMENTS SINCE LAST MEETING:</b>	<b>\$ 197.98</b>

Checking Account Balance as of	\$ 91,071.53
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<b>TOTAL AVAILABLE FUNDS as of January 31, 2020</b>	<b>\$ 91,071.53</b>
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*Sydney Kennedy*  
LEPC Coordinator

# 2020 LA PORTE LEPC MEMBERS

February 2020

Company	Representative	Initials	Alternate Rep	Initials
Air Gas, an Air Liquide Company	Guthrie, Mark		Herrera, Ozzy	
Air Liquide - Bayport Complex	Johnson, Greg	G.J.	Corley, Andre	A.C. ALR
Air Liquide - La Porte SMR/ASU	Sherer, Travis		Garcia, Jesus	
Air Products, L.P. - La Porte	Miller, Ken		Lytle, Chris	
Albemarle, L.L.C.	Zapf, Bob	TODD SHIRT	Heath, Brad	
Allen Hayes, Citizen	Hayes, Allen			
ALTIVIA	Grimes, Jeff	DET	DERICK MENDONS	DM
AMPAC Fine Chemicals	Hamlett, Naomi	NA	Legg, Jay	
Athlon	Wilson, Donald		Lathan, William	W
Baker Petrolite - Pasadena	Cheatheam, Richard	Richard Cheat	Minter, Chris	C
Bayport Industrial				
BRASKEM, PP Americas	Hornyak, Matthew		Gilger, Fred	Fred Gilger
CBSL Transportation	Carranza, Lindsay		Terrell, Ashley	
Chem-Coast Inc.	Detwiler, Rick		Murray, Phil	
Chemours	Boozer, Lisa	L Boozer	Gallion, James	
City of La Porte	Gauthier, Kristin	KG	Kennedy, Sydney	
City of Morgan's Point	Ditrich, Sherri	S	Lagana, Kevin	
City of Shoreacres			Harrison, Troy	TRH
Clean Harbors	Walker, Steve	SW		SW
Corteva	Haner, Kerry		Webb, Scott	
CTEH	Steger, April	April Steger	Niles, Mike	
Dana Suttles	Hart, Les		Munoz, Ashley	

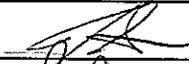
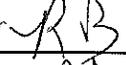
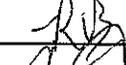
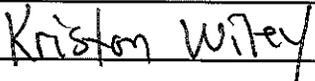
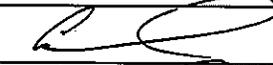
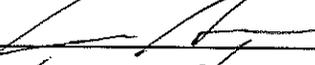
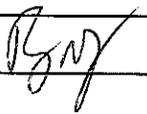
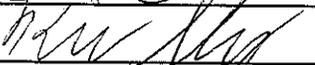
# 2020 LA PORTE LEPC MEMBERS

February 2020

Dow Chemical - Bayport	Bis, Steven		Upchurch, Dale	<i>D. Upchurch</i>
Dow Chemical - La Porte	Bis, Steven		Upchurch, Dale	<i>D. Upchurch</i>
Dow Pipeline	Cloud, Larry	<i>Larry Cloud</i>	Roger Smith	
E.R. Carpenter L.P.	Yeager, Matthew		Posey, Mark	<i>Mark Posey</i>
Enterprise Products Operating L.P.	Benavides, Agustin	<i>Agustin Benavides</i>	Cave, David	
Equistar Pipeline	Russell, Kevin		Trevino, Stacy	
Eurecat U.S. INC.	Estes, Burch	<i>Lee Miles Lee Helms</i>	McCullough, Fred	
Evonik (Formerly Peroxychem)	Robinson, Dominique		Napier, Tommy	
EXEL Inc.	Webb, Corey			
EXXONMobil Pipeline Co.	Melendez, Jamie		Wischnewsky, Chris	
Foremark Performance	Bocksnick, Mike		Willis, David	
Garner Environmental Services, Inc.	Fair, Breanna		Lynn, Josh	
Gas Innovations	Dingle, Darwin	<i>Darwin Dingle</i>	Brandt, Chris	<i>Chris Brandt</i>
Goodyear Tire & Rubber	Gonzalez, Felix		Sebastian, Jim	
Greif	Ramirez, Ruben <i>+ Davis Nyang</i>	<i>Ruben Ramirez</i>	Chirstensen, Patrice	<i>Patrice &amp; Christensen</i>
Gulbrandsen Technologies	Mejias, Edgar		Schloss, Chris	<i>CS</i>
HARCROS Chemicals	Guerra, Jorge	<i>Oscar Sanchez Jorge Guerra Brandon Selman</i>	Godinez-Lopez, Jose	<i>Jose Godinez</i>
Haz Mat Special Services	Culver, Beth	<i>Beth Culver</i>	Williams, Joshua	
Highway Transport Chemical LLC	Mueller, Danny		Hall, Barry	
INEOS Olefins & Polymers USA	Balmer, Steven	<i>SB</i>	Turner, Don	
INEOS Oligomers	Hamilton, Courtney	<i>CA</i>	Beztilny, Jeff	
Intercontinental Terminals Company	Tim		Rowan, Angel	
Intergulf	Hartley, Joel		Cervi, Chad	<i>Chad Cervi</i>

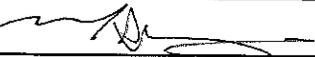
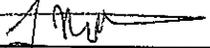
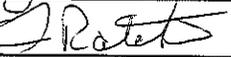
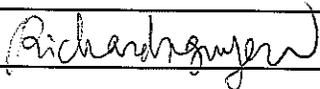
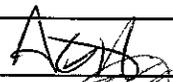
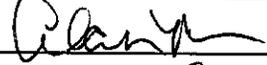
## 2020 LA PORTE LEPC MEMBERS

