

CONTROL #: CONTRL
BUSINESS NAME: OLBSNM

CITY OF LA PORTE
AUTO WRECKER PERMIT APPLICATION
(Last Ordinance Change- Ord. #3413; Eff. 05-29-12)

- () **NEW*** Emergency Auto Wrecker Annual Permit
Permit Application Fee paid at City Secretary's Office - New Auto Wrecker Permits Request: \$150.00
(NOTE: *WRECKER COMMITTEE APPROVAL REQUIRED BEFORE ISSUANCE)

City Secretary Office (CSO) advises Inspection Services Division (ISD) when a request is submitted/paid for. CSO provides ISD with proposed yard location (must be within our city limits). ISD performs inspection to see if yard complies with zoning/screening requirements and advises CSO of findings (in writing). CSO advises Committee Members.

- () **RENEWAL** - Emergency Auto Wrecker Annual Permit
() Towing Vehicle Annual Permit (Non-Emergency)

Annual Fee*: **\$75.00 Per Vehicle** Ownership Transfer Fee**: **\$25.00 Per Vehicle**

- * Note: Permit fee can be Pro-Rated by the Month; \$6.25 per month)
- ** A permit issued is personal to the owner and is NOT transferable between owners without the express approval of the Wrecker Committee.

ALL PERMITS EXPIRE ON DECEMBER 31ST OF EACH YEAR

Company Name to be Shown on Permit: _____

Physical Address of Properly Fenced Storage Facility: _____

Storage Facility Property: Owner—OR—Leased* by Applicant? *If not owned by permit applicant, obtain contract(s)/ authorization letter(s) between property owner, storage facility license owner and wrecker permit owner.

Individual () Partnership () Corporation ()

Individual, Partnership
Or Corporation Name: _____

Physical Address: _____

Mailing Address: _____

Telephone: _____

List Name/Address: (a) Of all Partners OR (b) Corporation President and Secretary.

- 1) _____
 Name Address City/State/Zip
- 2) _____
 Name Address City/State/Zip
- 3) _____
 Name Address City/State/Zip

Vehicle Information:

Year	Make/Model	Motor/I.D. #	License #
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Vehicle to be Operated by: Business Owner -or- bona fide employee

Vehicle is: Owned -or- Rented -or- Leased

NOTE: If not owned by applicant, a copy of the vehicle rental or lease agreement must be provided.

Agreement Provided: Yes -or- N/A

I hereby agree to obey the provisions of the City's rules and regulations, ordinances and statutes applicable to motor vehicles and understand that upon my failure to so obey such laws that my permit may be revoked or suspended without notice.

I understand that all changes of officers or partners shall be reported to the City Secretary within ten (10) days after the change, and such new officers or partners shall individually file applications certifying to their individual qualifications within such time. The failure to certify within such time or to possess such qualifications required of such persons under Article III, Section 78-297, shall be cause for the suspension of all permits held by such corporation or partnership.

I hereby certify that all the statements contained in this application are true and correct to the best of my knowledge.

X _____ X _____
Individual Partner

X _____ X _____
Corporation President attested by Corporation Secretary***

***If Corporation, affix corporate seal to this application

SWORN AND SUBSCRIBED to before me, the undersigned authority, by the above named person, this the _____ day of _____, _____.

X _____
Notary Public for the State of Texas

FOR CITY USE ONLY

ALL OF THE FOLLOWING IS REQUIRED BEFORE ANY WRECKER PERMIT IS ISSUED:

NEW LICENSE: Permit Application Fee paid at City Secretary's Office - New Auto Wrecker Permits Request: \$150.00

_____ Certificate of Insurance with City shown as Certificate Holder & Wrecker identified
Combined Single Limit (CSL) Liability as follows:
\$300,000.00 - If Gross Vehicle Weight is 26,000 lbs. Or less
\$500,000.00 - If Gross Vehicle Weight is over 26,000 lbs.

_____ Tax Dept. confirms no outstanding Taxes (Individual, Business & Property)
HCAD # on Storage Facility Property: _____

_____ Accounting confirms no outstanding indebtedness (Individual, Business & Property)

_____ CSO notifies applicant (in writing) of the Wrecker Committee
Findings and any conditions

_____ CSO provides Inspection Services Division and Planning Department Director with
a copy of the applicant's notification letter

_____ Inspection Services Division reviews Wrecker Committee Authorization letter and
any conditions to confirm if any special inspection and/or steps are needed.

_____ Receive LP Police Department Wrecker Inspection Memo
(Applies to Emergency Auto Wrecker Permit Only)

_____ Upon approval, CSO publishes in the newspaper (1 time)

LICENSE RENEWAL:

_____ Certificate of Insurance with City shown as Certificate Holder & Wrecker identified
Combined Single Limit (CSL) Liability as follows:
\$300,000.00 - If Gross Vehicle Weight is 26,000 lbs. Or less
\$500,000.00 - If Gross Vehicle Weight is over 26,000 lbs.

_____ Tax Dept. confirms no outstanding Taxes (Individual, Business & Property)
HCAD # on Storage Facility Property: _____

_____ Accounting confirms no outstanding indebtedness (Individual, Business & Property)

_____ Receive LP Police Department Wrecker Inspection Memo
(Applies to Emergency Auto Wrecker Permit Only)

Permit No. Assigned: _____ **Date Issued:** _____

Fee Collected: _____ **Receipt Number:** _____

Copy of Permit/License provided to City Secretary and Police Dept.: _____
Date Clerk Initials