La Porte, Morgan's Point, & Shoreacres



Meeting Minutes

October 14, 2011

Call To Order

Linda Blais called to order the regular meeting of the LEPC on October 14th, 2011 at 11:05 am at 2015 Sens Road, La Porte, Texas.

Introductions

Introductions were made around the room. View the attendance list @ www.laportelepc.org.

Approval of Minutes from Last Meeting

A motion by Robert Eldridge, Odfjell Terminals was made to accept the September 7th meeting minutes. Willie Haggerty, Enterprise Products, seconded the motion. A vote was taken; Motion carried.

Reports

- a) Emergency Communications Dan Heiken, Emerge Systems reported once you are logged into the website, it will now stay on the main menu instead of timing out.
- **b) Emergency Response & Resources** Tim Mann absent; Jeff wanted to thank everyone for their involvement and participation with the drill.
- c) Hazardous Materials Facility Liaison Gene Contereas reported the committee is continuing work on the pipeline manual project. Work is tedious due to lots of pipelines and corridors and work has to be done individually.
- d) Planning Don Price reported the Committee is finalizing the questionnaire that will be distributed to the schools. The school district is in process of reviewing.
- e) Public Education & Information Bill Bower reported the Wally Wise Program scheduled for September 29 & 30, 2011 was cancelled. The theatrical group that was being used had to cancel. The committee is currently looking to replace the group. Plans are to reschedule by end of the quarter. The Committee will have a booth at the Lomax Elementary Fall Festival on Saturday, October 22nd and at Christmas on Main Street on December 1st.
- f) Treasurer's Report Balance as of September 30, 2011 is \$18,437.69. Receipts of \$760.00 for Safety Fair donations. Disbursements of \$13,737.38 included \$2,222.96 for the safety fair, \$520 for lunch, \$10,980.79 for drill (\$10,589.00 to be reimbursed), and \$13.63 for electricity. A total of \$16,117.31 will be reimbursed for grant approval.
- g) Safety Fair Steven Simmons absent; Kristin Gauthier reported the Safety Fair was very successful and thanked everyone for their participation.
- h) Golf Tournament Alton Porter reported the committee met prior to the membership meeting today. Golf Tournament scheduled for March 7, 2012 with a 12:30 shotgun start, room for 33 teams. Robert Eldridge, Odfjell Terminals will be the contact person for door prizes and Donna Cuevas, SSI Chusei, Inc. will be the contact person for the goody bags. Door prizes and items for the goody bags will be needed. Proceeds from the golf tournament will be used for Emergency Information/Awareness Signs in the City Parks and Neighborhood. Flyers will be available at the next membership meeting.
- i) Membership Jeff Suggs met with Air Liquide regarding their new hydrogen Plant.
- j) Reverse Drills The following companies presented for the reverse drills that took place during the month:

SSI Chusei, Inc. - Donna Cuevas

Plant received the notification at 10:00 am on September 21, 2011. The Board Operator was actually in training, but notifications made by 10:16 and all clear issued by 10:38 with no issues.

EVALCA - Jermichael Thacker

Plant received the notification at 10:00 am on October 12, 2011. Supervisor posted notification 10:09 on Emerge, but forgot to make notification to the CAER line. Was outside of the 15 minute limit.

E R Carpenter – Rob Pruett

Plant received the notification at 8 pm on September 28, 2011. Shift Supervisor made notification to the CAER line by 8:24, experience issues with the internal paging system.

New Business

- a) Ron Wilson, Health & Safety Security Manager at AkzoNobel, Battleground site Ron presented a background and overview of the facility. Currently employ 150 full time employees and utilized Jacobs for maintenance. Sits on 25 acres and has 14 production units. Became a VPP Star site in 2001, ISO 9001 and 14001 certified and besides being a member of LEPC also an associate member of the Deer Park LEPC. Safety record is 2 years last recordable with 5 years for resident contractor.
- b) Jeff Suggs presented After Action Report on the drill (attached).
- c) Linda Blais asked for volunteers to serve on the Ad Hoc Nominating Committee for the Chair and Treasurer Position. Any volunteers to notify Jeff. Vote will be held at December membership meeting.
- d) Jeff Suggs reported EHCMA signed a new contract for the CAER line with a new number. Tentative roll out and go live is planned for April 2012. Number is 855-855-2237 (CAER) and will hold on to old number for one year.
- e) Kristin Gauthier asked that all Chairpersons of Standing Committees document attendance and minutes in order to comply with the by-laws and grant process. Kristin and Jo Ann will create a template to be used.
- f) Kristin Gauthier reported the Executive Committee recently discussed the Bylaws and determined that a formal review of the Bylaws should occur every 2 years.

Announcements

Maggie Anderson with Around La Porte Newsletter passed out slips of papers for contact names and numbers at the plant sites. The newsletter can be used as a resource for announcing events. Newsletter comes out the last Wednesday of every month. Maggie can be contacted at (281) 797-9221, Maggie@aroundlaporte.com or website: aroundlaporte.com.

Motion to adjourn the meeting was made and passed. Meeting adjourned @ 12 noon.

LB:jsh

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