February 2020

Jacobson Warehouse	Bay, Curtis		Clark, Edward	
Kinder Morgan - BOSTCO	Soto, Jason		Powe, John	
Kuraray America EVAL	Bass, Richard		Scales, Kim	
Kuraray America POVAL	Jennifer DeVries		Blackburn, Shane	
Kuraray America Septon	Hance, Erin		Suggs, Jeff	
Kuraray La Porte	Thacker, Jermichael		Suggs, Jeff	
La Porte ISD	Culver, Kimberly			
Lhoist North America	Potter, Watson			
Linde Gas, L.L.C.	Leavins, Jake		Penney, Michael	
Lonestar Ecology	Hartley, Joel		Lambright, Jimmy	
Lubrizol - Bayport	Campise, Robert		<del>Sonnier, David</del>	
LyondellBasell - BYO	Deborde, Co		Krengle, Kevin	
LyondellBasell - Choate	Deborde, Co		Krengle, Kevin	
LyondellBasell - La Porte	Hardcastle, Lance		Wolfe, Thomas	
LyondellBasell - Syngas				
M&M Protection	O'Banion, Duane		Roth, John	
Messer North America				
Metton America, Inc	McNeill, Gwendolyn			
Nissan Chemical - Houston/Pasadena	Pace, Keith		Olmos, Reynaldo	
Noltex	McKinley, Billy		Roussel, Shawn	
Nouryon Battleground	Norman, Nathan		Sharp, Kevin	
Nouryon Bay Park	Theiler, David		McCabe-Geise, Kelli	
Odfjell Terminals	Pesina, Joe		Stewart, Chad	

## 2020 LA PORTE LEPC MEMBERS

February 2020

Oxyvinyls-Houston Operations (LP/Battleground)	Cox, J.		Shirey, M.	
Port of Houston	Rizzo, Colin		Montecalvo, Jessica	
Praxair Inc	Boyle, Mitch		Ratcliff, Toby	
Rail Logix	Bailey, Robert			
Richard Nguyen, Citizen	Nguyen, Richard			
San Jacinto College District	Shah, Ali			
Shell Pipeline	Cline-McEroy, Tracey		Barker, Phillip	
Solvay	Haertling, Andrea		Jackson, Andy	
South Coast	Glasgow, Kirk		Montgomery, Kyle	
Southern Ionics	Hackett, Clayton		Boyd, Joey	
The LYCRA Company	Alan Mason		Rhoden, Rebecca	
Total Petrochemicals	Steckler, Robert		Kelly, Christopher	
Trecora Chemical	Nidini, Kelly			
TYCO (Pentair)	Speer, Steve			
Zeon Chemicals	Wolff, Bob		Souris, Jeff	

# 2020 LA PORTE LEPC MEMBERS

February 2020

Company	Representative	Initials	Alternate Rep	Initials
American Red Cross			Compian, Joe	
HCA Houston Southeast	Swanagan, Lindsay		Tijernia, Linda	LST
Centerpoint				
City of Deer Park	Hemminger, Robert			
City of La Porte - Fire Department	Ladd, Donald	<i>Donald Ladd</i>	Henson, Jared	
City of La Porte - Fire Marshal	Meekins, Cliff			
City of La Porte - Police Department	Lippold, Stacey		Ditrich, Douglas	
City of Pasadena	Gant, Walter		Bengochea, Frank	
City of Webster	Ferro, Joe			
Detection & Measurement Systems				
EHCMA	Hext, Chris	<i>Chris Hext</i>		
E-MERGE	Heiken, Dan	<i>Dan Heiken</i>		
Green Light Safety	Palmer, Joe			
Gulf Coast Authority	Reese, Ben			
Harris County				
--- OEM	Wade, David	<i>DW</i>	Sloan, Mark	
--- POLLUTION CONTROL	Hill, Craig		Martin, Jonathan	
--- PUBLIC HEALTH & ES	Mahana, Jessica			
--- SHERRIFS OFFICE	Brown, Ron	<i>Ron Brown</i>	Harrison, SGT. Kimball	<i>[Signature]</i>
Harris County - Commissioner - Pct 2	Wong, Michael	<i>Michael Wong</i>	Darbonne, Jacque	
John Crane	Lee, Denise	<i>[Signature]</i>		
Kaneka North America	Paul, Hugh			

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February 2020

North Channel LEPC	Anorga, Enrique		Husband, Debbie	
OMI Environmental Solution	Mikes, Tina	<i>Breanne Fair</i>		
Phillips 66	Calvo, Jesus			
TCEQ	McLeod, Kevin		Bernhagen, Kendra	
Texas General Land Office	Harding, Maren			
Texas Industrial Medical	Taylor, Elizabeth		Moses, Rick	
Texas Parks & Wildlife	Shirley, David		Deardorff, Tyler	
Union Pacific	Lerch, Frank		O'Brien, Tim	
US Coast Guard	Sampert, R.J.			
Veterans HSE, LLC	West II, SFC Walter			
Witt O'Briens	Carroll, John	<i>[Signature]</i>		

Company	Representative	Initials	Alternate Rep	Initials
<i>Phoenix Pollution Control</i>	<i>Josh Lynn</i>	<i>JL</i>		
<i>Skell Pipeline</i>	<i>Ron James</i>	<i>RJ</i>		
<i>Honzey Environmental</i>	<i>Chris Hinton</i>	<i>CH</i>		

*[Handwritten mark]*