CITY OF LA PORTE
UTILITY OPERATOR II
JOB DESCRIPTION

FLSA CLASSIFICATION: Non-Exempt **PAY RANGE: 016**

DEFINITION

To perform a wide variety of skilled and semi-skilled work in the construction, maintenance and repair; and to upkeep domestic water production and distribution and sewage collection systems.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from a Utility Supervisor.
Functional or technical supervision is also received from the Senior Utility Maintenance Worker.

ESSENTIAL JOB FUNCTIONS

Duties may include, but are not limited to, the following:

Install, remove, and repair large and small water services.

Cut, fit, lay, and repair water mains, clean and flush water mains, repair mains, valves and hydrants.

Inspect, test, and operate portable pumps, valves, fittings, meters, and related water production and distribution and sewer collection equipment as assigned.

Operate trucks and construction equipment such as backhoes and trenching machines, horizontal boring machine, combinations vacuum/water jet.

Remove and install meters as necessary. Install barricades and route traffic in a safe manner.

Participate in water system and sewer collection operations and repair work.

Perform minor servicing to truck and report mechanical or other problems; keep truck orderly and stocked with supplies and materials.

Locate, excavate and repair water lines, sewer lines, and related facilities.

Assist in the installation of new and replacement fire hydrants; disassemble, inspect and lubricate hydrants as needed; remove and replace damaged hydrant parts; paint hydrants and perform routine maintenance.

Assist in maintenance of water pump station grounds and facilities.

Inspect water and sewer projects for leaks, decayed pipe, spillage, and pump malfunctioning.

Build and repair manholes, raise and lower manholes. May operate a jackhammer; pour concrete.

Maintain routine records, logs, and reports. Check update drawings and maps.

Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

Basic construction and maintenance methods, procedures, tools, equipment, supplies and materials of water and sewer utility systems.
Safe work practices under hazardous conditions.
Operation of a variety of construction equipment.

Ability to:

Perform a variety of construction, repair, and maintenance tasks.
Work under routine and emergency conditions, sometimes in severe weather.
Operate light equipment and learn to operate heavier construction equipment.
Work efficiently and safely with others.
Understand and follow instructions and directions.
Perform a wide range of physically strenuous tasks as required.

TRAINING AND EXPERIENCE

One year of construction or maintenance experience and a High School Diploma or GED.

LICENSES AND CERTIFICATES

Possession of, or ability to obtain within 90 days, a valid Texas Class "B" CDL. Possession of, or ability to obtain, a valid Texas Water or Distribution System Certificate and a valid Texas Wastewater or Collection System Certificate.

The City of La Porte is an Equal Opportunity and Affirmative Action Employer.

(Circle One)

I have read the job description above and can perform the job duties **with** **without** any reasonable accommodation.

Witness: Supervisor's Signature	Date	Employee's Signature	Date